



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item # 9.1

Meeting Date: October 15, 2020

Subject: Public Hearing on Approval of Resolution No. 3169: Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Department: Academic Office/Curriculum & Instruction

Recommendation: The Sacramento Board of Education is requested to declare a public hearing, and approve Resolution No. 3169, certifying that funds earmarked for instructional materials are expended in compliance with the Pupil Textbook and Instructional Materials Incentive Act. The resolution ensures that each pupil has sufficient standards-aligned instructional materials consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education.

Background/Rationale: *Education Code Section 60119 (as revised by Chapter 900, Statutes of 2004)* specifies the governing board shall hold a public hearing on or before the end of the eighth week of the school year. The Board shall make a determination through a resolution as to whether each pupil in the district has sufficient textbooks or instructional materials in each subject consistent with the content and cycles of the curriculum framework adopted by the state board, and to identify the remedy for any insufficiencies.

The attached resolution certifies that each Sacramento City Unified School District student has sufficient textbooks and/or instructional materials in all core subjects that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks. Additionally, the resolution certifies the availability of science lab equipment at grades 9-12.

Financial Considerations:

The instructional materials budget is \$1,560,259 for the 2020-2021 school year.

Documents Attached:

1. Notice of Public Hearing
2. Executive Summary
3. Resolution No. 3169

Estimated Time of Presentation: 5 minutes
Submitted by: Matt Turkie, Assistant Superintendent
 Curriculum & Instruction
Approved by: Jorgé A. Aguilar, Superintendent

Sacramento City Unified School District
Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act

NOTICE OF PUBLIC HEARING

The Sacramento City Unified School District hereby gives notice that a
Public Hearing will be held as follows:

Topic of Hearing:

**Review of the Pupil Textbook and Instructional Materials Incentive Program Act
For 2020-2021**

Copies of this program may be inspected at:

**Serna Educational Center
5735 47th Avenue
Sacramento, CA 95824**

The Sacramento City Unified School District Governing Board will approve Resolution No.3169:
Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act

HEARING DATE: Thursday, October 15, 2020

TIME: 6:00 p.m.

LOCATION: Serna Educational Center
5735 47th Avenue
Sacramento, CA 95824

FOR ADDITIONAL INFORMATION CONTACT: SCUSD Academic Office/Curriculum and
Instruction Department (916) 643-9120

Board of Education Executive Summary
Academic Office: Compliance with the Pupil
Textbook and Instructional Materials Incentive
Program Act.
October 15, 2020



I. Overview

Each year, the SCUSD Board of Education holds a Public Hearing and adopts a resolution certifying that the allocation earmarked for instructional materials is expended in compliance with the Pupil Textbook and Instructional Materials Incentive Act. The resolution attests to the sufficiency of core textbooks/instructional materials for each student; as is required by the Williams Act. Additionally, the resolution certifies that materials in each core subject are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education. If insufficiencies are noted, the Board must identify the plan to remedy said insufficiencies within eight weeks from the adoption of the textbook sufficiency resolution.

The District's textbook/instructional materials ordering process for each school begins in the spring; deliveries of textbooks/instructional materials are made to schools beginning in June through September. To document sufficiency for purposes of the Pupil Textbook and Instructional Materials Incentive Act, each school is asked to complete a Textbook Sufficiency Survey. Schools must indicate whether they have sufficient textbooks/ instructional materials for each student. If there are not sufficient textbooks/instructional materials, schools are asked to note the number of textbooks/instructional materials needed and the reason for the insufficiency. The surveys are processed by the Library/Textbook Services and any needed materials ordered and are sent out to each school site.

Due to the COVID 19 Pandemic, this year has been different from others. To ensure access to the curriculum, we also needed to ensure that each student had an electronic device and internet access. We have reached out to families and schools have held chromebook distribution days for every student who needs a device. We have also arranged for internet access for all families who need it.

II. Driving Governance:

Education Code Section 60119 (as revised by Chapter 900, Statutes of 2004) specifies that the governing board shall hold a public hearing on or before the end of the eighth week of the school year. The Board shall make a determination through a resolution as to whether each pupil in the district has sufficient textbooks or instructional materials in each subject consistent with the content and cycles of the curriculum framework adopted by the state board and to identify the remedy for the insufficiencies.

III. Budget:

The total funds allocated plus carryover from previous years totals \$1,560,259 for the 2020-21 school year. This is to be used towards the purchase of state adopted core instructional materials. In addition, \$5,820,179.77 was used to purchase instructional materials for science in grades 6-12. In addition,

Board of Education Executive Summary
Academic Office: Compliance with the Pupil
Textbook and Instructional Materials Incentive
Program Act.
October 15, 2020



CARES funding was used to purchase extra curriculum materials due to the COVID 19 pandemic, which includes online curriculum materials and extra lost physical materials. The following charts outline expenditures to date for 2020-2021.

2020-2021 Textbook Budget	
Total budget	\$7,380,438.77
Total expended	\$6,775,886.19
Account Balance	\$604,552.58

CARES Funding spent on Curriculum Materials for 2020-21	
Total budget	\$1,087,577.08

IV. Goals, Objectives and Measures:

The goal is to ensure that each student has the requisite set of state-adopted textbook and instructional materials in each core academic subject and to allocate sufficient funds to support annual textbook expenditures. The objective is to accurately project textbook and instructional materials needs so that adequate funds may be allocated to address student textbook/instructional materials needs, per Education Code section 60119. The School Textbook Sufficiency response from schools will serve as a measure for goals and objectives.

V. Major Initiatives:

The Library Textbook Services Department will assess the School Textbook/Instructional Materials Inventory and Order procedures and make recommendations for improving accuracy of projected needs, allocation of funding and the processing and distribution of textbooks and other instructional materials. As a part of this assessment, staff will take input from school site staff as well as other departments that interface with the textbook sufficiency process.

VI. Results:

100% percent of schools had sufficient textbooks and instructional materials, and had distributed chromebooks and arranged internet access for every student in need, by the eighth week of school, per Education Code 60119.

Board of Education Executive Summary
Academic Office: Compliance with the Pupil
Textbook and Instructional Materials Incentive
Program Act.
October 15, 2020



VII. Lessons Learned/Next Steps:

In January 2021, site administrators will submit course offerings and projected student numbers for 2021-2022 to Library Textbook Services. If courses require new adoptions, a course of study and textbooks are to be approved by the Board before April 1 to be incorporated into the budget and to assure that materials arrive by the beginning of the school year. If Board approval is made after April 1, textbooks will be purchased the following school year. The department will continue to bar code and maintain electronic records in Destiny of all new textbooks to ensure accurate accounting.

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

RESOLUTION NO. 3169

**Resolution Regarding Sufficiency or Insufficiency of Instructional Materials:
Education Code Section 60119**

WHEREAS, the governing board of the Sacramento City Unified School District is committed to providing appropriate instructional materials for all students, and;

WHEREAS, the governing board of the Sacramento City Unified School District, in order to comply with the requirements of Education Code Section 60119, held a public hearing October 15, 2020, at, or about 6:30 p.m., which is before the eighth week of school, and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three places within the district stating the time, place and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, the definition of “sufficient textbooks or instructional materials” signifies each pupil, including English learners, has textbooks, instructional materials, or both, to use in class and to take home, and;

WHEREAS, during distance learning, the definition of “sufficient textbooks or instructional materials” also includes the use of an electronic device and access to the internet and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks or instructional materials were provided to pupils of the Sacramento City Unified School District, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each student which are aligned to the academic content standards and consistent with the cycled and content of the curriculum frameworks in English Language Arts (including the English Language Development component of an adopted program), Mathematics, Science, History-Social Studies, Foreign Language and Health, and;

WHEREAS, laboratory science equipment is available for science laboratory classes offered in grades 9 – 12, inclusive.

THEREFORE, IT IS RESOLVED, for the 2020-2021 school year, the Sacramento City Unified School District Board of Education has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 15th day of October, 2020, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

ATTESTED TO:

Jorgé Aguilar,
Secretary of the Board of Education

Jesse Ryan
President, Board of Education