



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.2

Meeting Date: November 19, 2015

Subject: Approve Local Control and Accountability Plan Parent Advisory Committee Selection

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Strategy and Innovation Office

Recommendation: Appoint members for the 2015-16 LCAP Parent Advisory Committee.

Background/Rationale: The Board will consider and appoint members for the LCAP Parent Advisory Committee.

Financial Considerations: None

LCAP Goal(s): College and Career Ready Students; Safe, Clean, and Healthy Schools; Family and Community Engagement

Documents Attached:

1. Executive Summary

<p>Estimated Time of Presentation: 10 minutes Submitted by: Al Rogers, Chief Strategy Officer Approved by: José Banda, Superintendent</p>
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I. OVERVIEW / HISTORY

In the 2014-15 school year, staff implemented a plan to create the Local Control and Accountability Plan (LCAP) Advisory Committee. The plan was based on models used in Oakland Unified School District and Los Angeles Unified School District, as well as the 7-11 Committee appointment process used previously in SCUSD, where each democratically elected Board member (along with the Superintendent) appoint representatives to the committee. The representatives must be reflective of the diversity of the community we serve and specifically represent subgroups called out in the Local Control Funding Formula.

For the 2015-16 school year, the district will use the same method to select committee members.

The application was posted online from September 3 – 30, and reopened from October 30 – November 10. The application was shared through the Principals Bulletin, Board Communication, Parent Resource Centers, eConnection newsletter and by email. People interested in participating filled out an online application with the following information:

- Name, Address, Phone Number
- Email Address
- Demographic Information (parent, student, community partner, etc.)
- Which school(s) do you attend/represent?
- Which Trustee Area do you reside in?
- Do you represent Low Income (LI), English Learner (EL), Special Ed or Homeless/Foster Youth students?
- Provide brief summary of why you want to serve on this committee and why you feel your voice is representative of your area and/or one or more of the subgroups explicitly called out in LCFF. Please include information about your history of service (PTA, School Site Council, neighborhood association, etc.). Give examples of how you have worked collaboratively in a group setting.
- Please describe your understanding of, and comfort level with, the advisory role of the work conducted on this committee.
- Opportunity to attach supporting documents (resume, etc.)
- Commitment to participate in outreach opportunities including, but not limited to, gathering input from the stakeholder community represented.
- Willingness to participate in training and mentorship from district staff and the Board.

The district used all means at our disposal to promote and publicize the application process so that the applicant pool is inclusive and representative of the entire community.

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Committee Selection:

Each SCUSD Trustee and the Superintendent will select two (2) members for the committee from the pool of applicants. The committee will include sixteen (16) members. Staff recommends that Trustees make every effort to appoint representatives from their Trustee Area.

Committee Demographics:

To be sure that this committee is reflective of the diverse community we serve, as well as subgroups explicitly called out in LCFF, the group must include a minimum number of representatives in key demographic areas.

The LCAP Parent Advisory Committee must include:

- At least ten (10) parents
- At least eleven (11) representatives that represent a Title 1 school (current parent, former parent, student, staff member, parent advocate, community partner or other qualified representative)
- At least three (3) representatives that represent English-learners (current parent, former parent, student, or staff member)
- At least two (2) representatives that represent special needs students (current parent, former parent, student, or staff member)
- At least one (1) representative from the Homeless or Foster Youth community
- No more than three (3) staff members

Note that these representations are intentionally consistent with the district's demographic breakdown. In 2014-15, there were approximately 68% of SCUSD students qualified for Free or Reduced Price Lunch; approximately 22% of SCUSD students English-learners; and approximately 13% of SCUSD students who receive special education services. There are approximately 755 homeless students and 227 foster youth in SCUSD.

II. DRIVING GOVERNANCE

According to Ed Code 52060, on or before July 1, annually, the Governing Board of each school district shall adopt a Local Control and Accountability Plan ("LCAP") using a template adopted by the State Board of Education ("SBE"), effective for three years with annual updates. It will include the district's annual goals for all students and for each subgroup in regard to the eight state priorities and any local priorities, as well as the plans for implementing actions to achieve those goals. Statute (E.C. 52063) requires the establishment of a parent advisory committee, including parents or legal guardians of targeted disadvantaged pupils.

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III. BUDGET

To facilitate participation in the committee meetings, nominal expenses may be incurred for child care and hospitality. The district will ensure that there are no barriers for parents to attend meetings during out-of-school time during the dinner hour.

IV. GOALS, OBJECTIVES, AND MEASURES

This advisory group will be charged with a number of critical tasks and conversations to support the Board of Education's LCAP decision-making process.

- **Synthesize other stakeholder input** – The district will be gathering data from a variety of stakeholders throughout the LCAP process (school site meetings, district community meetings, Public Education Volunteers via the Community Planning Process). This group will review and understand this data so that it helps to inform their discussions on the LCAP, as well as the development of the district's Strategic Plan.
- **Review annual progress towards stated metrics (Annual Review)** – This group will provide advisory input regarding completion of the Annual Review portion of the LCAP, helping to review metrics and data relative to stated goals and outcomes.
- **Provide input and feedback on draft district goals, metrics, actions, services and expenditures** – In order to ensure that the Board of Education has the feedback they need to make informed decisions regarding the LCAP, this group will review the LCAP and Annual Update to provide comments regarding these aspects of the draft plan. As required by LCFF, the district will respond in writing to all comments and questions in advance of presentation of the LCAP to the Board.

This Parent Advisory Committee will meet regularly (exact schedule TBD) throughout the LCAP planning process.

V. MAJOR INITIATIVES

The LCAP Parent Advisory Committee will also provide feedback on the development of the district's Strategic Plan as the LCAP will align with the revised plan.

VI. RESULTS

Through exposure and education provided by staff on the district's Local Control and Accountability Plan and the Annual Update, the LCAP Parent Advisory Committee will produce a written report for the Board and Superintendent with questions and comments on the actions, services, metrics and expenditures contained in the plan. Throughout the process, committee members will share information with the stakeholder community they represent; and gather feedback through the Community Planning Process as a Public Education Volunteer (PEV).



VII. LESSONS LEARNED / NEXT STEPS

Committee workplan will include, but will not be limited to, these steps:

- November – December 2015:
 - Receive information and training from district staff on the Local Control Funding Formula and Local Control Accountability Plan (LCAP), including updates to the law.
 - Receive information on the district budget and initiatives contained in the LCAP.
 - Review the district Needs Assessment and the draft Strategic Plan; assist in gathering Cycle 1 feedback on the draft from the community they represent.
- January – March 2016:
 - Review expenditures and data as part of the LCAP Annual Review process.
 - Receive information on the Strategic Plan Cycle 1 surveys.
- April – May 2016:
 - Review and comment on the draft LCAP.
 - Assist in gathering Cycle 2 feedback on the draft LCAP.
 - Receive information on the Strategic Plan Cycle 2 surveys.