

**AMENDED**



**Putting  
Children  
First**

# Sacramento City Unified School District BOARD OF EDUCATION MEETING AND WORKSHOP

**Board of Education Members**

- Christina Pritchett, President (Trustee Area 3)*
- Jay Hansen, Vice President (Trustee Area 1)*
- Jessie Ryan, Second Vice President (Trustee Area 7)*
- Ellen Cochrane, (Trustee Area 2)*
- Gustavo Arroyo, (Trustee Area 4)*
- Diana Rodriguez, (Trustee Area 5)*
- Darrel Woo, (Trustee Area 6)*
- Elizabeth Barry, Student Member*

**Thursday, April 21, 2016**

**4:30 p.m. Closed Session**

**6:30 p.m. Open Session**

**Serna Center**

*Community Conference Rooms  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824*

## **AGENDA**

**2015/16-21**

*Allotted Time*

**4:30 p.m. 1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL**

**2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**

**3.0 CLOSED SESSION**

*While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.*

**3.1 Government Code 54956.9 - Conference with Legal Counsel – Anticipated Litigation:**

- a) Existing litigation pursuant to subdivision (a) of Government Code section 54956.9 (OAH Case No. 2015090975)*
- b) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9*
- c) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9*

**3.2 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining CSA, SCTA, SEIU, Teamsters, UPE, Unrepresented Management**

3.3 *Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment*

3.4 *Government Code 54957 - Public Employee Performance Evaluation:  
a) Superintendent*

6:30 p.m. **4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**

*The Pledge of Allegiance will be led by recipients of the Naval Reserve Officer Training Corps (NROTC) Scholarship, Senior Gabriel Fallis of Luther Burbank High School and Senior Brennon Moore of John F. Kennedy High School.*

- Presentation of Certificates by Board Members Diana Rodriguez and Darrel Woo.*

6:35 p.m. **5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

6:40 p.m. **6.0 AGENDA ADOPTION**

**7.0 SPECIAL PRESENTATION**

6:45 p.m. 7.1 *Student Advisory Council Resolution Presentation* 10 minute presentation  
*(Student Advisory Council Executive Board)*

6:55 p.m. **8.0 PUBLIC COMMENT** 15 minutes

*Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.*

**9.0 PUBLIC HEARING**

7:10 p.m. 9.1 *Consideration and Public Notice of United Professional Educators (UPE) Initial Proposal to Sacramento City Unified School District Regarding Sunshine Reopeners for Salary and Benefits for 2015-2016 and Sunshine Reopeners for Contract Negotiations for 2016-2017 (Dennis Pedersen and Peter Lambert)* **Information**  
4 minute presentation

7:14 p.m. **10.0 CONSENT AGENDA** 2 minutes

*Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.*

*10.1 Items Subject or Not Subject to Closed Session:*

- 10.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Change Notices and Notices of Completion (Gerardo Castillo, CPA)*
- 10.1b Approve Personnel Transactions (Cancy McArn)*
- 10.1c Approve Mandatory Reporting to the Sacramento County Office of Education – Uniform Complaints Regarding the Williams Settlement Processed for the Period of January 2016, through March 2016 (Cancy McArn)*
- 10.1d Approve Sutter Middle School Field Trip to Washington, D.C., from June 17 – 22, 2016 (Lisa Allen and Olga Simms)*
- 10.1e Approve Luther Burbank High School Field Trip to Daytona Beach, Florida, from April 27 – May 3, 2016 (Lisa Allen and Chad Sweitzer)*
- 10.1f Approve C. K. McClatchy High School Field Trip to the University of Kentucky in Lexington, Kentucky, from April 28 – May 2, 2016 (Lisa Allen and Mary Hardin Young)*
- 10.1g Approve Rosemont High School Field Trip to St. Louis, Missouri, from April 26 – May 2, 2016 (Lisa Allen and Olga Simms)*
- 10.1h Approve Albert Einstein Middle School Field Trip to Ashland, Oregon, from June 8 – 10, 2016 (Lisa Allen and Olga Simms)*
- 10.1i Approve John F. Kennedy High School Field Trip to Quantico, Virginia, and Washington, D.C., from April 30 – May 6, 2016 (Lisa Allen and Tu Moua-Carroz)*
- 10.1j Approve John F. Kennedy High School Field Trip to Washington, D.C., from May 5 – 11, 2016 (Lisa Allen and Tu Moua-Carroz)*
- 10.1k Approve Business and Financial Report: Warrants, Checks, and Electronic Transfers Issued for the Period of March 2016 (Gerardo Castillo, CPA)*
- 10.1l Approve Revision and Update of Gifted and Talented Education (GATE) Board Policy No. 6172 (Iris Taylor)*
- 10.1m Approve Resolution No. 2880: Resolution Regarding Board Stipends (Christina Pritchett)*
- 10.1n Approve Minutes of the March 17, 2016, Board of Education Meeting (José L. Banda)*
- 10.1o Approve Minutes of the April 3, 2016, Board of Education Retreat and Special Board Meeting (José L. Banda)*

**11.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES**

- 7:16 p.m. 11.1 *Sparking Change: An Integrated Approach to School Climate (Doug Huscher)* **Information**  
10 minute presentation  
5 minute discussion
- 7:31 p.m. 11.2 *Approve Resolution No. 2879: Authorizing the Issuance and Negotiated Sale of Sacramento City Unified School District General Obligation Bonds (Measure Q) (Election of 2012), 2016 Series D in an Amount Not to Exceed \$14,000,000 and Related Documents and Actions (Gerardo Castillo, CPA)* **Conference/First Reading**  
10 minute presentation  
10 minute discussion
- 7:51 11.3 *Approve Request from the City of Sacramento to Amend the Joint Use Agreement at the School of Engineering and Sciences for the Purpose of Creating a Pop-Up Dog Park (Cathy Allen)* **Action**  
5 minute presentation  
5 minute discussion

8:01 p.m. **12.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS** **Receive Information**

12.1 *Business and Financial Information:*

- *Purchase Order Board Report for the Period of February 15, 2016, through March 14, 2016*

12.2 *Head Start/Early Head Start Reports*

8:03 p.m. **13.0 FUTURE BOARD MEETING DATES / LOCATIONS**

- ✓ *May 5, 2016, 4:30 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting*
- ✓ *May 19, 2016, 4:30 p.m. Closed Session; 6:30 p.m. Open Session; Serna Center, 5735 47<sup>th</sup> Avenue, Community Room; Regular Workshop Meeting*

8:05 p.m. **14.0 ADJOURNMENT**

*NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47<sup>th</sup> Avenue at the Front Desk Counter and on the District's website at [www.scusd.edu](http://www.scusd.edu)*





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1

**Meeting Date:** April 21, 2016

**Subject:** Consideration and Public Notice of United Professional Educators (UPE) Initial Proposal to Sacramento City Unified School District Regarding Sunshine Reopeners for Salary and Benefits for 2015-2016 and Sunshine Reopeners for Contract Negotiations for 2016-2017

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** N/A

**Recommendation:** Provide notice to the public regarding United Professional Educator's (UPE) initial collective bargaining proposals to the Sacramento City Unified School District.

**Background/Rationale:** Under the Educational Employment Relations Act (EERA), the District and employee organizations shall publicly present their initial proposals related to collective bargaining, which shall thereafter be public records (Government Code § 3547). The purpose of this item is to provide public notice of Consideration and Public Notice of United Professional Educators (UPE) Initial Proposal to Sacramento City Unified School District Regarding Sunshine Reopeners for Salary and Benefits for 2015-2016 and Sunshine Reopeners for Contract Negotiations for 2016-2017

**Financial Considerations:** TBD

**LCAP Goal(s):** N/A

**Documents Attached:**

1. Public Hearing Notice
2. Sunshine Proposal to Sacramento City Unified School District – April 21, 2016

**Estimated Time of Presentation:** 4 minutes

**Submitted by:** Cancy McArn, Chief Human Resources Officer on behalf of United Professional Educators (UPE)

**Approved by:** José L. Banda, Superintendent

**Sacramento City Unified School District**

United Professional Educator's (UPE) Initial Proposal to Sacramento City Unified School District  
Regarding Collective Bargaining Agreement Negotiations

**NOTICE OF PUBLIC HEARING**

The Sacramento City Unified School District hereby gives notice that a  
Public Hearing will be held as follows:

**Topic of Hearing:**

Consideration and Public Notice of United Professional Educators (UPE) Initial Proposal to Sacramento City Unified School District Regarding Sunshine Reopeners for Salary and Benefits for 2015-2016 and Sunshine Reopeners for Contract Negotiations for 2016-2017

Copies of this program may be inspected at:

**Serna Center  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824**

The Sacramento City Unified School District Governing Board will approve Consideration and Public Notice of the United Professional Educators (UPE) Initial Proposal to Sacramento City Unified School District Regarding Sunshine Reopeners for Salary and Benefits for 2015-2016 and Sunshine Reopeners for Contract Negotiations for 2016-2017

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**HEARING DATE:** Thursday, April 21, 2016

**TIME:** 6:30 p.m.

**LOCATION:** Serna Center  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

**FOR ADDITIONAL INFORMATION CONTACT:** SCUSD Human Resource Services at (916) 643-9050

## **UPE's Bargaining Interests - February 26, 2016**

### ***Negotiations for the 2015-2016 Governor's Budget Revision***

UPE is interested in receiving total compensation (to include salary and benefits) that is competitive with the area market for certificated supervisors so that SCUSD can recruit the best and brightest for administrative positions. We are interested in having a level of health coverage that is equal to that of the highest employee group within the Sacramento Unified School District. Any salary adjustment would be retroactive to July 1, 2015.

### ***UPE's Full Contract Negotiations – Beginning from July 1, 2016, with the goal of a multi-year contract.***

Salary and Compensation - UPE is interested in receiving total compensation (to include salary and benefits) that is competitive with the area market for certificated supervisors so that SCUSD can recruit the best and brightest for administrative positions. We are interested in having a level of health coverage that is equal to that of the highest employee group within SCUSD.

*Note: We understand that some of the information to address comparisons with surrounding districts will be available when the Public Sector Classification Study is complete. We propose moving forward in good faith pending its release.*

Work Hours and Work Load - Because of the increased demands placed on UPE members, due to the increase in the demands of the job, UPE is interested in a work day that is better defined than 24/7/365. Particularly, a designated 8 hour workday and recognition that a reasonable lunch is something that all employees should have a right to.

Staffing - UPE is interested in working with the district to update and/or quantify a formula to establish standards for school sites, taking into consideration all of the variables in the operation of a school site (i.e. enrollment, demographics,

special programs, community, etc.). Staffing based on enrollment is not always the best indicator of the demands placed on the administration of a school site. This includes the identification of the “appropriate” level of support for a school (those “fixed” needs, such as administrative assistants, clerks, plant managers, custodians, etc.). We are interested in working together with the district to speed up the process of setting staffing numbers so that all sites can start the year with the appropriate level of staffing. We are currently moving into March with numerous positions still unfilled. The system shouldn’t have to work that way.

Evaluation - UPE is interested in the development of a new administrative evaluation instrument that is a collaborative effort between SCUSD and UPE.

Fiscal Solvency and Long Term Liabilities - UPE is interested in continuing the district’s efforts in the areas of paying down the unfunded liabilities in health benefits, pension obligations, and the backlog of vacation buyouts. We applaud the district’s current efforts to reduce the vacation buyout liability. The June 30, 2016, “SCUSD - Notes to Financial Statements” reflects an unfunded actuarial accrued liability (UAAL) for healthcare benefits of \$611.4 million. The Pension liability (STRS and PERS) is in the neighborhood of \$223 million (from the district’s side of the contributions). The Vacation liability is \$7.8 million and the interest of the OPEB is \$7.96 million. We appreciate the district’s attentiveness to this unnecessary burden and are fully aware of the enormity of this “hole” that those before you have dug the district into over years and years of “pushing it down the road.” The interest payments alone could provide an increase in quality instruction to your chief stakeholders – the students of SCUSD. The 2016-17 Revenue looks more promising than previous years. We hope you spend it wisely.

Employment Titles – UPE is interested in eliminating the title “Interim.” All administrators serve at the discretion of the school board and the Superintendent. The “Interim” title only diminishes the position.

Longevity – UPE is interested in adding additional longevity to be equitable and/or comparable to other bargaining groups. We believe this will encourage new administrators within the district to build their career right here in SCUSD. This is an investment in your future.

Extended Year Contracts – UPE is interested in the district exploring 1, 2, and 3 year administrative contracts to offer a vote of confidence in your best and brightest. This could be easily added to the new evaluation process (soon to be developed).

Continuing Education for UPE Members – UPE is interested in working with the district to develop a plan for current and future administrators. Continuing Education is built into other bargaining unit contracts, however, there isn't a plan for UPE members. A coordinated Continuing Education program developed in harmony with the Strategic Plan could increase the probability of success toward the outcomes identified in the Strategic Plan.

Respectfully,

Dennis A. Pedersen, Executive Director, UPE

On Behalf of the UPE Bargaining Team

February 26, 2016



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1a

**Meeting Date:** April 21, 2016

**Subject:** Approval of Grants, Entitlements, and Other Income Agreements  
Ratification of Other Agreements  
Approval of Bid Awards  
Approval of Declared Surplus Materials and Equipment  
Change Notices  
Notices of Completion

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Recommend approval of items submitted.

**Background/Rationale:**

**Financial Considerations:** See attached.

**LCAP Goal(s):** Career & College Ready Students; Safe, Clean & Healthy Schools

**Documents Attached:**

1. Other Agreements
2. Recommended Bid Awards – Facilities Projects
3. Notices of Completion – Facilities Projects

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Gerardo Castillo, CPA, Chief Business Officer Kimberly Teague, Contract Specialist <b>Approved by:</b> José L. Banda, Superintendent</p>
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**EXPENDITURE AND OTHER AGREEMENTS**

<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
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**DEPUTY SUPERINTENDENT**

SA16-00731 Vision 2000	6/15/16 – 7/15/16: Planning and Implementing 2016 Summer Math and Reading Academy at California State University, Sacramento for approximately 300 students attending Fr. Keith B. Kenny, H.W. Harkness, Isador Cohen, Leataata Floyd, Oak Ridge, Pacific and Woodbine Elementary Schools. This cost does not include funding for transportation and teacher salaries.	\$112,122 General Funds
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**FACILITIES SUPPORT SERVICES**

SA16-00756 Premier Management Group, Inc.	3/1/16 – Completion of Services. Construction Management Services as needed for the AC Paving Replacement Project (Playground Drainage) at Fruit Ridge Elementary School (Emergency Repair Program Project).	\$193,182 Emergency Repair Program Funds
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SA16-00763 Stafford King Wiese Architects	3/1/16 – Completion of Services. Architectural design, landscaping architecture and irrigation design, civil, structural, mechanical, and electrical engineering services as needed for Core Academic Renovations (Science and Technology Upgrades) at West Campus High School.	\$725,180 Measure Q Funds
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SA16-00783 Rainforth Grau Architects	3/1/16 – Completion of Services. Architectural and electrical engineering services as needed for the power upgrade at C.K. McClatchy High School.	\$96,000 Measure Q Funds
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**YOUTH DEVELOPMENT**

SA16-00745 Focus on Family Education	4/1/16 – 8/5/16: Develop, support, coordinate and implement “Summer Matters” programming which includes the Children’s Defense Fund Freedom School Program. These programs will provide summer academic and enrichment support services to the community based program at Phoenix Park.	\$89,506 Title I Carryover Funds \$17,901 In-Kind Match
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SA16-00747 Roberts Family Development Ctr.	4/1/16 – 8/5/16: Develop, support, coordinate and implement “Summer Matters” programming which includes the Children’s Defense Fund Freedom School Program. These programs provide summer academic and enrichment support services to the community based programs at Leataata Floyd and Cesar Chavez Elementary Schools, as well as the Marina Vista, Alder Grove, and Meadow Glen communities.	\$314,119 Title 1 Carryover Funds \$62,824 In-Kind Match
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**RECOMMENDED BID AWARDS – FACILITIES PROJECTS**

**Project:** Lease-Leaseback Agreement for Installation of Two-Story Modular Classroom Building at William Land Elementary School

**Recommendation:** Award to Seward L. Schreder Construction, Inc.

**Amount/Funding:** \$2,777,021 – Measure Q Funds

The lease-leaseback project delivery method is authorized by California Education Code §17406, and authorizes the governing board, without advertising for bids, to enter into a lease with a builder for the purpose of construction, including remodeling and permanent improvements, upon property.

This delivery method to construction has been recognized by the State Legislature as a proven method to deliver school facilities on time, on budget, and with a reduced level of public agency risk associated with design issues, delays and cost overruns. The Lease-Leaseback Agreement establishes a Guaranteed Maximum Price which is the total sum to be paid to the builder for the project.

**NOTICES OF COMPLETION – FACILITIES PROJECTS**

Contract work is complete and Notices of Completion may be executed.

<b>Contractor</b>	<b>Project</b>	<b>Completion Date</b>
Landmark Construction	Gymnasium Addition at California Middle School, DSA Application No. 02-113575	February 26, 2016
AMS.Net, Inc.	E-Rate 15 Cisco Network Upgrades	March 31, 2016





## **SERVICES AGREEMENT**

**Date:** April 21, 2016 **Place:** Sacramento, California

**Parties:** Sacramento City Unified School District, a political subdivision of the State of California, (hereinafter referred to as the "District"); and Vision 2000, (hereinafter referred to as "Contractor").

### **Recitals:**

A. The District is a public school district in the County of Sacramento, State of California, and has its administrative offices located at the Serna Center, 5735 47<sup>th</sup> Avenue, Sacramento, CA 95824.

B. The District desires to engage the services of the Contractor and to have said Contractor render services on the terms and conditions provided in this Agreement.

C. California Government Code Section 53060 authorizes a public school district to contract with and employ any persons to furnish to the District, services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained, experienced and competent to perform the required services, provided such contract is approved or ratified by the governing board of the school district. Said section further authorizes the District to pay from any available funds such compensation to such persons as it deems proper for the services rendered, as set forth in the contract.

D. The Contractor is specially trained, experienced and competent to perform the services required by the District, and such services are needed on a limited basis.

In consideration of the mutual promises contained herein, the parties agree as follows:

### **ARTICLE 1. SERVICES.**

The Contractor hereby agrees to provide to the District the services as described below ("Services"):

Planning, facilitating and implementation of 2016 Summer Math & Reading Academy at California State University, Sacramento, for approximately 300 students.

### **ARTICLE 2. TERM.**

This Agreement shall commence on June 20, 2016, and continue through July 20, 2016 unless sooner terminated, as set forth in Article 10 of this Agreement, provided all services under this Agreement are performed in a manner that satisfies both the needs and reasonable expectations of the District. The determination of a satisfactory performance shall be in the sole judgment and discretion of the District in light of applicable industry standards, if applicable. The term may be



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extended by mutual consent of the parties on the same terms and conditions by a mutually executed addendum.

### **ARTICLE 3. PAYMENT.**

District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement as follows:

Flat Rate: The total payment to Contractor, including travel and other expenses, shall be \$112,121.80.

Payment shall be made within 30 days upon submission of periodic invoice(s) to the attention of Lisa Allen, Chief of Schools, Sacramento City Unified School District, P.O. Box 246870, Sacramento, California 95824-6870.

### **ARTICLE 4. EQUIPMENT AND FACILITIES.**

District will provide Contractor with access to all needed records and materials during normal business hours upon reasonable notice. However, District shall not be responsible for nor will it be required to provide personnel to accomplish the duties and obligations of Contractor under this Agreement. Contractor will provide all other necessary equipment and facilities to render the services pursuant to this Agreement.

### **ARTICLE 5. WORKS FOR HIRE/COPYRIGHT/TRADEMARK/PATENT**

The Contractor understands and agrees that all matters specifically produced under this Agreement that contain no intellectual property or other protected works owned by Contractor shall be works for hire and shall become the sole property of the District and cannot be used without the District's express written permission. The District shall have the right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. The Contractor consents to the use of the Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose in any medium.

As to those matters specifically produced under this Agreement that are composed of intellectual property or other protected works, Contractor must clearly identify to the District those protected elements included in the completed work. The remainder of the intellectual property of such completed works shall be deemed the sole property of the District. The completed works that include both elements of Contractor's protected works and the District's protected works, shall be subject to a mutual non-exclusive license agreement that permits either party to utilize the completed work in a manner consistent with this Agreement including the sale, use, performance and distribution of the matters, for any purpose in any medium.

### **ARTICLE 6. INDEPENDENT CONTRACTOR.**

Contractor's relationship to the District under this Agreement shall be one of an independent contractor. The Contractor and all of their employees shall not be employees or agents of the



District and are not entitled to participate in any District pension plans, retirement, health and welfare programs, or any similar programs or benefits, as a result of this Agreement.

The Contractor and their employees or agents rendering services under this agreement shall not be employees of the District for federal or state tax purposes, or for any other purpose. The Contractor acknowledges and agrees that it is the sole responsibility of the Contractor to report as income its compensation from the District and to make the requisite tax filings and payments to the appropriate federal, state, and/or local tax authorities. No part of the Contractor's compensation shall be subject to withholding by the District for the payment of social security, unemployment, or disability insurance, or any other similar state or federal tax obligation.

The Contractor agrees to defend, indemnify and hold the District harmless from any and all claims, losses, liabilities, or damages arising from any contention by a third party that an employer-employee relationship exists by reason of this Agreement.

The District assumes no liability for workers' compensation or liability for loss, damage or injury to persons or property during or relating to the performance of services under this Agreement.

#### **ARTICLE 7. FINGERPRINTING REQUIREMENTS.**

Education Code Section 45125.1 states that if employees of any contractor providing school site administrative or similar services may have any contact with any pupils, those employees shall be fingerprinted by the Department of Justice (DOJ) before entering the school site to determine that they have not been convicted of a serious or violent felony. If the District determines that more than limited contact with students will occur during the performance of these services, Contractor will not perform services until all employees providing services have been fingerprinted by the DOJ and DOJ fingerprinting clearance certification has been provided to the District.

District has determined that services performed under this Agreement will result in contact with pupils. Contractor shall obtain fingerprinting clearance for *all* employees before services can begin. Contractor will provide a complete list to the District of all employees cleared by the DOJ who will provide services under this Agreement. Failure to provide such written certification before services begin, or within thirty days after execution of this Agreement, whichever occurs first, will result in immediate termination.

#### **ARTICLE 8. MUTUAL INDEMNIFICATION.**

Each of the Parties shall defend, indemnify and hold harmless the other Party, its officers, agents and employees from any and all claims, liabilities and costs, for any damages, sickness, death, or injury to person(s) or property, including payment of reasonable attorney's fees, and including without limitation all consequential damages, from any cause whatsoever, arising directly or indirectly from or connected with the operations or services performed under this Agreement, caused in whole or in part by the negligent or intentional acts or omissions of the Parties or its agents, employees or subcontractors.

It is the intention of the Parties, where fault is determined to have been contributory, principles of comparative fault will be followed and each Party shall bear the proportionate cost of any damage



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attributable to fault of that Party. It is further understood and agreed that such indemnification will survive the termination of this Agreement.

#### **ARTICLE 9. INSURANCE.**

Prior to commencement of services and during the life of this Agreement, Contractor shall provide the District with a copy of its policy evidencing its comprehensive general liability insurance coverage in a sum not less than \$1,000,000 per occurrence. Contractor will also provide a written endorsement to such policy naming District as an additional insured, and such endorsement shall also state "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." If insurance is not kept in force during the entire term of the Agreement, District may procure the necessary insurance and pay the premium therefore, and the premium shall be paid by the Contractor to the District.

#### **ARTICLE 10. TERMINATION.**

The District may terminate this Agreement without cause upon giving the Contractor thirty days written notice. Notice shall be deemed given when received by Contractor, or no later than three days after the day of mailing, whichever is sooner.

The District may terminate this Agreement with cause upon written notice of intention to terminate for cause. A Termination for Cause shall include: (a) material violation of this Agreement by the Contractor; (b) any act by the Contractor exposing the District to liability to others for personal injury or property damage; or (c) the Contractor confirms its insolvency or is adjudged a bankrupt; Contractor makes a general assignment for the benefit of creditors, or a receiver is appointed on account of the Contractor's insolvency.

Ten (10) calendar days after service of such notice, the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, or this Agreement shall cease and terminate. In the event of such termination, the District may secure the required services from another contractor. If the cost to the District exceeds the cost of providing the service pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to the District. Written notice by the District shall be deemed given when received by the other party or no later than three days after the day of mailing, whichever is sooner.

#### **ARTICLE 11. ASSIGNMENT.**

This Agreement is for personal services to be performed by the Contractor. Neither this Agreement nor any duties or obligations to be performed under this Agreement shall be assigned without the prior written consent of the District, which shall not be unreasonably withheld. In the event of an assignment to which the District has consented, the assignee or his/her or its legal representative shall agree in writing with the District to personally assume, perform, and be bound by the covenants, obligations, and agreements contained in this Agreement.



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**ARTICLE 12. NOTICES.**

Any notices, requests, demand or other communication required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given on the date of service if served personally on the party to whom notice is to be given, or on the third day after mailing if mailed to the party to whom notice is to be given, by first class mail, registered or certified, postage prepaid, or on the day after dispatching by Federal Express or another overnight delivery service, and properly addressed as follows:

District:	Contractor:
Sacramento City Unified School District	Vision 2000
PO Box 246870	8 Park Sierra Lane
Sacramento CA 95824-6870	Sacramento, CA 95864
Attn: Kimberly Teague, Contract Specialist	Attn: Hazel Mahone

**ARTICLE 13. ENTIRE AGREEMENT.**

This Agreement contains the entire agreement between the parties and supersedes all prior understanding between them with respect to the subject matter of this Agreement. There are no promises, terms, conditions or obligations, oral or written, between or among the parties relating to the subject matter of this Agreement that are not fully expressed in this Agreement. This Agreement may not be modified, changed, supplemented or terminated, nor may any obligations under this Agreement be waived, except by written instrument signed by the party to be otherwise expressly permitted in this Agreement.

**ARTICLE 14. CONFLICT OF INTEREST.**

The Contractor shall abide by and be subject to all applicable District policies, regulations, statutes or other laws regarding conflict of interest. Contractor shall not hire any officer or employee of the District to perform any service covered by this Agreement. If the work is to be performed in connection with a Federal contract or grant, Contractor shall not hire any employee of the United States government to perform any service covered by this Agreement.

Contractor affirms to the best of their knowledge, there exists no actual or potential conflict of interest between Contractor's family, business or financial interest and the services provided under this Agreement. In the event of a change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to the District's attention in writing.

**ARTICLE 15. NONDISCRIMINATION.**

It is the policy of the District that in connection with all services performed under contract, there will be no discrimination against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, handicap, religious creed, sex, age or marital status. Contractor agrees to comply with applicable federal and California laws including, but not limited to, the California Fair Employment and Housing Act.



**ARTICLE 16. SEVERABILITY.**

Should any term or provision of this Agreement be determined to be illegal or in conflict with any law of the State of California, the validity of the remaining portions or provisions shall not be affected thereby. Each term or provision of this Agreement shall be valid and be enforced as written to the full extent permitted by law.

**ARTICLE 17. RULES AND REGULATIONS.**

All rules and regulations of the District’s Board of Education and all federal, state and local laws, ordinance and regulations are to be strictly observed by the Contractor pursuant to this Agreement. Any rule, regulation or law required to be contained in this Agreement shall be deemed to be incorporated herein.

**ARTICLE 18. APPLICABLE LAW/VENUE.**

This Agreement shall be governed by and construed in accordance with the laws of the State of California. If any action is instituted to enforce or interpret this Agreement, venue shall only be in the appropriate state or federal court having venue over matters arising in Sacramento County, California, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.

**ARTICLE 19. RATIFICATION BY BOARD OF EDUCATION.**

This Agreement is not enforceable and is invalid unless and until it is approved and/or ratified by the governing board of the Sacramento City Unified School District, as evidenced by a motion of said board duly passed and adopted.

Executed at Sacramento, California, on the day and year first above written.

**SACRAMENTO CITY  
UNIFIED SCHOOL DISTRICT**

**VISION 2000**

By: \_\_\_\_\_  
Gerardo Castillo  
Chief Business Officer

By: \_\_\_\_\_  
Hazel Mahone

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date





## Sacramento City Unified School District

### CONSTRUCTION MANAGEMENT CONTRACT

This Contract is made on this 21st day of April, 2016 between the Sacramento City Unified School District, a California public entity existing under the laws of the State of California, referred to as “District”, and Premier Management Group, Inc., referred to as “Consultant” or “Construction Manager.”

#### RECITALS

WHEREAS, District is in the process of replacing paving and improving playground drainage at its premises located at Fruit Ridge Elementary School, 4625 44<sup>th</sup> Street, Sacramento, California; and

WHEREAS, District is in need of Construction Project Management Services in relation to contract bidding, design coordination, construction coordination, expenditures, project completion, interagency coordination, internal communications and other matters as set forth herein; and

WHEREAS, Consultant possesses the necessary skills, experience, knowledge, including knowledge of State and School District requirements such as the Leroy F. Greene Act of 1998-SB-50 and the Education Facilities Bond, Proposition 47, and that required by Government Code section 4529.5, and technical and financial resources to undertake the performance and obligations of the Construction Project Management Services required herein; and

WHEREAS, Consultant is licensed and/or registered as defined in the State of California Government Code section 4525(e); and

WHEREAS, District may contract with any persons for the furnishing to the District of special services and advice as described above pursuant to California Education Code 35160 and 35160.1; and Government Code 53060, and may contract for Construction Project Management Services pursuant to Government Code 4526.

#### AGREEMENT

NOW, THEREFORE, in consideration of the mutual acts and promises as contained herein, it is agreed by and between the District and Consultant as follows:

##### 1. **PROJECT:**

Consultant services, as provided herein, are for and limited to all phases of construction and work necessary for the Paving Replacement & Playground Drainage Improvement “Project,” to be located at Fruit Ridge Elementary School, 4625 44<sup>th</sup> Street, Sacramento, California. “Project” as used in this Agreement shall include any and all tasks and related activities reasonable and necessary for the construction and completion of the Project including acceptance by District.

This Agreement shall be governed by the laws of the State of California, including as applicable, regulations of the State Allocation Board, State of California Leroy F. Greene Lease-Purchase State Building Funds of 1998-SB50 and the Education Facilities Bond, Proposition 47, and of

any other governmental agency with authority pertaining to reimbursement of such funds to the District, all of which shall be deemed incorporated herein by this reference and the Consultant shall be obligated to comply with the same.

No action or failure to act by the District or any District representative shall constitute a waiver of a right or duty afforded them under this Agreement, nor shall any such action or failure to act constitute approval of, or acquiescence in, a breach thereunder, except as may be specifically agreed in writing.

**2. NATURE OF THE WORK:**

Consultant has fully familiarized itself with all aspects of the Project and understands and agrees that Consultant shall further the interests of District by furnishing skill and judgment as a provider of Construction Project Management Services, in cooperation with District representatives and, where appropriate, in reliance upon the services of the Project Architect. Consultant agrees to furnish business administration and management services and to perform in an expeditious and economical manner consistent with the interests of District. Consultant shall be responsible, to the extent described in this Agreement, for ensuring that the Project is completed in a competent and professional manner within the District's budget and in accordance with the District's schedule for timely completion of the Project.

Consultant shall perform special services and provide advice on behalf of the District as follows:

- a. Technical advice regarding construction;
- b. Construction coordination, including progress schedules, change orders and problem solving;
- c. Interagency coordination including, but not necessarily limited to, coordination between Consultant and:
  - 1) Architect; and
  - 2) The State of California – Division of the State Architect, “DSA”, where appropriate;
- d. Internal communications, including Board reports, internal staff updates and community updates. The Consultant shall develop a communication system to ensure clear communication between the District, the Consultant, the Architect, contractor and other parties involved with the Project. In developing this communication system, the Consultant shall meet with the District, the Architect and others to determine the type of information to be reported, the reporting format and the desired frequency for distribution of the various reports;
- e. Review of building specifications and scope of work, including any and all Project related contractual obligations owed to District by any third party;
- f. Review of all phases and elements of construction for all purposes including the assurance that various construction agreements and elements are properly coordinated, scheduled and assigned in such a way to maximize project efficiency;
- g. General construction management and overseeing of all project construction; and
- h. Provision of superintendency functions on the job site. Consultant shall, promptly, in writing and consistent with its duty of care, recommend to District and relevant employees of the District findings regarding said Project construction and make suggestions thereon.

In addition, Consultant shall perform the following activities:



## **SCHEMATIC DESIGN PHASE**

- a. Construction Manager shall notify District in writing of potential complications, cost overruns, unusual conditions, and general needs that could significantly affect the Project budget and time line. Consultant shall prepare a construction management plan for the Project. The construction management plan shall: (1) provide a preliminary evaluation of the District's schedule, cost and design requirements for the Project; (2) develop an anticipated construction schedule; (3) develop a preliminary cost estimate for each type of work contemplated by the Project; (4) clarify and delineate the Architect's duties, the contractor's responsibilities, the District's responsibilities, the Consultant's responsibilities; and (5) set forth a plan for the administration and coordination of all work on the Project. The plan shall provide for Architect and District review and written acceptance.
- b. Construction Manager shall establish a preliminary construction budget or allowance in the format required by District, or if applicable, by the school construction funding agency identified by District, for written approval by the District. The purpose of the cost estimate is to show probable cost in relation to District's budget. If Construction Manager perceives site considerations, which render the Project expensive or cost prohibitive, Construction Manager shall disclose such conditions in writing to District immediately. Construction Manager shall provide a preliminary written time schedule for the performance of work on the Project. This master schedule shall specify the proposed starting and finishing dates and the dates by which certain construction activities must be complete. The Consultant shall submit the master schedule to the District for written acceptance and update the master schedule, as appropriate or at least on a monthly basis for District's acceptance.
- c. Consultant shall conduct periodic Project meetings attended by the District, Architect and others. Such meetings shall serve as a forum for the exchange of information concerning the Project and the review of design progress. The Consultant shall prepare and distribute minutes of these meetings to the District, Architect, and others in attendance.
- d. Consultant shall assist the District in preparing documents concerning the construction budget for use in obtaining or reporting on Project funding.

## **DESIGN DEVELOPMENT PHASE**

- a. Construction Manager shall provide District an updated estimate of construction costs, containing detail consistent with the design development documents and containing a breakdown based on types of materials and specifications identified in the construction budget. Consultant shall prepare a Project and construction budget based on the separate divisions of the work required for the Project, following the Consultant's review of the Project plans and specifications prepared by the Architect. The Consultant shall review the budget with the District and the Architect and the Consultant shall submit the Project and construction budget to the District for acceptance. The Project and construction budget shall be revised by the Consultant as directed by the District and as necessary to ensure accuracy as changes are made throughout the Project. The proposed Project and construction budget may not be exceeded without prior written approval by District. Consultant shall make recommendations to the District concerning revisions to the Project and construction budget that may result from design changes. Consultant shall prepare and distribute Project cost reports that shall indicate actual or estimated costs compared to the Project and construction budget.
- b. Provide construction feasibility review.

- c. Provide conceptual estimating assistance to Project Manager.
- d. Provide constructability analysis consistent with its experience and qualifications.
- e. Provide scheduling information, including providing and distributing periodic reports that compare actual progress with scheduled progress for this phase of the Project.
- f. Provide cost evaluations of alternative materials and systems.

### **BIDDING PHASE**

- a. Conduct a pre-bid walk with potential bidders, if required by the bidding documents.
- b. Conduct post-bid interview with successful bidder prior to start of work.

### **CONSTRUCTION PHASE:**

The Construction Phase of the Project will commence with the award of the construction contract and will end sixty (60) days after acceptance of the Project by the District, as indicated by recording the Notice of Completion with the Sacramento County Recorder; provided that the Project Manager shall continue to be subject to certain construction phase services of the Consultant, as set forth in this Agreement, which extend beyond the expiration of the set sixty (60) day period.

- a. Provide general project management, including administrative, management, and related services as required to coordinate work of the contractor with any other contractor and with the activities and responsibilities of the Consultant, the District, and the Architect to complete the Project in accordance with the Project's plans and specifications, as well as the District's cost, time, and quality objectives. The Consultant shall be the party to whom all information shall be submitted.
- b. Require and review Master CPM construction schedule. Compare Contractor schedule with the schedule of any other contractor to determine if they result in a coordinated construction schedule. Require updates of schedule monthly. Prepare and distribute periodic reports that compare actual progress with scheduled progress. This evaluation shall serve as data for revision of the construction schedule report that shall be prepared and distributed to the Contractor, the District and the Architect by the Consultant. The construction schedule report shall be periodically updated to show current conditions as the work progresses. The report shall indicate actual progress compared to scheduled progress, and shall serve as the basis for progress payments to the Contractor.
- c. Material procurement consultation and advice, including recommending a schedule for the District's purchase of materials and equipment requiring long lead time procurement. Arrange for delivery and storage, protection and security for District purchased materials, systems and equipment which are part of the Project until such items are incorporated into the Project.
- d. Shop drawings and submittals review in cooperation with the Architect.
- e. Progress payment review, including preparing and distributing the progress payment reports. The reports shall state the total contract price, payment to date, current payment requested, retainage, and amounts owed. A portion of this report shall be a recommendation of payment that shall be signed by the Consultant and delivered to the District for use by the District in making payments to the Contractor.
- f. Recommend necessary or desirable changes to the Architect and the District and provide advice regarding such changes, including potential schedule impacts. Implement change order procedures, review requests for changes, assist in negotiating Contractor's proposals, submit recommendations to the Architect and the District, and if they are accepted, prepare

and sign change orders for the Architect's and Contractor's signatures and District authorization, and maintain logs, files, and other necessary documentation relating thereto. Regarding Contractor change order requests, the Consultant shall review the contents of all Contractor-requested changes to the contract time or price, endeavor to determine the cause of the request, and assemble and evaluate information concerning the request. The Consultant shall provide to the Architect a copy of each change order request, and the Consultant shall, in its evaluations of the Contractor's requests, consider the Architect's comments regarding the proposed changes. The consultant shall periodically prepare and distribute change order reports. The report shall list all District-approved change orders by number, a brief description of the change order work, the cost, and percent of completion of the change order work. The report shall also include similar information for potential change orders of which the Consultant may be aware.

- g. Quality control. Consultant shall establish and implement a program to monitor the quality of the construction. The purpose of the program shall be to assist in guarding the District against work by the Contractor that does not conform to the requirements of the Construction Documents. The Consultant is not authorized to change, revoke, alter, enlarge, relax or release any requirements of the Construction Documents or to approve or accept any portion of the work not conforming to the requirements of the Construction Documents. Communication between the Consultant and Contractor with regard to quality review shall not in any way be construed as binding the Consultant, the Architect, or the District or releasing the Contractor from performing the work in accordance with the Construction Documents. No action taken by the Consultant shall relieve the Contractor of its obligation to perform the work in strict conformity with the requirements of the Construction Documents, and in strict conformity with all other applicable laws, rules and regulations. Consultant shall not be responsible for the failure of the Contractor to carry out work in accordance with the Construction Documents so long as Consultant has used all available means and undertaken good-faith efforts to secure the performance of the Contractor in accordance with the Construction Documents.
- h. Testing and inspection review. Consultant shall assist the District in selecting and retaining the professional services of special consultants and testing laboratories and coordinate their services. The Consultant shall receive a copy of all inspection and testing reports and shall provide a copy of such reports to the Architect.
- i. Agency approval's consultation and advice.
- j. Project close-out consultation and advice. Consultant shall determine, after consulting with District and Architect, when the Project and the Contractor's remaining work consists of punchlist items. In consultation with the Architect, the Consultant shall prepare a list of incomplete work or work which does not conform to the requirements of the Construction Documents. The Consultant shall consult with the Architect and the District and shall determine when the Project and the Contractor's work are completed. The Consultant shall issue a Certificate of Final Completion, and shall provide to the District a written recommendation regarding payment to the Contractor.
- k. Provide occupancy consultation and advice, and in reviewing the Master Project Schedule consider the District's occupancy requirements.
- l. Conduct a pre-construction meeting with all parties, including Contractor.
- m. Participate in periodic meetings with District, Architect and Project Manager to discuss such matters as procedures, progress problems and scheduling.
- n. Conduct weekly coordination meetings with Contractor and distribute meeting minutes. Develop 3-week short internal schedules (SIS) for use in each weekly meeting.

- o. Continuous daily on-site representation to observe Contractor's work for general conformance with the plans and specifications and to confirm work is progressing in accordance with the Construction Documents and Master CPM construction schedule.
- p. Consultant shall demand that Contractor provide recovery schedules where appropriate and recommend appropriate steps to take if Contractor either does not provide such schedules or the schedules are not realistic. Recovery schedules shall reflect the correct action and extraordinary efforts Contractor shall undertake to recapture lost time and shall be distributed to Architect and Project Manager.
- q. Keep records of construction progress and time schedules. Advise Contractor and District of any deviations from the time schedule that could delay timely completion and occupancy of Project. Maintain daily log documenting daily progress by trade and building as well as problems and delays. The daily log will include, but not be limited to, the weather, Contractor's staffing, work accomplished, problems encountered, rejection of material or work and other similar relevant data as the District may require.
- r. Review and respond, in cooperation with the Architect, in a timely manner, to all schedules, submittals, shop drawings, samples, information requests, and other submissions of the Contractor for compliance with design and specifications, and ensure timely and uninterrupted progress of the work.
- s. Make offsite observations of fabricated materials and equipment within a one-hour radius. Observations outside of a sixty-mile radius will be billed on a time and materials basis.
- t. Advise regarding the amounts recommended to satisfy and assess liquidated damages, stop notices or other requirements of the construction contract documents.
- u. Analyze and advise District in cooperation with the Architect as to acceptability of test reports, methods, materials, equipment and systems.
- v. Review and advise District in cooperation with the Architect as to the acceptability of substitutions proposed by the Contractor.
- w. Review materials submitted by Contractor and assemble for and provide to District written warranties, guarantees, owners' manuals, instruction books, diagrams, record drawings ("as-builts"), and any other materials required from the Contractor and subcontractors in accordance with the Construction Documents.
- x. Use best efforts to achieve satisfactory performance from the Contractor. Consultant shall determine, through routine on-site inspections, that the work of the Contractor is being performed in accordance with the requirements of the Construction Documents in order to guard the District against defects and deficiencies in the work.
- y. When appropriate, advise the District and make recommendations to the District for exercising the District's prerogatives, such as giving the Contractor notice to recover progress on the schedule when the schedule goals are in jeopardy due to Contractor failings, withholding payment for cause and other prerogatives when required in an effort to achieve contract compliance.
- z. Determine in general that the work of Contractor is being performed in accordance with the requirements of the Contractor's contract. Use best efforts to protect the District against defects and deficiencies in the work. With Architect and the District, reject work that does not conform to the requirements of the Contractor's contract. Consultant shall consult with the Architect and the District if Contractor requests an interpretation of the meaning or intent of the drawings and specifications, and assist in the resolution of questions which may arise; however, the Architect shall have primary responsibility for the interpretation of Project plans and specifications.
- aa. Maintain on a current basis: a record copy of all contracts, drawings, specifications, addenda, change orders and other modifications, in good order and marked to record documents and revisions which arise out of Contractor's contract or work; shop drawings; product data;

samples; submittals; purchases; materials; equipment; applicable handbooks; maintenance and operating manuals and instructions; other related documents and revisions which arise out of the contract or work. Make all records available to the District. At the completion of the Project, deliver all such records and “as built” plans to the District.

- ab. Construction progress photos/videos.
- ac. Consultant shall assist the District in obtaining approvals and permits from all authorities having jurisdiction over the Project. The Consultant shall also verify that all required permits, bonds, and insurance have been obtained from the Contractor.
- ad. Consultant shall prepare and distribute Project cost reports that shall indicate actual or estimated costs compared to the construction budget.
- ae. Consultant shall be responsible for reviewing Contractor’s safety program.

**POST CONSTRUCTION PHASE:** Immediately upon the District’s and Architect’s approval of completion of the Project, and in addition to any additional submittals required by the Agreement, collect and submit the following close-out documentation to the District:

- a. Operations and maintenance data for equipment as required by the Contract Documents for the project.
- b. Warranties for equipment put into service.
- c. Tools, spare parts and maintenance materials.
- d. A list of Construction Contractor, Vendors, and Materialmen of every tier providing services, equipment, and/or materials in connection with the Project in a formal, adequately bound, catalogued form, including the names, addresses, telephone numbers and fax numbers of such persons, and shall further include notices as to where pertinent persons can and may be reached for emergency service, including nights, weekends, and holidays.
- e. Final payment consultation and advice.
- f. Change order documentation review, consultation and advice.
- g. Warranty item consultation and advice.
- h. Guarantees consultation and advice.
- j. Filing of as-built documents.
- k. Oversee and coordinate training, demonstrations and commissioning. Consultant shall review the Contractor’s checkout of utilities, operational systems, and equipment or readiness and assist in their initial start-up and testing.
- l. Consultant shall also forward all of its documents and plans to the District upon completion of the Project and ensure all such plans and documents are well organized for any appropriate audit or review of the Project. All documents, daily logs, and any other written work product generated by Consultant shall be deemed the sole and exclusive property of District.

Provide advice to District on apparent deficiencies in construction during all warranty periods following acceptance of Project.

**3. DESIGNATED REPRESENTATIVE:**

District shall have the right to approve the designated representative of Consultant. Wayne Sjolund shall be the designated representative of Consultant who shall personally provide all services as set forth in this Agreement unless otherwise agreed to by prior written agreement. Should Wayne Sjolund be unable at any time to perform the duties described herein, District shall have the right to approve a new designated representative of Consultant or to terminate this Agreement. District reserves the right to require that any designated representative or

representatives of Consultant who proves not to be satisfactory to the District shall be removed upon written notice from the District.

**4. PROJECT MANAGER:**

District has designated Chris Zunino as the Interim Construction Manager authorized to act on District's behalf with respect to the Project. Construction Manager shall examine documents and other writings submitted by Consultant and shall render decisions pertaining thereto promptly to avoid unreasonable delays in the progress of Consultant's services.

**5. DISTRICT RESPONSIBILITY:**

Notwithstanding anything contained herein and to the contrary, it is understood and agreed that District is responsible for:

- a. The District shall provide information regarding the requirements of the Project, including its objectives, constraints and criteria, including space requirements and relationships, flexibility and expendability requirements, special equipment and systems and site requirements.
- b. The District shall provide a budget for the Project, based on consultation with the Architect, which shall include contingencies for bidding, changes during construction and other costs that are the responsibility of the District.
- c. The District shall retain Architect whose services, duties and responsibilities are described in the "Contract for Architectural/Engineering Services, between the District and Architect.
- d. If the District observes or otherwise becomes aware of any fault or defect in the Project, or nonconformance with the Contractor's Contract, the District shall give prompt written notice thereof to Consultant.
- e. The District shall make timely payments for all invoices that have been approved by the District, Architect and Consultant.
- f. The District shall furnish structural, mechanical, electrical, and other laboratory tests, inspections and reports as required by law or the Contractor's contract.

**6. PLACE OF WORK:**

It is understood that Consultant services shall be rendered largely at the construction site located at 4625 44<sup>th</sup> Street, District offices located at 425 1<sup>st</sup> Ave and 5735 47<sup>th</sup> Ave, Sacramento, but the Consultant will, on request, provide services at such other places as designated by the District.

**7. TIME DEVOTED TO WORK:**

Consultant shall perform services described in Article 2 above, as expeditiously as is consistent with reasonable skill and care and the orderly progress of the Project, and to avoid any additional costs to District.

In the performance of Consultant's services, the services and the hours the Consultant is to work, on any given day, will be within Consultant's control and District will rely upon Consultant to put in such number of hours as is reasonably necessary to fulfill the spirit and purpose of this Agreement. Generally, the Parties anticipate Consultant will provide services between 7:30 a.m. and 4:30 p.m., unless otherwise coordinated with the Project Manager, 5 days per week until the project is completed. It is understood and agreed that the estimated total number of hours required by Consultant to complete the required services, shall be approximately 160 hours per month, excluding travel time. If additional hours are required in

order to complete the Project, such hours may be authorized but only upon prior written agreement of the Parties.

**8. PAYMENT:**

District shall pay Consultant a total not to exceed \$268,458.63, payable in monthly installments based on the number of hours worked provided Consultant shall have submitted a prior monthly report of time spent on the Project to the District. It is understood and agreed that Consultant's hours may vary from month to month but on average will total approximately 160 hours per month, except upon prior written agreement by the Parties.

District shall pay Consultant in accordance with its usual and customary accounts payable practices and payment cycles. In addition, Consultant shall be reimbursed for all pre-approved, in writing, travel and out-of-pocket expenses incurred on behalf of District while away from Consultant's principle place of business, as defined in Article 6 of this Agreement.

District will reimburse Consultant for all reasonable costs ("Reimbursable Costs)" not otherwise anticipated under this Agreement that are necessarily incurred by Consultant in the proper performance of its services under this Agreement. Any Reimbursable Costs shall be subject to the District's prior written approval. Payment of allowable Reimbursable Costs shall be made within thirty (30) days upon receipt and approval of Consultant's invoice(s).

**9. TRANSPORTATION:**

For transportation by automobile out of the Sacramento area, Consultant shall be reimbursed at the rate of \$.55 per mile.

**10. TERM:**

The initial term of this Agreement shall commence on March 1, 2016 and shall continue until the Project is completed. It is understood services as provided herein will generally begin one month prior to the start of construction and end, except as otherwise stated herein, 60 days after acceptance by the District of the Project as reflected in the recording of the Notice of Completion. This Agreement may be extended upon mutual agreement of the Parties.

**11. TERMINATION:**

District may unilaterally terminate this Agreement for any reason, in its absolute discretion, by giving Consultant seven (7) days written notice of termination. This Agreement may also be terminated by either party upon seven (7) days written notice should the other party fail substantially to perform their duties under this Agreement. In the event of early termination, the Consultant shall be compensated for all services satisfactorily performed to the termination date and any services pre-authorized by District in writing to wind up Consultant's services; provided however, District shall not be liable to pay more than the total amount of the Agreement. Upon receipt of a notice of termination, Consultant shall promptly discontinue all services affected, unless the notice directs otherwise.

Upon termination of this Agreement as provided herein, Consultant shall promptly provide and deliver to District all files, notes, writings, documents, and other materials in Consultant's possession or under Consultant's control related to the services Consultant has performed on behalf of the District regarding the Project.

**12. RELATIONSHIP BETWEEN THE PARTIES:**

The Parties agree and intend that the relationship between them, created by this Agreement, is that of independent contractor. Consultant is not an employee of District, or of Architect, and is not entitled to the benefits provided by the District to its employees including, but not limited to, group insurance and pensions plans.

In providing the services contemplated by this Agreement, the Consultant shall, on behalf of the District, maintain a professional working relationship with the District, Contractor, and the Architect. The Consultant shall furnish all services in accordance with the standards of the industry for similar public works projects in the State of California and in accordance with all applicable Federal, State and local laws. Nothing contained in this Agreement shall be deemed to create any contractual relationship between the Consultant and the Architect or the Contractor or subcontractors or material suppliers for the Project, nor shall anything contained in this Agreement be deemed to give any third party any claim or right of action against the District, the Architect or the Consultant. Consultant will be liable and solely responsible for paying all required taxes and workers' compensation and other obligations, including, but not limited to, federal and state income taxes and social security taxes. Consultant agrees to indemnify, defend and hold the District harmless from any liability which Consultant may incur to the Federal or State governments as a consequence of this Agreement. All payments to the Consultant shall be reported to the Internal Revenue Service.

**13. INDEMNIFICATION:**

Consultant shall defend, indemnify and hold the District, its board members, officers, agents and employees harmless from any and all claims, costs and liability for any damages, sickness, death, or injury to person(s) or property, including without limitation all consequential damages and attorney's fees and costs, from any cause whatsoever arising directly or indirectly from or connected with the operations or services of Consultant or its agents, employees or subcontractors under this Agreement. Consultant shall reimburse the District for any expenditure the District may make by reason of the matters that are the subject of this indemnification, and if requested by the District, will defend any claims or litigation to which this indemnification provision applies, at the sole cost and expense of Consultant. It is understood and agreed that such indemnification will survive the termination of this Agreement.

**14. INSURANCE:**

Prior to commencement of and during all times that Consultant is providing services pursuant to this Agreement, Consultant shall, at its sole expense, maintain in full force and effect:

1. Commercial general liability insurance coverage for bodily injury, property damage, and personal injury, with policy limits of not less than \$1,000,000 per occurrence and a general aggregate limit of not less than \$2,000,000. Consultant will also provide a written endorsement to such policy naming District and its officers, employees, and agents as an additional insured, and such endorsement shall also state, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." If such insurance is not kept in force as required herein, District may procure the necessary insurance and pay the premium therefore, and the premium shall be paid by the Consultant to the District, or District may deduct the premium from any monies owing to Consultant under this Agreement.



2. Automobile insurance covering claims for damages because of bodily injury or death of any person, or property damage arising out of the ownership, maintenance and/or use of any motor vehicle, with a combined single limit of not less than \$1,000,000 per accident.
3. Errors and omissions insurance covering the services furnished by Consultant pursuant to this Agreement, providing for coverage on per occurrence basis for a minimum of One Million Dollars (\$1,000,000.00). The insurance policy shall not contain a provision providing for any deductible greater than Fifty Thousand Dollars (\$50,000.00). If Construction Manager's errors and omissions insurance is in a claims made form, said insurance shall be carried and continued by Consultant for a period of three (3) years following the date the Notice of Completion is recorded for the Project.
4. Insurance covering claims under worker's compensation, disability benefits and other similar employee benefit acts that are applicable to the work being performed under this Agreement.

Consultant shall provide written evidence of the above insurance coverage in the form of a certificate of insurance to the District prior to commencement of any work under this Agreement. At the District's request, Consultant shall provide a certified copy of each insurance policy.

Insurance industry's standard Accord Certificate of Insurance or binder forms shall bear an endorsement precluding the cancellation or reduction of coverage of any policy covered by such Certificate or binder before the expiration of thirty (30) days after the District shall have received notification of such cancellation, suspension, reduction, or voided coverage.

**16. FINGERPRINTING REQUIREMENTS:**

Education Code Section 45125.1 states that if employees of any contractor providing school site administrative or similar services may have any contact with any pupils, those employees shall be fingerprinted by the Department of Justice (DOJ) before entering to determine that they have not been convicted of a serious or violent felony. If the District determines that more than limited contact with students will occur during the performance of these services by Contractor, Contractor will not perform services until all employees providing services have been fingerprinted by the DOJ and DOJ fingerprinting clearance certification has been provided to District.

District has determined that Contractor's (Consultant) services will result in limited contact with pupils. Contractor is required to comply with the conditions listed in Exhibit A, Contractor's certification of compliance with District fingerprinting and security requirements. If Contractor is unwilling to comply, Contractor's employees may not enter any school site until Contractor provides certification of fingerprinting clearance by the DOJ for employees providing services. These requirements apply to self-employed contractors.

**17. WORK STANDARDS:**

The conduct and control of the work to be performed by Consultant, under the Agreement, shall lie solely with the Consultant. Consultant shall perform services for the District in accordance with currently approved methods and ethical standards applicable to its professional capacity. Consultant shall be free to practice its profession, for others, during those periods when it is not performing work, under this Agreement, for the District.

**18. FURNISHING OF MATERIALS AND EQUIPMENT:**

All materials and equipment needed by Consultant to carry out the work to be performed by Consultant, under this Agreement, shall be furnished by Consultant, at its expense, except that District shall be responsible for those items as set forth in Article 5 above.

**19. CALLBACKS:**

It is understood and agreed that Consultant shall not be responsible for callbacks or other concerns related to implied or expressed workmanship or product liability more than 60 days after Project acceptance by District except as otherwise set forth herein. Notwithstanding anything contained herein to the contrary, Consultant shall be fully responsible for performance of the terms and conditions of this Agreement.

**20. RIGHT OF EMPLOYER TO SUPERVISE AND INSPECT:**

Consultant, as an independent contractor, shall have the authority to control and direct the performance of the work done under this Agreement. However, the work shall be subject to the District's general right of inspection and supervision including the right of inspection and supervision through District's Project manager and independent inspector to secure the satisfactory completion thereof in accordance with project plans and specifications.

**21. LIMITATION ON DELEGATION OF PERSONAL SERVICES BY CONSULTANT:**

The work and services provided herein shall be performed by those principals, officers and employees of Consultant mutually agreed to by District in writing.

**22. CONFLICT OF INTEREST:**

The Consultant shall abide by and be subject to all applicable District policies, regulations, statutes or other laws regarding conflict of interest.

Consultant shall not hire any officer or employee of the District to perform any service covered by this Agreement. If the work is to be performed in connection with a Federal contract or grant, Consultant shall not hire any employee of the United States government to perform any service covered by this Agreement.

Consultant affirms to the best of his/her knowledge, there exists no actual or potential conflict of interest between Consultant's family, business or financial interest and the services provided under this Agreement, and in the event of change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to the District's attention in writing.

**23. WRITTEN NOTICE:**

All communications regarding this Agreement shall be sent to Consultant at 133 Riverside Ave, Roseville, CA 95678 unless notified to the contrary and to District at Contracts Office, 5735 47<sup>th</sup> Avenue, Sacramento, 95824 unless notified to the contrary.

Any written notice hereunder shall become effective as of the date of personal service or mailing by registered or certified or overnight mail and shall be deemed sufficiently given if delivered or sent to the addressee at the address stated in this Agreement or such other address as may hereafter be specified by notice in writing.

**24. GOVERNING LAW:**

This Agreement shall be governed by the laws of the State of California and venue shall be appropriate in the appropriate Superior Court in Sacramento County, California. Consultant shall perform all services hereunder in accordance with all applicable governmental laws, rules and regulations.

**25. OTHER PROVISIONS OF LAW:**

Each and every provision of law and clause required by law to be inserted shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction.

**26. APPROVAL OR RATIFICATION BY BOARD OF EDUCATION:**

This Agreement is not enforceable and is invalid unless and until it is approved and/or ratified by the governing board of the Sacramento City Unified School District, as evidenced by a motion of said board duly passed and adopted, in compliance with the provisions of Education Code section 17604, SCUSD Board Regulation BP-3312 and SCUSD Board Resolution 2427.

**27. SUCCESSORS AND ASSIGNS.** The District and the Consultant, respectively, bind themselves, their successors, assigns, and legal representatives to the other party to this Agreement, and to the partners, successors, assigns, and legal representatives of such other party with respect to all terms of this Agreement. Consultant shall not assign or transfer any interest in this Agreement without the written consent of District.

**28. SEVERABILITY.** If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

**29. AMENDMENTS.** This Agreement cannot be changed or supplemented orally and may be modified or superseded only by written instrument executed by both parties.

**30. EXECUTION BY FACSIMILE OR IN COUNTERPARTS.** This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, facsimile or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

**31. INTERPRETATION.** The language of all parts of this Agreement shall, in all cases, be construed as a whole, according to its fair meaning, and not strictly for or against either party.

**32. ENTIRE AGREEMENT.** This Agreement constitutes the entire Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by written instruction signed by both the District and Consultant.

**SACRAMENTO CITY  
UNIFIED SCHOOL DISTRICT**

**PREMIER MANAGEMENT GROUP**

By: \_\_\_\_\_

Gerardo Castillo  
Chief Business Officer

By: \_\_\_\_\_

Wayne Sjolund  
President

\_\_\_\_\_

Date

\_\_\_\_\_

Date

## EXHIBIT A

### CONTRACTOR CERTIFICATION

**Fingerprinting:** Education Code section 45125.1 provides that any contractor providing school site administrative or similar services to a school district must certify that its employees providing that service who may come into contact with pupils have not been convicted of a serious or violent felony as defined by law. Those employees must be fingerprinted and the Department of Justice must report to the Contractor if they have been convicted of such felonies. No person convicted may be assigned to work under the contract. The school district may determine, under the totality of circumstances including (1) the length of time the employees will be on school grounds, (2) whether pupils will be in proximity of the site where the employees will be working and (3) whether the contractors will be working alone or with others, that the employees will have only limited contact with pupils and neither fingerprinting nor certification is required.

The District has determined that section 45125.1 is applicable to this contract. The District has also determined that the employees assigned to work at a school site under this contract will have only limited contact with pupils, provided the following conditions are met at all times:

1. Contractor employees shall not come into contact with pupils or work in the proximity of pupils at any time except under the direct supervision of school district employees.
2. Contractor employees shall use only restroom facilities reserved for District employees and shall not use student restrooms at any time.
3. Contractor will inform all of its employees who perform work at any school or District site of these conditions and require its employees, as a condition of employment, to adhere to them.
4. Contractor will immediately report to District any apparent violation of these conditions.
5. Contractor shall assume responsibility for enforcement of these conditions at all times during the term of this Agreement.

If, for any reason, Contractor cannot adhere to the conditions stated above, Contractor shall immediately so inform the District and assign only those employees who have been fingerprinted and cleared for employment by the Department of Justice. In that case, Contractor shall provide to the District the names of all employees assigned to perform work under this Agreement. Compliance with these conditions, or with the fingerprinting requirements, is a condition of this Agreement, and the District reserves the right to suspend or terminate the Agreement at any time for noncompliance.

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Wayne Sjolund, President

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Date



## PROJECT AUTHORIZATION FORM

### Core Academic Renovations (Science/Technology Upgrades) at West Campus High School

**Date: April 21, 2016**

Pursuant to the Master Architect Agreement dated October 1, 2015 between Stafford King Wiese Architects and Sacramento City Unified School District, Architect hereby submits a scope of work upon the terms described below and in the Master Architect Agreement.

#### TERMS

##### **A. Project Description**

“Project” shall mean the work of improvement and the construction thereof, including the Architectural design, landscaping architecture and irrigation design, civil, structural, mechanical, electrical and low voltage engineering services as needed to complete the following:

- One new building of approx. 8,800 square feet, a one or two-story structure.
- Building will contain three lab classrooms, two general classrooms, restrooms, and custodial room.
- Five existing relocatable buildings will be removed or demolished, and one existing relocatable building will be relocated approx. 50 feet.
- The three science labs are for general chemistry and biology, and will include lab casework, lab sinks, and one fume hood. The general classrooms are for instruction.
- Data and fire alarm will be extended from the existing campus systems.
- Audio Visual includes a ceiling mounted projector and manual screen.
- A new access road will be designed to connect the rear parking lot with 22<sup>nd</sup> Avenue to the North.
- A new water line will be extended from 22<sup>nd</sup> Avenue to support the addition of fire sprinklers to the new building.
- The existing fire lane between the new building location and the existing campus will be designed for outdoor learning space. A new gate will be designed to secure the drive from vehicular traffic while maintaining the existing fire lane.

##### **Exclusions:**

- Design of a new synthetic field on the playfield of Mark Twain Elementary School
- Developing LEED documentation or certification
- Surveys, testing, inspections and reports necessary to design and construct the project
- Design Team will rely on record documents provided by SCUSD for design of the project

**B. Compensation**

For the Basic Services provided pursuant to the Master Agreement and this Project Authorization, Architect shall be compensated in the manner identified below:

**Percentage of Construction Cost**

Architect shall be compensated no more than twelve percent (12%) of the final adjusted Project Construction Cost for the Project, for a total of \$718,000. Upon any adjustment (increase or decrease) to the Project Construction Cost as contemplated by Article 1.9 of the Master Agreement, including but not limited to any adjustment made at such time as bids are received, the Architect's total compensation for Basic Services for the Project shall also be increased or decreased, including retroactively for Basic Services already performed and payments already made. Such adjustments may be effected by the District by either (a) adjusting any future payment due under the payment schedule immediately above, or (b) issuing a revision notice to Architect that either tenders any additional payment owed or demands reimbursement from the Architect of any overpayment to date.

**C. Reimbursable Expenses**

Pursuant to Section 4.3, Architect's total reimbursement for Reimbursable Expenses shall not exceed \$7,180, which is Architect's estimate of the maximum total cost of Reimbursable Expenses on the Project.

**D. Asbestos**

The language identified in Section 5.7.15  is  is not applicable to this Project.

**E. Section 8.2**

Consistent with Section 8.2, the following insurance shall be maintained by the Architect in full force and effect during the entire period of performance of this Agreement, including any extensions, and shall be written on an "occurrence" basis, with specific limits set forth: Commercial general liability insurance, excluding coverage for motor vehicles, shall be in amounts not less than \$1,000,000 general aggregate; Personal and advertising injury aggregate, with a per occurrence limit of \$1,000,000; Automobile liability insurance covering motor vehicles shall be in an amount not less than \$1,000,000 combined single limit. District hereby authorizes Architect to proceed with the work upon the terms described herein and in Master Agreement.

**STAFFORD KING WIESE ARCHITECTS**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Patrick M. Derickson, AIA - President

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Gerardo Castillo, Chief Business Officer



## PROJECT AUTHORIZATION FORM

### Power Upgrade at C.K. McClatchy High School

Date: April 21, 2016

Pursuant to the Master Architect Agreement dated December 19, 2013 between Rainforth Grau Architects and Sacramento City Unified School District, Architect hereby submits a scope of work upon the terms described below and in the Master Architect Agreement.

### TERMS

#### A. Project Description

“Project” shall mean the work of improvement and the construction thereof, including Architectural & Electrical Engineering Services as needed for the Power Upgrade at C.K. McClatchy High School:

#### Scope of Work:

Upgrades, modifications and improvements to existing power supply and switchgear at the site’s main power service including:

- Reconfiguration of the power supply to current SMUD standards.
- Expansion of the existing utility yard as the new equipment and pull boxes will not fit in the existing yard. Construction of enclosure, as required.
- Moving of the existing switchgear to provide required clearances.
- Reconnection as required.
- Miscellaneous work as required

#### Exclusions:

- Pool and boiler improvements (this Prop. 39 work will be included in a separate agreement)
- Restroom and roofing improvements (Deferred Maintenance work )
- Project Inspection
- Topographic or boundary surveys
- Geotechnical or Geohazards investigation and reporting
- Energy studies or analysis
- Comprehensive ADA survey of site conditions
- Exhaustive evaluation of utility services and distribution/collection systems
- Extraordinary efforts to search for facility data on existing site and buildings
- Assessment, testing or removal of hazardous materials (other than lead paint)
- Conformed drawings
- Services or activities not specifically noted above
- Estimating by professional estimator



**B. Compensation**

For the Basic Services provided pursuant to the Master Agreement and this Project Authorization, Architect shall be compensated in the manner identified below:

**Flat Fee**

Architect shall be compensated \$96,000 for the Basic Services under this Master Agreement. Architect acknowledges that the flat fee price for the Basic Services includes contingency compensation in the event that more time and costs than originally anticipated may be necessary to complete the Basic Services.

**C. Reimbursable Expenses**

Pursuant to Section 4.3, Architect's total reimbursement for Reimbursable Expenses shall not exceed \$0, which is Architect's estimate of the maximum total cost of Reimbursable Expenses on the Project.

**D. Asbestos**

The language identified in Section 5.7.15  is  is not applicable to this Project.

**E. Section 8.2**

Consistent with Section 8.2, the following insurance shall be maintained by the Architect in full force and effect during the entire period of performance of this Agreement, including any extensions, and shall be written on an "occurrence" basis, with specific limits set forth: Commercial general liability insurance, excluding coverage for motor vehicles, shall be in amounts not less than \$1,000,000 general aggregate; Personal and advertising injury aggregate, with a per occurrence limit of \$1,000,000; Automobile liability insurance covering motor vehicles shall be in an amount not less than \$1,000,000 combined single limit.

District hereby authorizes Architect to proceed with the work upon the terms described herein and in Master Agreement.

**RAINFORTH GRAU ARCHITECTS**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Jeffrey Grau, President

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Gerardo Castillo  
Chief Business Officer

**AGREEMENT FOR SERVICES****Between****SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
Youth Development Support Services-Expanded Learning  
And****FOCUS ON FAMILY FOUNDATION**

The Sacramento City Unified School District (“District”) and **Focus on Family Foundation** (CFF) collectively hereinafter referred to as “the Parties” hereby enter into this Agreement for program services (“Agreement”) effective on April 1, 2016, (“Effective Date”) with respect to the following recitals:

**RECITALS**

WHEREAS, the District desires to engage FOCUS ON FAMILY FOUNDATION to develop, maintain and sustain SUMMER MATTERS programing, providing summer academic and enrichment support services to the community based program at Phoenix Park during Summer 2016, in order to enhance literacy opportunities, prevent summer learning loss, and to improve the quality of life for families by providing educational opportunities to parents and/or guardians; and

WHEREAS, FOCUS ON FAMILY FOUNDATION will work collaboratively with District and the Children’s Defense Fund to develop, support, coordinate, and implement the **Children’s Defense Fund Freedom School Program** ®. This collaboration is designed to keep students engaged in learning opportunities during the summer intercession, improve academic performance and attendance for students participants during the regular school year, provide students with culturally relevant literacy development opportunities, prevent childhood obesity by providing daily physical fitness opportunities, promote community service and provide opportunities for parents to actively participate in their children’s education;

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

A. Roles and Responsibilities.

- i. FOCUS ON FAMILY FOUNDATION shall adhere to Attachment A Scope of Services and adhere to the SCUSD Expanded Learning Program Manual (located on SCUSD After School Website);
- ii. FOCUS ON FAMILY FOUNDATION shall adhere to scope of services outlined in SCUSD Contract Terms and Conditions
- iii. District shall provide funding pursuant to Paragraph B, below. District shall provide and coordinate space and location of all District-sponsored Summer Matters professional development, meetings, and trainings. District shall coordinate the convening of all contractors to facilitate program planning and modifications.

B. Payment. For provision of services pursuant to this Agreement, and meeting required attendance target or at minimum 85% of said target, District shall reimburse FOCUS ON FAMILY FOUNDATION for direct services not to exceed \$89,506.00, to be made in installments upon receipt of properly submitted invoices.

Breakdown:

<b>Program</b>	<b>School Name</b>	<b>Contract Amount</b>	<b>Attendance Target</b>
CDF Freedom School Program®	Phoenix Park Community Based program	\$89,506.00	80 students

The final installment shall not be invoiced by FOCUS ON FAMILY FOUNDATION or due until completion of all obligations pursuant to this Agreement. For provisions of services pursuant to this Agreement, FOCUS ON FAMILY FOUNDATION shall provide documentation of a **\$17,901.00 in-kind match to the District.**

Note: this funding is for the Summer 2016. Provider Focus on Family Foundation should work to create sustainable funding for future programming, as District funding is not guaranteed for Summer 2017.

C. Independent Contractor. While engaged in providing the services provided in this Agreement and otherwise performing as set forth in this Agreement, FOCUS ON FAMILY FOUNDATION, and each of FOCUS ON FAMILY FOUNDATION employees, is an independent contractor, and not an officer, employee, agent, partner, or joint venturer of the District.

D. Insurance Requirements. Prior to commencement of services and during the life of this Agreement, FOCUS ON FAMILY FOUNDATION shall provide the District with a copy of its policy evidencing its comprehensive general liability insurance coverage in a sum not less than \$1,000,000 per occurrence. FOCUS ON FAMILY FOUNDATION will also provide a written endorsement to such policy naming District as an additional insured, and such endorsement shall also state "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." If insurance is not kept in force during the entire term of the Agreement, District may procure the necessary insurance and pay the premium therefore, and the premium shall be paid by the FOCUS ON FAMILY FOUNDATION to the District.

E. Fingerprinting Requirements. FOCUS ON FAMILY FOUNDATION **agrees that any employee it provides to District shall be subject to the fingerprinting and TB requirements set forth in the California Education Code.** If an employee is disqualified from working for District pursuant to the requirements of the California Education Code, FOCUS ON FAMILY FOUNDATION agrees to provide a replacement employee within 15 days of receiving notification that the previous employee has been disqualified. Failure to adhere to the terms of this provision is grounds for termination of the Agreement.

F. Period of Agreement. The term of this Agreement shall be from April 1, 2016 through August 5, 2016. The District may terminate this Contract with cause upon written notice of intention to terminate for cause. A Termination for Cause shall include: (a) material violation of this Contract by the Contractor; (b) any act by the Contractor exposing the District to liability to others for personal injury or property damage; or (c) the Contractor is adjudged a bankrupt; Contractor makes a general assignment for the benefit of creditors, or a receiver is appointed on account of the Contractor's insolvency.

Ten (10) calendar days after service of such notice, the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, or this Contract shall cease and terminate. In the event of such termination, the District may secure the required services from another contractor. If the cost to the District exceeds the cost of providing the service pursuant to this Contract, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to the District. Written notice by the District shall be deemed given when received by the other party or no later than three days after the day of mailing, whichever is sooner.

G. Indemnity. FOCUS ON FAMILY FOUNDATION agrees to indemnify and hold harmless the District and its successors, assigns, trustees, officers, employees, staff, agents and students from and against all actions, causes of action, claims and demands whatsoever, and from all costs, damages, expenses, charges, debts and liabilities whatsoever (including attorney's fees) arising out of any actual or alleged act, omission, negligence, injury or other causes of action or liability proximately caused by FOCUS ON FAMILY FOUNDATION and/or its successors, assigns, directors, employees, officers, and agents related this Agreement. FOCUS ON FAMILY FOUNDATION has no obligation under this Agreement to indemnify and hold harmless the District and is not liable for any actions, causes of action, claims and demands whatsoever, and for any costs, damages, expenses, charges, debts or other liabilities whatsoever (including attorney's fees) arising out of any actual or alleged act, omission, negligence, injury or other causes of action or liability proximately caused by the District and/or its successors, assigns, trustees, officers, employees, staff, agents or students. The parties expressly agree that the indemnity obligation set forth in this Agreement shall remain in full force and effect during the term of this Agreement. The parties further agree that said indemnity obligations shall survive the termination of this Agreement for any actual or alleged act, omission, negligence, injury or other causes of action or liability that occurred during the term of this Agreement.

H. Severability. If any provisions of this Agreement are held to be contrary to law by final legislative act or a court of competent jurisdiction inclusive of appeals, if any, such provisions will not be deemed valid and subsisting except to the extent permitted by law, but all other provisions will continue in full force and effect.

I. Applicable Law/Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of California. If any action is instituted to enforce or interpret this Agreement, venue shall only be in the appropriate state or federal court having venue over matters arising in Sacramento County, California, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.

J. Assignment. This Agreement is made by and between FOCUS ON FAMILY FOUNDATION and the District and any attempted assignment by them, their successors or assigns shall be void unless approved in writing by all parties.

K. Entire Agreement. This Agreement constitutes the entire agreement between FOCUS ON FAMILY FOUNDATION and District with respect to the subject matter hereof and supersedes all previous negotiations, proposals, commitments, writings advertisements publications and understandings of any nature whatsoever with respect to the same subject matter unless expressly included in this Agreement. The parties hereby waive the presumption that any ambiguities in a contract are read against the drafter of same. The parties further agree and represent that each of them are the drafters of every part of this Agreement.

L. Amendments. The terms of this Agreement shall not be amended in any manner except by written agreement signed by the parties.

M. Execution In Counterparts. This Agreement may be executed in counterparts such that the signatures of the parties may appear on separate signature pages. Facsimile or photocopy signatures shall be deemed original signatures for all purposes.

N. Authority. Each party represents that they have the authority to enter into this Agreement and that the undersigned are authorized to execute this Agreement.

O. Approval/Ratification by Board of Education. This Agreement shall be subject to approval/ratification by the District's Board of Education.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed in duplicate.

**DISTRICT:**

By: \_\_\_\_\_  
Gerardo Castillo  
Chief Business Officer  
Sacramento City Unified School District

\_\_\_\_\_  
Date

**FOCUS ON FAMILY FOUNDATION:**

By: Jackie Rose  
Authorized Signature

4/11/16  
Date

Print Name: JACKIE ROSE

Title: Executive Director/CEO

**Sacramento City Unified School District and FOCUS ON FAMILY FOUNDATION:  
SUMMER MATTERS Scope of Services  
Attachment A**

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**DISTRICT shall:**

1. Provide evaluation and/or survey of projects as required.
2. Provide a YDSS lead staff member that will provide SCUSD support, coaching, training and guidance needed to operate the summer programming
3. Host weekly meetings/professional development opportunities to identify and address program needs, successes, and provide assistance as needed.
4. Help train program staff and volunteers on District priorities, school procedures and educational/curriculum materials that should be integrated into the Program.
5. Help recruit students into the Program and provide the Program access to parents of participating students.
6. Help provide parents/student forums for the Program to obtain feedback on what is working and what new services/program elements need to be added/modified.
7. Provide daily student breakfast and lunch consistent with requirements of USDA.
8. Provide and end of Summer report to stakeholders addressing strengths and areas for improvement for further partnership.
9. Assist in grant compliance, grant reporting and assess quality assurance

**FOCUS ON FAMILY FOUNDATION shall:**

1. Provide a comprehensive Summer academic, enrichment and recreation program to include academic and enrichment interventions, June 27, 2016 – August 5, 2016 Monday through Friday from 8:00 AM-3:30 PM daily at designated program site. Program elements shall also include other educational and enrichment/recreational activities, violence prevention, alcohol tobacco and other drug education and prevention activities, and family literacy activities.
2. Work closely with school sites and District to keep student enrollment and daily attendance as close to the target as possible and within the agreed upon parameter as outlined in the grant award. Student attendance will be monitored by FOCUS ON FAMILY FOUNDATION and adjustments made to ensure that the program maximizes all funding reimbursements not exceeding available funding.
3. Work collaboratively with the District and CDF to create a comprehensive program plan for the Summer program. The plan will be shared out with stakeholders.
4. Provide an end of program report on status of all outcomes and objectives.
5. Maintain and provide to the District daily attendance and program activities records.
6. Comply with requirements of the USDA related to administration and operation of breakfast and lunch
7. Supply the staff, materials, supervision, and volunteer recruitment for designated school sites
8. Develop special activities or field trips for the sites individually and collectively. FOCUS ON FAMILY FOUNDATION shall obtain prior parental permission for students' participation in District sponsored field trips and excursions, and obtain prior permission from the school site principal or designee.
9. Attend designated Partnership meetings, as well as other planning meetings as necessary.
10. Work collaboratively with the other outside service providers contracted by the District to provide after school services at school sites.
11. Communicate progress of project/partnership development on a timely and consistent manner to the District
12. Communicate new partnership opportunities with the District.
13. Provide at least one full time program manager per program that is employed until end of contract on 8/5/16 and sufficient staffing to maintain a 10:1 student/staff ratio.
14. Utilize the YDSS Quality Assurance tool, and a Self-Assessment Tool for monitoring and evaluation on a regular basis throughout the team
15. Provide annually in-kind support and direct services totaling 20% of total contract and such financial support to be itemized and reported monthly to the District.
16. Meet with the PROGRAM MANAGER and District contact person to identify program needs, successes, and areas for assistance as needed.
17. Act as liaison with parents in supporting the family literacy and family engagement.

**AGREEMENT FOR SERVICES**

**Between**

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
Youth Development Support Services-Expanded Learning  
And**

**Roberts Family Development Center**

RECEIVED  
APR 11 2016  
Human Resource Services

The Sacramento City Unified School District (“District”) and **Roberts Family Development Center (RFDC)** collectively hereinafter referred to as “the Parties” hereby enter into this Agreement for program services (“Agreement”) effective on April 1, 2016, (“Effective Date”) with respect to the following recitals:

**RECITALS**

WHEREAS, the District desires to engage RFDC to develop, maintain and sustain SUMMER MATTERS programing, providing summer academic and enrichment support services to the community based program at Leataata Floyd and Cesar Chavez, to support the Marina Vista, Alder Grove, and Meadowglenn communities during Summer 2016, in order to enhance literacy opportunities, prevent summer learning loss, and to improve the quality of life for families by providing educational opportunities to parents and/or guardians; and

WHEREAS, Roberts Family Development Center will work collaboratively with District and the Children’s Defense Fund to develop, support, coordinate, and implement the **Children’s Defense Fund Freedom School Program** ®. This collaboration is designed to keep students engaged in learning opportunities during the summer intercession, improve academic performance and attendance for students participants during the regular school year, provide students with culturally relevant literacy development opportunities, prevent childhood obesity by providing daily physical fitness opportunities, promote community service and provide opportunities for parents to actively participate in their children’s education;

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

A. Roles and Responsibilities.

- i. RFDC shall adhere to Attachment A Scope of Services and adhere to the SCUSD Expanded Learning Program Manual (located on SCUSD After School Website);
- ii. RFDC shall adhere to scope of services outlined in SCUSD Contract Terms and Conditions
- iii. District shall provide funding pursuant to Paragraph B, below. District shall provide and coordinate space and location of all District-sponsored Summer Matters professional development, meetings, and trainings. District shall coordinate the convening of all contractors to facilitate program planning and modifications.



B. Payment. For provision of services pursuant to this Agreement, and meeting required attendance target or at minimum 85% of said target, District shall reimburse RFDC for direct services not to exceed **\$314,119.00**, to be made in installments upon receipt of properly submitted invoices.

Breakdown:

<b>Program</b>	<b>School Name</b>	<b>Contract Amount</b>	<b>Attendance Target</b>
CDF Freedom School Program®	Cesar Chavez	\$96,113	60 students
CDF Freedom School Program®	Leataata Floyd	\$232,657	160 students

The final installment shall not be invoiced by RFDC or due until completion of all obligations pursuant to this Agreement. For provisions of services pursuant to this Agreement, RFDC shall provide documentation of a **\$62,823.80 in-kind match to the District.**

Note: this funding is for the Summer 2016. Provider RFDC should work to create sustainable funding for future programing, as District funding is not guaranteed for Summer 2017.

C. Independent Contractor. While engaged in providing the services provided in this Agreement and otherwise performing as set forth in this Agreement, RFDC, and each of RFDC employees, is an independent contractor, and not an officer, employee, agent, partner, or joint venturer of the District.

D. Insurance Requirements. Prior to commencement of services and during the life of this Agreement, RFDC shall provide the District with a copy of its policy evidencing its comprehensive general liability insurance coverage in a sum not less than \$1,000,000 per occurrence. RFDC will also provide a written endorsement to such policy naming District as an additional insured, and such endorsement shall also state "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." If insurance is not kept in force during the entire term of the Agreement, District may procure the necessary insurance and pay the premium therefore, and the premium shall be paid by the to the District.

E. Fingerprinting Requirements. RFDC **agrees that any employee it provides to District shall be subject to the fingerprinting and TB requirements set forth in the California Education Code.** If an employee is disqualified from working for District pursuant to the requirements of the California Education Code, RFDC agrees to provide a replacement employee within 15 days of receiving notification that the previous employee has been disqualified. Failure to adhere to the terms of this provision is grounds for termination of the Agreement.

F. Period of Agreement. The term of this Agreement shall be from April 1, 2016 through August 5, 2016. The District may terminate this Contract with cause upon written notice of intention to terminate for cause. A Termination for Cause shall include: (a) material violation of this Contract by the Contractor; (b) any act by the Contractor exposing the District to liability to others for personal injury or property damage; or (c) the Contractor is adjudged a bankrupt; Contractor makes a general assignment for the benefit of creditors, or a receiver is appointed on account of the Contractor's insolvency.

Ten (10) calendar days after service of such notice, the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, or this Contract shall cease and terminate. In the event of such termination, the District may secure the required services from another contractor. If the cost to the District exceeds the cost of providing the service pursuant to this Contract, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to the District. Written notice by the District shall be deemed given when received by the other party or no later than three days after the day of mailing, whichever is sooner.

G. Indemnity. RFDC agrees to indemnify and hold harmless the District and its successors, assigns, trustees, officers, employees, staff, agents and students from and against all actions, causes of action, claims and demands whatsoever, and from all costs, damages, expenses, charges, debts and liabilities whatsoever (including attorney's fees) arising out of any actual or alleged act, omission, negligence, injury or other causes of action or liability proximately caused by RFDC and/or its successors, assigns, directors, employees, officers, and agents related this Agreement. RFDC has no obligation under this Agreement to indemnify and hold harmless the District and is not liable for any actions, causes of action, claims and demands whatsoever, and for any costs, damages, expenses, charges, debts or other liabilities whatsoever (including attorney's fees) arising out of any actual or alleged act, omission, negligence, injury or other causes of action or liability proximately caused by the District and/or its successors, assigns, trustees, officers, employees, staff, agents or students. The parties expressly agree that the indemnity obligation set forth in this Agreement shall remain in full force and effect during the term of this Agreement. The parties further agree that said indemnity obligations shall survive the termination of this Agreement for any actual or alleged act, omission, negligence, injury or other causes of action or liability that occurred during the term of this Agreement.

H. Severability. If any provisions of this Agreement are held to be contrary to law by final legislative act or a court of competent jurisdiction inclusive of appeals, if any, such provisions will not be deemed valid and subsisting except to the extent permitted by law, but all other provisions will continue in full force and effect.

I. Applicable Law/Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of California. If any action is instituted to enforce or interpret this Agreement, venue shall only be in the appropriate state or federal court having venue over matters arising in Sacramento County, California, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.

J. Assignment. This Agreement is made by and between RFDC and the District and any attempted assignment by them, their successors or assigns shall be void unless approved in writing by all parties.

K. Entire Agreement. This Agreement constitutes the entire agreement between RFDC and District with respect to the subject matter hereof and supersedes all previous negotiations, proposals, commitments, writings advertisements publications and understandings of any nature whatsoever with respect to the same subject matter unless expressly included in this Agreement. The parties hereby waive the presumption that any ambiguities in a contract are read against the drafter of same. The parties further agree and represent that each of them are the drafters of every part of this Agreement.

L. Amendments. The terms of this Agreement shall not be amended in any manner except by written agreement signed by the parties.

M. Execution In Counterparts. This Agreement may be executed in counterparts such that the signatures of the parties may appear on separate signature pages. Facsimile or photocopy signatures shall be deemed original signatures for all purposes.

N. Authority. Each party represents that they have the authority to enter into this Agreement and that the undersigned are authorized to execute this Agreement.

O. Approval/Ratification by Board of Education. This Agreement shall be subject to approval/ratification by the District's Board of Education.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed in duplicate.

**DISTRICT:**

By: \_\_\_\_\_  
Gerardo Castillo  
Chief Business Officer  
Sacramento City Unified School District

\_\_\_\_\_  
Date

**ROBERTS FAMILY DEVELOPMENT CENTER:**

By: Derrell K Roberts  
Authorized Signature

4/5/2016  
Date

Print Name: Derrell K. Roberts

Title: C.F.O.

**Sacramento City Unified School District and Roberts Family Development Center:  
SUMMER MATTERS Scope of Services  
Attachment A**

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**DISTRICT shall:**

1. Provide evaluation and/or survey of projects as required.
2. Provide a YDSS lead staff member that will provide SCUSD support, coaching, training and guidance needed to operate the summer programming
3. Host weekly meetings/professional development opportunities to identify and address program needs, successes, and provide assistance as needed.
4. Help train program staff and volunteers on District priorities, school procedures and educational/curriculum materials that should be integrated into the Program.
5. Help recruit students into the Program and provide the Program access to parents of participating students.
6. Help provide parents/student forums for the Program to obtain feedback on what is working and what new services/program elements need to be added/modified.
7. Provide daily student breakfast and lunch consistent with requirements of USDA.
8. Provide and end of Summer report to stakeholders addressing strengths and areas for improvement for further partnership.
9. Assist in grant compliance, grant reporting and assess quality assurance

**ROBERTS FAMILY DEVELOPMENT CENTER shall:**

1. Provide a comprehensive Summer academic, enrichment and recreation program to include academic and enrichment interventions, June 27, 2016 – August 5, 2016 Monday through Friday from 8:00 AM-3:30 PM. Program elements shall also include other educational and enrichment/recreational activities, violence prevention, alcohol tobacco and other drug education and prevention activities, and family literacy activities.
2. Work closely with school sites and District to keep student enrollment and daily attendance as close to the target as possible and within the agreed upon parameter as outlined in the grant award. Student attendance will be monitored by RFDC and adjustments made to ensure that the program maximizes all funding reimbursements not exceeding available funding.
3. Work collaboratively with the District and CDF to create a comprehensive program plan for the Summer program. The plan will be shared out with stakeholders.
4. Provide an end of program report on status of all outcomes and objectives.
5. Maintain and provide to the District daily attendance and program activities records.
6. Comply with requirements of the USDA related to administration and operation of breakfast and lunch.
7. Supply the staff, materials, supervision, and volunteer recruitment for designated school sites.
8. Develop special activities or field trips for the sites individually and collectively. RFDC shall obtain prior parental permission for students' participation in District sponsored field trips and excursions, and obtain prior permission from the school site principal or designee.
9. Attend designated Partnership meetings, as well as other planning meetings as necessary.
10. Work collaboratively with the other outside service providers contracted by the District to provide after school services at school sites.
11. Communicate progress of project/partnership development on a timely and consistent manner to the District
12. Communicate new partnership opportunities with the District.
13. Provide at least one full time program manager per program that is employed until end of contract on 8/5/16 and sufficient staffing to maintain a 10:1 student/staff ratio.
14. Utilize the YDSS Quality Assurance tool, and a Self-Assessment Tool for monitoring and evaluation on a regular basis throughout the team
15. Provide annually in-kind support and direct services totaling 20% of total contract and such financial support to be itemized and reported monthly to the District.
16. Meet with the PROGRAM MANAGER and District contact person to identify program needs, successes, and areas for assistance as needed.
17. Act as liaison with parents in supporting the family literacy and family engagement.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1b

**Meeting Date:** April 21, 2016

**Subject:** Approve Personnel Transactions

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resource Services

**Recommendation:** Approve Personnel Transactions

**Background/Rationale:** N/A

**Financial Considerations:** N/A

**LCAP Goal(s):** Safe, Clean and Healthy Schools

**Documents Attached:**

1. Certificated Personnel Transactions Dated April 21, 2016
2. Classified Personnel Transactions Dated April 21, 2016

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Cancy McArn, Chief Human Resources Officer <b>Approved by:</b> José L. Banda, Superintendent</p>
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Attachment 1: CERTIFICATED 04/21/2016

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
<b>EMPLOY</b>							
INSHAW	SARA	B	Teacher, K-8	FATHER K.B. KENNY	3/16/2016	6/30/2016	EMPLOY PROB '0,' EFF 3/16/16
<b>REEMPLOY</b>							
JONES	RHONDA	B	Teacher, Resource	H.W. HARKNESS ELEMENTARY	2/22/2016	6/30/2016	REEMPL PROB1LTA 2/22-6/30/16
LEE	LINDA	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	2/22/2016	6/30/2016	REEMPLOY/RTN FR 39 MO RR EFF 2/22/16
<b>STATUS CHANGE</b>							
GARCIA	JENNIFER	A	Teacher, Resource	ROSA PARKS MIDDLE SCHOOL	3/7/2016	6/30/2016	STCHG FR PERM LTA/ TR FR OAKRIDGE EFF 3/7/16
NORTHCUTT	ALLISON	E	Teacher, High School	C. K. McCLATCHY HIGH SCHOOL	1/26/2016	6/30/2016	STCHG TO .40 1/26-6/30/16
WILSON	GABRIEL	A	Teacher, Spec Ed	HIRAM W. JOHNSON HIGH SCHOOL	2/22/2016	6/30/2016	TR FR HEALTH PROFESSIONS EFF 2-22-16
<b>LEAVES</b>							
ASHAT	LOVELEEN	A	Teacher, K-8	JOHN H. STILL - K-8	2/13/2016	2/29/2016	LOA (PD) FMLA/CFRA, EFF 2/13/16-2/29/16
JOHNSON	JEFFREY	A	Teacher, High School	LUTHER BURBANK HIGH SCHOOL	3/20/2016	4/24/2016	LOA (PD) FMLA/CFRA, EFF 3/20/16-4/24/16
JARVIS YSUIZA	JENNIFER	A	Teacher, Elementary	BRET HARTE ELEMENTARY SCHOOL	2/22/2016	6/19/2016	LOA (PD) HE EFF 2-22-16 TO 6-19-16
DAY	LORI	A	Lang. Speech & Hearing Speclst	SPECIAL EDUCATION DEPARTMENT	2/21/2016	4/17/2016	LOA (PD) HE/PLD EFF 2/21/16-4/17/16
ANDERSEN	MICHAEL	A	Teacher, High School	THE MET	3/1/2016	6/30/2016	LOA (UNPD) ADMIN, EFF 3/1/16-6/30/16
MORENO	DIANE	B	Teacher, Middle School	FERN BACON MIDDLE SCHOOL	3/11/2016	6/30/2016	LOA ADMIN (UNPD) CREDENTIAL EFF 3-11-16 TO 6-30-16
LEE	LINDA	C	School Psychologist	SPECIAL EDUCATION DEPARTMENT	2/12/2016	5/15/2016	LOA AMEND (PD) FMLA/CFRA 2-12-16 TO 5-15-16
GONSALVES	JENNA	A	Teacher, Elementary	THEODORE JUDAH ELEMENTARY	3/3/2016	4/16/2016	LOA AMEND (UNPD) HE, EFF 3/3/16-4/16/16
ASHAT	LOVELEEN	A	Teacher, K-8	JOHN H. STILL - K-8	3/1/2016	6/30/2016	LOA RTN (PD) FMLA/CFRA, EFF 3/1/16
SCHON-GOODMAN	JULIE	A	Teacher, K-8	ROSA PARKS MIDDLE SCHOOL	3/10/2016	6/30/2016	LOA RTN (UNPD) FMLA 3-10-16
SHELLOOE	JO	A	Teacher, Elementary	NICHOLAS ELEMENTARY SCHOOL	3/22/2016	4/30/2016	LOA(UNPD)HE EFF 3/22-4/30/16
LOCKARD	KRISTINA	A	School Psychologist	SPECIAL EDUCATION DEPARTMENT	12/8/2015	12/31/2015	AMEND END DATE TO 12/31/15
WENELL	NITAL	A	Teacher, Middle School	FERN BACON MIDDLE SCHOOL	3/5/2016	6/5/2016	AMEND LOA (PD) FMLA/CFRA 3-5-16 TO 6-5-16
LOWREY	JENNIFER	A	Teacher, Spec Ed	SPECIAL EDUCATION DEPARTMENT	11/12/2015	12/31/2015	AMEND LOA UNPD FMLA TO 11/12-12/31/15
MCPHAIL	CYNTHIA	A	Teacher, High School	HIRAM W. JOHNSON HIGH SCHOOL	11/9/2015	12/31/2015	AMEND LOA UNPD FMLA TO 11/9-12/31/15
LOCKARD	KRISTINA	A	School Psychologist	SPECIAL EDUCATION DEPARTMENT	1/1/2016	1/31/2016	AMEND TO LOA PD FMLA/CFRA 1/1-2/15/16
LOWREY	JENNIFER	A	Teacher, Spec Ed	SPECIAL EDUCATION DEPARTMENT	1/1/2016	2/25/2016	AMEND TO LOA PD FMLA/CFRA 1/1-2/25/16
AULT	BRITAINIE	0	Teacher, K-8	ROSA PARKS MIDDLE SCHOOL	2/2/2016	2/14/2016	AMEND TO LOA PD FMLA/CFRA 2/2-2/14/16
MCPHAIL	CYNTHIA	A	Teacher, High School	HIRAM W. JOHNSON HIGH SCHOOL	1/1/2016	1/31/2016	AMEND TO LOA PD FMLA/CFRA, 1/1-1/31/16
TATEISHI	PAMELA	A	Teacher, High School	NEW TECH	2/27/2016	6/30/2016	AMEND TO PDFMLA2/27-5/27/16
<b>SEP/RESIGN/RETIRE</b>							
KATZ	GORDON	B	Teacher, Elementary	TAHOE ELEMENTARY SCHOOL	7/1/2015	6/18/2016	SEP/ RESIGN EFF 6-18-16
LOVELL	SUSAN	E	Teacher, High School	HIRAM W. JOHNSON HIGH SCHOOL	10/27/2015	1/29/2016	SEP/ TERM EFF 1-29-16
MCCRAY	DANITA	A	Teacher, Child Development	CHILD DEVELOPMENT PROGRAMS	11/13/2015	4/25/2016	SEP/39MO RR EFF 4/25/16
DANH	LAN	A	Teacher, Spec Ed	MARTIN L. KING JR ELEMENTARY	7/1/2015	6/30/2016	SEP/RESIGN EFF 8/1/16
SANBORN	PHILIP	A	Teacher, ROTC	C. K. McCLATCHY HIGH SCHOOL	7/1/2015	6/30/2016	SEP/RETIRE EFF 7/1/16
<b>DECEASED</b>							
MARTINEAU	JUDITH	A	Teacher, Spec Ed	LUTHER BURBANK HIGH SCHOOL	7/1/2015	3/15/2016	DECEASED, EFF 3/15/16

Attachment 2: CLASSIFIED 04/21/2016

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
<b>EMPLOY</b>							
JACKSON	VANESSA	B	Inst Aid, Spec Ed	SAM BRANNAN MIDDLE SCHOOL	2/29/2016	6/30/2016	EMPLOY PROB EFF 2/29/16
DAVIS	CHRISTAL	B	Child Dev Spec I	CHILD DEVELOPMENT PROGRAMS	3/1/2016	6/30/2016	EMPLOY PROB EFF 3/1/16
LOPEZ	NICOLE	B	Inst Aid, Spec Ed	EDWARD KEMBLE ELEMENTARY	3/11/2016	6/30/2016	EMPLOY PROB EFF 3/1/16
MORALES	ARTHUR	B	Custodian	LANGUAGE ACADEMY	3/9/2016	6/30/2016	EMPLOY PROB EFF 3/9/16
GORBENKO	KRISTINA	B	IEP Desig Inst Para-Sp Ed	SPECIAL EDUCATION DEPARTMENT	3/28/2016	6/30/2016	EMPLOY PROB, EFF 3/28/16
BELL	REBECCA	B	School Office Manager I	WASHINGTON ELEMENTARY SCHOOL	3/28/2016	6/30/2016	EMPLOY PROB1 3/28/16
MONTEIRO-WILLIAMS	JORDAN	B	Inst Aid, Spec Ed	BRET HARTE ELEMENTARY SCHOOL	2/24/2016	6/30/2016	EMPLOY PROB1 EFF 2-24-16
ARAUJO	JOAN	B	Instructional Aide	ROSA PARKS MIDDLE SCHOOL	3/7/2016	6/30/2016	EMPLOY PROB1 EFF 3/7/16
<b>STATUS CHANGE</b>							
ALVAREZ	MARIA	A	Custodian	O. W. ERLEWINE ELEMENTARY	3/14/2016	6/30/2016	RE TO CUSTODIAN/STCHG TO PROB 1.0/EFF 3/14/16
MOREJON-RAMOS	CAROLINA	A	Office Tchncn II	SAM BRANNAN MIDDLE SCHOOL	3/11/2016	6/30/2016	RE/STCHG/EFF 3/11/16
WILSON	FREDRICK	A	Campus Monitor	WEST CAMPUS	3/17/2016	6/30/2016	REA FR SEC OFFICER/TRWVG H, EFF 3/17/16
JORLEN	YAMILET	A	Teacher Assistant, Bilingual	JOHN CABRILLO ELEMENTARY	4/1/2016	6/30/2016	REA TO TAB II, EFF 4/1/16
ZUNINO	CHRISTOPHER	B	Mngr III, Construction Svcs	FACILITIES SUPPORT SERVICES	3/7/2016	6/30/2016	REA/STCHG EFF 3/7/16
STRILETS	SERGEY	A	HVAC Technician	FACILITIES MAINTENANCE	3/22/2016	6/30/2016	RESC 39MO RR, EFF 3/22/16
MOREJON-RAMOS	CAROLINA	A	Clerk III	SAM BRANNAN MIDDLE SCHOOL	3/11/2016	6/30/2016	STACHG TO PROB 1.0 TOTAL
RANDLE	SHAZMINE	B	Inst Aid, Spec Ed	C. K. McCLATCHY HIGH SCHOOL	7/1/2015	2/29/2016	STCHG TO .625 7/1-6/30/16
PHUNG	LIEN	A	Bus Attendant	TRANSPORTATION SERVICES	3/1/2016	6/30/2016	STCHG TO .875 EFF 3/1/16
<b>LEAVES</b>							
STRILETS	SERGEY	A	HVAC Technician	FACILITIES MAINTENANCE	2/18/2016	3/6/2016	LOA AMEND (PD) HE, EFF 2/18/16-3/6/16
SANCHEZ	JOHN	A	School Plant Ops Mngr I	ALICE BIRNEY WALDORF	2/18/2016	3/6/2016	LOA AMEND (UNPD) HE/FMLA, EFF 2/18/16-3/6/16
MORAVITZ	RICHARD	A	Warehouse Worker	DISTRIBUTION SERVICES	4/1/2016	5/1/2016	LOA EXT (PD) HE, EFF 4/1/16-5/1/16
GONZALEZ	GLADIS	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	3/1/2016	3/31/2016	LOA EXT (UNPD) ADMIN EFF 3-1-16 TO 3-31-16
STRILETS	SERGEY	A	HVAC Technician	FACILITIES MAINTENANCE	3/7/2016	3/21/2016	LOA RTN (PD) HE, EFF 3/7/16
SANCHEZ	JOHN	A	School Plant Ops Mngr I	ALICE BIRNEY WALDORF	3/7/2016	6/30/2016	LOA RTN (UNPD) HE/FMLA, EFF 3/7/16
WALTHALL	HERSHELL	A	Bus Driver	TRANSPORTATION SERVICES	4/5/2016	4/16/2016	LOA UNPD HEALTH 4/5-4/16/16
<b>SEP/RESIGN/RETIRE</b>							
ERNST	CHARLES	B	Dir III, Distribution Srvc	DISTRIBUTION SERVICES	7/1/2015	3/31/2016	RETIRED RV 3/31/16
ESTRADA	RAYMOND	A	Education Entrepreneur	NEW SKILLS & BUSINESS ED. CTR	1/1/2016	3/25/2016	SEP/RESIGN "OJ" EFF 3-25-16
McCULLOUGH	KWAMEL	B	Bus Driver	TRANSPORTATION SERVICES	11/16/2015	3/15/2016	SEP/RESIGN 3/15/16
DUCUSIN	DANIELLE	B	Inst Aid, Spec Ed	ROSA PARKS MIDDLE SCHOOL	10/21/2015	2/19/2016	SEP/RESIGN EFF 2/19/16
MITCHINER	BRENDA	B	Bus Driver	TRANSPORTATION SERVICES	10/6/2015	3/11/2016	SEP/RESIGN EFF 3/11/16
PITTMAN	CATHERINE	C	Database Administrator	INFORMATION SERVICES	7/1/2015	9/17/2015	SEP/RESIGN EFF 6/17/15
CID	CLARA	A	Child Dev Spec I	CHILD DEVELOPMENT PROGRAMS	7/1/2015	4/30/2016	SEP/RETIRE EFF 4/30/16
LUCKEY	SUZANNE	A	Clerk II	MARK TWAIN ELEMENTARY SCHOOL	7/1/2015	6/24/2016	SEP/RETIRE EFF 6/24/16
LUKE	SCOTTY	B	Custodian	SOL AUREUS COLLEGE PREP	2/29/2016	3/31/2016	SEP/TERM, EFF 3/31/16
<b>DECEASED</b>							
ROY	NORMA	A	Campus Monitor	SAM BRANNAN MIDDLE SCHOOL	11/2/2015	3/21/2016	DECEASED 3/21/16





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1c

**Meeting Date:** April 21, 2016

**Subject:** Approve Mandatory Reporting to the Sacramento County Office of Education – Uniform Complaints Regarding the Williams Settlement Processed for the Period of January 2016, through March 2016

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resource Services

**Recommendation:** Approve Mandatory Reporting to the Sacramento County Office of Education – Uniform Complaints Regarding the Williams Settlement Processed for the Period of January through March, 2016.

**Background/Rationale:** The Williams Settlement Case and Education Code §35186 states that persons may now use the uniform complaint process to file complaints regarding deficiencies in instructional materials, facility problems, and teacher vacancy or mis-assignment. The District is required to report on these complaints to the Superintendent of the Sacramento County Office of Education. The report must contain the number of complaints by general subject area and the number of resolved and unresolved complaints.

**Financial Considerations:** N/A

**Documents Attached:**

1. Complaint Report – Attachment A-1

**Estimated Time of Presentation:** N/A

**Submitted by:** Cancy McArn, Chief Human Resource Officer

**Approved by:** José L. Banda, Superintendent

Sacramento City Unified School District  
Complaint Report  
Submitted to the Superintendent  
Sacramento County Office of Education  
Pursuant to Education Code 35186

**January through March, 2016**

<b>Number of Complaints</b>	<b>Instructional Material</b>	<b>Facilities</b>	<b>Teacher Vacancy and Misassignment</b>	<b>CAHSEE</b>	<b>Resolved</b>	<b>Unresolved</b>
0	0	0	0	0	0	0
<b>Total: 0</b>						



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1d

**Meeting Date:** April 21, 2016

**Subject:** Approve Sutter Middle School Field Trip to Washington, D.C., from  
June 17 - 22, 2016

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Deputy Superintendent

**Recommendation:** Approve Sutter Middle School Field Trip to Washington, D.C.  
June 17-22, 2016

**Background/Rationale:** June 17-22, 2016, a group of 21 students, one parent chaperone, and two teacher chaperones from Sutter Middle School will travel via airplane to Washington, D.C. to study various historical sites, museums, and monuments as they pertain to the growth and development of our country. The students will be picked up at Sutter Middle School, transported to Sacramento International Airport by a chartered bus, and returned to Sutter, via chartered bus, at the end of the trip. Their parents will meet the students at Sutter Middle School at the conclusion of the trip.

**Financial Considerations:** No cost to the district. Expenses paid through parent contribution. Associated Student Body funds were made available for students in need.

**LCAP Goal(s):** College and Career Ready Students

**Documents Attached:**

1. Out of State Field Trip Documents

**Estimated Time of Presentation:** N/A

**Submitted by:** Lisa Allen, Interim Deputy Superintendent  
Olga Simms, Area Assistant Superintendent

**Approved by:** José Banda, Superintendent

Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**  
 (USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip, See reference distribution section for details concerning each type of trip.  
 School Name Sutter Middle School Date March 15, 2016

Teacher's Name Terri Lee Brandt Room # 116 Telephone # 264-4150  
 Fax # 264-3436

Field Trip Destination Washington D.C., Williamsburg, Monticello and Gettysburg.

Local (50 mile radius)  Out-of-Town (Beyond 50 mile radius)  Overnight

Out-of-State/Country  Involving Swimming or Wading  Unusual Activities  
 Route Flight via commercial airlines SMF to Washington, D.C.

Educational nature of field trip/excursion To study the historical sites, museums and monuments as they pertain to the growth and development of the United States

Depart Date 6/17/16 Time 8PM am/pm Return Date 6/22/16 Time 10PM am/pm

TRANSPORTATION will be provided by:  Walking  School Bus – Contact Transportation Field Trip Office  
 Chartered Bus Company Certified:  yes  no – Check Risk Management Web Site  
 Private Vehicle – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.  
 Parent Driver – Must have fingerprint clearance, check with Volunteer Office.  
 Faculty Driver – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.  
 Public Transportation  Train  Commercial Airline  Other: \_\_\_\_\_

Funding Source per student Financial Assistance Available?  yes  no

Number of students participating: 21

Adult Supervisors/ Drivers:	DRIVER	DRIVER
1) <u>Stanley Slavin, Jr.</u>	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
3) _____	<input type="checkbox"/> yes <input type="checkbox"/> no	4) _____ <input type="checkbox"/> yes <input type="checkbox"/> no

Teachers and Staff Attending:

1) <u>Terri Brandt</u>	<input type="checkbox"/> yes <input type="checkbox"/> no	2) <u>Christine Chavez</u>	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no
3) _____	<input type="checkbox"/> yes <input type="checkbox"/> no	4) _____	<input type="checkbox"/> yes <input type="checkbox"/> no

Principal Approval [Signature] Date 3/31/16

Risk Management Approval (Unusual Activities) [Signature] Date 4/15/16

Segment Administrator Approval [Signature] Date 4/7/16

Distribution: Refer to Field Trip Information Form RSK 106F for the forms and distribution required for each trip.

- Local Trip:** (50 mile radius) - Submit to Principal for approval. Maintain all documents at site.
- Out-Of-Town:** (beyond 50 mile radius) - Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- Overnight Trip:** Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- Trip Involving Swimming or Wading:** Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.):** - Submit to Principal for approval then forward to Segment Administrator and Risk Management 6 weeks prior to trip. **Must purchase Special Event Liability Insurance.**
- Out-of-State/Country:** Submit to Principal for approval then forward to Segment Administrator and Risk Management **SIX (6) WEEKS** prior to trip. Must have Superintendent and Board approval prior to trip. Segment Administrator will submit for Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board.

*Maintain a copy of all forms at site for 2 years. Approved forms will be returned by Segment Administrator*

Sacramento City Unified School District  
**OUT-OF-STATE OR OUT-OF-COUNTRY  
 TRAVEL REQUEST**

School Name Sutter Middle School Date March 15, 2016  
 Teacher's Name Terri Lee Brant Room # 116 Telephone # 264-4150

Field Trip Destination Washington D.C., Williamsburg, VA and Gettysburg, PA.

Reason for travel To study the historical sites, museums, monuments and grounds of  
the capital and other important national leaders instrumental in the development of our country. Students  
will tour the homesites of Washington and Jefferson. Students will tour Gettysburg, historical site of the battle  
of the turning point for the Civil War. Tours of the Nation's Capital and other national buildings.

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver for review before signing. Risk management approval required.  
 NA

Attach a detailed itinerary for each day: See Attached Itinerary

Signed *Terri Lee Brant*  
 Teacher

**Approvals:**

<u><i>[Signature]</i></u>	<u>3/31/16</u>
Principal	Date
<u><i>[Signature]</i></u>	<u>4/5/16</u>
Risk Management Dept.	Date
<u><i>[Signature]</i></u>	<u>4/6/16</u>
Segment Administrator	Date
<u><i>[Signature]</i></u>	<u>4/6/16</u>
Superintendent	Date

Board Approval Date \_\_\_\_\_

# TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

<b>Request to Attend:</b> <input type="checkbox"/> Conference/Workshop  <input type="checkbox"/> Business Meeting	<b>Purpose for Attending:</b> <input type="checkbox"/> Professional Development  <input type="checkbox"/> Continued Education Credits Earned	<b>Instructions:</b> This form must be completed and received in Accounts Payable at least <b>30 days</b> prior to the proposed trip- <b>60 days</b> if out-of-state.  REQ # _____
--	---	--

School/Department Sutter Middle School Date 3/30/16

Date(s) of Event 6/17/2016 - 6/22-2016 Location Washington D.C., Gettysburg, Colonial Williamsburg

Event Title (attach brochure) School Tours of American-Washingto D.C., Gettysburg and Colonial Williamsburg

Purpose\* To study the historical development of the United States, monuments, museums and places of historial interest. Visit home of Washington and Jefferson, House of Burgesses, various museums and the nation's capital buildings.

\*(what value does this activity give students, attendees, staff, department/site or community?)  
To give students hands on expeerinces as a culminating study of 8th grade history. Builds on the core values of achievement to help students build a better understanding of concepts learned and equity as all students on campus were invited to attend.

How does this travel align with the District's strategic plan?  
It will be used in the teaching of United States History and to share with other CORE teachers during CPT.

How will this activity/event be used and shared?  
It will be used in the teaching of United States History and to share with other CORE teachers during CPT.

Name of Attendee(s) <small>(attach sheet for additional attendees)</small>	Position	Substitute (Y/N)* *	No. of Days Required	Budget Code <small>(for substitute)</small>
Terri Lee Brandt	teacher	No		
Christine Chavez	teacher	No		

Additional Attendees Attached

\*IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770

**Approvals:**

	Date
Principal/Department Head Signature & Print Name <u>CRISN TAKARA-MARTIN</u>	<u>4/4/16</u>
	Date
Cabinet Level or Designee Signature	<u>4/5/16</u>
	Date
Chief Business Officer Signature	<u>4/6/16</u>
	Date
Superintendent or Designee Signature	

District cost for all attendees (estimate)

Registration Fee \*\*\*

Meals included?

B  L  D

Lodging \_\_\_\_\_

Transportation \_\_\_\_\_

Meals \_\_\_\_\_

Other \_\_\_\_\_

TOTAL  \$ 0

Categorical Budget Code(s): \* Per Shannon not cost to District

General Fund/Unrestricted \_\_\_\_\_ \$ \_\_\_\_\_

\*\*\*If any meals are included in the cost of registration, how many of each: Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_ Dinner \_\_\_\_\_

**Prepayment Requested:** All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

Requisition #	Dollar Amount
Registration Fee _____	_____
Hotel _____	_____
Airfare **** _____	_____
Car Rental **** _____	_____



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1e

**Meeting Date:** April 21, 2016

**Subject:** Approve Luther Burbank High School Field Trip to Dayton Beach, Florida, from April 27 - May 3, 2016

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Deputy Superintendent

**Recommendation:** Approve Luther Burbank High School Field Trip to Dayton Beach, Florida from April 27 to May 3, 2016

**Background/Rationale:** On April 27 through May 3, 2016, students from Luther Burbank High School will travel to Dayton Beach, Florida to visit UF, UCF, Embry Riddle College and compete in the National High School Drill Team Championships. There will be one chaperone attending with two students.

**Financial Considerations:** There will be no cost to the district. Expenses will be paid by JROTC organization.

**LCAP Goal(s):** College and Career Ready Students

**Documents Attached:**

1. Out of State Field Trip Documents

**Estimated Time of Presentation:** N/A

**Submitted by:** Lisa Allen, Interim Deputy Superintendent  
Chad Sweitzer, Area Assistant Superintendent

**Approved by:** Jose L. Banda, Superintendent

Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**  
(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip, See reference distribution section for details concerning each type of trip.  
School Name Luther Burbank High School Date March 30th, 2016

Teacher's Name CDR Tom Jones, Navy JROTC Room # H-7 Telephone # 433-5145  
Fax # \_\_\_\_\_

Field Trip Destination Daytona Beach, Florida; National High School Drill Championships

Local (50 mile radius)  Out-of-Town (Beyond 50 mile radius)  Overnight  
 Out-of-State/Country  Involving Swimming or Wading  Unusual Activities  
Route Airline travel

Educational nature of field trip/excursion Cadets will visit colleges and compete in  
National Drill Championships

Depart Date 4/27/16 Time 6:00am am/pm Return Date 5/3/16 Time 11:30pm am/pm

TRANSPORTATION will be provided by:  Walking  School Bus - Contact Transportation Field Trip Office  
 Chartered Bus Company Certified:  yes  no - Check Risk Management Web Site  
 Private Vehicle - Complete Volunteer Personal Automobile Use Form for each vehicle and driver.  
Parent Driver - Must have fingerprint clearance, check with Volunteer Office.  
 Faculty Driver - Complete Volunteer Personal Automobile Use Form for each vehicle and driver.  
 Public Transportation  Train  Commercial Airline  Other: \_\_\_\_\_

Funding Source Navy JROTC Financial Assistance Available?  yes  no

Number of students participating: 2

Adult Supervisors/ Drivers: DRIVER DRIVER  
1) \_\_\_\_\_  yes  no 2) \_\_\_\_\_  yes  no  
3) \_\_\_\_\_  yes  no 4) \_\_\_\_\_  yes  no

Teachers and Staff Attending:  
1) CDR Tom Jones  yes  no 2) \_\_\_\_\_  yes  no  
3) \_\_\_\_\_  yes  no 4) \_\_\_\_\_  yes  no

Principal Approval [Signature] Date 3/30/16

Risk Management Approval (Unusual Activities) [Signature] Date 4/16/16

Segment Administrator Approval [Signature] Date 4/16/16

- Distribution: Refer to Field Trip Information Form RSK 106F for the forms and distribution required for each trip:
1. **Local Trip:** (50 mile radius) - Submit to Principal for approval. Maintain all documents at site.
  2. **Out-Of-Town:** (beyond 50 mile radius) - Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
  3. **Overnight Trip:** Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
  4. **Trip Involving Swimming or Wading:** Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
  5. **Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.)** - Submit to Principal for approval then forward to Segment Administrator and Risk Management 6 weeks prior to trip. **Must purchase Special Event Liability Insurance.**
  6. **Out-of-State/Country:** Submit to Principal for approval then forward to Segment Administrator and Risk Management **SIX (6) WEEKS** prior to trip. Must have Superintendent and Board approval prior to trip. Segment Administrator will submit for Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board.

Maintain a copy of all forms at site for 2 years. Approved forms will be returned by Segment Administrator



Sacramento City Unified School District  
**OUT-OF-STATE OR OUT-OF-COUNTRY  
TRAVEL REQUEST**

School Name Luther Burbank High School Date 3-30-2016

Teacher's Name CDR Tom Jones Room # H-7 Telephone # 433-5145

Field Trip Destination Daytona Beach, Florida, National Drill Championships

Reason for travel Cadets will visit colleges and compete in the National High School Drill Team Championships

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver for review before signing. Risk management approval required.

Attach a detailed itinerary for each day: See attached

Signed [Signature]  
Teacher

**Approvals:**

[Signature] 3/30/16  
Principal Date

[Signature] [Signature]  
Risk Management Dept. Date

[Signature] 4/16/16  
Segment Administrator Date

[Signature] 4/12/16  
Superintendent Date

Board Approval Date

# TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

<b>Request to Attend:</b> <input checked="" type="checkbox"/> Conference/Workshop  Business Meeting	<b>Purpose for Attending:</b> <input checked="" type="checkbox"/> Professional Development  Continued Education Credits Earned	<b>Instructions:</b> This form must be completed and received in Accounts Payable at least <b>30 days</b> prior to the proposed trip- <b>60 days</b> if out-of-state.  REQ # _____
--	---	--

School/Department Navy JROTC Date 3/30/2016

Date(s) of Event 27 April - 3 May 2016 Location Florida

Event Title (attach brochure) UF, UCF, Embry Riddle college visits + National High School Drill Team Championships

Purpose\* Chapperone cadets to college visits and National Championships  
 \*(what value does this activity give students, attendees, staff, department/site or community?)

How does this travel align with the District's strategic plan? Allows NJROTC unit to improve and compete at a national level.

How will this activity/event be used and shared? All information gained will be shared with other JROTC Instructors

Name of Attendee(s) <small>(attach sheet for additional attendees)</small>	Position	Substitute (Y/N)**	No. of Days Required	Budget Code (for substitute)
<u>CDR Tom Jones</u>	<u>Senior Naval Science Instructor</u>	<u>No</u>	<u> </u>	<u> </u>
		No		
		No		
		No		
		No		

**\*\*IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 779** Additional Attendees Attached \_\_\_\_\_

<b>Approvals:</b>  Principal/Department Head Signature & Print Name _____ Date <u>3-30-16</u> Cabinet Level or Designee Signature _____ Date <u>4/16/16</u> Chief Business Officer Signature _____ Date <u>4-11-16</u> Superintendent or Designee Signature _____ Date <u>4/12/16</u>	District cost for all attendees (estimate) Registration Fee *** _____ Meals included? <input type="checkbox"/> _____ B            L            D Lodging _____ Transportation _____ Meals _____ Other _____ TOTAL _____
--	---

Categorical Budget Code(s): All costs will be reimbursed by U.S. Navy \$ \_\_\_\_\_  
 General Fund/Unrestricted \_\_\_\_\_ \$ \_\_\_\_\_

\*\*\*If any meals are included in the cost of registration, how many of each: Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_ Dinner \_\_\_\_\_

Prepayment Requested: All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

Requisition #	Dollar Amount
Registration Fee _____	_____
Hotel _____	_____
Airfare **** _____	_____
Car Rental **** _____	_____



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1f

**Meeting Date:** April 21, 2016

**Subject:** Approve C. K. McClatchy High School Field Trip to the University of Kentucky in Lexington, Kentucky, from April 28 - May 2, 2016

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Deputy Superintendent

**Recommendation:** Approve CK McClatchy High School Field Trip to University of Kentucky, Lexington from April 28 to May 2, 2016

**Background/Rationale:** On April 28 through May 2, 2016, students from CK McClatchy High School will travel to University of Kentucky, Lexington to compete in the national championship debate tournament. There will be two chaperones attending with four students.

**Financial Considerations:** There will be no cost to the district. Expenses will be paid through parent contribution and fundraising.

**LCAP Goal(s):** College and Career Ready Students

**Documents Attached:**

1. Out of State Field Trip Documents

**Estimated Time of Presentation:** N/A

**Submitted by:** Lisa Allen, Interim Deputy Superintendent  
Mary Hardin Young, Area Assistant Superintendent

**Approved by:** Jose L. Banda, Superintendent

Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**  
(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip. See reference distribution section for details concerning each type of trip.  
School Name CK McClatchy Date 3/15/16

Teacher's Name Stephen Goldberg Room # \_\_\_\_\_ Telephone # 9167120782  
Fax # 9165512181

Field Trip Destination University of Kentucky, Lexington KY

- Local (50 mile radius)  Out-of-Town (Beyond 50 mile radius)  Overnight  
 Out-of-State/Country  Involving Swimming or Wading  Unusual Activities

Route Drive I-80 to SFO airport, fly to Louisville, KY, Drive I-64 to Lexington

Educational nature of field trip/excursion Debate tournament

Depart Date 4/28/16 Time 8:00 am/pm Return Date 5/2/16 Time 11:00 am/pm

- TRANSPORTATION will be provided by:  Walking  School Bus - Contact Transportation Field Trip Office  
 Chartered Bus Company Certified:  yes  no - Check Risk Management Web Site  
 Private Vehicle - Complete Volunteer Personal Automobile Use Form for each vehicle and driver.  
 Parent Driver - Must have fingerprint clearance, check with Volunteer Office.  
 Faculty Driver - Complete Volunteer Personal Automobile Use Form for each vehicle and driver.  
 Public Transportation  Train  Commercial Airline  Other: \_\_\_\_\_

Funding Source CKM Debate Boosters Financial Assistance Available?  yes  no

Number of students participating: 4

Adult Supervisors/ Drivers: DRIVER DRIVER  
1) Julie Boettner  yes  no 2) \_\_\_\_\_  yes  no  
3) \_\_\_\_\_  yes  no 4) \_\_\_\_\_  yes  no

Teachers and Staff Attending:  
1) Stephen Goldberg  yes  no 2) \_\_\_\_\_  yes  no  
3) \_\_\_\_\_  yes  no 4) \_\_\_\_\_  yes  no

Principal Approval [Signature] Date 4/28/16

Risk Management Approval (Unusual Activities) [Signature] Date 4/28/16

Segment Administrator Approval [Signature] Date 4-8-16

Distribution: Refer to Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

1. Local Trip (50 mile radius) - Submit to Principal for approval. Maintain all documents at site
2. Out-Of-Town (beyond 50 mile radius) - Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip
3. Overnight Trip: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
4. Trip Involving Swimming or Wading: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip
5. Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.) - Submit to Principal for approval then forward to Segment Administrator and Risk Management 6 weeks prior to trip. Must purchase Special Event Liability Insurance.
6. Out-of-State/Country: Submit to Principal for approval then forward to Segment Administrator and Risk Management SIX (6) WEEKS prior to trip. Must have Superintendent and Board approval prior to trip. Segment Administrator will submit for Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board.

Maintain a copy of all forms at site for 2 years. Approved forms will be returned by Segment Administrator

Sacramento City Unified School District  
**OUT-OF-STATE OR OUT-OF-COUNTRY  
 TRAVEL REQUEST**

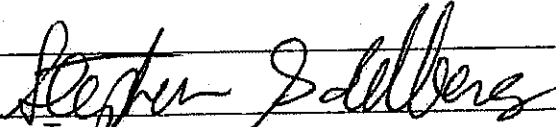
School Name C.K. McClatchy Date 4/7/16  
 Teacher's Name Stephen Goldberg Room # \_\_\_\_\_ Telephone # 9167120782

Field Trip Destination University of Kentucky, Lexington, KY

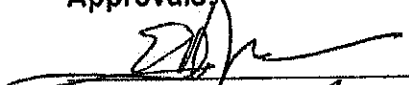
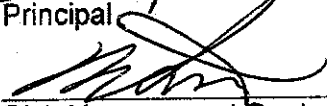
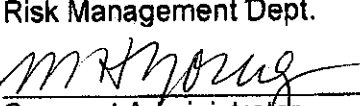
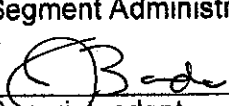
Reason for travel Compete in national championship debate tournament

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver for review before signing. Risk management approval required.

Attach a detailed itinerary for each day: \_\_\_\_\_

Signed   
 Teacher

**Approvals:**

<u></u>	<u>4/8/16</u>
Principal	Date
<u></u>	<u>4/12/16</u>
Risk Management Dept.	Date
<u></u>	<u>4-8-16</u>
Segment Administrator	Date
<u></u>	<u>4/12/16</u>
Superintendent	Date

Board Approval Date \_\_\_\_\_



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1g

**Meeting Date:** April 21, 2016

**Subject:** Approve Rosemont High School Field Trip to St. Louis, Missouri, from April 26 - May 2, 2016

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Deputy Superintendent

**Recommendation:** Approve Rosemont High School Field Trip to St. Louis, Missouri, April 26-May 2, 2016

**Background/Rationale:** April 26-May 2, one teacher chaperone, and one parent volunteer from Rosemont High School will accompany 17 robotics team members to St. Louis, Missouri. The team will be competing in the For Inspiration & Recognition of Science and Technology (FIRST) Robotics Competition World Championships. Nine hundred teams from the four levels of FIRSTs programs will be there. There will be 20,000 students, ranging from 6-18 years in age, from 39 countries, gathered for the contest.

FIRST is much more than building and driving robots. Most teams have several divisions including business, programming, design, and mechanical. FIRST teaches all aspects of real world work-based learning concepts. The opportunity to attend this event is by invitation only and one that should not be passed up.

Outside of the actual event, Rosemont High School students will visit the Gateway Arch and Visitor Center, and the St. Louis City Museum. Students will be exposed to travelling on an airline, and using the MetroLink public transit system.

**Financial Considerations:** No cost to the district. Expenses paid through sponsors and parent contributions. Associated Student Body funds were made available for students in need.

**LCAP Goal(s):** College and Career Ready Students

**Documents Attached:**

1. Out of State Field Trip Documents

**Estimated Time of Presentation:** N/A

**Submitted by:** Lisa Allen, Interim Deputy Superintendent  
Olga Simms, Area Assistant Superintendent

**Approved by:** José Banda, Superintendent



Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**  
 (USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip, See reference distribution section for details concerning each type of trip.  
 School Name Rosemont High School Date 3/28/16

Teacher's Name David Stafford Room # C100 Telephone # 916-708-6219  
 Fax # \_\_\_\_\_

Field Trip Destination Edward Jones Dome, St. Louis, MO.

Local (50 mile radius)     Out-of-Town (Beyond 50 mile radius)     Overnight  
 Out-of-State/Country     Involving Swimming or Wading     Unusual Activities

Route Sacramento to St. Louis via airline

Educational nature of field trip/excursion FIRST Robotics Competition Championships

Depart Date 4/26 Time 7 am \_\_\_\_\_ am/pm      Return Date 5/2 Time 7 pm \_\_\_\_\_ am/pm

**TRANSPORTATION** will be provided by:     Walking     School Bus – Contact Transportation Field Trip Office  
 Chartered Bus Company Certified:     yes     no – Check Risk Management Web Site  
 Private Vehicle – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.  
 Parent Driver – Must have fingerprint clearance, check with Volunteer Office.  
 Faculty Driver – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.  
 Public Transportation     Train     Commercial Airline     Other: \_\_\_\_\_

Funding Source Sponsors      Financial Assistance Available?     yes     no

Number of students participating:    17

Adult Supervisors/ Drivers:	DRIVER		DRIVER
1) <u>David Stafford</u>	yes <input type="checkbox"/> no <input checked="" type="checkbox"/>	2) <u>Lori Knott</u>	yes <input type="checkbox"/> no <input checked="" type="checkbox"/>
3) _____	yes <input type="checkbox"/> no <input type="checkbox"/>	4) _____	yes <input type="checkbox"/> no <input type="checkbox"/>

Teachers and Staff Attending:

1) _____	yes <input type="checkbox"/> no <input type="checkbox"/>	2) _____	yes <input type="checkbox"/> no <input type="checkbox"/>
3) _____	yes <input type="checkbox"/> no <input type="checkbox"/>	4) _____	yes <input type="checkbox"/> no <input type="checkbox"/>

Principal Approval *Elizabeth Vogel* Date 3/29/16  
 Risk Management Approval (Unusual Activities) *Richard McQuinn* Date 4/6/16  
 Segment Administrator Approval *Chip Summers* Date 4/7/16

Distribution: Refer to Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

- Local Trip:** (50 mile radius) - Submit to Principal for approval. Maintain all documents at site.
- Out-Of-Town:** (beyond 50 mile radius) - Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- Overnight Trip:** Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- Trip Involving Swimming or Wading:** Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- Trip Involving Unusual Activities** (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.) - Submit to Principal for approval then forward to Segment Administrator and Risk Management 6 weeks prior to trip. **Must purchase Special Event Liability Insurance.**
- Out-of-State/Country:** Submit to Principal for approval then forward to Segment Administrator and Risk Management **SIX (6) WEEKS** prior to trip. Must have Superintendent and Board approval prior to trip. Segment Administrator will submit for Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board.

*Maintain a copy of all forms at site for 2 years. Approved forms will be returned by Segment Administrator.*



# TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

<b>Request to Attend:</b> <input checked="" type="checkbox"/> Conference/Workshop <input type="checkbox"/> Business Meeting	<b>Purpose for Attending:</b> <input checked="" type="checkbox"/> Professional Development <input type="checkbox"/> Continued Education Credits Earned	<b>Instructions:</b> This form must be completed and received in Accounts Payable at least <b>30 days</b> prior to the proposed trip- <b>60 days</b> if out-of-state.  REQ # _____
---	--	--

School/Department Rosemont HS Date 4/5/16

Date(s) of Event 04/26/2016-05/02/2016 Location St. Louis, MO

Event Title (attach brochure) FIRST Robotics Competition World Championships

Purpose\* To provide head coach/mentor duties to robotics team.

\*(what value does this activity give students, attendees, staff, department/site or community?)

How does this travel align with the District's strategic plan? This activity provides WBL opportunities for students in the areas of business, programming, and manufacturing.

How will this activity/event be used and shared? FRC requires community service. RHS Robotics provides mentoring to Albert Einstein Middle school robotics

Name of Attendee(s) (attach sheet for additional attendees)	Position	Substitute (Y/N)**	No. of Days Required	Budget Code (for substitute)
David Stafford	Teacher/coach	Yes <input checked="" type="checkbox"/>	5	
		No <input type="checkbox"/>		
		No <input type="checkbox"/>		
		No <input type="checkbox"/>		
		No <input type="checkbox"/>		

**\*\*IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770**  Additional Attendees Attached

**Approvals:**

<u><i>Elizabeth Vigil</i></u>	<u>4/5/16</u>
Principal/Department Head Signature & Print Name	Date
<u><i>Alma Jimms</i></u>	<u>4/5/16</u>
Cabinet Level or Designee Signature	Date
<u><i>G</i></u>	<u>4/6/16</u>
Chief Business Officer Signature	Date
<u><i>Bede</i></u>	<u>4/6/16</u>
Superintendent or Designee Signature	Date

District cost for all attendees (estimate)

Registration Fee \*\*\*

Meals included?

B  L  D

Lodging \_\_\_\_\_

Transportation \_\_\_\_\_

Meals -1188-

Other \_\_\_\_\_

TOTAL

Categorical Budget Code(s): 01-0812-0-5230-00-110-100-000-5 3,702.20  
0540-000

General Fund/Unrestricted

01-0812-0-5235-00-110-100-000-0540-000 16,659.70

\*\*If any meals are included in the cost of registration, how many of each: Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_ Dinner \_\_\_\_\_

**Prepayment Requested:** All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

Requisition #	Dollar Amount
Registration Fee	_____
Hotel	<u>8,208.50</u>
Airfare ****	<u>10,965.40</u>
Car Rental ****	_____
<u>meals</u>	<u>1,188.00</u>

Sacramento City Unified School District  
**OUT-OF-STATE OR OUT-OF-COUNTRY  
TRAVEL REQUEST**

School Name Rosemont High School Date 3/29/2016

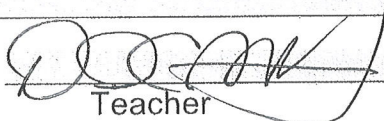
Teacher's Name David Stafford Room # C117/100 Telephone # 916-708-6219

Field Trip Destination FIRST Robotics Competition World Championships


Reason for travel To compete in the FRC Championships due to the teams victory  
at the Sacramento Regional FRC tournament 3/24-3/26 at UC Davis.

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver for review before signing. Risk management approval required.

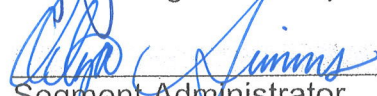
Attach a detailed itinerary for each day: see attached


Signed   
Teacher

**Approvals:**

  
Principal 3/30/16  
Date

  
Risk Management Dept. 4/5/16  
Date

  
Segment Administrator 4/7/16  
Date

  
Superintendent 4/6/16  
Date

Board Approval Date \_\_\_\_\_



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1h

**Meeting Date:** April 21, 2016

**Subject:** Approve Albert Einstein Middle School Field Trip to Ashland, Oregon,  
from June 8 - 10, 2016

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Deputy Superintendent

**Recommendation:** Approve A. Einstein Middle School Field Trip to Ashland, Oregon  
June 8-10, 2016

**Background/Rationale:** June 8-10, 2016, a group of 40 students, and four teacher chaperones from A. Einstein Middle School will travel via chartered bus to Ashland, Oregon, to see plays at the Oregon Shakespeare Festival. Students will experience acclaimed literature and professionally performed art, allowing them to study and enjoy Shakespeare's works. Additionally, students will participate in enrichment activities by attending workshops provided by the theater company to deepen understanding and provide hands on role-playing. The students and chaperones will be housed in the dorms at Southern Oregon University.

**Financial Considerations:** No cost to the district. Expenses paid through parent contribution. Associated Student Body funds were made available for students in need.

**LCAP Goal(s):** College and Career Ready Students

**Documents Attached:**

1. Out of State Field Trip Documents

**Estimated Time of Presentation:** N/A

**Submitted by:** Lisa Allen, Interim Deputy Superintendent  
Olga Simms, Area Assistant Superintendent

**Approved by:** José Banda, Superintendent

Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**  
(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip, See reference distribution section for details concerning each type of trip.  
School Name Albert Einstein Date 3/1/2016

Teacher's Name Marie Rodriguez Room # 18 Telephone # 595-4854  
Fax # 228-5813

Field Trip Destination Ashland, Oregon/Southern Oregon University

- Local (50 mile radius)
- Out-of-Town (Beyond 50 mile radius)
- Overnight
- Out-of-State/Country
- Involving Swimming or Wading
- Unusual Activities

Route Interstate 5

Educational nature of field trip/excursion Students will be attending two plays and staying in college dorms

Depart Date 6/8/16 Time 7:15am (am) Return Date 6/10/16 Time 2pm (pm)

- TRANSPORTATION will be provided by:
- Walking
  - School Bus – Contact Transportation Field Trip Office
  - Chartered Bus Company Certified:  yes  no – Check Risk Management Web Site
  - Private Vehicle – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.
  - Parent Driver – Must have fingerprint clearance, check with Volunteer Office.
  - Faculty Driver – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.
  - Public Transportation  Train  Commercial Airline  Other: \_\_\_\_\_

Funding Source Students Financial Assistance Available?  yes  no

Number of students participating: 40

- Adult Supervisors/ Drivers:
- |          | DRIVER   |          | DRIVER   |
|----------|--|----------|--|
| 1) _____ | <input type="checkbox"/> yes <input type="checkbox"/> no | 2) _____ | <input type="checkbox"/> yes <input type="checkbox"/> no |
| 3) _____ | <input type="checkbox"/> yes <input type="checkbox"/> no | 4) _____ | <input type="checkbox"/> yes <input type="checkbox"/> no |

- Teachers and Staff Attending:
- |                            |   |                         |   |
|----------------------------|---|-------------------------|---|
| 1) <u>Marie Rodriguez</u>  | <input type="checkbox"/> yes <input type="checkbox"/> no            | 2) <u>Anna Ruggiero</u> | <input type="checkbox"/> yes <input checked="" type="checkbox"/> no |
| 3) <u>Gary Kretzschmar</u> | <input checked="" type="checkbox"/> yes <input type="checkbox"/> no | 4) <u>Gio Boone</u>     | <input type="checkbox"/> yes <input checked="" type="checkbox"/> no |

Principal Approval [Signature] Date 3.3.16

Risk Management Approval (Unusual Activities) [Signature] Date 3/1/16

Segment Administrator Approval [Signature] Date 3/30/16

- Distribution:** Refer to Field Trip Information Form RSK 106F for the forms and distribution required for each trip:
- Local Trip:** (50 mile radius) - Submit to Principal for approval. Maintain all documents at site.
  - Out-Of-Town:** (beyond 50 mile radius) - Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
  - Overnight Trip:** Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
  - Trip Involving Swimming or Wading:** Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
  - Trip Involving Unusual Activities** (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.) - Submit to Principal for approval then forward to Segment Administrator and Risk Management 6 weeks prior to trip. **Must purchase Special Event Liability Insurance.**
  - Out-of-State/Country:** Submit to Principal for approval then forward to Segment Administrator and Risk Management SIX (6) WEEKS prior to trip. Must have Superintendent and Board approval prior to trip. Segment Administrator will submit for Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board.

Maintain a copy of all forms at site for 2 years. Approved forms will be returned by Segment Administrator



Sacramento City Unified School District  
**OUT-OF-STATE OR OUT-OF-COUNTRY  
TRAVEL REQUEST**

School Name Albert Einstein Middle School Date 3/1/2016

Teacher's Name Marie Rodriguez Room # 18 Telephone # 535-4854

Field Trip Destination Ashland, Oregon

Reason for travel Students will attend two plays and learn about theater, play production and Shakespeare.

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver for review before signing. Risk management approval required.

Attach a detailed itinerary for each day: attached

Signed Marie Rodriguez *Marie Rodriguez* 3/3/16  
Teacher

Approvals *[Signature]* 3/3/16  
Principal Date

*[Signature]* 3/1/16  
Risk Management Dept. Date

*[Signature]* 3/1/16  
Segment Administrator Date

*[Signature]* 4/4/16  
Superintendent Date

Board Approval Date

# TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

<b>Request to Attend:</b> <input checked="" type="checkbox"/> Conference/Workshop <input type="checkbox"/> Business Meeting	<b>Purpose for Attending:</b> <input checked="" type="checkbox"/> Professional Development <input type="checkbox"/> Continued Education Credits Earned	<b>Instructions:</b> This form must be completed and received in Accounts Payable at least 30 days prior to the proposed trip, 60 days if out of state.
		REQ # _____

School/Department ALBERT EINSTEIN Date Mar 3, 2016

Date(s) of Event JUNE 8-10, 2016 Location ASHLAND OREGON/ SOUTHERN OREGON UNIVERSITY

Event Title (attach brochure) OREGON SHAKESPEARE FESTIVAL

Purpose\* STUDENTS WILL EXPERIENCE LIVE PERFORMANCES OF SHAKESPEARE PLAYS AS WELL AS HAVE THE EXPOSURE TO A COLLEGE CAMPUS.

\*(what value does this activity give students, attendees, staff, department/site or community?)

How does this travel align with the District's strategic plan? PILLAR 1- COLLEGE AND CAREER READY STUDENTS

How will this activity/event be used and shared? DIRECT INTERACTION WITH STUDENTS DURING THE TRIP

Name of Attendee(s) (attach sheet for additional attendees)	Position	Substitute (Y/N)* *	No. of Days Required	Budget Code (for substitute)
MARIE RODRIGUEZ	TEACHER	Yes	2	01-0007-0-1102-15-1110-1000-000-0410-000
GARY KRETZSCHMAR	TEACHER	Yes	2	01-0007-0-1102-15-1110-1000-000-0410-000
ANNA RUGGIERO	TEACHER	Yes	2	01-0007-0-1102-15-1110-1000-000-0410-000
GIOVANNI BOONE	TEACHER	Yes	2	01-0007-0-1102-15-1110-1000-000-0410-000
		No		

**\*\*IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770**  Additional Attendees Attached

**Approvals:** *[Signature]* 3.4.16  
 Principal/Department Head Signature & Print Name \_\_\_\_\_ Date \_\_\_\_\_  
*[Signature]* 3/30/16  
 Cabinet Level or Designee Signature \_\_\_\_\_ Date \_\_\_\_\_  
*[Signature]* 3/31/16  
 Chief Business Officer Signature \_\_\_\_\_ Date \_\_\_\_\_  
*[Signature]* 4/4/16  
 Superintendent or Designee Signature \_\_\_\_\_ Date \_\_\_\_\_

District cost for all attendees (estimate)

Registration Fee \*\*\* 0.00

Meals included?  Yes

B  L  D

Lodging 0.00

Transportation 0.00

Meals 0.00

Other 0.00

**TOTAL** \$ 0.00

Categorical Budget Code(s): \_\_\_\_\_ \$ \_\_\_\_\_  
 General Fund/Unrestricted \_\_\_\_\_ \$ \_\_\_\_\_

\*\*\*If any meals are included in the cost of registration, how many of each: Breakfast 2 Lunch 3 Dinner 2

**Prepayment Requested:** All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

Requisition #	Dollar Amount
Registration Fee	_____
Hotel	_____
Airfare ****	_____
Car Rental ****	_____



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1i

**Meeting Date:** April 21, 2016

**Subject:** Approve John F. Kennedy High School Field Trip to Quantico, Virginia and Washington, D.C., from April 30 – May 6, 2016

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Deputy Superintendent

**Recommendation:** Approve John F. Kennedy Field Trip to Quantico, Virginia and Washington, DC from April 30, 2016 – May 6, 2016.

**Background/Rationale:** On April 30, 2016 – May 6, 2016, students from John F. Kennedy will travel by airplane to Quantico, Virginia and by cars to Washington, DC to visit the Marine Corps Base, Pentagon, Capitol, White House, Arlington Cemetery, MC Museum and other landmarks.

**Financial Considerations:** There is no cost to the District. Expenses are paid through parent contributions and fundraising.

**LCAP Goal(s):** College and Career Ready Students

**Documents Attached:**

1. Out-of-state field trip documents

**Estimated Time of Presentation:** N/A

**Submitted by:** Lisa Allen, Interim Deputy Superintendent  
Tu Moua-Carroz, Area Assistant Superintendent

**Approved by:** Jose L. Banda, Superintendent

Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**  
(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip, See reference distribution section for details concerning each type of trip.  
School Name John F. Kennedy High School Date 18 February 2016

Teacher's Name CWO3 William Reese Room # E-4 Telephone # 9164335245  
Fax # 9164335468

Field Trip Destination Quantico, VA; Washington DC

Local (50 mile radius)  Out-of-Town (Beyond 50 mile radius)  Overnight  
 Out-of-State/Country  Involving Swimming or Wading  Unusual Activities

Route Flight from SMF to BWI; travel via rental cars to destination

Educational nature of field trip/excursion Visit Marine Corps Base, Pentagon, Capitol, White House  
Arlington Cemetery, MC Museum and DC Landmarks

Depart Date 30 Apr 16 Time 0800 am Return Date 6 May 16 Time 2200 am

TRANSPORTATION will be provided by:  Walking  School Bus - Contact Transportation Field Trip Office  
 Chartered Bus Company Certified:  yes  no - Check Risk Management Web Site  
 Private Vehicle - Complete Volunteer Personal Automobile Use Form for each vehicle and driver.  
 Parent Driver - Must have fingerprint clearance, check with Volunteer Office.  
 Faculty Driver - Complete Volunteer Personal Automobile Use Form for each vehicle and driver.  
 Public Transportation  Train  Commercial Airline  Other: Rental Cars

Funding Source MCJROTC Funds and Fundraising Financial Assistance Available?  yes  no

Number of students participating: 10

Adult Supervisors/ Drivers: DRIVER DRIVER  
1) Tara Mundorff  yes  no 2) \_\_\_\_\_  yes  no  
3) \_\_\_\_\_  yes  no 4) \_\_\_\_\_  yes  no

Teachers and Staff Attending:  
1) William Reese  yes  no 2) \_\_\_\_\_  yes  no  
3) Charles Mundorff  yes  no 4) \_\_\_\_\_  yes  no

Principal Approval [Signature] Date 3/11/16

Risk Management Approval (Unusual Activities) \_\_\_\_\_ Date \_\_\_\_\_

Segment Administrator Approval [Signature] Date 4/7/16

Distribution: Refer to Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

1. Local Trip: (50 mile radius) - Submit to Principal for approval. Maintain all documents at site.
2. Out-Of-Town: (beyond 50 mile radius) - Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
3. Overnight Trip: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
4. Trip Involving Swimming or Wading: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
5. Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.) - Submit to Principal for approval then forward to Segment Administrator and Risk Management 6 weeks prior to trip. Must purchase Special Event Liability Insurance.
6. Out-of-State/Country: Submit to Principal for approval then forward to Segment Administrator and Risk Management SIX (6) WEEKS prior to trip. Must have Superintendent and Board approval prior to trip. Segment Administrator will submit for Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board.

Maintain a copy of all forms at site for 2 years. Approved forms will be returned by Segment Administrator

4/4 [Signature]



# TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

<b>Request to Attend:</b> <input type="checkbox"/> Conference/Workshop <input type="checkbox"/> Business Meeting	<b>Purpose for Attending:</b> <input type="checkbox"/> Professional Development <input type="checkbox"/> Continued Education Credits Earned	<b>Instructions:</b> This form must be completed and received in Accounts Payable at least <b>30 days</b> prior to the proposed trip- <b>60 days</b> if out-of-state.  REQ # _____
--	---	--

School/Department John F. Kennedy HS Date 4/5/2016

Date(s) of Event April 30, 2016 - May 6, 2016 Location Quantico, VA and Washington, D.C.

Event Title (attach brochure) ROTC Field Trip

Purpose\* Visit Marine Corps Base, Pentagon, Capitol, White House Arlington Cemetery, MC Museum and DC Landmarks

\*(what value does this activity give students, attendees, staff, department/site or community?) \_\_\_\_\_

How does this travel align with the District's strategic plan? \_\_\_\_\_

How will this activity/event be used and shared? \_\_\_\_\_

Name of Attendee(s) (attach sheet for additional attendees)	Position	Substitute (Y/N)*	No. of Days Required	Budget Code (for substitute)
William Reese	Chief Warrant Officer/Teacher	Yes	1	01-7220-0-1102-15-1220-1000-000-0525-000
Charles Mundorff	Master Sargent/Teacher	Yes	1	01-7220-0-1102-15-1220-1000-000-0525-000
Tara Mundorff	Parent Volunteer/Spouse	No	1	
		No		
		No		

**\*\*IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770**  Additional Attendees Attached

**Approvals:**

Principal/Department Head Signature & Print Name \_\_\_\_\_ Date 4-5-16

Cabinet/Level or Designee Signature \_\_\_\_\_ Date 4/7/16

Chief Business Officer Signature \_\_\_\_\_ Date 4/8/16

Superintendent or Designee Signature \_\_\_\_\_ Date 4/15/16

District cost for all attendees (estimate)

Registration Fee \*\*\* 0.00

Meals included?  Yes

B  L  D

Lodging 2,352.66

Transportation 4,130.10

Meals \_\_\_\_\_

Other 817.00

**TOTAL** \$7,299.76

Categorical Budget Code(s): 01-7220-0-5230-15-1220-1000-000-0525-000 \$ 7,299.76

General Fund/Unrestricted \_\_\_\_\_ \$ \_\_\_\_\_

\*\*\*If any meals are included in the cost of registration, how many of each: Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_ Dinner \_\_\_\_\_

**Prepayment Requested:** All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

Requisition #	Dollar Amount
Registration Fee	_____
Hotel	<u>2,352.66</u>
Airfare ****	<u>4,130.10</u>
Car Rental ****	<u>817.00</u>

Sacramento City Unified School District  
**OUT-OF-STATE OR OUT-OF-COUNTRY  
 TRAVEL REQUEST**

School Name John F. Kennedy High School Date 18 February 2016

Teacher's Name CWO3 William Reese Room # E-4 Telephone # 9164335245


Field Trip Destination Quantico, VA; Washington, DC

Reason for travel Provide LE III/IV Cadets an opportunity to see the Marine Corps from a different perspective (in-person) and for recognition of their commitment and dedication to the Program for the last 3-4 years. Also provide them with a detailed look into American History.


List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver for review before signing. Risk management approval required.

N/A


Attach a detailed itinerary for each day: See Attached

Signed   
 Teacher

**Approvals:**

 3/11/16  
 Principal Date

Risk Management Dept. Date

 4/7/16  
 Segment Administrator Date

 \_\_\_\_\_  
 Superintendent Date

Board Approval Date \_\_\_\_\_



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1j

**Meeting Date:** April 21, 2016

**Subject:** Approve John F. Kennedy High School Field Trip to Washington, D.C.,  
from May 5 – May 11, 2016

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Deputy Superintendent

**Recommendation:** Approve John F. Kennedy Field Trip to Washington, DC from May 5, 2016 – May 11, 2016.

**Background/Rationale:** On May 5, 2016 – May 11, 2016, students from John F. Kennedy will travel by airplane to Washington, DC to learn about the United States system of government and history.

**Financial Considerations:** There is no cost to the District. Expenses are paid through parent contributions and fundraising.

**LCAP Goal(s):** College and Career Ready Students

**Documents Attached:**

1. Out-of-state field trip documents

**Estimated Time of Presentation:** N/A

**Submitted by:** Lisa Allen, Interim Deputy Superintendent  
Tu Moua-Carroz, Area Assistant Superintendent

**Approved by:** Jose L. Banda, Superintendent

Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**  
 (USE A SEPARATE FORM FOR EACH TRIP)

CS  
DC.

Parent Permission Form required for each student field trip, See reference distribution section for details concerning each type of trip.  
 School Name John F. Kennedy High School Date 01/05/16

Teacher's Name Christoffer Herner Room # E-8 Telephone # 433-5528  
 Fax # 433-5594

Field Trip Destination Washington D.C.

- Local (50 mile radius)  Out-of-Town (Beyond 50 mile radius)  Overnight  
 Out-of-State/Country  Involving Swimming or Wading  Unusual Activities

Route Sacramento to Washington D.C.

Educational nature of field trip/excursion Students will learn about our system of governance and history

Depart Date 05/05/16 Time 6:00am am/pm Return Date 05/11/16 Time 8:00pm am/pm

- TRANSPORTATION** will be provided by:  Walking  School Bus – Contact Transportation Field Trip Office  
 Chartered Bus Company Certified:  yes  no – Check Risk Management Web Site  
 Private Vehicle – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.  
 Parent Driver – Must have fingerprint clearance, check with Volunteer Office.  
 Faculty Driver – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.  
 Public Transportation  Train  Commercial Airline  Other: \_\_\_\_\_

Funding Source Fundraising / Students Financial Assistance Available?  yes  no

Number of students participating: 21

- |                                |  |                          |  |
|--------------------------------|--|--------------------------|--|
| Adult Supervisors/ Drivers:    | DRIVER   |                          | DRIVER   |
| 1) <u>Ofc. Rosalia Cabrera</u> | <input type="checkbox"/> yes <input type="checkbox"/> no | 2) <u>Ofc. Eric Fong</u> | <input type="checkbox"/> yes <input type="checkbox"/> no |
| 3) _____                       | <input type="checkbox"/> yes <input type="checkbox"/> no | 4) _____                 | <input type="checkbox"/> yes <input type="checkbox"/> no |

- Teachers and Staff Attending:
- |                              |  |                          |  |
|------------------------------|--|--------------------------|--|
| 1) <u>Christoffer Herner</u> | <input type="checkbox"/> yes <input type="checkbox"/> no | 2) <u>Kristen Goding</u> | <input type="checkbox"/> yes <input type="checkbox"/> no |
| 3) _____                     | <input type="checkbox"/> yes <input type="checkbox"/> no | 4) _____                 | <input type="checkbox"/> yes <input type="checkbox"/> no |

Principal Approval [Signature] Date 1/14/16  
 Risk Management Approval (Unusual Activities) \_\_\_\_\_ Date \_\_\_\_\_  
 Segment Administrator Approval [Signature] Date 1/17/16

Distribution: Refer to Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

- Local Trip:** (50 mile radius) - Submit to Principal for approval. Maintain all documents at site.
- Out-Of-Town:** (beyond 50 mile radius) - Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- Overnight Trip:** Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- Trip Involving Swimming or Wading:** Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.)** - Submit to Principal for approval then forward to Segment Administrator and Risk Management 6 weeks prior to trip. **Must purchase Special Event Liability Insurance.**
- Out-of-State/Country:** Submit to Principal for approval then forward to Segment Administrator and Risk Management **SIX (6) WEEKS** prior to trip. Must have Superintendent and Board approval prior to trip. Segment Administrator will submit for Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board.

Maintain a copy of all forms at site for 2 years. Approved forms will be returned by Segment Administrator

1/15/16

Sacramento City Unified School District  
**OUT-OF-STATE OR OUT-OF-COUNTRY  
TRAVEL REQUEST**

School Name John F. Kennedy High School Date 01/05/16

Teacher's Name Christoffer Herner Room # E-8 Telephone # 433-5528

Field Trip Destination Washington D.C.

Reason for travel Students will learn about our system of governance and history

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver for review before signing. Risk management approval required.

\_\_\_\_\_

Attach a detailed itinerary for each day: See attached

\_\_\_\_\_

Signed   
Teacher

Approvals:   
Principal Date 1/14/16

  
Risk Management Dept. Date 1/11/16

  
Segment Administrator Date 1/11/16

  
Superintendent Date 1/11/16

\_\_\_\_\_   
Board Approval Date

# TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

<b>Request to Attend:</b> <input type="checkbox"/> Conference/Workshop <input type="checkbox"/> Business Meeting	<b>Purpose for Attending:</b> <input type="checkbox"/> Professional Development <input type="checkbox"/> Continued Education Credits Earned	<b>Instructions:</b> This form must be completed and received in Accounts Payable at least <b>30 days</b> prior to the proposed trip- <b>60 days</b> if out-of-state.  REQ # _____
--	---	--

School/Department John F. Kennedy High School Date Jan 5, 2016

Date(s) of Event 05/05/16-05/11/16 Location Washington, D.C.

Event Title (attach brochure) Field trip to Washington D.C.

Purpose\* Students will learn about our system of governance and history

\*(what value does this activity give students, attendees, staff, department/site or community?)  
 How does this travel align with the District's strategic plan? Students will be career and college ready

How will this activity/event be used and shared? Students will write an essay and present what they learned

Name of Attendee(s) (attach sheet for additional attendees)	Position	Substitute (Y/N)**	No. of Days Required	Budget Code (for substitute)
<u>Christopher Herner</u>	<u>Teacher</u>	<u>No</u>	<u> </u>	<u>01-7220-0-5230-15-1220-1000-000-0525-000</u>
<u>Kristen Goding</u>	<u>Teacher</u>	<u>No</u>	<u> </u>	<u>01-7220-0-5230-15-1220-1000-000-0525-000</u>
<u>Ofc. Rosalia Cabrera</u>	<u>Police Officer</u>	<u>No</u>	<u> </u>	<u> </u>
<u>Ofc. Eric Fong</u>	<u>Police Officer</u>	<u>No</u>	<u> </u>	<u> </u>
		<u>No</u>	<u> </u>	<u> </u>

**\*\*IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770**  Additional Attendees Attached

**Approvals:**

Principal/Department Head Signature & Print Name \_\_\_\_\_ Date 1-15-16

Cabinet Level or Designee Signature \_\_\_\_\_ Date 4/17/16

Chief Business Officer Signature \_\_\_\_\_ Date 4/18/16

Superintendent or Designee Signature Beda Date 4/11/16

District cost for all attendees (estimate)

Registration Fee \*\*\* 0.00

Meals included?  B  L  D

Lodging 1,176.00

Transportation 4,500.00

Meals 1,500.00

Other \_\_\_\_\_

**TOTAL** \$7,176.00

Categorical Budget Code(s): 01-7220-0-5230-1220-1000-000-0525-000 \$ 7,176.00

General Fund/Unrestricted \_\_\_\_\_ \$ \_\_\_\_\_

\*\*\*If any meals are included in the cost of registration, how many of each: Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_ Dinner \_\_\_\_\_

**Prepayment Requested:** All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

Requisition #	Dollar Amount
Registration Fee	_____
Hotel	_____
Airfare ****	_____
Car Rental ****	_____



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1k

**Meeting Date:** April 21, 2016

**Subject:** **Approve Business and Financial Report: Warrants, Checks, and Electronic Transfers Issued for the Period of March 2016**

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Approve attached list of warrants and checks.

**Background/Rationale:** The detailed list of warrants, checks and electronic transfers issued for the period of March 2016 are available for the Board members upon request.

**Financial Considerations:** Normal business items that reflect payments from district funds.

**LCAP Goal(s):** Family and Community Engagement

**Documents Attached:**

1. Warrants, Checks and Electronic Transfers – March 2016

**Estimated Time:** N/A

**Submitted by:** Gerardo Castillo, CPA, Chief Business Officer  
Amari Watkins, Director, Accounting Services

**Approved by:** José L. Banda, Superintendent

Sacramento City Unified School District  
Warrants, Checks, and Electronic Transfers  
March 2016

<u>Account</u>	<u>Document Numbers</u>	<u>Fund</u>	<u>Amount by Fund</u>	<u>Total by Account</u>
County Accounts Payable Warrants for Operating Expenses	97-328392 - 97-329528	General (01)	\$ 6,492,420.07	
		Charter (09)	\$ 60,387.76	
		Adult Education (11)	\$ 131,171.96	
		Child Development (12)	\$ 38,827.97	
		Cafeteria (13)	\$ 1,702,060.62	
		Deferred Maintenance (14)	\$ 10,735.09	
		Building (21)	\$ 2,526,973.00	
		Developer Fees (25)	\$ 169,591.75	
		Self Insurance (67/68)	\$ 822,269.71	
		Retiree Benefits (71)	\$ 14,080.29	
		Payroll Revolving (76)	\$ 14,954.75	
				<u>\$ 11,983,472.97</u>
Alternate Cash Revolving Checks for Emergency Accounts Payable and Payroll	00000972 - 00000994	General (01)	\$ 4,291.31	
		Charter (09)	\$ 1,325.00	
		Self Insurance (67/68)	\$ 89.79	
		Retiree Benefits (71)	\$ 817.50	
		Payroll Revolving (76)	\$ 11,685.56	
				<u>\$ 18,209.16</u>
Payroll and Payroll Vendor Warrants	97793394 - 97794650	General (01)	\$ 1,067,751.55	
		Charter (09)	\$ 35,833.32	
		Adult Education (11)	\$ 21,720.34	
		Child Development (12)	\$ 102,950.89	
		Cafeteria (13)	\$ 106,645.62	
		Retiree Benefits (71)	\$ 12,509.88	
		Payroll Revolving (76)	\$ 2,469,798.12	
				<u>\$ 3,817,209.72</u>
Payroll ACH Direct Deposit	ACH-00957764 - ACH-00963902	General (01)	\$ 12,682,452.30	
		Charter (09)	\$ 464,626.66	
		Adult Education (11)	\$ 185,290.19	
		Child Development (12)	\$ 626,741.58	
		Cafeteria (13)	\$ 349,072.50	
		Building (21)	\$ 53,596.33	
		Self Insurance (67/68)	\$ 16,465.34	
		Retiree Benefits (71)	\$ 24,325.09	
				<u>\$ 14,402,569.99</u>
County Wire Transfers for Benefits, Debt Service, and Tax Payments	9700348272 - 9700348284	Payroll Revolving (76)	\$ 3,180,794.36	
				<u>\$ 3,180,794.36</u>
Cafeteria Daily Sales Transfer to County Account	FS-029611	Cafeteria (13)	\$ 138,384.42	
				<u>\$ 138,384.42</u>
Total Warrants, Checks, and Electronic Transfers				<u>\$ 33,540,640.62</u>





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.11

**Meeting Date:** April 21, 2016

**Subject:** Approve Revision and Update of Gifted and Talented Education (GATE)  
Board Policy No. 6172

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: April 21, 2016)
- Conference/Action
- Action
- Public Hearing

**Division:** Academic Office/Gifted & Talented Education (GATE) and AP Department

**Recommendation:** The Board of Education is requested to approve the Gifted and Talented Student Program Board Policy 6172(a)

**Background/Rationale:** In order to achieve the vision articulated through Pillar One, *College and Career Ready Students*, it is essential for high-ability and advanced students to be provided with appropriately rigorous academic interventions early on and consistently in their educational experience. Due to their unique needs, students who demonstrate or show the capacity for advanced performance require within the school-day services to continue to develop academically, intellectually, and socially so that they are able to reach their full potential and increase the likelihood that they will make productive contributions to society.

The district has been committed to providing designated academic services to those students who are identified as gifted and talented (GATE) or high ability beginning in second grade. The adoption of this revised Board Policy will outline the district's essential program components including which students are identified for designated services and the scope of services available to students in Grades 2-12.

**Financial Considerations:** Current source of funding for the GATE & AP Department is LCFF. The total amount budgeted to maintain the current program for the 15-16 academic year is \$442,300. These funds provide for GATE Identification screening, instructional resources, along with staff and resources for professional learning.

**LCAP Goal(s):** College and Career Readiness

**Documents Attached:**

1. Executive Summary
2. Board Policy-Original
3. Board Policy Red-Lined
4. Board Policy-Final Draft

**Estimated Time of Presentation:** N/A

**Submitted by:** Iris Taylor, Ed.D., Interim Chief Academic Officer and  
Kari Hanson-Smith, Coordinator, GATE & AP  
Programs

**Approved by:** José L Banda, Superintendent

**Board of Education Executive Summary**  
**Gifted and Talented Education (GATE) Policy Revision**  
**and Update**  
**April 21, 2016**



## **I. Overview of the Gifted and Talented and AP Programs**

The Sacramento City Unified School District is fully committed to preparing its students to be college and career and life ready. The district's goal is to provide all students with rigorous academic experiences that are appropriately challenging, preparing them for success and to achieve their full potential in life. Recognizing that students demonstrate advanced or beyond age level capacity for learning at all development levels and across all domains, the district is committed to identifying these students early and providing an infrastructure of support and services based on research and exemplary practices to afford them the greatest opportunities for positive outcomes. This includes equitable practices to both identify students for GATE along with other advanced learning services, and providing a continuum of placement opportunities where students can receive both academic and talent development supports. This includes providing classroom settings designed to challenge students through academic rigor and relevancy, enrichment, acceleration, depth, complexity and novelty. As students matriculate throughout their school years, a comprehensive continuum of academic, social-emotional supports and enrichment opportunities are essential in both supporting and preparing students for successful outcomes and in achieving the vision outlined in Pillar One, *College and Career Ready Students* of the district's strategic plan.

The district's Board Policy 6172 was last reviewed and updated by The Board in 2002, since that time there have been considerable changes in the governance of schools in the state of California. Moreover, research in the field of gifted and talented education since that time has reflected an increased understanding of the needs of those students who have been traditionally underrepresented and underserved by gifted education programming and services. It is appropriate then, at this time, for The Board to review and approve a Board Policy that reflects the demographics of the district and the expanded programs that have evolved to meet the needs of all students in the district.

## **II. Driving Governance**

The research clearly supports the need to provide designated services for both academic and talent development to students who demonstrate advanced ability or potential in all demographic and socio-economic groups. This need is highlighted when considering the needs of students of color and from low socio-economic backgrounds who have long been under-represented for receiving gifted education services. Providing students with appropriately rigorous coursework, opportunities to learn with cognitive peers, and necessary social and emotional support services has been proven to reduce the "excellence gap" in educational services. The "excellence gap" reflects the disparity between low-income and high-income students' ability to access advanced levels of educational opportunity and achieve advanced levels of academic performance. The report entitled *Unlocking Emergent Talent: Supporting High Achievement of Low-Income, High-Ability Students*, written in 2012 for the National Association for Gifted Children confirms this need. "As we strive to develop services and programs the goals for [high ability learners] remain... the development of a psychological identity that supports high

# Board of Education Executive Summary

## Gifted and Talented Education (GATE) Policy Revision and Update

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achievement; increased access to challenging curricula, rigorous educational programs, and selective institutions of higher education; access to out-of-school supplemental programs; and community and family support." Providing gifted and talented students with a range of both academically challenging and appropriately relevant and engaging learning experiences is singularly powerful in reducing the risk of those learners "dying on the vine."

As stated by Ford (2010) and highlighted in the publication *Overlooked Gems: A National Perspective on Low-Income Promising Learners* (2007), "We can and must look for gifts and talents early among students, particularly among low-income and/or low-SES students." SCUSD has a long standing commitment to identifying high-ability students early in their educational careers, so that they can access the challenging curricular experiences they require to reach their full potential. However, in order to effectively prepare our students to achieve that full potential in the 21<sup>st</sup> century workforce, our racially, ethnically, culturally, linguistically, and socio-economically diverse students must be provided with enriched educational environments that develop their talents and foster the creative thinking skills necessary to become the creative producers of the future.

Gifted and talented students along with those who possess high abilities need gifted education programs and services that will challenge them in regular classroom settings, through enrichment and accelerated programs to enable them to make continuous progress in school and life. While research in the field varies widely in identifying percentages of gifted, talented and high-ability students who underachieve, the achievement benefits for those students who do receive appropriate academic and talent development services are clear. Several longitudinal studies (Benbow, 2001 and 2013) have shown that gifted programs have a positive effect on students' post-secondary plans. Gifted education services are about more than just giving students challenge in classrooms: Gifted programming positively influences student's futures.

Consequently, it is vital that SCUSD provide Gifted and Talented Education programs and services to give students the opportunities they need in order to achieve their life's potential. An updated Board Policy, reflecting the exemplar programs and services already in place while providing opportunity to deepen instruction, expand implementation, and root the program in research validated best practices, is an essential step in meeting the needs of these unique learners.

### III. Budget

Current source of funding for the GATE & AP Department is LCFF. The total amount budgeted to maintain the current program for the 15-16 academic year is \$442,300. These funds provide for GATE Identification screening, instructional resources, along with staff and resources for professional learning.

### IV. Goals, Objectives and Measures

The district will assess the quality of the GATE program by monitoring GATE Identification results data year to year at both the school and district subgroup demographic level. These results will be monitored

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## Gifted and Talented Education (GATE) Policy Revision and Update

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to ensure that the number of students formally identified to receive GATE services is consistent with research-validated percentages, and the identified rate is representative of local demographic norms. Student level data will be monitored year to year through a variety of assessment tools as students matriculate through the district including student work samples, common assessments, performance based assessments, and standardized assessment results (CAASPP, PSAT, SAT and AP Exam results).

As students' progress through their school years, their opportunities to engage in and benefit from appropriately targeted advanced learning pathways should continue to expand. The district will monitor expanded access by reviewing data at the secondary level related directly to authentic acceleration, including open access to Advanced Placement (AP) courses district-wide, AP course completion and pass rates, and expansion of dual/concurrent enrollment opportunities district wide. Additionally during the elementary and middle school years, the district will seek to implement Talent Development opportunities that are both academic and interest based for all students.

The quality of teaching and learning will be determined through monitoring participation and completion of GATE Certificate course completion and teacher engagement with on-going professional learning opportunities provided by the SCUSD GATE Department, the College Board and the CA Association for the Gifted. In addition, the impacts of professional learning will be determined through observations of instructional delivery, monitoring student achievement, and teacher reflection. Using multiple measures to further ensure validity, the district will also annually collect perception data through surveys, and evaluations of professional learning, and parent engagement. All results will be used to inform programmatic and systematic changes.

### V. Major Initiatives

The GATE and AP Department strives to provide research-based services designed to address the needs of academically advanced and high potential students. This is facilitated through the promotion of gifted education instruction to design learning experiences that foster continued growth in preparation for personal, social and professional success across varied contexts. Services are not limited to those that provide designated gifted education program supports, as the goal is advocating for talent development opportunities for all students.

#### Revision of Board Policy 6172

An important step in sustaining the robust gifted education services available across the district is the adoption of revised Board policy. The current version of BP 6172 was originally adopted in 1998 and was last reviewed in 2002. Since that time, LCFF has altered California's Ed Code, shifting funding sources to local control and eliminating categorical allocations. The current policy provided a general overview of the gifted and talented student needs and programs available to those students. The proposed revisions provide much clearer direction to the district, including language supporting culturally responsive identification practices, ongoing professional learning supports, and clear targets for ongoing evaluation of the program. Using the California School Boards Association (CSBA) sample policy as a guide, the district has drafted a revised policy that outlines best practices, and prescribes the essential program

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## Gifted and Talented Education (GATE) Policy Revision and Update

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components that will ensure that students are provided with services positioning them for life-long success and productivity.

- Section one provides updated language to original content in the existing policy. It describes the district's intent to provide all students with appropriately challenging, academically rigorous school day experiences that are commensurate with their particular abilities and talents. It addresses the importance of GATE services in developing the creative producers of the 21<sup>st</sup> century.
- Section two reflects entirely new content, addressing the breadth through which students may be formally identified for Gifted and Talented Education Services. This identification process begins by first assessing a student's ability and secondarily assessing academic achievement. By these means, the process seeks to include those students who may be underachieving or are traditionally underrepresented in advanced or gifted and talented programming.
- Section three expands upon original content, outlining in greater detail the educational opportunities that may be available to students as they matriculate through their school years, grades 2-12. Furthermore it addresses the vital support of student's social and emotional needs for success not only in school, but also in life.
- Section four presents new policy language, stipulating the significance of on-going, research based professional learning to support and develop the professional capacity building of those teachers and administrators who provide gifted education services to students. It is imperative that teachers in classrooms supporting gifted and talented students are equipped to meet those student's academic and social/emotional needs.
- Section five adds greater detail to existing language, delineating that the Superintendent or designee shall involve a range of stakeholders in the monitoring of GATE programs and services. Furthermore ongoing monitoring of the GATE Department will include a regular report to the Board regarding program implementation and the progress of students.

Ensuring that a broad-based coalition of the district's stakeholders had a voice in the process, the policy development engagement approach as outlined in the Board's bylaws was utilized. As a result, the proposed revised Gifted and Talented Student Program policy was vetted with the district English Learner Advisory Committee, and the Community Advisory Committee for Special Education. The policy was also shared with the district Gifted Education Advisory Committee, consisting of teachers, principals, and parents. Input from the various stakeholders helped to shape the development of the revised policy.

### **Revised GATE Identification Criteria**

With the goal of a GATE program reflective of district demographics and expanding opportunities to provide gifted and talented educational services to a wider array of students, the district continues to expand the number of diverse students who are served through an ever increasing range of advanced learning pathways in grades K-12.

# Board of Education Executive Summary

## Gifted and Talented Education (GATE) Policy Revision and Update

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Formal GATE Services identification is determined through the consideration of multiple criteria. In grades 1 and 3, all students in the district are screened for general aptitude. Secondly, those students who meet the qualifying criteria for aptitude form a pool of students whose academic achievement is reviewed. Additional criteria in the formal GATE identification process include locally normed teacher rating scales, and an equity factor. Students who do not qualify for GATE services as a part of the 1<sup>st</sup> grade universal screening process will automatically be re-screened in 3<sup>rd</sup> grade. All students may be referred for up to an additional 3<sup>rd</sup> screening at any point in their elementary school years. Universally screening all students using an ability first model, at two points during their elementary school years, is one safe guard to ensure that diverse students from traditionally underrepresented groups are included for consideration in GATE programs and services.

In grade 1, the Naglieri Non-Verbal Abilities Test (NNAT2) is used universally for all students across the district. This nationally norm referenced abilities test successfully identifies students despite language proficiency for their cognitive reasoning in the figural spatial domain. Problems on the NNAT assess student's ability to understand visual information without relying on or being limited by language skills. Additional measures include the consideration of achievement on locally normed district benchmark tests. Upon formal identification at the end of 1<sup>st</sup> grade, students are eligible for a range of GATE services starting in 2<sup>nd</sup> grade.

In grade 3, the Cognitive Abilities Test (CogAT7) is administered universally for all students across the district. This nationally norm referenced abilities test offers the district the opportunity to re-examine all students across the district and identify cognitive reasoning gifts in one or more of three domains: Verbal, Quantitative, Figural-Spatial. Problems on the CogAT assess student's ability to solve logic problems related to language, numbers, and non-verbal spatial reasoning. Identification by specific domain provides classroom teachers the opportunity to shift instructional practices and target differentiation strategies, so that students are appropriately challenged in their areas of strength and supported in their areas of relative weakness.

Students in grades 2, and 4-6 may be referred for additional screening or review of GATE qualification either internally by the GATE department, by teachers, administrators or parents. Referral based GATE services screening happens four times a year, but referrals can be made at any point. Students can be screened for GATE services up to three times during their elementary school years.

### Range of Services

Since 2008, when designated GATE services were only available at ten elementary schools in the district, those services have expanded to include 15 elementary schools currently providing designated services along with additional schools engaged in professional learning to provide neighborhood level support for advanced and high-ability learners. As increased numbers of students have been identified to receive GATE services across the district, and pressed by a desire to ensure that students are able to receive appropriate services in their neighborhood schools, the GATE/AP department has developed



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opportunities for all elementary schools to engage with ongoing professional learning around gifted education pedagogical practices.

The district currently operates two models of GATE Service programming, GATE Centers and GATE Cluster Model Schools, for students in grades two through six. These models are designed to address the academic, talent and social-emotional development of advanced and high-ability students from all economic, cultural, and linguistic backgrounds. A total of 15 elementary schools across the district, currently provide designated gifted education services. Additionally, two schools are in the process of completing the professional learning required to provide a third model, GATE Department supported Neighborhood School Services.

**GATE Center Schools** receive students from feeder schools across the district, and provide full-day academic GATE services to identified students through a cohort model, in grades 2-6. These classrooms are comprised of 80-100% of students who have been identified to receive GATE Services. GATE services at these schools are facilitated through a school-within-a-school system whereby GATE and General Education students share the campus. In providing services to students from throughout the district the goals of these schools are tri-fold: 1) to provide students with up to a half-year of additional academic progress, 2) to support the development of cognitive needs through socialization with cognitive peers, and 3) to support those students with social-emotional complexities associated with rapid learning with appropriate counseling supports. Current GATE Center Schools include:

1. Isador Cohen
2. Peter Burnett
3. Phoebe Hearst
4. Pony Express
5. Sutterville

**Schoolwide Cluster Grouping Model GATE Schools** provide full-day academic services to students who reside within their enrollment boundaries. With the Schoolwide Cluster Grouping Model (SCGM) GATE identified students are grouped into classrooms based on their abilities, ensuring that classroom compositions are carefully structured to address two main goals: 1) to ensure a balance of abilities throughout the grade level and 2) to reduce the learning range found in every classroom. (Winebrenner, 2008) GATE Clusters classrooms are comprised of at least 6 students identified for GATE Services alongside general education students. As the number of students identified for GATE services varies from school to school, at some schools there are multiple classrooms at each grade level implementing the Schoolwide Cluster Model. Current Schoolwide Cluster Grouping Model GATE Schools include:

1. Bret Harte
2. Camellia
3. David Lubin
4. Elder Creek



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5. Golden Empire
6. John Bidwell
7. Martin Luther King Jr. K-8
8. Matsuyama
9. Theodore Judah
10. William Land

**Neighborhood School GATE Services** represent an expansion of gifted education and/or talent development services available to advanced and high-ability students across the district. These services enable those students who are identified for GATE services to remain in their neighborhood school and to receive GATE services from within their community by teachers who have formally engaged in GATE Department facilitated professional learning through participation in Collaborative Planning Time (CPT) and/or completion of the SCUSD GATE Certificate. The GATE Department is currently building out a model for the scope, implementation, and development of these advanced learner services for the 2016-17 academic year.

### **Targeted On-Going Professional Learning K-12**

The district is committed to robust, on-going, collaborative professional learning, in alignment with the National Association for Gifted Children (NAGC) Gifted Education Teacher Preparation Standards, that fosters deep understanding about the needs of gifted, talented, and high-ability learners, positively impacting learning environments and student learning outcomes. To this end, the goal is building capacity for professionals to understand:

- Individual learning differences, focusing on how language, race/ethnicity, culture, economic status, family background and/or disability impacts the learning of individuals with gifts and talents
- The nature of multiple learning environments for gifted and talented learners, including creating safe, inclusive, culturally responsive environments for all learners on a continuum of services that respond to individual gifts, talents, motivations, culture and linguistic differences.
- The use of core and specialized curricula to advance learning, assess in order to differentiate and accelerate instruction, and select, adapt, and plan for the use of a variety of evidence-based instructional strategies.
- Foundational knowledge about the field of gifted and talented education, including theories of giftedness, talent development and the historical relationships of gifted education services related to diversity and equity.
- The value of effective collaboration with families, other educators, related service professionals, students with gifts and talents, and community agencies in culturally responsive ways to address and support the needs of individuals with gifts and talents across a range of learning experiences.

Our professional learning continuum is a model throughout Northern California, beginning with our

# Board of Education Executive Summary

## Gifted and Talented Education (GATE) Policy Revision and Update

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GATE Certificate series. This 10-course professional learning sequence helps classroom teachers and administrators understand and meet the unique academic and psychological needs of diverse gifted, talented and high-ability students. The culminating project, a Differentiated Unit of Study, represents the classroom teacher's application of their understandings of gifted education pedagogy and strategies within an upcoming curriculum unit in any subject area of the teacher's choice. GATE Certificate recipients receive recognition in front of the Board each June.

GATE certified teachers along with all GATE teachers providing designated GATE Services, engage in a minimum of 12 additional Professional Learning hours over the course of each school year. The content of these courses emphasizes research based strategies for the differentiation of Common Core in varied subject areas. Follow-up coaching and capacity building support is facilitated at school sites by the GATE Resource Teacher.

Additionally, all schools in the district may request up to three one-hour professional learning sessions at their school site. Typically, these are a part of a school site's Common Planning Time plan. A comprehensive menu is available outlining over 30 content options to be facilitated in a workshop model.

### **Pathways for Advanced Learning at the Secondary Level**

During their secondary education years, students are provided with an ever increasing range of both academic and enrichment opportunities. Middle Schools across the district offer GATE classes in language arts, mathematics, science and social students. These classes cluster both those students formally identified for gifted education services, and students from the general education population who are academically prepared to receive advanced academic content. As students need not be identified for GATE services in order to enroll in GATE/Honors courses starting in 7<sup>th</sup> grade, advanced learning services greatly expand across the district for middle grade students. All high schools provide a range of Advanced Placement (AP) courses which, based upon Preliminary Scholastic Aptitude Test (PSAT) results, students with AP Potential can be recruited to participate in. In addition to Advanced Placement courses, advanced and high-ability learners may opt to enroll in International Baccalaureate diploma programs, criteria programs (e.g. the Humanities and International Studies Program (HISP) or Program in America and California Exploration (PACE)), Dual or concurrent enrollment options through partnerships with CSUS or Sacramento City College, and/or enrollment in a small-high school Linked Learning Pathway.

Providing high school students with opportunities to accelerate and deepen their learning in subject areas of their interest has long been a goal of secondary education. As advanced and high ability learners seek to secure college admissions placements in an increasingly competitive market, it is vital that they be able to demonstrate their interest and capacity for advanced achievement at a college level. Advanced Placement courses, alongside dual or concurrent enrollment options provide this opportunity.

# Board of Education Executive Summary

## Gifted and Talented Education (GATE) Policy Revision and Update

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Increasing not only the quantity of AP courses available, but also increasing the participant rate, particularly among racial and ethnic groups that are historically underrepresented in these courses is a goal of the district. A task force is currently being convened to review the need for, the implications of, and the long term supports necessary to expand access to and participation in AP, Dual and Concurrent Enrollment options for students in grades 10-12.

### VI. Results

#### Identification/Enrollment/Results data 2011-2015 AY

The percentage of students identified for GATE Services has maintained consistency with the recommended national percentages. Between 10-15% of students in SCUSD are identified for GATE Services. In both the 2012-13 and 2013-14 school years 14% of SCUSD students were identified to receive GATE services. In the 2014-15 academic year, this number slipped to 13%. That slippage can likely be attributed to shifting the achievement component of the multiple criteria used for identification. In the 2014-15 school year, students participated in SBAC testing and district trimester benchmark tests were not yet in place.

While the overall percentage of students identified for GATE services is in alignment with best practices, the work continues in ensuring that the within each subgroup of students across the district, the percentage of identified students is representative of the district norms. The discrepancy is particularly noticeable in the percentage of African American and Hispanic students identified for GATE services. In the 2014-15 school year, while 16.3% of the SCUSD students in grades 2-12 were African American only 6.6% of the GATE identified students were in that same demographic group. Less glaring, but also significant, in the same academic year, the district population of Hispanic students was 38.1% while the percentage of Hispanic students identified for gifted education services was only 23.6%. The revised GATE Identification practices put in place for the 2015-16 school year aim to reduce and hopefully over time eliminate these discrepancies. In future years, the GATE department will be able to report on GATE identification percentages that are increasingly reflective of the district's diverse demographics.

Rates of students participating in at least one AP class have remained at or near 29.5% since the 2012-13 academic year. When examined by subgroup, the participation rates continue to remain relatively stable, with a notable increase among African American students. In 2012-13 only 12.6% had ever enrolled in an AP course, yet during the 2014-15 school year that percentage rose to 14.1%. Overall, the percent of students passing AP exams with a score of 3 or better has improved since 2012-13 when only 54.6% of test takers received such a score. In the 2014-15 academic year, this increased to 57.6%. Moving forward it will be important to continue to monitor the percentages of students who not only enroll, but also the percentage of those who pass the AP exam with a score of 3 or better.

#### Professional Learning Engagement

# Board of Education Executive Summary

## Gifted and Talented Education (GATE) Policy Revision and Update

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Since the 2013-14 academic year, teacher participation in both GATE Certificate courses and on-going professional learning opportunities has increased. Currently 42 teachers from non-GATE service elementary school sites are engaged in GATE Certificate coursework. There are 35 teachers from designated GATE service classrooms who are in the process of completing their GATE Certification. Between the school years 2013-2015, 22 teachers from a variety of elementary schools have completed their GATE certification. For the 2015-16 school year, it is anticipated that as many as 20 teachers may be able to complete all components required for certification by June 2016. At the 15 schools providing designated Gifted and Talented Education Services, 46% of the teachers in classrooms providing those GATE services are GATE certificated. This percentage is expected to increase to 79% by the end of this school year.

Plans are in place with the College Board to provide Advanced Placement One-Day Workshops on SCUSD High School campuses for the 2016-17 academic year. Opening our high school campuses up to the region for these College Board facilitated professional learning opportunities means that SCUSD teachers will be able to participate in in valuable on-going professional learning and be able to do so at a significantly reduced cost.

### VII. Lessons Learned/Next Steps

In moving forward, supporting gifted and talented and high ability students in all grades the district will explore the following growth opportunities:

- Revise District Administrative Regulations for Gifted Student Programs upon approval of BP
- Support all district GATE and high ability learners through increased professional learning opportunities for teachers at non-GATE sites
- Expand professional learning opportunities for teachers of Advanced Placement courses.
- Expand access to and enrollment in AP courses at all SCUSD high schools
- Develop and support “wrap-around supports” for AP Potential identified and historically underserved students in AP Classes
- Enhance communication to provide research based, relevant, and timely information to the district community, including parents, teachers and principals.
- Developing “Talent Development” services for GATE and high ability students at new program sites as possible based on funding and site stakeholder interest
- Develop effective supports for GATE teachers in the Middle Grades and at K-8 sites

The district will continue the following:

- Continue to provide research based professional learning in gifted and talented educational pedagogy including but not limited to differentiation practices and strategies for effective acceleration practices, the unique social and emotional needs of gifted and talented learners, assessment and identification of students for gifted and talented services, and implementation of talent development and cluster model services.

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**Gifted and Talented Education (GATE) Policy Revision**  
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- Continue to build the capacity of site administration around gifted and talented educational pedagogy, so that they are equipped to advocate for and support students at their school sites
- Continue to provide appropriately rigorous instructional materials and resources
- Continue to monitor and refine identification of students for gifted and talented program services, especially for those students who are historically underserved.
- Continue to evaluate program successes through monitoring student achievement and enrollment in advanced classes, and program evaluation from parents, principals and teachers
- Maintain AP and GATE Committees for advisement and program monitoring

# Sacramento City USD

## Board Policy

### Gifted And Talented Student Program

BP 6172

#### Instruction

The Governing Board believes that all students deserve an education that matches their abilities. The district shall participate in the California Gifted and Talented Pupil Program in order to give gifted and talented students opportunities to acquire skills and understanding at levels commensurate with their potential. By cultivating their exceptional abilities or talents, these students may contribute significantly to our society's progress in diverse fields.

Gifted and talented programs may offer special day classes; part-time grouping; enrichment activities; cluster grouping; independent study; acceleration; postsecondary education opportunities; services for underachieving, linguistically or culturally divergent and/or economically disadvantaged eligible students; and special counseling or instruction not offered in the regular classroom.

The Superintendent or designee shall establish procedures which ensure parent/guardian participation in planning, evaluating and implementing the program. (Education Code 52208)

The Board shall conduct an annual assessment of the gifted and talented program. (Education Code 52208)

(cf. 1220 - Citizen Advisory Committees)

#### Legal Reference:

##### EDUCATION CODE

52200-52212 Gifted and Talented Pupil Program

76002 Community college courses

##### CODE OF REGULATIONS, TITLE 5

3820-3870 Gifted and Talented Pupil Program

#### Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

adopted: November 16, 1998 Sacramento, California

reviewed: April 15, 2002

# Sacramento City USD

## Board Policy

### Gifted And Talented Student Program

BP 6172

#### Instruction

##### Overview

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The Governing Board believes that all students deserve an education that ~~matches their abilities, challenges them to reach their full potential.~~ The district shall ~~participate in the California-Gifted and Talented Pupil Program in order to give gifted and talented students opportunities to acquire skills and understanding at levels commensurate with their potential.~~ provide gifted and talented students with opportunities for learning commensurate with their particular abilities and talents. By cultivating their exceptional abilities or talents, these students may contribute significantly to our society's progress in diverse fields.

*(cf. 0200 – Goals for the School District)*

*(cf. 6000 – Concepts and Roles)*

##### Identification

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The Superintendent or designee shall identify students for the district's gifted and talented education (GATE) program on the basis of any or all of the following: demonstrated or potential intellectual development, creative or productive thinking, consistently high achievement levels, or academic ability in a particular subject area(s). Identification practices shall ensure that multiple criteria are used which measure potential (ability/aptitude), performance (achievement) and qualitative data (descriptive).

The Superintendent or designee shall provide eligible students, including economically disadvantaged students, English learners, twice-exceptional students and those of varying cultural backgrounds with full opportunities to participate in the GATE Program. Targeted supports to help such students succeed in the program shall be provided.

*(cf. 0410 – Nondiscrimination in District Programs and Activities)*

*(cf. 6174 – Education for English Language Learners)*

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~~Gifted and talented programs may offer special day classes; part time grouping; enrichment activities; cluster grouping; independent study; acceleration; postsecondary education opportunities; services for underachieving, linguistically or culturally divergent and/or economically disadvantaged eligible students; and special counseling or instruction not offered in the regular classroom.~~

##### Educational Opportunities

The district's GATE program shall be designed to provide articulated learning experiences across subjects and grade levels, and shall meet or exceed state academic content standards.

*(cf. 6011 – Academic Standards)*

Educational opportunities in the district's GATE program may include:

1. Cluster groupings, in which students are grouped within a regular classroom setting and receive appropriately, differentiated activities from the classroom teacher who is trained in gifted education.
2. Part-time, flexible groupings, in which students attend classes or seminars that are organized to provide advanced or enriched subject matter for a part of the school day.
3. Special Day Classes which are designed to meet specific academic needs of gifted and talented students and are appropriately differentiated from other classes in the same subjects at the school.
4. Acceleration, in which students are placed in grade levels or classes more advanced than those of their chronological age group (contingent upon tangible evidence).

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*(cf. 5123 – Promotion/Acceleration/Retention)*

5. Opportunities to attend classes conducted by a post-secondary institution

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*(cf. 6172.1 – Concurrent Enrollment in College Classes)*

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6. Enrollment in Advanced Placement classes, International Baccalaureate program or honors classes

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*(cf. 6141.5 – Advanced Placement)*

In addition, the district's program shall support the social and emotional development of GATE students in order to promote student engagement in school and success in life.

*(cf. 5113.1 – Chronic Absence and Truancy)*

*(cf. 5147 – Dropout Prevention)*

### **Professional Learning**

Ongoing professional learning, including GATE certification, shall be provided to support teachers in understanding the unique learning styles and diverse abilities of gifted and talented students, and in developing appropriate instructional strategies.

*(cf. 4131 – Staff Development)*

### **Program Evaluation**



~~The Superintendent or designee shall establish procedures which ensure parent/guardian participation in planning, evaluating and implementing the program.—(Education Code 52208)~~

~~The Board shall conduct an annual assessment of the gifted and talented program.—(Education Code 52208)~~

~~As appropriate, the Superintendent or designee shall involve certificated staff, students, parents/guardians and community members in the planning, implementing and evaluation of the GATE program~~

~~(cf. 1220 - Citizen Advisory Committees)  
(cf. 6020 – Parent Involvement)~~

~~The Superintendent or designee shall evaluate the effectiveness of the Gifted and Talented Education Program. He or she shall monitor and report to the Board regarding the program implementation and progress of students. Reports may include, but are not limited to, student achievement test results, school attendance, and feedback from program staff and participants.~~

~~(cf. 0500 – Accountability)  
(cf. 5121 – Grades/Evaluation of the Instructional Program  
(cf. 6190 – Evaluation of the Instructional Program)~~

Legal Reference:

EDUCATION CODE

~~48800-48802 Enrollment of gifted students in community college~~

~~52200-52212 – Gifted and Talented Pupil Program~~

~~52060-52077 Local control and accountability programs~~

~~76000-76002 Enrollment in community college~~

~~76002 Community college courses~~

CODE OF REGULATIONS, TITLE 5

~~3820-3870 – Gifted and Talented Pupil Program~~

Management Resources:

~~CSBA: <http://www.csba.org>~~

~~California Association for the Gifted: <http://www.cagifted.org>~~

~~Council for Exceptional Children, The Association for the Gifted (CEC-TAG): <http://www.cectag.org>~~

~~National Association for Gifted Children: <http://www.nagc.org>~~

Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

~~adopted: November 16, 1998 – Sacramento, California~~

~~reviewed: April 15, 2002~~

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# Sacramento City USD

## Board Policy

### Gifted and Talented Student Program

BP 6172

#### Instruction

##### Overview

The Governing Board believes that all students deserve an education that challenges them to reach their full potential. The district shall provide gifted and talented students with opportunities for learning commensurate with their particular abilities and talents. By cultivating their exceptional abilities or talents, these students may contribute significantly to our society's progress in diverse fields.

*(cf. .0200 – Goals for the School District)*

*(cf. 0460 – Local Control and Accountability Plan)*

*(cf. 6000 – Concepts and Roles)*

##### Identification

The Superintendent or designee shall identify students for the district's gifted and talented education (GATE) program on the basis of any of all of the following: demonstrated or potential intellectual development, creative or productive thinking, consistently high achievement levels, or academic ability in a particular subject area(s). Identification practices shall ensure that multiple criteria are used which measure potential (ability/aptitude), performance (achievement) and qualitative data (descriptive).

The Superintendent or designee shall provide eligible students, including economically disadvantaged students, English learners, Twice-Exceptional and students of varying cultural backgrounds, with full opportunities to participate in the GATE program and shall provide targeted supports to help such students to succeed in the program.

*(cf. 0410 – Nondiscrimination in District Programs and Activities)*

*(cf. 6164.2 – Guidance/Counseling Services)*

*(cf. 6174 – Education for English Language Learners)*

##### Educational Opportunities

The district's GATE program shall be designed to provide articulated learning experiences across subjects and grade levels and shall meet or exceed state academic content standards.

*(cf. 6011 – Academic Standards)*

*(cf. 6142.91 – Reading/Language Arts Instruction)*

*(cf. 6142.92 – Mathematics Instruction)*

*(cf. 6142.93 – Science Instruction)*

*(cf. 6142.94 – History-Social Science Instruction)*

*(cf. 6178 – Career Technical Education)*

Educational opportunities in the district’s GATE Program may include:

1. 1. Cluster groupings in which students are grouped within a regular classroom setting and receive appropriately differentiated learning activities from the classroom teacher who is trained in gifted education.
1. 2. Part-time flexible, groupings, in which students attend classes or seminars that are organized to provide advanced or enriched subject matter for a part of the school day.
1. 3. Special Day Classes which are taught by a classroom teacher who is training in gifted education and are designed to meet specific academic needs of gifted and talented students and are appropriately differentiated from other classes in the same subjects at the school.
1. 4. Acceleration, in which students are placed in grade levels or classes more advanced than those of their chronological age group.

*(cf. 5123 – Promotion/Acceleration/Retention)*

1. 5. Opportunities to attend classes conducted by a post-secondary institution

*(cf. 6172.1 – Concurrent Enrollment in College Classes)*

1. 6. Enrollment in Advanced Placement classes, International Baccalaureate program or honors classes.

*(cf. 6141.5 – Advanced Placement)*

In addition, the district’s program shall support the social and emotional development of GATE students in order to promote student engagement in school and success in life.

*(cf. 5113.1 – Chronic Absence and Truancy)*

*(cf. 5147 – Dropout Prevention)*

### **Professional Learning**

Ongoing professional learning, including GATE certification, shall be provided to support teachers in understanding the unique learning styles and diverse abilities of gifted and talented students and in developing appropriate instructional strategies.

*(cf. 4131 – Staff Development)*

### **Program Evaluation**

As appropriate, the Superintendent or designee shall involve certificated staff, students,

parents/guardians and community members in the planning, implementing and evaluation of the GATE Program.

*(cf. 1220 - Citizen Advisory Committees)*

*(cf. 6020 - Parent Involvement)*

The Superintendent or designee shall evaluate the effectiveness of the Gifted and Talented Program. He or she shall monitor and report to the Board regarding the program implementation and progress of students. Reports may include, but are not limited to, student achievement test results, school attendance, and feedback from program staff and participants.

*(cf. 0500 – Accountability)*

*(cf. 5121 – Grades/Evaluation of Student Achievement)*

*(cf. 6190 – Evaluation of the Instructional Program)*

Legal Reference:

EDUCATION CODE

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(CEC-TAG: <http://www.cectag.org>)

National Association for Gifted Children: <http://www.nagc.org>

Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

adopted: November 16, 1998 Sacramento, California

reviewed: April 15, 2002

revised: \_\_\_\_\_



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1m

**Meeting Date:** April 21, 2016

**Subject:** Approve Resolution No. 2880: Resolution Regarding Board Stipends

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Board of Education.

**Recommendation:** Approve Resolution No. 2880: Resolution Regarding Board Stipends.

**Background/Rationale:** Education Code section 35120 fails to define hardship which has led to uncertainty regarding payment of stipends for Board members who may be deserving of payment, due to performance of services outside the meeting for or on behalf of the District, for absent meetings. All stipend payments will be based on an attendance sign-in sheet as well as any Board resolution(s) excusing absences in compliance with law. A Board member who is absent from a meeting may be eligible for payment by reporting the excused absence to the Board Office. A Board resolution will be periodically placed, as needed, on the Board agenda to state that the reason for the absence complies with Education Code section 35120 and shall be reflected in the minutes.

**Financial Considerations:** N/A

**LCAP Goal(s):** Family and Community Engagement

**Documents Attached:**

1. Resolution No. 2880: Resolution Regarding Board Stipends.

**Estimated Time of Presentation:** N/A

**Submitted by:** Christina Pritchett, Board President

**Approved by:** José L. Banda, Superintendent

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 2880**

**RESOLUTION REGARDING BOARD STIPENDS**

**WHEREAS**, Education Code section 35120 and Board Bylaw 9250 of the Sacramento City Unified School District (“District”) authorize Board members to be paid stipends for meetings they were unable to attend due to illness, hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting; and

**WHEREAS**, the Board finds that the Board members may be paid, or retain, stipends for meetings they were unable to attend as stated in Attachment A.

**NOW, THEREFORE, BE IT RESOLVED** by the Sacramento City Unified School District Board of Education which finds and determines as follows:

1. Adopts the foregoing recitals as true and correct;
2. Authorizes stipends for meetings the Board members were unable to attend pursuant to Attachment A; and
3. Incorporates herein by reference Attachment A.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 21st day of April, 2016, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

---

Christina Pritchett  
President of the Board of Education

ATTESTED TO:

---

José Banda  
Secretary of the Board of Education

**ATTACHMENT A**

**RESOLUTION NO. 2880**

1. Absence Due to School Business. Stipends are authorized to the following Board member due to performance of services outside the meeting for or on behalf of the District:
  - a. Board member Diana Rodriguez for the meeting date of March 17, 2016.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1n

**Meeting Date:** April 21, 2016

**Subject:** Approve Minutes of the March 17, 2016, Board of Education Meeting

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Superintendent's Office

**Recommendation:** Approve Minutes of the March 17, 2016, Board of Education Meeting.

**Background/Rationale:** None

**Financial Considerations:** None

**LCAP Goal(s):** Family and Community Engagement

**Documents Attached:**

1. Minutes of the March 17, 2016, Board of Education Regular Meeting

**Estimated Time of Presentation:** N/A

**Submitted by:** José L. Banda, Superintendent

**Approved by:** N/A





Putting  
Children  
First

# Sacramento City Unified School District BOARD OF EDUCATION MEETING AND WORKSHOP

## Board of Education Members

Christina Pritchett, President (Trustee Area 3)  
Jay Hansen, Vice President (Trustee Area 1)  
Jessie Ryan, Second Vice President (Trustee Area 7)  
Ellen Cochrane, (Trustee Area 2)  
Gustavo Arroyo, (Trustee Area 4)  
Diana Rodriguez, (Trustee Area 5)  
Darrel Woo, (Trustee Area 6)  
Elizabeth Barry, Student Member

Thursday, March 17, 2016

4:30 p.m. Closed Session

6:30 p.m. Open Session

Serna Center

Community Conference Rooms

5735 47<sup>th</sup> Avenue

Sacramento, CA 95824

## **MINUTES**

2015/16-18

### **1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL**

*The meeting was called to order at 4:40 p.m. by President Pritchett, and roll was taken.*

*Members Present:*

*President Christina Pritchett*

*Vice President Hansen*

*Second Vice President Jessie Ryan*

*Ellen Cochrane*

*Members Absent:*

*Gustavo Arroyo (arrived at 5:30 p.m.)*

*Diana Rodriguez*

*Darrel Woo (arrived at 4:45 p.m.)*

*A quorum was reached.*

### **2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**

*None.*

### **3.0 CLOSED SESSION**

*While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.*

- 3.1 *Government Code 54956.9 - Conference with Legal Counsel – Anticipated Litigation:*
  - a) *Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9*
  - b) *Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9*
- 3.2 *Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining CSA, SCTA, SEIU, Teamsters, UPE, Unrepresented Management*
- 3.3 *Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment*
- 3.4 *Government Code 54957 - Public Employee Performance Evaluation:*
  - a) *Superintendent*

#### **4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**

*The meeting was called back to order at 6:40 p.m. by President Pritchett.*

*Members Present:*

*President Christina Pritchett*

*Vice President Jay Hansen*

*Second Vice President Jessie Ryan*

*Gustavo Arroyo*

*Ellen Cochran*

*Darrel Woo*

*Student Member Elizabeth Barry*

*Members Absent: Diana Rodriguez*

*The Pledge of Allegiance was led by members of the Academic Decathlon Team from New Technology High School. Certificates of Appreciation were presented by Board Member Darrel Woo.*

#### **5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

*None.*

#### **6.0 AGENDA ADOPTION**

*President Pritchett asked for a motion to adopt the agenda. A motion was made to approve by Vice President Hansen and seconded by Member Woo. The Board voted unanimously to adopt the agenda with Member Rodriguez absent.*

#### **7.0 SPECIAL PRESENTATION**

- 7.1 *Participatory Budgeting at The MET High School (Jessie Ryan and Carl Pinkston)*

*Second Vice President Ryan began the presentation by telling how she was introduced to the idea of participatory budgeting. This is a way to empower ordinary people to demystify the budget process and help decide how monies are being spent. This is a powerful concept when applied to youth empowerment. Second Vice President Ryan then introduced The MET High School project that does this. The Sacramento Community Priority Coalition in partnership with the Black Parallel School Board, the Center for Multicultural Cooperation, and the Participatory Budgeting Project came together with the high school to introduce a new form of student led engagement. The project was held in the Fall of 2015. Carl Pinkston of the Black Parallel School Board, Maria Madril of the Center for Multicultural Cooperation, and students from The MET High School spoke and presented on the project.*

*Public Comment:*

*None.*

*Board Member Comments:*

*Member Woo thanked The MET High School for inviting him to come and speak to the project teams. He was impressed with student answers to his questions and their enthusiasm. He congratulated the students on doing a great job.*

*Member Arroyo thanked Mr. Pinkston for inviting him to a world-wide participatory budget process conference in Oakland last year. He was able to learn the basic concepts of the model at this conference. He feels it makes students much better citizens and encourages them to be active participants in our process. He asks how we can incorporate the mental process of participatory budgeting into our internal process in the District and how many entry points can be made available to the community so they can be part of the budgeting process. He said congratulations and thanked the presenters for all their hard work.*

*Student Member Barry said she is very excited about this model, and she wishes every school had something like it. She feels this is a very important idea for bringing student voice to the budget.*

*President Pritchett told the team they have done great work, and she thanked them for coming.*

*7.2 Presentation on Voter Registration Project at The MET High School (Jay Hansen and students Zelia Gonzales and Carmen Martinez)*

*Vice President Jay Hansen began the presentation by introducing The MET High School student Zelia Gonzales and C. K. McClatchy High School student Carmen Martinez. The students presented on the voter registration projects conducted at their high schools.*

*Public Comment:*

*None.*

*Board Member Comments:*

*Second Vice President Ryan commended the students for their sophisticated effort. She asked if they are looking to mentor and provide guidance to other students that could be leads at other high schools. Ms. Gonzales said yes, but the problem is, being Seniors, they have a very short window. She feels that creating a package, as covered in the presentation, would be a much more successful way to mentor*

students or faculty members. Also, most of the other high schools do not have as much available time as The MET High School does for projects.

Vice President Hansen thanked the students for coming and presenting. He knew the Board would be excited to learn that the law had changed and now allows 16 year olds to register to vote.

Member Arroyo said that their video will allow their message to continue.

President Pritchett thanked Ms. Gonzales and Ms. Martinez for coming to present. She suggested that Student Member Barry share their video with the Student Advisory Committee (SAC).

## **8.0 PUBLIC COMMENT**

*Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.*

*Public Comment:*

*Carolyn Nutter, the training director for Independent Training and Apprenticeship Program (I-TAP), explained their program that is associated with the Charles A. Jones Career and Education Center. She noted that she has sent e-mails to the Board this week regarding an issue at the school. She said students relied upon representation of funding from the administrators at the school. She said a simple solution is to hire credentialed instructors that have taught the program for years, but the school refuses to do so.*

*Brandon Motley, an I-TAP student, explained his experience at Charles A. Jones Career and Education Center. He feels that the contract he signed was broken.*

*Travis Rodowick is also disappointed about the program at Charles A. Jones Career and Education Center. He was in the program training to be an electrician. He also feels that the agreement he made with Charles A. Jones Career and Education Center was broken. He asks the Board to rectify the situation.*

*Armando Gomez also spoke about the funding issue that is impacting the I-TAP students. He tested and registered at Charles A. Jones Career and Education Center through I-TAP. He said no notification was given that the funding was stopped from the District. They learned of the situation from their I-TAP instructors.*

*Caleb White, a Charles A. Jones Career and Education Center student enrolled in the electrician program, was offered a spot in the program during orientation. He explained that he signed a contract and has experienced great concern in learning that the school will no longer honor the contract. His second payment, due February 19<sup>th</sup>, was not dispersed, and he received no communication of explanation. He stated he was not able to receive answers despite numerous telephone calls.*

*Oscar Rivera, also a student at Charles A. Jones Career and Education Center, spoke of his experience and concerns similar to the previous speakers.*

*Shane Shedenhelm, also a student at Charles A. Jones Career and Education Center, spoke of his experience and concerns similar to the previous speakers.*

*Solomon Wright, an alumnus of I-TAP, spoke of the hard work and financial hardship it takes to get through the electrician program.*

*Cheri Dalton, a parent at Pony Express Elementary School, stated that she does not feel welcome at her son's school. She spoke about a recent meeting she had with the teacher and principal. She wonders why it is necessary to have to make an appointment to come to the school to discuss a matter. She also is concerned as she was not acknowledged at the school and was able to walk right through.*

*Superintendent Banda asked Ms. Dalton to make sure she supplies her contact information. He then addressed all those that came and outlined their concerns with Charles A. Jones Career and Education Center. He did not have prior knowledge of the issue and assumes the Board had not been aware as well. He assured those in attendance that he and staff will look into it; they will make an appointment to speak with the administrator to figure out what happened and what is at issue. He thanked all that came forward to speak and for their commitment to the program. He assured them that the District will be looking for solutions and resolutions and they will be contacted soon.*

*Nikki Milevsky, the President of SCTA, spoke about teacher vacancy concerns for this year and increased vacancy projections for next year. She also expressed concern about a recently proposed process for hiring permanent principals in schools that currently have interims.*

*Lyric Wilson, a Senior at Sacramento High School, noted that she has been a member of the varsity basketball team for the last two years, and she invited the Board to attend the Northern California Championship games this Saturday. She thanked Second Vice President Ryan for coming to see the Sacramento High School boys win the section championships in March.*

*Q. Harris, a Senior at Sacramento High School, also invited the Board to the basketball games on Saturday, and he asked the Board to upgrade the gym at Sacramento High School.*

*Nicole Pierce spoke about charter schools in Oak Park and asked the Board to help with the allocation of bond funds.*

*Ian Arnold, of SEIU, spoke of a concern regarding a supervisor was not removed from a work area while an investigation was being conducted.*

7:10 p.m.    **9.0    CONSENT AGENDA**

*2 minutes*

***Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.***

***9.1    Items Subject or Not Subject to Closed Session:***

***9.1a    Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Change Notices and Notices of Completion (Gerardo Castillo, CPA)***

***9.1b    Approve Personnel Transactions (Cancy McArn)***

***9.1c    Approve Sutter Middle School Field Trip to Ashland, Oregon from April 5 – 7, 2016 (Lisa Allen and Olga Simms)***

***9.1d    Approve Consolidated Application 2015-2016 Winter Report (Iris Taylor and Lisa Hayes)***

***9.1e    Approve Business and Financial Report: Warrants, Checks, and Electronic Transfers Issued for the Period of February 2016 (Gerardo Castillo, CPA)***

***9.1f    Approve Resolution No. 2875: District Representatives for School Facilities Program (Cathy Allen)***

***9.1g    Approve Minutes of the February 18, 2016, Board of Education Meeting***

(José L. Banda)

- 9.1h Approve Early Kinder Program – Board Policy #6170.1 Revision  
(Iris Taylor and John Conway)

President Pritchett asked for a motion to adopt the Consent Agenda. A motion was made to approve by Vice President Hansen and seconded by Second Vice President Ryan. The Board voted unanimously to adopt the agenda with Member Rodriguez absent.

## **10.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES**

- 10.1 Approve Resolution No. 2877: Renewal of the Charter for California Montessori Project – Capitol Campus (Jack Kraemer) **Action**

*On behalf of the charter review team, Charter Oversight Coordinator Jack Kraemer presented findings and recommendation for the charter renewal of California Montessori Project – Capitol Campus. He introduced Executive Director Gary Bowman, Principal Bernie Evangelista, and outside legal counsel Ed Sklar from Lozano Smith. He gave an overview of the charter school, an introduction to the District’s charter review team, the minimum standard for charter renewal, the criteria to deny a charter renewal, and staff’s findings and recommendation.*

*Public Comment:*  
None.

*Board Member Comments:*

*A motion was made by Vice President Hansen to approve the renewal as recommended. The motion was seconded by Gustavo Arroyo and passed unanimously with Member Cochrane away from the dais and Member Rodriguez absent.*

- 10.2 Approve Educator Support and Professional Development Plan (Ted Appel) **Conference/Action**

*The presentation was given by Director of Teacher and Leadership Development Ted Appel. He spoke about educator effectiveness funding that was established for beginning teacher and administrator support and development. He noted that tonight the Item will be Conference only; the Item will be brought back to a future meeting for Action.*

*Public Comment:*  
Nikki Milevsky, President of SCTA, said that the work Mr. Appel has put into developing the educator effectiveness plan is appreciated, and SCTA commends him for his openness, transparency, and cooperation in working with SCTA in developing this plan. They believe this work with student teachers and with induction support will help recruit and retain highly qualified teachers in the District. They have a concern, however, regarding paying for the cost of administrative salaries out of the education effectiveness funds.

*Board Member Comments:*

*None.*

**10.3 Approve 2015-2016 Second Interim Financial Report and Budget Update (Gerardo Castillo, CPA) Conference/Action**

*Chief Business Officer Gerardo Castillo said that the presentation is given to comply with Education Code Section 42130. This code was discussed. He and Budget Director Mike Smith then discussed the second interim summary as of January 1, 2016, enrollment analysis, budget realities (increased STRS and PERS contributions, increased health care costs, and OPEB liability), a multi-year forecast for this year and the following two years, the fund balance, our fiscal condition, and next steps.*

*Public Comment:*

*None*

*Board Member Comments:*

*Vice President Hansen stated that the information presented is sobering news. He referred to the slide which showed OPEB liability and asked for a clarification. He said that our unfunded health care liability appears to be \$615 million dollars. He asked if that will be reduced if we have approximately \$21 million dollars in the PERS account. Mr. Castillo said yes, but this number is as of July 2013 and that it could increase or decrease. So he will not know if the PERS funds will bring the liability down until the numbers are run. This will be provided sometime soon. Vice President Hansen asked if the \$21 million that is in the PERS fund is for all staff that we have promised health care benefits. Mr. Castillo replied yes, but there is a portion that we are required to put aside for SCTA; the trust was opened with the intention that it is for SCTA, but CalPERS allows us to put it toward other members. Mr. Castillo said we have a breakdown by bargaining unit. Vice President Hansen then asked if we wanted to pay our unfunded liability in 20 years, for example, would we need to spend \$54 million dollars a year? Catherine MacLeod of Bickmore answered that this is correct at that discount rate. She noted that making contributions to a trust for OPEB benefits is like having a superdelegate as it is worth more than the dollar contributed. This is because when we develop the cost this way we are assuming that the liability is developed by recognizing that the District is going to only earn between the date a future payment is due; at today's evaluation, we are assuming that the earnings on that money is only going to be 4.39%. This seems like a great return today, but over the long term that is kind of been the norm of what local agency funds might return. So the liability itself becomes inflated, and the cost itself is required to be set aside. So if nothing was set aside or the money was set aside but in reserve as opposed as to in a trust, that is what we would have to do. The superdelegate concept comes in when segregating in the trust because our investment options are opened up and the potential return is increased so that each dollar contributed to the trust, as opposed to being set aside in reserve, does more; it will earn more money and require lower contribution as a result. She developed a 30 year analysis and shared it, which came to just under \$44 million per year. If that was invested, assuming 6.75% interest, the contribution number goes down by 20%. Vice President Hansen then clarified that the contribution for the teachers' \$20 per month is \$440,000 per year and asked if there are any other employee contributions that are going into that fund. Mr. Castillo answered no. Vice President Hansen noted that we have put in one time funds a few times, and said he is glad we did that. He also noted if we wanted to pay this liability off in even 40 years, we cannot do that by contributing only \$440,000 per year. He has a concern that the promise we and union leadership has made to employees cannot be*

*fulfilled if we continue on the path we are on, and therefore this must be addressed now. Employees are guaranteed their pension, but courts have allowed future obligations for health care benefits to be discontinued. He also noted that we are the most underfunded in California and stressed how important it is for us to address this problem.*

*President Pritchett asked why we are using a graph for 2013-14 rather than 2014-15 in the presentation. Mr. Castillo said that we were not 100% sure of the current numbers; the current numbers will be certified later this year when we complete our actuary. President Pritchett asked if the projection will be about the same using the current numbers. Mr. Castillo said yes, but one difference is due to the change to class size reduction; however it will not change much.*

*President Pritchett asked for a motion to move the Item from Conference to Action. A motion was made by Member Arroyo and seconded by Vice President Hansen. The motion passed unanimously. Member Woo then motioned to approve, and Vice President Hansen seconded. The motion to approve passed unanimously with Member Rodriguez absent.*

**10.4 Approve Resolution No. 2876: Notice of Layoff: Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work (Cancy McArn) **Conference/Action****

*Chief Human Resources Officer Cancy McArn and Employee Relations Director Cindy Nguyen gave the presentation on classified layoffs. They gave the recommendations to reduce positions and went over the one-stop staffing process.*

*Public Comment:  
None*

*Board Member Comments:*

*Vice President Hansen asked for an example of funding lost that necessitates us to make these reductions. Ms. McArn replied that some sites lost QEIA funding, there were reductions in categoricals, and sometimes some of the positions are connected to specific grants, and there is no assurance at this point that the grants will continue. Vice President Hansen asked if it is anticipated that some of the positions will come back. Ms. McArn said they tried to be strategic about eliminating positions that are hard to fill.*

*Member Woo asked how many of the 69 full time equivalent (FTE) positions listed are vacant and currently unfilled. Ms. McArn answered that is 42.4250 FTE and noted that much of the reductions are of time, such as an hour reduction to a position. Member Woo asked if the purpose of today's vote is to send out preliminary notices or actual pink slips. Ms. Nguyen said that these are actual notices and as we receive new information, such as grant funding coming through, at that point we will send them a rescission letter. Member Woo asked if the May budget revision would have an effect on that as well. Ms. Nguyen said yes. Member Woo said that in years past we sent out ten times as many notices for classified positions; he recalls approximately 700. Ms. McArn said yes, she believes that number sounds right in total for certificated and classified. She said we had five or six years of very high numbers; sometimes we are able to bring some FTE back due to retirement, resignation, or when we learn that funding has been restored.*



*Member Arroyo asked to clarify that these are not general fund restricted or unrestricted funds and asked if these are all grants. Ms. Nguyen said yes, for the majority; there may be an elementary school clerical position being reduced that is coming out of the general fund, but the position should have been reduced last year. This position is being reduced due to a decline in enrollment. Member Arroyo asked to clarify that the list is not compiled from decisions from either the central/administration office or the sites saying they do not need the positions; that these are decisions driven by outside funding/extra funding beyond the general fund. He wants to clarify how many of these decisions are being made from decisions to reduce the budget and would like to know what kind of feedback was received from the sites. Ms. McArn answered that, through the one-stop staffing process, sites were very much involved. They are bringing forward their needs, and it is a combination of budget, human resources, and those sites working together with the given projection to meet their needs. Sites also work closely with their school site councils to determine direction and to look at what maybe needs to be reduced. In the past a number of reductions have been able to be restored based on categorical/grant funds being renewed and identified. Member Arroyo commented that while a reduction may be two hours, these are often not the people that are making the most money so for them it means a lot financially. He pointed out to his fellow Board members that many times these positions are not the most expensive but provide extremely value service to the District. He said we need to do what has to be done financially, but these reductions may not be as much of a cost saving as we might think in looking at the list given the fact that these are not necessarily the people that are making the most money in the District. They provide a tremendous amount of value however. He would like this considered when talking about the budget, that is, to figure out how do employees fit into the bigger picture. An instructional aide, for example, while it may just be a placeholder on paper, means a lot to a school site, and the savings are not the most tremendous. He asked this be kept in mind when hopefully some of the funding is restored and when we talk about our priorities.*

*Second Vice President Ryan asked about two Foster Youth Services positions listed, a full-time program associate and an instructional aide. She recalls that last year we also came upon some open positions with Foster Services. She asked if these are dollars that had been allocated through grant funding or are these targeted dollars that would be part of our Local Control Funding Formula (LCFF). If so, she is concerned that we would make a move to eliminate or reduce those positions. Mr. Castillo answered he is not sure, but he knows that we were receiving some funding for Foster Youth from the State. It was going through the County, and it was going to be reduced. He is wondering if the positions are listed due to this as we do not know yet what is going to happen with funding. He will research the matter and get back to Member Ryan. Ms. Nguyen said that she learned from staff during one-stop staffing that the positions are grant funded, as are most of Foster Youth's positions. She said the department did review each position that they were willing to take their chances and risks on in their staffing assuming that the grant funding would come through. So in order to meet the education code and timeline requirements, positions were added onto the list for today. Member Ryan noted that the goals of LCFF is to provide services to targeted populations that are traditionally left behind, so she hopes that as we are calculating our budget and prioritizing that, when grant funding falls through, instead of eliminating a position we figure out a way to reorganize our monies so that we continue to offer the positions and services that are consistent with the priorities of LCFF.*

*Student Member Barry asked if the four Youth Development positions are grant funded. Staff replied yes.*

*President Pritchett asked if we are first looking in the District central office for cuts before we look to the school sites. She asked if central office cuts are included in the list. Ms. McArn said that all sites and departments should be going through a one-stop staffing process to identify reductions based on their budget allocations. So it is not specific just to school sites. President Pritchett asked how she*

would be able to tell which ones came from the District central office. Ms. McArn said that there are a couple on the list from the Assessment, Research, and Development department and Integrated Community Services. All central office positions are listed on the second page.

Member Woo motioned to move the Item from Conference to Action. The motion was seconded by Vice President Hansen and was approved unanimously. A motion was then made by Second Vice President Ryan to approve the Item. The motion was seconded by Member Woo and was approved unanimously with Member Rodriguez absent.

10.5 Approve the Multiple Subject Elementary – with BCLAD Mandarin Variable Term Waiver (Cancy McArn) **Conference/Action**

Chief Human Resources Officer Cancy McArn said that she and Human Resources Directors Cindy Nguyen and Roxanne Findlay were there to ask the Board for their approval to help fill a much needed and difficult to fill position for the William Land Elementary School Mandarin Immersion Program. The California Commission on Teacher Credentialing requires Board authorization for certain types of waivers. They had come to the Board at the beginning of the year with a declaration of need to identify the scope of potential waivers needed. This one is connected to multiple subject teaching credential with a BCLAD waiver in Mandarin. It will enable the teacher to fill the position while she is working toward her full credential. The candidate being brought forward for consideration has her bachelor degree, experience teaching in private school as a Mandarin teacher, and works closely with the William Land Elementary School and community right now as an instructional aide and in tutoring students in Mandarin. She qualifies for a 30 day substitute permit; however those currently limit time in a specific classroom. Staff recommendation is to approve the waiver to allow the position to be filled and to allow the teacher an opportunity to work toward her full credential.

*Public Comment:*

Enah Young, a parent at William Land Elementary School, said that it has been a long journey working with staff and Board members to try and figure out solutions on how to address the teacher shortage. He is therefore very appreciative of the work and flexibility from the District and is in support of this request.

*Board Member Comments:*

Member Woo stated that they have been working hard to make sure the Mandarin Immersion Program at William Land Elementary School is robust and preparing the children for a world-wide future, especially since a third of the world's population speaks Mandarin. They have been working very hard to get qualified teachers into the classroom and have been filling in with some Mandarin speaking substitutes. He is thankful for their willingness to come back and help, albeit for finite periods of time. He moved for adoption of this exemption for a BCLAD Mandarin Variable Term Waiver.

Superintendent Banda added that there is an extra challenge in finding Mandarin speaking teachers. Even though there is a potential for us to go overseas, and we have contacts with folks in China, we keep running into an obstacle of getting through the federal government, immigration, and visa. There

*does not seem to be a solution coming our way, so any opportunity we get when we have someone that is really qualified, but does not quite meet the requirements, is a great opportunity for us to keep someone that speaks Mandarin in front of our students.*

*President Pritchett asked for a motion to move the Item from Conference to Action. A motion was made by Member Woo and seconded by Vice President Hansen. The motion passed unanimously with Member Rodriguez absent. Vice President Hansen then motioned to approve the Item. The motion was seconded by Second Vice President Ryan and was passed unanimously with Member Rodriguez absent.*

## **11.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS**

***Receive Information***

### **11.1 Business and Financial Information:**

- *Purchase Order Board Report for the Period of January 15, 2016, through February 14, 2016*
- *Report of Contracts within the Expenditure Limits Specified in Section PCC 20111 for January 1, 2016, through February 29, 2016*

### **11.2 Head Start/Early Head Start/Early Head Start Expansion Reports**

*Board President Pritchett received the Business and Financial Information, and the Head Start/Early Head Start Reports.*

*President Pritchett asked for a motion to adjourn the meeting back to Closed Session; a motion was made by student member Elizabeth Barry and seconded by Member Woo. The motion was passed unanimously, and the meeting adjourned back to Closed Session at 9:18 p.m.*

## **12.0 FUTURE BOARD MEETING DATES / LOCATIONS**

- ✓ *April 3, 2016, 10:00 a.m. Board Retreat, 3:30 p.m. Closed Session; Shriners Hospital 2425 Stockton Boulevard, 7<sup>th</sup> Floor*
- ✓ *April 7, 2016, 4:30 p.m. Closed Session; 6:30 p.m. Open Session; Serna Center, 5735 47<sup>th</sup> Avenue, Community Room; Regular Workshop Meeting*

## **13.0 ADJOURNMENT**

*The meeting was adjourned unanimously from Closed to Open Session at 10:10 p.m. from the Washington Room. There were no announcements out of Closed Session.*

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*José L. Banda, Superintendent and Board Secretary*

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# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1o

**Meeting Date:** April 21, 2016

**Subject:** Approve Minutes of the April 3, 2016, Board of Education Retreat and Special Board Meeting

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Superintendent's Office

**Recommendation:** Approve Minutes of the April 3, 2016, Board of Education Retreat and Special Board Meeting.

**Background/Rationale:** None

**Financial Considerations:** None

**LCAP Goal(s):** Family and Community Engagement

**Documents Attached:**

1. Minutes of the April 3, 2016, Board of Education Retreat and Special Board Meeting

**Estimated Time of Presentation:** N/A

**Submitted by:** José L. Banda, Superintendent

**Approved by:** N/A



Putting  
Children  
First

**Sacramento City Unified School District**  
**BOARD OF EDUCATION**  
**BOARD RETREAT/SPECIAL MEETING**

**Board of Education Members**

*Christina Pritchett, President (Trustee Area 3)*  
*Jay Hansen, Vice President (Trustee Area 1)*  
*Jessie Ryan, Second Vice President (Trustee Area 7)*  
*Ellen Cochrane (Trustee Area 2)*  
*Gustavo Arroyo (Trustee Area 4)*  
*Diana Rodriguez (Trustee Area 5)*  
*Darrel Woo (Trustee Area 6)*

**Sunday, April 3, 2016**  
**10:00 a.m.**

**Shriners Hospital**  
 7th Floor  
 2425 Stockton Boulevard  
 Sacramento, CA 95817

**MINUTES**  
**2015/16-19**

**1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL**

*The meeting was called to order at 10:15 a.m.*

*Members Present: President Pritchett, Second Vice President Ryan, Member Cochrane, Member Rodriguez, and Member Woo*

*Members Absent: Vice President Hansen (arrived at 10:20 a.m.)  
 Gustavo Arroyo (arrived at 10:20 a.m.; left after lunch, approximately 1:00 p.m.)*

*A quorum was reached.*

*Public Comment:*

*Alex Visaya spoke about how superintendents can be micromanaged by board members. He noted that he has been involved with the District for the last 30 years, and he feels the current Board does not micromanage, is a great working board, and he gives them an A+. He noted that it is in the Board's best interest to fulfill promises made to students.*

**2.0 BOARD/SUPERINTENDENT GOVERNANCE RETREAT**

*Steve Lamb, a consultant with the California School Board Association (CSBA) began the presentation by going over his background and then asking each Board member why they ran and what is it they enjoy most about their duties. He then noted that the focus of the workshop will be roles, purpose, norms, and protocols. This focus will help build a more effective governance team.*

*He suggested that board by-law No. 9005 be included in the District by-laws. The District does not currently have this by-law, but it was adopted and passed unanimously by the CSBA Board Assembly.*

*He also said the Board members should re-read their By-laws once a year.*

*A discussion was then had on the value of school boards and a video was shown.*

*As part of a conversation around unity of purpose, Board members were then asked (without discussion) what percentage of District students are succeeding. Answers ranged from 37 to 80%. The meaning of success was then discussed, and the Board was asked what decisions they feel contributed the most to student achievement this year. The Board then discussed what they hoped would be major improvements over the next 10 years.*

*After a short half hour lunch break, roles of the Board and Superintendent were discussed. Mr. Lamb then asked what the goals of the District are. He said there seems to be a disconnect between stated goals and those included in the Local Control Accountability Plan (LCAP) of 1) Safe, Clean and Healthy Schools; 2) Family and Community Engagement; and 3) College and Career Ready Students. Mr. Lamb suggested creating a monitoring plan and governance calendar. He said one of the most difficult goals is to get buy-in and that staff needs to be given clear, realistic goals.*

*Member Rodriguez noted that the current goals/pillars came about during the time of past Superintendent Jonathan Raymond. The Board allowed him to develop them, and he was to monitor results and report to the Board. There was a plan in place for priority schools, but only one school improved. Only three current Board members were on the Board at that time.*

*Mr. Lamb then discussed some requirements of change, one of which is trust. The Board then participated in an exercise demonstrating the requirement of trust and the feelings it evoked.*

*Mr. Lamb then referenced the report developed from the last Board retreat of June 27, 2015, where it is noted that the Board was to continue developing the governance handbook. Superintendent Banda said some work was done on committee structure by himself, President Pritchett, and Special Assistant to the Board of Education Nathaniel Browning. President Pritchett handed out some draft protocols she has been working on with Mr. Browning.*

*Mr. Lamb noted that it has been difficult to find common dates that all Board members are available to meet for retreats. He asked if smaller blocks of time would work better. Vice President Hansen said he feels too much time is spent in closed sessions on non-important issues. He suggests meeting one time per month. Mr. Lamb asked if the majority of staff reports are justifying or informing Board decisions. Member Rodriguez said justifying, and this concerns her. Second Vice President Ryan said she likes the idea of a set of topics to explore with an outcome in mind one time per month. Member Cochrane agreed. Member Rodriguez noted that this is the responsibility of the Executive Committee. Vice President Hansen suggested building one hour per month into what the Board is already doing. Member Rodriguez said that the Board committees used to report at the Board meetings. President Pritchett said some of the ad-hoc committees may be made standing committees so that posting of the agenda and minutes is required. Mr. Lamb said he included a page of sample meeting norms in his handouts, and he will include them in his report.*

*Mr. Lamb said he understands that we have a superintendent evaluation process under review. He asked what the Board needs from the Superintendent and what the Superintendent needs from the Board. The Board and Superintendent discussed. A video was shown on Board member communication with each other, and traits that promote better communication were discussed. A*

*working styles questionnaire is included in the handouts. In the interests of time, the questionnaire was not discussed, but Mr. Lamb asked the Board members to fill it out and give it to Mr. Browning. Mr. Browning will use it to prepare a report.*

*Mr. Lamb then went over four public values. He noted that we do not have a Board evaluation process in place; he feels it is a good idea to have that and noted our by-laws state we will have Board self-evaluations. Member Rodriguez said self-evaluations were done under coherent governance before they voted to do away with coherent governance. There were problems with it, so they tried going to paper, but not all Board members turned it in. Mr. Lamb said CSBA has an on-line self-evaluation. He included a one page sample in his handouts.*

*The discussion again turned to Board member roles and protocols. Mr. Lamb pointed out that any individual board member has no authority and that the Board is the unit of authority. Board requests should go to the Superintendent, and the Board should not become involved in personnel issues. Member Cochrane asked if a community member requests a simple report, is it appropriate to refer to the staff member. President Pritchett pointed out that there are seven Board members making potentially multiple requests, so all should go through either Superintendent Banda or Mr. Browning. Mr. Lamb brought up Board By-law 9200 which states that “unless agreed to by the Board as a whole, individual members shall not exercise any administrative responsibility with respect to the schools or command the services of any school employee”. He then noted four Board policies concerning District employee complaints, instructional materials complaints, uniform complaint procedures, and the Williams uniform complaint procedures. He then went over the subject of confidential information acquired during closed sessions and potential liability.*

*Mr. Lamb then referred to a protocol questionnaire that was included in his handouts. He asked which of the items on the list Board members felt should be included in a protocol. He will complete a protocol from the developed list. He noted that it is easy to develop protocol, but difficult to implement.*

*Mr. Lamb discussed the role of the President and said it is rooted in service, not authority. He gave a recap of the retreat and asked Mr. Browning to send the communication protocols to him. He said that going forward the Board will review and approve the governance handbook, conduct a Board self-evaluation, develop a shared understanding of success, review and adopt communication protocols, and conduct a committee review structure. The Executive Committee will develop a proposal for future Board development.*

*The Board concluded the Retreat at 3:15 p.m. and went into Closed Session.*

### **3.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**

*None.*

### **4.0 CLOSED SESSION**

*Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining CSA, SCTA, SEIU, Teamsters, UPE Unrepresented Management*



## **5.0 RECONVENE INTO OPEN SESSION AND ADJOURNMENT**

*The meeting was adjourned at 5:12 p.m.*

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*José L. Banda, Superintendent and Secretary to the Board*

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# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1

**Meeting Date:** April 21, 2016

**Subject:** Sparking Change: An Integrated Approach to School Climate

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Equity Office

**Recommendation:** N/A

**Background/Rationale:** This presentation will provide information about SCUSD's integrated approach to school climate. SPARK, SCUSD's new framework, will help provide a roadmap for schools to become more positive, dynamic, and supportive places to learn. Spark provides a framework for thoughtfully integrating SEL, PBIS, and Restorative Practices. Spark will promote equity through valuing student voice, implementing restorative practices, and building a greater sense of belonging for students, staff, and families.

**Financial Considerations:** N/A

**LCAP Goal(s):** Safe, Clean, and Healthy Schools

**Documents Attached:**

1. Executive Summary

**Estimated Time of Presentation:** 10 minutes

**Submitted by:** Doug Huscher, Area Assistant Superintendent

**Approved by:** José Banda, Superintendent

# Board of Education Executive Summary

## Equity Department

Sparking Change: An SCUSD Integrated Approach to School Climate  
April 21, 2016



### I. OVERVIEW / HISTORY

The Equity Department is a new department in the Sacramento City Unified School District. This department is tasked with creating conditions that cultivate the talents and interests of all students to prepare them academically, socially, and emotionally for life. The Equity Department recognizes that our educational system is inequitable by design and it is our responsibility to vigilantly work to confront and interrupt inequities that exist to level the playing field and provide opportunities for everyone (adults and children) to learn, grow, and reach their greatness. The Equity Department has developed a framework called SPARK to help it reach its goals. The SPARK framework is designed to thoughtfully integrate SEL, PBIS, and Restorative Practices.

### II. DRIVING GOVERNANCE

BP 5144 – Discipline  
BP 5137 – Positive School Climate  
BP 0410 – Nondiscrimination in District Programs

### III. BUDGET

Combined LCFF and one-time funds

### IV. GOALS, OBJECTIVES, AND MEASURES

- Emphasis on keeping kids in school and ending school to prison pipeline
- Regular use of data by every site to reduce / eliminate discipline disproportionality
- Elevating student voice...building better relationships with students/families, increasing trust, creating greater sense of community
- Building dialogue around our why...our moral imperative to confront inequities
- Addressing implicit bias and oppression in our system
- Creating safer, more positive, supportive places for students to learn
- Strengthening core SEL competencies in every child
- Placing an emphasis on restorative practices...repairing harm and restoring relationships after wrong doing
- Developing the gifts, talents, and interests of every child
- Lead coherent communities of practice toward racial equity outcomes
- Developing a collective responsibility for the experience and achievement of all students in our system

# Board of Education Executive Summary

## Equity Department

Sparkling Change: An SCUSD Integrated Approach to School Climate  
April 21, 2016



### V. MAJOR INITIATIVES

SPARK is an approach that brings coherence to equity, school climate, and board policy mandates. SPARK will address the opportunity gaps that are rooted in ineffective one size fits all programs, disproportionate discipline, and discriminatory practices. SPARK is built on five core elements to help our schools become more positive, dynamic, and supportive places to learn. These elements include **SEL**, **Positive relationships**, **Analysis of data**, **Restorative practices**, and **Kindness**.

### VI. RESULTS

N/A

### VII. LESSONS LEARNED / NEXT STEPS

Next steps include building capacity within the Equity Department, planning and providing appropriate professional learning opportunities during the summer through a series of SPARK equity retreats, and coordinating support to ensure that sites experience a positive experience launching SPARK.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.2

**Meeting Date:** April 21, 2016

**Subject:** Approve Resolution No. 2879: Authorizing the Issuance and Negotiated Sale of SCUSD General Obligation Bonds (Measure Q) (Election of 2012), 2016 Series D in an Amount Not to Exceed \$14,000,000 and Related Documents and Actions

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: May 5, 2016)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Approve Resolution No. 2879 authorizing the negotiated sale of General Obligation Bonds (Measure Q Bonds) and approving forms of documents and actions of officers of the District necessary in connection with the bonds.

**Background/Rationale:** In 2012, the voters passed Measure Q, a Proposition 39 election authorization to issue \$346 million of general obligation bonds.

The District issued the first two series of Measure Q Bonds in the total amount of \$43 million in 2013. Bond proceeds funded authorized projects from 2013-2015. In 2015 the District issued the next series of Measure Q Bonds totaling \$90 million to fund high priority projects that will be completed during the next 2 years.

The District is now issuing an additional series of bonds not to exceed \$14 million to complete high priority projects over the next 2 years.

**Financial Considerations:** General obligation bonds are repaid by local property tax revenues. The obligation of the bond's debt service is separate from the general fund of the District. The bonds do not impact the general fund.

**LCAP Goal(s):** Family and Community Engagement.

**Documents Attached:**

1. Executive Summary
2. Authorizing Resolution No. 2879
3. Preliminary Official Statement
4. Paying Agent Agreement
5. Bond Purchase Agreement
6. Continuing Disclosure Certificate

**Estimated Time of Presentation:** 10 Minutes

**Submitted by:** Gerardo Castillo, CPA, Chief Business Officer

**Approved by:** José L. Banda, Superintendent

# Board of Education Executive Summary

## Business Services

Measure Q 2016 Bond Sale

April 21, 2016



### I. OVERVIEW / HISTORY

On November 6, 2012, the district received authorization, by more than fifty-five percent of the votes cast by eligible voters, to issue Measure Q General Obligation Bonds (“Bonds”) in the amount of \$346 million.

Measure Q provides for the upgrading of classrooms; science labs; computer systems and technology; renovating heating and ventilation systems; improving student safety and security systems; and repairing roofs, restrooms, floors and plumbing.

Following the passage of Measure Q, the district conducted its first bond sale in the summer of 2013. \$43 million in Measure Q Bonds were issued to fund projects for the two-year period, 2013-2014 through 2014-2015.

In 2015, the district sold an additional \$90 million of Measure Q Bonds to fund high priority projects such as core academic renovation, modernization, technology upgrades, fire and irrigation improvements, and resource and energy conservation projects. The projects are expected to be completed over the next 2 years.

In order to keep the project construction moving forward, staff is requesting Board approval to issue additional Measure Q Bonds in an amount not-to-exceed \$14 million.

### II. DRIVING GOVERNANCE

- California Government Code Section 53506 and following allows school districts to issue and sell bonds at a public or private sale
- Education Code Section 15140 and following authorizes the County to allow school districts to issue bonds on their own
- California Government Code Section 53559 states that the county director of finance will continue to administer the tax levy for debt service for the Bonds

### III. BUDGET

General obligation bonds are voter-approved debt, which are secured by the legal obligation to levy *ad valorem* property taxes sufficient to pay annual debt services. General obligation bonds are independent from the district’s general fund. As authorized by the taxpayers, the County Director of Finance is obligated to levy *ad valorem* taxes on a property subject to taxation in the district. Costs associated with the Bonds do not impact the district’s general fund.

# Board of Education Executive Summary

## Business Services

Measure Q 2016 Bond Sale

April 21, 2016



### IV. GOALS, OBJECTIVES, AND MEASURES

As part of the district's fiduciary responsibility to its taxpayers, staff and the district's financial advisor from Capitol PFG will present the Bond issuance plan required to implement the projects approved by the voters.

### V. MAJOR INITIATIVES

Measure Q funds will fund approved projects such as:

- Core Academic Renovation, Modernization, Repair & Upgrade Projects
- Technology Upgrades
- District-Wide Fire & Irrigation Improvements
- Resource & Energy Conservation Improvement Projects

### VI. RESULTS

The district is implementing approved projects while minimizing the impact to our taxpayers.

### VII. LESSONS LEARNED/NEXT STEPS

The attached documents are presented to the Board as a conference/first reading. This item will come back to the Board on May 5, 2016 for action.



BOARD OF EDUCATION  
OF THE  
SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
COUNTY OF SACRAMENTO, STATE OF CALIFORNIA

RESOLUTION NO. 2879

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF BONDS OF THE SACRAMENTO CITY UNIFIED SCHOOL DISTRICT IN AN AMOUNT NOT TO EXCEED \$14,000,000 BY A NEGOTIATED SALE; PRESCRIBING THE TERMS OF SAID BONDS, APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF A BOND PURCHASE AGREEMENT, A PAYING AGENT AGREEMENT, A CONTINUING DISCLOSURE CERTIFICATE, AND AN OFFICIAL STATEMENT RELATING TO SAID BONDS; AND AUTHORIZING THE EXECUTION OF NECESSARY CERTIFICATES AND DOCUMENTS RELATING TO SAID BONDS

---

WHEREAS, an election (the “Election of 2012”) was duly called and regularly held in the Sacramento City Unified School District, County of Sacramento, California (herein called the “District”), on November 6, 2012, pursuant to Section 15100 and following of the Education Code of the State of California, at which a bond proposition summarized as follows was submitted to the electors of the District (Measure Q):

“To better prepare students for college and careers by upgrading classrooms, science labs, computer systems and technology; renovating heating and ventilation systems; reducing costs through energy efficiency; improving student safety and security systems; repairing roofs, floors, walkways, bathrooms, electrical, plumbing and sewer systems; shall Sacramento City Unified School District issue \$346 million in bonds with independent citizen oversight, no money for administrator salaries, and mandatory annual audits to guarantee funds are spent properly to benefit local children?”

and

WHEREAS, passage of said proposition required a 55% affirmative vote of the votes cast therein, and at least 55% of the votes cast on said proposition were in favor of issuing said bonds; and

WHEREAS, \$30,000,000 aggregate principal amount of said bonds, designated “Sacramento City Unified School District General Obligation Bonds (Measures Q and R) (Election of 2012), 2013 Series A (Tax-Exempt)” have heretofore been issued and sold, of which \$18,000,000 was allocated to the Measure Q authorization; and

WHEREAS, \$40,000,000 aggregate principal amount of said bonds, designated “Sacramento City Unified School District General Obligation Bonds (Measures Q and R) (Election of 2012), 2013 Series B (Qualified School Construction Bonds) (Taxable)” have heretofore been issued and sold, of which \$24,000,000 was allocated to the Measure Q authorization; and

WHEREAS, \$66,260,000 aggregate principal amount of said bonds, designated “Sacramento City Unified School District General Obligation Bonds (Measure Q) (Election of 2012), 2015 Series C-1 (Tax-Exempt)” have heretofore been issued and sold; and

WHEREAS, \$23,740,000 aggregate principal amount of said bonds, designated “Sacramento City Unified School District General Obligation Bonds (Measure Q) (Election of 2012), 2015 Series C-2 (Taxable)” have heretofore been issued and sold; and

WHEREAS, a school district is authorized by Sections 53506 and following of the Government Code of the State (the “Government Code”) to issue and sell its bonds at public or private sale; and

WHEREAS, this Board intends to sell said bonds by negotiated sale to Stifel Nicolaus & Company, Incorporated, as underwriter (the “Underwriter”); and

WHEREAS, Section 53508.7 of the Government Code provides that a private sale is limited to bonds sold pursuant to Sections 15140 or 15146 of the Education Code of the State (the “Education Code”); and

WHEREAS, in accordance with Education Code Section 15146, this Board has determined that conditions in the municipal marketplace require the increased flexibility an Underwriter can provide in structuring and planning the sale of the bonds; and

WHEREAS, in accordance with Education Code Section 15146, estimates of the costs associated with the issuance of said bonds are attached hereto as Exhibit A; and

WHEREAS, Section 15140(b) of the Education Code provides that the board of supervisors of a county may authorize a school district over which the county superintendent of schools has jurisdiction to issue and sell its own bonds without the further action of the board of supervisors or officers of the county if said school district has not received a qualified or negative certification in its most recent interim report; and

WHEREAS, the District has not received a qualified or negative certification in its most recent interim report; and

WHEREAS, the District shall not sell bonds authorized by the Election of 2012 unless the tax rate levied to pay the bonds authorized by the Election of 2012 will not exceed \$60 per \$100,000 of taxable property when assessed valuation is projected by the District to increase in accordance with Article XIII A of the California Constitution; and

WHEREAS, the Superintendent of Schools of the County has jurisdiction over the District; and

WHEREAS, the District now wishes to request that the County authorize the District to issue and sell bonds on its own behalf; and

WHEREAS, the District has appointed Capitol Public Finance Group, as Financial Advisor to the District (the “Financial Advisor”) and Orrick, Herrington & Sutcliffe LLP as Bond and Disclosure Counsel to the District (“Bond Counsel”) with respect to said bonds; and

WHEREAS, the Director of Finance (the “Director of Finance”) of the County of Sacramento, Sacramento, California, serves as the paying agent for the District’s bonds; and

WHEREAS, the District desires that the Director of Finance annually establish tax rates on taxable property within the District for repayment of said bonds, pursuant to Sections 29100-29103 of the Government Code, and that the Board of Supervisors of the County annually approve the levy of such tax, and that the Director of Finance annually collect such tax and apply the proceeds thereof to the payment of principal of and interest on the bonds when due, all pursuant to Sections 15250 and 15251 of the Education Code; and

WHEREAS, there have been submitted and are on file with the Secretary of this Board proposed forms of a Bond Purchase Agreement; the Official Statement describing said bonds; a Paying Agent Agreement, providing for the terms of issuance and repayment of the bonds; and a Continuing Disclosure Certificate; and

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE SACRAMENTO CITY UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER, AS FOLLOWS:

Section 1. Recitals. All of the above recitals are true and correct.

Section 2. Authority for Issuance. The bonds described herein (the “Bonds”) are authorized to be issued pursuant to Article 4.5 of Chapter 3, of Part 1 of Division 2 of Title 5 of the Government Code, and other applicable provisions of law, including applicable provisions of the Education Code, in an aggregate principal amount not to exceed \$14,000,000.

Section 3. Designation of Bonds. The Bonds shall be sold in one or more series, to be designated the “Sacramento City Unified School District General Obligation Bonds, Election of 2012 (Measure Q), 2016 Series D,” with such additional designations as may be necessary to distinguish between Bonds of different payment mechanisms or features, as authorized hereby.

Section 4. Method of Sale of Bonds.

(a) Request for Permission to Sell Bonds at Negotiated Sale: The District has requested that the Board of Supervisors authorize the District by resolution to sell its Bonds at a negotiated sale pursuant to Government Code Section 53508.7 and Education Code Section 15140(b) without further action by the Board of Supervisors or officers of the County.

(b) Negotiated Sale of Bonds; Bond Purchase Agreement: Provided the County Board of Supervisors grants the authority requested in subdivision (a) of this section, the

Authorized District Representative is hereby authorized, upon consultation with the Financial Advisor, to sell all or any portion or series of the Bonds to the Underwriter. The Bond Purchase Agreement, in substantially the form on file with the Secretary of this Board, is hereby approved, and the Superintendent of the District, the Chief Business Officer of the District, or such other officer of the District designated for the purpose (each an “Authorized District Representative”) is hereby authorized and directed to execute and deliver the Bond Purchase Agreement with the Underwriter, subject to such changes or revisions therein as may be acceptable to the Authorized District Representative, and the District’s approval of all such changes shall be conclusively evidenced by the execution and delivery of the Bond Purchase Agreement. The Bond Purchase Agreement shall provide: (i) that the aggregate purchase price of the Bonds sold thereunder shall be no less than the principal amount of such Bonds; (ii) that the Underwriter’s discount shall not exceed 0.60% of the aggregate principal amount of the Bonds sold (excluding any costs of issuance the Underwriters agrees to pay pursuant to Section 9 of the Bond Purchase Agreement); and (iii) that the Bonds sold thereunder shall otherwise conform to the limitations specified in this Resolution, including specifically those terms prescribed by Section 5 hereof.

Section 5. Terms of the Bonds and Interest Payment. The Bonds shall be issued in the form of current interest Bonds.

(a) Maturity: No Bond shall mature prior to August 1, 2016, nor later than August 1, 2041.

(b) Maximum Rate of Interest: The Bonds as to which interest shall be payable by the District shall bear interest or accrue in value at a nominal annual rate not to exceed 8.00%.

(c) The maximum true interest cost for the Bonds shall not be in excess of 6.0%.

(d) Current Interest Bonds: The Bonds shall be issued as current interest Bonds and shall bear interest computed on the basis of a 360-day year of twelve 30-day months, payable on such initial and periodic interest payment dates as shall be set forth in the Bond Purchase Agreement or other sale document, until maturity or prior redemption.

(e) Recital of Terms of Bonds: The Bond Purchase Agreement shall recite the terms of the Bonds sold under such document in accordance with this section as determined in the sale thereof, and such terms shall be memorialized in the Paying Agent Agreement described in Section 7 hereof.

Section 6. Tax Treatment of Bonds. All or any portion of the bonds shall be issued as exempt from federal income tax, as the Authorized District Representative shall determine upon consultation with the Financial Advisor, and according to the terms and conditions as Bond Counsel to the District shall advise are appropriate to and necessary for the issuance of tax-exempt bonds.

Section 7. Approval of Paying Agent Agreement. The Paying Agent Agreement relating to the Bonds between the District and the County, as paying agent/registrar and transfer agent (the “Paying Agent”), in substantially the form submitted to this Board, including the form of Bonds included therein, is hereby approved. The Authorized District Representative is hereby authorized to execute and deliver an instrument in substantially said form, completed with the

terms of the Bonds determined upon the sale thereof, and with such other changes thereto as the Authorized District Representative may require or approve, and the District's approval of the Paying Agent Agreement shall be conclusively evidenced by the execution and delivery thereof.

Section 8. Approval of Official Statement. The Official Statement relating to the Bonds, in substantially the form on file with the Secretary of this Board, is hereby approved with such changes, additions and corrections as the Authorized District Representative may hereafter approve, and the Underwriter is hereby authorized to distribute copies of such Official Statement in preliminary form to persons who may be interested in purchasing the Bonds. The Authorized District Representative is hereby authorized to certify on behalf of the District that the preliminary form of the Official Statement was deemed final as of its date, within the meaning of Rule 15c2-12 promulgated under the Securities Exchange Act of 1934 (except for the omission of certain final pricing, rating and related information as permitted by said Rule). The Authorized District Representative is hereby authorized and directed to sign said Official Statement in its final form, including the final pricing information, and the Underwriter is hereby authorized and directed to deliver copies of such Official Statement in final form to subsequent purchasers of the Bonds.

Section 9. Approval of Continuing Disclosure Certificate. The Continuing Disclosure Certificate relating to the Bonds, in substantially the form on file with the Secretary of this Board, is hereby approved. The Authorized District Representative, or the designee thereof, is hereby authorized on behalf of the District to execute and deliver the Continuing Disclosure Certificates in substantially the form submitted to this Board, with such changes thereto as deemed necessary in order to permit the purchaser of the Bonds to comply with the requirements of Securities and Exchange Commission Rule 15c2-12. The District hereby covenants and agrees that it will comply with and carry out all of the provisions of such Continuing Disclosure Certificates as finally executed and delivered.

Section 10. Investment of Proceeds. Proceeds of the Bonds held by the Director of Finance shall be invested at the Director of Finance's discretion pursuant to law and the investment policy of the County, unless otherwise directed in writing by the District, pursuant to Section 53601 of the California Government Code and Section 41015 of the Education Code. The Director of Finance may, but is not required to, invest proceeds of the Bonds in the County Pooled Investment Fund.

(i) At the written direction of the District, given by the Authorized District Representative, who is hereby expressly authorized to give such direction, all or any portion of the building fund of the District may also be invested on behalf of the District in the Local Agency Investment Fund in the treasury of the State of California.

(ii) At the written direction of the District, given by the Authorized District Representative, who is hereby expressly authorized to give such direction, all or any portion of the building fund of the District may also be invested on behalf of the District in investment agreements which comply with the requirements of each rating agency then rating the Bonds necessary in order to maintain the then-current rating on the Bonds; provided that the Director of Finance shall approve and be a signatory to any such investment agreement.

Section 11. Request for Tax Levy. The Board of Supervisors and officers of the County are obligated by statute to provide for the levy and collection of property taxes in each year sufficient to pay all principal and interest coming due on the Bonds in such year, and to pay from such taxes all amounts due on the Bonds as provided by law and in the Paying Agent Agreement. The District hereby requests the Board of Supervisors to annually levy a tax upon all taxable property in the District sufficient to redeem the Bonds, and to pay the principal thereof, redemption premium, if any, and interest thereon as and when the same become due, and to provide for any mandatory sinking fund payments or set-asides that may be required, as set forth in the Paying Agent Agreement when executed.

Section 12. Pledge of Tax Revenues. The District hereby pledges all revenues from the property taxes collected from the levy by the County Board of Supervisors for the payment of outstanding bonds of the District heretofore or hereafter issued pursuant to voter-approved measures of the District, including the Bonds (for the purpose of this pledge, hereinafter collectively referred to as the “Bonds”) and amounts on deposit in the interest and sinking fund of the District to the payment of the principal or redemption price of and interest on the Bonds. This pledge shall be valid and binding from the date hereof for the benefit of the owners of the Bonds and successors thereto. The property taxes and amounts held in the interest and sinking fund of the District shall be immediately subject to this pledge, and the pledge shall constitute a lien and security interest which shall immediately attach to the property taxes and amounts held in the interest and sinking fund of the District to secure the payment of the Bonds and shall be effective, binding, and enforceable against the District, its successors, creditors and all others irrespective of whether those parties have notice of the pledge and without the need of any physical delivery, recordation, filing, or further act.

The pledge is an agreement between the District and the bondholders to provide security for the Bonds in addition to any statutory lien that may exist, and the Bonds and each of the other Bonds secured by the pledge are or were issued to finance or refinance one or more of the projects specified in the applicable voter-approved measure.

Section 13. Approval of Actions. The President of this Board of Education, the Secretary of this Board of Education, the Superintendent of the District, the Chief Business Officer of the District, and any other officer of the District to whom authority is delegated by one of the named officers for the purposes of the Bonds, are hereby authorized and directed to execute and deliver any and all certificates and representations, including signature certificates, no-litigation certificates, certificates concerning the contents of the Official Statement, representation letters to The Depository Trust Company, the Tax Certificate and any other certificates proposed to be distributed in connection with the sale of the Bonds, and to enter into any agreements, including depository agreements, commitment letters and agreements with bond insurers, agreements providing for payment of costs of issuance of bonds, and any other agreements, letters, or representations, which any of them deem necessary or desirable to accomplish the transactions authorized herein. If in order to sell the Bonds in separate series or to separate purchasers as authorized herein, the District is required to prepare and deliver additional official statements, paying agent agreements, bond purchase agreements, continuing disclosure certificates, or other authorized documents, the preparation and delivery of such additional documents is hereby authorized. Actions of the Authorized District Representative

heretofore taken to accomplish the purposes of this Resolution and consistent herewith are hereby ratified.

Section 14. Notice to California Debt and Investment Advisory Commission. The Authorized District Representative is hereby authorized and directed to cause notices of the proposed sale and final sale of the Bonds to be filed in a timely manner with the California Debt and Investment Advisory Commission pursuant to California Government Code Section 8855(g).

Section 15. Filing with Board of Supervisors. The Secretary of this Board is hereby authorized and directed to file a certified copy of this Resolution upon the adoption hereof with the Clerk of the Board of Supervisors.

Section 16. Effective Date. This resolution shall take effect from and after its adoption.

PASSED AND ADOPTED this day, [May 5], 2016, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

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President of the Board of Education  
of the Sacramento City Unified School District

ATTEST:

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Secretary of the Board of Education  
of the Sacramento City Unified School District



## EXHIBIT A

### ESTIMATES OF COSTS OF ISSUANCE

\$14,000,000\*  
SACRAMENTO CITY UNIFIED  
SCHOOL DISTRICT  
(County of Sacramento, State of California)  
GENERAL OBLIGATION BONDS,  
ELECTION OF 2012 (MEASURE Q), 2016 SERIES D

Description	Cost
Orrick, Sutcliffe & Herrington	
Professional Services (Bond Counsel):	\$45,000.00
Professional Services & Expenses (Disclosure Counsel):	25,000.00
Out-of-pocket Expenses:	2,500.00
Capitol Public Finance Group	
Professional Services (Financial Advisor):	71,500.00
Other Expenses	
Standard & Poor's, Rating Agency (Rating Agency):	15,000.00
Lozano Smith (General Counsel):	5,000.00
California Municipal Statistics (Data):	925.00
AVIA (Printing and freight):	2,000.00
The Bank of New York Mellon Trust Company, N.A.(COI Custodian):	1,000.00
Contingency	2,075.00
<hr/>	
ESTIMATED COSTS OF ISSUANCE:	<u>\$170,000.00</u>

\* Preliminary, subject to change.

SECRETARY'S CERTIFICATE

I, José L. Banda, Secretary of the Board of Education of the Sacramento City Unified School District, County of Sacramento, California, hereby certify as follows:

The attached is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board of Education of the District duly and regularly held at the regular meeting place thereof on [May 5], 2016, and entered in the minutes thereof, of which meeting all of the members of the Board of Education had due notice and at which a quorum thereof was present. The resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

An agenda of the meeting was posted at least 72 hours before said meeting at Serna Center, 5735 47<sup>th</sup> Avenue, Sacramento, California, a location freely accessible to members of the public, and a brief description of the adopted resolution appeared on the agenda. A copy of the agenda is attached hereto.

I have carefully compared the same with the original minutes of the meeting on file and of record in my office. The resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

WITNESS my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Secretary of the Board of Education  
of the Sacramento City Unified School District

**PRELIMINARY OFFICIAL STATEMENT DATED MAY \_\_, 2016**

NEW ISSUE – BOOK-ENTRY ONLY

RATING: Standard & Poor's: “\_\_\_”  
(See “MISCELLANEOUS—Rating” herein.)

*In the opinion of Orrick, Herrington & Sutcliffe LLP, Bond Counsel to the District, based upon an analysis of existing laws, regulations, rulings, and court decisions, and assuming, among other matters, the accuracy of certain representations and compliance with certain covenants, interest on the Bonds is excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986 and is exempt from State of California personal income taxes. In the further opinion of Bond Counsel, interest on the Bonds is not a specific preference item for purposes of the federal individual or corporate alternative minimum taxes, although Bond Counsel observes that such interest is included in adjusted current earnings when calculating corporate alternative minimum taxable income. Bond Counsel expresses no opinion regarding any other tax consequences related to the ownership or disposition of, or the amount, accrual or receipt of interest on, the Bonds. See “TAX MATTERS.”*

**\$14,000,000\***

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**  
(County of Sacramento, State of California)  
**GENERAL OBLIGATION BONDS, ELECTION OF 2012 (MEASURE Q),**  
**2016 SERIES D**

**Dated: Date of Delivery****Due: August 1, as shown on the inside cover**

*This cover page is not a summary of this issue; it is only a reference to the information contained in this Official Statement. Investors must read the entire Official Statement to obtain information essential to the making of an informed investment decision.*

The Sacramento City Unified School District General Obligation Bonds, Election of 2012 (Measure Q), 2016 Series D (the “**Bonds**”) are being issued by the Sacramento City Unified School District (the “**District**”) located in the County of Sacramento (the “**County**”), pursuant to a resolution adopted by the Board of Education of the District on [May 5], 2016, for the purpose of providing funds to (i) finance specific construction, acquisition and modernization projects approved by the voters (as described herein), and (ii) pay the costs of issuance of the Bonds. The Board of Supervisors of the County is empowered and is obligated to levy *ad valorem* taxes upon all property subject to taxation by the District, without limitation as to rate or amount (except as to certain personal property which is taxable at limited rates), for the payment of principal of and interest on the Bonds, all as more fully described herein. See “SECURITY AND SOURCE OF PAYMENT FOR THE BONDS” herein.

The Bonds will be issued as current interest bonds. Interest on the Bonds is payable commencing on February 1, 2017, and each August 1 and February 1 thereafter to maturity or redemption prior thereto. Principal of the Bonds is payable on August 1 in each of the years and in the amounts set forth in the Maturity Schedule on the inside cover of this Official Statement. Payments of principal of and interest on the Bonds will be made by the County, as Paying Agent (the “**Paying Agent**”) to The Depository Trust Company, New York, New York (“**DTC**”), for subsequent disbursement to DTC Participants, who will remit such payments to the beneficial owners of the Bonds. See “THE BONDS—Payment of Principal and Interest” and “APPENDIX G—BOOK-ENTRY ONLY SYSTEM” herein.

The District has applied for municipal bond insurance and, if a commitment is issued to insure the Bonds, will decide at pricing of the Bonds whether to purchase such insurance for one or more maturities of the Bonds.

The Bonds will be issued in book-entry form only, and initially will be issued and registered in the name of Cede & Co., as nominee of DTC. Purchasers will not receive certificates representing their interests in the Bonds. See “THE BONDS—Form and Registration” herein.

**The Bonds are subject to redemption as more fully described herein.\* See “THE BONDS—Redemption” herein.**

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**MATURITY SCHEDULE**  
*See Inside Cover*

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*The Bonds will be offered when, as and if issued by the District and received by the Underwriter, subject to approval of their validity by Orrick, Herrington & Sutcliffe LLP, Bond Counsel to the District, and certain other conditions. Certain legal matters will be passed upon for the District by Orrick, Herrington & Sutcliffe LLP, as Disclosure Counsel to the District, and by Lozano Smith, as District Counsel. Certain legal matters will be passed upon for the Underwriter by Kutak Rock LLP. It is anticipated that the Bonds, in book-entry form, will be available for delivery through the facilities of DTC in New York, New York, on or about June \_\_, 2016.*

**STIFEL**


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\* Preliminary, subject to change.  
OHSUSA:764841791.2

This Official Statement is dated May \_\_, 2016.

## MATURITY SCHEDULE

**\$14,000,000\***  
**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**  
**(County of Sacramento, State of California)**  
**GENERAL OBLIGATION BONDS, ELECTION OF 2012 (MEASURE Q),**  
**2016 SERIES D**

Maturity (August 1)	Principal Amount	Interest Rate	Yield	CUSIP <sup>†</sup> (785870)
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\* Preliminary, subject to change.

† Copyright, 2016, American Bankers Association. CUSIP numbers have been assigned by Standard & Poor's CUSIP Service Bureau and are provided solely for the convenience of the holders of the Bonds. Neither the District nor the Underwriter is responsible for the selection or uses of these CUSIP numbers, nor is any representation made as to their correctness on the Bonds or as indicated above. The CUSIP numbers are subject to change after the issuance of the Bonds as a result of various subsequent actions.

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
COUNTY OF SACRAMENTO, CALIFORNIA**

**BOARD OF EDUCATION**

Christina Pritchett, *President*  
Jay Hansen, *Vice President*  
Jessie Ryan, *Second Vice President*  
Gustavo Arroyo, *Member*  
Ellen Cochrane, *Member*  
Diana Rodriguez, *Member*  
Darrel Woo, *Member*  
Elizabeth Barry, *Student Member*

**DISTRICT ADMINISTRATION**

José L. Banda, *Superintendent*  
Lisa Allen, *Deputy Superintendent*  
Gerardo Castillo, CPA, *Chief Business Officer*  
Cathy Allen, *Associate Superintendent, Facilities Support Services*  
Iris Taylor, Ed.D., *Interim Chief Academic Officer*  
Gabe Ross, *Chief Communications Officer*

**PROFESSIONAL SERVICES**

**Bond Counsel and Disclosure Counsel**

Orrick, Herrington & Sutcliffe LLP  
*San Francisco, California*

**District's Counsel**

Lozano Smith  
*Sacramento, California*

**Underwriter's Counsel**

Kutak Rock LLP  
*Denver, Colorado*

**Financial Advisor**

Capitol Public Finance Group, LLC  
*Roseville, California*

**Paying Agent**

Sacramento County  
*Sacramento, California*

This Official Statement does not constitute an offering of any security other than the original offering of the Bonds by the District. No dealer, broker, salesperson or other person has been authorized by the District to give any information or to make any representations other than as contained in this Official Statement, and if given or made, such other information or representation not so authorized should not be relied upon as having been given or authorized by the District.

The Bonds are exempt from registration under the Securities Act of 1933, as amended, pursuant to Section 3(a)2 thereof. This Official Statement does not constitute an offer to sell or a solicitation of an offer to buy Bonds in any state in which such offer or solicitation is not authorized or in which the person making such offer or solicitation is not qualified to do so, or to any person to whom it is unlawful to make such offer or solicitation.

The information set forth herein other than that furnished by the District, although obtained from sources which are believed to be reliable, is not guaranteed as to accuracy or completeness, and is not to be construed as a representation by the District. The information and expressions of opinion herein are subject to change without notice and neither delivery of this Official Statement nor any sale made hereunder shall, under any circumstances, create any implication that there has been no change in the affairs of the District since the date hereof. This Official Statement is submitted in connection with the sale of the Bonds referred to herein and may not be reproduced or used, in whole or in part, for any other purpose.

Certain statements included or incorporated by reference in this Official Statement constitute "forward-looking statements." Such statements are generally identifiable by the terminology used such as "plan," "expect," "estimate," "budget" or other similar words. The achievement of certain results or other expectations contained in such forward-looking statements involve known and unknown risks, uncertainties and other factors which may cause actual results, performance or achievements described to be materially different from any future results, performance or achievements expressed or implied by such forward-looking statements. The District does not plan to issue any updates or revisions to those forward-looking statements if or when its expectations, or events, conditions or circumstances on which such statements are based occur.

The District maintains a website. However, the information presented there is not part of this Official Statement and should not be relied upon in making an investment decision with respect to the Bonds.

**In connection with this offering, the Underwriter may overallocate or effect transactions which stabilize or maintain the market price of the Bonds at levels above those that might otherwise prevail in the open market. Such stabilizing, if commenced, may be discontinued at any time. The Underwriter may offer and sell the Bonds to certain securities dealers and dealer banks and banks acting as agent at prices lower than the public offering price stated on the inside cover page hereof and said public offering price may be changed from time to time by the Underwriter.**

The Underwriter has provided the following sentence for inclusion in this Official Statement: The Underwriter has reviewed the information in this Official Statement in accordance with, and as a part of, its responsibility to investors under the federal securities laws as applied to the facts and circumstances of this transaction, but the Underwriter does not guarantee the accuracy or completeness of such information.

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**\$14,000,000\***  
**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**  
**(County of Sacramento, State of California)**  
**GENERAL OBLIGATION BONDS, ELECTION OF 2012 (MEASURE Q),**  
**2016 SERIES D**

**INTRODUCTION**

This Official Statement, which includes the cover page, the inside cover and appendices hereto (the “**Official Statement**”), is provided to furnish information in connection with the Sacramento City Unified School District General Obligation Bonds, Election of 2012 (Measure Q), 2016 Series D (the “**Bonds**”), as described more fully herein.

This Official Statement speaks only as of its date, and the information contained herein is subject to change. Except as required by the Continuing Disclosure Certificate to be executed by the Sacramento City Unified School District (the “**District**”), the District has no obligation to update the information in this Official Statement. See “OTHER LEGAL MATTERS—Continuing Disclosure” herein.

Any statements in this Official Statement involving matters of opinion, whether or not expressly so stated, are intended as such and not as representations of fact. This Official Statement is not to be construed as a contract or agreement between the District and the purchasers or owners of any of the Bonds.

Quotations from and summaries and explanations of the Bonds, a paying agent agreement, dated as of [June] 1, 2016 (the “**Paying Agent Agreement**”), by and between the District and the County of Sacramento (the “**Paying Agent**”), providing for the issuance of the Bonds, and the California Constitutional provisions, statutes and other documents described herein, do not purport to be complete, and reference is hereby made to said documents, California Constitutional provisions and statutes for the complete provisions thereof.

Copies of documents referred to herein and information concerning the Bonds are available from the Chief Business Officer, Sacramento City Unified School District, 5735 47<sup>th</sup> Avenue, Sacramento, CA 95824. The District may impose a charge for copying, handling and mailing such requested documents.

**The District**

The District, located in Sacramento County, California (the “**County**”), is the 13th largest school district in the State of California (the “**State**”) as measured by student enrollment. The District provides educational services to the residents in and around the City of Sacramento (the “**City**”), the State capital. The District operates under the jurisdiction of the Superintendent of Schools of the County. See “THE BONDS—Authority for Issuance; Purpose” herein. The District’s estimated average daily attendance for fiscal year 2015-16 is 38,876 students and the District’s 2015-16 general fund expenditures are projected at approximately \$520.4 million.

The District operates 40 elementary schools for grades K-6, eight K-8 schools, six middle schools for grades 7-8, one 7-9 school, one 7-12 school, seven comprehensive high schools for grades 9-12, five alternative education centers, two special education centers, two adult education centers, 14 charter schools (including five dependent charter schools) and 44 children’s centers/preschools serving infants through age 12. The District’s estimated enrollment for fiscal year 2015-16 is approximately 46,877 students. For fiscal year 2015-16, the District projects to employ approximately [3,495] employees, which includes 2,077 certificated (credentialed teaching) employees, 1,174 FTE classified (noninstructional) employees, and 244 supervisory/other personnel.

The District is governed by a Board of Education (the “**Board**”) consisting of seven members and one student member, who has an advisory vote. The regular members are elected to staggered four-year terms every two years, alternating between three and four available positions. Beginning in 2008, Board member elections are held

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\* Preliminary, subject to change.

among voters who reside in each of seven trustee areas. See “APPENDIX A—INFORMATION RELATING TO THE DISTRICT’S OPERATIONS AND BUDGET” herein.

The day-to-day operations are managed by a Board-appointed Superintendent of Schools. José L. Banda was appointed Superintendent of the District on July 17, 2014. Prior to his appointment, Mr. Banda served for two years as Superintendent of Seattle Public Schools, Washington state’s largest K-12 district, four years as Superintendent of the 20,000-student Anaheim City School District, three years as Superintendent of the Planada School District, and thirteen years as a secondary administrator, including eight years as a high school principal. Mr. Banda has over 30 years of experience in the field of education and holds a Bachelor of Arts from California State University in Bakersfield and a master’s in Educational Leadership from Chapman University.

Gerardo Castillo, CPA, began his term as the Interim Chief Business Officer on August 16, 2014 and became Chief Business Officer on March 1, 2015. Prior to becoming Interim Chief Business Officer, Mr. Castillo served as Director of Finance of the District for seven years. Mr. Castillo holds a CBO certificate and has over 17 years of work experience in finance, including 13 years in the field of school district finance.

For additional information about the District’s operations and finances, see “APPENDIX A—INFORMATION RELATING TO THE DISTRICT’S OPERATIONS AND BUDGET” herein.

## **THE BONDS**

### **Authority for Issuance; Purpose**

The Bonds are issued pursuant to the Constitution and laws of the State, including Article 4.5 of Chapter 3 of Part 1 of Division 2 of Title 5 of the Government Code, and other applicable provisions of law, including applicable provisions of the Education Code, the Paying Agent Agreement and a resolution adopted by the Board on [May 5], 2016 (the “**Resolution**”).

The Bonds were authorized to be issued at an election held on November 6, 2012, by more than 55% of the votes cast by eligible voters within the District for a bond measure known locally as “Measure Q”. Measure Q authorizes the District to issue bonds in an aggregate principal amount not to exceed \$346,000,000 for purposes summarized as follows: “To better prepare students for college and careers by upgrading classrooms, science labs, computer systems and technology; renovating heating and ventilation systems; reducing costs through energy efficiency; improving student safety and security systems; repairing roofs, floors, walkways, bathrooms, electrical, plumbing and sewer systems.” The Bonds are the third series to be issued pursuant to the Measure Q authorization. After the issuance of the Bonds, \$199,100,000 \* will remain to be issued by the District pursuant to the Measure Q authorization.

As required by the Education Code of the State and the Measure Q authorization, the District established a Citizens’ Oversight Committee to review the District’s expenditure of bond proceeds and its progress in completing the projects specified in the measure, and to make periodic reports to the public in order to ensure that bond funds are spent only for authorized purposes.

The Bonds are being issued to (i) finance specific construction, acquisition and modernization projects approved by the voters in the Measure Q election held on November 6, 2012, and (ii) pay costs of issuance of the Bonds. See “Application and Investment of Bond Proceeds” herein.

### **Form and Registration**

The Bonds will be issued in fully registered book-entry form only, as current interest bonds without coupons, in denominations of \$5,000 principal amount each or any integral multiple thereof. The Bonds will initially be registered in the name of Cede & Co., as nominee of The Depository Trust Company (“**DTC**”), New York, New York. DTC will act as securities depository for the Bonds. Registered ownership of the Bonds may not be transferred except as described in APPENDIX G. Purchases of Bonds under the DTC system must be made by or

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\* Preliminary, subject to change.

through a DTC participant, and ownership interests in Bonds or any transfer thereof will be recorded as entries on the books of said participants. Except in the event that use of this book-entry system is discontinued for the Bonds, beneficial owners will not receive physical certificates representing their ownership interests. See “APPENDIX G—BOOK-ENTRY ONLY SYSTEM” herein.

### **Payment of Principal and Interest**

The Bonds will be dated the date of their delivery and bear interest at the rates set forth on the inside cover page hereof, payable on February 1 and August 1 of each year, commencing on February 1, 2017 (each, an “**Interest Payment Date**”), until payment of the principal amount thereof, computed using a year of 360 days consisting of twelve 30-day months. Bonds authenticated and registered on any date prior to the close of business on January 15, 2017, will bear interest from the date of their delivery. Bonds authenticated during the period between the 15<sup>th</sup> day of the calendar month immediately preceding an Interest Payment Date (the “**Record Date**”) and the close of business on that Interest Payment Date will bear interest from that Interest Payment Date. Any other Bond will bear interest from the Interest Payment Date immediately preceding the date of its authentication. If, at the time of authentication of any Bond, interest is then in default on outstanding Bonds, such Bond will bear interest from the Interest Payment Date to which interest has previously been paid or made available for payment thereon.

Payment of interest on any Bond on each Interest Payment Date (or on the following business day, if the Interest Payment Date does not fall on a business day) will be made to the person appearing on the registration books of the Paying Agent as the registered owner thereof as of the preceding Record Date, such interest to be paid by check or draft mailed to such owner at such owner’s address as it appears on such registration books or at such other address as the owner may have filed with the Paying Agent for that purpose on or before the Record Date. The owner of an aggregate principal amount of \$1,000,000 or more of Bonds may request in writing to the Paying Agent that such owner be paid interest by wire transfer to the bank and account number on file with the Paying Agent as of the applicable Record Date.

Principal will be payable at maturity, as set forth on the inside cover page, or upon redemption prior to maturity, upon surrender of Bonds at such office of the Paying Agent as the Paying Agent will designate. The interest, principal and premiums, if any, on the Bonds will be payable in lawful money of the United States of America from moneys on deposit in the interest and sinking fund of the District (the “**Interest and Sinking Fund**”) within the County treasury, consisting of *ad valorem* property taxes collected and held by the Director of Finance of the County (the “**Director of Finance**”), together with any net premium and accrued interest received upon issuance of the Bonds.

So long as all outstanding Bonds are held in book-entry form and registered in the name of a securities depository or its nominee, all payments of principal of, premium, if any, and interest on the Bonds and all notices with respect to such Bonds will be made and given, respectively, to such securities depository or its nominee and not to beneficial owners. So long as the Bonds are held by Cede & Co., as nominee of DTC, payment will be made by wire transfer.

### **Redemption\***

*Optional Redemption of Bonds.* The Bonds maturing on or before August 1, 2026, are not subject to redemption prior to their respective stated maturity dates. The Bonds maturing on and after August 1, 2027, are subject to redemption prior to their respective stated maturity dates, at the option of the District, from any source of available funds, as a whole or in part on any date, on or after August 1, 2026. The Bonds will be redeemed at a price equal to 100% of the principal amount thereof, together with interest accrued thereon to the date of redemption, without premium.

*Mandatory Sinking Fund Redemption.* The \$\_\_\_\_\_ Term Bond maturing on August 1, 20\_\_\_, is also subject to mandatory sinking fund redemption on each mandatory sinking fund redemption date and in the respective principal amounts as set forth in the following schedule, at a redemption price equal to 100% of the

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\* Preliminary, subject to change.

principal amount thereof to be redeemed (without premium), together with interest accrued thereon to the date fixed for redemption:

<u>Mandatory Sinking Fund Redemption Date (August 1)</u>	<u>Principal Amount to Be Redeemed</u>
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\*Maturity.

The principal amount to be redeemed in each year shown in the table above will be reduced at the option of the District, in integral multiples of \$5,000, by the amount of such Term Bond optionally redeemed prior to the mandatory sinking fund redemption date.

*Selection of Bonds for Redemption.* If less than all of the Bonds are called for redemption, the Bonds will be redeemed as directed by the District, and if not so directed, in inverse order of maturities, and if less than all of the Bonds of any given maturity are called for redemption, the portions of the Bonds of a given maturity to be redeemed will be redeemed as directed by the District, and if not so directed, will be determined by lot.

Notwithstanding anything herein to the contrary, so long as Cede & Co, as the nominee of DTC or any substitute depository for the Bonds is the registered owner to the Bonds, the selection of Bonds held by beneficial owners in book-entry form for redemption will be made by DTC or such substitute depository for the Bonds pursuant to the procedures of DTC or the substitute depository for the Bonds. The procedures of DTC or the substitute Depository for the Bonds may not be consistent with the procedures outlined above. See “APPENDIX G—BOOK-ENTRY ONLY SYSTEM.”

*Notice of Redemption.* Notice of redemption of any Bond is required to be given by the Paying Agent, upon written request of the District, not less than 20 nor more than 60 days prior to the redemption date (i) by first class mail to the respective owners of any Bond designated for redemption at their addresses appearing on the bond registration books, and (ii) as may be further required in accordance with the Continuing Disclosure Certificate. See “APPENDIX E—FORM OF CONTINUING DISCLOSURE CERTIFICATE.”

Each notice of redemption is required to contain the following information: (i) the date of such notice; (ii) the name of the Bonds and the date of issue of the Bonds; (iii) the redemption date; (iv) the redemption price; (v) the dates of maturity of the Bonds to be redeemed; (vi) if less than all of the then outstanding Bonds are to be called for redemption, the distinctive serial numbers of the Bonds of each maturity to be redeemed; (vii) in the case of Bonds redeemed in part only, the respective portions of the principal amount of the Bonds of each maturity to be redeemed; (viii) the CUSIP number of each maturity of Bonds to be redeemed; (ix) a statement that such Bonds must be surrendered by the owners at such office of the Paying Agent designated by the Paying Agent; and (x) notice that further interest on such Bonds will not accrue after the redemption date. A certificate of the Paying Agent or the District that notice of call and redemption has been given to owners and to the appropriate securities depositories as provided in the Paying Agent Agreement will be conclusive against all parties. The actual receipt by the owner of any Bond or by any securities depository of notice of redemption will not be a condition precedent to redemption, and failure to receive such notice, or any defect in the notice given, will not affect the validity of the proceedings for the redemption of such Bonds or the cessation of interest on the date fixed for redemption.

*Effect of Notice of Redemption.* When notice of redemption has been given substantially as provided for in the Paying Agent Agreement, and when the redemption price of the Bonds called for redemption is set aside for the purpose as described in the Paying Agent Agreement, the Bonds designated for redemption will become due and payable on the specified redemption date and interest will cease to accrue thereon as of the redemption date, and upon presentation and surrender of such Bonds at the place specified in the notice of redemption, such Bonds will be

redeemed and paid at the redemption price thereof out of the money provided therefor. The owners of such Bonds called for redemption after such redemption date will look for the payment of such Bonds and the redemption premium thereon, if any, only to moneys on deposit for such purpose in the Interest and Sinking Fund of the District or the escrow fund established for such purpose. All Bonds redeemed will be cancelled forthwith by the Paying Agent and will not be reissued.

*Right to Rescind Notice.* The District may rescind any optional redemption and notice thereof for any reason on any date prior to the date fixed for redemption by causing written notice of the rescission to be given to the owners of the Bonds so called for redemption. Any optional redemption and notice thereof will be rescinded if for any reason on the date fixed for redemption moneys are not available in the Interest and Sinking Fund or otherwise held in trust for such purpose in an amount sufficient to pay in full on said date the principal of, interest, and any premium due on the Bonds called for redemption. Notice of rescission of redemption will be given in the same manner in which notice of redemption was originally given. The actual receipt by the Owner of any Bond of notice of such rescission will not be a condition precedent to rescission, and failure to receive such notice or any defect in such notice will not affect the validity of the rescission.

*Conditional Notice.* Any notice of optional redemption may be conditioned on any fact or circumstance stated therein, and if such condition will not have been satisfied on or prior to the redemption date stated in such notice, said notice will be of no force and effect on and as of the stated redemption date, the redemption will be cancelled, and the District will not be required to redeem the Bonds that were the subject of the notice. The Paying Agent will give notice of such cancellation and the reason therefor in the same manner in which notice of redemption was originally given. The actual receipt by the Owner of any Bond of notice of such cancellation will not be a condition precedent to cancellation, and failure to receive such notice or any defect in such notice will not affect the validity of the cancellation.

#### **Defeasance of Bonds**

The District may pay and discharge any or all of the Bonds by depositing in trust with the Paying Agent or an escrow agent at or before maturity, money or non-callable direct obligations of the United States of America or other non-callable obligations the payment of the principal of and interest on which is guaranteed by a pledge of the full faith and credit of the United States of America, in an amount which will, together with the interest accrued thereon and available moneys then on deposit in the Interest and Sinking Fund, be fully sufficient in the opinion of a certified public accountant licensed to practice in the State to pay and discharge the indebtedness on such Bonds (including all principal, interest and redemption premiums) at or before their respective maturity dates.

If at any time the District pays or causes to be paid or there is otherwise paid to the Owners of any or all outstanding Bonds all of the principal, interest and premium, if any, represented by Bonds when due, or as described above, or as otherwise provided by law, then such Owners will cease to be entitled to the obligation of the County to levy and collect taxes to pay the Bonds and such obligation and all agreements and covenants of the District to such Owners under the Paying Agent Agreement will thereupon be satisfied and discharged and will terminate, except only that the District will remain liable for payment of all principal, interest and premium, if any, represented by such Bonds, but only out of moneys on deposit in the Interest and Sinking Fund or otherwise held in trust for such payment, provided that the unclaimed moneys provisions described below will apply in all events.

#### **Unclaimed Moneys**

Any money held in any fund created pursuant to the Paying Agent Agreement or by the Paying Agent in trust for the payment of the principal of, redemption premium, if any, or interest on the Bonds and remaining unclaimed for two years after the principal of all of the Bonds has become due and payable (whether by maturity or upon prior redemption) will be transferred to the Interest and Sinking Fund for payment of any outstanding bonds of the District payable from said fund; or, if no such bonds of the District are at such time outstanding, said moneys will be transferred to the general fund of the District as provided and permitted by law.

## **Application and Investment of Bond Proceeds**

The proceeds of sale of the Bonds, exclusive of any premium and accrued interest received, will be deposited in the County treasury to the credit of the Building Fund of the District. Any premium and accrued interest will be deposited upon receipt in the Interest and Sinking Fund of the District within the County treasury.

All funds held by the Director of Finance with respect to the Bonds hereunder or under the law will be invested at the discretion of the Director of Finance pursuant to law and the investment policy of the County. At the written direction of the District, all or any portion of the Building Fund may also be invested on behalf of the District in the Local Agency Investment Fund in the treasury of the State.

The District will not take any action or inaction, or fail to take any action, or permit any action to be taken on its behalf or cause or permit any circumstances within its control to arise or continue, if such action or inaction would adversely affect the exclusion from gross income of the interest payable on the Bonds under Section 103 of the Internal Revenue Code of 1986 (the "Code").

In the event that at any time the District is of the opinion that it is necessary or helpful to restrict or limit the yield on the investment of any moneys held by the Director of Finance with respect to the Bonds, or by the Paying Agent under the Paying Agent Agreement, the District will so instruct the Director of Finance or the Paying Agent, as appropriate, in writing, and the Director of Finance and the Paying Agent will take such action as may be necessary in accordance with such instructions.

If the District provides to the Director of Finance or the Paying Agent an opinion of Bond Counsel that any specified action required under the Paying Agent Agreement is no longer required or that some further or different action is required in order to maintain the exclusion from federal income tax of interest on Bonds under Section 103 of the Code, the Director of Finance and the Paying Agent may conclusively rely on such opinion in complying with the requirements of the Paying Agent Agreement, and the covenants thereunder will be deemed to be modified to that extent.

Earnings on the investment of moneys in either fund will be retained in that fund and used only for the purposes to which that fund may lawfully be applied. Moneys in the Building Fund may only be applied for the purposes for which the Bonds were approved. Moneys in the Interest and Sinking Fund may only be applied to make payments of interest, principal, and premium, if any, on bonds of the District. For information on the County's investment policy, see APPENDIX F: "COUNTY OF SACRAMENTO INVESTMENT POLICIES AND PRACTICES AND INVESTMENT POOL QUARTERLY REPORT."

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**ESTIMATED SOURCES AND USES OF FUNDS**

The net proceeds of the Bonds are expected to be applied as follows:

**Sources of Funds**

Principal Amount of Bonds  
Reoffering [Premium/Discount] \_\_\_\_\_  
Total Sources:

**Uses of Funds**

Deposit to Building Fund  
Deposit to Interest and Sinking Fund  
Underwriter's Discount  
Costs of Issuance<sup>(1)</sup> \_\_\_\_\_  
Total Uses:

<sup>(1)</sup> Includes bond counsel fees, disclosure counsel fees, rating agency fees, paying agent fees, financial advisor fees, costs of issuance custodian fees, [bond insurance premium], printing fees and other miscellaneous expenses.

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**SCHEDULED DEBT SERVICE**

The District's semi-annual debt service payments for the Bonds (without regard to optional redemption) are summarized in the table below.

**Semi-Annual Debt Service Payments  
GENERAL OBLIGATION BONDS,  
ELECTION OF 2012 (MEASURE Q),  
2016 SERIES D**

	<u>The Bonds</u>			
<u>Payment Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Semi-Annual Debt Service</u>	<u>Total Annual Debt Service</u>

## **Combined Debt Service**

The District has previously issued its General Obligation Bonds, Election of 2002, Series 2005 and Series 2007; its General Obligation Bonds, Election of 2012, 2013 Series A; its General Obligation Bonds, Election of 2012, 2013 Series B (Taxable Qualified School Construction Bonds); its General Obligation Bonds, Election of 2012, 2015 Series C-1 (Tax-Exempt); and its General Obligation Bonds, Election of 2012, 2015 Series C-2 (Taxable). In addition, refunding bonds were issued in 2011, 2012, 2014 and 2015 which were used to refinance or redeem certain prior outstanding bonds. See “APPENDIX A—INFORMATION RELATING TO THE DISTRICT’S OPERATIONS AND BUDGET—THE DISTRICT—District Debt Structure.” Prior to the issuance of the Bonds, annual debt service obligations for all outstanding bonds of the District (without regard to optional redemption prior to maturity) will be as follows:

**Total Annual Debt Service  
Outstanding General Obligation Bonds**

[To come]

Period Ending <sup>(1)</sup>	General Obligation Bonds Election of 2002, Series 2005 <sup>(2)</sup>	General Obligation Bonds Election of 2002, Series 2007 <sup>(2)</sup>	General Obligation Bonds Election of 2012, 2013 Series A <sup>(3)(4)</sup>	General Obligation Bonds Election of 2012, 2013 Series B <sup>(3)(5)</sup>	2011 General Obligation Refunding Bonds <sup>(2)</sup>	2012 General Obligation Refunding Bonds <sup>(2)</sup>	2014 General Obligation Refunding Bonds <sup>(2)</sup>	2015 General Obligation Refunding Bonds <sup>(2)</sup>	General Obligation Bonds Election of 2012, 2015 Series C <sup>(3)</sup>	General Obligation Bonds Election of 2012, 2016 Series D	Total Annual Debt Service <sup>(6)</sup>
2015											
2016											
2017											
2018											
2019											
2020											
2021											
2022											
2023											
2024											
2025											
2026											
2027											
2028											
2029											
2030											
2031											
2032											
2033											
2034											
2035											
2036											
2037											
2038											
2039											
2040											
2041											
Totals <sup>(6)</sup>											

<sup>(1)</sup> July 1, except as otherwise noted.

<sup>(2)</sup> July 1 and January 1 payments.

<sup>(3)</sup> August 1 and February 1 payments.

<sup>(4)</sup> Debt service shown for periods ending August 1, 2015-2037, and July 1, 2038.

<sup>(5)</sup> Debt service not net of Qualified School Construction Bonds (QSCB) subsidy payments.

<sup>(6)</sup> Totals may not sum due to rounding.

## SECURITY AND SOURCE OF PAYMENT FOR THE BONDS

### General

In order to provide sufficient funds for repayment of principal and interest when due on the Bonds, the Board of Supervisors of the County (the “**Board of Supervisors**”) is empowered and is obligated by law to levy *ad valorem* taxes upon all property subject to taxation by the District, without limitation as to rate or amount (except as to certain personal property which is taxable at limited rates). Such taxes are in addition to other taxes levied upon property within the District, including the countywide tax of 1% of taxable value. When collected, the tax revenues will be deposited by the County in the District’s Interest and Sinking Fund, which is required by law to be maintained by the County and to be used solely for the payment of bonds of the District.

The Bonds are payable from *ad valorem* taxes to be levied within the District pursuant to the California Constitution and other State law, and are not a debt or obligation of the County. No fund of the County is pledged or obligated to repayment of the Bonds.

### Pledge of Tax Revenues

Pursuant to the Resolution, the District pledges all revenues from the property taxes collected from the levy by the Board of Supervisors for the payment of the Bonds and amounts on deposit in the Interest and Sinking Fund of the District to the payment of the principal or redemption price of and interest on the Bonds. This pledge is valid and binding from the date of adoption of the Resolution for the benefit of the owners of the Bonds and successors thereto. The property taxes and amounts held in the Interest and Sinking Fund of the District are immediately subject to this pledge, and the pledge constitutes a lien and security interest which immediately attaches to the property taxes and amounts held in the Interest and Sinking Fund of the District to secure the payment of the Bonds and is effective, binding, and enforceable against the District, its successors, creditors and all others irrespective of whether those parties have notice of the pledge and without the need of any physical delivery, recordation, filing, or further act. “Bonds” for purpose of this pledge means all bonds of the District heretofore or hereafter issued pursuant to voter-approved measures of the District, including the Bonds, as all such Bonds are required by State law to be paid from the Interest and Sinking Fund of the District.

The pledge is an agreement between the District and the bondholders to provide security for the Bonds in addition to any statutory lien that may exist. The Bonds and each of the other bonds secured by the pledge are or were issued to finance or refinance one or more of the projects specified in the applicable voter-approved measure.

### Statutory Lien - SB 222

California Senate Bill 222 (2015) (“**SB 222**”), effective January 1, 2016, provides that general obligation bonds are secured by a statutory lien on the *ad valorem* taxes levied and collected to pay principal and interest thereon. For more information, see “OTHER LEGAL MATTERS – Statutory Lien” herein.

### Property Taxation System

Property tax revenues result from the application of the appropriate tax rate to the total assessed value of taxable property in the District. School districts use property taxes for payment of voter-approved bonds and receive property taxes for general operating purposes as well.

Local property taxation is the responsibility of various county officers. For each school district located in a county, the county assessor computes the value of locally assessed taxable property. Based on the assessed value of property and the scheduled debt service on outstanding bonds in each year, the county auditor-controller computes the rate of tax necessary to pay such debt service, and presents the tax rolls (including rates of tax for all taxing jurisdictions in the county) to the board of supervisors for approval. The county treasurer-tax collector prepares and mails tax bills to taxpayers and collects the taxes. In addition, the treasurer-tax collector, as *ex officio* treasurer of each school district located in the county, holds and invests school district funds, including taxes collected for payment of school bonds, and

is charged with payment of principal and interest on such bonds when due. The Director of Finance of the County performs the duties imposed on the treasurer-tax collector and auditor-controller. The State Board of Equalization also assesses certain special classes of property, as described later in this section.

### **Assessed Valuation of Property Within the District**

Taxable property located in the District had a 2014-15 assessed value of approximately \$27.5 billion and has a 2015-16 assessed value of approximately \$28.8 billion. All property (real, personal and intangible) is taxable unless an exemption is granted by the State Constitution or United States law. Under the State Constitution, exempt classes of property include household and personal effects, intangible personal property (such as bank accounts, stocks and bonds), business inventories, and property used for religious, hospital, scientific and charitable purposes. The State Legislature may create additional exemptions for personal property; while the State Legislature may not create exemptions for real property, it has in the past implemented property tax postponement programs, including Assembly Bill 2231 (“**AB 2231**”), signed by the Governor on September 28, 2014 to allow certain qualifying senior, blind, and disabled citizens to defer payment of property taxes on their principal residence. Although most taxable property is assessed by the assessor of the county in which the property is located, some special classes of property are assessed by the State Board of Equalization, as described below.

Taxes are levied for each fiscal year on taxable real and personal property assessed as of the preceding January 1, at which time the lien attaches. The assessed value is required to be adjusted during the course of the year when property changes ownership or new construction is completed. State law also affords an appeal procedure to taxpayers who disagree with the assessed value of any property. When necessitated by changes in assessed value during the course of a year, a supplemental assessment is prepared so that taxes can be levied on the new assessed value before the next regular assessment roll is completed.

Under the State Constitution, the State Board of Equalization assesses property of State-regulated transportation and communications utilities, including railways, telephone and telegraph companies, and companies transmitting or selling gas or electricity. The Board of Equalization also is required to assess pipelines, flumes, canals and aqueducts lying within two or more counties. The value of property assessed by the Board of Equalization is allocated by a formula to local jurisdictions in the county, including school districts, and taxed by the local county tax officials in the same manner as for locally assessed property. Taxes on privately owned railway cars, however, are levied and collected directly by the Board of Equalization. Property used in the generation of electricity by a company that does not also transmit or sell that electricity is taxed locally instead of by the Board of Equalization. Thus, the reorganization of regulated utilities and the transfer of electricity-generating property to non-utility companies, as often occurred under electric power deregulation in California, affects how those assets are assessed, and which local agencies benefit from the property taxes derived. In general, the transfer of State-assessed property located in the District to non-utility companies will increase the assessed value of property in the District, since the property’s value will no longer be divided among all taxing jurisdictions in the County. The transfer of property located and taxed in the District to a State-assessed utility will have the opposite effect, generally reducing the assessed value in the District as the value is shared among the other jurisdictions in the County. The District is unable to predict future transfers of State-assessed property in the District and the County, the impact of such transfers on its utility property tax revenues, or whether future legislation or litigation may affect ownership of utility assets, the State’s methods of assessing utility property, or the method by which tax revenues of utility property is allocated to local taxing agencies, including the District.

Locally taxed property is classified either as “secured” or “unsecured,” and is listed accordingly on separate parts of the assessment roll. The “secured roll” is that part of the assessment roll containing State-assessed property and property (real or personal) for which there is a lien on real property sufficient, in the opinion of the county assessor, to secure payment of the taxes. All other property is “unsecured,” and is assessed on the “unsecured roll.” Secured property assessed by the State Board of Equalization is commonly identified for taxation purposes as “utility” property.

The following table shows the recent history of taxable assessed valuation of the various classes of property in the District since fiscal year 2000-01.

**Sacramento City Unified School District  
Summary of Assessed Valuation  
Fiscal Year 2000-01 through Fiscal Year 2015-16**

<u>Fiscal Year</u>	<u>Local Secured<sup>(1)(2)</sup></u>	<u>Annual % Change</u>	<u>Unsecured<sup>(1)</sup></u>	<u>Annual % Change</u>	<u>Total Valuation</u>	<u>Annual % Change</u>
2000-01	\$14,522,163,413	–	\$1,106,482,004	–	\$15,628,645,417	–
2001-02	15,352,589,511	5.72%	1,129,899,774	2.12%	16,482,489,285	5.46%
2002-03	16,636,601,130	8.36	1,142,896,806	1.15	17,779,497,936	7.87
2003-04	17,609,772,937	5.85	1,085,893,787	(4.99)	18,695,666,724	5.15
2004-05	19,042,393,551	8.14	1,132,092,441	4.25	20,174,485,992	7.91
2005-06	21,247,993,997	11.58	1,115,575,659	(1.46)	22,363,569,656	10.85
2006-07	23,784,064,837	11.94	1,240,099,083	11.16	25,024,163,920	11.90
2007-08	25,614,602,693	7.70	1,271,566,642	2.54	26,886,169,335	7.44
2008-09	26,670,786,355	4.12	1,369,019,604	7.66	28,039,805,959	4.29
2009-10	25,306,528,076	(5.12)	1,436,477,398	4.93	26,743,005,474	(4.62)
2010-11	25,005,170,720	(1.19)	1,379,440,206	(3.97)	26,384,610,926	(1.34)
2011-12	24,367,435,850	(2.55)	1,381,399,468	0.14	25,748,835,318	(2.41)
2012-13	24,088,535,893	(1.14)	1,312,707,722	(4.97)	25,401,243,615	(1.35)
2013-14	25,070,853,698	4.08	1,240,891,839	(5.47)	26,311,745,537	3.58
2014-15	26,215,882,626	4.57	1,279,564,924	3.12	27,495,447,550	4.50
2015-16	27,627,053,568	5.38	1,188,321,120	(7.13)	28,815,374,688	4.80

<sup>(1)</sup> Net taxable assessed valuation including the valuation of homeowners' exemptions.

<sup>(2)</sup> Includes the secured assessed valuation of utility property and excludes the unitary assessed valuation of utility property as determined by the State Board of Equalization.

Source: California Municipal Statistics, Inc.

Assessments may be adjusted during the course of the year when real property changes ownership or new construction is completed. Assessments may also be appealed by taxpayers seeking a reduction as a result of economic and other factors beyond the District's control, such as a general market decline in land values, reclassification of property to a class exempt from taxation, whether by ownership or use (such as exemptions for property owned by State and local agencies and property used for qualified educational, hospital, charitable or religious purposes), or the complete or partial destruction of taxable property caused by natural or manmade disaster, such as earthquake, flood, fire, toxic dumping, etc. When necessitated by changes in assessed value in the course of a year, taxes are pro-rated for each portion of the tax year. See also "–Appeals of Assessed Valuation; Blanket Reductions of Assessed Values" below.

**Appeals of Assessed Valuation; Blanket Reductions of Assessed Values.** There are two basic types of property tax assessment appeals provided for under State law. The first type of appeal, commonly referred to as a base year assessment appeal, involves a dispute on the valuation assigned by the assessor immediately subsequent to an instance of a change in ownership or completion of new construction. If the base year value assigned by the assessor is reduced, the valuation of the property cannot increase in subsequent years more than 2% annually unless and until another change in ownership and/or additional new construction or reconstruction activity occurs.

The second type of appeal, commonly referred to as a Proposition 8 appeal (which Proposition 8 was approved by the voters in 1978), can result if factors occur causing a decline in the market value of the property to a level below the property's then current taxable value (escalated base year value). Pursuant to State law, a property owner may apply for a Proposition 8 reduction of the property tax assessment for such owner's property by filing a written application, in the form prescribed by the State Board of Equalization, with the appropriate county board of equalization or assessment appeals board. A property owner desiring a Proposition 8 reduction of the assessed value of such owner's property in any one year must submit an application to the county assessment appeals board (the "**Appeals Board**"). Following a review of the application by the county assessor's office, the county assessor may offer to the property owner the opportunity to stipulate to a reduced assessment, or may confirm the assessment. If no stipulation is agreed to, and the applicant elects to pursue the appeal, the matter is brought before the Appeals Board (or, in some cases, a hearing examiner) for a hearing and decision. The Appeals Board generally is required to determine the outcome of appeals within two years of each appeal's filing date. Any reduction in the assessment ultimately granted applies only to the year for which application is

made and during which the written application is filed. The assessed value increases to its pre-reduction level (escalated to the inflation rate of no more than 2%) following the year for which the reduction application is filed. However, the county assessor has the power to grant a reduction not only for the year for which application was originally made, but also for the then current year and any intervening years as well. In practice, such a reduced assessment may and often does remain in effect beyond the year in which it is granted.

In addition, Article XIII A of the State Constitution provides that the full cash value base of real property used in determining taxable value may be adjusted from year to year to reflect the inflationary rate, not to exceed a 2% increase for any given year, or may be reduced to reflect a reduction in the consumer price index or comparable local data. This measure is computed on a calendar year basis. Counties have in the past ordered blanket reductions of assessed property values and corresponding property tax bills on single family residential properties when the value of the property has declined below the current assessed value.

No assurance can be given that property tax appeals and/or blanket reductions of assessed property values will not significantly reduce the assessed valuation of property within the District in the future. See APPENDIX A – “INFORMATION RELATING TO THE DISTRICT’S OPERATIONS AND BUDGET – CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES AND APPROPRIATIONS – Limitations on Revenues” for a discussion of other limitations on the valuation of real property with respect to *ad valorem* taxes.

**Bonding Capacity.** As a unified school district, the District may issue bonds in an amount up to 2.5% of the assessed valuation of taxable property within its boundaries. Based on the fiscal year 2015-16 assessment roll, the District’s gross bonding capacity is approximately \$720.4 million, and its net bonding capacity is \$\_\_\_ million (taking into account current outstanding debt before issuance of the Bonds). Refunding bonds may be issued without regard to this limitation; however, once issued, the outstanding principal of any refunding bonds is included when calculating the District’s bonding capacity.

**Assessed Valuation by Jurisdiction.** The following table provides a distribution of taxable property located in the District by jurisdiction.

**Sacramento City Unified School District  
2015-16 Assessed Valuation by Jurisdiction<sup>(1)</sup>**

<u>Jurisdiction:</u>	<u>Assessed Valuation in School District</u>	<u>% of School District</u>	<u>Assessed Valuation of Jurisdiction</u>	<u>% of Jurisdiction in School District</u>
City of Elk Grove	\$ 50,938,737	0.18%	\$16,995,545,649	0.30%
City of Rancho Cordova	719,364,716	2.50	\$7,053,845,954	10.20%
City of Sacramento	24,253,281,821	84.17	\$41,346,562,891	58.66%
Unincorporated Sacramento County	<u>3,791,789,414</u>	<u>13.16</u>	\$49,678,248,213	7.63%
Total District	\$28,815,374,688	100.00%		
Sacramento County	\$28,815,374,688	100.00%	\$134,593,748,617	21.41%

<sup>(1)</sup> Before deduction of redevelopment incremental valuation.

Source: California Municipal Statistics, Inc.

**Assessed Valuation by Land Use.** The following table provides a distribution of taxable property located in the District by principal purpose for which the land is used, showing the assessed valuation and number of parcels for each use. Single family residential properties comprise 57.07% of the assessed value of property located in the District.

**Sacramento City Unified School District  
2015-16 Taxable Assessed Valuation and Parcels by Land Use**

<u>Non-Residential:</u>	2015-16 <u>Assessed Valuation</u> <sup>(1)</sup>	% of <u>Total</u>	No. of <u>Parcels</u>	% of <u>Total</u>
Agricultural	\$ 9,199,346	0.03%	16	0.02%
Commercial	5,959,914,025	21.58	3,614	3.55
Vacant Commercial	109,903,619	0.40	515	0.51
Industrial	1,336,343,150	4.84	1,279	1.26
Vacant Industrial	50,483,269	0.18	269	0.26
Recreational	55,941,316	0.20	91	0.09
Government/Social/Institutional	203,304,367	0.74	322	0.32
Miscellaneous	<u>1,724,051</u>	<u>0.01</u>	<u>285</u>	<u>0.28</u>
Subtotal Non-Residential	\$7,726,813,143	27.97%	6,391	6.29%
 <u>Residential:</u>				
Single Family Residence	\$15,762,968,299	57.07%	83,213	81.83%
Condominium/Townhouse	280,992,476	1.02	1,854	1.82
Mobile Home	37,824,631	0.14	1,647	1.62
Mobile Home Park	38,086,563	0.14	33	0.03
2-4 Residential Units	1,297,860,693	4.70	6,439	6.33
5+ Residential Units/Apartments	1,876,594,284	6.79	1,529	1.50
Hotel/Motel	430,383,181	1.56	54	0.05
Miscellaneous Residential	45,701,677	0.17	136	0.13
Vacant Residential	<u>124,003,958</u>	<u>0.45</u>	<u>389</u>	<u>0.38</u>
Subtotal Residential	\$19,894,415,762	72.03%	95,294	93.71%
 Total	 \$27,621,228,905	 100.00%	 101,685	 100.00%

<sup>(1)</sup> Local Secured Assessed Valuation, excluding tax-exempt property.  
Source: California Municipal Statistics, Inc.

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**Assessed Valuation of Single Family Homes.** The following table provides a distribution of the per-parcel secured assessed value of single family homes. For fiscal year 2015-16, the median assessed value of single family homes is \$150,157.

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
Per Parcel 2015-16 Assessed Valuation of Single Family Homes**

	No. of <u>Parcels</u>	2015-16 <u>Assessed Valuation</u>	Average <u>Assessed Valuation</u>	Median <u>Assessed Valuation</u>
Single Family Residential	83,213	\$15,762,968,299	\$189,429	\$150,157

<u>2015-16 Assessed Valuation</u>	No. of <u>Parcels</u> <sup>(1)</sup>	% of <u>Total</u>	Cumulative <u>% of Total</u>	Total <u>Valuation</u>	% of <u>Total</u>	Cumulative <u>% of Total</u>
\$0 - \$24,999	696	0.836%	0.836%	\$ 11,834,273	0.075%	0.075%
\$25,000 - \$49,999	5,918	7.112	7.948	235,859,951	1.496	1.571
\$50,000 - \$74,999	8,519	10.238	18.186	537,666,696	3.411	4.982
\$75,000 - \$99,999	9,252	11.118	29.304	808,082,924	5.126	10.109
\$100,000 - \$124,999	8,741	10.504	39.809	983,662,395	6.240	16.349
\$125,000 - \$149,999	8,311	9.988	49.796	1,141,085,348	7.239	23.588
\$150,000 - \$174,999	7,280	8.749	58.545	1,179,511,841	7.483	31.071
\$175,000 - \$199,999	6,051	7.272	65.817	1,131,738,828	7.180	38.251
\$200,000 - \$224,999	4,874	5.857	71.674	1,033,265,354	6.555	44.806
\$225,000 - \$249,999	4,048	4.865	76.539	958,704,895	6.082	50.888
\$250,000 - \$274,999	3,205	3.852	80.390	839,897,911	5.328	56.216
\$275,000 - \$299,999	2,567	3.085	83.475	736,090,849	4.670	60.886
\$300,000 - \$324,999	2,131	2.561	86.036	664,549,904	4.216	65.102
\$325,000 - \$349,999	1,866	2.242	88.278	628,962,286	3.990	69.092
\$350,000 - \$374,999	1,612	1.937	90.215	584,158,816	3.706	72.798
\$375,000 - \$399,999	1,460	1.755	91.970	564,950,299	3.584	76.362
\$400,000 - \$424,999	1,182	1.420	93.390	486,879,081	3.089	79.470
\$425,000 - \$449,999	984	1.183	94.573	430,092,630	2.729	82.199
\$450,000 - \$474,999	742	0.892	95.465	342,686,136	2.174	84.373
\$475,000 - \$499,999	587	0.705	96.170	285,837,700	1.813	86.186
\$500,000 and greater	<u>3,187</u>	<u>3.830</u>	100.000	<u>2,177,450,182</u>	<u>13.814</u>	100.000
Total	83,213	100.000%		\$15,762,968,299	100.000%	

<sup>(1)</sup> Improved single family residential parcels. Excludes condominiums and parcels with multiple family units.  
Source: California Municipal Statistics, Inc.

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## Largest Taxpayers

The 20 largest taxpayers in the District are shown below, ranked by aggregate secured assessed value of taxable property in fiscal year 2015-16.

### Sacramento City Unified School District Largest Local Secured Taxpayers 2015-16

	<u>Property Owner</u>	<u>Primary Land Use</u>	2015-16 <u>Assessed Valuation</u>	% of <u>Total</u> <sup>(1)</sup>
1.	Hines Sacramento Wells Fargo Center	Office Building	\$ 172,000,000	0.62%
2.	621 Capitol Mall LLC	Office Building	127,877,952	0.46
3.	500 Capitol Mall LLC	Office Building	123,977,782	0.45
4.	300 Capitol Associates NF LP	Office Building	102,000,000	0.37
5.	CIM & 980 9 <sup>th</sup> St. Sacramento LP	Office Building	100,959,001	0.37
6.	CIM & J Street Hotel Sacto LP	Hotel	94,246,182	0.34
7.	HP Hood LLC	Industrial	85,972,515	0.31
8.	Capitol Regency LLC	Hotel	75,226,201	0.27
9.	GPT Properties Trust	Office Building	73,499,955	0.27
10.	LT Sacramento MF LLC	Apartments	71,398,599	0.26
11.	GSA Sacramento CA LLC	Office Building	69,646,621	0.25
12.	Procter & Gamble Manufacturing Co.	Industrial	67,110,034	0.24
13.	KW Captowers LLC	Apartments	66,309,008	0.24
14.	1415 Meridian Plaza Investors LP	Office Building	65,600,000	0.24
15.	M&H Realty Partners VI LP	Undeveloped	65,162,028	0.24
16.	AREF Sacramento LP	Office Building	63,226,000	0.23
17.	New Legacy 555 LLC	Office Building	62,232,091	0.23
18.	Sacramento Equities REIT	Office Building	61,000,000	0.22
19.	Resort at West Point LLC	Apartments	57,285,139	0.21
20.	California Almond Growers Exchange	Industrial	<u>54,632,618</u>	<u>0.20</u>
			\$1,659,361,726	6.01%

<sup>(1)</sup> 2015-16 Local Secured Assessed Valuation: \$27,621,228,905

Source: California Municipal Statistics, Inc.

The more property (by assessed value) owned by a single taxpayer, the more tax collections are exposed to weakness in the taxpayer's financial situation and ability or willingness to pay property taxes. Furthermore, assessments may be appealed by taxpayers seeking a reduction as a result of economic and other factors beyond the District's control. See "–Appeals of Assessed Valuation; Blanket Reductions of Assessed Values" above.

## Tax Rates

The State Constitution permits the levy of an *ad valorem* tax on taxable property not to exceed 1% of the full cash value of the property, and State law requires the full 1% tax to be levied. The levy of special *ad valorem* property taxes in excess of the 1% levy is permitted as necessary to provide for debt service payments on school bonds and other voter-approved indebtedness.

The rate of tax necessary to pay fixed debt service on the Bonds in a given year depends on the assessed value of taxable property in that year. (The rate of tax imposed on unsecured property for repayment of the Bonds is based on the prior year's secured property tax rate.) Economic and other factors beyond the District's control, such as a general market decline in property values, reclassification of property to a class exempt from taxation, whether by ownership or use (such as exemptions for property owned by State and local agencies and property used for qualified educational, hospital, charitable or religious purposes), or the complete or partial destruction of taxable property caused by natural or manmade disaster, such as earthquake, flood, fire, toxic dumping, etc., could cause a reduction in the assessed value of taxable property within the District and necessitate a corresponding increase in the annual tax rate to be levied to pay the

principal of and interest on the Bonds. Specifically, the District lies at the confluence of the Sacramento and American Rivers. It is encircled by waterways which could experience uncontrolled floods, including the deep water shipping channel and the Sacramento and Yolo bypasses, as well as the Sacramento and American Rivers. The occurrence of severe seismic activity in the area or extremely severe storms could result in substantial damage to property in the District which could contribute to a substantial reduction in the assessed value of taxable property within the District. Additionally, widespread damage to the homes and infrastructure in the District as well as to the classrooms and other facilities of the District could decrease enrollment, and have a material adverse effect on the District's finances and operations. Issuance of additional authorized bonds in the future might also cause the tax rate to increase.

**Typical Tax Rate Area.** The following table shows *ad valorem* property tax rates for the last several years in a typical Tax Rate Area of the District (TRA 3-005). TRA-3-005 comprises approximately 27.31% of the total assessed value of taxable property in the District in fiscal year 2015-16.

**Sacramento City Unified School District  
Summary of Ad Valorem Tax Rates  
\$1 Per \$100 of Assessed Valuation  
TRA 3-005**

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16<sup>(1)</sup></u>
General	\$1.0000	\$1.0000	\$1.0000	\$1.0000	\$1.0000	\$1.0000
Los Rios Community College Dist. Bonds	.0090	.0192	.0193	.0181	.0113	.0091
Sacramento City Unified School Dist. Bonds	<u>.0979</u>	<u>.0982</u>	<u>.0999</u>	<u>.1225</u>	<u>.1212</u>	<u>.1335</u>
Total	\$1.1069	\$1.1174	\$1.1174	\$1.1406	\$1.1325	\$1.1426

<sup>(1)</sup> Total 2015-16 assessed valuation of TRA 3-005 is \$8,463,372,868, which is 27.31% of the total assessed valuation of the District.  
Source: California Municipal Statistics, Inc.

In accordance with the law which permitted the Bonds to be approved by a 55% affirmative vote, bonds approved by the District's voters at the November 6, 2012 Measure Q election may not be issued unless the District projects that repayment of all outstanding bonds approved at the election will require a tax rate no greater than \$60.00 per \$100,000 of assessed value. Based on the assessed value of taxable property in the District at the time of issuance of the Bonds, the District projects that the maximum tax rate required to repay all outstanding bonds approved at the Measure Q election will be within that legal limit. The tax rate test applies only when new bonds are issued, and is not a legal limitation upon the authority of the Board of Supervisors to levy taxes at such rate as may be necessary to pay debt service on the Bonds in each year.

**Tax Charges and Delinquencies**

A school district's share of the 1% countywide tax is based on the actual allocation of property tax revenues to each taxing jurisdiction in the county in fiscal year 1978-79, as adjusted according to a complicated statutory scheme enacted since that time. Revenues derived from special *ad valorem* taxes for voter-approved indebtedness, including the Bonds, are reserved to the taxing jurisdiction that approved and issued the debt, and may only be used to repay that debt.

The county treasurer-tax collector prepares the property tax bills. Property taxes on the regular secured assessment roll are due in two equal installments: the first installment is due on November 1, and becomes delinquent after December 10. The second installment is due on February 1 and becomes delinquent after April 10. If taxes are not paid by the delinquent date, a 10% penalty attaches and a \$10 cost is added to unpaid second installments. If taxes remain unpaid by June 30, the tax is deemed to be in default, and a \$15 state redemption fee applies. Interest then begins to accrue at the rate of 1.5% per month. The property owner has the right to redeem the property by paying the taxes, accrued penalties, and costs within five years of the date the property went into default. If the property is not redeemed within five years, it is subject to sale at a public auction by the county treasurer-tax collector.

Property taxes on the unsecured roll are due in one payment on the lien date, January 1, and become delinquent after August 31. A 10% penalty attaches to delinquent taxes on property on the unsecured roll, and an additional penalty of 1.5% per month begins to accrue on November 1. To collect unpaid taxes, the county treasurer-tax collector may

obtain a judgment lien upon and cause the sale of all property owned by the taxpayer in the county, and may seize and sell personal property, improvements and possessory interests of the taxpayer. The county treasurer-tax collector may also bring a civil suit against the taxpayer for payment.

The date on which taxes on supplemental assessments are due depends on when the supplemental tax bill is mailed.

### **Teeter Plan**

The County has adopted the Alternative Method of Distribution of Tax Levies and Collections and of Tax Sale Proceeds (the “**Teeter Plan**”), as provided in Sections 4701 to 4717 of the California Revenue and Taxation Code. Upon adoption and implementation of this method by a county board of supervisors, local agencies for which the county acts as “bank” and certain other public agencies and taxing areas located in the county receive annually the full amount of their share of property taxes on the secured roll, including delinquent property taxes which have yet to be collected. While a county benefits from the penalties associated with these delinquent taxes when they are paid, the Teeter Plan provides participating local agencies with stable cash flow and the elimination of collection risk.

To implement a Teeter Plan, the board of supervisors of a county generally must elect to do so by July 15 of the fiscal year in which it is to apply. As a separate election by a vote of the board of supervisors, a county may elect to have the Teeter Plan procedures also apply to assessments on the secured roll.

Once adopted, a county’s Teeter Plan will remain in effect in perpetuity unless the board of supervisors orders its discontinuance or unless prior to the commencement of a fiscal year a petition for discontinuance is received and joined in by resolutions of the governing bodies of not less than two-thirds of the participating districts in the county. An electing county may, however, decide to discontinue the Teeter Plan with respect to any levying agency in the county if the board of supervisors, by action taken not later than July 15 of a fiscal year, elects to discontinue the procedure with respect to such levying agency in which the rate of secured tax delinquencies in that agency in any year exceeds 3% of the total of all taxes and assessments levied on the secured roll by that agency. The District is not aware of any plan by the County to discontinue the Teeter Plan.

Upon making a Teeter Plan election, a county must initially provide a participating local agency with 95% of the estimated amount of the then-accumulated tax delinquencies (excluding penalties) for that agency. In the case of the initial year distribution of assessments (if a county has elected to include assessments), 100% of the assessment delinquencies (excluding penalties) are to be apportioned to the participating local agency which levied the assessment. After the initial distribution, each participating local agency receives annually 100% of the secured property tax levies to which it is otherwise entitled, regardless of whether the county has actually collected the levies.

If any tax or assessment which was distributed to a Teeter Plan participant is subsequently changed by correction, cancellation or refund, a pro rata adjustment for the amount of the change is made on the records of the treasurer and auditor of the county. Such adjustment for a decrease in the tax or assessment is treated by the County as an interest-free offset against future advances of tax levies under the Teeter Plan.

The Teeter Plan was effective for the fiscal year commencing July 1, 1993, and pursuant to the Teeter Plan the County purchased all delinquent receivables (comprised of delinquent taxes, penalties, and interest) which had accrued as of June 30, 1993, from local taxing entities and selected special assessment districts and community facilities districts. Under the Teeter Plan, the County distributes tax collections on a cash-basis to taxing entities, such as the District, during the fiscal year and at year-end distributes 100% of any taxes delinquent as of June 30<sup>th</sup> to the respective taxing entities and those special assessment districts and community facilities districts which the County determines are eligible to participate in the Teeter Plan.

The County reserves the right to exclude from the Teeter Plan any special tax levying agency or assessment levying agency if such agency has provided for accelerated foreclosure proceedings in the event of non-payment of such special taxes or assessments except that, if such agency has a delinquency rate in the collection of such special tax or assessment as of June 30 of any fiscal year that is equal to or less than the County's delinquency rate on the collection of current year *ad valorem* taxes on the countywide secured assessment roll, such agency's special taxes or assessments may, at the County's option, be included in the Teeter Plan.

The *ad valorem* property tax levied to pay the interest on and principal of the Bonds of the District is subject to the Teeter Plan. So long as the Teeter Plan is in effect, the District will receive 100% of the *ad valorem* property tax levied to pay its bonds irrespective of actual delinquencies in the collection of the tax by the County.

The following table shows a recent history of real property tax collections and delinquencies for the tax levied to repay the District's general obligation bonds, without regard to the Teeter Plan.

**Sacramento City Unified School District  
Secured Tax Charges and Delinquencies  
Fiscal Year 2005-06 through Fiscal Year 2014-15**

Fiscal Year	Secured Tax Charge <sup>(1)</sup>	Amount Delinquent as of June 30	Percent Delinquent as of June 30
2005-06	\$23,657,125.00	\$495,983.00	2.10%
2006-07	20,063,598.41	712,321.26	3.55
2007-08	22,499,937.00	899,744.00	4.00
2008-09	24,538,884.00	761,754.00	3.10
2009-10	22,583,246.00	572,615.00	2.54
2010-11	24,021,726.00	601,074.00	2.50
2011-12	24,460,162.00	412,252.00	1.76
2012-13	23,564,394.00	342,084.00	1.45
2013-14	30,387,687.00	425,488.00	1.40
2014-15	31,237,744.00	335,227.00	1.07

<sup>(1)</sup> Debt service levy only.

Source: California Municipal Statistics, Inc.

**Direct and Overlapping Debt**

Set forth below is a schedule of direct and overlapping debt prepared by California Municipal Statistics, Inc. The table is included for general information purposes only. The District has not reviewed this table for completeness or accuracy and makes no representations in connection therewith. The first column in the table names each public agency which has outstanding debt as of April 1, 2016, and whose territory overlaps the District in whole or in part. The second column shows the percentage of each overlapping agency's assessed value located within the boundaries of the District. This percentage, multiplied by the total outstanding debt of each overlapping agency (which is not shown in the table) produces the amount shown in the third column, which is the apportionment of each overlapping agency's outstanding debt to taxable property in the District.

The table generally includes long-term obligations sold in the public capital markets by the public agencies listed. Such long-term obligations generally are not payable from revenues of the District (except as indicated) nor are they necessarily obligations secured by land within the District. In many cases, long-term obligations issued by a public agency are payable only from the general fund or other revenues of such public agency.

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**Sacramento City Unified School District  
Direct and Overlapping Bonded Debt**

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

2015-16 Assessed Valuation: \$28,815,374,688

<u>DIRECT AND OVERLAPPING TAX AND ASSESSMENT DEBT:</u>	<u>% Applicable</u>	<u>Debt 4/1/16</u>
Los Rios Community College District	17.581%	\$ 61,849,079
<b>Sacramento City Unified School District</b>	<b>100.</b>	<b>418,237,966</b> <sup>(1)</sup>
City of Sacramento Community Facilities Districts	100.	4,940,000
City and Special District 1915 Act Bonds (Estimate)	Various	103,015,334
Southgate Recreation and Park Benefit Assessment District	15.869	<u>793,974</u>
<b>TOTAL DIRECT AND OVERLAPPING TAX AND ASSESSMENT DEBT</b>		<b>\$588,836,353</b>

<u>DIRECT AND OVERLAPPING GENERAL FUND DEBT:</u>		
Sacramento County General Fund Obligations	21.409%	\$ 55,673,245
Sacramento County Pension Obligation Bonds	21.409	205,538,757
Sacramento County Board of Education Certificates of Participation	21.409	1,387,303
Los Rios Community College District Certificates of Participation	17.581	956,406
<b>Sacramento City Unified School District Lease Revenue Bonds</b>	<b>100.</b>	<b>70,185,000</b>
<b>Sacramento City Unified School District Pension Obligations</b>	<b>100.</b>	<b>615,000</b>
City of Elk Grove General Fund Obligations	0.300	57,540
City of Rancho Cordova Certificates of Participation	10.198	2,004,927
City of Sacramento General Fund Obligations	58.659	490,606,278
Cosumnes Community Services District Certificates of Participation		26,860
Sacramento Metropolitan Fire District General Fund and Pension Obligation Bonds	5.796	<u>3,924,702</u>
<b>TOTAL GROSS DIRECT AND OVERLAPPING GENERAL FUND DEBT</b>		<b>\$830,976,018</b>
Less: Sacramento County supported obligations		1,285,610
City of Elk Grove supported obligations		28,935
City of Sacramento supported obligations		<u>138,341,519</u>
<b>TOTAL NET DIRECT AND OVERLAPPING GENERAL FUND DEBT</b>		<b>\$691,319,954</b>

OVERLAPPING TAX INCREMENT DEBT (Successor Agencies): \$122,433,828

GROSS COMBINED TOTAL DEBT \$1,542,246,199 <sup>(2)</sup>  
NET COMBINED TOTAL DEBT \$1,402,590,135

- (1) Excludes issue to be sold.  
(2) Excludes tax and revenue anticipation notes, enterprise revenue, mortgage revenue and non-bonded capital lease obligations.

Ratios to 2014-15 Assessed Valuation:

<b>Direct Debt (\$418,237,966)</b> .....	<b>1.45%</b>
Total Direct and Overlapping Tax and Assessment Debt.....	2.04%
<b>Combined Direct Debt (\$489,037,966)</b> .....	<b>1.70%</b>
Gross Combined Total Debt.....	5.35%
Net Combined Total Debt .....	4.87%

Ratios to Redevelopment Incremental Valuation (\$4,173,615,849):  
Total Overlapping Tax Increment Debt.....2.93%

Source: California Municipal Statistics, Inc.

## TAX MATTERS

In the opinion of Orrick, Herrington & Sutcliffe LLP, bond counsel to the District (“**Bond Counsel**”), based upon an analysis of existing laws, regulations, rulings and court decisions, and assuming, among other matters, the accuracy of certain representations and compliance with certain covenants, interest on the Bonds is excluded from gross income for federal income tax purposes under Section 103 of the Code and is exempt from State of California personal income taxes. Bond Counsel is of the further opinion that interest on the Bonds is not a specific preference item for purposes of the federal individual or corporate alternative minimum taxes, although Bond Counsel observes that such interest is included in adjusted current earnings when calculating corporate alternative minimum taxable income. A complete copy of the proposed form of opinion of Bond Counsel is set forth in APPENDIX D hereto.

To the extent the issue price of any maturity of the Bonds is less than the amount to be paid at maturity of such Bonds (excluding amounts stated to be interest and payable at least annually over the term of such Bonds), the difference constitutes “original issue discount,” the accrual of which, to the extent properly allocable to each Beneficial Owner thereof, is treated as interest on the Bonds which is excluded from gross income for federal income tax purposes and State of California personal income taxes. For this purpose, the issue price of a particular maturity of the Bonds is the first price at which a substantial amount of such maturity of the Bonds is sold to the public (excluding bond houses, brokers, or similar persons or organizations acting in the capacity of underwriters, placement agents or wholesalers). The original issue discount with respect to any maturity of the Bonds accrues daily over the term to maturity of such Bonds on the basis of a constant interest rate compounded semiannually (with straight-line interpolations between compounding dates). The accruing original issue discount is added to the adjusted basis of such Bonds to determine taxable gain or loss upon disposition (including sale, redemption, or payment on maturity) of such Bonds. Beneficial Owners of the Bonds should consult their own tax advisors with respect to the tax consequences of ownership of Bonds with original issue discount, including the treatment of Beneficial Owners who do not purchase such Bonds in the original offering to the public at the first price at which a substantial amount of such Bonds is sold to the public.

Bonds purchased, whether at original issuance or otherwise, for an amount higher than their principal amount payable at maturity (or, in some cases, at their earlier call date) (“**Premium Bonds**”) will be treated as having amortizable bond premium. No deduction is allowable for the amortizable bond premium in the case of bonds, like the Premium Bonds, the interest on which is excluded from gross income for federal income tax purposes. However, the amount of tax-exempt interest received, and a Beneficial Owner’s basis in a Premium Bond, will be reduced by the amount of amortizable bond premium properly allocable to such Beneficial Owner. Beneficial Owners of Premium Bonds should consult their own tax advisors with respect to the proper treatment of amortizable bond premium in their particular circumstances.

The Code imposes various restrictions, conditions and requirements relating to the exclusion from gross income for federal income tax purposes of interest on obligations such as the Bonds. The District has made certain representations and covenanted to comply with certain restrictions, conditions and requirements designed to ensure that interest on the Bonds will not be included in federal gross income. Inaccuracy of these representations or failure to comply with these covenants may result in interest on the Bonds being included in gross income for federal income tax purposes, possibly from the date of original issuance of the Bonds. The opinion of Bond Counsel assumes the accuracy of these representations and compliance with these covenants. Bond Counsel has not undertaken to determine (or to inform any person) whether any actions taken (or not taken), or events occurring (or not occurring), or any other matters coming to Bond Counsel’s attention after the date of issuance of the Bonds may adversely affect the value of, or the tax status of interest on, the Bonds. Accordingly, the opinion of Bond Counsel is not intended to, and may not, be relied upon in connection with any such actions, events or matters.

Although Bond Counsel is of the opinion that interest on the Bonds is excluded from gross income for federal income tax purposes and is exempt from State of California personal income taxes, the ownership or disposition of, or the accrual or receipt of amounts treated as interest on, the Bonds may otherwise affect a Beneficial Owner’s federal, state or local tax liability. The nature and extent of these other tax consequences depends upon the particular tax status of the Beneficial Owner or the Beneficial Owner’s other items of income or deduction. Bond Counsel expresses no opinion regarding any such other tax consequences.

Current and future legislative proposals, if enacted into law, clarification of the Code or court decisions may cause interest on the Bonds to be subject, directly or indirectly, in whole or in part, to federal income taxation or to be

subject to or exempted from state income taxation, or otherwise prevent Beneficial Owners from realizing the full current benefit of the tax status of such interest. For example, the Obama Administration’s budget proposals in recent years have proposed legislation that would limit the exclusion from gross income of interest on the Bonds to some extent for high-income individuals. The introduction or enactment of any such legislative proposals or clarification of the Code or court decisions may also affect, perhaps significantly, the market price for, or marketability of, the Bonds. Prospective purchasers of the Bonds should consult their own tax advisors regarding the potential impact of any pending or proposed federal or state tax legislation, regulations or litigation, as to which Bond Counsel is expected to express no opinion.

The opinion of Bond Counsel is based on current legal authority, covers certain matters not directly addressed by such authorities, and represents Bond Counsel’s judgment as to the proper treatment of the Bonds for federal income tax purposes. It is not binding on the Internal Revenue Service (“**IRS**”) or the courts. Furthermore, Bond Counsel cannot give and has not given any opinion or assurance about the future activities of the District, or about the effect of future changes in the Code, the applicable regulations, the interpretation thereof or the enforcement thereof by the IRS. The District has covenanted, however, to comply with the requirements of the Code.

Bond Counsel’s engagement with respect to the Bonds ends with the issuance of the Bonds, and, unless separately engaged, Bond Counsel is not obligated to defend the District or the Beneficial Owners regarding the tax-exempt status of the Bonds in the event of an audit examination by the IRS. Under current procedures, parties other than the District and its appointed counsel, including the Beneficial Owners, would have little, if any, right to participate in the audit examination process. Moreover, because achieving judicial review in connection with an audit examination of bonds is difficult, obtaining an independent review of IRS positions with which the District legitimately disagrees may not be practicable. Any action of the IRS, including but not limited to selection of the Bonds for audit, or the course or result of such audit, or an audit of bonds presenting similar tax issues may affect the market price for, or the marketability of, the Bonds, and may cause the District or the Beneficial Owners to incur significant expense.

## **OTHER LEGAL MATTERS**

### **Possible Limitations on Remedies; Bankruptcy**

**General.** Following is a discussion of certain considerations relating to potential bankruptcies of school districts in California. It is not an exhaustive discussion of the potential application of bankruptcy law to the District. State law contains a number of safeguards to protect the financial solvency of school districts. See “APPENDIX A – FINANCIAL AND OPERATING INFORMATION – SCHOOL DISTRICT BUDGET PROCEDURES AND REQUIREMENTS – District Budget Process and County Review.” If the safeguards are not successful in preventing a school district from becoming insolvent, the State Superintendent of Public Instruction (the “**State Superintendent**”), operating through an administrator appointed by the State Superintendent, may be authorized under State law to file a petition under Chapter 9 of the United States Bankruptcy Code (the “**Bankruptcy Code**”) on behalf of a district for the adjustment of its debts, assuming that such district meets certain other requirements contained in the Bankruptcy Code necessary for filing such a petition. School districts under current State law are not themselves authorized to file a bankruptcy proceeding, and they are not subject to involuntary bankruptcy.

Bankruptcy courts are courts of equity and as such have broad discretionary powers. If the District were to become the debtor in a proceeding under Chapter 9 of the Bankruptcy Code, the parties to the proceedings may be prohibited from taking any action to collect any amount from the District (including *ad valorem* tax revenues) or to enforce any obligation of the District, without the bankruptcy court’s permission. In such a proceeding, as part of its plan of adjustment in bankruptcy, the District may be able to alter the priority, interest rate, principal amount, payment terms, collateral, maturity dates, payment sources, covenants (including tax-related covenants), and other terms or provisions of the Bonds and other transaction documents related to the Bonds, if the bankruptcy court were to determine that the alterations were fair and equitable. In addition, in such a proceeding, as part of such a plan, the District may be able to eliminate the obligation of the County to raise taxes if necessary to pay the Bonds. There also may be other possible effects of a bankruptcy of the District that could result in delays or reductions in payments on the Bonds. Moreover, regardless of any specific adverse determinations in any District bankruptcy proceeding, a District bankruptcy proceeding could have an adverse effect on the liquidity and market price of the Bonds.

As stated above, if a school district were to go into bankruptcy, the bankruptcy petition would be filed under Chapter 9 of the Bankruptcy Code. Chapter 9 provides that it does not limit or impair the power of a state to control, by legislation or otherwise, a municipality of or in such state in the exercise of the political or governmental powers of such



municipality, including expenditures for such exercise. For purposes of the language of Chapter 9, a school district is a municipality. State law provides that the *ad valorem* taxes levied to pay the principal and interest on the Bonds shall be used for the payment of principal and interest of the District's general obligation bonds and for no other purpose. If this restriction on the expenditure of such *ad valorem* taxes is respected in a bankruptcy case, then the *ad valorem* tax revenue could not be used by the District for any purpose other than to make payments on the Bonds. It is possible, however, that a bankruptcy court could conclude that the restriction should not be respected.

**Statutory Lien.** Pursuant to Senate Bill 222 (2015) (“**SB 222**”) that became effective on January 1, 2016, all general obligation bonds issued by local agencies in California, including the Bonds, will be secured by a statutory lien on all revenues received pursuant to the levy and collection of the tax. SB 222 provides that the lien will automatically arise, without the need for any action or authorization by the local agency or its governing board, and will be valid and binding from the time the bonds are executed and delivered. Although a statutory lien would not be automatically terminated by the filing of a Chapter 9 bankruptcy petition by the District, the automatic stay provisions of the Bankruptcy Code would apply and payments that become due and owing on the Bonds during the pendency of the Chapter 9 proceeding could be delayed unless the Bonds are determined to be secured by a pledge of “special revenues” within the meaning of the Bankruptcy Code and the pledged *ad valorem* taxes are applied to pay the Bonds in a manner consistent with the Bankruptcy Code.

**Special Revenues.** If the *ad valorem* tax revenues that are pledged to the payment of the Bonds (see “SECURITY AND SOURCE OF PAYMENT FOR THE BONDS – Pledge of Tax Revenues”) are determined to be “special revenues” within the meaning of the Bankruptcy Code, then the application in a manner consistent with the Bankruptcy Code of the pledged *ad valorem* revenues that are collected after the date of the bankruptcy filing should not be subject to the automatic stay. “Special revenues” are defined to include, among others, taxes specifically levied to finance one or more projects or systems of the debtor, but excluding receipts from general property, sales, or income taxes levied to finance the general purposes of the debtor. The District has specifically pledged the *ad valorem* taxes for payment of the Bonds. Additionally, the *ad valorem* taxes levied for payment of the Bonds are permitted under the State Constitution only where either (i) the applicable bond proposition is approved by 55% of the voters and such proposition contains a specific list of school facilities projects, or (ii) if the applicable bond proposition is approved by two-thirds of voters and such bonds must be issued for the acquisition or improvement of real property. Because State law prohibits the use of the tax proceeds for any purpose other than payment of the bonds and the bond proceeds can only be used to fund the acquisition or improvement of real property and other capital expenditures included in the proposition, such tax revenues appear to fit the definition of special revenues. However, there is no binding judicial precedent dealing with the treatment in bankruptcy proceedings of *ad valorem* tax revenues collected for the payments of bonds in California, so no assurance can be given that a bankruptcy court would not hold otherwise.

In addition, even if the *ad valorem* tax revenues are determined to be “special revenues,” the Bankruptcy Code provides that special revenues can be applied to necessary operating expenses of the project or system, before they are applied to other obligations. This rule applies regardless of the provisions of the transaction documents. Thus, a bankruptcy court could determine that the District is entitled to use the *ad valorem* tax revenues to pay necessary operating expenses of the District and its schools, before the remaining revenues are paid to the owners of the Bonds.

**Possession of Tax Revenues; Remedies.** If the County or the District goes into bankruptcy and has possession of tax revenues (whether collected before or after commencement of the bankruptcy), and if the County or the District, as applicable, does not voluntarily pay such tax revenues to the owners of the Bonds, it is not clear what procedures the owners of the Bonds would take or how effective they would be in obtaining possession of such tax revenues.

**Opinion of Bond Counsel Qualified by Reference to Bankruptcy, Insolvency and Other Laws Relating to or Affecting Creditor's Rights.** The proposed form of opinion of Bond Counsel, attached hereto as Appendix D, is qualified by reference to bankruptcy, insolvency and other laws relating to or affecting creditor's rights.

## Legal Opinion

The validity of the Bonds and certain other legal matters are subject to the approving opinion of Orrick, Herrington & Sutcliffe LLP, San Francisco, California, Bond Counsel to the District. A complete copy of the proposed form of Bond Counsel opinion is set forth in “APPENDIX D—PROPOSED FORM OF OPINION OF BOND COUNSEL.” Bond Counsel undertakes no responsibility for the accuracy, completeness or fairness of this Official Statement.

## Legality for Investment in California

Under provisions of the Financial Code of the State, the Bonds are legal investments for commercial banks in the State to the extent that the Bonds, in the informed opinion of the bank, are prudent for the investment of funds of its depositors, and, under provisions of the Government Code, the Bonds are eligible securities for deposits of public moneys in the State.

## Continuing Disclosure

The District has covenanted for the benefit of the holders and Beneficial Owners of the Bonds to provide certain financial information and operating data relating to the District (the “**Annual Report**”) by not later than nine months following the end of the District’s fiscal year (currently ending June 30), commencing with the report for the 2015-16 fiscal year (which is due no later than April 1, 2017) and to provide notice of the occurrence of certain enumerated events, if material. The Annual Report and the notices of material events will be filed by the District with the Municipal Securities Rulemaking Board. The specific nature of the information to be contained in the Annual Report or the notices of material events is set forth in “APPENDIX E—FORM OF CONTINUING DISCLOSURE CERTIFICATE.” These covenants have been made in order to assist the Underwriter in complying with Securities and Exchange Commission Rule 15c2-12(b)(5) (the “**Rule**”).

[During the five-year period preceding the date of this Official Statement, the District failed to timely file certain material event notices and financial operating information required by the terms of its previous undertakings, including but not limited to certain annual reports and notices of rating changes, or insurer-related rating changes or rating withdrawals with respect to numerous series of obligations. Additionally, certain of the annual reports timely filed did not disclose certain information required by the terms of the District’s previous undertakings, including assessed value, tax delinquencies, the top taxpayers, appropriations limit and appropriations subject to the limit, and lottery revenue. The District also failed to timely file certain operating data with respect to the Community Facilities District No. 1. In December 2013, the District put procedures in place to prevent future noncompliance, including having Capitol Public Finance Group, LLC, the District’s current dissemination agent (“**Dissemination Agent**”), assist the District with compliance with its continuing disclosure obligations. The Dissemination Agent has assisted the District in filing all necessary information to make the District current in its continuing disclosure obligations under the Rule and continues to work with the District in establishing and maintaining the necessary safeguards to assist in the timely filing of required information going forward.]

## No Litigation

No litigation is pending or, to the best knowledge of the District, threatened, concerning the validity of the Bonds or the District’s ability to receive *ad valorem* taxes and to collect other revenues, or contesting the District’s ability to issue and retire the Bonds, the political existence of the District, the title to their offices of District or County officials who will sign the Bonds and other certifications relating to the Bonds, or the powers of those offices. A certificate (or certificates) to that effect will be furnished to the original purchasers at the time of the original delivery of the Bonds.

The District is routinely subject to lawsuits and claims. In the opinion of the District, the aggregate amount of the uninsured liabilities of the District under these lawsuits and claims will not materially affect the financial position or operations of the District.

## MISCELLANEOUS

### Ratings

The Bonds have received the rating of “\_\_\_” by Standard & Poor’s Ratings Services, a Standard & Poor’s Financial Services LLC business (“**S&P**”). Rating agencies generally base their ratings on their own investigations, studies and assumptions. The District has provided certain additional information and materials to the rating agency (some of which does not appear in this Official Statement). The ratings reflect only the views of the rating agency and any explanation of the significance of such rating may be obtained only from such rating agency as follows: S&P at [www.standardandpoors.com](http://www.standardandpoors.com). A securities rating is not a recommendation to buy, sell or hold securities and may be subject to revision or withdrawal at any time. There is no assurance that any rating will continue for any given period of time or that the ratings not be revised downward or withdrawn entirely by the rating agencies, if, in the judgment of the

rating agencies, circumstances so warrant. Any such downward revision or withdrawal of any rating may have an adverse effect on the market price of the Bonds. The District undertakes no responsibility to oppose any such downward revision, suspension or withdrawal.

### **Professionals Involved in the Offering**

Orrick, Herrington & Sutcliffe LLP is acting as Bond Counsel and as Disclosure Counsel to the District with respect to the Bonds, and will receive compensation from the District contingent upon the sale and delivery of the Bonds. Kutak Rock LLP is acting as Underwriter's Counsel to the Underwriter with respect to the Bonds, and will receive compensation from the Underwriter contingent upon the sale and delivery of the Bonds. Capitol Public Finance Group, LLC is acting as Financial Advisor with respect to the Bonds, and will receive compensation from the District contingent upon the sale and delivery of the Bonds.

### **Potential for Bond Insurance**

The District has applied for municipal bond insurance to guarantee the scheduled payment of principal of and interest on one or more maturities of the Bonds and, if a commitment is issued to insure the Bonds, will determine prior to the sale of the Bonds whether to obtain such insurance for one or more maturities.

### **Underwriting**

The Bonds are to be purchased by Stifel, Nicolaus & Company, Incorporated (the "**Underwriter**"). The Underwriter has agreed, subject to certain terms and conditions set forth in the Bond Purchase Agreement, dated [May] \_\_, 2016 by and between the Underwriter and the District, to purchase the Bonds at a purchase price of \$\_\_\_\_\_ (which represents the aggregate initial principal amount of the Bonds, [plus/less] a net original issue [premium/discount] of \$\_\_\_\_\_ and less \$\_\_\_\_\_ of Underwriter's discount). The Underwriter will purchase all the Bonds if any are purchased. The Bonds may be offered and sold to certain dealers (including dealers depositing said Bonds into investment trusts) and others at prices lower than the initial public offering price, and the public offering price may be changed from time to time by the Underwriter.

The Underwriter has certified the public reoffering prices or yields set forth on the cover page hereof. The Underwriter's compensation is computed based on those prices or yields, and the District takes no responsibility for the accuracy of those prices or yields. The Underwriter may offer and sell the Bonds to certain dealers and others at prices lower than the offering prices stated on the cover page. The offering prices may be changed from time to time by the Underwriter.

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**Additional Information**

Quotations from and summaries and explanations of the Bonds, the Paying Agent Agreement and the constitutional provisions, statutes and other documents described herein, do not purport to be complete, and reference is hereby made to said documents, constitutional provisions and statutes for the complete provisions thereof.

\* \* \*

All data contained herein have been taken or constructed from the District's records and other sources, as indicated. This Official Statement and its distribution have been duly authorized and approved by the District.

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**

By: \_\_\_\_\_  
Chief Business Officer

## APPENDIX A

### INFORMATION RELATING TO THE DISTRICT'S OPERATIONS AND BUDGET

*The information in this Appendix concerning the operations of the District, the District's finances, and State funding of education, is provided as supplementary information only, and it should not be inferred from the inclusion of this information in this Official Statement that the principal of or interest on the Bonds is payable from the general fund of the District or from State revenues. The Bonds are payable from the proceeds of an ad valorem tax approved by the voters of the District pursuant to all applicable laws and Constitutional requirements, and required to be levied by the County on property within the District in an amount sufficient for the timely payment of principal of and interest on the Bonds. See "SECURITY AND SOURCE OF PAYMENT FOR THE BONDS" in the Official Statement.*

### THE DISTRICT

#### Introduction

The Sacramento City Unified School District (the "**District**"), located in Sacramento County, California (the "**County**"), is the 13th largest school district in the State of California (the "**State**") as measured by student enrollment. The District provides educational services to the residents in and around the City of Sacramento (the "**City**"), the State capital. The District operates under the jurisdiction of the Superintendent of Schools of Sacramento County. See "THE BONDS—Authority for Issuance; Purpose" in the Official Statement. The District's estimated average daily attendance for fiscal year 2015-16 is 38,876 students and the District's 2015-16 general fund expenditures are projected at approximately \$520.4 million.

The District operates 40 elementary schools for grades K-6, eight K-8 schools, six middle schools for grades 7-8, one 7-9 school, one 7-12 school, seven comprehensive high schools for grades 9-12, five alternative education centers, two special education centers, two adult education centers, 14 charter schools (including five dependent charter schools) and 44 children's centers/preschools serving infants through age 12. The District's estimated enrollment for fiscal year 2015-16 is approximately 46,877 students. For fiscal year 2015-16, the District projects to employ approximately [3,495] employees, which includes 2,077 certificated (credentialed teaching) employees, 1,174 FTE classified (noninstructional) employees, and 244 supervisory/other personnel.

The District is governed by a Board of Education (the "**Board of Education**") consisting of seven members and one student member. The regular members are elected to staggered four-year terms every two years, alternating between three and four available positions. Beginning in 2008, board member elections are no longer held District-wide, but instead are held among voters who reside in each of seven trustee areas.

The day-to-day operations are managed by a board-appointed Superintendent of Schools. José L. Banda was appointed Superintendent of the District on July 17, 2014. Prior to his appointment, Mr. Banda served for two years as Superintendent of Seattle Public Schools, Washington state's largest K-12 district, four years as Superintendent of the 20,000-student Anaheim City School District, three years as the Superintendent of the Planada School District, and thirteen years as a secondary administrator, including eight years as a high school principal. Mr. Banda has over 30 years of experience in the field of education and holds a Bachelor of Arts from California State University in Bakersfield and a master's in Educational Leadership from Chapman University.

Gerardo Castillo, CPA, began his term as the Interim Chief Business Officer on August 16, 2014 and became Chief Business Officer on March 1, 2015. Prior to becoming Interim Chief Business Officer, Mr. Castillo served as Director of Finance of the District for seven years. Mr. Castillo holds a CBO certificate and has over 17 years of work experience in finance, including 13 years in the field of school district finance.

## DISTRICT FINANCIAL MATTERS

### State Funding of Education; State Budget Process

**General.** As is true for most school districts in California, the District's operating income consists primarily of three components: a State portion funded from the State's general fund in accordance with the Local Control Funding Formula (see "—Allocation of State Funding to School Districts; Local Control Funding Formula" herein), a State portion funded from the Education Protection Account, and a local portion derived from the District's share of the 1% local *ad valorem* property tax authorized by the State Constitution. In addition, school districts may be eligible for other special categorical funding from State and federal government programs. The District projects to receive approximately 77.4% of its general fund revenues from State funds (not including the local portion derived from the District's share of the local *ad valorem* tax), projected at approximately \$409.9 million for fiscal year 2015-16. Such State funds include both the State funding provided under LCFF as well as other State revenues (see "—Allocation of State Funding to School District; Local Control Funding Formula – Attendance and LCFF" and "—Other District Revenues – Other State Revenues" below). As a result, decreases or deferrals in State revenues, or in State legislative appropriations made to fund education, may significantly affect the District's revenues and operations.

Under Proposition 98, a constitutional and statutory amendment adopted by the State's voters in 1988 and amended by Proposition 111 in 1990 (now found at Article XVI, Sections 8 and 8.5 of the State Constitution), a minimum level of funding is guaranteed to school districts, community college districts, and other State agencies that provide direct elementary and secondary instructional programs.

Recent years have seen frequent disruptions in State personal income taxes, sales and use taxes, and corporate taxes, making it increasingly difficult for the State to meet its Proposition 98 funding mandate, which normally commands about 45% of all State general fund revenues, while providing for other fixed State costs and priority programs and services. Because education funding constitutes such a large part of the State's general fund expenditures, it is generally at the center of annual budget negotiations and adjustments.

The State budget for fiscal year 2013-14 contained a new formula for funding the school finance system (the "**Local Control Funding Formula**" or "**LCFF**"). The LCFF replaced the revenue limit funding system and most categorical programs. See "—Allocation of State Funding to School Districts; Local Control Funding Formula" herein for more information.

**State Budget Process.** According to the State Constitution, the Governor must propose a budget to the State Legislature no later than January 10 of each year and a final budget must be adopted no later than June 15. Historically, the budget required a two-thirds vote of each house of the State Legislature for passage. However, on November 2, 2010, the State's voters approved Proposition 25, which amended the State Constitution to lower the vote requirement necessary for each house of the State Legislature to pass a budget bill and send it to the Governor. Specifically, the vote requirement was lowered from two-thirds to a simple majority (50% plus one) of each house of the State Legislature. The lower vote requirement also would apply to trailer bills that appropriate funds and are identified by the State Legislature "as related to the budget in the budget bill." The budget becomes law upon the signature of the Governor, who may veto specific items of expenditure. Under Proposition 25, a two-thirds vote of the State Legislature is still required to override any veto by the Governor. School district budgets must generally be adopted by July 1, and revised by the school board within 45 days after the Governor signs the budget act to reflect any changes in budgeted revenues and expenditures made necessary by the adopted State budget. The Governor signed the fiscal year 2015-16 State budget on June 24, 2016.

When the State budget is not adopted on time, basic appropriations and the categorical funding portion of each school district's State funding are affected differently. Under the rule of *White v. Davis* (also referred to as *Jarvis v. Connell*), a State Court of Appeal decision reached in 2002, there is no constitutional mandate for appropriations to school districts without an adopted budget or emergency appropriation, and funds for State programs cannot be disbursed by the State Controller until that time unless the expenditure is (i) authorized by a continuing appropriation found in statute, (ii) mandated by the State Constitution (such as appropriations for salaries of elected State officers), or (iii) mandated by federal law (such as payments to State workers at no more than minimum wage). The State Controller has consistently stated that basic State funding for schools is continuously

appropriated by statute, but that special and categorical funds may not be appropriated without an adopted budget. Should the Legislature fail to pass a budget or emergency appropriation before the start of any fiscal year, the District might experience delays in receiving certain expected revenues. The District is authorized to borrow temporary funds to cover its annual cash flow deficits, and as a result of the *White v. Davis* decision, the District might find it necessary to increase the size or frequency of its cash flow borrowings, or to borrow earlier in the fiscal year. The District does not expect the *White v. Davis* decision to have any long-term effect on its operating budgets.

**Aggregate State Education Funding.** The Proposition 98 guaranteed amount for education is based on prior-year funding, as adjusted through various formulas and tests that take into account State proceeds of taxes, local property tax proceeds, school enrollment, per-capita personal income, and other factors. The State's share of the guaranteed amount is based on State general fund tax proceeds and is not based on the general fund in total or on the State budget. The local share of the guaranteed amount is funded from local property taxes. The total guaranteed amount varies from year to year and throughout the stages of any given fiscal year's budget, from the Governor's initial budget proposal to actual expenditures to post-year-end revisions, as better information regarding the various factors becomes available. Over the long run, the guaranteed amount will increase as enrollment and per capita personal income grow.

If, at year-end, the guaranteed amount is calculated to be higher than the amount actually appropriated in that year, the difference becomes an additional education funding obligation, referred to as "settle-up." If the amount appropriated is higher than the guaranteed amount in any year, that higher funding level permanently increases the base guaranteed amount in future years. The Proposition 98 guaranteed amount is reduced in years when general fund revenue growth lags personal income growth, and may be suspended for one year at a time by enactment of an urgency statute. In either case, in subsequent years when State general fund revenues grow faster than personal income (or sooner, as the Legislature may determine), the funding level must be restored to the guaranteed amount, the obligation to do so being referred to as "maintenance factor."

In recent years, the State's response to fiscal difficulties has had a significant impact on Proposition 98 funding and settle-up treatment. The State has sought to avoid or delay paying settle-up amounts when funding has lagged the guaranteed amount. In response, teachers' unions, the State Superintendent and others sued the State or Governor in 1995, 2005, 2009 and 2011 to force them to fund schools in the full amount required. The settlement of the 1995 and 2005 lawsuits has so far resulted in over \$4 billion in accrued State settle-up obligations. However, legislation enacted to pay down the obligations through additional education funding over time, including the Quality Education Investment Act of 2006, have also become part of annual budget negotiations, resulting in repeated adjustments and deferrals of the settle-up amounts.

The State has also sought to preserve general fund cash while avoiding increases in the base guaranteed amount through various mechanisms: by treating any excess appropriations as advances against subsequent years' Proposition 98 minimum funding levels rather than current year increases; by temporarily deferring apportionments of Proposition 98 funds from one fiscal year to the next; by permanently deferring apportionments of Proposition 98 funds from one fiscal year to the next; by suspending Proposition 98, as the State did in fiscal year 2004-05, fiscal year 2010-11, fiscal year 2011-12 and fiscal year 2012-13; and by proposing to amend the State Constitution's definition of the guaranteed amount and settle-up requirement under certain circumstances.

The District cannot predict how State income or State education funding will vary over the term to maturity of the Bonds, and the District takes no responsibility for informing owners of the Bonds as to actions the State Legislature or Governor may take affecting the current year's budget after its adoption. Information about the State budget and State spending for education is regularly available at various State-maintained websites. Text of proposed and adopted budgets may be found at the website of the Department of Finance, [www.dof.ca.gov](http://www.dof.ca.gov), under the heading "California Budget." An impartial analysis of the budget is posted by the Office of the Legislative Analyst at [www.lao.ca.gov](http://www.lao.ca.gov). In addition, various State of California official statements, many of which contain a summary of the current and past State budgets and the impact of those budgets on school districts in the State, may be found at the website of the State Treasurer, [www.treasurer.ca.gov](http://www.treasurer.ca.gov). The information referred to is prepared by the respective State agency maintaining each website and not by the District, and the District can take no responsibility for the continued accuracy of these internet addresses or for the accuracy, completeness or timeliness of information posted there, and such information is not incorporated herein by these references.

**Rainy Day Fund; SB 858.** The 2014-15 State Budget proposed certain constitutional amendments to the rainy day fund (the “**Rainy Day Fund**”) on the November 2014 ballot, as well as certain provisions which could limit the amount of reserves that may be maintained by a school district that became operational when Proposition 2 was passed. See “CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES AND APPROPRIATIONS – Proposition 2” herein.

**AB 1469.** As part of the 2014-15 State Budget, the Governor signed Assembly Bill 1469 (“**AB 1469**”) which implements a new funding strategy for the California State Teachers’ Retirement System (“**CalSTRS**”), increasing the employer contribution rate in fiscal year 2014-15 from 8.25% to 8.88% of covered payroll. See “– Retirement Benefits – CalSTRS” herein for more information about CalSTRS and AB 1469.

**2015-16 State Budget.** The Governor signed the fiscal year 2015-16 State budget (the “**2015-16 State Budget**”) on June 24, 2015. The 2015-16 State Budget represents a multiyear plan that is balanced and that continues to focus on paying down budgetary debt from prior years and setting aside reserves. The 2015-16 State Budget increases spending on education, health care, in-home supportive services, workforce development, drought assistance and the judiciary. The 2015-16 State Budget projects \$115 billion in revenues and transfers, a 3% increase over fiscal year 2014-15. By the end of fiscal year 2015-16, the State’s Rainy Day Fund is expected to have a balance of approximately \$3.5 billion. Under the 2015-16 State Budget, the State is expected to repay the remaining \$1 billion in deferrals to schools and community colleges, make the final payment on the \$15 billion in Economic Recovery Bonds used to cover budget deficits since 2002, and reduce outstanding mandate liabilities owed to schools and community colleges by \$3.8 billion.

As it relates to K-12 education, the 2015-16 State Budget provides total funding of \$83.2 billion (\$49.7 billion in general funds and \$33.5 billion in other funds). The 2015-16 State Budget provides Proposition 98 funding for all K-14 education of \$68.4 billion, an increase of \$7.6 billion over fiscal year 2014-15. Since fiscal year 2011-12, Proposition 98 funding for K-12 education has grown by more than \$18.6 billion, representing an increase of more than \$3,000 per student.

Certain budget adjustments for K-12 programs include the following:

- **Local Control Funding Formula.** An increase of \$6 billion in Proposition 98 general funds to continue the State’s transition to the Local Control Funding Formula. This formula commits most new funding to districts serving English language learners, students from low-income families and youth in foster care. This increase will close the remaining funding implementation gap by more than 51%.
- **Career Technical Education.** The 2015-16 State Budget establishes the Career Technical Education (“**CTE**”) Incentive Grant Program and provides \$400 million, \$300 million and \$200 million Proposition 98 general funds in fiscal years 2015-16, 2016-17, and 2017-18, respectively, for local education agencies to establish new or expand high quality CTE programs.
- **Educator Support.** An increase of \$500 million in one-time Proposition 98 general funds for educator support. Of this amount, \$490 million is for activities that promote educator quality and effectiveness, including beginning teacher and administrator support and mentoring, support for teachers who have been identified as needing improvement, and professional development aligned to the State academic content standards. These funds will be allocated to school districts, county offices of education, charter schools, and the State special schools in an equal amount per certificated staff and are available for expenditure over the next three years.
- **Special Education.** The 2015-16 State Budget includes \$60.1 million in Proposition 98 general funds (\$50.1 million ongoing and \$10 million one-time) to implement selected program changes recommended by the task force, making targeted investments that improve service delivery and outcomes for all disabled students, with a particular emphasis on early education.
- **K-12 High-Speed Internet Access.** An increase of \$50 million in one-time Proposition 98 funds to support additional investments in internet connectivity and infrastructure, building on the \$26.7 million in one-time Proposition 98 funding that was provided in fiscal year 2014-15. This second installment of funding will further



upgrade internet infrastructure to reflect the increasing role that technology plays in classroom operations to support teaching and learning.

- K-12 Mandates. An increase of \$3.2 billion in one time Proposition 98 general funds to reimburse K-12 local educational agencies for the costs of State mandated programs. These funds will make a significant down payment on outstanding mandate debt, while providing school districts, county offices of education and charter schools with discretionary resources to support critical investments such as Common Core implementation.
- K-12 Deferrals. The 2015-16 State Budget provides \$897 million Proposition 98 in general funds to eliminate deferrals consistent with the revenue trigger included in the fiscal year 2014-15 State budget.

The complete 2015-16 State Budget is available from the California Department of Finance website at [www.dof.ca.gov](http://www.dof.ca.gov). The District can take no responsibility for the continued accuracy of this internet address or for the accuracy, completeness or timeliness of information posted therein, and such information is not incorporated herein by such reference.

***Prohibitions on Diverting Local Revenues for State Purposes.*** Beginning in 1992-93, the State satisfied a portion of its Proposition 98 obligations by shifting part of the property tax revenues otherwise belonging to cities, counties, special districts, and redevelopment agencies, to school and community college districts through a local Educational Revenue Augmentation Fund (“**ERAF**”) in each county. Local agencies, objecting to invasions of their local revenues by the State, sponsored a statewide ballot initiative intended to eliminate the practice. In response, the State Legislature proposed an amendment to the State Constitution, which the State’s voters approved as Proposition 1A at the November 2004 election. That measure was generally superseded by the passage of a new initiative constitutional amendment at the November 2010 election, known as “**Proposition 22.**”

The effect of Proposition 22 is to prohibit the State, even during a period of severe fiscal hardship, from delaying the distribution of tax revenues for transportation, redevelopment, or local government projects and services. It prevents the State from redirecting redevelopment agency property tax increment to any other local government, including school districts, or from temporarily shifting property taxes from cities, counties and special districts to schools, as in the ERAF program. This is intended to, among other things, stabilize local government revenue sources by restricting the State’s control over local property taxes. One effect of this amendment will be to deprive the State of fuel tax revenues to pay debt service on most State bonds for transportation projects, reducing the amount of State general fund resources available for other purposes, including education.

Prior to the passage of Proposition 22, the State invoked Proposition 1A to divert \$1.935 billion in local property tax revenues in 2009-10 from cities, counties, and special districts to the State to offset State general fund spending for education and other programs, and included another diversion in the adopted 2009-10 State budget of \$1.7 billion in local property tax revenues from local redevelopment agencies, which local redevelopment agencies have now been dissolved (see “– *Dissolution of Redevelopment Agencies*” below). Redevelopment agencies had sued the State over this latter diversion. However, the lawsuit was decided against the California Redevelopment Association on May 1, 2010. Because Proposition 22 reduces the State’s authority to use or shift certain revenue sources, fees and taxes for State general fund purposes, the State will have to take other actions to balance its budget in some years – such as reducing State spending or increasing State taxes, and school and community college districts that receive Proposition 98 or other funding from the State will be more directly dependent upon the State’s general fund.

***Dissolution of Redevelopment Agencies.*** The adopted State budget for fiscal year 2011-12, as signed by the Governor on June 30, 2011, included as trailer bills Assembly Bill No. 26 (First Extraordinary Session) (“**AB1X 26**”) and Assembly Bill No. 27 (First Extraordinary Session) (“**AB1X 27**”), which the Governor signed on June 29, 2011. AB1X 26 suspended most redevelopment agency activities and prohibited redevelopment agencies from incurring indebtedness, making loans or grants, or entering into contracts after June 29, 2011. AB1X 26 dissolved all redevelopment agencies in existence and designated “successor agencies” and “oversight boards” to satisfy “enforceable obligations” of the former redevelopment agencies and administer dissolution and wind down of the former redevelopment agencies. Certain provisions of AB1X 26 are described further below.

In July of 2011, various parties filed an action before the Supreme Court of the State of California (the “Court”) challenging the validity of AB1X 26 and AB1X 27 on various grounds (*California Redevelopment Association v. Matosantos*). On December 29, 2011, the Court rendered its decision in *Matosantos* upholding virtually all of AB1X 26 and invalidating AB1X 27. In its decision, the Court also modified various deadlines for the implementation of AB1X 26. The deadlines for implementation of AB1X 26 described below take into account the modifications made by the Court in *Matosantos*.

On February 1, 2012, and pursuant to *Matosantos*, AB1X 26 dissolved all redevelopment agencies in existence and designated “successor agencies” and “oversight boards” to satisfy “enforceable obligations” of the former redevelopment agencies and administer dissolution and wind down of the former redevelopment agencies. With limited exceptions, all assets, properties, contracts, leases, records, buildings and equipment, including cash and cash equivalents of a former redevelopment agency, will be transferred to the control of its successor agency and, unless otherwise required pursuant to the terms of an enforceable obligation, distributed to various related taxing agencies pursuant to AB1X 26.

AB1X 26 requires redevelopment agencies to continue to make scheduled payments on and perform obligations required under its “enforceable obligations.” For this purpose, AB1X 26 defines “enforceable obligations” to include “bonds, including the required debt service, reserve set-asides, and any other payments required under the indenture or similar documents governing the issuance of outstanding bonds of the former redevelopment agency” and “any legally binding and enforceable agreement or contract that is not otherwise void as violating the debt limit or public policy.” AB1X 26 specifies that only payments included on an “enforceable obligation payment schedule” adopted by a redevelopment agency shall be made by a redevelopment agency until its dissolution. However, until a successor agency adopts a “recognized obligation payment schedule” the only payments permitted to be made are payments on enforceable obligations included on an enforceable obligation payment schedule. A successor agency may amend the enforceable obligation payment schedule at any public meeting, subject to the approval of its oversight board.

Under AB1X 26, commencing February 1, 2012, property taxes that would have been allocated to each redevelopment agency if the agencies had not been dissolved will instead be deposited in a “redevelopment property tax trust fund” created for each former redevelopment agency by the related county auditor-controller and held and administered by the related county auditor-controller as provided in AB1X 26. AB1X 26 generally requires each county auditor-controller, on May 16, 2012 and June 1, 2012 and each January 16 and June 1 (now each January 2 and June 1 pursuant to AB 1484, as described below) thereafter, to apply amounts in a related redevelopment property tax trust fund, after deduction of the county auditor-controller’s administrative costs, in the following order of priority:

- To pay pass-through payments to affected taxing entities in the amounts that would have been owed had the former redevelopment agency not been dissolved; provided, however, that if a successor agency determines that insufficient funds will be available to make payments on the recognized obligation payment schedule and the county auditor-controller and State Controller verify such determination, pass-through payments that had previously been subordinated to debt service may be reduced;
- To the former redevelopment agency’s successor agency for payments listed on the successor agency’s recognized obligation payment schedule for the ensuing six-month period;
- To the former redevelopment agency’s successor agency for payment of administrative costs; and
- Any remaining balance to school entities and local taxing agencies.

The District projects it will receive less than \$200,000 in pass-through payments in fiscal year 2014-15. The District does not anticipate the dissolution of redevelopment agencies to have any significant effect on its total general revenues.

It is possible that there will be additional legislation proposed and/or enacted to “clean up” various inconsistencies contained in AB1X 26 and there may be additional legislation proposed and/or enacted in the future affecting the current scheme of dissolution and winding up of redevelopment agencies currently contemplated by

AB1X 26. For example, AB 1484 was signed by the Governor on June 27, 2012, to clarify and amend certain aspects of AB1X 26. AB 1484, among other things, attempts to clarify the role and requirements of successor agencies, provides successor agencies with more control over agency bond proceeds and properties previously owned by redevelopment agencies and adds other new and modified requirements and deadlines. AB 1484 also provides for a “tax claw back” provision, wherein the State is authorized to withhold sales and use tax revenue allocations to local successor agencies to offset payment of property taxes owed and not paid by such local successor agencies to other local taxing agencies. This “tax claw back” provision has been challenged in court by certain cities and successor agencies. The District cannot predict the outcome of such litigation and what effect, if any, it will have on the District. Additionally, no assurances can be given as to the effect of any such future proposed and/or enacted legislation on the District.

***Proposed 2016-17 State Budget.*** The Governor released his proposed fiscal year 2016-17 State budget (the “**2016-17 Proposed State Budget**”) on January 7, 2016. The 2016-17 Proposed State Budget proposes a balanced budget for Fiscal Year 2016-17. The Governor proposes to use funds to pay down outstanding budgetary borrowing including loans from special funds, Proposition 98 settle up obligations, transportation loans, and pension liabilities related to University of California employees. The 2016-17 Proposed State Budget estimates that total resources available in fiscal year 2015-16 will be approximately \$121.2 billion (including a prior year balance of \$3.7 billion) and total expenditures in fiscal year 2015-16 will be approximately \$116.1 billion. The 2016-17 Proposed State Budget projects total resources available for fiscal year 2016-17 of \$125.8 billion, inclusive of revenues and transfers of \$120.6 billion and a prior year balance of \$5.17 billion. The 2016-17 Proposed State Budget projects total expenditures of \$122.6 billion, inclusive of non-Proposition 98 expenditures of \$71.6 billion and Proposition 98 expenditures of \$50.97 billion. The 2016-17 Proposed State Budget proposes to allocate \$966 million of the General Fund’s projected fund balance to the Reserve for Liquidation of Encumbrances and \$2.2 billion of such fund balance to the State’s Special Fund for Economic Uncertainties.

The 2016-17 Proposed State Budget prioritizes a balanced budget for the long term and fully funding the State’s Rainy Day Fund. The Governor projects that the Rainy Day Fund will have a balance of approximately \$6 billion in fiscal year 2016-17. The 2016-17 Proposed State Budget proposes to make an additional \$2 billion deposit during fiscal year 2016-17 to bring the balance of the Rainy Day Fund to \$8 billion, which is approximately 65% of the target balance. For more information about the Rainy Day Fund, see “CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES AND APPROPRIATIONS – Proposition 2 – *Rainy Day Fund*” herein.

Despite budgetary improvements as compared to recent years, the 2016-17 Proposed State Budget acknowledges that the additional tax revenues from capital gains are temporary in nature and that the additional revenues from Proposition 30 will expire in 2016 (with respect to the sales tax increase) and 2018 (with respect to the income tax increase). Further, the 2016-17 Proposed State Budget cautions that the State should address several risks, including: the inevitable occurrence of another recession, ongoing fiscal challenges of the federal government, the budget’s heavy dependency on the performance of the stock market, the high levels of State debts and liabilities, including unfunded retirement liabilities, and deferred maintenance of the State’s roads and other infrastructure.

Certain workload adjustments and budgetary proposals for K-12 education set forth in the 2016-17 Proposed State Budget include the following:

- School District Local Control Funding Formula. The 2016-17 Proposed State Budget proposes to provide \$2.8 billion to continue the implementation of the Local Control Funding Formula. The 2016-17 Proposed State Budget proposes to eliminate almost 50% of the remaining funding gap between actual funding and the target level of funding. The Governor estimates that total Local Control Funding Formula implementation is now 95%.
- County Offices of Education Local Control Funding Formula. An increase of \$1.7 million Proposition 98 General Fund to support a cost-of-living adjustment and A.D.A. changes for county offices of education.
- Proposition 98 Minimum Guarantee. The 2016-17 Proposed State Budget proposes Proposition 98 funding of \$71.6 billion, inclusive of State and local funds, for fiscal year 2016-17 which is

expected to satisfy the Proposition 98 minimum guarantee.

- Early Education Block Grant. The 2016-17 Proposed State Budget proposes a \$1.6 billion early education block grant for local educational agencies that will combine Proposition 98 funding from the State Preschool Program, transitional kindergarten, and the preschool Quality Rating and Improvement System Grant.
- Mandate Claims. The 2016-17 Proposed State Budget proposes to allocate approximately \$1.28 billion in one-time moneys to reduce outstanding mandate claims by school districts, charter schools, and county offices of education.
- Career Technical Education. The 2015-16 State Budget included resources to support the first year of the Career Technical Education Incentive Grant program, a transitional education and workforce development initiative administered by the California Department of Education. Pursuant to the program, the State will allocate \$400 million in fiscal year 2015-16, \$300 million in fiscal year 2016-17, and \$200 million in 2017-18 in the form of competitive matching grants to school districts, county offices, of education, and charter schools.
- One-Time Discretionary Funding. The 2016-17 Proposed State Budget proposes an increase of more than \$1.2 billion in one-time Proposition 98 General Fund for school districts, charter schools and county offices of education to use at local discretion.
- Charter School Growth. The 2016-17 Proposed State Budget proposes an increase of \$61 million Proposition 98 General Fund to support projected charter school A.D.A. growth.
- Charter School Startup Grants. The 2016-17 Proposed State Budget proposes an increase of \$20 million one-time Proposition 98 General Fund to support operational startup costs for new charter schools in 2016 and 2017, which is expected to partially offset the loss of federal funding previously available for such purpose.
- Systems of Learning and Behavioral Supports. The 2016-17 Proposed State Budget proposes an increase of \$30 million one-time Proposition 98 General Fund resources to build upon the \$10 million investment included in the 2015-16 State Budget for an increased number of local educational agencies to provide academic and behavioral supports in a coordinated and systematic way.
- Special Education. The 2016-17 Proposed State Budget proposes a decrease of \$15.5 million Proposition 98 General Fund to reflect a projected decrease in Special Education A.D.A.
- Cost-of-Living Adjustment Increases. The 2016-17 Proposed State Budget proposes an increase of \$22.9 million Proposition 98 General Fund to support a 0.47% cost-of-living adjustment for categorical programs, including Special Education, Child Nutrition, Foster Youth, Preschool, American Indian Education Centers, and the American Indian Early Childhood Education Program, which are not funded within the Local Control Funding Formula.
- Local Property Tax Adjustments. The 2016-17 Proposed State Budget proposes a decrease of \$149.4 million Proposition 98 General Fund for school districts and county offices of education in fiscal year 2015-16 as a result of higher offsetting property tax revenues. In addition, the Governor proposes a decrease of \$1.2 billion in Proposition 98 General Fund for school districts and county offices of education in fiscal year 2016-17 as a result of increased offsetting local property tax revenues.
- School District Average Daily Attendance. As a result of a decrease in projected ADA from the 2015-16 State Budget, the 2016-17 Proposed Budget proposes a decrease of \$150.1 million in

2015-16 for school districts and a decrease of \$34.1 million in fiscal year 2016-17 for school districts.

- Proposition 39. Proposition 39, the California Clean Energy Jobs Act of 2012, has provided increased corporate tax revenues in the State. For fiscal year 2013-14 through fiscal year 2017-18, Proposition 39 requires half of the increased revenues, up to \$550 million per year, to be used to support energy efficiency. The 2016-17 Proposed State Budget proposes to allocate \$365.4 million to support school district and charter school energy efficiency projects in fiscal year 2016-17.
- Proposition 47. Proposition 47 (2014) requires a portion of any State savings which have resulted from the State's reduced penalties for certain non-serious and non-violent property and drug offenses, to be allocated to K-12 truancy and dropout prevention, victim services, and mental health and drug treatment. The 2016-17 Proposed State Budget proposes to allocate approximately \$7.3 million of such funds to, among other things, truancy reduction, dropout prevention and crime prevention efforts relating to K-12 students. The Governor expects to count such funds towards the Proposition 98 minimum guarantee.

The complete 2016-17 Proposed State Budget is available from the California Department of Finance website at [www.dof.ca.gov](http://www.dof.ca.gov). The District can take no responsibility for the continued accuracy of this internet address or for the accuracy, completeness or timeliness of information posted therein, and such information is not incorporated herein by such reference.

***LAO Overview of 2016-17 Proposed State Budget.*** The Legislative Analyst's Office ("LAO"), a nonpartisan State office which provides fiscal and policy information and advice to the State Legislature, released its report on the 2016-17 Proposed State Budget entitled "The 2016-17 Budget: Overview of the Governor's Budget" on January 11, 2016 (the "**2016-17 Proposed Budget Overview**"), in which the LAO commends the State for its emphasis on increasing its budget reserves. The LAO notes that such an approach is prudent, as a large reserve may be essential to weathering the next recession. Further, the LAO is generally supportive of the Governor's priorities and the 2016-17 Proposed State Budget's focus on infrastructure, which the LAO notes is aging and in need of renovation and improvements. Nevertheless, the LAO warns that budget vulnerability remains and that cautious budgetary decision making is necessary. For example, the LAO suggests the State begin with robust targets for fiscal year 2016-17 budget reserves and take a measured approach to spending in order to better position the State for any near-term economic downturn.

With respect to the Proposition 98 budget plan in the 2016-17 Proposed State Budget, the LAO believes the Governor's estimated local property tax revenue counting toward Proposition 98 is approximately \$1 billion too low for 2015-16 and 2016-17. If local property tax revenue comes in higher than the Governor's administration expects, Proposition 98 General Fund costs will be correspondingly lower. However, the LAO cautions that the proposed use of Proposition 98 funding in fiscal year 2016-17 may provide inadequate protection against economic downturn. Thus, the LAO advises against committing all available 2016-17 Proposition 98 funds to ongoing purposes, as a sustained economic slowdown could force the State to cut programs and potentially backpedal in its implementation of the Local Control Funding Formula.

The 2016-17 Budget Overview is available on the LAO website at [www.lao.ca.gov](http://www.lao.ca.gov). The District can take no responsibility for the continued accuracy of this internet address or for the accuracy, completeness or timeliness of information posted therein, and such information is not incorporated herein by such reference.

***Changes in State Budget.*** The final fiscal year 2016-17 State budget, which requires approval by a majority vote of each house of the State Legislature, may differ substantially from the Governor's budget proposal. Accordingly, the District cannot provide any assurances that there will not be any changes in the final fiscal year 2016-17 State budget from the 2016-17 Proposed State Budget. Additionally, the District cannot predict the impact that the final fiscal year 2016-17 State Budget, or subsequent budgets, will have on its finances and operations. The final fiscal year 2016-17 State Budget may be affected by national and State economic conditions and other factors which the District cannot predict.

***Future Budgets and Budgetary Actions.*** The District cannot predict what future actions will be taken by the State Legislature and the Governor to address changing State revenues and expenditures or the impact such actions will have on State revenues available in the current or future years for education. The State budget will be affected by national and State economic conditions and other factors beyond the District's ability to predict or control. Certain actions could result in a significant shortfall of revenue and cash, and could impair the State's ability to fund schools during fiscal year 2016-17 and in future fiscal years. Certain factors, like an economic recession, could result in State budget shortfalls in any fiscal year and could have a material adverse financial impact on the District. As the Bonds are payable from *ad valorem* property taxes, the State budget is not expected to have an impact on the payment of the Bonds.

### **Allocation of State Funding to School Districts; Local Control Funding Formula**

Prior to the implementation of the Local Control Funding Formula in fiscal year 2013-14, under California Education Code Section 42238 and following, each school district was determined to have a target funding level: a "base revenue limit" per student multiplied by a district's student enrollment measured in units of A.D.A. The base revenue limit was calculated from a district's prior-year funding level, as adjusted for a number of factors, such as inflation, special or increased instructional needs and costs, employee retirement costs, especially low enrollment, increased pupil transportation costs, etc. Generally, the amount of State funding allocated to each school district, referred to as State "equalization aid," was the amount needed to reach that district's base revenue limit after taking into account certain other revenues, in particular, locally generated property taxes. To the extent local tax revenues increase due to growth in local property assessed valuation, the additional revenue is offset by a decline in the State's contribution; ultimately, a school district whose local property tax revenues exceeded its base revenue limit was entitled to receive no State equalization aid, and received only its special categorical aid, which is deemed to include the "basic aid" of \$120 per student per year guaranteed by Article IX, Section 6 of the Constitution. Such districts were known as "basic aid districts," which are now referred to as "community funded districts." School districts that received some equalization aid were commonly referred to as "revenue limit districts," which are now referred to as "LCFF districts." The District is an LCFF district.

Beginning in fiscal year 2013-14, the LCFF replaced the existing revenue limit funding system and most categorical programs, and distributes combined resources to school districts through a base revenue limit funding grant ("**Base Grant**") per unit of A.D.A. with additional supplemental funding allocated to local educational agencies based on their proportion of English language learners, students from low-income families and foster youth. The LCFF has an eight-year implementation program to incrementally close the gap between actual funding and the target level of funding, as described below. The LCFF includes the following components:

- A Base Grant for each local education agency, equivalent to \$7,643 per unit of A.D.A. in fiscal year 2013-14. Such Base Grant per unit of A.D.A., adjusted by grade span variation and to be adjusted annually for cost-of-living, is as follows: \$6,845 for grades K-3, \$6,947 for grades 4-6, \$7,154 for grades 7-8 and \$8,289 for grades 9-12. This amount includes an adjustment of 10.4% to the Base Grant to support lowering class sizes in grades K-3, and an adjustment of 2.6% to reflect the cost of operating career technical education programs in grades 9-12.
- A 20% supplemental grant for the unduplicated number of English language learners, students from low-income families and foster youth to reflect increased costs associated with educating those students.
- An additional concentration grant of up to 50% of a local education agency's Base Grant, based on the number of English language learners, students from low-income families and foster youth served by the local education agency that comprise more than 55% of enrollment.
- An Economic Recovery Target (the "ERT") that is intended to ensure that almost every local education agency receives at least their pre-recession funding level (i.e., the fiscal year 2007-08 revenue limit per unit of A.D.A.), adjusted for inflation, at full implementation of the LCFF. Upon full implementation, local education agencies would receive the greater of the Base Grant or the ERT.

Of the projected \$25 billion in new funding to be invested through the LCFF over the next eight years, the vast majority of new funding will be provided for Base Grants. Specifically, of every dollar invested through the LCFF, 84 cents will go to Base Grants, 10 cents will go to supplemental grants and 6 cents will go to concentration grants.

Under the new formula, for “basic aid districts” (now, “community funded districts”), local property tax revenues would be used to offset up to the entire allocation under the new formula. However, community funded districts would continue to receive the same level of State aid as allocated in fiscal year 2012-13.

**Local Control Accountability Plans.** A feature of the LCFF is a system of support and intervention for local educational agencies. School districts, county offices of education and charter schools are required to develop, implement and annually update a three-year local control and accountability plan (“**LCAP**”). Each LCAP must be developed with input from teachers, parents and the community, and should describe local goals as they pertain to eight areas identified as state priorities, including student achievement, parent engagement and school climate, as well as detail a course of action to attain those goals. Moreover, the LCAPs must be designed to align with the district’s budget to ensure adequate funding is allocated for the planned actions.

Each school district must submit its LCAP annually on or before July 1 for approval by its county superintendent. The county superintendent then has until August 15 to seek clarification regarding the contents of the LCAP, and the school district must respond in writing. The county superintendent can submit recommendations for amending the LCAP, and such recommendations must be considered, but are not mandatory. A school district’s LCAP must be approved by its county superintendent by October 8 of each year if such superintendent finds (i) the LCAP adheres to the State template, and (ii) the district’s budgeted expenditures are sufficient to implement the strategies outlined in the LCAP.

Performance evaluations are to be conducted to assess progress toward goals and guide future actions. County superintendents are expected to review and provide support to the school districts under their jurisdiction, while the State Superintendent of Public Instruction performs a corresponding role for county offices of education. The California Collaborative for Education Excellence (the “Collaborative”), a newly established body of educational specialists, was created to advise and assist local education agencies in achieving the goals identified in their LCAPs. For local education agencies that continue to struggle in meeting their goals, and when the Collaborative indicates that additional intervention is needed, the State Superintendent of Public Instruction would have authority to make changes to a local education agency’s LCAP.

**Attendance.** The following table sets forth the District’s actual A.D.A., and enrollment for fiscal years 2006-07 through 2012-13 for grades K-12. The A.D.A. and enrollment numbers reflected in the following table include special education but exclude charter school attendance.

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
Average Daily Attendance and Student Enrollment  
Fiscal 2006-07 through 2012-13**

Year	Average Daily Attendance <sup>(1)</sup>	Enrollment
2006-07	45,198	45,673
2007-08	44,229	45,102
2008-09	44,023	44,468
2009-10	41,758	44,040
2010-11	41,653	44,238
2011-12	41,347	43,754
2012-13	41,131	43,426

<sup>(1)</sup> Average daily attendance for the second period of attendance, typically in mid-April of each school year.  
Source: Sacramento City Unified School District.

**Attendance and LCFF.** The following table sets forth the District’s estimated and budgeted A.D.A., enrollment

(including percentage of students who are English language learners, from low-income families and/or foster youth (collectively, “EL/LI Students”)), and targeted Base Grant per unit of A.D.A. for fiscal years 2013-14 and 2014-15, respectively. The A.D.A. and enrollment numbers reflected in the following table exclude special education, community day school, compulsory continuation education and charter school attendance.

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
Average Daily Attendance, Enrollment and Targeted Base Grant  
Fiscal Years 2014-15 through 2015-16**

[To be updated]

Fiscal Year		A.D.A./Base Grant				Total A.D.A.	Enrollment <sup>(1)</sup>	
		K-3	4-6	7-8	9-12		Total Enrollment	Unduplicated Percentage of EL/LI Students
2014-15	A.D.A. <sup>(2)</sup>	12,657	9,531	6,179	10,135	38,502	[46,868]	[ ]%
	Targeted Base Grant <sup>(3)</sup>	\$7,011	\$7,116	\$7,328	\$8,491	--	--	--
2015-16 <sup>(5)</sup>	A.D.A.	[ ]	[ ]	[ ]	[ ]	[38,876]	[46,877]	[ ]%
	Targeted Base Grant <sup>(3)</sup> <sup>(4)</sup>	7,820	7,189	7,403	8,801	--	--	--

<sup>(1)</sup> For fiscal year 2014-15, the percentage of unduplicated EL/LI Students enrollment is based on the two-year average of EL/LI Students enrollment in fiscal years 2013-14 and 2014-15. Beginning in fiscal year 2015-16, a school district’s percentage of unduplicated EL/LI Students will be based on a rolling average of such school district’s EL/LI Students enrollment for the then-current fiscal year and the two immediately preceding fiscal years.

<sup>(2)</sup> A.D.A. for the second period of attendance, typically in mid-April of each school year. Prior year A.D.A. used for revenue calculations for districts with declining enrollment.

<sup>(3)</sup> Such amounts represent the targeted amount of Base Grant per unit of A.D.A., and do not include any supplemental and concentration grants under the LCFF. Such amounts were not fully funded in fiscal year 2014-15 and are not expected to be fully funded in fiscal year 2015-16.

<sup>(4)</sup> Targeted fiscal year 2015-16 Base Grant amounts reflect a 1.02% cost of living adjustment from targeted fiscal year 2014-15 Base Grant amounts. Figures represent projections.

Source: Sacramento City Unified School District

The District received approximately \$315.5 million in aggregate revenues allocated under the LCFF in fiscal year 2015-16, and projects to receive approximately \$347.1 million in aggregate revenues under the LCFF in fiscal year 2015-16 (or approximately 65.5% of its general fund revenues in fiscal year 2015-16). Such amount includes an estimated \$39.9 million in supplemental grants and \$23.4 million in concentration grants in fiscal year 2015-16.



***Effect of Changes in Enrollment.*** Changes in local property tax income and A.D.A. affect LCFF districts and community funded districts differently.

In a LCFF district, increasing enrollment increases the total amount distributed under LCFF and thus generally increases a district's entitlement to State aid, while increases in property taxes do nothing to increase district revenues, but only offset the State aid funding requirement. Operating costs typically increase disproportionately slower than enrollment growth until the point where additional teachers and classroom facilities are needed. Declining enrollment has the reverse effect on LCFF districts, generally resulting in a loss of State aid while operating costs typically decrease slowly until the district decides to lay off teachers, close schools, or initiate other cost-saving measures. Enrollment can fluctuate due to factors such as population growth, competition from private, parochial, and public charter schools, inter-district transfers in or out, and other causes.

In community funded districts, the opposite is generally true: increasing enrollment increases the amount to which the district would be entitled were it a LCFF, but since all LCFF income (and more) is already generated by local property taxes, there is typically no increase in State income. New students impose increased operating costs, but typically at a slower pace than enrollment growth, and the effect on the financial condition of a community funded district would depend on whether property tax growth keeps pace with enrollment growth. Declining enrollment typically does not reduce property tax income, and has a negligible impact on State aid, but eventually reduces operating costs, and thus can be financially beneficial to a community funded district.

### **Local Sources of Education Funding**

The principal component of local revenues is a school district's property tax revenues, i.e., each district's share of the local 1% property tax, received pursuant to Sections 75 and following and Sections 95 and following of the State Revenue and Taxation Code. California Education Code Section 42238(h) itemizes the local revenues that are counted towards the amount allocated under the LCFF (and formerly, the base revenue limit) before calculating how much the State must provide in State aid. The more local property taxes a district receives, the less State aid it is entitled to receive. Prior to the implementation of the LCFF, a school district whose local property tax revenues exceeded its base revenue limit was entitled to receive no State aid, and received only its special categorical aid which is deemed to include the "basic aid" of \$120 per student per year guaranteed by Article IX, Section 6 of the Constitution. Such districts were known as "basic aid districts." School districts that received some State aid were commonly referred to as "revenue limit districts." The District was a revenue limit district and is now referred to as an LCFF district.

Under the LCFF, local property tax revenues are used to offset up to the entire State aid collection under the new formula; however, community funded districts would continue to receive the same level of State aid as allotted in fiscal year 2012-13. See "—Allocation of State Funding to School Districts: Local Control Funding Formula" herein for more information about the LCFF.

Local property tax revenues account for approximately 21.5% of the District's aggregate LCFF income, and are projected to be approximately \$74.5 million, or approximately 14.1% of total general fund revenue in fiscal year 2015-16. The County is a "Teeter Plan" county, which means that the District is made whole for any delinquencies in payment of property taxes by local property owners. See "SECURITY AND SOURCE OF PAYMENT FOR THE BONDS—Teeter Plan" in the first part of this Official Statement. For a discussion of legal limitations on the ability of the District to raise revenues through local property taxes, see "CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES AND APPROPRIATIONS" herein.

### **Other District Revenues**

***Federal Revenues.*** The federal government provides funding for several District programs, including special education programs. Federal revenues, most of which are restricted, comprise approximately 8.8% (or approximately \$46.7 million) of the District's general fund projected revenues for fiscal year 2015-16.

***Other State Revenues.*** In addition to State apportionments for Proposition 98 funding through the Local Control Funding Formula, the District receives other State revenues which comprise approximately 24.2% (or approximately \$128.3 million) of the District's general fund projected revenues for fiscal year 2015-16. A

significant portion of such other State revenues are amounts the District expects to receive from State lottery funds, which may not be used for non-instructional purposes, such as the acquisition of real property, the construction of facilities, or the financing of research. School districts receive lottery funds proportional to their total A.D.A. The District's State lottery revenue is projected to be approximately \$6.6 million in fiscal year 2015-16, representing about 1.2% of general fund revenues.

**Other Local Revenues.** In addition to *ad valorem* property taxes, the District receives additional local revenues from items such as interest earnings and other local sources. Other local revenues comprise approximately 1.4% (or approximately \$7.5 million) of the District's general fund projected revenues for fiscal year 2015-16.

### **Significant Accounting Policies and Audited Financial Reports**

The State Department of Education imposes by law uniform financial reporting and budgeting requirements for K-12 school districts. Financial transactions are accounted for in accordance with the Department of Education's California School Accounting Manual. This manual, according to Section 41010 of the Education Code, is to be followed by all California school districts, including the District. Significant accounting policies followed by the District are explained in Note 1 to the District's audited financial statements for the fiscal year ended June 30, 2015, which are included as APPENDIX C.

Independently audited financial reports are prepared annually in conformity with generally accepted accounting principles for educational institutions. The annual audit report is generally available about six months after the June 30 close of each fiscal year. Crowe Horwath LLP, Sacramento, California, served as independent auditor to the District for fiscal year ended June 30, 2015. The District considers its audited financial statements to be public information, and accordingly no consent has been sought or obtained from the auditor in connection with the inclusion of such statements in this Official Statement. The auditor has neither audited nor reviewed this Official Statement. The auditor has made no representation in connection with inclusion of the audit herein that there has been no material change in the financial condition of the District since the audit was concluded. The District is required by law to adopt its audited financial statements following a public meeting to be conducted no later than January 31 following the close of each fiscal year.

The following table shows the statement of revenues, expenditures and changes in fund balances for the District's general fund for fiscal years 2011-12 through 2015-16.

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**Sacramento City Unified School District  
General Fund  
Revenues, Expenditures and Fund Balances  
Fiscal Year 2011-12 through 2015-16**

	Fiscal Year 2011-12	Fiscal Year 2012-13	Fiscal Year 2013-14	Fiscal Year 2014-15	Fiscal Year 2015-16 <sup>(1)</sup>
<b>REVENUES</b>					
LCFF/Revenue Limit <sup>(2)</sup>					
State Apportionment	\$165,358,995	\$167,285,273	\$233,388,541	\$253,388,065	\$[281,545,845]
Local Sources/Property Taxes	55,206,471	53,090,769	59,351,680	62,151,276	[65,552,747]
<b>Total LCFF/Revenue Limit<sup>(2)</sup></b>	<b>\$220,565,466</b>	<b>\$220,376,042</b>	<b>\$292,740,680</b>	<b>\$315,539,341</b>	<b>\$347,098,592</b>
Federal Revenue	47,367,141	47,813,970	47,934,358	43,153,693	46,670,560
Other State Revenue	108,799,926	103,236,312	52,891,179	62,827,008	128,309,456
Other Local Revenue	13,173,587	8,470,354	12,249,399	11,130,531	7,463,189
<b>Total Revenues</b>	<b>\$389,906,120</b>	<b>\$379,896,678</b>	<b>\$405,815,157</b>	<b>\$432,650,573</b>	<b>\$529,541,797</b>
<b>EXPENDITURES</b>					
Certificated Salaries	\$170,919,753	\$160,051,515	\$159,772,198	\$165,315,040	\$180,615,117
Classified Salaries	52,722,192	48,975,962	49,708,213	51,468,603	55,443,181
Employee Benefits	110,321,022	101,434,551	106,058,973	134,164,354	144,406,211
Books and Supplies	12,506,975	10,711,932	12,645,150	14,881,152	21,290,539
Services, Other Operating Expenditures	55,661,409	59,986,078	55,459,661	57,364,014	61,463,028
Capital Outlay	3,877,564	569,142	331,829	2,576,920	55,214,173
Other (outgo)	23,414	34,041	235,930	240,854	(1,528,289)
Debt service	1,993,953	2,177,203	1,997,075	2,821,195	3,545,018
<b>Total Expenditures</b>	<b>\$408,025,782</b>	<b>\$383,940,424</b>	<b>\$386,209,029</b>	<b>\$428,832,132</b>	<b>\$520,448,978</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(18,119,662)<sup>(3)</sup></b>	<b>(4,043,746)</b>	<b>19,606,128</b>	<b>3,818,441</b>	<b>(9,092,819.27)</b>
<b>Other Financing Sources (Uses):</b>					
Transfers in	\$4,734,799	\$2,274,988	\$3,550,271	3,007,486	\$1,386,880
Transfers Out	(17,890)	0	(1,071,304)	(3,762,319)	(3,305,661)
Proceeds from Obligations/Liabilities	116,824	64,608	-	226,249	-
<b>Net Financing Sources (Uses)</b>	<b>\$4,833,733</b>	<b>\$2,339,596</b>	<b>\$2,478,967</b>	<b>\$(528,584)</b>	<b>\$(1,918,781)</b>
<b>NET CHANGE IN FUND BALANCES</b>					
<b>Fund Balance – Beginning</b>	<b>\$34,399,424</b>	<b>\$21,113,495</b>	<b>\$19,409,345</b>	<b>\$41,494,440</b>	<b>\$44,784,297</b>
<b>Fund Balance – Ending</b>	<b>\$21,113,495</b>	<b>\$19,409,345</b>	<b>\$41,494,440</b>	<b>\$44,784,297</b>	<b>\$51,958,336</b>
Reserve for Economic Uncertainties <sup>(4)</sup>	\$8,979,822	\$8,007,454	\$13,976,133	\$12,763,133	\$18,763,133

<sup>(1)</sup> Projected. Columns may not sum to totals due to rounding.

<sup>(2)</sup> Revenue Limit for fiscal years 2011-12 through 2012-13. Local Control Funding Formula for fiscal year 2013-14, 2014-15 and 2015-16.

<sup>(3)</sup> The decrease in fund balance represents planned carryover from the previous fiscal year of ARRA, Federal Education Jobs Funds and unrestricted funds to protect the District from anticipated mid-year trigger reductions

<sup>(4)</sup> The District must maintain a two percent unrestricted general fund reserve for economic uncertainty.

Source: Audited Financial Reports for fiscal years 2011-12 through 2014-15; District's Second Interim Report, adopted March 17, 2016, for fiscal year 2015-16.

The following table shows the general fund balance sheets of the District for the fiscal years 2009-10 through 2014-15.

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**  
**Summary of General Fund Balance Sheet**  
**as of June 30, 2010, 2011, 2012, 2013, 2014, and 2015**

	Fiscal Year 2009-10	Fiscal Year 2010-11	Fiscal Year 2011-12	Fiscal Year 2012-13	Fiscal Year 2013-14	Fiscal Year 2014-15
<b>ASSETS</b>						
Cash and Investments						
Cash in County Treasury	\$3,401,030	\$7,280,382	\$8,287,352	\$9,329,475	\$16,350,865	\$63,791,598
Cash on Hand and in Banks	-	-	-	510,691	404,609	584,514
Cash in Revolving Fund	225,000	225,000	225,000	225,000	225,000	225,000
Cash Awaiting Deposit	365,684	231,869	371,914	-	-	-
Deferred Compensation	6,503,281	7,622,667	8,185,424	2,424,401	-	-
Accounts Receivable	77,849,292	105,158,177	105,139,872	84,734,409	69,947,333	28,381,376
Prepaid Expenditures	10,450	26,601	2,254	55,686	31,329	38,549
Due from Other Funds	7,934,575	9,732,779	6,742,101	1,827,097	1,004,606	2,691,876
Stores Inventory	150,479	130,123	119,219	129,180	127,301	126,019
<b>Total Assets</b>	<b>\$96,439,791</b>	<b>\$130,407,598</b>	<b>\$129,073,136</b>	<b>\$99,235,939</b>	<b>\$88,091,043</b>	<b>\$95,838,932</b>
<b>LIABILITIES AND FUND BALANCES</b>						
Liabilities						
Accounts Payable	\$14,899,739	\$14,137,017	\$14,913,987	\$10,514,617	\$14,459,023	\$26,960,108
TRANs Payable	-	50,000,000	75,000,000	60,000,000	26,000,000	-
Deferred Compensation	6,503,281	7,622,667	8,185,424	2,424,401	-	-
Deferred revenue <sup>(1)</sup>	6,682,064	5,062,889	1,767,694	1,709,477	2,343,216	20,620,188
Due to other funds	43,994,116	19,185,601	8,092,536	5,178,099	3,794,364	3,474,339
<b>Total Liabilities</b>	<b>\$72,079,200</b>	<b>\$96,008,174</b>	<b>\$107,959,641</b>	<b>\$79,826,594</b>	<b>\$46,596,603</b>	<b>\$51,054,635</b>
<b>FUND BALANCES</b>						
<b>Total Fund Balances</b>	<b>\$24,360,591</b>	<b>\$34,399,424</b>	<b>\$21,113,495</b>	<b>\$19,409,345</b>	<b>\$41,494,440</b>	<b>\$44,784,297</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$96,439,791</b>	<b>\$130,407,598</b>	<b>\$129,073,136</b>	<b>\$99,235,939</b>	<b>\$88,091,043</b>	<b>\$95,838,932</b>

<sup>(1)</sup> "Unearned revenue" in Audited Financial Report for fiscal year 2013-14 and 2014-15.

Source: District Audited Financial Report for fiscal years 2009-10 through 2014-15.

**District Budget Process and County Review**

State law requires school districts to adopt a balanced budget in each fiscal year. The State Department of Education imposes a uniform budgeting and accounting format for school districts. Under current law, a school district governing board must adopt and file with the county superintendent of schools a tentative budget by July 1 in each fiscal year. The District is under the jurisdiction of the Sacramento County Superintendent of Schools (the "County Superintendent").

The County Superintendent must review, conditionally approve or disapprove the budget no later than August 15. The County Superintendent is required to examine the adopted budget for compliance with the standards and criteria adopted by the State Board of Education and identify technical corrections necessary to bring the budget into compliance with the established standards. If the budget is disapproved, it is returned to the District with recommendations for revision. The District is then required to revise the budget, hold a public hearing thereon, adopt the revised budget and file it with the County Superintendent no later than September 8. Pursuant to State law, the County Superintendent has available various remedies by which to impose and enforce a budget that

complies with State criteria, depending on the circumstances, if a budget is disapproved. After approval of an adopted budget, the school district's administration may submit budget revisions for governing board approval.

Subsequent to approval, the County Superintendent will monitor each district under its jurisdiction throughout the fiscal year pursuant to its adopted budget to determine on an ongoing basis if the district can meet its current or subsequent year financial obligations. If the County Superintendent determines that a district cannot meet its current or subsequent year obligations, the County Superintendent will notify the district's governing board of the determination and may then do either or both of the following: (a) assign a fiscal advisor to enable the district to meet those obligations or (b) if a study and recommendations are made and a district fails to take appropriate action to meet its financial obligations, the County Superintendent will so notify the State Superintendent of Public Instruction, and then may do any or all of the following for the remainder of the fiscal year: (i) request additional information regarding the district's budget and operations; (ii) after also consulting with the district's board, develop and impose revisions to the budget that will enable the district to meet its financial obligations; and (iii) stay or rescind any action inconsistent with such revisions. However, the County Superintendent may not abrogate any provision of a collective bargaining agreement that was entered into prior to the date upon which the County Superintendent assumed authority.

A State law adopted in 1991 ("AB 1200") imposed additional financial reporting requirements on school districts, and established guidelines for emergency State aid apportionments. Under the provisions of AB 1200, each school district is required to file interim certifications with the County Superintendent (on December 15, for the period ended October 31, and by mid-March for the period ended January 31) as to its ability to meet its financial obligations for the remainder of the then-current fiscal year and, based on current forecasts, for the subsequent fiscal year. The County Superintendent reviews the certification and issues either a positive, negative or qualified certification. A positive certification is assigned to any school district that will meet its financial obligations for the current fiscal year and subsequent two fiscal years. A negative certification is assigned to any school district that is deemed unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year. A qualified certification is assigned to any school district that may not meet its financial obligations for the current fiscal year or two subsequent fiscal years. A school district that receives a qualified or negative certification may not issue tax and revenue anticipation notes or certificates of participation without approval by the County Superintendent in that fiscal year or in the net succeeding year. The District self-certified with the County Office of Education a positive certification for the first and second interim reports for fiscal year 2015-16.

The following table summarizes the District's adopted general fund budget for fiscal year 2015-16.

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
General Fund Budget for Fiscal Year 2015-16**

	2015-16 Original Adopted Budget	2015-16 First Interim Report	2015-16 Second Interim Report
<b>REVENUES</b>			
Revenue Limit Sources	\$342,665,973	\$341,614,115	\$347,098,592
Federal Revenues	46,049,160	46,498,046	46,670,560
Other State Revenues	72,623,286	131,255,303	128,309,456
Other Local Revenues	4,971,283	5,358,046	7,463,189
<b>TOTAL REVENUES</b>	<b>\$466,309,702</b>	<b>\$524,725,510</b>	<b>\$529,541,797</b>
<b>EXPENDITURES</b>			
Salaries:			
Certificated Salaries	\$180,256,996	\$181,838,985	\$180,615,117
Classified Salaries	56,364,488	56,011,357	55,443,181
Employee Benefits	136,353,240	146,070,425	144,406,211
Books and Supplies	20,753,430	21,730,160	21,290,539
Services and Other Operating Expenditures	57,885,645	59,823,420	61,463,028
Capital Outlay	15,168,979	58,198,314	55,214,173
Other Outgo (Transfers of Direct Costs)	(1,527,141)	(1,526,885)	(1,528,289)
Other Outgo (excluding Transfers of Direct Costs)	3,545,018	3,545,018	3,545,018
<b>TOTAL EXPENDITURES</b>	<b>\$468,800,655</b>	<b>\$525,690,792</b>	<b>\$520,448,979</b>
<b>OTHER FINANCING SOURCES (USES)</b>			
Operating Transfers In	\$1,386,880	\$1,386,880	\$1,386,880
Operating Transfers Out	1,730,000	2,181,817	3,305,661
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>\$(343,120)</b>	<b>\$(794,937)</b>	<b>\$(1,918,781)</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>	<b>(2,834,073)</b>	<b>(1,760,219)</b>	<b>7,174,038</b>
<b>GENERAL FUND BALANCE JUNE 30 PRIOR YEAR ENDING FUND BALANCE JUNE 30</b>	<b>\$30,288,206</b>	<b>\$44,784,297</b>	<b>\$44,784,297</b>
	<b>\$27,454,133</b>	<b>\$43,024,077</b>	<b>\$51,958,336</b>

Source: Sacramento City Unified School District Original Adopted Budget, First Interim Report for fiscal year 2015-16, and Second Interim Report for fiscal year 2015-16.

## District Debt Structure

**Tax and Revenue Anticipation Notes.** To address predictable annual cash flow deficits resulting from the different timing of revenues and expenditures, the District has issued tax and revenue anticipation notes in recent years as shown in the table below. The District's notes are a general obligation of the District, payable from the District's general fund and any other lawfully available moneys. The District does not expect to issue a Tax and Revenue Anticipation Note in fiscal year 2015-16.

<u>Issuance Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Yield</u>	<u>Due Date</u>
12/01/05	\$25,000,000	4.50%	3.150%	12/01/06
12/14/06	24,475,000	4.00	3.300	12/14/07
11/28/07	30,000,000	3.75	3.270	11/28/08
05/01/11	50,000,000	2.25	1.875	11/02/11
04/05/12	75,000,000	2.00	0.480	10/01/12
04/09/13	60,000,000	1.00	0.250	09/26/13
05/22/14	26,000,000	1.00	0.111	09/30/14

**General Obligation Bonds.** On October 19, 1999, voters in the District approved by a two-thirds vote a bond measure authorizing the District to issue \$195,000,000 in general obligation bonds, known locally as "Measure E" bonds. The District sold \$50,000,000 of the Measure E bonds on February 10, 2000, \$45,000,000 of the Measure E bonds on March 27, 2001, \$45,000,000 of the Measure E bonds on May 7, 2002, and \$55,000,000 of the Measure E bonds on August 1, 2004. There is no remaining unissued authorization under Measure E.

On November 5, 2002, voters in the District approved by 55% or more a bond measure authorizing the District to issue \$225,000,000 in general obligation bonds, known locally as "Measure I" bonds. The District sold \$80,000,000 of the Measure I bonds on March 1, 2003, \$80,000,000 of the Measure I bonds on July 1, 2005, and \$64,997,966 of the Measure I bonds on November 14, 2007. The District refunded a portion of the Series 2005 and Series 2007 bonds with the issuance of its 2015 General Obligation Refunding Bonds on January 28, 2015. All of the Measure I Bonds have been issued. A portion of the General Obligation Bonds (Election of 2002) Series 2005, and the General Obligation Bonds (Election of 2002) Series 2007, remain outstanding.

On November 6, 2012, voters in the District approved by 55% or more two bond measures known locally as "Measure Q" bonds and "Measure R" bonds. Measure Q authorizes the District to issue \$346,000,000 in general obligation bonds. Measure R authorizes the District to issue \$68,000,000 in general obligation bonds. \$132,900,000 of the Measure Q bonds and \$27,100,000 of the Measure R bonds have been issued, without regard to the Bonds. All remain outstanding. Prior to the issuance of the Bonds, \$233,100,000 of the Measure Q bonds and \$40,900,000 of the Measure R bonds remain unissued.

The District's outstanding general obligation bonds as of \_\_\_\_\_ 1, 2015 are summarized in the table below. Approximately \$\_\_\_\_\_ of the District's general obligation bonds remain outstanding, not including the Bonds.

[To be updated]

<u>Issue Name</u>	<u>Issuance Date</u>	<u>Original Principal Amount</u>	<u>Amount Outstan ding</u>	<u>Interest Rate</u>	<u>Maturity Dates</u>
2011 Refunding Bonds	06/30/2011	\$79,585,000		[2.00-5.50]%	[2015-2029]
2012 Refunding Bonds	06/14/2012	113,245,000		[4.00-5.25]	[2015-2026]
2002 Series 2005	07/01/2005	80,000,000		[5.00]	[2015]
2002 Series 2007	11/14/2007	64,997,966		[4.55-5.00]	[2015-2032]
2013 Series A	07/16/2013	30,000,000		[2.00-5.25]	[2015-2025]
2013 Series B	07/16/2013	40,000,000		[5.65]	[2038]
2014 Refunding Bonds	01/15/2014	44,535,000		[3.00-5.00]	[2015-2027]
2015 Refunding Bonds	01/28/2015	32,740,000		[2.00-5.00]	[2015-2030]
2015 Series C-1	06/04/2015	66,260,000		[2.00-5.00]	[2018-2040]
2015 Series C-2	06/04/2015	23,740,000		[0.70-1.20]	[2016-2017]

Voter-approved bonds and bonds issued to refund such bonds are payable from a special *ad valorem* property tax authorized to be levied by the County as necessary to repay the amounts coming due in each year. See the table above for a description of principal and interest owed on all bonds outstanding.

**Pension Obligations.** In June 2000, the District entered into a joint exercise of powers agreement with the Yolo County Office of Education to form the California Administrative Services Authority (“CASA”). See “—CASA Pension Program and Pension Program Revenue Bonds” below. In 2002, CASA issued \$6,295,000 of its California Administrative Services Authority 2002 Revenue Bonds (Sacramento City Unified School District Pension Financing) (the “**CASA Bonds**”). CASA loaned a portion of the proceeds of the CASA Bonds to the District under a Loan Agreement (the “**Loan Agreement**”), dated as of January 1, 2002, between the Authority and the District. Approximately \$[0.65 million] remains for the District to pay under the Loan Agreement. The final payment is due January 1, 2017.

**Certificates of Participation.** On April 18, 2001, Certificates of Participation (“**COPs**”) of \$43,580,000 were issued with fixed interest rates ranging from 4.1% to 5.0% maturing on March 1, 2031, for the advance refunding of Series 1999C COPs (with a remaining principal obligation of \$29,590,000) and to provide additional capital for construction projects. With the payment of \$30,000,000 to the Escrow Agent to advance refund and defease the District’s 1999C COPs, the 1999C COPs are considered to be defeased, and the obligations have been removed from the District’s financial statements.

On July 11, 2002, the District issued \$58,000,000 of Variable Rate COPs for the advance refunding of 1998 Series A COPs (with a remaining principal amount of \$13,750,000) and 1999 Series D COPs (with a remaining obligation of \$15,480,000) and to provide additional capital for construction projects. With the payment of \$29,230,000 to the Escrow Agent to advance refund and defease the District’s 1998 Series A COPs and the 1999 Series D COPs, the District’s 1998 Series A COPs and the 1999 Series D COPs are considered to be defeased. The 2002 Variable Rate COPs were remarketed on March 14, 2011 in the aggregate principal amount of \$48,020,000. Interest on these Variable Rate COPs was based on the SIFMA Term Floater Rate, determined by a remarketing agent.

On January 16, 2014, \$44,825,000 of Lease Revenue Refunding Bonds, 2014 Series A were issued by the Sacramento City Schools Joint Powers Financing Authority (the “**Authority**”), simultaneously with \$29,460,000 of Lease Revenue Refunding Bonds, 2014 Series B, issued by the Authority by private placement (collectively, the “**Lease Revenue Bonds**”), to prepay all outstanding 2001 COPs and to purchase all outstanding 2002 Variable Rate COPs on March 1, 2014, the date that the SIFMA Term Floater Rate Mode was scheduled to expire and the date the 2002 Variable Rate COPs became subject to mandatory tender (the “**Mandatory Tender Date**”). The District purchased all outstanding 2002 Variable Rate COPs on the Mandatory Tender Date with a portion of the proceeds of



the Lease Revenue Bonds. The final maturity date for the Lease Revenue Bonds is March 1, 2040. The minimum base rental payment is \$3,147,750 in 2039 and the maximum base rental payment is \$5,529,383 in 2028.

The following table sets forth the annual debt service schedule for the Lease Revenue Bonds.

**Sacramento City Schools Joint Powers Financing Authority  
Lease Revenue Refunding Bonds, 2014 Series A and Series B  
Annual Debt Service**

[To be confirmed/updated]

<b>Period Ending</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
3/1/2017	\$2,265,000.00	\$3,202,604.00	\$5,467,604.00
3/1/2018	2,355,000.00	3,111,824.00	5,466,824.00
3/1/2019	2,445,000.00	3,017,444.00	5,462,444.00
3/1/2020	2,570,000.00	2,897,014.00	5,467,014.00
3/1/2021	2,695,000.00	2,770,334.00	5,465,334.00
3/1/2022	2,825,000.00	2,637,404.00	5,462,404.00
3/1/2023	2,970,000.00	2,497,974.00	5,467,974.00
3/1/2024	3,115,000.00	2,351,294.00	5,466,294.00
3/1/2025	3,265,000.00	2,197,364.00	5,462,364.00
3/1/2026	3,450,000.00	2,036,298.00	5,486,298.00
3/1/2027	3,635,000.00	1,893,054.50	5,528,054.50
3/1/2028	3,785,000.00	1,744,383.00	5,529,383.00
3/1/2029	3,935,000.00	1,589,576.50	5,524,576.50
3/1/2030	4,100,000.00	1,428,635.00	5,528,635.00
3/1/2031	4,265,000.00	1,260,945.00	5,525,945.00
3/1/2032	2,100,000.00	1,086,506.50	3,186,506.50
3/1/2033	2,185,000.00	1,000,616.50	3,185,616.50
3/1/2034	2,240,000.00	911,250.00	3,151,250.00
3/1/2035	2,350,000.00	799,250.00	3,149,250.00
3/1/2036	2,470,000.00	681,750.00	3,151,750.00
3/1/2037	2,590,000.00	558,250.00	3,148,250.00
3/1/2038	2,720,000.00	428,750.00	3,148,750.00
3/1/2039	2,855,000.00	292,750.00	3,147,750.00
3/1/2040	3,000,000.00	150,000.00	3,150,000.00
Total	\$	\$	\$

**Special Tax Bonds.** In January 1992, the District established the Community Facilities District No. 2 (“CFD No. 2”) for the purpose of financing new and improved school facilities for students generated by new development within the District. Parcels annexed into CFD No. 2 are assessed a special tax, the proceeds of which are to be used directly for expenditures associated with the authorized purposes of CFD No. 2 or to pay the principal of and interest on bonds issued by the District through CFD No. 2. The collection of the tax must be authorized annually, and in no case shall it continue beyond 30 years. As of the date hereof, no bonds have been issued by CFD No. 2.

**Other Post-Employment Benefits.** In addition to the pension benefits described above, the District provides post-employment health benefits for eligible employees who retire early and certain of their dependents. The amount and length of these benefits depends on a variety of factors, including age at retirement, length of service, and status as a certificated, classified or management employee.

Beginning in fiscal year 2008-09, the District was required to implement Governmental Accounting Standards Board Statement No. 45 (“GASB 45”) which directs certain changes in accounting for post-employment healthcare benefits (“OPEB”) in order to quantify a government agency’s current liability for future benefit payments. GASB 45 is directed at quantifying and disclosing OPEB obligations, and does not impose any

requirement on public agencies to fund such obligations. On July 18, 2014, Bickmore Risk Management Services completed an evaluation of the District’s obligations as of July 1, 2013.

The report calculates the value of all future benefits already earned by current retirees and current employees, known as the “actuarial accrued liability” (“**AAL**”). As of July 1, 2013 the most recent actuarial valuation date, the District had an actuarial accrued liability of approximately \$615.2 million for 3,476 current retirees and beneficiaries and 4,006 additional future participants. For fiscal year 2015-16, the report calculates the AAL to be \$664.9 million. The AAL is an actuarial estimate that depends on a variety of assumptions about future events such as health care costs and beneficiary mortality. Every year, active employees earn additional future benefits, an amount known as the “normal cost”, which is added to the AAL. The report estimated the normal cost at approximately \$17.6 million as of July 1, 2013 and approximately \$18.7 million for the fiscal year beginning June 1, 2015. To the extent that the District has not set aside moneys in an OPEB trust with which to pay these accrued and accruing future liabilities, there is an *unfunded* actuarial accrued liability (“**UAAL**”). As of July 1, 2013, the report calculated the District’s UAAL to be approximately \$611.4 million. The District currently funds the costs of retiree benefits on a pay-as-you-go basis.

The annual required contribution (“**ARC**”) is the amount required if the District were to fund each year’s normal cost plus an annual amortization of the unfunded actuarial accrued liability, assuming the UAAL will be fully funded over a 30-year period. If the amount budgeted and funded in any year is less than the ARC, the difference reflects the amount by which the UAAL is growing. For the fiscal year ending June 30, 2016, the ARC was determined to be approximately \$54.5 million.

In 2014-15, the District funded \$27.8 million in pay-as-you-go expenditures. The District’s fiscal year 2015-16 projected pay-as-you-go expenditure for post-retirement benefits is \$30.0 million.

The District contributed funds to the California Employers’ Retiree Benefit Trust (the “**CERBT**”) in the total recognized value of approximately \$244,100 as of fiscal year ending June 30, 2014 [and \$\_\_\_\_\_ in fiscal year 2014-15]. Any additional assets contributed to the CERBT will be applied to offset the AAL and decrease the UAAL as of the District’s next valuation report. [The District expects to contribute approximately \$\_\_\_\_\_ to the trust in fiscal year 2015-16.]

**Capital Lease.** The District leases office equipment, computers and buses under long-term lease purchase agreements, payable from the general fund of the District. In accordance with generally accepted accounting principles, the District capitalizes these lease purchase agreements within the General Long-Term Debt Account Group. As of June 30, 2015, the schedule of future minimum lease payments was as follows:

<u>Year Ending June 30</u>	<u>Capital Lease Payments</u>
2016	\$50,263
2017	50,263
2018	50,263
2019	30,393
2020	4,105
	<hr/>
Total Payments	\$185,287
Less: Interest Portion	(13,612)
	<hr/>
Net Minimum Lease Payments	\$171,675

**Labor Relations**

The District employs 2,077 full-time-equivalent (“**FTE**”) certificated employees, 1,174 FTE classified employees, and 244 FTE management and supervisory/other employees. District employees are represented by employee bargaining units as shown in the following table:

**Sacramento City Unified School District  
Labor Organizations**

[To be updated]

<u>Labor Organization</u>	<u>FTE Employees Represented<sup>(1)</sup></u>	<u>Contract Expiration</u>
Sacramento City Teacher’s Association	[ ]	June 30, 2016
Service Employees International Union	[ ]	June 30, 2017
United Professional Educators	[ ]	June 30, 2016
Teamsters	[ ]	June 30, 2017
Classified Supervisors Association	[ ]	June 30, 2017
Total	[ ]	

<sup>(1)</sup> Excluding vacancies.

Source: Sacramento City Unified School District

[In 2014, the Sacramento City Teacher’s Association (SCTA) filed an action against the District alleging that the District altered its members’ benefits unilaterally. The District cannot predict what effect this may have, if any, on the District’s budget or operations.]

**Retirement Benefits**

**CalSTRS.** The District participates in the State Teachers’ Retirement System (“**CalSTRS**”) for all full-time and some part-time certificated employees. Contributions to CalSTRS are fixed in statute. In fiscal year 2013-14, teachers contributed 8% of salary to CalSTRS, while school districts contributed 8.25%. In addition to the teacher and school contributions, the State contributed 4.517% of teacher payroll to CalSTRS (calculated on payroll data from two fiscal years ago). Unlike typical defined benefit programs, however, neither the CalSTRS employer nor the State contribution rate varies annually to make up funding shortfalls or assess credits for actuarial surpluses. The State does pay a surcharge when the teacher and school district contributions are not sufficient to fully fund the basic defined benefit pension (generally consisting of 2% of salary for each year of service at age 60 referred to herein as “pre-enhancement benefits”) within a 30-year period. However, this surcharge does not apply to systemwide unfunded liability resulting from recent benefit enhancements.

As of June 30, 2014, an actuarial valuation (the “2014 CalSTRS Actuarial Valuation”) for the entire CalSTRS defined benefit program showed an estimated unfunded actuarial liability of \$72.7 billion, a decrease of approximately \$949 million from the June 30, 2013 valuation. The funded ratios of the actuarial value of valuation assets over the actuarial accrued liabilities as of June 30, 2014, June 30, 2013 and June 30, 2012, based on the actuarial assumptions, were approximately 68.5%, 66.9% and 67.0%, respectively. Future estimates of the actuarial unfunded liability may change due to market performance, legislative actions and other experience that may differ from the actuarial assumptions used for the CalSTRS valuation. The following are certain of the actuarial assumptions set forth in the 2014 CalSTRS Actuarial Valuation: measurement of accruing costs by the “Entry Age Normal Actuarial Cost Method,” 7.50% investment rate of return, 4.50% interest on member accounts, 3.75% projected wage growth, and 3.00% projected inflation. The 2014 CalSTRS Actuarial Valuation also assumes that all members hired on or after January 1, 2013 are subject to the provisions of PEPRA (as defined herein). See “–California’s Public Employees’ Pension Reform Act of 2013” below for a discussion of the pension reform measure signed by the Governor in August 2012 expected to help reduce future pension obligations of public employers with respect to employees hired on or after January 1, 2013. Future estimates of the actuarial unfunded liability may change due to market performance, legislative actions, changes in actuarial assumptions and other experiences that may differ from the actuarial assumptions.

As indicated above, there was no required contribution from teachers, schools districts or the State to fund the unfunded actuarial liability for the CalSTRS defined benefit program and only the State legislature can change contribution rates. The 2014 CalSTRS Actuarial Valuation noted that, as of June 30, 2014, the contribution rate, inclusive of contributions from the teachers, the school districts and the State, was equivalent to 32.338% over the

next 30 years.

As part of the 2014-15 State Budget, the Governor signed Assembly Bill 1469 which implements a new funding strategy for CalSTRS, increasing the employer contribution rate in fiscal year 2014-15 from 8.25% to 8.88% of covered payroll. Such rate would increase by 1.85% beginning in fiscal year 2015-16 until the employer contribution rate is 19.10% of covered payroll as further described below. Teacher contributions will also increase from 8.00% to a total of 10.25% of pay, phased in over the next three years. The State’s total contribution will also increase from approximately 3% in fiscal year 2013-14 to 6.30% of payroll in fiscal year 2016-17, plus the continued payment of 2.5% of payroll annual for a supplemental inflation protection program for a total of 8.80%. In addition, AB 1469 provides the State Teachers Retirement Board with authority to modify the percentages paid by employers and employees for fiscal year 2021-22 and each fiscal year thereafter to eliminate the CalSTRS unfunded liability by June 30, 2046. The State Teachers Retirement Board would also have authority to reduce employer and State contributions if they are no longer necessary.

Pursuant to Assembly Bill 1469, school district’s contribution rates will increase in accordance with the following schedule:

Effective Date (July 1)	School District Contribution Rate
2016	12.58%
2017	14.43
2018	16.28
2019	18.13
2020	19.10

Source: Assembly Bill 1469.

The District’s employer contribution to CalSTRS from the general fund for fiscal years 2010-11, 2011-12, 2012-13, 2013-14 and 2014-15 were \$15,323,790, \$14,823,475, \$14,075,308, \$14,021,893, and \$15,447,858 respectively. The District projects employer contributions to CalSTRS of approximately \$30.0 million for fiscal year 2015-16. With the implementation of AB 1469, the District anticipates that its contributions to CalSTRS will increase in future fiscal years as compared to prior fiscal years.

CalSTRS produces a comprehensive annual financial report and actuarial valuations which include financial statements and required supplementary information. Copies of the CalSTRS comprehensive annual financial report and actuarial valuations may be obtained from CalSTRS. The information presented in these reports is not incorporated by reference in this Official Statement.

**CalPERS.** The District also participates in the California Public Employees’ Retirement System (“CalPERS”) for all full-time and some part-time classified employees. Classified school personnel who are employed four or more hours per day may participate in CalPERS. All qualifying classified employees of K-12 school districts in the State are members in CalPERS, and all of such districts participate in the same plan. As such, all such districts share the same contribution rate in each year. However, unlike school districts’ participating in CalSTRS, the school districts’ contributions to CalPERS fluctuate each year and include a normal cost component and a component equal to an amortized amount of the unfunded liability. Accordingly, the District cannot provide any assurances that the District’s required contributions to CalPERS will not significantly increase in the future above current levels.

According to the CalPERS Schools Pool Actuarial Valuation as of June 30, 2014, the CalPERS Schools plan had a funded ratio of 86.6% on a market value of assets basis. The funded ratio as of June 30, 2013, June 30, 2012, June 30, 2011, June 30, 2010 and June 30, 2009 was 80.5%, 75.5%, 78.7%, 69.5% and 65.0%, respectively. According to the actuarial valuation as of June 30, 2014, the latest increase in the funded ratio was mainly due to the investment return for 2013-14 being greater than expected. On April 17, 2013, the CalPERS Board of Administration approved a recommendation changing the CalPERS amortization and smoothing policies. Effective with the June 30, 2014 valuation, CalPERS no longer uses an actuarial value of assets and employs a new

amortization and rate smoothing policy that will spread rate increases or decreases over a five-year period, and amortizes all experience gains and losses over a fixed 30-year period. Such changes are expected to increase contribution rates in the near term but lower contribution rates in the long term.

In 2014, the CalPERS Board of Administration completed a two-year asset liability management study incorporating actuarial assumptions and strategic asset allocation, and adopted changes to the current asset allocation that will reduce the expected volatility of returns. The adopted asset allocation is expected to have a long-term blended return that continues to support a discount rate assumption of 7.5%. In February of 2014, the CalPERS Board of Administration adopted new actuarial demographic assumptions that take into account greater life expectancies of public employees. Such assumptions are expected to increase costs for the State and public agency employers (including school districts), which costs will be amortized over 20 years and phased in over three years beginning in fiscal year 2014-15 for the State and amortized over 20 years and phased in over five years beginning in fiscal year 2016-17 for the employers. CalPERS estimates that the new demographic assumptions could cost public agency employers up to 9% of payroll for safety employees and up to 5% of payroll for miscellaneous employees at the end of the five year phase-in period. To the extent, however, that future experiences differ from CalPERS' current assumptions, the required employer contributions may vary.

The District is required to contribute toward CalPERS, at a State-determined percentage of CalPERS-eligible salaries. For fiscal year 2015-16, the contribution percentage is 11.847%. The District's total general fund employer contributions to CalPERS for fiscal years 2010-11, 2011-12, 2012-13, 2013-14 and 2014-15 were \$6,411,937, \$6,640,921, \$6,381,013, \$6,471,351, and \$6,954,207 respectively. The District projects employer contributions to CalPERS of approximately \$6.4 million for fiscal year 2015-16. With the change in actuarial assumptions described above, the District anticipates that its contributions to CalPERS will increase in future fiscal years as the increased costs are phased in. The implementation of PEPRA (see "California Public Employees' Pension Reform Act of 2013" below), however, is expected to help reduce certain future pension obligations of public employers with respect to employees hired on or after January 1, 2013. The District cannot predict the impact these changes will have on its contributions to CalPERS in future years.

CalPERS produces a comprehensive annual financial report and actuarial valuations that include financial statements and required supplementary information. Copies of the CalPERS comprehensive annual financial report and actuarial valuations may be obtained from CalPERS Financial Services Division. The information presented in these reports is not incorporated by reference in this Official Statement.

**California Public Employees' Pension Reform Act of 2013.** The Governor signed the California Public Employee's Pension Reform Act of 2013 (the "**Reform Act**" or "**PEPRA**") into law on September 12, 2012. The Reform Act affects both CalSTRS and CalPERS, most substantially as they relate to new employees hired after January 1, 2013 (the "**Implementation Date**"). As it pertains to CalSTRS participants hired after the Implementation Date, the Reform Act changes the normal retirement age, increasing the eligibility for the 2% "age factor" (the percent of final compensation to which an employee is entitled to for each year of service) from age 60 to 62 and increasing the eligibility of the maximum age factor of 2.4% from age 63 to 65. For non-safety CalPERS participants hired after the Implementation Date, the Reform Act changes the normal retirement age by increasing the eligibility for the 2% age factor from age 55 to 62 and also increases the eligibility requirement for the maximum age factor of 2.5% to age 67.

The Reform Act also implements certain other changes to CalPERS and CalSTRS including the following:

- (a) all new participants enrolled in CalPERS and CalSTRS after the Implementation Date are required to contribute at least 50% of the total annual normal cost of their pension benefit each year as determined by an actuary,
- (b) CalSTRS and CalPERS are both required to determine the final compensation amount for employees based upon the highest annual compensation earnable averaged over a consecutive 36-month period as the basis for calculating retirement benefits for new participants enrolled after the Implementation Date (currently 12 months for CalSTRS members who retire with 25 years of service), and
- (c) "pensionable compensation" is capped for new participants enrolled after the Implementation Date at 100% of the federal Social Security contribution and benefit base for members participating in Social Security or 120% for CalSTRS and CalPERS members not participating in social security.

The District is unable to predict what the amount of State pension liabilities will be in the future, or the amount of the contributions which the District may be required to make (except as already announced). CalSTRS and CalPERS are more fully described in Note 9 to the District's financial statements attached hereto as APPENDIX C – "FINANCIAL STATEMENTS OF THE DISTRICT FOR THE FISCAL YEAR ENDED JUNE 30, 2015."

**GASB 67 and 68.** In June 2012, the Governmental Accounting Standards Board approved a pair of related statements, GASB 67, Financial Reporting for Pension Plans ("GASB 67"), which addresses financial reporting for pension plans, and GASB 68, Accounting and Financial Reporting for Pensions ("GASB 68"), which establishes new accounting and financial reporting requirements for governments that provide their employees with pensions. The guidance contained in these statements will change how governments calculate and report the costs and obligations associated with pensions. GASB 67 replaces the current requirements of GASB 25, Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans, for most public employee pension plans, and GASB 68 replaces the current requirements of GASB 27, Accounting for Pensions by State and Local Governmental Employers, for most government employers. The new statements also replace the requirements of GASB 50, Pension Disclosures, for those governments and pension plans. Certain of the major changes include: (i) the inclusion of unfunded pension liabilities on the government's balance sheet (such unfunded liabilities are currently typically included as notes to the government's financial statements); (ii) full pension costs would be shown as expenses regardless of actual contribution levels; (iii) lower actuarial discount rates would be required to be used for most plans for certain purposes of the financial statements, resulting in increased liabilities and pension expenses; and (iv) shorter amortization periods for unfunded liabilities would be required to be used for certain purposes of the financial statements, which generally would increase pension expenses. GASB 67 took effect in fiscal years beginning after June 15, 2013, and GASB 68 took effect in fiscal years beginning after June 15, 2014.

**Accrued Vacation.** The long-term portion of accumulated and unpaid employee vacation for the District as of June 30, 2015, was \$7.8 million.

#### **Restricted Maintenance Reserve Account**

As a condition to receiving State modernization or construction funds, the District has agreed to fund a restricted maintenance reserve account in the general fund each year for 20 years of at least 3% of its general fund budget. For fiscal year 2015-16, the District funded a maintenance reserve contribution of approximately \$[\_\_\_] million or [\_\_\_]% of the general fund expenditures.

#### **Insurance, Risk Pooling and Joint Powers Arrangement**

The District is a member of the Schools Insurance Authority (the "SIA"), a Joint Powers Authority (a "JPA") which operates as a common risk management and insurance program for property and liability coverage. In June 2004, the Board of Education terminated its relationship with CASA, also a JPA. CASA was intended to offer an alternative retirement system for certain District personnel.

The District is also a member of the California Schools Vision Coalition and the California Schools Dental Coalition.

#### **CASA Pension Program and Pension Program Revenue Bonds**

**Formation of CASA and the Pension System.** In June 2000, the District entered into a joint exercise of powers agreement with the Yolo County Office of Education to form CASA, a State "joint powers authority," in order to provide administrative services to its members and to offer an alternative retirement system to replace CalPERS and Social Security for certain electing District classified personnel. See "Retirement Benefits" above. In order to participate in the CASA retirement system, District employees took a leave of absence from the District to become employed by CASA, and were contracted back to the District to work in their old positions and functions. Under applicable laws, so long as a public employer offers an acceptable alternative to, and does not participate in, CalPERS and Social Security, neither the employer nor its employees are required to contribute to those systems. By recapturing the Social Security contributions, CASA expected to be able to afford enhanced retirement benefits compared to CalPERS, and thus to attract and retain highly qualified staff for the District.

On April 1, 2004, the Board notified CASA that it intended to terminate the District's Operating Agreement under which CASA provided staff services to the District, effectively returning those employees to District employment as of July 1, 2004. The District no longer has any employees working for or through CASA.

Since July 1, 2004, the District has resumed making ordinary contributions to CalPERS and Social Security for its former CASA employees. In a settlement agreement with CalPERS reached in January 2007, the District has also agreed to enroll former CASA employees retroactively into CalPERS for the time they were employed by CASA. The retroactive adjustments have been completed and payment to CALPERS for the additional service credit has been made.

### **Charter Schools**

Charter schools operate as autonomous public schools, under charter from a school district, county office of education, or the State Board of Education, with minimal supervision by the local school district. Charter schools receive revenues from the State and from the District for each student enrolled, and thus effectively reduce revenues available for students enrolled in District schools. The District is also required to accommodate charter school students originating in the District in facilities comparable to those provided to regular District students.

Thirteen charter high schools currently operate in the District's boundaries, four of which are dependent and nine of which are directly funded. One dependent charter elementary school also operates in the District's boundaries. For the directly-funded schools, the District pays revenue in lieu of property taxes up to the LCFF amount for charter students originating within the District. For fiscal year 2015-16, the District expects to make in-lieu payments in an amount equal to approximately \$8.9 million.

## **CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES AND APPROPRIATIONS**

### **Limitations on Revenues**

On June 6, 1978, California voters approved Proposition 13 ("**Proposition 13**"), which added Article XIII A to the State Constitution ("**Article XIII A**"). Article XIII A limits the amount of any *ad valorem* tax on real property to 1% of the full cash value thereof, except that additional *ad valorem* taxes may be levied to pay debt service on (i) indebtedness approved by the voters prior to July 1, 1978, (ii) bonded indebtedness for the acquisition or improvement of real property which has been approved on or after July 1, 1978 by two-thirds of the voters on such indebtedness, and (iii) bonded indebtedness incurred by a school district or community college district for the construction, reconstruction, rehabilitation or replacement of school facilities or the acquisition or lease of real property for school facilities, approved by 55% of the voters of the district, but only if certain accountability measures are included in the proposition. The Measure Q authorization under which the Bonds are issued was approved pursuant to clause (iii). Article XIII A defines full cash value to mean "the county assessor's valuation of real property as shown on the 1975-76 tax bill under full cash value, or thereafter, the appraised value of real property when purchased, newly constructed, or a change in ownership have occurred after the 1975 assessment." This full cash value may be increased at a rate not to exceed 2% per year to account for inflation.

Article XIII A has subsequently been amended to permit reduction of the "full cash value" base in the event of declining property values caused by damage, destruction or other factors, to provide that there would be no increase in the "full cash value" base in the event of reconstruction of property damaged or destroyed in a disaster and in other minor or technical ways.

*County of Orange v. Orange County Assessment Appeals Board No. 3*. Section 51 of the Revenue and Taxation Code permits county assessors who have reduced the assessed valuation of a property as a result of natural disasters, economic downturns or other factors, to subsequently "recapture" such value (up to the pre-decline value of the property) at an annual rate higher than 2%, depending on the assessor's measure of the restoration of value of the damaged property. The constitutionality of this procedure was challenged in a lawsuit brought in 2001 in the Orange County Superior Court, and in similar lawsuits brought in other counties, on the basis that the decrease in assessed value creates a new "base year value" for purposes of Proposition 13 and that subsequent increases in the assessed value of a property by more than 2% in a single year violate Article XIII A. On appeal, the California Court

of Appeal upheld the recapture practice in 2004, and the State Supreme Court declined to review the ruling, leaving the recapture law in place.

**Legislation Implementing Article XIII A.** Legislation has been enacted and amended a number of times since 1978 to implement Article XIII A. Under current law, local agencies are no longer permitted to levy directly any property tax (except to pay voter-approved indebtedness). The 1% property tax is automatically levied by the county and distributed according to a formula among taxing agencies. The formula apportions the tax roughly in proportion to the relative shares of taxes levied prior to 1989.

Increases of assessed valuation resulting from reappraisals of property due to new construction, change in ownership or from the 2% annual adjustment are allocated among the various jurisdictions in the “taxing area” based upon their respective “situs.” Any such allocation made to a local agency continues as part of its allocation in future years.

Beginning in the 1981-82 fiscal year, assessors in the State no longer record property values on tax rolls at the assessed value of 25% of market value which was expressed as \$4 per \$100 assessed value. All taxable property is now shown at full market value on the tax rolls. Consequently, the tax rate is expressed as \$1 per \$100 of taxable value. All taxable property value included in this Official Statement is shown at 100% of market value (unless noted differently) and all tax rates reflect the \$1 per \$100 of taxable value.

### **Article XIII B of the California Constitution**

An initiative to amend the State Constitution entitled “Limitation of Government Appropriations” was approved on September 6, 1979, thereby adding Article XIII B to the State Constitution (“**Article XIII B**”). Under Article XIII B state and local governmental entities have an annual “appropriations limit” and are not permitted to spend certain moneys which are called “appropriations subject to limitation” (consisting of tax revenues, state subventions and certain other funds) in an amount higher than the “appropriations limit.” Article XIII B does not affect the appropriation of moneys which are excluded from the definition of “appropriations subject to limitation,” including debt service on indebtedness existing or authorized as of January 1, 1979, or bonded indebtedness subsequently approved by the voters. In general terms, the “appropriations limit” is to be based on certain 1978-79 expenditures, and is to be adjusted annually to reflect changes in consumer prices, populations, and services provided by these entities. Among other provisions of Article XIII B, if these entities’ revenues in any year exceed the amounts permitted to be spent, the excess would have to be returned by revising tax rates or fee schedules over the subsequent two years.

The District’s budgeted appropriations limit from “proceeds of taxes” (sometimes referred to as the “**Gann limit**”) for the 2014-15 fiscal year are equal to the allowable limit of approximately \$237.7 million, and estimates an appropriations limit for fiscal year 2015-16 of approximately \$242.1 million. Any proceeds of taxes received by the District in excess of the allowable limit are absorbed into the State’s allowable limit.

### **Article XIII C and Article XIII D of the California Constitution**

On November 5, 1996, the voters of the State of California approved Proposition 218, popularly known as the “Right to Vote on Taxes Act.” Proposition 218 added to the California Constitution Articles XIII C and XIII D (“**Article XIII C**” and “**Article XIII D**,” respectively), which contain a number of provisions affecting the ability of local agencies, including school districts, to levy and collect both existing and future taxes, assessments, fees and charges.

According to the “Title and Summary” of Proposition 218 prepared by the California Attorney General, Proposition 218 limits “the authority of local governments to impose taxes and property-related assessments, fees and charges.” Among other things, Article XIII C establishes that every tax is either a “general tax” (imposed for general governmental purposes) or a “special tax” (imposed for specific purposes), prohibits special purpose government agencies such as school districts from levying general taxes, and prohibits any local agency from imposing, extending or increasing any special tax beyond its maximum authorized rate without a two-thirds vote; and also provides that the initiative power will not be limited in matters of reducing or repealing local taxes,



assessments, fees and charges. Article XIIC further provides that no tax may be assessed on property other than *ad valorem* property taxes imposed in accordance with Articles XIII and XIII A of the California Constitution and special taxes approved by a two-thirds vote under Article XIII A, Section 4. Article XIID deals with assessments and property-related fees and charges, and explicitly provides that nothing in Article XIIC or XIID will be construed to affect existing laws relating to the imposition of fees or charges as a condition of property development.

The District levies a special tax in connection with the establishment of CFD No. 2 for the purpose of providing for and financing certain facilities. The District does not impose any other taxes, assessments, or property-related fees or charges which are subject to the provisions of Proposition 218. It does, however, receive a portion of the basic 1% *ad valorem* property tax levied and collected by the County pursuant to Article XIII A of the California Constitution. The provisions of Proposition 218 may have an indirect effect on the District, such as by limiting or reducing the revenues otherwise available to other local governments whose boundaries encompass property located within the District thereby causing such local governments to reduce service levels and possibly adversely affecting the value of property within the District.

### **Statutory Limitations**

On November 4, 1986, State voters approved Proposition 62, an initiative statute limiting the imposition of new or higher taxes by local agencies. The statute (a) requires new or higher general taxes to be approved by two-thirds of the local agency's governing body and a majority of its voters; (b) requires the inclusion of specific information in all local ordinances or resolutions proposing new or higher general or special taxes; (c) penalizes local agencies that fail to comply with the foregoing; and (d) required local agencies to stop collecting any new or higher general tax adopted after July 31, 1985, unless a majority of the voters approved the tax by November 1, 1988.

Appellate court decisions following the approval of Proposition 62 determined that certain provisions of Proposition 62 were unconstitutional. However, the California Supreme Court upheld Proposition 62 in its decision on September 28, 1995 in Santa Clara County Transportation Authority v. Guardino. This decision reaffirmed the constitutionality of Proposition 62. Certain matters regarding Proposition 62 were not addressed in the Supreme Court's decision, such as whether the decision applies retroactively, what remedies exist for taxpayers subject to a tax not in compliance with Proposition 62, and whether the decision applies to charter cities.

### **Proposition 98 and Proposition 111**

On November 8, 1988, voters approved Proposition 98, a combined initiative constitutional amendment and statute called the "Classroom Instructional Improvement and Accountability Act" (the "**Accountability Act**"). The Accountability Act changed State funding of public education below the university level, and the operation of the State's Appropriations Limit. The Accountability Act guarantees State funding for K-12 school districts and community college districts (collectively, "**K-14 districts**") at a level equal to the greater of (a) the same percentage of general fund revenues as the percentage appropriated to such districts in 1986-87, which percentage is equal to 40.9%, or (b) the amount actually appropriated to such districts from the general fund in the previous fiscal year, adjusted for growth in enrollment and inflation.

Since the Accountability Act is unclear in some details, there can be no assurance that the Legislature or a court might not interpret the Accountability Act to require a different percentage of general fund revenues to be allocated to K-14 districts than the 40.9%, or to apply the relevant percentage to the State's budgets in a different way than is proposed in the Governor's Budget. In any event, the Governor and other fiscal observers expect the Accountability Act to place increasing pressure on the State's budget over future years, potentially reducing resources available for other State programs, especially to the extent the Article XIIB spending limit would restrain the State's ability to fund such other programs by raising taxes.

The Accountability Act also changes how tax revenues in excess of the State Appropriations Limit are distributed. Any excess State tax revenues up to a specified amount would, instead of being returned to taxpayers, be transferred to K-14 districts. Such transfer would be excluded from the Appropriations Limit for K-14 districts and the K-14 school Appropriations Limits for the next year would automatically be increased by the amount of such transfer. These additional moneys would enter the base funding calculation for K-14 districts for subsequent years,

creating further pressure on other portions of the State budget, particularly if revenues decline in a year following an Article XIII B surplus. The maximum amount of excess tax revenues which could be transferred to schools is 4% of the minimum State spending for education mandated by the Accountability Act, as described above.

On June 5, 1990, California voters approved Proposition 111 (Senate Constitutional Amendment 1), which further modified the Constitution to alter the spending limit and education funding provisions of Proposition 98. Most significantly, Proposition 111 (1) liberalized the annual adjustments to the spending limit by measuring the “change in the cost of living” by the change in State per capita personal income rather than the Consumer Price Index, and specified that a portion of the State’s spending limit would be adjusted to reflect changes in school attendance; (2) provided that 50% of the “excess” tax revenues, determined based on a two-year cycle, would be transferred to K-14 school districts with the balance returned to taxpayers (rather than the previous 100% but only up to a cap of 4% of the districts’ minimum funding level), and that any such transfer to K-14 school districts would not be built into the school districts’ base expenditures for calculating their entitlement for State aid in the following year and would not increase the State’s appropriations limit; (3) excluded from the calculation of appropriations that are subject to the limit appropriations for certain “qualified capital outlay projects” and certain increases in gasoline taxes, sales and use taxes, and receipts from vehicle weight fees; (4) provided that the Appropriations Limit for each unit of government, including the State, would be recalculated beginning in the 1990-91 fiscal year, based on the actual limit for fiscal year 1986-87, adjusted forward to 1990-91 as if Senate Constitutional Amendment 1 had been in effect; and (5) adjusted the Proposition 98 formula that guarantees K-14 school districts a certain amount of general fund revenues, as described below.

Under prior law, K-14 school districts were guaranteed the greater of (a) 40.9% of general fund revenues (the “first test”) or (b) the amount appropriated in the prior year adjusted for changes in the cost of living (measured as in Article XIII B by reference to per capita personal income) and enrollment (the “second test”). Under Proposition 111, school districts would receive the greater of (a) the first test, (b) the second test or (c) a third test, which would replace the second test in any year when growth in per capita general fund revenues from the prior year was less than the annual growth in State per capita personal income. Under the third test, school districts would receive the amount appropriated in the prior year adjusted for change in enrollment and per capita general fund revenues, plus an additional small adjustment factor. If the third test were used in any year, the difference between the third test and the second test would become a “credit” to be paid in future years when general fund revenue growth exceeds personal income growth.

### **Proposition 30**

On November 6, 2012, voters approved Proposition 30, also referred to as the Temporary Taxes to Fund Education, Guaranteed Local Public Safety Funding, Initiative Constitutional Amendment. Proposition 30 temporarily (a) increased the personal income tax on certain of the State’s income taxpayers by one to three percent for a period of seven years beginning with the 2012 tax year and ending with the 2019 tax year, and (b) increased the sales and use tax by one-quarter percent for a period of four years beginning on January 1, 2013 and ending with the 2016 tax year. The revenues generated from such tax increases are included in the calculation of the Proposition 98 minimum funding guarantee (see “– Proposition 98 and Proposition 111” above). The revenues generated from such temporary tax increases are deposited into a State account created pursuant to Proposition 30 (the Education Protection Account), and 89% of the amounts therein are allocated to school districts and 11% of the amounts therein are allocated to community college districts.

The Proposition 30 tax increases are temporary and expire at the end of the 2016 and 2019 tax years. The District cannot predict the effect the loss of the revenues generated from such temporary tax increases will have on total State revenues and the effect on the Proposition 98 formula for funding schools.

### **Applications of Constitutional and Statutory Provisions**

The application of Proposition 98 and other statutory regulations has become increasingly difficult to predict accurately in recent years. For a discussion of how the provisions of Proposition 98 have been applied to school funding see “DISTRICT FINANCIAL MATTERS – State Funding of Education; State Budget Process.”

## **Proposition 2**

Proposition 2, which included certain constitutional amendments to the Rainy Day Fund and, upon its approval, triggered the implementation of certain provisions which could limit the amount of reserves that may be maintained by a school district, was approved by the voters in the November 2014 election.

***Rainy Day Fund.*** The Proposition 2 constitutional amendments related to the Rainy Day Fund (i) require deposits into the Rainy Day Fund whenever capital gains revenues rise to more than 8% of general fund tax revenues (and the 2014-15 State Budget notes that capital gains revenues are expected to account for approximately 9.8% of general fund revenues in fiscal year 2014-15); (ii) set the maximum size of the Rainy Day Fund at 10% of general fund revenues; (iii) for the next 15 years, require half of each year's deposit to be used for supplemental payments to pay down the budgetary debts or other long-term liabilities and, thereafter, require at least half of each year's deposit to be saved and the remainder used for supplemental debt payments or savings; (iv) allow the withdrawal of funds only for a disaster or if spending remains at or below the highest level of spending from the past three years; (v) require the State to provide a multiyear budget forecast; and (vi) create a Proposition 98 reserve (the Public School System Stabilization Account) to set aside funds in good years to minimize future cuts and smooth school spending. The State may deposit amounts into such account only after it has paid all amounts owing to school districts relating to the Proposition 98 maintenance factor for fiscal years prior to fiscal year 2014-15. The State, in addition, may not transfer funds to the Public School System Stabilization Account unless the State is in a Test 1 year under Proposition 98 or in any year in which a maintenance factor is created.

***SB 858.*** Senate Bill 858 ("**SB 858**") became effective upon the passage of Proposition 2. SB 858 includes provisions which could limit the amount of reserves that may be maintained by a school district in certain circumstances. Under SB 858, in any fiscal year immediately following a fiscal year in which the State has made a transfer into the Public School System Stabilization Account, any adopted or revised budget by a school district would need to contain a combined unassigned and assigned ending fund balance that (a) for school districts with an A.D.A. of less than 400,000 students, is not more than two times the amount of the reserve for economic uncertainties mandated by the Education Code, or (b) for school districts with an A.D.A. that is more than 400,000 students, is not more than three times the amount of the reserve for economic uncertainties mandated by the Education Code. In certain cases, the county superintendent of schools may grant a school district a waiver from this limitation on reserves for up to two consecutive years within a three-year period if there are certain extraordinary fiscal circumstances.

The District, which has an A.D.A. of less than 400,000 students, is required to maintain a reserve for economic uncertainty in an amount equal to 3% of its general fund expenditures and other financing uses. The District does not expect SB 858 to adversely affect its ability to pay the principal of and interest on the Bonds as and when due.

## **Future Initiatives**

Article XIII A, Article XIII B, Article XIII C, Article XIII D, as well as Propositions 62, 98, 111 and 218, were each adopted as measures that qualified for the ballot pursuant to the State's initiative process. From time to time other initiative measures could be adopted, further affecting District revenues or the District's ability to expend revenues.

## APPENDIX B

### THE ECONOMY OF THE DISTRICT

*The District encompasses a large portion of the City of Sacramento (the “City”), small portions of the cities of Rancho Cordova and Elk Grove, and adjacent unincorporated areas of Sacramento County. The following economic data for the City and County are presented for information purposes only. The Bonds are not a debt or obligation of the City or the County, and taxes to pay the Bonds are levied only on taxable property located within the District.*

#### Population

The population of the City and County is provided in the table below.

#### POPULATION GROWTH City of Sacramento and County of Sacramento 2000 through 2015

Year	City of Sacramento		County of Sacramento	
	Population	Annual % Change	Population	Annual % Change
2000	407,018	–	1,223,499	–
2001	412,918	1.4%	1,248,072	2.0%
2002	423,084	2.5	1,279,588	2.5
2003	429,918	1.6	1,307,189	2.2
2004	436,799	1.6	1,331,910	1.9
2005	442,662	1.3	1,350,523	1.4
2006	445,774	0.7	1,365,214	1.1
2007	452,711	1.6	1,380,172	1.1
2008	458,965	1.4	1,394,510	1.0
2009	463,633	1.0	1,406,168	0.8
2010	466,488	0.6	1,418,788	0.9
2011	469,493	0.6	1,427,961	0.6
2012	469,895	0.1	1,431,726	0.3
2013	472,679	0.6	1,442,993	0.8
2014	475,871	0.7	1,456,230	0.9
2015	480,105	0.9	1,470,912	0.1

*Source:* California Department of Finance, E-4 Population Estimates for Cities, Counties, and the State, 2001-2010 with 2000 & 2010 Census Counts for City and County of Sacramento for years 2000-2009; California Department of Finance, E-4 Population Estimates for Cities, Counties, and the State, 2011–2015, with 2010 Census Benchmark for City and County of Sacramento for years 2010-2015.

## Employment

Set forth in the tables below is information on the County's wage and salary employment, civilian labor force, and unemployment.

### ANNUAL AVERAGE WAGE AND SALARY EMPLOYMENT

#### County of Sacramento 2010 through 2014<sup>(2)</sup>

[To be updated]

Industry	Employment <sup>(1)</sup>				
	2010	2011	2012	2013	2014 <sup>(2)</sup>
Agriculture	2,700	2,500	2,600	2,600	
Mining & Logging	100	100	200	200	
Construction	23,500	22,600	22,800	27,000	
Manufacturing	19,700	20,400	21,300	20,800	
Transportation, Warehousing & Public Utilities	81,700	11,500	12,300	13,000	
Information	13,200	12,600	11,600	11,300	
Financial Activities	32,100	30,500	30,900	31,500	
Professional and Business Services	76,300	78,000	83,100	85,900	
Education and Health Services	68,300	70,300	71,400	88,700	
Leisure and Hospitality	48,700	49,500	50,300	53,200	
Other Services	19,900	19,700	19,500	19,500	
Government	164,100	159,900	156,300	156,200	
<b>Total</b>	<b>550,300</b>	<b>477,600</b>	<b>482,300</b>	<b>509,900</b>	

<sup>(1)</sup> Employment is reported by place of work: it does not include persons involved in labor-management disputes. Figures are rounded to the nearest hundred. Columns may not sum to totals due to rounding

<sup>(2)</sup> Most current information available.

Source: California State Department of Employment Development, Labor Market Information Division.

**CIVILIAN LABOR FORCE, EMPLOYMENT AND UNEMPLOYMENT**  
**County of Sacramento**  
**Annual Averages, 2001 through 2015**

Year	Civilian Labor Force	Employed Labor Force <sup>(1)</sup>	Unemployed Labor Force <sup>(2)</sup>	Unemployment Rate <sup>(3)</sup>
2001	624,700	596,400	28,300	4.5%
2002	645,500	609,000	36,500	5.7
2003	657,000	618,300	38,700	5.9
2004	661,600	624,400	37,200	5.6
2005	665,600	632,500	33,100	5.0
2006	670,500	638,600	31,900	4.8
2007	676,800	640,000	36,800	5.4
2008	680,500	631,700	48,800	7.2
2009	681,700	605,000	76,800	11.3
2010	684,700	597,700	87,000	12.7
2011	680,700	598,600	82,000	12.1
2012	682,900	611,400	71,400	10.5
2013	680,000	620,200	59,800	8.8
2014	679,700	630,400	49,300	7.3
2015	689,000	647,600	41,400	6.0

<sup>(1)</sup> Includes persons involved in labor-management trade disputes.

<sup>(2)</sup> Includes all persons without jobs who are actively seeking work.

<sup>(3)</sup> This rate is computed from unrounded data: it may differ from rates computed from rounded figures in this table.

*Source:* California State Department of Employment Development, Labor Market Information Division.

## Major Employers

The table below represents the largest employers in the City as set forth in the City of Sacramento Comprehensive Annual Financial Report for fiscal year ended June 30, 2015.

### LARGEST EMPLOYERS City of Sacramento

<u>Company</u>	<u>Type of Business</u>	<u>Employees</u>
State of California	Government	74,329
Sacramento County	Government	10,598
University of California, Davis Health System	Healthcare	9,706
U.S. Government	Government	9,668
Sutter Health Sacramento Sierra Region	Managed Healthcare	8,817
San Juan Unified School District	Education	7,523
Kaiser Permanente	Managed Healthcare	6,464
Dignity Health	Healthcare	6,286
Intel Corporation	Technology	6,200
Elk Grove Unified School District	Education	5,758
City of Sacramento	Government	4,262

*Source:* City of Sacramento Comprehensive Annual Financial Report for fiscal year ended June 30, 2015.

## Construction Activity

The following tables provide a summary of annual estimated building permit valuations and number of residential building permits for calendar years 2011 through 2015, for the City and for the County.

### BUILDING PERMIT ACTIVITY

#### City of Sacramento 2011 through 2015

	2011	2012	2013	2014	2015
Valuation (\$000)					
Residential	\$144,453	\$146,026	\$165,065	\$169,479	\$307,232
Non-Residential	169,148	141,264	187,775	216,051	288,312
<b>TOTAL</b>	<b>\$313,601</b>	<b>\$287,290</b>	<b>\$352,840</b>	<b>\$385,530</b>	<b>\$595,544</b>
Dwelling Units					
Single Family	65	169	251	257	435
Multiple family	234	286	31	160	813
<b>TOTAL</b>	<b>299</b>	<b>455</b>	<b>282</b>	<b>417</b>	<b>1,248</b>

Source: Construction Industry Research Board.

### BUILDING PERMIT ACTIVITY

#### County of Sacramento 2011 through 2015

	2011	2012	2013	2014	2015
Valuation (\$000)					
Residential	\$425,498	\$440,750	\$603,992	\$570,733	\$897,360
Non-Residential	402,839	366,948	424,136	524,071	651,429
<b>TOTAL</b>	<b>\$828,637</b>	<b>\$807,698</b>	<b>\$1,028,128</b>	<b>\$1,094,804</b>	<b>\$1,548,789</b>
Dwelling Units					
Single Family	727	1,290	1,764	1,547	2,358
Multiple family	606	343	145	226	1,626
<b>TOTAL</b>	<b>1,333</b>	<b>1,633</b>	<b>1,909</b>	<b>1,773</b>	<b>3,171</b>

Source: Construction Industry Research Board.



## Commercial Activity

The following tables show taxable sales within the City and the County for 2010 through 2013.

**TAXABLE SALES**  
**City of Sacramento**  
**2010 through 2013**  
**(\$000)**

	2010 <sup>(1)</sup>	2011 <sup>(1)</sup>	2012 <sup>(1)</sup>	2013 <sup>(1)</sup>
Apparel Stores	\$319,555	\$331,037	\$339,108	\$340,610
General Merchandise	484,713	500,631	504,732	513,841
Food Stores	282,078	291,616	295,149	299,456
Eating & Drinking Places	687,669	718,749	762,531	796,733
Home Furnishings & Appliances	232,782	223,797	203,543	203,675
Building Material & Farm Implements	249,593	304,603	258,469	303,311
Automotive Group	259,294	282,738	338,082	388,898
Service Stations	484,980	574,763	612,199	599,365
Other Retail Stores	455,716	475,042	487,314	506,059
<b>Total Retail Stores</b>	<b>\$3,456,380</b>	<b>\$3,702,978</b>	<b>\$3,801,126</b>	<b>\$3,951,948</b>
All Other Outlets	1,491,067	1,588,997	1,670,192	1,752,173
<b>Total All Outlets<sup>(2)</sup></b>	<b>\$4,947,448</b>	<b>\$5,291,975</b>	<b>\$5,471,319</b>	<b>\$5,704,121</b>

<sup>(1)</sup> Beginning in 2009, the California Board of Equalization summarized taxable sales and permits using the North American Industry Classification System (NAICS) codes. As a result of the coding change, industry-level data after 2008 are not comparable to that of prior years.

<sup>(2)</sup> Columns may not sum to totals due to rounding.

Source: California State Board of Equalization.

**TAXABLE SALES**  
**County of Sacramento**  
**2010 through 2013**  
**(\$000)**

	2010 <sup>(1)</sup>	2011 <sup>(1)</sup>	2012 <sup>(1)</sup>	2013 <sup>(1)</sup>
Apparel Stores	\$786,230	\$800,952	\$855,369	\$905,514
General Merchandise	1,959,729	2,016,537	2,076,421	2,124,820
Food Stores	854,810	900,349	916,005	923,645
Eating & Drinking Places	1,665,337	1,743,327	1,854,027	1,946,913
Home Furnishings & Appliances	846,734	849,995	278,066	307,647
Building Material & Farm Implements	911,945	994,959	1,024,765	1,155,301
Automotive Group	1,618,580	1,875,269	2,266,802	2,586,596
Service Stations	1,537,994	1,831,391	1,935,830	1,899,358
Other Retail Stores	1,434,328	1,490,029	563,728	581,804
<b>Total Retail Stores</b>	<b>\$11,615,687</b>	<b>\$12,502,808</b>	<b>\$13,366,459</b>	<b>\$14,171,006</b>
All Other Outlets	5,288,841	5,500,957	5,723,389	5,926,089
<b>Total All Outlets<sup>(2)</sup></b>	<b>\$16,904,528</b>	<b>\$18,003,765</b>	<b>\$19,089,848</b>	<b>\$20,097,095</b>

<sup>(1)</sup> Beginning in 2009, the California Board of Equalization summarized taxable sales and permits using the North American Industry Classification System (NAICS) codes. As a result of the coding change, industry-level data after 2008 are not comparable to that of prior years.

<sup>(2)</sup> Columns may not sum to totals due to rounding.

Source: California State Board of Equalization.

## Income

The following tables provide a summary of per capita and personal income for recent calendar years for the County, the State, and the United States.

### PER CAPITA PERSONAL INCOME 2000 through 2014

Year	Sacramento County	California	United States
2000	\$29,691	\$33,391	\$30,602
2001	31,018	34,091	31,540
2002	31,484	34,306	31,815
2003	32,685	35,381	32,692
2004	34,005	37,244	34,316
2005	35,184	39,046	35,904
2006	36,910	41,693	38,144
2007	37,938	43,182	39,821
2008	38,870	43,786	41,082
2009	38,085	41,588	39,376
2010	38,453	42,411	40,277
2011	40,098	44,852	42,453
2012	41,913	47,614	44,266
2013	42,676	48,125	44,438
2014	43,944	49,985	46,049

Source: U.S. Department of Commerce, Bureau of Economic Analysis.

### PERSONAL INCOME 2000 through 2014 (in thousands)

Year	Sacramento County	Annual Percent Change
2000	\$36,518,147	—
2001	39,276,988	7.6%
2002	40,962,722	4.3
2003	43,423,556	6.0
2004	45,869,878	5.6
2005	47,878,798	4.44
2006	50,550,671	5.6
2007	52,398,021	3.7
2008	54,201,689	3.4
2009	53,647,258	(1.0)
2010	54,673,384	1.9
2011	57,564,251	5.3
2012	60,721,694	5.5
2013	62,440,643	2.8
2014	65,126,187	4.3

Source: U.S. Department of Commerce, Bureau of Economic Analysis.

**APPENDIX C**

**FINANCIAL STATEMENTS OF THE DISTRICT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

**APPENDIX D**  
**PROPOSED FORM OF OPINION OF BOND COUNSEL**

**APPENDIX E**  
**FORM OF CONTINUING DISCLOSURE CERTIFICATE**

**APPENDIX F**

**COUNTY OF SACRAMENTO  
INVESTMENT POLICIES AND PRACTICES  
AND INVESTMENT POOL QUARTERLY REPORT**

*The following information has been furnished by the Director of Finance, County of Sacramento. It describes (i) the policies applicable to investment of District funds, including bond proceeds and tax levies, and funds of other agencies held by the Director of Finance and (ii) the composition, carrying amount, market value and other information relating to the investment pool. Further information may be obtained directly from the Director of Finance, 700 H. Street, Suite 1710, Sacramento, California 95814.*

The Board of Supervisors (the “Board”) of the County last adopted an investment policy (the “County Investment Policy”) in December 2015. State law requires the Board to approve any changes to the investment policy.

## APPENDIX G

### BOOK-ENTRY ONLY SYSTEM

*The information in this APPENDIX G has been provided by DTC for use in securities offering documents, and the District takes no responsibility for the accuracy or completeness thereof. The District cannot and does not give any assurances that DTC, DTC Participants or Indirect Participants will distribute to the beneficial owners either (a) payments of interest, principal or premium, if any, with respect to the Bonds or (b) certificates representing ownership interest in or other confirmation of ownership interest in the Bonds, or that they will so do on a timely basis or that DTC, DTC Participants or DTC Indirect Participants will act in the manner described in this Official Statement. The current "Rules" applicable to DTC are on file with the Securities and Exchange Commission and the current "Procedures" of DTC to be followed in dealing with DTC Participants are on file with DTC. As used in this appendix, "Securities" means the Bonds, "Issuer" means the District, and "Agent" means the Paying Agent. The District notes that it will issue one fully registered certificate for each maturity of the Bonds in the principal amount of such maturity, and suggests that this is what the first numbered paragraph below intends to convey.*

1. The Depository Trust Company ("**DTC**"), New York, NY, will act as securities depository for the securities (the "**Securities**"). The Securities will be issued as fully-registered securities registered in the name of Cede & Co. (DTC's partnership nominee) or such other name as may be requested by an authorized representative of DTC. One fully-registered Security certificate will be issued for each issue of the Securities, each in the aggregate principal amount of such issue, and will be deposited with DTC. If, however, the aggregate principal amount of any issue exceeds \$500 million, one certificate will be issued with respect to each \$500 million of principal amount, and an additional certificate will be issued with respect to any remaining principal amount of such issue.

2. DTC, the world's largest securities depository, is a limited-purpose trust company organized under the New York Banking Law, a "banking organization" within the meaning of the New York Banking Law, a member of the Federal Reserve System, a "clearing corporation" within the meaning of the New York Uniform Commercial Code, and a "clearing agency" registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934. DTC holds and provides asset servicing for over 3.5 million issues of U.S. and non-U.S. equity issues, corporate and municipal debt issues, and money market instruments (from over 100 countries) that DTC's participants ("**Direct Participants**") deposit with DTC. DTC also facilitates the post-trade settlement among Direct Participants of sales and other securities transactions in deposited securities, through electronic computerized book-entry transfers and pledges between Direct Participants' accounts. This eliminates the need for physical movement of securities certificates. Direct Participants include both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, clearing corporations, and certain other organizations. DTC is a wholly-owned subsidiary of The Depository Trust & Clearing Corporation ("**DTCC**"). DTCC is the holding company for DTC, National Securities Clearing Corporation and Fixed Income Clearing Corporation, all of which are registered clearing agencies. DTCC is owned by the users of its regulated subsidiaries. Access to the DTC system is also available to others such as both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, and clearing corporations that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly ("**Indirect Participants**"). DTC has a Standard & Poor's rating of AA+. The DTC Rules applicable to its Participants are on file with the Securities and Exchange Commission. More information about DTC can be found at [www.dtcc.com](http://www.dtcc.com).

3. Purchases of Securities under the DTC system must be made by or through Direct Participants, which will receive a credit for the Securities on DTC's records. The ownership interest of each actual purchaser of each Security ("**Beneficial Owner**") is in turn to be recorded on the Direct and Indirect Participants' records. Beneficial Owners will not receive written confirmation from DTC of their purchase. Beneficial Owners are, however, expected to receive written confirmations providing details of the transaction, as well as periodic statements of their holdings, from the Direct or Indirect Participant through which the Beneficial Owner entered into the transaction. Transfers of ownership interests in the Securities are to be accomplished by entries made on the books of Direct and Indirect Participants acting on behalf of Beneficial Owners. Beneficial Owners will not receive



certificates representing their ownership interests in Securities, except in the event that use of the book-entry system for the Securities is discontinued.

4. To facilitate subsequent transfers, all Securities deposited by Direct Participants with DTC are registered in the name of DTC's partnership nominee, Cede & Co., or such other name as may be requested by an authorized representative of DTC. The deposit of Securities with DTC and their registration in the name of Cede & Co. or such other DTC nominee do not effect any change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Securities; DTC's records reflect only the identity of the Direct Participants to whose accounts such Securities are credited, which may or may not be the Beneficial Owners. The Direct and Indirect Participants will remain responsible for keeping account of their holdings on behalf of their customers.

5. Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time. Beneficial Owners of Securities may wish to take certain steps to augment the transmission to them of notices of significant events with respect to the Securities, such as redemptions, tenders, defaults, and proposed amendments to the Security documents. For example, Beneficial Owners of Securities may wish to ascertain that the nominee holding the Securities for their benefit has agreed to obtain and transmit notices to Beneficial Owners. In the alternative, Beneficial Owners may wish to provide their names and addresses to the registrar and request that copies of notices be provided directly to them.

6. Redemption notices shall be sent to DTC. If less than all of the Securities within an issue are being redeemed, DTC's practice is to determine by lot the amount of the interest of each Direct Participant in such issue to be redeemed.

7. Neither DTC nor Cede & Co. (nor any other DTC nominee) will consent or vote with respect to Securities unless authorized by a Direct Participant in accordance with DTC's MMI Procedures. Under its usual procedures, DTC mails an Omnibus Proxy to Issuer as soon as possible after the record date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts Securities are credited on the record date (identified in a listing attached to the Omnibus Proxy).

8. Redemption proceeds, distributions, and dividend payments on the Securities will be made to Cede & Co., or such other nominee as may be requested by an authorized representative of DTC. DTC's practice is to credit Direct Participants' accounts upon DTC's receipt of funds and corresponding detail information from Issuer or Agent, on payable date in accordance with their respective holdings shown on DTC's records. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in "street name," and will be the responsibility of such Participant and not of DTC, Agent, or Issuer, subject to any statutory or regulatory requirements as may be in effect from time to time. Payment of redemption proceeds, distributions, and dividend payments to Cede & Co. (or such other nominee as may be requested by an authorized representative of DTC) is the responsibility of Issuer or Agent, disbursement of such payments to Direct Participants will be the responsibility of DTC, and disbursement of such payments to the Beneficial Owners will be the responsibility of Direct and Indirect Participants.

9. DTC may discontinue providing its services as depository with respect to the Securities at any time by giving reasonable notice to Issuer or Agent. Under such circumstances, in the event that a successor depository is not obtained, Security certificates are required to be printed and delivered.

10. Issuer may decide to discontinue use of the system of book-entry-only transfers through DTC (or a successor securities depository). In that event, Security certificates will be printed and delivered to DTC.

11. The information in this section concerning DTC and DTC's book-entry system has been obtained from sources that Issuer believes to be reliable, but Issuer takes no responsibility for the accuracy thereof.

PAYING AGENT AGREEMENT

between the

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT,  
County of Sacramento California

and

COUNTY OF SACRAMENTO, CALIFORNIA,  
as Paying Agent

Dated as of [June] 1, 2016

Relating to the

[\$[PAR AMOUNT]]  
SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
GENERAL OBLIGATION BONDS, ELECTION OF 2012 (MEASURE Q),  
2016 SERIES D

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## PAYING AGENT AGREEMENT

This PAYING AGENT AGREEMENT, made and entered into as of [June] 1, 2016, by and between the SACRAMENTO CITY UNIFIED SCHOOL DISTRICT, a school district duly formed and existing under and virtue of the Constitution and Laws of the State of California (the "District"), and the COUNTY OF SACRAMENTO, CALIFORNIA, as paying agent (the "Paying Agent"),

### W I T N E S S E T H:

WHEREAS, an election was duly called and regularly held in the District on November 6, 2012, pursuant to Section 15100 and following of the Education Code of the State of California, at which a bond proposition summarized as follows was submitted to the electors of the District (Measure Q):

*"To better prepare students for college and careers by upgrading classrooms, science labs, computer systems and technology; renovating heating and ventilation systems; reducing costs through energy efficiency; improving student safety and security systems; repairing roofs, floors, walkways, bathrooms, electrical, plumbing and sewer systems; shall Sacramento City Unified School District issue \$346 million in bonds with independent citizen oversight, no money for administrator salaries, and mandatory annual audits to guarantee funds are spent properly to benefit local children?"*

and

WHEREAS, passage of said proposition required a 55% affirmative vote of the votes cast therein, and at least 55% of the votes cast on said proposition were in favor of issuing said bonds; and

WHEREAS, \$30,000,000 aggregate principal amount of said bonds, designated "Sacramento City Unified School District General Obligation Bonds (Measures Q and R) (Election of 2012), 2013 Series A (Tax-Exempt)" have heretofore been issued and sold, of which \$18,000,000 was allocated to the Measure Q authorization; and

WHEREAS, \$40,000,000 aggregate principal amount of said bonds, designated "Sacramento City Unified School District General Obligation Bonds (Measures Q and R) (Election of 2012), 2013 Series B (Qualified School Construction Bonds) (Taxable)" have heretofore been issued and sold, of which \$24,000,000 was allocated to the Measure Q authorization; and

WHEREAS, \$66,260,000 aggregate principal amount of said bonds, designated "Sacramento City Unified School District General Obligation Bonds (Measure Q) (Election of 2012), 2015 Series C-1 (Tax-Exempt)" have heretofore been issued and sold; and

WHEREAS, \$23,740,000 aggregate principal amount of said bonds, designated “Sacramento City Unified School District General Obligation Bonds (Measure Q) (Election of 2012), 2015 Series C-2 (Taxable)” have heretofore been issued and sold; and

WHEREAS, the Superintendent of Schools of the County has jurisdiction over the District; and

WHEREAS, by its resolution duly adopted on May 5, 2016, the Board of Education of the District has authorized the issuance of a portion of said bonds in one or more series in an aggregate principal amount not exceeding \$14,000,000, pursuant to Article 4.5 of Chapter 3, of Part 1 of Division 2 of Title 5 of the Government Code of the State (the “Government Code”), and other applicable provisions of law, including applicable provisions of the Education Code of the State (the “Education Code”); and

WHEREAS, a school district is authorized by Sections 53506 and following of the Government Code to issue and sell its bonds by a negotiated (or private) sale to an underwriter; Section 53508.7 of the Government Code limits a private sale to bonds sold pursuant to Sections 15140 or 15146 of the Education Code of the State (the “Education Code”); Section 15140(b) of the Education Code requires that for a school district to issue its own bonds without the county’s participation, the board of supervisors of the county must first approve the procedures; and the Board of Supervisors of the County, by its resolution adopted on May 10, 2016, has expressly authorized the District to proceed with a negotiated sale of its bonds under Section 53508.7 of the Government Code and Section 15140(b) of the Education Code; and

WHEREAS, the District has not received a qualified or negative certification on its most recent interim report; and

WHEREAS, the District has found and determined, and by execution hereof so represents, that all acts, conditions and things required by law to exist, to have happened and to have been performed precedent to and in connection with the execution and entering into of this Paying Agent Agreement do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the parties hereto are now duly authorized to execute and enter into this Paying Agent Agreement; and

NOW, THEREFORE, in order to provide for the payment of the Bonds and the performance and observance by the District of all the covenants, agreements and conditions herein and in the Bonds contained; to secure the acknowledgement and consent of Director of Finance of the County to the payment arrangements provided for herein; and in consideration of the mutual covenants and agreements contained herein, and for other valuable consideration to both parties, the District and the Paying Agent hereby agree as follows:

## ARTICLE I

### DEFINITIONS

Section 1.01. Definitions. Unless the context otherwise requires, the terms defined in this Section 1.01 shall, for all purposes hereof and of any amendment hereof or

supplement hereto and of the Bonds and of any certificate, opinion, request or other document mentioned herein or therein, have the meanings defined herein, the following definitions to be equally applicable to both the singular and plural forms of any of the terms defined herein:

(a) General Definitions.

“Board of Education” shall mean the Board of Education of the District.

“Bondowner” or “Owner” shall mean the person in whose name any Bond shall be registered.

“Bonds” shall mean all of the Sacramento City Unified School District General Obligation Bonds, Election of 2012 (Measure Q), 2016 Series D issued hereunder.

“Business Day” shall mean any day of the week other than a Saturday or a Sunday on which the Paying Agent is not required or authorized to remain closed, and on which the New York Stock Exchange is open for business.

“Chief Business Officer” shall mean the Chief Business Officer of the District.

“Code” shall mean the Internal Revenue Code of 1986, as the same shall be hereafter amended, and any regulations heretofore issued or which shall be hereafter issued by the United States Department of the Treasury thereunder.

“Continuing Disclosure Certificate” shall mean that certain Continuing Disclosure Certificate executed and delivered by the District, dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

“County” shall mean the County of Sacramento, State of California.

“Current Interest Bond” shall mean any Bond issued under Section 2.02 hereof, the interest on which is payable on each Interest Payment Date to maturity or redemption prior to maturity.

“Director of Finance” shall mean the Director of Finance of the County. The “Office of the Director of Finance” shall mean the Office of the Director of Finance of the County, in Sacramento, California.

“District” shall mean the Sacramento City Unified School District, located in the County.

“Interest and Sinking Fund” shall mean the Interest and Sinking Fund of the District administered by the Director of Finance, established pursuant to State law.

“Interest Payment Date” shall mean February 1 and August 1 of each year. The first Interest Payment Date shall be February 1, 2017.

“Law” shall mean Chapters 1 and 1.5 of Part 10 of Division 1 of Title 1 of the Education Code of the State, and other applicable provisions of law.

“Opinion of Counsel” shall mean a written opinion of counsel of recognized national standing in the field of law relating to municipal bonds, appointed and paid by the District.

“Owner.” See “Bondowner” defined herein.

“Paying Agent” shall mean the Director of Finance of the County of Sacramento, as initial paying agent, registrar, and transfer agent with respect to the Bonds, its successors and assigns and any other corporation or association which may at any time be substituted in its place as provided in Section 6.02 hereof.

“Paying Agent Agreement” shall mean this agreement, by and between the District and the Paying Agent.

“Record Date” shall mean the 15th day of the month preceding any Interest Payment Date. The first Record Date shall be January 15, 2017.

“State” shall mean the State of California.

“Tax Certificate” shall mean the Tax Certificate concerning certain matters pertaining to the use of proceeds of the Bonds, executed and delivered by the District on the date of issuance of the Bonds, including all exhibits attached thereto, as such certificate may from time to time be modified or supplemented in accordance with the terms thereof.

“Written Order of the District” or “Written Request of the District” shall mean an instrument in writing, signed by the Superintendent of the District, the Chief Business Officer/Associate Superintendent, Business Services of the District, or by any other officer of the District authorized in writing for the purpose by either of said officers or by the Board of Education of the District.

## ARTICLE II

### THE BONDS

Section 2.01. Authorization and Designation. The Bonds are issued for, and the proceeds of sale thereof shall be used exclusively for, the purposes approved by the voters of the District on November 6, 2012, in the bond measure known locally as “Measure Q,” as authorized by Resolution No. 2715, adopted by the Board of Education of the District on July 19, 2012. The Bonds shall be issued in fully registered form, without coupons.

Section 2.02. Current Interest Bonds; Terms. (a) The Bonds are issued under this Paying Agent Agreement as Current Interest Bonds, upon terms further described in this section. The Bonds issued under this section shall be named the “Sacramento City Unified School District General Obligation Bonds Election of 2012 (Measure Q), 2016 Series D” for the purposes described in Section 2.01.



(a) Date of Bonds. The Bonds shall be dated as of the date of issuance thereof, \_\_\_\_\_, 2016.

(b) Denominations. The Bonds shall be issued in the denomination of \$5,000 principal amount or any integral multiple thereof. No Bond shall mature on more than one maturity date.

(c) Payment of Principal. (i) The Bonds shall mature on the dates in each of the years and principal amounts and bear interest at the annual rates of interest shown below:

<u>Maturity (August 1)</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
	\$	%

\*

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\* Term Bond

The principal and any redemption premium of the Bonds shall be payable in lawful money of the United States of America to the Owner thereof, upon the surrender thereof at the office of the Paying Agent or at such other location as the Paying Agent shall designate, on or after the maturity date thereof or upon redemption prior to maturity as provided in Section 4.01 hereof.

(d) Payment of Interest. The Bonds shall bear interest at the respective rates shown in the table in subdivision (c) above, payable on February 1 and August 1 of each year, commencing February 1, 2017, until payment of the principal amount thereof. Each Bond authenticated and registered on any date prior to the close of business on the first Record Date shall bear interest from the date of said Bond. Each Bond authenticated during the period between any Record Date and the close of business on its corresponding Interest Payment Date shall bear interest from such Interest Payment Date. Any other Bond shall bear interest from the Interest Payment Date immediately preceding the date of its authentication. If, at the time of

authentication of any Bond, interest is in default on outstanding Bonds, such Bond shall bear interest from the Interest Payment Date to which interest has previously been paid or made available for payment on the outstanding Bonds. Interest on the Bonds shall be calculated on the basis of a 360-day year consisting of twelve 30-day months.

The interest on the Bonds shall be payable in lawful money to the person whose name appears on the bond registration books of the Paying Agent as the Owner thereof as of the close of business on the applicable Record Date for each Interest Payment Date, whether or not such day is a Business Day. Payment of the interest on any Bond shall be made by check or draft mailed by first class mail on each Interest Payment Date (or on the following Business Day, if the Interest Payment Date does not fall on a Business Day) to such Owner at such Owner's address as it appears on such registration books or at such address as the Owner may have filed with the Paying Agent for that purpose; or upon written request of the Owner of Current Interest Bonds aggregating not less than \$1,000,000 in principal amount, given no later than the Record Date immediately preceding the applicable Interest Payment Date, by wire transfer in immediately available funds to an account maintained in the United States at such wire address as such Owner shall specify in its written notice. So long as Cede & Co. or its registered assigns shall be the registered owner of any of the Bonds, payment shall be made thereto by wire transfer as provided in Section 2.05(d) hereof.

**Section 2.03. Form and Registration of Bonds.** (a) The Bonds, the Paying Agent's certificate of authentication and registration, and the form of assignment to appear thereon shall be in substantially the forms, respectively, attached hereto as Exhibit A, with necessary or appropriate variations, omissions and insertions as permitted or required by this Paying Agent Agreement (provided that if a portion of the text of any Bond is printed on the reverse of the bond, the following legend shall be printed on the bond: "THE PROVISIONS OF THIS BOND ARE CONTINUED ON THE REVERSE HEREOF AND SUCH CONTINUED PROVISIONS SHALL FOR ALL PURPOSES HAVE THE SAME EFFECT AS THOUGH FULLY SET FORTH AT THIS PLACE.").

(b) The Bonds when issued shall be registered in the name of "Cede & Co.," as nominee of The Depository Trust Company, New York, New York, and shall be initially issued as one bond for each of the maturities of the Bonds, in the principal amounts set forth in the table in Section 2.02. The Depository Trust Company is hereby appointed depository for the Bonds and registered ownership of the Bonds may not thereafter be transferred except as provided in Sections 2.05 and 2.06 hereof.

**Section 2.04. Execution and Authentication of Bonds.** The Bonds shall be signed by the manual or facsimile signatures of the President of the Board of Education and countersigned by the manual or facsimile signature of the Clerk or Secretary of the Board of Education. Each Bond shall be authenticated by a manual signature of a duly authorized officer of the Paying Agent. Only such of the Bonds as shall bear thereon a certificate of authentication and registration in the form set forth in Exhibit A, executed by the Paying Agent, shall be valid or obligatory for any purpose or entitled to the benefits of this Paying Agent Agreement, and such certificate of the Paying Agent shall be conclusive evidence that the Bonds so authenticated have been duly authenticated and delivered hereunder and are entitled to the benefits of this Paying Agent Agreement.

Section 2.05. Book-Entry System. (a) The Bonds shall be initially issued and registered as provided in Section 2.03(b) hereof. Registered ownership of the Bonds, or any portion thereof, may not thereafter be transferred except:

(i) To any successor of Cede & Co., as nominee of The Depository Trust Company, or its nominee, or to any substitute depository designated pursuant to clause (ii) of this Section (a “substitute depository”); provided, that any successor of Cede & Co., as nominee of The Depository Trust Company or substitute depository, shall be qualified under any applicable laws to provide the services proposed to be provided by it;

(ii) To any substitute depository not objected to by the Director of Finance, upon (1) the resignation of The Depository Trust Company or its successor (or any substitute depository or its successor) from its functions as depository, or (2) a determination by the Director of Finance to substitute another depository for The Depository Trust Company (or its successor) because The Depository Trust Company or its successor (or any substitute depository or its successor) is no longer able to carry out its functions as depository; provided, that any such substitute depository shall be qualified under any applicable laws to provide the services proposed to be provided by it; or

(iii) To any person as provided below, upon (1) the resignation of The Depository Trust Company or its successor (or substitute depository or its successor) from its functions as depository, or (2) a determination by the Director of Finance to remove The Depository Trust Company or its successor (or any substitute depository or its successor) from its functions as depository.

(b) In the case of any transfer pursuant to clause (i) or clause (ii) of subsection (a) hereof, upon receipt of the outstanding Bonds by the Paying Agent, together with a Written Request of the District, a new Bond for each maturity shall be executed and delivered pursuant to the procedures described in Section 2.06 hereof in the aggregate principal amount of the Bonds then outstanding, registered in the name of such successor or such substitute depository, or their nominees, as the case may be, all as specified in such Written Request of the District. In the case of any transfer pursuant to clause (iii) of subsection (a) hereof, upon receipt of the outstanding Bonds by the Paying Agent together with a Written Request of the District, new Bonds shall be executed and delivered in such denominations numbered in the manner determined by the Paying Agent and registered in the names of such persons as are requested in such Written Request of the District, subject to the limitations of Section 2.02 and the receipt of such a Written Request of the District, and thereafter, the Bonds shall be transferred pursuant to the provisions set forth in Section 2.06 of this Paying Agent Agreement; provided, that the Paying Agent shall not be required to deliver such new Bonds within a period of fewer than 60 days.

(c) The Director of Finance, the District and the Paying Agent shall be entitled to treat the person in whose name any Bond is registered as the Owner thereof, notwithstanding any notice to the contrary received by the Director of Finance, the District or the Paying Agent, and the Director of Finance, the District and the Paying Agent shall have no responsibility for transmitting payments to, communicating with, notifying, or otherwise dealing

with any beneficial owners of the Bonds. Neither the Director of Finance, the District nor the Paying Agent shall have any responsibility or obligation, legal or otherwise, to the beneficial owners or to any other party including The Depository Trust Company or its successor (or substitute depository or its successor), except as the owner of any Bonds.

(d) So long as the outstanding Bonds are registered in the name of Cede & Co. or its registered assigns, the Director of Finance, the District and the Paying Agent shall cooperate with Cede & Co., as sole Owner, or its registered assigns, in effecting payment of the principal of and interest on the Bonds by arranging for payment in such manner that funds for such payments are properly identified and are made immediately available (e.g., by wire transfer) on the date they are due.

Section 2.06. Transfer of Bonds upon Termination of Book-Entry System. In the event that at any time the Bonds shall no longer be registered in the name of Cede & Co. as a result of the operation of Section 2.05 hereof, then the procedures contained in this Section 2.06 shall apply.

Any Bond may, in accordance with its terms, be transferred upon the books required to be kept pursuant to the provisions of Section 2.08 hereof by the person in whose name it is registered, in person or by the duly authorized attorney of such person, upon surrender of such Bond to the Paying Agent for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Paying Agent.

Whenever any Bond or Bonds shall be surrendered for transfer, the designated District officials shall execute (as provided in Section 2.04 hereof) and the Paying Agent shall authenticate and deliver a new Bond or Bonds of the same maturity, for a like aggregate principal amount and bearing the same rate or rates of interest. The Paying Agent shall require the payment by the Bondowner requesting any such transfer of any tax or other governmental charge required to be paid with respect to such transfer.

No transfer of Bonds shall be required to be made by the Paying Agent during the period from the close of business on the Record Date next preceding any Interest Payment Date or redemption date to and including such Interest Payment Date or redemption date.

Section 2.07. Exchange of Bonds. Bonds may be exchanged at the office of the Paying Agent in Sacramento, California, or such other place as the Paying Agent shall designate, for a like aggregate principal amount of Bonds of other authorized denominations of the same maturity and interest rate. The Paying Agent shall require the payment by the Bondowner requesting such exchange of any tax or other governmental charge required to be paid with respect to such exchange. No exchange of Bonds shall be required to be made by the Paying Agent during the period from the close of business on the Record Date next preceding any Interest Payment Date or redemption date to and including such Interest Payment Date or redemption date.

Section 2.08. Bond Register. (a) The Paying Agent will keep or cause to be kept, sufficient books for the registration and transfer of the Bonds, which shall at all times be open to inspection by the Director of Finance and the District, and, upon presentation for such

purpose, the Paying Agent shall, under such reasonable regulations as it may prescribe, register or transfer or cause to be registered or transferred, on said books, Bonds as hereinbefore provided.

(b) The Paying Agent shall assign each Bond authenticated and registered by it a distinctive letter or number, or letter and number.

### ARTICLE III

#### ISSUANCE OF THE BONDS

Section 3.01. Delivery of Bonds. The Paying Agent is hereby authorized to authenticate and deliver the Bonds to or upon the Written Request of the District.

Section 3.02. Application of Proceeds of Sale of Bonds. Upon the delivery of the Bonds to the initial purchaser thereof, and the payment by the initial purchaser of the purchase price of the Bonds by wire transfer of \$[\_\_\_\_\_] to the Paying Agent on behalf of the District, the Director of Finance shall deposit such sum received for the balance of the purchase price as follows: (i) \$[\_\_\_\_\_] in the building fund of the District within the County Treasury, and (ii) \$[\_\_\_\_\_] in the Interest and Sinking Fund of the District. The Costs of Issuance Custodian shall deposit and administer the sum received for costs of issuance pursuant to a Costs of Issuance Custodian Agreement.

The District shall cause the Director of Finance to create and maintain any accounts or subaccounts for deposit of the proceeds of the Bonds as the District shall determine is necessary in order to separately monitor the investment and expenditure of such funds in order to comply with the laws applicable to each, and as may be necessary to make any needed calculations of arbitrage and rebate thereon.

The County makes no assurance regarding the application of the proceeds of the Bonds by the District.

Section 3.03. Investment of Funds. (a) All funds held by the Director of Finance with respect to the Bonds hereunder or under the Law shall be invested at the Director of Finance's discretion pursuant to law and the investment policy of the County.

(b) At the written direction of the District, all or any portion of the building fund of the District may also be invested on behalf of the District in the Local Agency Investment Fund in the treasury of the State.

### ARTICLE IV

#### REDEMPTION OF THE BONDS

Section 4.01. Terms of Redemption. (a) Optional Redemption. The Bonds maturing on or before August 1, 2026, are not subject to redemption prior to their respective stated maturity dates. The Bonds maturing on and after August 1, 2027, are subject to

redemption prior to their respective stated maturity dates, at the option of the District, from any source of available funds, as a whole or in part on any date on or after August 1, 2026, at a redemption price equal to the principal amount called for redemption plus accrued interest thereon to the date fixed for redemption, without premium.

(b) [Mandatory Sinking Fund Redemption]. The \$[\_\_\_\_\_] Term Bond maturing on [\_\_\_\_\_, 20\_\_], is also subject to mandatory sinking fund redemption on each Mandatory Sinking Fund Redemption Date and in the respective principal amounts as set forth in the following schedule, at a redemption price equal to 100% of the principal amount thereof to be redeemed (without premium), together with interest accrued thereon to the date fixed for redemption:

Mandatory Sinking Fund Redemption Date (August 1)	Principal Amount to be Redeemed
†	\$
† Maturity	

The principal amount to be redeemed in each year shown in the table above will be reduced proportionately, in integral multiples of \$5,000, by the amount of such Term Bond optionally redeemed prior to the mandatory sinking fund redemption date.]

(c) Selection of Bonds for Redemption. If less than all of the Bonds are called for redemption, such bonds shall be redeemed as directed by the District, and if not so directed, in inverse order of maturities, and if less than all of the Bonds of any given maturity are called for redemption, the portions of such bonds of a given maturity to be redeemed shall be redeemed as directed by the District, and if not so directed, shall be determined by lot. For purposes of such selection, each Bond shall be deemed to consist of individual Bonds of denominations of \$5,000 principal amount each, which may be separately redeemed.

Section 4.02. Notice of Redemption. (a) Notice of redemption of the Bonds will be mailed postage prepaid not less than 20 nor more than 60 days prior to the redemption date (i) by first class mail to the respective Owners of Bonds at the addresses appearing on the bond registration books of the Paying Agent, and (ii) as may be further required in accordance with the Continuing Disclosure Certificate.

Each notice of redemption shall contain all of the following information: (i) the date of such notice; (ii) the name of the affected Bonds and the date of issue of the Bonds; (iii) the redemption date; (iv) the redemption price, if available; (v) the dates of maturity of the Bonds to be redeemed; (vi) if less than all of the Bonds are to be redeemed, the distinctive numbers of the Bonds of each maturity to be redeemed; (vii) in the case of Bonds redeemed in part only, the

respective maturities or portions of the principal amount of the Bonds of each maturity to be redeemed; (viii) the CUSIP number, if any, of each maturity of Bonds to be redeemed; (ix) a statement that such Bonds must be surrendered by the Owners at the office of the Paying Agent in Sacramento, California, or at such other place or places designated by the Paying Agent; and (x) notice that further interest on such Bonds will not accrue after the designed redemption date.

The actual receipt by any Owner of any Bond of notice of such redemption will not be a condition precedent to redemption, and failure to receive such notice, or any defect in the notice given, will not affect the validity of the proceedings for the redemption of such Bonds.

When notice of redemption has been given, substantially as described above, and when the amount necessary for the payment of the redemption price, if any, is set aside for such purpose, the Bonds designated for redemption will become due and payable on the date fixed for redemption thereof, and upon presentation and surrender of said Bonds at the place specified in the notice of redemption, such Bonds will be redeemed and paid at the redemption price thereof out of the money provided therefor.

(b) Rescission of Notice of Redemption. The District may rescind any redemption and notice thereof for any reason on any date prior to the date fixed for redemption by causing written notice of the rescission to be given to the owners of the Bonds so called for redemption. Notice of rescission of redemption will be given in the same manner in which notice of redemption was originally given. The actual receipt by the owner of any Bond of notice of such rescission will not be a condition precedent to rescission, and failure to receive such notice or any defect in such notice will not affect the validity of the rescission.

(c) Conditional Notice. Any notice of optional redemption delivered hereunder may be conditioned on any fact or circumstance stated therein, and if such condition shall not have been satisfied on or prior to the redemption date stated in such notice, said notice shall be of no force and effect on and as of the stated redemption date, the redemption shall be cancelled, and the District shall not be required to redeem the Bonds that were the subject of the notice. The Paying Agent shall give notice of such cancellation and the reason therefor in the same manner in which notice of redemption was originally given. The actual receipt by the owner of any Bond of notice of such cancellation shall not be a condition precedent to cancellation, and failure to receive such notice or any defect in such notice shall not affect the validity of the cancellation.

Section 4.03. Defeasance of Bonds. The District may pay and discharge any or all of the Bonds by depositing in trust with the Paying Agent or an escrow agent at or before maturity, money or non-callable direct obligations of the United States of America or other non-callable obligations the payment of the principal of and interest on which is guaranteed by a pledge of the full faith and credit of the United States of America, in an amount which will, together with the interest to accrue thereon and available moneys then on deposit in the Interest and Sinking Fund, be fully sufficient in the opinion of a certified public accountant licensed to practice in the State to pay and discharge the indebtedness on such Bonds (including all principal, interest and redemption premiums) at or before their respective maturity dates.

If at any time the District pays or causes to be paid or there is otherwise paid to the owners of any or all outstanding Bonds all of the principal, interest and premium, if any, represented by such Bonds when due, or as described above, or as otherwise provided by law, then such Owners shall cease to be entitled to the obligation of the County to levy and collect taxes to pay the Bonds as described in Section 5.01 hereof, and such obligation and all agreements and covenants of the District to such Owners hereunder shall thereupon be satisfied and discharged and shall terminate, except only that the District will remain liable for payment of all principal, interest and premium, if any, represented by such Bonds, but only out of moneys on deposit in the Interest and Sinking Fund or otherwise held in trust for such payment, provided, that the unclaimed moneys provisions described in Section 6.07 hereof will apply in all events.

## ARTICLE V

### OTHER COVENANTS

Section 5.01. Payment of Principal and Interest. On or prior to the date any payment is due in respect of the Bonds, the Director of Finance will deposit with the Paying Agent moneys sufficient to pay the principal and the interest (and premium, if any) to become due in respect of all Bonds outstanding on such Interest Payment Date, but only as required by the Law. When and as paid in full and following surrender thereof to the Paying Agent, all Bonds shall be cancelled by the Paying Agent, and thereafter they shall be destroyed. Moneys for the payment of principal, redemption premium, if any, and interest with respect to the Bonds shall be raised by taxation upon all taxable property in the District and the County shall provide for the levy and collection of such taxes in the manner provided by the Law.

Section 5.02. Further Assurances. The District and the County will promptly execute and deliver or cause to be executed and delivered all such other and further instruments, documents or assurances, and promptly do or cause to be done all such other and further things, as may be necessary or reasonably required in order to further and more fully vest in the Bondowners all rights, interest, powers, benefits, privileges and advantages conferred or intended to be conferred upon them by this Paying Agent Agreement.

Section 5.03. Tax Covenants. (a) The District shall not take any action or inaction, or fail to take any action, or permit any action to be taken on its behalf or cause or permit any circumstances within its control to arise or continue, if such action or inaction would adversely affect the exclusion from gross income of the interest payable on Bonds under Section 103 of the Code. Without limiting the generality of the foregoing, the District shall comply with the instructions and requirements of each Tax Certificate. This covenant shall survive payment in full of the Bonds.

(b) In the event that at any time the District is of the opinion that for purposes of this Section it is necessary or helpful to restrict or limit the yield on the investment of any moneys held by the Director of Finance with respect to the Bonds, or by the Paying Agent under this Paying Agent Agreement, the District shall so instruct the Director of Finance or the Paying Agent, as appropriate, in writing, and the Director of Finance and the Paying Agent shall take such action as may be necessary in accordance with such instructions.



(c) Notwithstanding any provisions of this Section, if the District shall provide to the Director of Finance or the Paying Agent an opinion of Bond Counsel that any specified action required under this Section is no longer required or that some further or different action is required in order to maintain the exclusion from federal income tax of interest on Bonds under Section 103 of the Code, the Director of Finance and the Paying Agent may conclusively rely on such opinion in complying with the requirements of this Section, and the covenants hereunder shall be deemed to be modified to that extent.

Section 5.04. Continuing Disclosure. The District hereby covenants and agrees that it shall comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this Paying Agent Agreement, failure of the District to comply with the Continuing Disclosure Certificate shall not be considered an event of default hereunder; provided that any Owner or Beneficial Owner (as defined below) may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this Section. For purposes of this Section, “Beneficial Owner” shall mean any person which has or shares the power, directly or indirectly, to make investment decisions concerning ownership of any Bonds (including persons holding Bonds through nominees, depositories or other intermediaries).

Section 5.05. Validity of Bonds. The recital contained in the Bonds that the same are regularly issued pursuant to the Law and that the total amount of indebtedness of the District, including the amount of the Bonds, is within the limit provided by law, shall be conclusive evidence of their validity and of compliance with the provisions of the Law in their issuance.

## ARTICLE VI

### THE PAYING AGENT

Section 6.01. Duties and Liabilities of Paying Agent. (a) The Paying Agent shall be the paying agent, registrar and transfer agent for the Bonds and shall perform such functions in accordance with the provisions hereof. The Paying Agent shall perform such duties and only such duties as are expressly and specifically set forth in this Paying Agent Agreement.

(b) The District may, by an instrument in writing, remove the Paying Agent initially a party hereto and any successor thereto, and shall remove the Paying Agent initially a party hereto and any successor thereto if at any time (i) requested to do so by an instrument or concurrent instruments in writing signed by the Owners of a majority of the aggregate Principal Amount of the Bonds at the time Outstanding (or their attorneys duly authorized in writing), or (ii) the Paying Agent shall cease to be eligible in accordance with subsection (e) of this Section, or shall become incapable of acting, or shall be adjudged a bankrupt or insolvent, or a receiver of the Paying Agent or its property shall be appointed, or any public officer shall take control or charge of the Paying Agent or of its property or affairs for the purpose of rehabilitation, conservation or liquidation, in each case by giving written notice of such removal to the Paying Agent and thereupon shall appoint a successor Paying Agent by an instrument in writing.

(c) The Paying Agent may at any time resign by giving written notice of such resignation by first class mail, postage prepaid, to the District, and to the Owners at the respective addresses shown on the Registration Books. Upon receiving such notice of resignation, the District shall promptly appoint a successor Paying Agent by an instrument in writing.

(d) Any removal or resignation of the Paying Agent and appointment of a successor Paying Agent shall become effective upon acceptance of appointment by the successor Paying Agent; provided, however, that under any circumstances the successor Paying Agent shall be qualified as provided in subsection (e) of this Section. If no qualified successor Paying Agent shall have been appointed and have accepted appointment within 45 days following giving notice of removal or notice of resignation as aforesaid, the resigning Paying Agent or any Owner (on behalf of such Owner and all other Owners) may petition any court of competent jurisdiction for the appointment of a successor Paying Agent, and such court may thereupon, after such notice, if any, as it may deem proper, appoint such successor Paying Agent. Any successor Paying Agent appointed under this Paying Agent Agreement shall signify its acceptance of such appointment by executing and delivering to the District and to its predecessor Paying Agent a written acceptance thereof, and thereupon such successor Paying Agent, without any further act, deed or conveyance, shall become vested with all the moneys, estates, properties, rights, powers, trusts, duties and obligations of such predecessor Paying Agent, with like effect as if originally named Paying Agent herein; but, nevertheless at the written request of the District or the successor Paying Agent, such predecessor Paying Agent shall execute and deliver any and all instruments of conveyance or further assurance and do such other things as may reasonably be required for more fully and certainly vesting in and confirming to such successor Paying Agent all the right, title and interest of such predecessor Paying Agent in and to any property held by it under this Paying Agent Agreement and shall pay over, transfer, assign and deliver to the successor Paying Agent any money or other property subject to the conditions herein set forth. Upon acceptance of appointment by a successor Paying Agent as provided in this subsection, the District shall mail or cause the successor Paying Agent to mail, by first class mail postage prepaid, a notice of the succession of such Paying Agent hereunder to the Owners at the addresses shown on the Registration Books. If the District fails to mail such notice within 15 days after acceptance of appointment by the successor Paying Agent, the successor Paying Agent shall cause such notice to be mailed at the expense of the District.

(e) The Paying Agent, if not the Director of Finance, shall be a bank, national banking association or trust company having trust powers incorporated or organized under the laws of the United States of America or any state thereof, having (or if such bank, national banking association or trust company is a member of a bank holding company system, its parent bank holding company shall have) a combined capital and surplus of at least \$75,000,000, in good standing and subject to supervision or examination by federal or state agency. If such bank, national banking association or trust company publishes a report of condition at least annually, pursuant to law or to the requirements of any supervising or examining agency above referred to, then for the purpose of this subsection the combined capital and surplus of such bank, national banking association or trust company shall be deemed to be its combined capital and surplus as set forth in its most recent report of condition so published.

In case at any time the Paying Agent shall cease to be eligible in accordance with the provisions of this subsection (e), the Paying Agent shall resign immediately in the manner and with the effect specified in this Section.

Section 6.02. Merger or Consolidation. Any bank, national banking association or trust company into which a successor Paying Agent may be merged or converted or with which it may be consolidated or any bank, national banking association or trust company resulting from any merger, conversion or consolidation to which it shall be a party or any bank, national banking association or trust company to which the Paying Agent may sell or transfer all or substantially all of its corporate trust business, provided such bank, national banking association or trust company shall be eligible under Section 6.01(e) shall be the successor to such Paying Agent, without the execution or filing of any instrument or any further act, deed or conveyance on the part of any of the parties hereto, anything herein to the contrary notwithstanding.

Section 6.03. Liability of Paying Agent. (a) The recitals of facts herein and in the Bonds contained shall be taken as statements of the District, and the Paying Agent shall not assume responsibility for the correctness of the same, or make any representations as to the validity or sufficiency of this Paying Agent Agreement or of the Bonds or shall incur any responsibility in respect thereof, other than as expressly stated herein in connection with the respective duties or obligations herein or in the Bonds assigned to or imposed upon it. The Paying Agent shall, however, be responsible for its representations contained in its certificate of authentication on the Bonds. The Paying Agent makes no representations as to the validity or sufficiency of this Paying Agent Agreement or of any Bonds, or in respect of the security afforded by this Paying Agent Agreement and the Paying Agent shall incur no responsibility in respect thereof. The Paying Agent shall be under no responsibility or duty with respect to (i) the issuance of the Bonds for value, (ii) the application of the proceeds thereof except to the extent that such proceeds are received by it in its capacity as Paying Agent, or (iii) the application of any moneys paid to the District or others in accordance with this Paying Agent Agreement except as the application of any moneys paid to it in its capacity as Paying Agent. The Paying Agent shall not be liable in connection with the performance of its duties hereunder, except for its own negligence or willful misconduct. The Paying Agent shall not be liable for any action taken or omitted by it in good faith and believed by it to be authorized or within the discretion or rights or powers conferred upon it by this Paying Agent Agreement. The Paying Agent and its officers and employees may become the Owner of Bonds with the same rights it would have if it were not Paying Agent, and, to the extent permitted by law, may act as depository for and permit any of its officers or directors to act as a member of, or in any other capacity with respect to, any committee formed to protect the rights of Bond Owners, whether or not such committee shall represent the Owners of a majority in aggregate Principal Amount of the Bonds then Outstanding.

(b) The Paying Agent shall not be liable for any error of judgment made in good faith by a responsible officer, unless it shall be proved that the Paying Agent was negligent in ascertaining the pertinent facts.

(c) No provision of this Paying Agent Agreement shall require the Paying Agent to risk or expend its own funds in the performance of its rights and duties hereunder.

(d) The immunities and protections extended to the Paying Agent also extend to its directors, officers, employees and agents.

(e) The Paying Agent may execute any of its powers or duties hereunder through attorneys, agents or receivers and shall not be answerable for the actions of such attorneys, agents or receivers if selected by it with due care.

Section 6.04. Right to Rely on Documents. The Paying Agent shall be protected in acting upon any notice, resolution, request, consent, order, certificate, report, opinion, bonds or other paper or document believed by it to be genuine and to have been signed or presented by the proper party or parties. The Paying Agent may consult with counsel, who may be counsel to the District, with regard to legal questions, and the opinion of such counsel shall be full and complete authorization and protection in respect of any action taken or suffered by it hereunder in good faith and in accordance therewith; provided, however, the Paying Agent shall in no event delay any payment with respect to the Bonds in anticipation of any such opinion.

Whenever in the administration of the duties imposed upon it by this Paying Agent Agreement the Paying Agent shall deem it necessary or desirable that a matter be proved or established prior to taking or suffering any action hereunder, such matter (unless other evidence in respect thereof be herein specifically prescribed) may be deemed to be conclusively proved and established by a Written Certificate of the District, and such Written Certificate shall be full warrant to the Paying Agent for any action taken or suffered in good faith under the provisions of this Paying Agent Agreement in reliance upon such Written Certificate, but in its discretion the Paying Agent may, in lieu thereof, accept other evidence of such matter or may require such additional evidence as it may deem reasonable.

Section 6.05. Accounting Records and Reports; Preservation and Inspection of Documents. The Paying Agent shall keep or cause to be kept proper books of record and accounts in which complete and correct entries shall be made of all transactions relating to the receipts, disbursements, allocation and application of all money on deposit in the accounts and funds established hereunder, which such books shall be available for inspection by the District at reasonable hours and under reasonable conditions.

All documents received by the Paying Agent under the provisions of this Paying Agent Agreement shall be retained in its possession and shall be subject during business hours and upon reasonable notice to the inspection of the District, the Owners and their agents and representatives duly authorized in writing.

Section 6.06. Compensation and Indemnification. The District shall pay to the Paying Agent from time to time all reasonable compensation pursuant to a pre-approved fee letter for all services rendered under this Paying Agent Agreement, and also all reasonable expenses, charges, legal and consulting fees pursuant to a pre-approved fee letter and other disbursements pursuant to a pre-approved fee letter and those of its attorneys, agents and employees, incurred in and about the performance of their powers and duties under this Paying Agent Agreement. The District further agrees, to the extent permitted by law, to indemnify, defend and save the Paying Agent harmless against any liabilities which it may incur in the exercise and performance of its powers and duties hereunder, and which are not due to its

negligence or its willful misconduct. The duty of the District to indemnify and compensate the Paying Agent shall survive the termination and discharge of this Paying Agent Agreement and the resignation or removal of the Paying Agent.

Section 6.07. Unclaimed Moneys. Any money held in any fund created pursuant to this Paying Agent Agreement or by the Paying Agent in trust for the payment of the principal of, redemption premium, if any, or interest on the Bonds and remaining unclaimed for two years after the principal of all of the Bonds has become due and payable (whether by maturity or upon prior redemption) will be transferred to the Interest and Sinking Fund for payment of any outstanding bonds of the District payable from said fund; or, if no such bonds of the District are at such time outstanding, said moneys will be transferred to the general fund of the District as provided and permitted by law.

## ARTICLE VII

### MISCELLANEOUS

Section 7.01. Counterparts. This Paying Agent Agreement may be signed in several counterparts, each of which will constitute an original, but all of which shall constitute one and the same instrument.

Section 7.02. Notices. Unless otherwise specified herein, all notices, statements, orders, requests or other communications hereunder by any party to another shall be in writing and shall be sufficiently given and served upon the other party if delivered personally or if mailed by United States registered or certified mail, return receipt requested, postage prepaid, or if given by fax, electronically, or other means of written communication and confirmed by mail:

If to the District	Sacramento City Unified School District 5735 47 <sup>th</sup> Avenue Sacramento, CA 95824 Attn: Chief Business Officer
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If to the Paying Agent:	County of Sacramento 700 H Street, Suite 1710 Sacramento, CA 95814 Attn: Director of Finance
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IN WITNESS WHEREOF, the parties hereto have caused this Paying Agent Agreement to be duly executed by their officers duly authorized as of the date first written above.

SACRAMENTO CITY UNIFIED SCHOOL  
DISTRICT

By: \_\_\_\_\_  
Chief Business Officer

COUNTY OF SACRAMENTO, as Paying  
Agent

By: \_\_\_\_\_  
Director of Finance

EXHIBIT A

[FORM OF BONDS]

Number R-1-__	UNITED STATES OF AMERICA STATE OF CALIFORNIA COUNTY OF SACRAMENTO	Amount \$ _____
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SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
GENERAL OBLIGATION BONDS  
ELECTION OF 2012 (MEASURE Q), 2016 SERIES D

Dated as of	Interest Rate	Maturity Date	CUSIP NO.
_____, 2016	_____%	August 1, ____	_____

Registered Owner: CEDE & CO.

Principal Sum: \_\_\_\_\_ DOLLARS

Sacramento City Unified School District, County of Sacramento, State of California (herein called the "District"), acknowledges itself obligated to and promises to cause to be paid to the registered owner identified above or registered assigns, but only from taxes collected by the County of Sacramento (the "County") for such purpose pursuant to Section 15250 of the Education Code of the State of California, on the maturity date set forth above or upon redemption prior thereto, the principal sum specified above in lawful money of the United States of America, and to pay interest thereon in like lawful money at the interest rate per annum stated above, computed on the basis of a 360-day year of twelve 30-day months, payable on February 1 and August 1 in each year, commencing February 1, 2017, until payment of said principal sum. If this bond is authenticated and registered on any date prior to the close of business on January 15, 2017, it shall bear interest from the date hereof. If authenticated during the period between any Record Date (defined as the 15th day of the month preceding an interest payment date) and the close of business on its corresponding interest payment date, it shall bear interest from such interest payment date. Otherwise, this bond shall bear interest from the interest payment date immediately preceding the date of its authentication.

The principal hereof is payable to the registered owner hereof upon the surrender hereof at the office of the Director of Finance of the County (herein called the "Paying Agent"), the paying agent/registrar and transfer agent of the District, in Sacramento, California. The interest hereon is payable to the person whose name appears on the bond registration books of the Paying Agent as the registered owner hereof as of the close of business on the Record Date preceding each interest payment date, whether or not such day is a business day, such interest to be paid by check mailed to such registered owner at the owner's address as it appears on such registration books, or at such other address filed with the Paying Agent for that purpose. Upon written request, given no later than the Record Date immediately preceding an interest payment date, of the owner of Bonds (hereinafter defined) aggregating at least \$1,000,000 in principal amount, interest will be paid by wire transfer to an account maintained in the United States as specified by the owner in such request. So long as Cede & Co. or its registered assigns shall be

the registered owner of this bond, payment shall be made by wire transfer as provided in the Paying Agent Agreement hereinafter described.

This bond is one of a duly authorized issue of bonds of like tenor (except for such variations, if any, as may be required to designate varying series, numbers, denominations, interest payment modes, interest rates, maturities and redemption provisions), amounting in the aggregate to \$[PAR AMOUNT], and designated as “Sacramento City Unified School District General Obligation Bonds, Election of 2012 (Measure Q), 2016 Series D” (the “Bonds”). The Bonds were authorized by a vote of at least 55% of the voters voting at an election duly and legally called, held and conducted in the District on November 6, 2012. The Bonds are issued and sold by the Board of Education of the District pursuant to and in strict conformity with the provisions of the Constitution and laws of the State of California, and the Paying Agent Agreement, dated as of [June] 1, 2016 (the “Paying Agent Agreement”), by and between the District and the Paying Agent. Reference is hereby made to the Paying Agent Agreement and any and all amendments thereof for a description of the terms on which the Bonds are issued, for the rights of the Owners of the Bonds, for the provisions for payment of the Bonds, and for the amendment of the Paying Agent Agreement (with or without consent of the Owners of the Bonds); and all the terms of the Paying Agent Agreement are hereby incorporated herein and constitute a contract between the District and the Registered Owner of this Bond, to all the provisions of which the Registered Owner of this Bond, by acceptance hereof, agrees and consents. Capitalized undefined terms used herein have the meanings ascribed thereto in the Paying Agent Agreement.

The Bonds are issuable as fully registered bonds without coupons in the denomination of \$5,000 or any integral multiple thereof, provided that no Bond shall have principal maturing on more than one principal maturity date. Subject to the limitations and conditions and upon payment of the charges, if any, as provided in the Paying Agent Agreement, Bonds may be exchanged for a like aggregate principal amount of Bonds of the same series, maturity, interest payment mode and interest rate of other authorized denominations.

This bond is transferable by the registered owner hereof, in person or by attorney duly authorized in writing, at said designated office of the Paying Agent, but only in the manner, subject to the limitations and upon payment of the charges provided in the Paying Agent Agreement, and upon surrender and cancellation of this bond. Upon such transfer, a new Bond or Bonds of authorized denomination or denominations for the same series, maturity, interest payment mode and interest rate, and same aggregate principal amount will be issued to the transferee in exchange herefor.

The District and the Paying Agent may treat the registered owner hereof as the absolute owner hereof for all purposes, and the District and the Paying Agent shall not be affected by any notice to the contrary.

The Bonds are subject to optional and mandatory sinking fund redemption on the terms and subject to the conditions specified in the Paying Agent Agreement, and as shown in the attached Redemption Schedule. If this bond is called for redemption and payment is duly provided therefor, interest shall cease to accrue hereon from and after the date fixed for redemption.



The Board of Education of the District hereby certifies and declares that the total amount of indebtedness of the District, including the amount of this bond, is within the limit provided by law; that all acts, conditions and things required by law to be done or performed precedent to and in the issuance of this bond have been done and performed in strict conformity with the laws authorizing the issuance of this bond; and that this bond is in substantially the form prescribed by order of the Board of Education of the District duly made and entered on its minutes. The Bonds represent an obligation of the District payable out of the interest and sinking fund of the District, and the money for the payment of principal of and interest on this bond shall be raised by taxation upon the taxable property of the District.

This bond shall not be entitled to any benefit under the Paying Agent Agreement, or become valid or obligatory for any purpose, until the certificate of authentication and registration hereon endorsed shall have been signed by the Paying Agent.

IN WITNESS WHEREOF, the Board of Education of the Sacramento City Unified School District has caused this SACRAMENTO CITY UNIFIED SCHOOL DISTRICT GENERAL OBLIGATION BOND, ELECTION OF 2012 (MEASURE Q), 2016 SERIES D, to be executed by the manual or facsimile signature of its President and to be countersigned by the manual or facsimile signature of its Clerk or Secretary of said Board, as of the date set forth above.

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President of the Board of Education  
of the Sacramento City Unified School District

Countersigned:

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Secretary of the Board of Education  
of the Sacramento City Unified School District

PAYING AGENT'S CERTIFICATE OF AUTHENTICATION  
AND REGISTRATION

This is one of the current interest SACRAMENTO CITY UNIFIED SCHOOL DISTRICT GENERAL OBLIGATION BONDS, ELECTION OF 2012 (MEASURE Q), 2016 SERIES D, described in the within-mentioned Paying Agent Agreement and authenticated and registered on [\_\_\_\_\_, 2016].

COUNTY OF SACRAMENTO, CALIFORNIA, as  
Paying Agent/Registrar and Transfer Agent

By \_\_\_\_\_  
Director of Finance

DTC LEGEND

Unless this certificate is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to Issuer or its agent for registration of transfer, exchange, or payment, and any certificate issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

ASSIGNMENT

For value received the undersigned do(es) hereby sell, assign and transfer unto \_\_\_\_\_ the within-mentioned Registered Bond and hereby irrevocably constitute(s) and appoint(s) \_\_\_\_\_ attorney, to transfer the same on the books of the Paying Agent/Registrar and Transfer Agent with full power of substitution in the premises.

\_\_\_\_\_  
I.D. Number

\_\_\_\_\_  
NOTE: The signature(s) on this Assignment must correspond with the name(s) as written on the face of the within Registered Bond in every particular, without alteration or enlargement or any change whatsoever.

Dated: \_\_\_\_\_

Signature Guarantee: \_\_\_\_\_

Notice: Signature must be guaranteed by an eligible guarantor institution.

## REDEMPTION SCHEDULE

## BOND PURCHASE AGREEMENT

\$ \_\_\_\_\_  
Sacramento City Unified School District  
General Obligation Bonds,  
Election of 2012 (Measure Q), 2016 Series D

[DATE], 2016

Board of Education  
Sacramento City Unified School District  
5735 47th Avenue  
Sacramento, CA 95824

Ladies and Gentlemen:

The undersigned, Stifel, Nicolaus & Company, Incorporated (the “Underwriter”), hereby offers to enter into this Bond Purchase Agreement (the “Purchase Contract”) with the Board of Education of the Sacramento City Unified School District (the “District”), acting through its Authorized District Representative (as such term is defined in the hereinafter defined Resolution). The offer made hereby is subject to acceptance by the District by execution and delivery of this Purchase Contract to the Underwriter at or prior to 11:59 p.m., California time, on the date hereof, but it shall be irrevocable until such time as it is sooner accepted or rejected by the District. Upon acceptance of this offer by the District in accordance with the terms hereof, this Purchase Contract will be binding upon the District and upon the Underwriter.

**Section 1. Purchase and Sale.** Upon the terms and conditions and upon the basis of the representations, covenants and agreements hereinafter set forth, the Underwriter hereby agrees to purchase from the District for offering to the public, and the District hereby agrees to sell to the Underwriter for such purpose, all (but not less than all) of the \$\_\_\_\_\_ aggregate principal amount of the Sacramento City Unified School District General Obligation Bonds, Election of 2012 (Measure Q), 2016 Series D (the “Bonds”), at the purchase price of \$\_\_\_\_\_, which has been computed as the aggregate principal amount of the Bonds (\$\_\_\_\_\_) plus original issue premium thereon (\$\_\_\_\_\_), less Underwriter’s discount (\$\_\_\_\_\_), less \$\_\_\_\_\_ to be applied by the Underwriter to pay costs of issuance in accordance with Section 9 hereto.

The District acknowledges and agrees that (a) the purchase and sale of the Bonds pursuant to this Purchase Contract is an arm’s-length commercial transaction between the District and the Underwriter; (b) in connection therewith and with the discussion, undertakings and procedures leading up to the consummation of such transaction, the Underwriter is acting solely as a principal and not as an agent or a fiduciary of or a financial advisor to the District; (c) the Underwriter has not assumed an advisory or fiduciary responsibility in favor of the District with respect to (i) the offering of the Bonds or the process leading thereto (whether or

not the Underwriter has advised or is currently advising the District on other matters), or (ii) any other obligation of the District except the obligations expressly set forth in this Purchase Contract; and (d) the District has consulted with its own legal and other professional advisors to the extent it deemed appropriate in connection with the offering of the Bonds. The District acknowledges that it has previously provided the Underwriter with an acknowledgment of receipt of the required disclosure under Rule G-17 of the Municipal Securities Rulemaking Board (“MSRB”).

**Section 2. The Bonds.** The Bonds shall be issued pursuant to Section 53506 et seq. of the California Government Code and other applicable law (the “Act”), and in accordance with Resolution No. \_\_\_\_ of the Board of Education of the District (the “Board”), adopted on [May 5], 2016 (the “Resolution”) with respect to the Bonds. The Bonds shall conform in all respects to the terms and provisions set forth in the Resolution, that certain Paying Agent Agreement dated as of [June] 1, 2016 (the “Paying Agent Agreement”), to be entered into by and between the District and the Director of Finance of the County of Sacramento, as paying agent (the “Paying Agent”), and in Appendix A to this Purchase Contract. Capitalized terms used but not defined herein shall have the meanings ascribed thereto in the Resolution.

The Bonds shall be dated their date of delivery, expected to be [June] \_\_, 2016, shall mature on August 1 in each of the years, in the principal amounts and bear interest at the rates shown in Appendix A. Interest on the Bonds shall be payable on February 1, 2017, and thereafter on February 1 and August 1 in each year until maturity or prior redemption.

The Bonds shall be subject to optional and mandatory sinking fund redemption on the terms and on the dates shown in Appendix A.

[Payment of principal of and interest on the Bonds (the “Insured Bonds”) when due will be guaranteed under an insurance policy (the “Policy”) to be issued concurrently with the delivery of the Bonds by [INSURER] (the “Bond Insurer”).]

The Bonds shall otherwise be as described in the Preliminary Official Statement of the District with respect thereto, dated \_\_\_\_\_, 2016 (together with the appendices thereto, any documentation incorporated therein by reference, and any supplements or amendments thereto, the “Preliminary Official Statement”).

One fully registered certificate for each maturity of the Bonds will be prepared and delivered as described in Section 8 hereof, registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, NY (“DTC”), and will be made available to the Underwriter for inspection at such place as may be mutually agreed to by the Underwriter and the District, not less than three Business Days prior to the Closing Date, as defined in Section 3 below. The Underwriter shall order CUSIP identification numbers and the District shall cause such CUSIP identification numbers to be printed on the Bonds, but neither the failure to print such number on any Bond nor any error with respect thereto shall constitute cause for a failure or refusal by the Underwriter to accept delivery of and pay for the Bonds in accordance with the terms of this Purchase Contract.

**Section 3. Offering.** The Underwriter hereby certifies that it has made a bona fide public offering of all the Bonds as of the date hereof at the initial public offering prices shown in the table attached to Appendix A hereto. Subsequent to such initial public offering, the Underwriter reserves the right to change such initial public offering prices or yields as it deems necessary in connection with the marketing of the Bonds. On or prior to [June] \_\_, 2016 (the “Closing Date”), the Underwriter shall provide the District with information regarding the prices at which a representative portion of each maturity of the Bonds was sold to the public, in such form as Bond Counsel may reasonably request, for purposes of determining the yield on the Bonds.

The District hereby ratifies, approves and confirms the distribution of this Purchase Contract, the Resolution, the Paying Agent Agreement, the Preliminary Official Statement and the Official Statement (defined herein) in connection with the public offering and sale of the Bonds by the Underwriter.

The Underwriter hereby represents that it has received and reviewed the Preliminary Official Statement, and hereby agrees that it will provide, consistent with the requirements of MSRB Rule G-32, for the delivery of a copy of the final Official Statement describing the Bonds, dated the date hereof (the “Official Statement”), to each customer who purchases any Bonds during the underwriting period (as such term is defined in MSRB Rule G-11), and to deliver a copy of the Official Statement to the MSRB in electronic format as prescribed by the MSRB on or before the Closing Date, and otherwise to comply with all applicable statutes and regulations in connection with the offering and sale of the Bonds, including, without limitation, MSRB Rule G-32 and 17 CFR Section 240.15c2-12, promulgated by the Securities and Exchange Commission (“Rule 15c2-12”).

The Underwriter hereby agrees that prior to the time the final Official Statement is available, the Underwriter will send to any potential purchaser of the Bonds, upon request, a copy of the most recent Preliminary Official Statement. Such Preliminary Official Statement shall be sent by first-class mail (or other equally prompt means) not later than the first Business Day following the date upon which each such request is received.

The District represents that it has duly authorized and caused the preparation and delivery of the Preliminary Official Statement and it has deemed the Preliminary Official Statement to be final, except for either revision or addition of the offering price(s), interest rate(s), yield(s) to maturity, selling compensation, aggregate principal amount, principal amount per maturity, delivery date, rating(s), redemption provisions and other terms of the Bonds which depend upon the foregoing as provided in and pursuant to Rule 15c2-12, and consents to and ratifies the use and distribution by the Underwriter of the Preliminary Official Statement in connection with the public offering of the Bonds by the Underwriter.

The District will deliver to the Underwriter within seven Business Days from the date hereof, as many copies of the Official Statement as the Underwriter shall reasonably request (not to exceed 150), signed by the Authorized District Representative, substantially in the form of the Preliminary Official Statement with such changes thereto as shall be approved by the Underwriter, which approval shall not be unreasonably withheld.

**Section 4. Representations and Agreements of the District.** The District represents to and agrees with the Underwriter that, as of the date hereof and as of the date of the Closing:

(a) The District is a school district duly organized and validly existing under the constitution and general laws of the State of California.

(b) The District has full legal right, power and authority to enter into this Purchase Contract, to adopt the Resolution, to enter into the Paying Agent Agreement, and to observe and perform the District's covenants and agreements contained herein and therein.

(c) The District has duly adopted the Resolution in accordance with the laws of the State of California; the Resolution is in full force and effect and has not been amended, modified or rescinded, and all representations of the District set forth in the Resolution are true and correct; the District has duly authorized and approved the execution and delivery of, and the observance and performance by the District of its covenants and agreements contained in the Bonds, the Paying Agent Agreement, and this Purchase Contract, and the District has complied, and will at the Closing be in compliance in all respects, with its obligations in connection with the issuance of the Bonds contained in this Purchase Contract, the Resolution, the Paying Agent Agreement, and the Bonds.

(d) No consent, approval, authorization, order, filing, registration, qualification, election or referendum, of or by any person, organization, court or governmental agency or public body whatsoever is required in connection with the issuance, delivery or sale of the Bonds or the consummation of the other transactions effected or contemplated herein or hereby. The District gives no representation or warranty with regard to compliance with Blue Sky or similar securities requirements.

(e) The District represents to the Underwriter that the Preliminary Official Statement has been "deemed final" by the District as of its date within the meaning of paragraph (a)(2) of Rule 15c2-12, except for the omission of some or all of such information the omission of which is permitted under Rule 15c2-12.

(f) The Preliminary Official Statement as of its date does not, and the Official Statement as of its date will not, and if supplemented or amended, as of the date of any such supplement or amendment, will not, contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made therein, in light of the circumstances under which they were made, not misleading; excluding in each case any information contained therein relating to DTC or its book-entry-only system; [information contained therein relating to the Bond Insurer or the Policy;] CUSIP numbers of the Bonds; information contained therein describing the investment policy of the County of Sacramento (the "County"), its current portfolio holdings, and valuation procedures (as they relate to funds of the District held by the Director of Finance of the County (the "Director of Finance")); information provided by the Underwriter regarding CUSIP numbers or the prices or yields at which the Bonds were re-offered to the public, as to all of which the District expresses no view. The District disclaims any obligation



after the date of Closing to update the Preliminary Official Statement and the Official Statement, except as set forth in paragraph (g) below.

(g) The District agrees that, for a period of 25 days after the “end of the underwriting period” (as defined in Rule 15c2-12), if any event of which it has actual knowledge occurs which might cause the information in the Official Statement as then in existence to contain any untrue or misleading statement of a material fact or omit to state any fact required to be stated therein or necessary to make the statements therein, in light of the circumstances under which such statements were made, not misleading, the District shall promptly notify the Underwriter in writing of the circumstances and details of such event. If, as a result of such event or any other event, it is necessary, in the reasonable opinion of the Underwriter, to amend or supplement the Official Statement so that the Official Statement does not contain any untrue or misleading statement of a material fact or omit to state any fact required to be stated therein or necessary to make the statements therein, in light of the circumstances under which such statements were made, not misleading, and if the Underwriter shall have so advised the District, the District shall forthwith cooperate with the Underwriter in the prompt preparation and furnishing to the Underwriter, at the expense of the District, of a reasonable number of copies of an amendment of or a supplement to the Official Statement, in form and substance satisfactory to the Underwriter, which will so amend or supplement the Official Statement so that, as amended or supplemented, it will not contain any untrue or misleading statement of a material fact or omit to state any fact required to be stated therein or necessary to make the statements therein, in light of the circumstances under which such statements were made, not misleading. The District shall promptly advise the Underwriter of the commencement of any action, suit, proceeding, inquiry or investigation seeking to prohibit, restrain or otherwise affect the use of the Official Statement in connection with the offering, sale or distribution of the Bonds. Unless the Underwriter otherwise advises the District in writing that the end of the underwriting period shall be another specified date, the end of the underwriting period shall be the Closing Date.

(h) The District will undertake, pursuant to the Paying Agent Agreement and a Continuing Disclosure Certificate, to provide certain annual financial information and notices of the occurrence of certain enumerated events. A form of this undertaking is set forth in the Preliminary Official Statement and will also be set forth in the final Official Statement. Based on a review of its prior undertakings under Rule 15c2-12, and except as otherwise disclosed in the Official Statement, the District has never failed to comply in all material respects with any previous undertakings with regard to Rule 15c2-12 to provide annual reports or notices of enumerated events with respect to the last five years.

(i) The issuance of the Bonds, and the execution, delivery and performance of this Purchase Contract, the Resolution, the Paying Agent Agreement, and the Bonds, and the compliance with the provisions hereof and thereof, do not conflict with or constitute on the part of the District a violation of or material default under the Constitution of the State of California or any existing law, charter, ordinance, regulation, decree, order or resolution and do not conflict with or result in a violation or breach of, or constitute a

material default under, any agreement, indenture, mortgage, lease or other instrument to which the District is a party or by which it is bound or to which it is subject.

(j) As of the time of acceptance hereof, no action, suit, proceeding, hearing or investigation is pending or, to the best knowledge of the District, threatened against the District: (i) in any way affecting the existence of the District or in any way challenging the respective powers of the several offices or of the title of the officials of the District to such offices; or (ii) seeking to restrain or enjoin the sale, issuance or delivery of any of the Bonds, the application of the proceeds of the sale of the Bonds, or the collection of revenues or assets of the District pledged or to be pledged or available to pay the principal of and interest on the Bonds, or the pledge thereof, or the levy of any taxes contemplated by the Resolution or in any way contesting or affecting the validity or enforceability of the Bonds, this Purchase Contract, the Paying Agent Agreement, or the Resolution, contesting the powers of the District or the Resolution or this Purchase Contract or the entitlement of the officers of the District who have signed the Bonds and the various certificates and agreements of the District relating to the issuance and sale of Bonds, to their respective offices; or (iii) in which a final adverse decision could (A) materially adversely affect the operations of the District or the consummation of the transactions contemplated by this Purchase Contract, the Paying Agent Agreement or the Resolution; (B) declare this Purchase Contract to be invalid or unenforceable in whole or in material part; or (C) adversely affect the exclusion of the interest paid on the Bonds from gross income for federal income tax purposes and the exemption of such interest from State of California personal income taxation.

(k) Between the date hereof and the Closing Date, without the prior written consent of the Underwriter, the District will not have issued, nor will the County have issued in the name and on behalf of the District, any bonds, notes or other obligations for borrowed money except for such borrowings as may be described in or contemplated by the Official Statement.

(l) The District has not received a qualified or negative certification in its most recent interim report pursuant to Section 42130 et seq. of the California Education Code.

(m) The District has, and has had, no financial advisory relationship with the Underwriter with respect to the Bonds, nor with any investment firm controlling, controlled by or under common control with the Underwriter.

(n) The District hereby agrees to take any and all actions as may be required by the County or otherwise necessary in order to arrange for the levy and collection of taxes, payment of the Bonds, and the deposit and investment of Bond proceeds. In particular, the District hereby agrees to provide to the Director of Finance a copy of the Resolution, a copy of Appendix A hereto, and the full debt service schedule for the Bonds.

**Section 5. Representations and Agreements of the Underwriter.** The Underwriter represents to and agrees with the District that, as of the date hereof and as of the Closing Date:

(a) The Underwriter is duly authorized to execute this Purchase Contract and to take any action under this Purchase Contract required to be taken by it, and the undersigned officer of the Underwriter is duly authorized to sign this Purchase Contract on behalf of the Underwriter and to bind the Underwriter hereby.

(b) The Underwriter is in compliance with MSRB Rule G-37 with respect to the District and is not prohibited thereby from acting as underwriter with respect to securities of the District.

(c) The Underwriter has not paid or agreed to pay, nor will it pay or agree to pay, any entity, company, firm, or person (including, but not limited to the District's municipal financing consultant, or any officer, agent or employee thereof), other than a bona fide officer, agent or employee working for the Underwriter, any compensation, fee, gift or other consideration contingent upon or resulting from the award of or entering into this Purchase Contract.

(d) The Underwriter has no, and has had no, financial advisory relationship, as that term is defined in Section 53590(c) of California Government Code, with the District with respect to the Bonds, and no investment firm controlling, controlled by or under common control with the Underwriter has, or has had, any such financial advisory relationship.

(e) The Underwriter has reasonably determined that the District's undertaking pursuant to Sections 4(h) and 6(a)(9) hereof to provide continuing disclosure with respect to the Bonds is sufficient to effect compliance with Rule 15c2-12.

**Section 6. Conditions to Closing.** The Underwriter has entered into this Purchase Contract in reliance upon the representations and warranties of the District contained herein and the performance by the District of its obligations hereunder, both as of the date hereof and as of the Closing Date. The Underwriter's obligations under this Purchase Contract are, and shall be subject at the option of the Underwriter, to the following further conditions at the Closing:

(a) The representations and warranties of the District contained herein shall be true, complete and correct in all material respects at the date hereof and at and as of the Closing, as if made at and as of the Closing, and the statements made in all certificates and other documents delivered to the Underwriter at the Closing pursuant hereto shall be true, complete and correct in all material respects on the date of the Closing; and the District shall be in compliance with each of the agreements made by it in this Purchase Contract.

(b) At the time of the Closing, (i) the Official Statement, the Paying Agent Agreement, the Resolution, this Purchase Contract and the Continuing Disclosure Certificate shall be in full force and effect and shall not have been amended, modified or supplemented except as may have been agreed to in writing by the Underwriter; (ii) all actions under the Act which, in the opinion of Bond Counsel, shall be necessary in connection with the transactions contemplated hereby, shall have been duly taken and shall be in full force and effect; and (iii) the District shall perform or have performed all

of its obligations required under or specified in the Resolution, the Paying Agent Agreement, , the Continuing Disclosure Certificate, this Purchase Contract or the Official Statement to be performed at or prior to the Closing.

(c) No decision, ruling or finding shall have been entered by any court or governmental authority since the date of this Purchase Contract (and not reversed on appeal or otherwise set aside), or to the best knowledge of the District, pending or threatened which has any of the effects described in Section 4(j) hereof or contesting in any way the completeness or accuracy of the Official Statement.

(d) At or before the Closing Date, and contemporaneously with the acceptance of delivery of the Bonds, the District will provide to the Underwriter:

(i) a certificate, signed by an official of the District, confirming to the Underwriter that the Preliminary Official Statement as of its date did not, and the Official Statement as of its date and at the time of Closing did not and does not, to the best of the knowledge of said official, contain any untrue statement of a material fact or omit to state a material fact necessary in order to make the statements made therein, in the light of the circumstances under which they were made, not misleading, and that there has been no material adverse change in the financial condition or affairs of the District which would make it unreasonable for the purchaser of the Bonds to rely upon the Official Statement in connection with the resale of the Bonds; excluding in each case any information contained therein relating to DTC or its book-entry-only system; [information contained therein relating to the Bond Insurer or the Policy;] CUSIP numbers of the Bonds; information contained therein describing the investment policy of the County, its current portfolio holdings, and valuation procedures (as they relate to funds of the District held by the Director of Finance); information provided by the Underwriter regarding the prices or yields at which the Bonds were re-offered to the public, as to all of which the District expresses no view;

(ii) a certificate or certificates, signed by an official of the County, confirming to the Underwriter that the Preliminary Official Statement as of its date did not, and the Official Statement as of its date and at the Closing Date did not and does not, to the best of the knowledge of said official, solely with respect to the information contained therein describing the County's investment policy, current portfolio holdings, and valuation procedures (as they relate to funds of the District held by the Director of Finance), contain any untrue statement of a material fact or omit to state a material fact necessary in order to make the statements made therein, in the light of the circumstances under which they were made, not misleading;

(iii) a certificate, signed by an official of the District (or an opinion of counsel to the District), confirming to the Underwriter that, as of the date of this Purchase Contract and on the Closing Date, there is no litigation pending, with service of process completed, or, to the best of the knowledge of said person, threatened, concerning the validity of the Bonds, the levy of taxes to repay the

Bonds or the application of tax proceeds to that purpose, the corporate existence of the District, or the entitlement of the officers of the District who have signed the Bonds and the various certificates and agreements of the District relating to the issuance and sale of Bonds, to their respective offices;

(iv) a certificate or certificates, signed by an official of the District, confirming to the Underwriter that as of the Closing Date all of the representations of the District contained in this Purchase Contract are true, and that the Resolution is in full force and effect and has not been amended, modified or rescinded;

(v) the opinion of Orrick, Herrington & Sutcliffe LLP, Bond Counsel with respect to the issuance of the Bonds (“Bond Counsel”), addressed to the District, approving the validity of the Bonds, substantially in the form set forth as Appendix D to the Official Statement, together with a reliance letter from Bond Counsel to the effect that the Underwriter may rely upon the approving opinion described above;

(vi) the duly executed Tax Certificate of the District, dated the Closing Date, in form satisfactory to Bond Counsel;

(vii) the receipts of the County and \_\_\_\_\_, as Cost Administrator (“Cost Administrator”), confirming payment by the Underwriter of the respective portions of the purchase price of the Bonds;

(viii) the Continuing Disclosure Certificate of the District, in substantially the form attached to the Preliminary Official Statement;

(ix) a certified copy of the adopted Resolution;

(x) an executed copy of the Paying Agent Agreement;

(xi) an executed copy of this Purchase Contract;

(xii) an executed copy of the Official Statement;

(xiii) an executed copy of the Cost Administrator Agreement;

(xiv) a certificate signed by a District official setting forth a projection evidencing that tax rates with respect to the Bonds are projected not to exceed \$60 per \$100,000 of assessed value during the term of the Bonds, and a certificate signed by a County official confirming that the District is in compliance with applicable bonding capacity limitations;

(xv) the letter of Standard & Poor’s to the effect that such rating agency has rated the Bonds “\_\_” (or such other equivalent rating as such rating agency may give), and that such rating has not been revoked or downgraded [and, with respect to the Insured Bonds, a rating letter from Standard & Poor’s to the effect

that such rating agency has rated the Insured Bonds “\_\_” without regard to the issuance of the policy by the Bond Insurer (or such other equivalent ratings as such rating agency may give), and that such rating has not been revoked or downgraded];

(xvi) [the Policy;

(xvii) a certificate of the Bond Insurer in form and substance satisfactory to the Underwriter and Bond Counsel;

(xviii) an opinion of counsel to the Bond Insurer addressed to the District and the Underwriter in form and substance satisfactory to Bond Counsel and the Underwriter;]

(xix) a supplemental opinion of Bond Counsel in a form acceptable to the Underwriter, dated the Closing Date and addressed to the Underwriter, in substantially the form attached hereto as Appendix B;

(xx) an opinion of Kutak Rock LLP, Counsel to the Underwriter, dated the Closing Date and addressed to the Underwriter, in form and substance acceptable to the Underwriter; and

(xxi) such additional opinions, certificates, and documents as Bond Counsel or the Underwriter may reasonably request to evidence the truth and correctness, as of the Closing Date, of the representations of the parties contained herein, and of the District contained in the Official Statement, and the due performance or satisfaction by the parties at or prior to such time of all agreements then to be performed and all conditions then to be satisfied.

(e) On or before the Closing Date, and contemporaneously with the acceptance of delivery of the Bonds and the payment of the purchase price thereof, the Underwriter will provide to the District:

(i) the receipt of the Underwriter, in form satisfactory to the District and signed by an authorized officer of the Underwriter, confirming delivery of the Bonds to the Underwriter and the satisfaction of all conditions and terms of this Purchase Contract by the District (unless waived by the Underwriter), and confirming to the District that as of the Closing Date all of the representations of the Underwriter contained in this Purchase Contract are true, complete and correct in all material respects; and

(ii) the certification of the Underwriter, in form satisfactory to Bond Counsel, regarding the prices at which the Bonds have been reoffered to the public, as described in Section 3 hereof.

## **Section 7. Termination.**

(a) ***By District.*** In the event of the District's failure to deliver the Bonds on the Closing Date, or inability of the District to satisfy the conditions to the obligations of the Underwriter contained herein (unless waived by the Underwriter), or if the obligations of the Underwriter shall be terminated for any reason permitted by this Purchase Contract, this Purchase Contract shall terminate.

(b) ***By Underwriter.***

(i) ***Excused.*** If the District shall be unable to satisfy the conditions to the Underwriter's obligations contained in this Purchase Contract or if the Underwriter's obligations shall be terminated for any reason permitted by this Purchase Contract, this Purchase Contract may be cancelled by the Underwriter at, or at any time prior to, the time of Closing. Notice of such cancellation shall be given to the District in writing, or by telephone or telegraph, confirmed in writing. Notwithstanding any provision herein to the contrary, the performance of any and all obligations of the District hereunder and the performance of any and all conditions contained herein for the benefit of the Underwriter may be waived by the Underwriter in writing in its sole discretion. The Underwriter may also terminate this Purchase Contract, without any liability therefor, by notification to the District if as of the Closing Date any of the following shall have had a material adverse effect on the marketability or market price of the Bonds, in the reasonable opinion of the Underwriter, upon consultation with the District:

(A) there shall have occurred and be continuing the declaration of a general banking moratorium by any authority of the United States or the State of New York or the State of California;

(B) there shall be in force a general suspension of trading or other material restrictions not in force as of the date hereof on the New York Stock Exchange or other national securities exchange;

(C) legislation shall have been enacted or introduced by the Congress of the United States, or passed by and still pending before either House of the Congress, or recommended or endorsed to the Congress for passage by the President of the United States, or favorably reported for passage to and still pending before either House of the Congress by any committee of such House to which such legislation has been referred for consideration, or a decision shall have been rendered by a court of the United States, or the United States Tax Court, or a ruling or regulation shall have been issued by the U.S. Treasury, with respect to federal taxation of interest received on securities of the general character of the Bonds, or legislation shall have been enacted by the State of California which renders interest on the Bonds not exempt from State of California personal income taxes, which in the reasonable opinion of the Underwriter materially adversely affects the marketability or market price of the Bonds;

(D) legislation shall have been enacted, or a decision of a court of the United States shall have been rendered or any action shall have been taken by, or on behalf of, the Securities and Exchange Commission or any other governmental agency having jurisdiction in the subject matter which, in the opinion of Bond Counsel, has the effect of requiring the contemplated distribution of the Bonds to be registered under the Securities Act of 1933, as amended, or the Securities Exchange Act of 1934, as amended, or the Resolution or the Paying Agent Agreement to be qualified under the Trust Indenture Act of 1939, as amended;

(E) the New York Stock Exchange or other national securities exchange, or any governmental authority, shall impose and there shall be in effect, as to the Bonds or obligations of the general character of the Bonds, any material restrictions not now in force, or increase materially those now in force, with respect to the extension of credit by, or the charges to the net capital requirements of, underwriters;

(F) Congress shall have made a formal declaration of war, or the President of the United States shall have ordered a new major engagement in or escalation of military hostilities, or there shall have occurred a declared national emergency that interrupts or causes disorder to the operation of the financial markets in the United States;

(G) the withdrawal or downgrading of any underlying rating or credit watch status or outlook of the District's outstanding indebtedness by a national rating agency; and

(H) any event occurring, or information becoming known which, in the reasonable judgment of the Underwriter, makes untrue in any material adverse respect any statement or information set forth in the Official Statement, or has the effect that the Official Statement contains any untrue statement of a material fact or omits to state a material fact required to be stated therein or necessary to make the statements made therein, in light of the circumstances under which they were made, not misleading.

(ii) *Unexcused.* In the event the Underwriter shall fail (other than for a reason permitted by this Purchase Contract) to pay for the Bonds upon tender of the Bonds at the Closing, the Underwriter shall have no right in or to the Bonds.

**Section 8. Closing.** At or before 9:00 a.m., California time, on [June] \_\_, 2016, or at such other date and time as shall have been mutually agreed upon by the District and the Underwriter, the District will deliver or cause to be delivered to the Underwriter the Bonds in book-entry form duly executed by the District, together with the other documents described in Section 6(a) hereof; and the Underwriter will accept such delivery and pay the purchase price of the Bonds as set forth in Section 1 hereof in immediately available funds by federal funds wire, in an aggregate amount equal to such purchase price, plus accrued interest, if any, on the Bonds



from the date thereof to the date of such payment, and shall deliver to the District the other documents described in Section 6(d) hereof, as well as any other documents or certificates Bond Counsel shall reasonably require.

Payment for the delivery of the Bonds as described herein shall be made by the Underwriter to the County and the Cost Administrator, as appropriate. The Bonds will be delivered through the facilities of DTC in New York, New York, or at such other place as shall have been mutually agreed upon by the District and the Underwriter. All other documents to be delivered in connection with the delivery of the Bonds shall be delivered at the offices of Orrick, Herrington & Sutcliffe LLP, San Francisco, California.

### **Section 9. Expenses.**

(a) The Underwriter, on behalf of the District, shall pay any expenses incident to the performance of the District's obligations hereunder in an amount not to exceed \$[\_\_\_\_\_] pursuant to Section 1, which expenses may include: (i) the cost of the preparation and reproduction of the Resolution and the Paying Agent Agreement; (ii) the fees and disbursements of District counsel; (iii) the fees and disbursements of Bond Counsel and Disclosure Counsel; (iv) the costs of the preparation, printing and delivery of the Bonds; (v) the costs of the preparation, printing and delivery of the Preliminary Official Statement, the Official Statement, and any amendment or supplement thereto in the quantity requested by the Underwriter in accordance herewith; (vi) initial rating fees of Standard & Poor's, together with any travel expenses related thereto; (vii) [bond insurance premium; (viii)] fees and expenses of the Paying Agent for the Bonds; (ix) fees and expenses of the Cost Administrator; (xi) fees and expenses of the County; and (xii) fees and expenses of the Financial Advisor. The balance of any costs of issuance not paid by the Underwriter to the extent such costs of issuance shall exceed \$\_\_\_\_\_ shall be paid by the District. The Underwriter shall wire an amount equal to [(i)] \$\_\_\_\_\_ to the Cost Administrator for the payment of such expenses [and (ii) \$\_\_\_\_\_ to the Bond Insurer for the payment of the premium for the Policy.]

(b) All other costs and expenses incurred by the Underwriter as a result of or in connection with the purchase of the Bonds and their public offering and distribution shall be borne by the Underwriter, including, but not limited to (i) clearing house fees, (ii) DTC fees, (iii) CUSIP fees, (iv) fees required to be paid to the California Debt and Investment Advisory Commission ("CDIAC"), (v) fees of counsel to the Underwriter, and (vi) costs or fees of qualifying the Bonds for offer and sale in various states chosen by the Underwriter and the costs or fees of preparing Blue Sky or legal investment memoranda to be used in connection therewith.

**Section 10. Notices.** Any notice or other communication to be given under this Purchase Contract (other than the acceptance hereof as specified in the introductory paragraph hereof) may be given to the District or the Underwriter by delivering the same in writing to the District or the Underwriter at the addresses given below, or such other address as the District or the Underwriter may designate by notice to the other party.

to the District: Sacramento City Unified School District  
5735 47th Avenue  
Sacramento, CA 95824  
Attention: Chief Business Officer

to the Underwriter: Stifel, Nicolaus & Company, Incorporated  
35th Floor  
One Montgomery Street  
San Francisco, CA 94104  
Attention: Bruce Kerns

**Section 11. Governing Law.** The validity, interpretation and performance of this Purchase Contract shall be governed by the laws of the State of California.

**Section 12. Parties in Interest.** This Purchase Contract when accepted by the District in writing as heretofore specified shall constitute the entire agreement between the District and the Underwriter, and is solely for the benefit of the District and the Underwriter (including the successors or assigns thereof). No other person shall acquire or have any rights hereunder or by virtue hereof. All representations and agreements in this Purchase Contract of each of the parties hereto shall remain operative and in full force and effect, regardless of (a) delivery of and payment for the Bonds hereunder, or (b) any termination of this Purchase Contract.

**Section 13. Headings.** The headings of the paragraphs and sections of this Purchase Contract are inserted for convenience of reference only and shall not be deemed to be a part hereof.

**Section 14. Effectiveness.** This Purchase Contract shall become effective upon the execution of the acceptance hereof by the Authorized District Representative and the Underwriter, and shall be valid and enforceable at the time of such acceptance.

**Section 15. Counterparts.** This Purchase Contract, for the purchase and sale of the Sacramento City Unified School District General Obligation Bonds, Election of 2012 (Measure Q) Series 2016, may be executed in several counterparts, which together shall constitute one and the same instrument.

[Remainder of page intentionally left blank]

Respectfully submitted,

STIFEL, NICOLAUS & COMPANY,  
INCORPORATED, as Underwriter

By \_\_\_\_\_  
Authorized Officer

SACRAMENTO CITY UNIFIED SCHOOL  
DISTRICT

By \_\_\_\_\_  
Authorized District Representative

Date of Execution: [June] \_\_, 2016

Time of Execution: \_\_\_\_\_ p.m.

**APPENDIX A**

**PURCHASE CONTRACT**

**TERMS OF THE SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
GENERAL OBLIGATION BONDS,  
ELECTION OF 2012 (MEASURE Q), 2016 SERIES D**

**Interest Rates**

See attached Pricing Report from Underwriter as Schedule A.

**Principal Payments**

See attached Pricing Report from Underwriter as Schedule A.

**Terms of Redemption**

*Optional Redemption of Bonds.* The Bonds maturing on or before August 1, 202\_ shall not be subject to redemption prior to their respective stated maturity dates. The Bonds maturing on and after August 1, 202\_, shall be subject to redemption prior to their respective stated maturity dates, at the option of the District, from any source of available funds, as a whole or in part on any date on or after August 1, 202\_, at a redemption price of par plus accrued interest to the redemption date, without premium.

*Mandatory Sinking Fund Redemption of Bonds.* The \$\_\_\_\_\_ Term Bond maturing on August 1, 20\_\_, is subject to mandatory sinking fund redemption on each Mandatory Sinking Fund Redemption Date and in the respective principal amounts as set forth in the following schedule, at a redemption price equal to 100% of the principal amount thereof to be redeemed (without premium), together with interest accrued thereon to the date fixed for redemption:

**Mandatory Sinking  
Fund Redemption Date  
(August 1)**

**Principal Amount To Be Redeemed**

\$

1

---

<sup>1</sup> Maturity.

The \$\_\_\_\_\_ Term Bond maturing on August 1, 20\_\_, is also subject to mandatory sinking fund redemption on each Mandatory Sinking Fund Redemption Date and in the respective principal amounts as set forth in the following schedule, at a redemption price equal to

100% of the principal amount thereof to be redeemed (without premium), together with interest accrued thereon to the date fixed for redemption:

**Mandatory Sinking  
Fund Redemption Date  
(August 1)**

**Principal Amount To Be Redeemed**

\$

1

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<sup>1</sup> Maturity.

## **SCHEDULE A**

**APPENDIX B**

**FORM OF SUPPLEMENTAL OPINION OF BOND COUNSEL**

[TO BE SUPPLIED BY BOND COUNSEL]

## CONTINUING DISCLOSURE CERTIFICATE

**THIS CONTINUING DISCLOSURE CERTIFICATE** (the “Disclosure Certificate”), dated as of \_\_\_\_\_, 2016, is executed and delivered by the Sacramento City Unified School District (the “District”) in connection with the issuance of \$\_\_\_\_\_ aggregate principal amount of Sacramento City Unified School District General Obligation Bonds, Election of 2012 (Measure Q), 2016 Series D (the “Bonds”). The Bonds are being issued pursuant to a resolution (the “Resolution”) adopted by the Board of Education of the District on [May 5], 2016, and in accordance with the terms of a Paying Agent Agreement, dated as of [June 1], 2016 (the “Paying Agent Agreement”), by and between the District and the County of Sacramento, as paying agent (the “Paying Agent”). The District covenants and agrees as follows:

**SECTION 1. Purpose of the Disclosure Certificate.** This Disclosure Certificate is being executed and delivered by the District for the benefit of the Holders and Beneficial Owners of the Bonds and in order to assist the Participating Underwriter in complying with Securities and Exchange Commission Rule 15c2-12(b)(5).

**SECTION 2. Definitions.** In addition to the definitions set forth in the Paying Agent Agreement, which apply to any capitalized term used in this Disclosure Certificate unless otherwise defined in this Section, the following capitalized terms shall have the following meanings:

“Annual Report” shall mean any Annual Report provided by the District pursuant to, and as described in, Sections 3 and 4 of this Disclosure Certificate.

“Beneficial Owner” shall mean any person which has or shares the power, directly or indirectly, to make investment decisions concerning ownership of any Bonds (including persons holding Bonds through nominees, depositories or other intermediaries).

“Dissemination Agent” shall mean Capitol Public Finance Group, LLC, or any successor Dissemination Agent designated in writing by the District and which has filed with the District a written acceptance of such designation.

“Holder” shall mean the person in whose name any Bond shall be registered.

“Listed Events” shall mean any of the events listed in Section 5(a) or (b) of this Disclosure Certificate.

“MSRB” shall mean the Municipal Securities Rulemaking Board or any other entity designated or authorized by the Securities and Exchange Commission to receive reports pursuant to the Rule. Until otherwise designated by the MSRB or the Securities and Exchange Commission, filings with the MSRB are to be made through the Electronic Municipal Market Access (EMMA) website of the MSRB, currently located at <http://emma.msrb.org>.

“Participating Underwriter” shall mean Stifel, Nicolaus & Company, Incorporated, or the original underwriter of the Bonds required to comply with the Rule in connection with offering of the Bonds.



“Rule” shall mean Rule 15c2-12(b)(5) adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time.

**SECTION 3. Provision of Annual Reports.**

(a) The District shall, or shall cause the Dissemination Agent to, not later than nine (9) months after the end of the District’s fiscal year (presently June 30), which date is April 1, commencing with the Annual Report for the fiscal year of the District ending June 30, 2016, provide to the Participating Underwriter and to the MSRB an Annual Report which is consistent with the requirements of Section 4 of this Disclosure Certificate. Each Annual Report must be submitted in electronic format, accompanied by such identifying information as is prescribed by the MSRB, and may include by reference other information as provided in Section 4 of this Disclosure Certificate; provided that the audited financial statements of the District may be submitted separately from the balance of the Annual Report and later than the date required above for the filing of the Annual Report if they are not available by that date. Neither the Paying Agent nor the Dissemination Agent shall have any duties or responsibilities with respect to the contents of the Annual Report. If the District’s fiscal year changes, it shall give notice of such change in the same manner as for a Listed Event under Section 5(e).

(b) Not later than fifteen (15) Business Days prior to the date specified in subsection (a) for providing the Annual Report to the MSRB, the District shall provide the Annual Report to the Dissemination Agent and the Paying Agent (if the Paying Agent is not the Dissemination Agent). If by such date, the Dissemination Agent has not received a copy of the Annual Report, the Dissemination Agent shall contact the District and the Paying Agent to determine if the District is in compliance with the first sentence of this subsection (b).

(c) If the district is unable to provide the Annual Report to the MSRB by the date required in subsection (a) of this Section, the District shall send a notice to the MSRB through the EMMA website in substantially the form attached as Exhibit A.

(d) If the Annual Report is delivered to the Dissemination Agent for filing, the Dissemination Agent shall file a report with the District and (if the Dissemination Agent is not the Paying Agent) the Paying Agent certifying that the Annual Report has been provided pursuant to this Disclosure Certificate and stating the date it was provided to the MSRB.

**SECTION 4. Content of Annual Reports.** The District’s Annual Report shall contain or include by reference the following:

(a) Audited financial statements of the District for the preceding fiscal year, prepared in accordance with the laws of the State of California and including all statements and information prescribed for inclusion therein by the Controller of the State of California. If the District’s audited financial statements are not available by the time the Annual Report is required to be provided to the MSRB pursuant to Section 4(a), the Annual Report shall contain unaudited financial statements in a format similar to the financial statements contained in the final Official Statement, and the audited financial statements shall be provided to the MSRB in the same manner as the Annual Report when they become available.

(b) Adopted budget of the District for the current fiscal year, or a summary thereof, and the first Interim Financial Report submitted to the District's governing board in accordance with Education Code Section 42130 (or its successor provision) together with any supporting materials submitted to the governing board.

(c) To the extent not included in the audited financial statement or annual budget of the District as indicated in paragraphs (a) and (b) above, the Annual Report shall also include the following:

1. The Average Daily Attendance for the District for the last completed fiscal year.
2. Assessed Value of taxable property within the District for the current fiscal year.
3. In the event that the Teeter Plan is not in effect, information regarding the Secured Tax Charge and Delinquency for the prior year.

(d) In addition to any of the information expressly required to be provided under subsections (a), (b) and (c) of this Section, the District shall provide such further information, if any, as may be necessary to make the specifically required statements, in the light of the circumstances under which there are made, not misleading.

Any or all of the items listed above may be set forth in one or a set of documents or may be included by specific reference to other documents, including official statements of debt issues of the District or related public entities, which have been submitted to the MSRB through the EMMA website. If the document included by reference is a final official statement, it must be available from the MSRB. The District shall clearly identify each such other document so included by reference.

#### SECTION 5. Reporting of Significant Events.

(a) The District shall give, or cause to be given, notice of the occurrence of any of the following events with respect to the Bonds not later than ten business days after the occurrence of the event:

1. Principal and interest payment delinquencies;
2. Unscheduled draws on debt service reserves reflecting financial difficulties;
3. Unscheduled draws on credit enhancements reflecting financial difficulties;
4. Substitution of credit or liquidity providers, or their failure to perform;
5. Adverse tax opinions or issuance by the Internal Revenue Service of proposed or final determination of taxability or of a Notice of Proposed Issue (IRS Form 5701 TEB);

6. Tender offers;
7. Defeasances;
8. Rating changes; or
9. Bankruptcy, insolvency, receivership or similar event of the obligated person.

Note: for the purposes of the event identified in subparagraph (9), the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governmental body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

(b) The District shall give, or cause to be given, notice of the occurrence of any of the following events with respect to the Bonds, if material, not later than ten business days after the occurrence of the event:

1. Unless described in paragraph 5(a)(5), other material notices or determinations by the Internal Revenue Service with respect to the tax status of the Bonds or other material events affecting the tax status of the Bonds;
2. Modifications to rights of Bond holders;
3. Optional, unscheduled or contingent Bond calls;
4. Release, substitution, or sale of property securing repayment of the Bonds, if any;
5. Non-payment related defaults;
6. The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms; or
7. Appointment of a successor or additional paying agent or the change of name of a paying agent.

(c) The District shall give, or cause to be given, in a timely manner, notice of a failure to provide the annual financial information on or before the date specified in Section 3, as provided in Section 3(b).

(d) Whenever the District obtains knowledge of the occurrence of a Listed Event described in Section 5(b), the District shall determine if such event would be material under applicable federal securities laws.

(e) If the District learns of the occurrence of a Listed Event described in Section 5(a), or determines that knowledge of a Listed Event described in Section 5(b) would be material under applicable federal securities laws, the District shall within ten business days of occurrence file a notice of such occurrence with the MSRB in electronic format, accompanied by such identifying information as is prescribed by the MSRB. Notwithstanding the foregoing notice of the Listed Event described in subsections 5(a)(7) or 5(b)(3) need not be given under this subsection any earlier than the notice (if any) of the underlying event is given to Holders of affected Bonds pursuant to the Resolution.

**SECTION 6. Termination of Reporting Obligation.** The District's obligations under this Disclosure Certificate shall terminate upon the legal defeasance, prior redemption or payment in full of all of the Bonds. If such termination occurs prior to the final maturity of the Bonds, the District shall give notice of such termination in the same manner as for a Listed Event under Section 5(e).

**SECTION 7. Dissemination Agent.** The District may, from time to time, appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Disclosure Certificate, and may discharge any such Dissemination Agent, with or without appointing a successor Dissemination Agent. The Dissemination Agent shall not be responsible in any manner for the content of any notice or report prepared by the District pursuant to this Disclosure Certificate. The Dissemination Agent may resign by providing thirty days written notice to the District and the Paying Agent. The Dissemination Agent shall have no duty to prepare any report nor shall the Dissemination Agent be responsible for filing any report not provided to it by the District in a timely manner and in a form suitable for filing. The Dissemination Agent shall not be responsible in any manner for the content of any notice or report prepared by the District pursuant to the Disclosure Certificate. The District hereby appoints Capitol Public Finance Group, LLC, as the initial Dissemination Agent.

**SECTION 8. Amendment; Waiver.** Notwithstanding any other provision of this Disclosure Certificate, the District may amend this Disclosure Certificate, and any provision of this Disclosure Certificate may be waived, provided that the following conditions are satisfied:

(a) If the amendment or waiver relates to the provisions of Sections 3(a), 4, or 5(a), it may only be made in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature or status of an obligated person with respect to the Bonds, or the type of business conducted;

(b) The undertaking, as amended or taking into account such waiver, would, in the opinion of nationally recognized bond counsel, have complied with the requirements of the Rule at the time of the original issuance of the Bonds, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances; and

(c) The amendment or waiver does not, in the opinion of nationally recognized bond counsel, materially impair the interests of the Holders or Beneficial Owners of the Bonds.

In the event of any amendment or waiver of a provision of this Disclosure Certificate, the District shall describe such amendment in the next Annual Report, and shall include, as applicable, a narrative explanation of the reason for the amendment or waiver and its impact on the type (or in the case of a change of accounting principles, on the presentation) of financial information or operating data being presented by the District. In addition, if the amendment relates to the accounting principles to be followed in preparing financial statements, (i) notice of such change shall be given in the same manner as for a Listed Event under Section 5(c), and (ii) the Annual Report for the year in which the change is made should present a comparison (in narrative form and also, if feasible, in quantitative form) between the financial statements as prepared on the basis of the new accounting principles and those prepared on the basis of the former accounting principles.

SECTION 9. Additional Information. Nothing in this Disclosure Certificate shall be deemed to prevent the District from disseminating any other information, using the means of dissemination set forth in this Disclosure Certificate or any other means of communication, or including any other information in any Annual Report or notice of occurrence of a Listed Event, in addition to that which is required by this Disclosure Certificate. If the District chooses to include any information in any Annual Report or notice of occurrence of a Listed Event in addition to that which is specifically required by this Disclosure Certificate, the District shall have no obligation under this Disclosure Certificate to update such information or include it in any future Annual Report or notice of occurrence of a Listed Event.

SECTION 10. Default. In the event of a failure of the District to comply with any provision of this Disclosure Certificate any Holder or Beneficial Owner of the Bonds may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this Disclosure Certificate; provided that any such action may be instituted only in Superior Court of the State of California in and for the County of Sacramento or in U.S. District Court in or nearest to the County. The sole remedy under this Disclosure Certificate in the event of any failure of the District to comply with this Disclosure Certificate shall be an action to compel performance, provided, that any such action may be instituted only in Superior Court of the State of California in and for the County of Sacramento or in U.S. District Court in or nearest to the County.

SECTION 11. Beneficiaries. This Disclosure Certificate shall inure solely to the benefit of the District, the Dissemination Agent, the Participating Underwriter and Holders and Beneficial Owners from time to time of the Bonds, and shall create no rights in any other person or entity.

SECTION 12. Governing Law. This Disclosure Certificate is made in the State of California and is to be construed under the Constitution and laws of the State of California, except where federal law applies.

SECTION 13. Counterparts. This Disclosure Certificate may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

Date: \_\_\_\_\_, 2016

SACRAMENTO CITY UNIFIED SCHOOL  
DISTRICT

By \_\_\_\_\_  
Chief Business Officer

**CONTINUING DISCLOSURE EXHIBIT A**

**FORM OF NOTICE TO THE MUNICIPAL SECURITIES RULEMAKING BOARD  
OF FAILURE TO FILE ANNUAL REPORT**

Name of Issuer: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
Name of Bond Issue: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
GENERAL OBLIGATION BONDS, ELECTION OF 2012  
(MEASURE Q), 2016 SERIES D  
Date of Issuance: \_\_\_\_\_, 2016

NOTICE IS HEREBY GIVEN that the District has not provided an Annual Report with respect to the above-named Bonds as required by Section 4 of the Continuing Disclosure Certificate of the District, dated the Date of Issuance. [The District anticipates that the Annual Report will be filed by \_\_\_\_\_.]

Dated: \_\_\_\_\_

SACRAMENTO CITY UNIFIED SCHOOL  
DISTRICT

By \_\_\_\_\_ [to be signed only if filed]



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item No. 11.3

**Meeting Date:** April 21, 2016

**Subject:** Approve Request from the City of Sacramento to Amend the Joint Use Agreement at the School of Engineering and Science for the Purpose of Creating a Pop-Up Dog Park

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Facilities Support Services

**Recommendation:** Staff to obtain direction from the Board.

**Background/Rationale:** On October 16, 2007, the CITY and DISTRICT entered into a Memorandum of Understanding Regarding the Design and Construction of the School of Sciences and Engineering, Pocket Library and Related Improvements (the "MOU"). The MOU (City Agreement No. 2007-1090) provided for the construction of the school and a library on the District property located at the corner of Swale River Way and Gloria Drive in the Pocket area of the City of Sacramento. The construction of parking lots and athletic fields to serve both the school and the library were located on both the CITY's Sojourner Truth Park property and the DISTRICT's property. All of the "Improvements" as described in the MOU were constructed.

At the direction of the Board, staff conducted a survey of students, staff, and parents to gain additional input. The results of the survey will be presented at the Board meeting.

**Financial Considerations:** To be determined.

**LCAP GOAL (s):** Family and Community Engagement

**Documents Attached:**

1. Executive Summary

**Estimated Time Of Presentation:** 5 minute presentation

**Submitted by:** José L. Banda, Superintendent  
Cathy Allen, Chief Operations Officer

**Approved by:** José L. Banda



# Board of Education Executive Summary

## Facilities Support Services

Request from City of Sacramento to Amend the Joint Use Agreement at the School of Engineering and Science for the Purpose of Creating a Pop-Up Dog Park  
April 21, 2016



### I. OVERVIEW / HISTORY

The Sacramento City Unified School District (District) and the City of Sacramento (City) entered into a Memorandum of Understanding (City Agreement No. 2007-1090) for the construction of the School of Sciences and Engineering and the Pocket Library and Related projects in October 2007.

Part of the 'joint-use' area of the facility is the District's use of a portion of City's Sojourner Truth Park property for the purposes of physical education activities; specifically baseball and/or softball. The City is requesting an amendment to the original Agreement to change the use of the City's Sojourner Truth Park Property to establish a small dog park over the existing baseball field. An Amendment to the existing Memorandum of Understanding would be drafted by both District and City and brought back to the Board for approval.

### II. DRIVING GOVERNANCE

BP 7000 Facilities  
BP 7111 Evaluating Existing Facilities  
BP 7110 Facilities  
BP 3111 Business and Non-instructional Operations  
BP 7210 Facilities  
AR 7110 Facilities

### III. BUDGET

N/A

### IV. GOALS, OBJECTIVES, AND MEASURES

Staff to receive direction from the Board regarding next steps.

### V. MAJOR INITIATIVES

N/A

## **Board of Education Executive Summary**

### **Facilities Support Services**

Request from City of Sacramento to Amend the Joint Use Agreement at the School of Engineering and Science for the Purpose of Creating a Pop-Up Dog Park

April 21, 2016



#### **VI. RESULTS**

If approved, staff will work with City of Sacramento to craft an Amendment agreeable to both parties.

#### **VII. NEXT STEPS**

Proceed with Board recommendation.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 12.1

**Meeting Date:** April 21, 2016

**Subject:** Business and Financial Information

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Receive business and financial information.

**Background/Rationale:**

- Purchase Order Board for the Period of February 15, 2016 through March 14, 2016

**Financial Considerations:** Reflects standard business information.

**LCAP Goal(s):** Family and Community Engagement; College and Career Ready Students

**Documents Attached:**

1. Purchase Order Board for the Period of February 15, 2016 through March 14, 2016

**Estimated Time:** N/A

**Submitted by:** Gerardo Castillo, CPA, Chief Business Officer

**Approved by:** José L. Banda, Superintendent

## Includes Purchase Orders dated 02/15/2016 - 03/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B16-00759	STRONG AND ASSOCIATES INC	SCHOOL NEWSPAPER/SINISTRO	CALIFORNIA MIDDLE SCHOOL	01	1,950.00
B16-00760	HOME DEPOT CREDIT SERVICES	Home Depot for Garden Project	NEW JOSEPH BONNHEIM	09	2,000.00
B16-00761	ALPHA CARD SYSTEMS LLC	ID PRINTER SUPPLIES & REPAIRS	NEW SKILLS & BUSINESS ED. CTR	11	900.00
B16-00762	ANITA JAIN	FEDERAL PROPORTIONMENT 2015-16	SPECIAL EDUCATION DEPARTMENT	01	1,406.00
B16-00763	STAY SAFE SHRED INC	SHRED CONFIDENTIAL EMPLOYEE COMPENSATION DOCUMENTS	EMPLOYEE COMPENSATION	01	500.00
B16-00764	CLARITA AGUILAR	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,600.00
B16-00765	SIGNATURE REPROGRAPHICS	0390-405-0217 WOODBINE PRTBLE RPRS/GURDRLS	FACILITIES SUPPORT SERVICES	01	100.00
B16-00766	SIGNATURE REPROGRAPHICS	0148-410-0252 LEATAATA FLYD PRKNG 2NDARY	FACILITIES SUPPORT SERVICES	01	300.00
B16-00767	Jennifer Bernardo-Kirrene	FEDERAL PROPORTIONMENT 2015-16	SPECIAL EDUCATION DEPARTMENT	01	1,406.00
B16-00768	Leigh Vanslyke	FEDERAL PROPORTIONMENT 2015-16	SPECIAL EDUCATION DEPARTMENT	01	700.00
B16-00769	SIGNATURE REPROGRAPHICS	0122-415-0242 FRUIT RIDGE PLYGROUND DRAINAGE	FACILITIES SUPPORT SERVICES	01	300.00
B16-00770	SIGNATURE REPROGRAPHICS	0122-421-0243 FRUIT RIDGE PVING KNDR & S. PRKING	FACILITIES SUPPORT SERVICES	01	300.00
B16-00771	SIGNATURE REPROGRAPHICS	0122-414-0241 FRUIT RIDGE PVING FRONT DRNAGE	FACILITIES SUPPORT SERVICES	01	300.00
B16-00772	SIGNATURE REPROGRAPHICS	0379-401 WASHINGTON STEM	FACILITIES SUPPORT SERVICES	21	500.00
B16-00773	BRITANY HOEY	FEDERAL PROPORTIONMENT 2015-2016	SPECIAL EDUCATION DEPARTMENT	01	1,406.00
B16-00774	ALHAMBRA & SIERRA SPRINGS	BLANKET ORDER: WATER	INFORMATION SERVICES	01	550.00
B16-00775	SAMBA HOLDINGS, INC	SAMBA SAFETY - PULL NOTICE SERVICE 2015-2016	RISK MANAGEMENT	01	10,000.00
B16-00776	MARIANNE MURPHY STINSON	FEDERAL PROPORTIONMENT 2015-2016	SPECIAL EDUCATION DEPARTMENT	01	1,406.00
B16-00777	SIGNATURE REPROGRAPHICS	0384-419 WILLIAM LAND 2 STORY MOD	FACILITIES SUPPORT SERVICES	21	300.00
B16-00778	TIMOTHY CASALETT DBA CASALETT & CO	GRAPHIC ARTS	A. WARREN McCLASKEY ADULT	11	800.00
B16-00779	ENVIRONMENTAL SYSTEMS	MATERIALS/SUPPLIES AS NEEDED FOR GLAZING SHOP	FACILITIES MAINTENANCE	01	3,000.00
B16-00780	JOSTENS INC	SB 172 DIPLOMAS	STUDENT SUPPORT AND FAMILY SER	01	1,000.00
B16-00781	ANDREA NOBLE	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	3,600.00

\*\*\* See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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## Includes Purchase Orders dated 02/15/2016 - 03/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B16-00782	GALLS LLC DBA BLUMENTHAL UNIFO RM	BLANKET FOR SECURITY UNIFORMS, ETC.	SECURITY SERVICES	01	1,000.00
CHB16-00374	OFFICE DEPOT ACCT. #89574939	CLASSROOM SUPPLIES	OAK RIDGE ELEMENTARY SCHOOL	01	6,000.00
CHB16-00375	RAY MORGAN/SCUSD	SERNA: COPIER USAGE	COMMUNICATIONS OFFICE	01	350.00
CHB16-00376	SCUSD/PAPER	PAPER USAGE	COMMUNICATIONS OFFICE	01	300.00
CHB16-00377	U S BANK/SCUSD	BLANKET ORDER FOR OFFICE DEPOT	CALIFORNIA MIDDLE SCHOOL	01	2,000.00
CHB16-00378	RAY MORGAN COMPANY	SERNA: COPIER USAGE	FACILITIES SUPPORT SERVICES	01	225.00
CHB16-00379	RAY MORGAN/SCUSD	COPIER/SERNA USAGE	BUSINESS SERVICES	01	1,600.00
CHB16-00380	RAY MORGAN/SCUSD	SERNA: COPIER USAGE	EMPLOYEE COMPENSATION	01	700.00
CHB16-00381	RAY MORGAN/SCUSD	Serna Copier usage	MULTILINGUAL EDUCATION DEPT.	01	1,200.00
CHB16-00382	SCUSD/PAPER	SERNA PAPER USAGE	DEPUTY SUPERINTENDENT	01	500.00
CHB16-00383	SCUSD/PAPER	PAPER USAGE 2015-2016	RESEARCH & EVALUATION SERVICES	01	500.00
CHB16-00384	SCUSD/PAPER	BLANKET ORDER-PAPER USAGE FOR SHARED PRINTER	BUSINESS SERVICES	01	200.00
CHB16-00385	OFFICE DEPOT ACCT. #89574939	ASP - OFFICE DEPOT	NEW JOSEPH BONNHEIM	09	1,000.00
CHB16-00386	U S BANK/SCUSD	OFFICE DEPOT SUPPLIES FOR SES TUTORING PROGRAM	CONSOLIDATED PROGRAMS	01	2,000.00
CS16-00462	ACTION SUPPORTIVE CARE SERVICE	15-16 ACTION CONTRACT	HEALTH SERVICES	01	100,000.00
CS16-00502	SCHOOL SERVICES OF CALIFORNIA	SSC LEGISLATIVE ADVOCACY 1/1/16-12/31/16	BUSINESS SERVICES	01	25,000.00
CS16-00503	HANCOCK PARK & DELONG INC	HPD SERVICES FOR ERP #101 AND 102	FACILITIES SUPPORT SERVICES	21	5,956.29
CS16-00504	CONSTANCE AGEE DBA AGEE FASHIO N INSTITUTE	Agee Fashion Institute After School Program Fees	THE MET	09	2,413.00
CS16-00505	PREMIER MANAGEMENT GROUP, INC	0431-410-0251 FERN BACON ROOFING 2015-16	FACILITIES SUPPORT SERVICES	01	29,459.75
CS16-00506	PREMIER MANAGEMENT GROUP, INC	0495-413-0250 WILL C WOODS ROOFING 2015-2016	FACILITIES SUPPORT SERVICES	01	16,914.03
CS16-00507	KATHLEEN JUAREZ	KATHLEEN JUAREZ-ST PATRICK NPS TITLE I TUTOR	CONSOLIDATED PROGRAMS	01	24,656.00
CS16-00508	ARCHITECTURAL RESEARCH CONSULT ANTS, INCORPORATED	BOUNDARY WORK	FACILITIES SUPPORT SERVICES	01	3,000.00
CS16-00509	HOT BISCUITS MUSIC	KINDER THROUGH 2ND GR MUSIC PROGRAM	HOLLYWOOD PARK ELEMENTARY	01	3,600.00
CS16-00510	SMUD ATTN ACCOUNTS RECEIVABLE	0450-409 KIT CARSON POWER UPGRADE	FACILITIES SUPPORT SERVICES	21	5,000.00
CS16-00511	NATIONAL ANALYTICAL LAB INC	0024-401-1 BOWLING GREEN MCCOY OH BLDG ROOFING	FACILITIES SUPPORT SERVICES	21	425.00
CS16-00512	NATIONAL ANALYTICAL LAB INC	0269-413-0239 PACIFIC ROOF LEAK REPAIR	FACILITIES SUPPORT SERVICES	01	575.00

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## Includes Purchase Orders dated 02/15/2016 - 03/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
CS16-00513	NATIONAL ANALYTICAL LAB INC	0495-413-0250 WILL C WOOD ROOFING (2015/2016)	FACILITIES SUPPORT SERVICES	01	325.00
CS16-00514	NATIONAL ANALYTICAL LAB INC	0235-410-0178 MARK TWAIN ROOFS (ADMIN BLDG)	FACILITIES SUPPORT SERVICES	01	425.00
CS16-00515	NATIONAL ANALYTICAL LAB INC	0431-410-0251 FERN BACON ROOFING (2015/2016)	FACILITIES SUPPORT SERVICES	01	425.00
CS16-00516	NATIONAL ANALYTICAL LAB INC	0420-411-0249 ROSA PARKS ROOFING (2015/2016)	FACILITIES SUPPORT SERVICES	01	425.00
CS16-00517	NATIONAL ANALYTICAL LAB INC	0277-412-0229 PETER BURNETT ROOF REPAIR	FACILITIES SUPPORT SERVICES	01	325.00
CS16-00518	SCI CONSULTING GROUP	SPECIAL TAX ADMINISTRATION CFD #2 2016-17	FACILITIES SUPPORT SERVICES	49	13,350.00
CS16-00519	MATTHEW C FABIAN	0715-0653 HJHS CC PLAYGRND/PLAY EQUIP	FACILITIES SUPPORT SERVICES	12	1,500.00
CS16-00520	SCHOOL SERVICES OF CALIFORNIA	SCHOOL SERVICES CA 2014-15 J-90 REPORT	BUSINESS SERVICES	01	18.00
CS16-00521	PLAY POWER	FIRST 5 RAISING A READER TRAINER	CHILD DEVELOPMENT PROGRAMS	12	1,000.00
CS16-00522	CURRICULUM ASSOCIATES LLC	IREADY TEACHER TOOLBOX	NEW JOSEPH BONNHEIM	09	3,675.00
CS16-00523	CA DESIGN WEST ARCHITECTS INC	707-0363-2 THEO JUDAH INTERIM HSING 2-STORY	FACILITIES SUPPORT SERVICES	21	36,294.00
CS16-00524	B&B LOCATING, INC.	419 MATSUYAMA-CSR	FACILITIES SUPPORT SERVICES	21	2,500.00
CS16-00525	WARREN CONSULTING ENG INC	419 PHOEBE HEARST-CSR	FACILITIES SUPPORT SERVICES	21	1,800.00
CS16-00526	B&B LOCATING, INC.	419-PHOEBE HEARST-CSR	FACILITIES SUPPORT SERVICES	21	2,500.00
CS16-00527	B&B LOCATING, INC.	419 SUTTERVILLE CLASS SIZE REDUCTION	FACILITIES SUPPORT SERVICES	21	2,500.00
CS16-00528	CA DESIGN WEST ARCHITECTS INC	0384-419 WILLIAM LAND 2 STORY MODULAR	FACILITIES SUPPORT SERVICES	21	267,500.00
CS16-00529	CA DESIGN WEST ARCHITECTS INC	419 CLASS SIZE REDUCTION-9 SITES	FACILITIES SUPPORT SERVICES	21	153,000.00
CS16-00530	RAINFORTH GRAU ARCHITECTS	0510-416 CKM CORE ACADEMIC RENOVATION	FACILITIES SUPPORT SERVICES	21	1,719,565.00
CS16-00531	MICAELA RAYRAY	MUSIC CONSULTANT	GOLDEN EMPIRE ELEMENTARY	01	1,000.00
CS16-00532	HMR ARCHITECTS INC	0550-411-0207 SAC HIGH ANNEX BLDG-CEMENT	FACILITIES SUPPORT SERVICES	01	8,296.18
CS16-00533	HMR ARCHITECTS INC	0359-412-0189 TAHOE CMENT PLSTR RPR WALL SYS 15-16	FACILITIES SUPPORT SERVICES	01	7,601.72
CS16-00534	HMR ARCHITECTS INC	0359-414-0240 TAHOE DOORS & WINDOWS 2015-2016	FACILITIES SUPPORT SERVICES	01	23,249.92
CS16-00535	GROW WATER	0594-423 A. WARREN MCCLASKEY WTR HARVEST SYS	FACILITIES SUPPORT SERVICES	21	500.00

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## Includes Purchase Orders dated 02/15/2016 - 03/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
CS16-00536	B&B LOCATING, INC.	419 LDV CLASS SIZE REDUCTION	FACILITIES SUPPORT SERVICES	21	2,500.00
CS16-00537	WARREN CONSULTING ENG INC	0229-410-0204 MARK HOPKINS PLAYFIELDS	FACILITIES SUPPORT SERVICES	01	1,500.00
CS16-00538	HMC ARCHITECTS	0108-413-0209 ETHEL BAKER WINDOW WALLS SYSTM	FACILITIES SUPPORT SERVICES	01	90,764.00
CS16-00539	HMC ARCHITECTS	0269-411-0237 PACIFIC AC PAVING REPLACEMENT	FACILITIES SUPPORT SERVICES	01	118,621.00
CS16-00540	HMC ARCHITECTS	0265-411-0194 OAKRDGE WNDW SYSTEM	FACILITIES SUPPORT SERVICES	01	113,744.00
CS16-00541	CITY OF SACRAMENTO START	BEFORE/AFTER SCHOOL PROGRAM-ases, 21st CENT	YOUTH DEVELOPMENT	01	2,357,258.13
CS16-00542	HMR ARCHITECTS INC	0040-410-0232 CLAYTON B WIRE WLLS/CEILNG/WNDOW	FACILITIES SUPPORT SERVICES	01	10,046.55
CS16-00543	MAD SCIENCE OF SACRAMENTO VALL EY	MAD SCIENCE CLASSES	WILLIAM LAND ELEMENTARY	01	19,650.00
CS16-00544	PARENT/TEACHER HOME VISIT PROJ ATTN LISA LEVASSEUR	HOME VISIT HOURS-CRISTO REY HS STAFF	CONSOLIDATED PROGRAMS	01	4,048.00
CS16-00545	PREMIER MANAGEMENT GROUP, INC	0530-414-0233 L. BURBANK 4-H BLDG RPLCE	FACILITIES SUPPORT SERVICES	01	11,027.40
CS16-00546	LPC CONSULTING ASSOCIATES INC	EVALUATION OF YMHFA	INTEGRATED COMMUNITY SERVICES	01	10,000.00
CS16-00547	TEACH FOR AMERICA INC	TEACH FOR AMERICA	LEATAATA FLOYD ELEMENTARY	01	5,000.00
CS16-00548	CLUB Z	STUDENT TUTORING	BOWLING GREEN ELEMENTARY	09	54,000.00
CS16-00549	NATIONAL ANALYTICAL LAB INC	0040-410-0232 CLYTON B WIRE WALL/CEILNG/WNDOW	FACILITIES SUPPORT SERVICES	01	375.00
CS16-00550	NATIONAL ANALYTICAL LAB INC	0277-411-0228 PETER BURNETT WINDOW WALL SYS/DRS	FACILITIES SUPPORT SERVICES	01	475.00
CS16-00551	B&B LOCATING, INC.	0110-412-0214 ETHEL PHLLPS AC PAVING/CONCRETE	FACILITIES SUPPORT SERVICES	01	4,700.00
CS16-00552	B&B LOCATING, INC.	0148-410-0252 LEATAATA FLYD PVIING *2ND	FACILITIES SUPPORT SERVICES	01	2,200.00
CS16-00553	WARREN CONSULTING ENG INC	419-0350 GENEVIEVE DIDION CSR	FACILITIES SUPPORT SERVICES	21	1,800.00
CS16-00554	B&B LOCATING, INC.	419-0350 GENEVIEVE DIDION CSR	FACILITIES SUPPORT SERVICES	21	2,500.00
CS16-00555	SACRAMENTO COUNTY OFFICE OF ED FINANCIAL SERVICES	PROFESSIONALDEVELOPME NT& CPT SERVICES FOR TEACHERS	JOHN BIDWELL ELEMENTARY	01	7,700.00
CS16-00556	NATIONAL ANALYTICAL LAB INC	0110-413-0222 EPHILLIPS WINDOWS/DOORS/FLOOR	FACILITIES SUPPORT SERVICES	01	375.00
CS16-00557	NATIONAL ANALYTICAL LAB INC	0108-413-0209 EBAKER WINDOW WALL SYSTEM	FACILITIES SUPPORT SERVICES	01	475.00

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## Includes Purchase Orders dated 02/15/2016 - 03/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
CS16-00558	NATIONAL ANALYTICAL LAB INC	0265-411-0194 OAK RIDGE WINDOW SYSTEMS	FACILITIES SUPPORT SERVICES	01	375.00
CS16-00559	B&B LOCATING, INC.	0530-414-0233 LBURBANK 4-H BLDG REPLACEMENT	FACILITIES SUPPORT SERVICES	01	800.00
CS16-00560	HMR ARCHITECTS INC	0122-421-0243 FRUIT RIDGE KNDER PLYGRND & S.PRKNG	FACILITIES SUPPORT SERVICES	01	36,359.40
CS16-00561	HMR ARCHITECTS INC	0520-415-0263 H. JOHNSON STRUCTURAL REPAIRS	FACILITIES SUPPORT SERVICES	01	14,059.97
CS16-00562	HMR ARCHITECTS INC	0101-411-0236 SUSAN B ANTHONY AC PVING	FACILITIES SUPPORT SERVICES	01	27,786.25
CS16-00563	PREMIER MANAGEMENT GROUP, INC	0530-411-0199 L. BURBANK ASPHALT 2015-16	FACILITIES SUPPORT SERVICES	01	213,168.62
CS16-00564	KANTER IMMIGRATION LAW OFFICE	KANTER IMMIGRATION LAW OFFICE SERVICES	ADMIN-LEGAL COUNSEL	01	15,030.00
CS16-00565	B&B LOCATING, INC.	0521-416 WEST CAMPUS CORE ACADEMIC RENO	FACILITIES SUPPORT SERVICES	21	23,500.00
CS16-00566	MAD SCIENCE OF SACRAMENTO VALL EY	MAD SCIENCE FOURTH GRADE ASSEMBLY	MATSUYAMA ELEMENTARY SCHOOL	01	657.00
CS16-00567	SACRAMENTO COUNTY OFFICE OF ED FINANCIAL SERVICES	SCOE ELD TEACHER TRAINING	CAMELLIA BASIC ELEMENTARY	01	1,000.00
CS16-00568	PREMIER MANAGEMENT GROUP, INC	0043-410-0225 CP HUNT. DRNAGE/ASPHLT PVNG	FACILITIES SUPPORT SERVICES	01	5,967.20
CS16-00569	READING PARTNERS	FOR READING PARTNERS TUTORING	PETER BURNETT ELEMENTARY	01	20,000.00
CS16-00570	NATIONAL ANALYTICAL LAB INC	0379-401 WASHINGTON STEM RENOVATION	FACILITIES SUPPORT SERVICES	21	790.00
CS16-00571	PREMIER MANAGEMENT GROUP, INC	0100-411-0253 EDWARD KMBLE RMPS/CURT/FLRING	FACILITIES SUPPORT SERVICES	01	3,486.08
CS16-00572	MILTON BOWENS	Service Agreement for Milton Bowens	ACADEMIC OFFICE	01	3,750.00
CS16-00573	SACRAMENTO COUNTY OFFICE OF ED FINANCIAL SERVICES	SCOE TRAINING/SERVICES-INSTRUC TIONAL ROUNDS	FATHER K.B. KENNY	01	3,600.00
CS16-00574	PREMIER MANAGEMENT GROUP, INC	0530-412-0202 L. BURBANK CONCRETE 2015-16	FACILITIES SUPPORT SERVICES	01	75,953.90
CS16-00575	HMR ARCHITECTS INC	0420-411-0249 ROSA PARKS ROOFING 2015-16	FACILITIES SUPPORT SERVICES	01	28,848.01
CS16-00576	PREMIER MANAGEMENT GROUP, INC	0110-413-0222 E PHILLIPS WNDW/DOOR/FLR 2015-16	FACILITIES SUPPORT SERVICES	01	3,180.61
CS16-00577	LISA LACY	Lisa Lacy, Independent Contractor	ACADEMIC OFFICE	01	6,250.00
CS16-00578	PREMIER MANAGEMENT GROUP, INC	0037-411-0234 CAROLINE WNZEL CNCRTE & ASPHLT WLKWWY	FACILITIES SUPPORT SERVICES	01	4,885.68
CS16-00579	PREMIER MANAGEMENT GROUP, INC	0114-413-0258 FREEPORT KITCHEN FLOORING 2015-16	FACILITIES SUPPORT SERVICES	01	906.13
CS16-00580	PREMIER MANAGEMENT GROUP, INC	0183-414-0244 J. BONNHEIM RSTRM WALL TILE 2015-16	FACILITIES SUPPORT SERVICES	01	583.98

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## Includes Purchase Orders dated 02/15/2016 - 03/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
CS16-00581	PREMIER MANAGEMENT GROUP, INC	0183-412-0208 J. BONNHEIM SITE CONCRETE 2015-16	FACILITIES SUPPORT SERVICES	01	1,727.24
CS16-00582	PREMIER MANAGEMENT GROUP, INC	0024-412-0245 BOWLING GREEN RSTRM FLRING 2016	FACILITIES SUPPORT SERVICES	01	3,119.29
CS16-00583	HMR ARCHITECTS INC	703-0146 ISADOR COHEN DAYLIGHTING	FACILITIES SUPPORT SERVICES	25	840.00
CS16-00584	!!! APPLE IPAD TUTORING !!!	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	129,175.68
CS16-00585	!!A1A TUTORIA TABLET COMPUTER	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	46,457.92
CS16-00586	1 TO 1 STUDY BUDDY TUTORING	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	53,256.64
CS16-00587	A+ EDUCATIONAL CENTERS	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	28,328.00
CS16-00588	A BETTER TOMORROW EDUCATION	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	31,727.36
CS16-00589	A TREE OF KNOWLEDGE EDUCATIONA L SVCS INC	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	12,464.32
CS16-00590	CLUB Z! TUTORING SERVICES	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	104,247.04
CS16-00591	DATAMATICS INC DBA ACHIEVE HIG HPOINTS	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	16,996.80
CS16-00592	DOCTRINA TUTORING	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	226,624.00
CS16-00593	ELEVATE LEARNING LLC	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	159,769.92
CS16-00594	EXPECT SUCCESS TUTORING	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	3,399.36
CS16-00595	KEEP HOPE ALIVE PROJECT	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	1,133.12
CS16-00596	ROBERTS FAMILY DEVELOPMENT CTR	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	33,993.60
CS16-00597	STUDENTNEST.COM	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	52,123.52
CS16-00598	SULLIVAN LEARNING SYSTEMS	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	92,915.84
CS16-00599	TUTORIAL SERVICES	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	18,129.92
CS16-00600	TUTORWORKS, INC.	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	5,665.60
CS16-00601	VARIATIONS EDUCATIONAL SVCS	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	9,064.96
CS16-00602	VISION 2000 EDUCATIONAL FOUNDATION	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	105,380.16
CS16-00603	VOICE OF HOPE	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	31,727.36
CS16-00604	SYLVAN LEARNING	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	14,730.56

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## Includes Purchase Orders dated 02/15/2016 - 03/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
CS16-00605	! # 1TOUCH-SCREEN TABLET COMP UTER TUTORING	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	40,792.32
CS16-00606	IPAD TUTORING, LLC	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	100,847.68
CS16-00607	BIBBY FINANCIAL SERV INC WEST EAST COMMUNITY ACCESS	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	18,129.92
CS16-00608	ACADEMIC TUTORING SERVICE SYNT ELESYS INC	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	16,996.80
CS16-00609	123 MATH & READING INC	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	75,919.04
CS16-00610	1 ONLINE TUTORING LLC	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	86,117.12
CS16-00611	CTOA SERVICES INC DBA ! MATHW IZ	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	37,392.96
CS16-00612	SYNTELESYS EDUCATIONAL SERVICE DBA ACADEMIA DE SERVICIO	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	14,730.56
CS16-00613	ATS PROJECT SUCCESS	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	2,266.24
CS16-00614	DATAMATICS INC DBA ACHIEVE HIG HPOINTS	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	16,996.80
CS16-00615	EDUPLUS LLC	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	26,061.76
CS16-00616	JUMP INTO READING	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	11,331.20
CS16-00617	LEADING EDGE LEARNING CENTER	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	9,064.96
CS16-00618	D & D HURN SOLUTIONS, LLC DBA MIRACLE MATH COACHING	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	16,996.80
CS16-00619	THE LEARNING CURVE	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	7,931.84
CS16-00620	5 STAR TUTORS LLC	SUPPLEMENTAL EDUCATIONAL SERVICES	CONSOLIDATED PROGRAMS	01	32,860.48
CS16-00622	HMR ARCHITECTS INC	700-0354/SUTTERVILLE GREEN PROJECT/RR RENO	FACILITIES SUPPORT SERVICES	25	350.00
CS16-00623	WARREN CONSULTING ENG INC	419 PONY EXPRESS-CSR	FACILITIES SUPPORT SERVICES	21	2,800.00
CS16-00624	WARREN CONSULTING ENG INC	419 SUTTERVILLE-CSR	FACILITIES SUPPORT SERVICES	21	2,800.00
N16-00051	HEARTSPRING	RESIDENTIAL PLACEMENT	SPECIAL EDUCATION DEPARTMENT	01	100,000.00
P16-02301	NATIONAL RETAIL FEDERATION	CUSTOMER SERVICE CLASS	NEW SKILLS & BUSINESS ED. CTR	11	383.20
P16-02303	REALITY WORKS INC	ROSA GONZLEZ, ECE REALCARE 3-5 BABY KT	CAREER & TECHNICAL PREPARATION	01	5,262.45

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## Includes Purchase Orders dated 02/15/2016 - 03/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-02687	NWN CORPORATION	PROJECTOR FOR PRESENTATIONS AND TRAINING	RESEARCH & EVALUATION SERVICES	01	623.12
P16-02878	PERMA-BOUND INC	2016 LIBRARY/ENG	BG CHACON ACADEMY	09	1,300.08
P16-02893	GRAINGER INC ACCOUNT #80927635 5	FACILITY MAINTENANCE	HUBERT H BANCROFT ELEMENTARY	01	53.93
P16-02894	ZAJIC APPLIANCE SERVICE, INC	WASHER & DRYER FOR HIRAM JOHNSON & ELDER CREEK	CHILD DEVELOPMENT PROGRAMS	12	1,829.66
P16-02895	NORTHSTAR AV	83+ PROJECTOR BULBS	JOHN F. KENNEDY HIGH SCHOOL	01	221.34
P16-02896	RISO PRODUCTS OF SACRAMENTO	RISO COPIER CONTRACT	PARKWAY ELEMENTARY SCHOOL	01	425.00
P16-02897	CURRICULUM ASSOCIATES LLC	i-Ready for State and Federal Programs-SES SCUSD	CONSOLIDATED PROGRAMS	01	5,700.00
P16-02898	RISO PRODUCTS OF SACRAMENTO	MAINT AGREEMENT RISO	EARL WARREN ELEMENTARY SCHOOL	01	244.00
P16-02899	OFFICE DEPOT ACCT. #89574939	HP ENVY 5660 WIRELESS ALL-IN-ONE PRINTER	FERN BACON MIDDLE SCHOOL	01	108.49
P16-02900	EDUCATION WEEK	EDUCATION WEEK FOR EQUITY DEPT.	EQUITY, ACCESS & EXCELLENCE	01	79.00
P16-02901	EDUCATION WEEK	EDUCATION WEEK FOR PBIS/SEL DEPT.	SCHOOL CLIMATE	01	79.00
P16-02902	U S BANK/SCUSD	BOOK ORDER FOR ACADEMIC OFFICE	ACADEMIC OFFICE	01	246.84
P16-02903	U S BANK/SCUSD	ADAPTERS & CABLES FOR CLSRMS	EARL WARREN ELEMENTARY SCHOOL	01	454.07
P16-02904	U S BANK/SCUSD	CHESS CLUB	WILLIAM LAND ELEMENTARY	01	63.98
P16-02905	RISO PRODUCTS OF SACRAMENTO	RISO INK AND MASTERS	SUTTER MIDDLE SCHOOL	01	954.80
P16-02906	SYSCO FOOD SVCS OF SACRAMENTO	5139 CRACKERS/SAUCE 3/4/16	NUTRITION SERVICES DEPARTMENT	13	19,777.97
P16-02907	PACIFIC CHEESE CO INC	5132 SHREDDED CHEESE 3/7/16	NUTRITION SERVICES DEPARTMENT	13	11,775.00
P16-02908	RENAISSANCE LEARNING, INC	ACCELERATED READER	TAHOE ELEMENTARY SCHOOL	01	6,121.72
P16-02909	SPORT SUPPLY GROUP, INC.	NOUCHI PE EQUIPMENT	JAMES W MARSHALL ELEMENTARY	01	373.46
P16-02910	LAKESHORE LEARNING CORP ATTENT ION: JON BELL	IRINA CLASS SUPPLIES FOR BILINGUAL STUDENTS	JAMES W MARSHALL ELEMENTARY	01	22.43
P16-02911	REALLY GOOD STUFF	IRINA BILINGUAL CLASS SUPPLIES	JAMES W MARSHALL ELEMENTARY	01	239.39
P16-02912	Bake Crafters Food Company	5128 TRKY CHSE CROISSANTS 3/7/16	NUTRITION SERVICES DEPARTMENT	13	12,916.00
P16-02913	NASCO	NASCO YOUNG SCIENCE PROJECTS	JAMES W MARSHALL ELEMENTARY	01	61.85
P16-02914	RISO PRODUCTS OF SACRAMENTO	RISO SUPPLIES	NEW JOSEPH BONNHEIM	09	477.40

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## Includes Purchase Orders dated 02/15/2016 - 03/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-02915	Apple Inc Apple Financial Services	MACPRO FOR GREGORY COLLINS & PAKOU WOO	INFORMATION SERVICES	01	5,600.69
P16-02916	TOLEDO PHYSICAL ED SUPPLY INC	PE SUPPLIES 2015 16	AMERICAN LEGION HIGH SCHOOL	01	1,001.26
P16-02917	SCHOLASTIC INC SCHOLASTIC MAGAZINES	CLASSROOM MATERIALS/SCHOLASTIC MAGAZINES	ROSA PARKS MIDDLE SCHOOL	01	562.11
P16-02918	ORIENTAL TRADING CO INC	SUPPLEMENTAL STUDENT MATERIALS	WOODBINE ELEMENTARY SCHOOL	01	122.12
P16-02919	OFFICE DEPOT ACCT. #89574939	CHAIR-REGISTRAR	CAPITAL CITY SCHOOL	01	433.99
P16-02920	OFFICE DEPOT ACCT. #89574939	SUPPLIES FOR THE ART TEACHER (CLASSROOM)	JOHN F. KENNEDY HIGH SCHOOL	01	133.38
P16-02921	BARNES & NOBLE BOOKSTORE	5TH GRADE NOVELS	NEW JOSEPH BONNHEIM	09	173.33
P16-02922	BARNES & NOBLE BOOKSTORE	BARNES AND NOBLE BOOKSTORE	SUTTERVILLE ELEMENTARY SCHOOL	01	41.40
P16-02923	RISO PRODUCTS OF SACRAMENTO	RISO MAINT. AGREEMENT 2015-16	NEW JOSEPH BONNHEIM	09	253.00
P16-02924	RISO PRODUCTS OF SACRAMENTO	RISO INK AND MASTERS	JAMES W MARSHALL ELEMENTARY	01	950.40
P16-02925	CITY OF SACRAMENTO REVENUE DIVISION	FIRE INSPECTION @ JOHN D SLOAT	CHILD DEVELOPMENT PROGRAMS	12	240.00
P16-02926	CITY OF SACRAMENTO REVENUE DIVISION	MARTIN LUTHER KING - SIDEWALK, DRIVEWAY REPAIRS	FACILITIES MAINTENANCE	01	984.58
P16-02927	SCUSD/PETTY CASH CAL CARD	CAL-CARD - OCTOBER ALIYA	FOSTER YOUTH SERVICES PROGRAM	01	475.25
P16-02928	SCUSD/PETTY CASH CAL CARD	AUGUST CAL CARD, ALIYA	FOSTER YOUTH SERVICES PROGRAM	01	100.00
P16-02929	PCMG PC MALL GOV	PCM-G	GEO WASHINGTON CARVER	09	1,399.62
P16-02930	CENTRAL VALLEY OFFICE SUPPLY	CARTRIDGES -DIGITAL IMAGING/MEDIA CLASSES-COLLINS	CAREER & TECHNICAL PREPARATION	01	928.33
P16-02931	SUPPLY WORKS	GLOVES FOR LAB	SPECIAL EDUCATION DEPARTMENT	01	473.92
P16-02932	THE SHADE CARE COMPANY	TREE SERVICE/SACRAMENTO CHARTER HS	FACILITIES MAINTENANCE	01	7,280.00
P16-02933	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	WILLIAM LAND ELEMENTARY	01	1,181.57
P16-02934	THE SHADE CARE COMPANY	0715-0653 HJHS CHILD DEVELOP PLYGRND/PLAY EQUIP	FACILITIES SUPPORT SERVICES	12	980.00
P16-02935	RISO PRODUCTS OF SACRAMENTO	RISO SUPPLIES	HUBERT H BANCROFT ELEMENTARY	01	103.08
P16-02936	MARILYN FRIEND BRANDON DBA MARILYN FRIEND INC	CLASSROOM PARTNERSHIP MATERIALS	ROSA PARKS MIDDLE SCHOOL	01	397.05
P16-02937	BSN SPORTS	SOFTBALL UNIFORMS QUOTE # 104708	ROSEMONT HIGH SCHOOL	01	1,642.20

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-02938	COMTECH COMMUNICATIONS INC	REPLACE BATERIES FOR TWO-WAY RADIOS	ABRAHAM LINCOLN ELEMENTARY	01	722.61
P16-02939	LINCOLN AQUATICS	POOL PUMP - HVAC SHOP (FOR LUTHER BURBANK HS)	FACILITIES MAINTENANCE	01	4,902.48
P16-02940	AIR FILTER SUPPLY	REZNOR UNIT FOR HVAC (FOR WILL C. WOOD MS KITCHEN)	FACILITIES MAINTENANCE	01	1,071.08
P16-02941	SAC CITY MIDDLE SCHOOL ATHLETIC LEAGUE	SOCCER LEAGUE (GIRLS)	ENGINEERING AND SCIENCES HS	01	850.00
P16-02942	P & R PAPER SUPPLY COMPANY	5127 SOUP LIDS/CONTAINERS 2/16/16	NUTRITION SERVICES DEPARTMENT	13	2,957.71
P16-02943	CITY OF SACRAMENTO REVENUE DIVISION	City of Sacramento/ Fire Alarm	PURCHASING SERVICES	01	204.00
P16-02944	U S BANK/SCUSD	BUTLER CLASSROOM PRINTER	JAMES W MARSHALL ELEMENTARY	01	100.63
P16-02945	Apple Inc Apple Financial Services	DONGLES FOR CLASSROOM MACS	ROSEMONT HIGH SCHOOL	01	156.60
P16-02946	Apple Inc Apple Financial Services	APPLE TVS-SUPPLEMENTAL TECHNOLOGY	FERN BACON MIDDLE SCHOOL	01	529.20
P16-02947	B & H PHOTO	CANON EOS DIG REBEL T5 CAMERA - JOHN HULL	CAREER & TECHNICAL PREPARATION	01	3,272.73
P16-02948	B & H PHOTO	GREEN SCREEN FOR SCIENCE CONCEPTS	SUTTER MIDDLE SCHOOL	01	124.72
P16-02949	Apple Inc Apple Financial Services	APPLE AIRPORT EXTREME	NEW JOSEPH BONNHEIM	09	647.75
P16-02950	ADI	CIRCUIT HEAT DETECTORS FOR ELECTRONICS SHOP	FACILITIES MAINTENANCE	01	6,745.99
P16-02951	CDW-G C/O PAT HEIN	DOCUMENT CAMERA FOR CLASSROOM	ROSEMONT HIGH SCHOOL	01	487.17
P16-02952	OFFICE DEPOT ACCT. #89574939	ROLLING BRIEFCASE - CANDICE INGLE, HS HV	CHILD DEVELOPMENT PROGRAMS	12	122.05
P16-02953	PHONAK HEARING SYSTEMS	CLASSROOM HEARING SYSTEM	SP ED - TECHNOLOGIST	01	1,152.39
P16-02954	OFFICE DEPOT ACCT. #89574939	PBIS INCENTIVE	EARL WARREN ELEMENTARY SCHOOL	01	253.89
P16-02955	GOPHER SPORT	PE EQUIPMENT	PONY EXPRESS ELEMENTARY SCHOOL	01	198.95
P16-02956	OFFICE DEPOT ACCT. #89574939	OFFICE SUPPLIES - JILL SUTTER, RM 2	CHILD DEVELOPMENT PROGRAMS	12	210.87
P16-02957	TEACHERS DISCOVERY INC	BILINGUAL CLASSROOM SUPPLIES	ROSEMONT HIGH SCHOOL	01	283.69
P16-02958	LAKESHORE LEARNING CORP ATTENTION: JON BELL	QRIS FUNDS-CLASS SUPPLIES - HEATHER TILLER, RM B1	CHILD DEVELOPMENT PROGRAMS	12	430.26
P16-02959	LAKESHORE LEARNING CORP ATTENTION: JON BELL	BLUE DIAMOND FUNDS - DORIS BROUGHTON, RM P	CHILD DEVELOPMENT PROGRAMS	12	42.82
P16-02960	DISCOUNT SCHOOL SUPPLY FILE #7 3847	QRIS FUNDS - PENCIL SHARPENCER - DORIS REESE	CHILD DEVELOPMENT PROGRAMS	12	1,300.38

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-02961	PLAK SMACKER	QRIS FUNDS - TOOTHBRUSHES - DORIS REESE	CHILD DEVELOPMENT PROGRAMS	12	295.80
P16-02962	MOORE MEDICAL CORP ACCT 171864 7	SUPPLIES FOR NURSES OFFICE	CAROLINE WENZEL ELEMENTARY	01	134.42
P16-02963	TIME PRINTING INC	Business cards for Board of Ed members & staff	CENTRAL PRINTING SERVICES	01	448.11
P16-02964	U S BANK/SCUSD	EHS HV SUPPLIES - JENNIE ZAPATA	CHILD DEVELOPMENT PROGRAMS	12	148.14
P16-02965	HEIECK SUPPLY INC	STORAGE TANKS FOR HIRAM JOHNSON HS KITCHEN	FACILITIES MAINTENANCE	01	1,409.97
P16-02966	U S BANK/SCUSD	HARRIS CENTER	GEO WASHINGTON CARVER	09	116.00
P16-02967	USI EDUCATION SALES DIVISION O F NPTEK LLC	LAMINATING ROLLS FOR THE TEACHERS	JOHN F. KENNEDY HIGH SCHOOL	01	311.30
P16-02968	WARDS NATURAL SCIENCE INC CONT RACT #010410-999	GENERAL SCIENCE CLASS SUPPLIES	ROSEMONT HIGH SCHOOL	01	106.56
P16-02969	THE EXIT LIGHT CO INC	LIGHTING MATERIALS NEEDED FOR SHOP STOCK	FACILITIES MAINTENANCE	01	3,082.49
P16-02970	PCMG PC MALL GOV	HEADPHONES; SAVED \$107.41	NEW JOSEPH BONNHEIM	09	324.42
P16-02971	U S BANK/SCUSD	BAGGIES FOR ICE FOR INJURED STUDENTS	A. M. WINN ELEMENTARY SCHOOL	01	44.76
P16-02972	FOLKMANIS PUPPETS	FIRST 5 PLAYGROUP TEACHERS' STORYTELLING	CHILD DEVELOPMENT PROGRAMS	12	292.58
P16-02973	SCHOLASTIC INC SCHOLASTIC MAGA ZINES	SCHOLASTIC MAGAZINES	ROSA PARKS MIDDLE SCHOOL	01	106.04
P16-02974	JIST WORKS INC	VOC-ED EVAL FORMS	SPECIAL EDUCATION DEPARTMENT	01	433.35
P16-02975	SACRAMENTO CITY COLLEGE COLLEG E STORE	Books for ENGED499 Class @ SCC for SCUSD Teachers	ACADEMIC OFFICE	01	612.15
P16-02976	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	SHELVING LIBRARY BOOKS FOR COMMON CORE TEACHER SET	ISADOR COHEN ELEMENTARY SCHOOL	01	391.00
P16-02977	POSMICRO.COM ATTN: ACCOUNTS RE CEIVABLE	SCANNER/LIBRARY BOOKS	HUBERT H BANCROFT ELEMENTARY	01	110.67
P16-02978	NWN CORPORATION	HP PRODESK 600 G1-HP E222 MONITOR-ROTARY GRANT	FERN BACON MIDDLE SCHOOL	01	798.22
P16-02979	NATIONAL TRENCH SAFETY LLC	STUDENT/TRAFFIC SAFETY	HUBERT H BANCROFT ELEMENTARY	01	1,867.26
P16-02980	The Rapid Group, LLC	DOCUMENT SHREDDING	ROSA PARKS MIDDLE SCHOOL	01	600.00
P16-02981	CURRICULUM ASSOCIATES LLC	I-READY FOR NPS	CONSOLIDATED PROGRAMS	01	720.00
P16-02982	WOLTERS KLUWER HEALTH	VN BOOKSTORE SALES	NEW SKILLS & BUSINESS ED. CTR	11	3,555.14
P16-02983	EE ATHLETICS LEAGUE	BASKETBALL LEAGUE REGISTRATION	GOLDEN EMPIRE ELEMENTARY	01	490.00

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## Includes Purchase Orders dated 02/15/2016 - 03/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-02984	BUREAU OF LECTURES AND CONCERT	RAIN FOREST ANIMALS ASSEMBLY	BOWLING GREEN ELEMENTARY	09	695.00
P16-02985	BSN SPORTS	BASKETBALL EQUIPMENT NEEDED FOR P.E.	NEW TECH	09	436.79
P16-02986	SUSAN KOVALIK PMB 401	REIMBURSEMENT SUSAN KOVALIK	NEW JOSEPH BONNHEIM	09	1,077.23
P16-02987	PEARSON EDUCATION INC	PSYCH EVAL FORMS (BASC-2 TRC 6-11)	SPECIAL EDUCATION DEPARTMENT	01	367.41
P16-02989	OFFICE DEPOT ACCT. #89574939	PROJECTOR FOR AWARE TRAINING	INTEGRATED COMMUNITY SERVICES	01	839.84
P16-02990	SCHOLASTIC, INC. ORDER DESK	COVER READING ASSESSMENT	ISADOR COHEN ELEMENTARY SCHOOL	01	527.75
P16-02991	LAKESHORE LEARNING CORP	DIONISIO TEACHER PLANNING/TEACHING UNITS	JAMES W MARSHALL ELEMENTARY	01	171.61
P16-02992	STATE BOARD OF EQUALIZATION ENVIRONMENTAL FEES DIVISION	BOARD OF EQUALIZATION GENERATOR FEES 2015	RISK MANAGEMENT	01	43,607.00
P16-02993	SYSCO FOOD SVCS OF SACRAMENTO	5141 CANNED FRUIT 3/1/16	NUTRITION SERVICES DEPARTMENT	13	40,414.08
P16-02994	TREE TOP INC	5142 APPLESAUCE CUPS 3/3/16	NUTRITION SERVICES DEPARTMENT	13	14,553.00
P16-02995	INTEGRATED FOOD SERVICE	5144 SANDWICHES/TACO MEAT 3/1/16	NUTRITION SERVICES DEPARTMENT	13	38,144.49
P16-02996	CAL TROPIC PRODUCERS INC	5134 DRIED FRT 3/16/16	NUTRITION SERVICES DEPARTMENT	13	28,244.70
P16-02997	CAL TROPIC PRODUCERS INC	5136 DRIED FRT 4/27/16	NUTRITION SERVICES DEPARTMENT	13	27,769.50
P16-02998	OFFICE DEPOT ACCT. #89574939	ITEMS FOR CLASSROOMS	THEODORE JUDAH ELEMENTARY	01	190.95
P16-02999	OFFICE DEPOT ACCT. #89574939	AWARE TRAINING SUPPLIES	INTEGRATED COMMUNITY SERVICES	01	370.65
P16-03000	OFFICE DEPOT ACCT. #89574939	PROFESSIONAL DEVELOPMENT - BOOK SHELF/MC CARTHY	JOHN F. KENNEDY HIGH SCHOOL	01	78.11
P16-03001	OFFICE DEPOT ACCT. #89574939	PRINTER CARTRIDGES	SAM BRANNAN MIDDLE SCHOOL	01	1,139.79
P16-03002	OFFICE DEPOT ACCT. #89574939	TEACHER SUPPORT ROOM 19	CESAR CHAVEZ INTERMEDIATE	01	154.60
P16-03003	OFFICE DEPOT ACCT. #89574939	SUPPORT CENTER SUPPLIES	INTEGRATED COMMUNITY SERVICES	01	464.55
P16-03004	CURRICULUM ASSOCIATES LLC	iREADY SUBSCRIPTION	JOHN H. STILL - K-8	01	26,697.50
P16-03005	BARNES & NOBLE BOOKSTORE	BOOKS FOR JOHN MORSE	SPECIAL EDUCATION DEPARTMENT	01	73.95
P16-03006	DISCOUNT SCHOOL SUPPLY FILE #7 3847	12 x 18 CONSTRUCTION PAPER-FOR KINDERGARTEN	DAVID LUBIN ELEMENTARY SCHOOL	01	102.18
P16-03007	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	SPEECH FORMS (GFTA-3)	SPECIAL EDUCATION DEPARTMENT	01	183.60

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## Includes Purchase Orders dated 02/15/2016 - 03/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-03008	IVS COMPUTER TECHNOLOGIES	SMART BOARDS FOR MATH & SCIENCE INSTRUCTION	CAPITAL CITY SCHOOL	01	7,817.84
P16-03009	TROXELL COMMUNICATIONS INC ATT N: BILL PITZNER	PROJECTORS FOR CLASSROOMS	MATSUYAMA ELEMENTARY SCHOOL	01	7,958.49
P16-03010	TENNANT	PARTS/LABOR FOR POWER SWEEPER RIDER (M & O)	BUILDINGS & GROUNDS/OPERATIONS	01	1,700.50
P16-03011	MICHAEL KAST	EXHIBITOR BOOTH @ CSHA	SPECIAL EDUCATION DEPARTMENT	01	900.00
P16-03012	CDW-G C/O PAT HEIN	STUDENT PRINTER (INMAN)	SP ED - TECHNOLOGIST	01	150.40
P16-03013	LEARNING A-Z	RAZ KIDS SUBSCRIPTION	JOHN D SLOAT BASIC ELEMENTARY	01	3,463.20
P16-03014	ASCEND LEARNING HOLDINGS, LLC	National Healthcareer Ass., Invoice #INV0279423	HEALTH PROFESSIONS HIGH SCHOOL	01	501.73
P16-03015	OFFICE DEPOT ACCT. #89574939	QRIS FUNDS - CLASS SUPPLIES - DORIS	CHILD DEVELOPMENT PROGRAMS	12	10,443.51
P16-03016	TEACHING STRATEGIES, INC	QRIS FUNDS - PRSCH CURRICULUM - DORIS REESE	CHILD DEVELOPMENT PROGRAMS	12	20,428.73
P16-03017	FRONT ROW EDUCATIONAL SERVICES ATTN MICHELE OAKES	QRIS FUNDS - KINDER PREP CURRICULUM - DORIS REESE	CHILD DEVELOPMENT PROGRAMS	12	2,861.00
P16-03018	FRONT ROW EDUCATIONAL SERVICES ATTN MICHELE OAKES	FIRST 5 PARENT KINDER INFO	CHILD DEVELOPMENT PROGRAMS	12	691.00
P16-03019	REDLEAF PRESS	CCP FUNDS - HS/EHS HOME VISITORS, JANET LOVE, SW	CHILD DEVELOPMENT PROGRAMS	12	425.89
P16-03020	ALL WEST COACHLINES	HOSA CONFERENCE TRANSP/ALL WEST/HPHS/HJHS	ACADEMIC ACHIEVEMENT	01	7,000.00
P16-03021	A-1 EMBROIDERY	HMS LANYARDS-RECRUITMEN - HIRAM JOHNSON	ACADEMIC ACHIEVEMENT	01	1,567.83
P16-03022	NASCO	NASCO PE EQUIPMENT	ELDER CREEK ELEMENTARY SCHOOL	01	536.55
P16-03023	KUTA SOFTWARE	KUTA SOFTWARE-SUPPLEMENTAL MATH	FERN BACON MIDDLE SCHOOL	01	886.68
P16-03024	Apple Inc Apple Financial Services	LABTOP- JOHN HULL, MEDIA & RADIO PRODUCTION	CAREER & TECHNICAL PREPARATION	01	2,357.37
P16-03025	CDW-G C/O MICHAEL STILLE	printers, projectors, projection lamps	JOHN H. STILL - K-8	01	3,692.97
P16-03026	CDW-G C/O PAT HEIN	PRINTER AND SCANNER FOR STATE AND FED PROG DEPT	CONSOLIDATED PROGRAMS	01	1,168.82
P16-03027	SUPPLY WORKS	CUSTODIAL SUPPLIES	WOODBINE ELEMENTARY SCHOOL	01	193.20
P16-03028	SILKE COMMUNICATIONS	SILKE COMMUNICATIONS - BUS RADIOS	TRANSPORTATION SERVICES	49	20,141.07

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-03029	U S BANK/SCUSD	PRINTER FOR MR. PEIXOTO'S CLASS	JAMES W MARSHALL ELEMENTARY	01	108.49
P16-03030	STEPHANIE SHAUGHNESSY	TOKEN	JOHN MORSE THERAPEUTIC	01	465.31
P16-03031	Jake Ballentine	ECNOMY-SHAUGHNESSY6 ANTI-BULLYING ASSEMBLY CHARACTER EDUCATION	JAMES W MARSHALL ELEMENTARY	01	900.00
P16-03032	U S BANK/SCUSD	RAIN COATS FOR SCIENCE CAMP	OAK RIDGE ELEMENTARY SCHOOL	01	283.29
P16-03034	U S BANK/SCUSD	SUPPLEMENTAL INSTRUCTIONAL BOOKS-DRIVEN BY DATA	FERN BACON MIDDLE SCHOOL	01	139.86
P16-03035	U S BANK/SCUSD	SUPPLIES FOR WALDORF HANDWORK CLASSROOM	A. M. WINN ELEMENTARY SCHOOL	01	170.26
P16-03036	CALIFORNIA PROPERTY RECORD	DISTRICT WIDE INVENTORY AUDIT	PURCHASING SERVICES	01	84,000.00
P16-03037	Marvel Group	MOBILE PRESENTATION CART- JOHN HULL @LBHS	CAREER & TECHNICAL PREPARATION	01	1,217.64
P16-03038	U S BANK/SCUSD	SUPPLIES FOR ENGINEERING PROGRAMS-KEN DAVIS	CAREER & TECHNICAL PREPARATION	01	390.58
P16-03039	U S BANK/SCUSD	KINDLE FIRE (ANGELINI)	SP ED - TECHNOLOGIST	01	87.60
P16-03040	U S BANK/SCUSD	KINDLE FIRE (ROGERS); Saved \$53.90	SP ED - TECHNOLOGIST	01	137.72
P16-03041	U S BANK/SCUSD	MIX CONTAINER/SMOOTH-CAST - ENGINEERING-KEN DAVIS	CAREER & TECHNICAL PREPARATION	01	543.04
P16-03042	U S BANK/SCUSD	HEADPHONES & MISC (INMAN)	SP ED - TECHNOLOGIST	01	172.74
P16-03043	Fuel Equipment Services Inc	REPLACE FUEL MANAGEMENT SYSTEM - FUELSERV	TRANSPORTATION SERVICES	49	15,135.00
P16-03044	SYSCO FOOD SVCS OF SACRAMENTO	5130 CANNED FRUIT 2/22/16	NUTRITION SERVICES DEPARTMENT	13	11,250.40
P16-03045	TEAM OUTFITTERS LLC	ACADEMY LAW & SOCIAL JUSTICE UNIFORM/SHIRTS	LUTHER BURBANK HIGH SCHOOL	01	1,454.76
P16-03046	U S BANK/SCUSD	INTEGRATED UNIT PROJECT	ENGINEERING AND SCIENCES HS	01	54.22
P16-03047	MYRON MANUFACTURING CORP	RECRUITMENT MATERIALS	HIRAM W. JOHNSON HIGH SCHOOL	01	3,889.07
P16-03048	NORTHSTAR AV	PROJECTOR BULBS	THEODORE JUDAH ELEMENTARY	01	276.35
P16-03049	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	A. M. WINN ELEMENTARY SCHOOL	01	600.54
P16-03050	SCHOOL NURSE SUPPLY INC	NURSES SUPPLIES	HIRAM W. JOHNSON HIGH SCHOOL	01	139.75
P16-03051	MOORE MEDICAL CORP ACCT 171864 7	FIRST AID SUPPLIES	H.W. HARKNESS ELEMENTARY	01	181.96
P16-03052	NWN CORPORATION	COURT REPORTING AND PHARMACY	NEW SKILLS & BUSINESS ED. CTR	11	956.97

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-03053	NWN CORPORATION	NOTEBOOK COMPUTERS FOR NS	NUTRITION SERVICES DEPARTMENT	13	2,069.42
P16-03054	NWN CORPORATION	NWN CORP - DIRECTOR - CHILD DEV	CHILD DEVELOPMENT PROGRAMS	12	2,499.84
P16-03055	UC REGENTS UC DAVIS SCH OF EDU C	TEACH THE ELECTION/CLASSROOM READY RESOURCE	SUTTERVILLE ELEMENTARY SCHOOL	01	75.00
P16-03056	Apple Inc Apple Financial Services	PRINCIPAL/ SCHOOL TESTING MAC BOOK AIR 13"	ISADOR COHEN ELEMENTARY SCHOOL	01	1,029.67
P16-03057	TROXELL COMMUNICATIONS INC ATT N: BILL PITZNER	15-16 PROJECTOR	EDWARD KEMBLE ELEMENTARY	01	4,765.32
P16-03058	CDW-G C/O PAT HEIN	DOCUMENT CAMERAS FOR INSTRUCTION	WILLIAM LAND ELEMENTARY	01	2,202.42
P16-03059	DIGITAL DOLPHIN SUPPLIES	REPLACEMENT PROJECTOR LAMPS; Saved \$245.11	ALBERT EINSTEIN MIDDLE SCHOOL	01	627.36
P16-03060	PITNEY BOWES INC	PITNEY BOWES MAINT SERVICE	NICHOLAS ELEMENTARY SCHOOL	01	23.00
P16-03061	CITY OF SACRAMENTO REVENUE DIV ISION	JOHN BIDWELL ES - SIDEWALK, DRIVEWAY REPAIRS	FACILITIES MAINTENANCE	01	6,200.61
P16-03062	HERFF JONES INC	Herff Jones Diploma for Hanf, Karl	THE MET	09	12.23
P16-03063	SLY PARK	SLY PARK DEPOSIT FOR 2016-2017 SCHOOL YEAR	ABRAHAM LINCOLN ELEMENTARY	01	880.00
P16-03064	EATON INTERPRETING SERVICE	INTERPRETOR SERVICE FOR PARENT/TEACHER CONFERENCE	GENEVIEVE DIDION ELEMENTARY	01	94.50
P16-03065	DEPARTMENT OF GENERAL SERVICES	0715-0670 ELDER CREEK CC SHADE STRUCTURE	FACILITIES SUPPORT SERVICES	12	1,290.00
P16-03066	ANGELA C GONZALEZ	REIMBURSEMENT FOR STAMPS	PARKWAY ELEMENTARY SCHOOL	01	46.39
P16-03067	SCUSD/PETTY CASH CAL CARD	RECONCILE CALCARD NOV STATEMENT-MR. STYMEIST	CAREER & TECHNICAL PREPARATION	01	34.00
P16-03068	LUTHER BURBANK HIGH SCHOOL	FOOTBALL STADIUM USE - JOHN J. HEFFERNAN	WEST CAMPUS	01	1,000.00
P16-03069	BEVERLY J. JUAN	PROCEEDURE REVIEW	SPECIAL EDUCATION DEPARTMENT	01	4,500.00
P16-03070	TUAN DUONG	REST. JUSTICE TRNG. MEAL REIMB: T. DUONG	SCHOOL CLIMATE	01	647.89
P16-03071	DEPARTMENT OF GENERAL SERVICES	0024-412-0245 BWLING GREEN RSTRM FLRING RPLCE	FACILITIES SUPPORT SERVICES	01	7,500.00
P16-03072	SACRAMENTO COUNTY OFFICE OF ED FINANCIAL SERVICES	PAYMENT FOR SLY PARK FIELD TRIP	CAROLINE WENZEL ELEMENTARY	01	3,132.00
P16-03073	SACRAMENTO COUNTY OFFICE OF ED FINANCIAL SERVICES	GROUP HOME SERVICES BY SCOE FY 15-16	SPECIAL EDUCATION DEPARTMENT	01	225,398.32

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## Includes Purchase Orders dated 02/15/2016 - 03/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-03074	DEPARTMENT OF GENERAL SERVICES	0450-406 KIT CARSON CORE ACADEMIC RENO	FACILITIES SUPPORT SERVICES	21	72,696.62
P16-03075	ANGELA NOVOTNY	SAFETY SIGNS AND SQUEEZE BALLS	JOHN D SLOAT BASIC ELEMENTARY	01	473.43
P16-03076	COUNTY OF SACRAMENTO ENVIRONMENTAL MANAGEMENT	SWIMMING POOL PERMIT	LUTHER BURBANK HIGH SCHOOL	01	490.00
P16-03077	PITNEY BOWES PRESORT SERVICES	INK AND SUPPLIES FOR POSTAGE METER	JOHN F. KENNEDY HIGH SCHOOL	01	271.09
P16-03078	CITY OF SACRAMENTO REVENUE DIVISION	TREAT AS CONFIRMING - CITY OF SACRAMENTO	CAPITAL CITY SCHOOL	01	480.00
P16-03079	DAVID STAFFORD	REIMBURSEMENT FOR ESEA PROJECTS	ROSEMONT HIGH SCHOOL	01	1,560.55
P16-03080	CITY OF SACRAMENTO REVENUE DIVISION	FIRE INSPECTION @ EDWARD KEMBLE	CHILD DEVELOPMENT PROGRAMS	12	120.00
P16-03081	DEPARTMENT OF GENERAL SERVICES	0114-412-0257 FREEPORT AC PVNG/CNCRTE	FACILITIES SUPPORT SERVICES	01	650.00
P16-03082	DEPARTMENT OF GENERAL SERVICES	0265-410-0191 OAK RIDGE AC PVING RPLCE	FACILITIES SUPPORT SERVICES	01	500.00
P16-03083	ALANNA BUTTERWORTH	REIMBURSE ALANNA BUTTERWORTH-GARDEN MATERIALS	CAMELLIA BASIC ELEMENTARY	01	444.54
P16-03084	GEMA GODINA	MARKETING SUPPLIES FOR WASHINGTON ELEM	WASHINGTON ELEMENTARY SCHOOL	01	566.59
P16-03085	DAVEY TREE EXPERT COMPANY	0530-411-0199 L. BURBANK ASPHALT 2015-16	FACILITIES SUPPORT SERVICES	01	30,000.00
P16-03086	TRANE U.S. INC.	INDOOR GAS DUCT FURNACE FOR FRUIT RIDGE MPR	FACILITIES MAINTENANCE	01	3,116.12
P16-03087	NEOPOST USA INC	Folder/inserter to replace outdated model	CENTRAL PRINTING SERVICES	01	27,529.71
P16-03088	EL DORADO METALWORKS	0269-412-0238 PACIFIC GURDRAILS 2015-16	FACILITIES SUPPORT SERVICES	01	17,000.00
P16-03089	NEOPOST USA INC	Envelope printer to reduce costs & improve service	CENTRAL PRINTING SERVICES	01	8,658.30
P16-03090	BOBERG HARDWOOD FLOORS CORP.	0510-416 CK MCCLATCHY CORE ACADEMIC	FACILITIES SUPPORT SERVICES	21	1,000.00
P16-03091	WHITE CAP CONSTRUCTION SUPPLY	TRUCK BOX FOR MAINTENANCE & OPERATIONS	FACILITIES MAINTENANCE	01	752.99
P16-03092	BAR HEIN CO	MATERIALS/EQUIPMENT FOR THE LABORER/GARDENER SHOP	FACILITIES MAINTENANCE	01	6,490.47
P16-03093	California Custom Trailers Inc	PARTS/LABOR FOR 6 TRAILERS (LABORER/GARDENER)	FACILITIES MAINTENANCE	01	2,423.73
P16-03094	RIVERSIDE PUBLISHING CO INC	WJ-IV TEST RECORDS	SPECIAL EDUCATION DEPARTMENT	01	5,421.20
P16-03095	OFFICE DEPOT ACCT. #89574939	HMS - SHANNON FOUCHARD	HIRAM W. JOHNSON HIGH SCHOOL	01	992.51

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-03096	OFFICE DEPOT ACCT. #89574939	PRINTER FOR SUPPORT CENTER	INTEGRATED COMMUNITY SERVICES	01	360.75
P16-03097	CLEAR SPRINGS FOODS INC	5147 BREADED TROUT 3/10/16	NUTRITION SERVICES DEPARTMENT	13	4,862.00
P16-03098	CLEAR SPRINGS FOODS INC	5148 BREADED TROUT 4/7/16	NUTRITION SERVICES DEPARTMENT	13	4,862.00
P16-03099	CLEAR SPRINGS FOODS INC	5149 BREADED TROUT 4/28/16	NUTRITION SERVICES DEPARTMENT	13	4,862.00
P16-03100	SYSCO FOOD SVCS OF SACRAMENTO	5150 TATER TOTS 2/29/16	NUTRITION SERVICES DEPARTMENT	13	590.40
P16-03101	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	ART STOOLS/SUSAN JANSEN'S CLASS	CALIFORNIA MIDDLE SCHOOL	01	417.25
P16-03102	FOLLETT SCHOOL SOLUTIONS	Elementary Library Books-Genevieve Didion	LIBRARY/TEXTBOOK SERVICES	01	928.16
P16-03103	FOLLETT SCHOOL SOLUTIONS	LIBRARY BOOKS	LUTHER BURBANK HIGH SCHOOL	01	670.78
P16-03104	NWN CORPORATION	SEQUOIA ELEM.: LAPTOPS FOR CLASSROOMS	AREA ASSISTANT SUPERINTENDENT	01	2,761.90
P16-03105	NWN CORPORATION	LAPTOPS HEALTH PROFESSIONS/ENDOWMENT GRANT	ACADEMIC ACHIEVEMENT	01	24,832.98
P16-03106	Apple Inc Apple Financial Services	IPADS FOR HPHS/ MEDICAL ENGLISH/MARLA JOHNSON(2nd)	ACADEMIC ACHIEVEMENT	01	7,436.67
P16-03107	OFFICE DEPOT ACCT. #89574939	M. ATWOOD - ESL	NEW SKILLS & BUSINESS ED. CTR	11	343.64
P16-03108	OFFICE DEPOT ACCT. #89574939	CERTIFICATE FRAMES FOR STUDENTS OF THE MONTH	JOHN F. KENNEDY HIGH SCHOOL	01	183.67
P16-03109	OFFICE DEPOT ACCT. #89574939	FROSH RECOGNITION-SPRING 2016/AWARD PRIZES	JOHN F. KENNEDY HIGH SCHOOL	01	68.32
P16-03110	OFFICE DEPOT ACCT. #89574939	PRINTER FOR THE CLASSROOM	MARK TWAIN ELEMENTARY SCHOOL	01	286.43
P16-03111	OFFICE DEPOT ACCT. #89574939	DESK CHAIR FOR SRO	HIRAM W. JOHNSON HIGH SCHOOL	01	322.23
P16-03112	BUNZL DISTRIBUTION CA LLC	5156 RACK COVERS/PAPER BAGS 3/7/16	NUTRITION SERVICES DEPARTMENT	13	1,164.61
P16-03113	SYSCO FOOD SVCS OF SACRAMENTO	5157 PAN LINERS/POLY GLOVES 3/11/16	NUTRITION SERVICES DEPARTMENT	13	2,502.01
P16-03114	U S BANK/SCUSD	PLEASE RUSH! CORNELL CRITICAL THINKING TESTS	GIFTED AND TALENTED EDUCATION	01	62.63
P16-03115	DEPARTMENT OF GENERAL SERVICES	0530-411-0199 L. BURBANK ASPHALT 2015-16	FACILITIES SUPPORT SERVICES	01	12,150.00
P16-03116	DEPARTMENT OF GENERAL SERVICES	0269-411-0237 PACIFIC AC PVING RPLCE	FACILITIES SUPPORT SERVICES	01	6,750.00
P16-03117	DEPARTMENT OF GENERAL SERVICES	0495-413-0250 WILL C. WOODS ROOFING 2015-16	FACILITIES SUPPORT SERVICES	01	2,114.24
P16-03118	DEPARTMENT OF GENERAL SERVICES	0431-410-0251 FERN BACON ROOFING 2015-16	FACILITIES SUPPORT SERVICES	01	3,436.61

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-03119	DEPARTMENT OF GENERAL SERVICES	0420-411-0249 ROSA PARKS ROOFING 2015-16	FACILITIES SUPPORT SERVICES	01	2,404.00
P16-03120	TONI BANUELOS	REIMBURSEMENT - TONI BANUELOS	NEW JOSEPH BONNHEIM	09	630.16
P16-03121	SEWARD L SCHREDER CONST INC	REFURBISH & RELOCATE PORTABLES FOR CSR AT 9 SITES	FACILITIES SUPPORT SERVICES	21	830,250.00
P16-03122	SEWARD L SCHREDER CONST INC	0384-419 WILLIAM LAND 2-STORY MOD	FACILITIES SUPPORT SERVICES	21	931,983.20
P16-03123	DEPARTMENT OF GENERAL SERVICES	0114-411-0256 FREEPORT CNCRTE WLKWW	FACILITIES SUPPORT SERVICES	01	500.00
P16-03124	DEPARTMENT OF GENERAL SERVICES	0114-410-0211 FREEPORT AC PVING RPLCE	FACILITIES SUPPORT SERVICES	01	880.00
P16-03125	BAKER AND TAYLOR BOOKS	CONFIRMING COMPLETE FROM P14-04000 LIBRARY BOOKS	H.W. HARKNESS ELEMENTARY	01	912.95
P16-03126	International Greenhouse	CONF COMPLETED ORDER - GREENHOUSE SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	451.98
P16-03127	DEPARTMENT OF GENERAL SERVICES	0024-416 BWLING MCCOY PVNG CRCK FLL & SEAL	FACILITIES SUPPORT SERVICES	21	2,000.00
P16-03128	DEPARTMENT OF GENERAL SERVICES	0148-410-0252 LEATAATA PVING PRKING 2NDARY	FACILITIES SUPPORT SERVICES	01	1,250.00
P16-03129	DEPARTMENT OF GENERAL SERVICES	0530-412-0202 LUTHER BURBANK CONCRETE	FACILITIES SUPPORT SERVICES	01	3,250.00
P16-03130	INTERNATIONAL INSTITUTE FOR RE STORATIVE PRACTICES	LICENSE FEES FOR RESTORATIVE PRACTICES TRAININGS	SCHOOL CLIMATE	01	225.00
P16-03131	TEREX UTILITIES WEST	ANNUAL INSPECTION ON M & O EQUIPMENT	FACILITIES MAINTENANCE	01	3,110.00
P16-03132	TRIMARK ECONOMY RESTAURANT FIX TURES	CAMBRO CART FOR SCHOOL SITE KITCHEN	NUTRITION SERVICES DEPARTMENT	13	915.74
P16-03133	SUNWEST FOODS INC	5167 BROWN RICE 4/5/16	NUTRITION SERVICES DEPARTMENT	13	4,455.00
P16-03134	G.L. MEZZETTA INC	5174 SLICED JALAPENOS 3/14/16	NUTRITION SERVICES DEPARTMENT	13	2,730.24
P16-03135	DEPARTMENT OF GENERAL SERVICES	0040-405-0196 CLAYTON B WIRE FA REPLACE	FACILITIES SUPPORT SERVICES	21	399.25
P16-03136	DEPARTMENT OF GENERAL SERVICES	0024-411-0220 BWLING MCCOY DRY ROT/CNCRTE/APHLT	FACILITIES SUPPORT SERVICES	01	7,200.00
P16-03137	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	CLASS SUPPLIES, CCP FUNDS - DEBORAH BARTON	CHILD DEVELOPMENT PROGRAMS	12	1,565.73
P16-03138	U S BANK/SCUSD	PRINTERS	LUTHER BURBANK HIGH SCHOOL	01	379.02
P16-03139	DEPARTMENT OF GENERAL SERVICES	0510-416 CKM CORE ACADEMIC RENOVATION	FACILITIES SUPPORT SERVICES	21	117,010.00
P16-03140	DISCOUNT SCHOOL SUPPLY FILE #7 3847	CLASS SUPPLIES-CCP FUNDS - YVETTE MARTINEZ, RM 121	CHILD DEVELOPMENT PROGRAMS	12	505.94

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-03141	DISCOUNT SCHOOL SUPPLY FILE #7 3847	CLASS SUPPLIES-BLUE DIAMOND - DORIS BROUGHTON	CHILD DEVELOPMENT PROGRAMS	12	464.78
P16-03142	DISCOUNT SCHOOL SUPPLY FILE #7 3847	CLASSROOM SUPPLIES - ANGELLE HARRIS & ALVA	CHILD DEVELOPMENT PROGRAMS	12	121.72
P16-03143	DISCOUNT SCHOOL SUPPLY FILE #7 3847	CLASSROOM SUPPLIES - JENNIFER ROBERTSON	CHILD DEVELOPMENT PROGRAMS	12	125.31
P16-03144	OFFICE DEPOT ACCT. #89574939	BLUE DIAMOND FUNDS - DORIS BROUGHTON	CHILD DEVELOPMENT PROGRAMS	12	71.15
P16-03145	OFFICE DEPOT ACCT. #89574939	PRINTER FOR PEGGY MULLIGAN	AMERICAN LEGION HIGH SCHOOL	01	100.35
P16-03146	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	CARPET FOR 1ST GRADE, MRS. ROBERTS CLASS	H.W. HARKNESS ELEMENTARY	01	178.45
P16-03147	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	BIRTHDAY REWARDS/INCENTIVES	O. W. ERLEWINE ELEMENTARY	01	105.36
P16-03148	REDLEAF PRESS	TRAINING MATERIALS - JANET LOVE	CHILD DEVELOPMENT PROGRAMS	12	1,102.30
P16-03149	BOUND TO STAY BOUND BOOKS INC CUSTOMER #05634004	Elementary Library Books-Genevieve Didion	LIBRARY/TEXTBOOK SERVICES	01	234.72
P16-03150	ORIENTAL TRADING CO INC	CLASSROOM SUPPLIES - TERRI KOHNKE	CHILD DEVELOPMENT PROGRAMS	12	248.37
P16-03151	SAGE PUBLICATIONS INC OUTSIDE THE BOX	JOURNAL FOR ED. OF GIFTED SUBSCRI.	GIFTED AND TALENTED EDUCATION	01	218.00
P16-03152	BARNES & NOBLE BOOKSTORE	BOOK ORDER FOR THE SCHOOL - VAN NATTEN	JOHN F. KENNEDY HIGH SCHOOL	01	1,310.38
P16-03153	AMADOR STAGE LINES INC	Coca cola valued youth field trip	JOHN H. STILL - K-8	01	666.00
P16-03154	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	STUDENT ADMIT	CESAR CHAVEZ INTERMEDIATE	01	92.45
P16-03155	CHANNING L BETE CO INC	CCP SUPPLIES FOR SW - JANET LOVE	CHILD DEVELOPMENT PROGRAMS	12	85.36
P16-03156	CURRICULUM ASSOCIATES LLC	I-READY READING/MATH SITE LICENSE	H.W. HARKNESS ELEMENTARY	01	10,900.00
P16-03157	KAPLAN EARLY LEARNING COMPANY ACCT. #630500	CLASS SUPPLIES, CCP FUNDS - YVETTE MARTINEZ	CHILD DEVELOPMENT PROGRAMS	12	170.30
P16-03158	CAPSTONE PRESS INC	CLASSROOM LIBRARY BOOKS	ABRAHAM LINCOLN ELEMENTARY	01	904.99
P16-03159	LERNER PUBLISHING GROUP C/O SA RAH GROSS	CLASSROOM LIBRARY BOOKS	ABRAHAM LINCOLN ELEMENTARY	01	939.11
P16-03160	BAKER AND TAYLOR BOOKS	CLASSROOM LIBRARY BOOKS	ABRAHAM LINCOLN ELEMENTARY	01	673.37
P16-03161	FOLLETT SCHOOL SOLUTIONS	Elementary Library Books-Edward Kemble	LIBRARY/TEXTBOOK SERVICES	01	4,697.29
P16-03162	CALIFORNIA DEPT OF EDUCATION C DE PRESS SALES UNIT	PRE-K CURRICULUM MTRLS	SPECIAL EDUCATION DEPARTMENT	01	262.66

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## Includes Purchase Orders dated 02/15/2016 - 03/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-03163	OFFICE DEPOT ACCT. #89574939	INST SUPPLIES FOR THE CULLINARY CLASS/PLOTTS	JOHN F. KENNEDY HIGH SCHOOL	01	289.12
P16-03164	LAKESHORE LEARNING CORP ATTENTION: JON BELL	SAFETY STEPS FOR PLAYGROUP CLASSROOMS	CHILD DEVELOPMENT PROGRAMS	12	950.46
P16-03165	SAAVSUS INC	EHS HV SUPPLIES - JANET LOVE	CHILD DEVELOPMENT PROGRAMS	12	532.12
P16-03166	NOODLE SOUP	SUPPLIES FOR SW - JANET LOVE	CHILD DEVELOPMENT PROGRAMS	12	234.63
P16-03167	STEVE WEISS MUSIC	DRUM STUDIES	LUTHER BURBANK HIGH SCHOOL	01	302.09
P16-03168	ALL WEST COACHLINES INC	LPPA FIELD TRIP TRANSPORTAION	C. K. McCLATCHY HIGH SCHOOL	01	1,424.10
P16-03169	OFFICE DEPOT ACCT. #89574939	STORAGE CABINET -DIGITAL MEDIA CLASSES-COLLINS	CAREER & TECHNICAL PREPARATION	01	260.27
P16-03170	PLAY WITH A PURPOSE	CLASS SUPPLIES-CCP FUNDS - SANDRA GONZALES	CHILD DEVELOPMENT PROGRAMS	12	3,477.25
P16-03171	REALLY GOOD STUFF	EXC READER STRIPS	SUTTERVILLE ELEMENTARY SCHOOL	01	26.87
P16-03172	FOLLETT SCHOOL SOLUTIONS	Elementary Library Books-Caleb Greenwood	LIBRARY/TEXTBOOK SERVICES	01	288.72
P16-03173	BOUND TO STAY BOUND BOOKS INC CUSTOMER #05634004	Elementary Library Books-Caleb Greenwood	LIBRARY/TEXTBOOK SERVICES	01	332.60
P16-03174	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	MARTIN L. KING JR ELEMENTARY	01	517.34
P16-03175	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	JOHN H. STILL - K-8	01	1,178.29
P16-03176	U S BANK/SCUSD	BOOK ORDER FOR ACADEMIC OFFICE	ACADEMIC OFFICE	01	1,118.09
P16-03177	U S BANK/SCUSD	CLASSROOM RUGS FOR KINDERGARTEN	GOLDEN EMPIRE ELEMENTARY	01	807.75
P16-03178	NWN CORPORATION	CRIMINAL JUSTICE - CHROME BOOKS	HIRAM W. JOHNSON HIGH SCHOOL	01	1,136.89
P16-03179	Apple Inc Apple Financial Serv ices	STUDENT COMPUTERS FOR STUDENT USE	CAMELLIA BASIC ELEMENTARY	01	34,773.29
P16-03180	Apple Inc Apple Financial Serv ices	APPLE MAC BOOKS	NEW JOSEPH BONNHEIM	09	28,999.25
P16-03181	Apple Inc Apple Financial Serv ices	APPLE LAPTOP	ALBERT EINSTEIN MIDDLE SCHOOL	01	1,215.67
P16-03182	NWN CORPORATION	YES CART AND NOTE BOOKS (CJA); Saved \$2335.96	JOHN F. KENNEDY HIGH SCHOOL	01	15,331.26
P16-03183	Apple Inc Apple Financial Serv ices	15-16 MACBOOK AIRS II	EDWARD KEMBLE ELEMENTARY	01	2,494.26
P16-03184	NWN CORPORATION	LAPTOPS HIRAM JOHNSON /ENDOWMENT GRANT	ACADEMIC ACHIEVEMENT	01	27,592.20
P16-03185	NWN CORPORATION	ESL AND ABE; Saved \$2867.70	NEW SKILLS & BUSINESS ED. CTR	11	30,953.39
P16-03186	Apple Inc Apple Financial Serv ices	APPLE INC.	WEST CAMPUS	01	18,286.48

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-03187	INABIND	Binding equipm't to reduce costs & improve service	CENTRAL PRINTING SERVICES	01	11,796.86
P16-03188	OFFICE DEPOT/EASTMAN ACCT. #89 574939	HSE/GED	ADULT EDUCATION/SKILL CTR.	11	1,637.92
P16-03189	NWN CORPORATION	hp laser jet pro M252DW COLOR PRINTER	MARK TWAIN ELEMENTARY SCHOOL	01	331.66
P16-03191	RISO PRODUCTS OF SACRAMENTO	RISO EZ MASTER & INK ORDER	PACIFIC ELEMENTARY SCHOOL	01	475.20
P16-03192	RISO PRODUCTS OF SACRAMENTO	INK & MASTERS FOR RISO	H.W. HARKNESS ELEMENTARY	01	307.06
P16-03193	Anchana International Inc.	5146 CANNED MANDARINS 3/1/16	NUTRITION SERVICES DEPARTMENT	13	18,525.92
P16-03194	SYSCO FOOD SVCS OF SACRAMENTO	5151 TATER TOTS 3/11/16	NUTRITION SERVICES DEPARTMENT	13	5,904.00
P16-03195	SYSCO FOOD SVCS OF SACRAMENTO	5152 TATER TOTS 4/8/16	NUTRITION SERVICES DEPARTMENT	13	5,904.00
P16-03196	SYSCO FOOD SVCS OF SACRAMENTO	5153 TATER TOTS 4/29/16	NUTRITION SERVICES DEPARTMENT	13	5,904.00
P16-03197	FATCAT SCONES	5163 CINN APPLE CHEWIES 3/29/16	NUTRITION SERVICES DEPARTMENT	13	7,040.00
P16-03198	SYSCO FOOD SVCS OF SACRAMENTO	5159 SALSA/CHIPS 3/11/16	NUTRITION SERVICES DEPARTMENT	13	11,680.05
P16-03199	SYSCO FOOD SVCS OF SACRAMENTO	5160 SALSA/CHIPS 3/18/16	NUTRITION SERVICES DEPARTMENT	13	14,679.45
P16-03200	SYSCO FOOD SVCS OF SACRAMENTO	5168 CRACKERS 3/18/16	NUTRITION SERVICES DEPARTMENT	13	18,795.70
P16-03201	SYSCO FOOD SVCS OF SACRAMENTO	5170 BEANS/SAUCE 3/28/16	NUTRITION SERVICES DEPARTMENT	13	22,481.80
P16-03202	SYSCO FOOD SVCS OF SACRAMENTO	5176 PUDDING/YOGURT 3/29/16	NUTRITION SERVICES DEPARTMENT	13	15,311.50
P16-03203	SYSCO FOOD SVCS OF SACRAMENTO	5161 SALSA/CHIPS 4/8/16	NUTRITION SERVICES DEPARTMENT	13	14,679.45
P16-03204	SYSCO FOOD SVCS OF SACRAMENTO	5162 SALSA/CHIPS 4/15/16	NUTRITION SERVICES DEPARTMENT	13	14,679.45
P16-03205	SYSCO FOOD SVCS OF SACRAMENTO	5177 PUDDING/YOGURT 4/18/16	NUTRITION SERVICES DEPARTMENT	13	17,835.25
P16-03206	WALLACE PACKAGING LLC	5166 SPORKS 5/10/16	NUTRITION SERVICES DEPARTMENT	13	18,272.80
P16-03207	Miller Packing Company	5165 HOT DOGS 3/16/16	NUTRITION SERVICES DEPARTMENT	13	13,800.00
P16-03208	GENERAL MILLS	5164 CEREAL BARS/CHEX MIX 3/16/16	NUTRITION SERVICES DEPARTMENT	13	21,019.32
P16-03209	Truitt Family Foods, Inc	5158 CHILI LIME DIPPERS 3/11/16	NUTRITION SERVICES DEPARTMENT	13	15,057.25
P16-03210	TREE TOP INC	5169 APPLESAUCE CUPS 4/4/16	NUTRITION SERVICES DEPARTMENT	13	14,553.00
P16-03211	JNS FOODS LLC	5175 WG CRACKERS 3/28/16	NUTRITION SERVICES DEPARTMENT	13	5,232.64

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## Includes Purchase Orders dated 02/15/2016 - 03/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-03212	INTEGRATED FOOD SERVICE	5171 MTBALLS/GR.CHSE/TACO MT 3/17/16	NUTRITION SERVICES DEPARTMENT	13	37,635.80
P16-03213	INTEGRATED FOOD SERVICE	5172 SANDS/MTBALLS/TACO MT 4/14/16	NUTRITION SERVICES DEPARTMENT	13	50,713.60
P16-03214	INTEGRATED FOOD SERVICE	5173 MTBALLS/GR.CHSE/TACO MT 5/5/16	NUTRITION SERVICES DEPARTMENT	13	37,635.80
P16-03215	Bestway Sandwiches Inc	5178 BURRITOS 3/15/16	NUTRITION SERVICES DEPARTMENT	13	11,952.00
P16-03216	GOLD KIST	5049 SPICY CHKN PATTY/BRD CHKN 3/30/16	NUTRITION SERVICES DEPARTMENT	13	12,276.00
P16-03217	GOLD KIST	5050 SPICY CHKN PATTY/BRD CHKN 4/20/16	NUTRITION SERVICES DEPARTMENT	13	10,896.75
P16-03218	FLIPSIDE PRODUCTS INC	kindergarten certificate	MARK TWAIN ELEMENTARY SCHOOL	01	49.66
P16-03219	A-1 EMBROIDERY	A-1 EMBROIDERY - HIRAM JOHNSON-RECRUITMENT/TCE	ACADEMIC ACHIEVEMENT	01	9,121.05
P16-03220	ALL WEST COACHLINES INC	CHARTER TRANSPORTATION CAREER EXPLORATION	CAREER & TECHNICAL PREPARATION	01	797.90
P16-03221	ALL WEST COACHLINES INC	TRANSPORTATION FOR TRIP TO DAVIS ON 2-18-16 - CJA	JOHN F. KENNEDY HIGH SCHOOL	01	908.73
P16-03222	AMADOR STAGE LINES INC	LAW ACADEMY - TRANSPORTATION	HIRAM W. JOHNSON HIGH SCHOOL	01	533.07
P16-03223	Apple Inc Apple Financial Services	MACBOOKS AIR ADAPTERS TO CONNECT TO PROJECTORS	MATSUYAMA ELEMENTARY SCHOOL	01	471.98
P16-03224	ASR-SACRAMENTO UNIFORMS	UNIFORMS FOR CJA ACADEMY	JOHN F. KENNEDY HIGH SCHOOL	01	37.80
P16-03225	AWARDS UNLIMITED, INC	HMS AWARDS	HIRAM W. JOHNSON HIGH SCHOOL	01	1,353.71
P16-03226	OFFICE DEPOT ACCT. #89574939	SUPPLIES FORTHE OFFICE	BOWLING GREEN ELEMENTARY	09	227.04
P16-03227	OFFICE DEPOT ACCT. #89574939	FILE CABINETS FOR SCHOOL	BOWLING GREEN ELEMENTARY	09	280.78
P16-03228	OFFICE DEPOT ACCT. #89574939	2 DRAWER FILE CABINET	BOWLING GREEN ELEMENTARY	09	140.39
P16-03229	OFFICE DEPOT ACCT. #89574939	SUPPLIES FOR BEGINNING ARE CLASS - TEWELES	JOHN F. KENNEDY HIGH SCHOOL	01	169.74
P16-03230	OFFICE DEPOT ACCT. #89574939	HEADPHONES FOR READ 180 CLASSES	HIRAM W. JOHNSON HIGH SCHOOL	01	457.87
P16-03231	OFFICE DEPOT ACCT. #89574939	TASK CHAIR	O. W. ERLEWINE ELEMENTARY	01	120.83
P16-03232	HANNIBAL'S CATERING	LUNCH FOR PRINCIPALS CCSS-M PROF. DEV.	ACADEMIC OFFICE	01	1,835.30
P16-03233	BEA TURNAGE	COURT REPORTING FOR RESALE	NEW SKILLS & BUSINESS ED. CTR	11	640.00
P16-03234	BATTERY SYSTEMS #07	BATTERIES FOR AUTO SCRUBBER	FERN BACON MIDDLE SCHOOL	01	531.77

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## Includes Purchase Orders dated 02/15/2016 - 03/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-03235	B & H PHOTO	EPSON SURECOLOR PRINTER- J. HUANG @NEW TECH	CAREER & TECHNICAL PREPARATION	01	2,821.00
P16-03236	BARNES & NOBLE BOOKSTORE	3RD GRADE NOVELS	NEW JOSEPH BONNHEIM	09	720.44
P16-03237	BARNES & NOBLE BOOKSTORE	HEALTH ACADEMY - MEDICAL BOOKS	HIRAM W. JOHNSON HIGH SCHOOL	01	854.57
P16-03238	IMAGE MATTERS	CAL LOGO FLOOR MAT/GYM	CALIFORNIA MIDDLE SCHOOL	01	579.20
P16-03239	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	NOWAK CLASSROOM ARTS AND CRAFTS SAX ART	JAMES W MARSHALL ELEMENTARY	01	46.84
P16-03240	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	NOWAK CLASS ART	JAMES W MARSHALL ELEMENTARY	01	147.42
P16-03241	SCHOLASTIC, INC. ORDER DESK	PEIXOTO SCHOLASTIC CLASSROOM BOOKS	JAMES W MARSHALL ELEMENTARY	01	204.67
P16-03242	SCHOLASTIC, INC. ORDER DESK	PEIXOTO CLASSROOM SET SCHOLASTIC BOOKS	JAMES W MARSHALL ELEMENTARY	01	180.02
P16-03243	SCHOLASTIC, INC. ORDER DESK	SCHOLASTIC CLASSROOM MAGAZINES	JOHN CABRILLO ELEMENTARY	01	97.35
P16-03244	LAKESHORE LEARNING CORP ATTENTION: JON BELL	CCP FUNDS - TRAINNG MATERIALS - JANET LOVE	CHILD DEVELOPMENT PROGRAMS	12	2,504.40
P16-03245	LAKESHORE LEARNING CORP ATTENTION: JON BELL	JARVIS LAKESHORE CASSETTE PLAYER FOR CLASS	JAMES W MARSHALL ELEMENTARY	01	151.70
P16-03246	PERMA-BOUND INC	SIXTH GRADE BOOKS	MATSUYAMA ELEMENTARY SCHOOL	01	934.19
P16-03247	CURRICULUM ASSOCIATES LLC	QRIS FUNDS - BRIGANCE MATERIAL - COLLEEN, RT	CHILD DEVELOPMENT PROGRAMS	12	21,931.13
P16-03248	BOUND TO STAY BOUND BOOKS INC CUSTOMER #05634004	purchase of books for library	JOHN H. STILL - K-8	01	463.76
P16-03249	FOLLETT SCHOOL SOLUTIONS	purchase of books for library	JOHN H. STILL - K-8	01	1,393.14
P16-03250	REALLY GOOD STUFF	DONNA SMITH CLASSROOM SUPPLIES	JAMES W MARSHALL ELEMENTARY	01	172.67
P16-03251	HANDWRITING WITHOUT TEARS	DONNA SMITH CURRICULUM BOOKS FOR CLASSROOM	JAMES W MARSHALL ELEMENTARY	01	112.36
P16-03252	CENGAGE LEARNING ATTN: ORDER F ULLFILLMENT	BUSINESS PROGRAM BOOKORDER	NEW SKILLS & BUSINESS ED. CTR	11	1,402.50
P16-03253	JONES SCHOOL SUPPLY CO INC	STUDENT RECOGNATION - AWARDS	JOHN CABRILLO ELEMENTARY	01	1,101.82
P16-03254	FIRST BOOK ATTN FBNBB PAYMENT S	BOARD BOOKS FOR PLAYGROUPS AND HOME VISITORS	CHILD DEVELOPMENT PROGRAMS	12	183.80
P16-03255	AMERICAN LOGOWEAR	RAIN GEAR SCREEN PRINTING	NUTRITION SERVICES DEPARTMENT	13	148.31

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-03256	U S BANK/SCUSD	SUPPLIES FOR WELLNESS CENTER	OAK RIDGE ELEMENTARY SCHOOL	01	174.58
P16-03257	DISCOUNT SCHOOL SUPPLY FILE #7 3847	C MARTINEZ PLAYGROUP TEACHER ITEMS FOR CLASSROOM	CHILD DEVELOPMENT PROGRAMS	12	431.66
P16-03258	LAKESHORE LEARNING CORP ATTENTION: JON BELL	EARLY KINDER INSTRUCTIONAL MATERIALS	ACADEMIC OFFICE	01	263.56
P16-03259	STEPHANIE SHAUGHNESSY	TOKEN ECONOMY-SHAUGHNESSY5	JOHN MORSE THERAPEUTIC	01	726.37
P16-03260	COUNTY OF SACRAMENTO ENVIRONMENTAL MANAGEMENT	REC HEALTH PERMIT SWIMMING POOL ANNUAL FEE	C. K. McCLATCHY HIGH SCHOOL	01	490.00
P16-03261	SAC CITY MIDDLE SCHOOL ATHLETIC LEAGUE	SOCCER LEAGUE FEES 2015-2016	WILL C. WOOD MIDDLE SCHOOL	01	1,700.00
P16-03262	CAMMIE CERVANTES PREFER-A-CHE F CATERING	2/23/16 REGION 3 BALANCE DUE	SPECIAL EDUCATION DEPARTMENT	01	1,073.81
P16-03263	METRO MAILING SERVICE INC	MAILING TO PARENTS	ENGINEERING AND SCIENCES HS	01	1,289.00
P16-03264	TUAN DUONG	REST. JUSTICE TRNG. MEAL REIMB.: T. DUONG	SCHOOL CLIMATE	01	425.06
P16-03265	PLAYPOWER LT FARMINGTON INC	0715-0653 HJHS CHILD DEVELOP PLYGRND & PLAY EQUIP	FACILITIES SUPPORT SERVICES	12	7,372.99
P16-03266	PLAYPOWER LT FARMINGTON INC	0715-0653 HJHS CHILD DEVELOP PLYGRND	FACILITIES SUPPORT SERVICES	12	65,439.36
P16-03267	Sacramento Natural Foods Coop Inc	CULINARY ARTS/STUDENTS FIELD TRIP	CALIFORNIA MIDDLE SCHOOL	01	415.00
P16-03268	BSN SPORTS	QUOTE# 104708. UNIFORM ACCESSORY FOR SOFTBALL	ROSEMONT HIGH SCHOOL	01	105.20
P16-03269	BSN SPORTS	QUOTE # 104708. FOOTBALL HELMETS	ROSEMONT HIGH SCHOOL	01	2,309.78
P16-03270	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	QUOTE# 7780240329. PADDLEBALL RACKETS FOR PE	ROSEMONT HIGH SCHOOL	01	224.55
P16-03271	DEPARTMENT OF GENERAL SERVICES	0807-418 DSA LEGACY JUDAH-SLOAT-BIDWELL REOPEN	FACILITIES SUPPORT SERVICES	21	500.00
P16-03272	PLAYPOWER LT FARMINGTON INC	0715-0653 HJHS CHILD DEVELOP PLYGRND	FACILITIES SUPPORT SERVICES	12	10,395.65
P16-03273	CALIF WEEKLY EXPLORER INC	WALK THROUGH PRESENTATION BY CA WEEKLY EXPLORER	ABRAHAM LINCOLN ELEMENTARY	01	385.00
P16-03274	PACE SUPPLY	MATERIALS NEEDED FOR THE PLUMBING SHOP	FACILITIES MAINTENANCE	01	9,618.30
P16-03275	LINCOLN AQUATICS	PARTS FOR PLUMBING SHOP FOR REPAIRS @ ROSEMONT HS	FACILITIES MAINTENANCE	01	3,100.62
P16-03276	SEWARD L SCHREDER CONST INC	REPLACE/REPAIR TILES, ETC IN ROOM 64 @ FERN BACON	FACILITIES MAINTENANCE	01	4,087.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-03277	JM ENVIRONMENTAL INC	0530-414-0233 L. BURBANK 4-H BLDG RPLCE 2015-2016	FACILITIES SUPPORT SERVICES	01	14,987.00
P16-03278	WIKE RESTORATION INC	REMOVE-DISPOSE HAZ MTLs/CLEAN RM 64 @ FERN BACON	FACILITIES MAINTENANCE	01	4,045.51
P16-03279	SIMPLEX GRINNELL INC	TIME MACHINE SERVICING FOR ATTEN OFFICE	JOHN F. KENNEDY HIGH SCHOOL	01	483.07
P16-03280	SKASOL INC	CHEMICAL PRODUCTS FOR HVAC SHOP	FACILITIES MAINTENANCE	01	5,558.26
P16-03281	CITY OF SACRAMENTO REVENUE DIVISION	ED KEMBLE FALSE ALARM & FREEPORT FIRE INSPECTION	CHILD DEVELOPMENT PROGRAMS	12	361.00
P16-03282	THE EXIT LIGHT CO INC	LIGHTING MATERIALS FOR ELECTRICAL SHOP	FACILITIES MAINTENANCE	01	3,276.70
P16-03283	TRANE U.S. INC.	INDOOR GAS DUCT FURNACE FOR FRUIT RIDGE MPR	FACILITIES MAINTENANCE	01	3,116.12
P16-03284	ALYSSA FAYER	REIMBURSE ALYSSA FAYER	FERN BACON MIDDLE SCHOOL	01	445.96
P16-03287	INTERNATIONAL BACCALAUREATE	IB EXAM FEE 2015-2016	LUTHER BURBANK HIGH SCHOOL	01	92,016.00
P16-03288	IVS COMPUTER TECHNOLOGIES	TECHNOLOGY SOFT/HARDWARE FOR STUDENTS	GOLDEN EMPIRE ELEMENTARY	01	2,565.84
P16-03289	NWN CORPORATION	AIEP TECHNOLOGY	YOUTH DEVELOPMENT	01	1,386.12
P16-03290	NWN CORPORATION	BUSINESS ACADEMY	HIRAM W. JOHNSON HIGH SCHOOL	01	956.97
P16-03291	NWN CORPORATION	ESL & ABE CLASSES	NEW SKILLS & BUSINESS ED. CTR	11	9,653.95
P16-03292	NWN CORPORATION	STUDENT LAPTOPS	JOHN MORSE THERAPEUTIC	01	3,930.64
P16-03293	NWN CORPORATION	TECHNOLOGY OPEN ENROLLMENT APPLICATION PROCESSING	ENROLLMENT CENTER	01	1,379.61
P16-03294	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	PARKWAY ELEMENTARY SCHOOL	01	1,039.07
P16-03295	CDW-G C/O PAT HEIN	EQUIP FOR SITE - PROJECTOR	THEODORE JUDAH ELEMENTARY	01	552.48
P16-03296	CDW-G C/O PAT HEIN	SWITCH PORTS	BOWLING GREEN ELEMENTARY	09	113.93
P16-03297	CDW-G C/O PAT HEIN	Adobe License	BOARD OF EDUCATION	01	81.27
P16-03298	CDW-G C/O PAT HEIN	DOCUMENT CAMERAS	BOWLING GREEN ELEMENTARY	09	1,886.08
P16-03300	ALL WEST COACHLINES INC	TRANSPORTATION PAYMENT FOR 6TH GRADE FIELD TRIP	PARKWAY ELEMENTARY SCHOOL	01	564.60
P16-03301	SCHOOL OUTFITTERS DBA FAT CATA LOG	504 ACCOMMODATION	HEALTH SERVICES	01	348.27
P16-03302	PERMA-BOUND INC	HARDBACK CLASS SETS	SEQUOIA ELEMENTARY SCHOOL	01	259.43
P16-03303	SCHOOL OUTFITTERS DBA FAT CATA LOG	WHITEBOARDS FOR STUDENT USE	H.W. HARKNESS ELEMENTARY	01	35.41

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-03304	EDUCATIONAL INNOVATIONS	SCIENCE CLASS LAB SUPPLIES	ROSEMONT HIGH SCHOOL	01	57.58
P16-03305	THE LIBRARY STORE	LIBRARY SUPPLIES	GOLDEN EMPIRE ELEMENTARY	01	77.72
P16-03306	RUDOLF STEINER COLLEGE	7TH & 8TH GRADE WALDORF SCIENCE CLASSROOM SUPPLIES	A. M. WINN ELEMENTARY SCHOOL	01	65.18
P16-03307	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	PE Supplies for Paula Atkinson 2015-16	TAHOE ELEMENTARY SCHOOL	01	173.48
P16-03308	SPORT SUPPLY GROUP, INC.	PE Supplies for Paula Atkinson 2015-16	TAHOE ELEMENTARY SCHOOL	01	437.44
P16-03309	SCHOOL NURSE SUPPLY INC	SUPPLIES FOR SCHOOL NURSE	WILL C. WOOD MIDDLE SCHOOL	01	59.17
P16-03310	SCHOOLMATE INC	STUDENT PLANNERS/AGENDAS	THEODORE JUDAH ELEMENTARY	01	345.45
P16-03311	NORTHSTAR AV	REPLACEMENT LIGHT LAMPS FOR CLASSROOM PROJECTORS	WILL C. WOOD MIDDLE SCHOOL	01	569.63
P16-03312	SCHOOLS IN LLC	PADDED FOLDING CHAIRS FOR TECH CONF ROOM	INFORMATION SERVICES	01	2,345.31
P16-03313	SILKE COMMUNICATIONS	SILKE COMMUNICATIONS/ WALKIE TALKIES	SUTTERVILLE ELEMENTARY SCHOOL	01	2,006.25
P16-03314	UNIVERSAL PRINTING SOLUTIONS	TO PAY ONLY CONFIRMING REC. MATERIAL	ISADOR COHEN ELEMENTARY SCHOOL	01	486.71
P16-03315	US HEALTHWORKS MEDICAL GROUP	US HEALTHWORKS	CHILD DEVELOPMENT PROGRAMS	12	90.00
P16-03316	WRIGHT CELEBRATIONS! INC	EQUIPMENT RENTAL FOR 2016 GRADUATION	FERN BACON MIDDLE SCHOOL	01	2,237.68
P16-03317	U S BANK/SCUSD	BAND INSTRUMENT	LUTHER BURBANK HIGH SCHOOL	01	503.39
P16-03318	TRANSCRIBING MARINERS	STUDENT BRAILLE BOOKS	SPECIAL EDUCATION DEPARTMENT	01	3,200.75
P16-03319	WARDS NATURAL SCIENCE INC CONT RACT #010410-999	SUPPLY FOR SCIENCE	C. K. McCLATCHY HIGH SCHOOL	01	368.46
P16-03320	VIRCO MANUFACTURING CORP	SMALL TABLE	BOWLING GREEN ELEMENTARY	09	108.60
P16-03321	TOUCHLINE SOFTWARE	2016-17 QUICKPERMIT SOFTWARE LICENSE RENEWAL	JOHN F. KENNEDY HIGH SCHOOL	01	305.00
P16-03322	TRIARCO ARTS AND CRAFTS, LLC	NOWAK CLASS ART PROJECTS	JAMES W MARSHALL ELEMENTARY	01	158.47
P16-03323	CLARK SECURITY PRODUCTS INC	BATHROOM LOCKS	NEW SKILLS & BUSINESS ED. CTR	11	689.94
P16-03324	PRECISION DATA PRODUCTS	SCANTRON FORMS FOR STUDENT ASSESSMENTS	ROSEMONT HIGH SCHOOL	01	571.61
P16-03325	RISO PRODUCTS OF SACRAMENTO	INK FOR RISO	AMERICAN LEGION HIGH SCHOOL	01	173.60

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-03326	RISO PRODUCTS OF SACRAMENTO	DUPLICATING SUPPLIES FOR RISO MACHINES	GOLDEN EMPIRE ELEMENTARY	01	1,053.00
P16-03327	TROXELL COMMUNICATIONS INC ATT N: BILL PITZNER	PROJECTORS	BOWLING GREEN ELEMENTARY	09	1,754.45
P16-03328	RISO PRODUCTS OF SACRAMENTO	RISO INK AND MASTERS	SAM BRANNAN MIDDLE SCHOOL	01	341.78
P16-03329	U S BANK/SCUSD	ONLINE SURVEYS AND RECRUITMENT SERVICES	RESEARCH & EVALUATION SERVICES	01	1,485.00
P16-03330	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	PSYCH TEST/EVAL KITS	SPECIAL EDUCATION DEPARTMENT	01	16,628.39
P16-03331	WESTERN PSYCHOLOGICAL SERVICES	PSYCH EVAL MANUALS (BENDER/GARS)	SPECIAL EDUCATION DEPARTMENT	01	1,192.95
P16-03332	PRO ED INC	PSYCH EVAL KIT (CTOPP-2)	SPECIAL EDUCATION DEPARTMENT	01	3,128.40
P16-03333	OFFICE DEPOT ACCT. #89574939	HEATERS FOR CLASS	SPECIAL EDUCATION DEPARTMENT	01	304.83
P16-03335	OFFICE DEPOT ACCT. #89574939	ITEM FOR CLASSROOM	THEODORE JUDAH ELEMENTARY	01	60.88
P16-03336	GOPHER SPORT	PE EQUIPMENT	FERN BACON MIDDLE SCHOOL	01	1,057.54
P16-03337	FOLLETT SCHOOL SOLUTIONS	BOOKS FOR LIBRARY-SUPPLEMENTAL MATERIALS	FERN BACON MIDDLE SCHOOL	01	1,593.06
P16-03338	HOUGHTON MIFFLIN HARCOURT	WJ-IV COGNATIVE KITS	SPECIAL EDUCATION DEPARTMENT	01	2,983.51
P16-03339	NASCO	CALCULATOR PPOUCHES/WOLLBRINCK	CALIFORNIA MIDDLE SCHOOL	01	19.69
P16-03340	PSAT / NMSQT	2015/16 PSAT TESTING. INV# 381602027A	ROSEMONT HIGH SCHOOL	01	795.00
P16-03341	DAVID MAPLES	MISC PHI CENTER EXPENSES	SPECIAL EDUCATION DEPARTMENT	01	407.30
P16-03342	PCMG PC MALL GOV	COLOR PRINTER - PRINCIPAL	NEW JOSEPH BONNHEIM	09	378.66
P16-03343	LIGHTSPEED TECHNOLOGIES INC	504 ACCOMMODATION	INTEGRATED COMMUNITY SERVICES	01	1,090.16
P16-03344	OLSEN SAFETY EQUIPMENT	SAFETY GOGGLES FOR WOODSHOP CLASS	SAM BRANNAN MIDDLE SCHOOL	01	102.80
P16-03345	ROCHESTER 100, INC	NICKY'S COMMUNICATOR FOLDERS	H.W. HARKNESS ELEMENTARY	01	553.35
P16-03346	OFFICE DEPOT ACCT. #89574939	CLASSROOM SUPPLIES	HIRAM W. JOHNSON HIGH SCHOOL	01	314.26
P16-03347	NASCO	DONNA SMITH CLASSROOM SCIENCE PROJECTS	JAMES W MARSHALL ELEMENTARY	01	30.87
P16-03348	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	PE EQUIPMENT	H.W. HARKNESS ELEMENTARY	01	504.63

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-03353	CALIFORNIA COMMISSION ON TEACHER CREDENTIALING	ACCREDITATION FEES	HUMAN RESOURCE SERVICES	01	1,500.00
P16-03355	GBC GENERAL BINDING CORP ACCO BRANDS USA LLC	LAMINATOR	WILLIAM LAND ELEMENTARY	01	976.50
P16-03356	HARLAND TECHNOLOGY SERVICES	CUSTOMER # 0095937-000. ANNUAL SCANTRON AGREEMENT	ROSEMONT HIGH SCHOOL	01	663.00
P16-03358	HEALTH CARE LOGISTICS INC	INSTRUCTIONAL MATERIAL FOR PHARM TECH	NEW SKILLS & BUSINESS ED. CTR	11	2,651.85
P16-03359	CRESTLINE	INCENTIVES FOR GRADES	HIRAM W. JOHNSON HIGH SCHOOL	01	1,666.24
P16-03360	FLINN SCIENTIFIC INC	HMS - CORE SCIENCE	HIRAM W. JOHNSON HIGH SCHOOL	01	565.68
P16-03361	ID WHOLESALER ATTN PETE ABRAHAMSON	Printer ribbon and ID cards for Acc. Academy	STUDENT SUPPORT AND FAMILY SER	01	414.16
P16-03362	FLINN SCIENTIFIC INC	7th & 8th GRADE SCIENCE CLASSROOM SUPPLIES	A. M. WINN ELEMENTARY SCHOOL	01	1,120.87
P16-03363	CAROLINA BIOLOGICAL SUPPLY CO ACCT #121087	7TH & 8TH GRADE SCIENCE CLASSROOM SUPPLIES	A. M. WINN ELEMENTARY SCHOOL	01	133.06
P16-03364	SUPPLY WORKS	GLOVES	SPECIAL EDUCATION DEPARTMENT	01	447.35
P16-03365	BATTERIES PLUS	TWO-WAY RADIO BATTERIES	ROSA PARKS MIDDLE SCHOOL	01	203.44
P16-03366	ID WHOLESALER ATTN PETE ABRAHAMSON	Printer ribbon and ID cards for Acc. Academy	STUDENT SUPPORT AND FAMILY SER	01	366.17
P16-03367	B & H PHOTO	EPSON P600 INKJET PRINTER/JOHN HULL@LBHS	CAREER & TECHNICAL PREPARATION	01	807.04
P16-03368	BATTERY SYSTEMS #07	BATTERIES	ROSA PARKS MIDDLE SCHOOL	01	764.53
P16-03369	U S BANK/SCUSD	SECURITY WIRE CABINET/SHELF - J. HUANG-NTHS	CAREER & TECHNICAL PREPARATION	01	1,436.17
P16-03370	U S BANK/SCUSD	PROJECTOR BULBS FOR CLASSROOMS	H.W. HARKNESS ELEMENTARY	01	189.55
P16-03371	ITS ELEMENTARY	Teacher Appreciation15/16	CAROLINE WENZEL ELEMENTARY	01	112.85
P16-03372	U S BANK/SCUSD	AMAZON/DIGITAL PRO POCKET SCALES/HEALTH PROFESS	ACADEMIC ACHIEVEMENT	01	69.40
P16-03373	U S BANK/SCUSD	AMAZON/COLLEGE AND CAREER READINESS	ACADEMIC ACHIEVEMENT	01	109.69
P16-03374	U S BANK/SCUSD	CAMERA FOR SCHOOL USE	H.W. HARKNESS ELEMENTARY	01	183.35
P16-03375	U S BANK/SCUSD	IPAD COVERS-SUPPLEMENTAL MATERIALS	FERN BACON MIDDLE SCHOOL	01	725.36
P16-03376	Act Equipment Sales Inc DBA Petroleum Marketing Equip	FUEL MANAGEMENT SYSTEM - PME	TRANSPORTATION SERVICES	49	39,152.89

\*\*\* See the last page for criteria limiting the report detail.

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ESCAPE ONLINE

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**Includes Purchase Orders dated 02/15/2016 - 03/14/2016 \*\*\***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-03377	PAR INC	PSYCH EVAL FORMS (BRIEF)	SPECIAL EDUCATION DEPARTMENT	01	281.67
P16-03378	THE BOOKSOURCE	MS ALLEN; CLASS CURRICU	BG CHACON ACADEMY	09	882.46
P16-03379	OFFICE DEPOT ACCT. #89574939	STEP LADDER	CENTRAL PRINTING SERVICES	01	59.66
P16-03380	U S BANK/SCUSD	LPPA FIELD TRIP TO THEATRE	C. K. McCLATCHY HIGH SCHOOL	01	522.80
TB16-00040	EVERBIND	EVERBIND	GEO WASHINGTON CARVER	09	622.19
<b>Total Number of POs</b>			<b>641</b>	<b>Total</b>	<b><u>11,706,610.81</u></b>

**Fund Recap**

Fund	Description	PO Count	Amount
01	General Fund	473	6,440,510.66
09	Charter School	30	106,745.28
11	Adult Education	13	54,568.50
12	Child Development	44	165,517.94
13	Cafeteria	46	659,430.11
21	Building Fund	29	4,190,869.36
25	Developer Fees	2	1,190.00
49	Capital Proj for Blended Compo	4	87,778.96
		<b>Total</b>	<b><u>11,706,610.81</u></b>

\*\*\* See the last page for criteria limiting the report detail.

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Includes Purchase Orders dated 02/15/2016 - 03/14/2016 \*\*\*

## PO Changes

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
B16-00023	34,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	10,000.00
B16-00049	205,000.00	13-4710	Cafeteria/Food	45,000.00-
B16-00050	280,000.00	13-4710	Cafeteria/Food	25,000.00-
B16-00055	2,000.00	13-4710	Cafeteria/Food	3,000.00-
B16-00058	6,497.00	01-5690	General Fund/Other Contracts, Rents, Leases	1,500.00
B16-00068	38,500.00	13-4325	Cafeteria/Nutrition Ed/Equipment Parts	10,500.00
B16-00069	9,750.00	13-5690	Cafeteria/Other Contracts, Rents, Leases	3,750.00
B16-00080	37,000.00	13-4710	Cafeteria/Food	5,000.00-
B16-00082	90,000.00	13-4710	Cafeteria/Food	10,000.00-
B16-00085	23,000.00	13-4710	Cafeteria/Food	5,000.00-
B16-00193	850.00	11-4320	Adult Education/Non-Instructional Materials/Su	300.00
B16-00221	4,800.00	11-4310	Adult Education/Instructional Materials/Suppli	800.00
B16-00244	5,293.72	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00
B16-00288	340.00	01-4320	General Fund/Non-Instructional Materials/Su	600.00-
B16-00290	5,000.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00
B16-00298	9,000.00	01-4320	General Fund/Non-Instructional Materials/Su	4,000.00
B16-00312	6,500.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00
B16-00333	8,500.00	01-5800	General Fund/Other Contractual Expenses	3,000.00
B16-00374	2,000.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00
B16-00399	1,500.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00-
B16-00400	9,000.00	01-4320	General Fund/Non-Instructional Materials/Su	4,500.00
B16-00402	10,000.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00
B16-00403	500.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00-
B16-00404	500.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00-
B16-00407	500.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00-
B16-00410	4,000.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00
B16-00411	1,000.00	01-4320	General Fund/Non-Instructional Materials/Su	2,000.00-
B16-00414	16,500.00	01-4333	General Fund/Tires	2,000.00
B16-00436	.00	01-4320	General Fund/Non-Instructional Materials/Su	300.00-
B16-00470	1,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	1,000.00-
B16-00522	18,500.00	01-4310	General Fund/Instructional Materials/Suppli	500.00
B16-00584	9,105.23	01-5832	General Fund/Transportation-Field Trips	1,952.00
B16-00589	2,200.00	01-4310	General Fund/Instructional Materials/Suppli	700.00
B16-00621	16,338.20	01-5832	General Fund/Transportation-Field Trips	713.00
B16-00644	30,046.83	01-5800	General Fund/Other Contractual Expenses	4,046.83
B16-00666	45,954.00	13-4710	Cafeteria/Food	154,046.00-
B16-00667	21,762.00	13-4710	Cafeteria/Food	18,238.00-
B16-00696	2,068.00	13-4710	Cafeteria/Food	12,932.00-
B16-00720	1,101.60	01-4320	General Fund/Non-Instructional Materials/Su	8,898.40-

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ESCAPE ONLINE

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Includes Purchase Orders dated 02/15/2016 - 03/14/2016 \*\*\*

## PO Changes (continued)

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
CHB16-00027	5,000.00	12-4310	Child Development/Instructional Materials/Suppli	2,000.00
CHB16-00030	4,000.00	12-4320	Child Development/Non-Instructional Materials/Su	1,000.00
CHB16-00034	15,000.00	01-4310	General Fund/Instructional Materials/Suppli	3,000.00
CHB16-00036	3,000.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00
CHB16-00038	1,420.00	12-4310	Child Development/Instructional Materials/Suppli	1,000.00
CHB16-00043	2,250.00	12-4320	Child Development/Non-Instructional Materials/Su	1,000.00
CHB16-00067	30,000.00	01-4320	General Fund/Non-Instructional Materials/Su	10,000.00
CHB16-00072	54,500.00	01-4310	General Fund/Instructional Materials/Suppli	20,000.00
CHB16-00085	27,000.00	01-4320	General Fund/Non-Instructional Materials/Su	2,000.00
CHB16-00110	7,100.00	01-4310	General Fund/Instructional Materials/Suppli	400.00
CHB16-00115	37,500.00	01-4310	General Fund/Instructional Materials/Suppli	10,000.00
CHB16-00116	18,712.40	01-4310	General Fund/Instructional Materials/Suppli	1,712.40
CHB16-00122	8,000.00	09-4310	Charter School/Instructional Materials/Suppli	2,000.00
CHB16-00123	6,500.00	09-4320	Charter School/Non-Instructional Materials/Su	2,200.00
CHB16-00142	30,000.00	01-4310	General Fund/Instructional Materials/Suppli	6,000.00
CHB16-00145	4,500.00	01-4310	General Fund/Instructional Materials/Suppli	1,000.00
CHB16-00152	5,660.00	01-4310	General Fund/Instructional Materials/Suppli	1,167.20
CHB16-00193	3,000.00	01-5610	General Fund/Equipment Rental	2,000.00
CHB16-00252	5,100.00	01-4310	General Fund/Instructional Materials/Suppli	1,500.00
CHB16-00254	17,000.00	01-4320	General Fund/Non-Instructional Materials/Su	2,000.00
CHB16-00263	5,000.00	01-4310	General Fund/Instructional Materials/Suppli	2,000.00
CHB16-00265	18,000.00	01-4310	General Fund/Instructional Materials/Suppli	6,000.00
CHB16-00266	8,749.32	01-4310	General Fund/Instructional Materials/Suppli	749.32
CHB16-00349	9,500.00	01-5610	General Fund/Equipment Rental	3,500.00
CS16-00164	20,605.00	21-6170	Building Fund/Land Improvement	28,595.00-
CS16-00274	13,600.00	12-5800	Child Development/Other Contractual Expenses	7,200.00
CS16-00319	10,500.00	01-5800	General Fund/Other Contractual Expenses	1,500.00
CS16-00320	79,500.00	01-5800	General Fund/Other Contractual Expenses	17,000.00
CS16-00475	17,948.29	21-6280	Building Fund/Construction Testing	2,267.79
N16-00004	350,000.00	01-5100	General Fund/Subagreements for Services abo	150,000.00
P15-01385	60,487.91	01-4310	General Fund/Instructional Materials/Suppli	4,465.91
		01-4314	General Fund/CC K-12 ELA Supplemental	1,235.02-
			Total PO P15-01385	3,230.89
P15-02477	32,050.00	25-6170	Developer Fees/Land Improvement	2,656.00
P16-01846	117.60	09-4320	Charter School/Non-Instructional Materials/Su	37.20
P16-02363	28,916.75	21-6290	Building Fund/Inspection	2,708.75
P16-02717	747.28	01-4310	General Fund/Instructional Materials/Suppli	21.70
P16-02738	547.93	01-4320	General Fund/Non-Instructional Materials/Su	23.87
P16-02739	800.73	01-4310	General Fund/Instructional Materials/Suppli	195.30-

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ESCAPE ONLINE

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Includes Purchase Orders dated 02/15/2016 - 03/14/2016 \*\*\*

**PO Changes (continued)**

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
P16-02868	1,670.29	01-4320	General Fund/Non-Instructional Materials/Su	6.51
<b>Total PO Changes</b>				<b>338.76</b>

Information is further limited to: (Minimum Amount = (999,999.99))

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**ESCAPE ONLINE**



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 12.2

**Meeting Date:** April 21, 2016

**Subject:** Head Start/Early Head Start/Early Head Start Expansion Reports

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Academic Office/Child Development

**Recommendation:** None

**Background/Rationale:** The Office of Head Start, under the auspices of the U.S. Department of Health and Human Services/Administration for Children and Families, mandates that all Head Start/Early Head Start governing entities receive specified reports related to the operational and fiduciary status of the program. These reports must include information and/or a status update in the followings areas: budget, credit card usage, USDA meals/snacks, enrollment, and program updates or summaries, if applicable. Attached, are essential monthly reports for Board members' review.

**Financial Considerations:** N/A

**LCAP Goal(s):** College and Career Ready; Family and Community Engagement

**Documents Attached:**

1. Attachment 1: Head Start/Early Head Start Monthly Report Summary – March
2. Attachment 2: Child Development February 2016 Fiscal Report - Head Start Basic
3. Attachment 3: Child Development February 2016 Fiscal Report - Head Start Training & Technical Assistance
4. Attachment 4: Child Development February 2016 Fiscal Report - Early Head Start Basic
5. Attachment 5: Child Development February 2016 Fiscal Report - Early Head Start Training & Technical Assistance
6. Attachment 6: Child Development February 2016 Fiscal Report – Early Head Start CCP Basic
7. Attachment 7: Child Development February 2016 Fiscal Report – Early Head Start CCP Training & Technical Assistance
8. Attachment 8: Child Development February 2016 Fiscal Report – Early Head Start CCP Start Up
9. Attachment 9: Early Head Start Quality Assurance Review Response Plan

10. Attachment 10: Head Start Quality Assurance Review Response Plan

**Estimated Time of Presentation:** N/A  
**Submitted by:** Jacqualyynn Bonini, Interim Director, Child Development  
**Approved by:** José L. Banda, Superintendent

**Attachment 1  
Head Start / Early Head Start  
Monthly Report Summary**

**Budget Reports**

HS, EHS, CCP February 2016 Reports

**USDA Meals and Snacks for February 2016**

	<b><i>Breakfast</i></b>	<b><i>Lunch</i></b>	<b><i>Snack am</i></b>	<b><i>Snack pm</i></b>
Early Head Start	561	692	NA	339
Head Start Part-day	4342	958	4269	959
Head Start Wrap	7659	6378	NA	5889
Full-day Collaboration	3631	3899	NA	2882

**Enrollment Report for March 2016**

<b>Head Start Enrollment</b>	
Funded Enrollment	1211
Actual Enrollment	1211
Percentage of Actual Attendance	86%

<b>Early Head Start Enrollment</b>	
Funded Enrollment	144
Actual Enrollment	149
Percentage of Actual Attendance	71%

<b>Early Head Start Expansion Enrollment</b>	
Funded Enrollment	40
Actual Enrollment	38
Percentage of Actual Attendance	70%

**Disabilities Report for March 2016**

Head Start           143  
Early Head Start    18  
EHS Expansion       3

**Comments/Program Up-dates**

There are no program updates at this time.

## Attachment 2

### SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

**R5210**

Month:	February 1 - February 29, 2016	Agreement No.:	09CH0012-005
Delegate:	SCUSD - Child Development Department	Program:	<input checked="" type="checkbox"/> PA 22 HS BASIC <span style="float: right;">R5210</span> <input type="checkbox"/> PA 20 BASIC T/TA <input type="checkbox"/> PA 25 EHS <input type="checkbox"/> PA 26 EHS T/TA <input type="checkbox"/> OTHER
Remit to address	General Accounting Department - 802A		
	5735 47th Avenue		
	SACRAMENTO, CA 95824		

	Cost Item	Actual Expenses		* Current Budget	Unexpended Balance	
		Current Period & Adjustments	Cumulative To Date			
ADMINISTRATION	Personnel	14,983.16	64,803.87	324,782.00	259,978.13	
	Fringe Benefits	5,736.86	32,056.23	200,814.00	168,757.77	
	Travel	0.00	0.00	0.00	0.00	
	Equipment	0.00	0.00	0.00	0.00	
	Supplies	65.72	1,364.77	20,000.00	18,635.23	
	Contractual	0.00	0.00	0.00	0.00	
	Construction	0.00	0.00	0.00	0.00	
	Other	84.85	436.21	1,200.00	763.79	
	Indirect Costs 3.91%	29,837.34	186,022.27	324,203.00	138,180.73	
	<b>I. TOTAL ADMINISTRATION</b>		<b>\$50,707.93</b>	<b>\$284,683.35</b>	<b>\$870,999.00</b>	<b>\$586,315.65</b>
	Non-Federal Administration					
	Total Fed. And Non-Fed. Administration	\$50,707.93	\$284,683.35	\$870,999.00	\$586,315.65	
PROGRAM	Personnel	443,583.66	2,846,568.28	4,000,388.00	1,153,819.72	
	Fringe Benefits	276,554.02	1,742,529.80	3,211,013.00	1,468,483.20	
	Travel	1,080.00	1,125.00	0.00	(1,125.00)	
	Equipment	0.00	0.00	0.00	0.00	
	Supplies	1,839.55	19,404.83	275,059.00	255,654.17	
	Contractual	0.00	0.00	0.00	0.00	
	Construction	0.00	0.00	0.00	0.00	
	Other	19,175.47	49,313.62	258,373.00	209,059.38	
	<b>II. TOTAL PROGRAM</b>		<b>\$742,232.70</b>	<b>\$4,658,941.53</b>	<b>\$7,744,833.00</b>	<b>3,085,891.47</b>
		NON-FEDERAL PROGRAM Basic & T/TA September (addtnl), October, November & December	\$0.00	\$1,028,957.98	\$2,158,958.00	1,130,000.02
<b>TOTAL SETA COSTS (I + II)</b>		<b>\$792,940.63</b>	<b>\$4,943,624.88</b>	<b>\$8,615,832.00</b>	<b>3,672,207.12</b>	

Gerardo Castillo	3/8/2016	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature	Date	Prepared By	Phone

### Attachment 3

#### SETA MONTHLY FISCAL REPORT 925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

**R5212**

Month: February 1 - February 29, 2016

Delegate: SCUSD - Child Development Department

Remit to address General Accounting Department - 802A

5735 47th Avenue

SACRAMENTO, CA 95824

Agreement No.: 09CH0012-005

Program:  PA 22 HS BASIC

PA 20 BASIC T/TA R5212

PA 25 EHS

PA 26 EHS T/TA

OTHER

	Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
ADMINISTRATION	Personnel				0.00
	Fringe Benefits				0.00
	Travel				0.00
	Equipment				0.00
	Supplies				0.00
	Contractual				0.00
	Construction				0.00
	Other				0.00
	Indirect 3.91%	31.58	289.55	753.00	463.45
	<b>I. TOTAL ADMINISTRATION</b>	<b>\$31.58</b>	<b>\$289.55</b>	<b>\$753.00</b>	<b>\$463.45</b>
Non-Federal Administration					
Total Fed. And Non-Fed. Administration	\$31.58	\$289.55	\$753.00	\$463.45	
PROGRAM	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Travel	247.70	247.70	0.00	(247.70)
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	1,037.50	1,000.00	(37.50)
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	560.00	6,120.00	18,247.00	12,127.00
					0.00
	<b>II. TOTAL PROGRAM</b>	<b>\$807.70</b>	<b>\$7,405.20</b>	<b>\$19,247.00</b>	<b>11,841.80</b>
NON-FEDERAL PROGRAM Basic & T/TA August	\$0.00	\$0.00	\$0.00	0.00	
<b>TOTAL SETA COSTS ( I + II )</b>	<b>\$839.28</b>	<b>\$7,694.75</b>	<b>\$20,000.00</b>	<b>12,305.25</b>	

Gerardo Castillo	3/8/2016	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature	Date	Prepared By	Phone



## Attachment 4

**SETA MONTHLY FISCAL REPORT**  
 925 Del Paso Blvd., Suite 100, Sacramento, CA 95815  
**R5213**

Month: February 1 - February 29, 2016 Agreement No.: 09CH0012-005

Delegate: SCUSD - Child Development Department Program:  PA 22 HS BASIC

Remit to address General Accounting Department - 802A  PA 20 BASIC T/TA

5735 47th Avenue  PA 25 EHS R5213

SACRAMENTO, CA 95824  PA 26 EHS T/TA

OTHER

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance	
	Current Period & Adjustments	Cumulative To Date			
I. A D M I N	Personnel	2,341.72	12,115.81	39,087.00	26,971.19
	Fringe Benefits	1,148.36	6,587.81	31,096.00	24,508.19
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	6.33	460.50	1,500.00	1,039.50
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	17.63	19.83	100.00	80.17
	Indirect Costs 3.91%	3,722.32	28,932.09	57,836.00	28,903.91
	<b>I. TOTAL ADMINISTRATION</b>	<b>\$7,236.36</b>	<b>\$48,116.04</b>	<b>\$129,619.00</b>	<b>\$81,502.96</b>
	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$7,236.36	\$48,116.04	\$129,619.00	\$81,502.96
II. P R O G R A M	Personnel	55,498.12	432,917.98	748,070.00	315,152.02
	Fringe Benefits	34,852.98	277,500.99	623,367.00	345,866.01
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	275.94	3,475.66	17,808.00	14,332.34
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	1,058.78	6,872.54	18,178.00	11,305.46
	<b>II. TOTAL PROGRAM</b>	<b>\$91,685.82</b>	<b>\$720,767.17</b>	<b>\$1,407,423.00</b>	<b>686,655.83</b>
	NON-FEDERAL PROGRAM Basic & T/TA October, November & December	\$0.00	\$99,471.82	\$391,152.00	291,680.18
<b>TOTAL SETA COSTS (I + II)</b>	<b>\$98,922.18</b>	<b>\$768,883.21</b>	<b>\$1,537,042.00</b>	<b>768,158.79</b>	

Gerardo Castillo 	3/8/2016	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature	Date	Prepared By	Phone

## Attachment 5

### SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

**R5216**

Month:	February 1 - February 29, 2016	Agreement No.:	09CH0012-005
Delegate:	SCUSD - Child Development Department	Program:	<input type="checkbox"/> PA 22 HS BASIC <input type="checkbox"/> PA 20 BASIC T/TA <input type="checkbox"/> PA 25 EHS <input checked="" type="checkbox"/> PA 26 EHS T/TA <input type="checkbox"/> OTHER
Remit to address	General Accounting Department - 802A		
	5735 47th Avenue		
	SACRAMENTO, CA 95824		R5216

	Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I  A D M I N	Personnel				0.00
	Fringe Benefits				0.00
	Travel				0.00
	Equipment				0.00
	Supplies				0.00
	Contractual				0.00
	Construction				0.00
	Other				0.00
	Indirect 3.91%	43.08	178.83	1,037.00	858.17
	<b>I. TOTAL ADMINISTRATION</b>	<b>\$43.08</b>	<b>\$178.83</b>	<b>\$1,037.00</b>	<b>\$858.17</b>
Non-Federal Administration					
Total Fed. And Non-Fed. Administration	\$43.08	\$178.83	\$1,037.00	\$858.17	
II  P R O G R A M	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Travel	435.00	435.00	0.00	(435.00)
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	1,338.74	2,725.00	1,386.26
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	666.67	2,800.01	23,802.00	21,001.99
					0.00
	<b>II. TOTAL PROGRAM</b>	<b>\$1,101.67</b>	<b>\$4,573.75</b>	<b>\$26,527.00</b>	<b>21,953.25</b>
NON-FEDERAL PROGRAM Basic & T/TA August	\$0.00	\$0.00	\$0.00	0.00	
<b>TOTAL SETA COSTS (I + II)</b>	<b>\$1,144.75</b>	<b>\$4,752.58</b>	<b>\$27,564.00</b>	<b>22,811.42</b>	

Gerardo Castillo	3/8/2016	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature	Date	Prepared By	Phone

**Attachment 6**

**CHILD DEVELOPMENT DEPARTMENT  
SETA MONTHLY FISCAL REPORT**

**R5211**

Month: February 1 - February 29, 2016

Agreement No.: 15C5551S0(2)

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Program:  PA 3125 EHS-CCP BASIC R5211

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A

PA 3120 EHS-CCP T/TA R5221

5735 47TH AVENUE

PA 3128 EHS-CCP START UP R5243

SACRAMENTO, CA 95824

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I: Personnel	0.00	0.00	0.00	0.00
Fringe Benefits	0.00	0.00	0.00	0.00
A: Occupancy	0.00	0.00	0.00	0.00
D: Staff Travel	0.00	0.00	0.00	0.00
M: Supplies	0.00	0.00	0.00	0.00
I: Other	0.00	0.00	0.00	0.00
N: Indirect Costs 4.51% & 3.91%	1,889.31	15,601.88	28,280.00	12,678.12
L: TOTAL ADMINISTRATION	\$1,889.31	\$15,601.88	\$28,280.00	\$12,678.12
NON-FEDERAL ADMINISTRATION *				
TOTAL FED & NON-FED ADMIN	\$1,889.31	\$15,601.88	\$28,280.00	\$12,678.12
II: a. Personnel**	28,135.65	227,495.81	374,193.00	146,697.19
b. Fringe Benefits**	18,747.92	141,135.33	265,638.00	124,502.67
P: c. Travel	0.00	0.00	0.00	0.00
R: d. Equipment	0.00	0.00	0.00	0.00
O: e. Supplies	276.31	23,549.82	25,095.00	1,545.18
G: f. Contractual	0.00	0.00	0.00	0.00
R: g. Construction	0.00	0.00	0.00	0.00
A: h. Other	1,160.07	5,348.12	6,794.00	1,445.88
M: II. TOTAL PROGRAM	\$48,319.95	\$397,529.08	\$671,720.00	274,190.92
NON-FEDERAL PROGRAM Basic & T/TA October, November, December	\$0.00	\$75,937.74	\$179,375.00	103,437.26
<b>TOTAL SETA COSTS (I+ II)</b>	<b>\$50,209.26</b>	<b>\$413,130.96</b>	<b>\$700,000.00</b>	<b>286,869.04</b>

Gerardo Castillo	3/11/2016	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature	Date	Prepared By	Phone

**SUBSIDIZED SLOTS**

How many subsidized slots are you contractually obligated to retain? 8

How many subsidized slots do you currently have? 8  
100%

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.



**Attachment 7**  
**CHILD DEVELOPMENT DEPARTMENT**  
**SETA MONTHLY FISCAL REPORT**  
**R5221**

Month: February 1 - February 29, 2016


Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A  
5735 47TH AVENUE  
SACRAMENTO, CA 95824

Agreement No.: 15C5551S0(2)

Program:  PA 3125 EHS-CCP BASIC R5211  
 PA 3120 EHS-CCP T/TA R5221  
 PA 3128 EHS-CCP START UP R5243

	Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
A	Occupancy	0.00	0.00	0.00	0.00
D	Staff Travel	0.00	0.00	0.00	0.00
M	Supplies	0.00	0.00	0.00	0.00
I	Other	0.00	0.00	0.00	0.00
N	Indirect Costs 4.51% & 3.91%	3.65	159.27	707.00	547.73
	I. TOTAL ADMINISTRATION	\$3.65	\$159.27	\$707.00	\$547.73
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	\$3.65	\$159.27	\$707.00	\$547.73
II	a. Personnel**	0.00	1,398.51	2,000.00	601.49
	b. Fringe Benefits**	0.00	265.66	1,000.00	734.34
P	c. Travel	0.00	1,048.87	5,293.00	4,244.13
R	d. Equipment	0.00	0.00	0.00	0.00
O	e. Supplies	0.00	0.00	500.00	500.00
G	f. Contractual	0.00	0.00	0.00	0.00
R	g. Construction	0.00	0.00	0.00	0.00
A	h. Other	93.33	1,233.85	8,000.00	6,766.15
M					
	II. TOTAL PROGRAM	\$93.33	\$3,946.89	\$16,793.00	12,846.11
	NON-FEDERAL PROGRAM				
		\$0.00	\$0.00	\$0.00	0.00
	TOTAL SETA COSTS (I + II)	\$96.98	\$4,106.16	\$17,500.00	13,393.84

Gerardo Castillo 	3/11/2016	Shelagh Ferguson	916.643.7878
Chief Business Officer / Authorized Signature	Date	Prepared By	Phone

**SUBSIDIZED SLOTS**

How many subsidized slots are you contractually obligated to retain? 8

How many subsidized slots do you currently have? 8  
100%

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.

**Attachment 8**

**CHILD DEVELOPMENT DEPARTMENT  
SETA MONTHLY FISCAL REPORT**

**R5243**

Month: February 1 - February 29, 2016


Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A  
5735 47TH AVENUE  
SACRAMENTO, CA 95824

Agreement No.: 15C5551S0(2)

Program:  PA 3125 EHS-CCP BASIC R5211  
 PA 3120 EHS-CCP T/TA R5221  
 PA 3128 EHS-CCP START UP R5243

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance	
	Current Period & Adjustments	Cumulative To Date			
I A D M I N	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Occupancy	0.00	0.00	0.00	0.00
	Staff Travel	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	0.00	0.00
	Other	0.00	0.00	0.00	0.00
	Indirect Costs 4.51% & 3.91%	0.00	0.00	0.00	0.00
	I. TOTAL ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00
	NON-FEDERAL ADMINISTRATION *				
TOTAL FED & NON-FED ADMIN	\$0.00	\$0.00	\$0.00	\$0.00	
II P R O G R A M	a. Personnel**	0.00	0.00	0.00	0.00
	b. Fringe Benefits**	0.00	0.00	0.00	0.00
	c. Travel	0.00	0.00	0.00	0.00
	d. Equipment	2,615.20	2,615.20	0.00	(2,615.20)
	e. Supplies	0.00	1,205.31	15,785.00	14,579.69
	f. Contractual	0.00	0.00	0.00	0.00
	g. Construction	0.00	0.00	14,915.00	14,915.00
	h. Other	0.00	525.00	0.00	(525.00)
	II. TOTAL PROGRAM	\$2,615.20	\$4,345.51	\$30,700.00	26,354.49
	NON-FEDERAL PROGRAM	\$0.00	\$0.00	\$0.00	0.00
<b>TOTAL SETA COSTS (I + II)</b>	<b>\$2,615.20</b>	<b>\$4,345.51</b>	<b>\$30,700.00</b>	<b>26,354.49</b>	

Gerardo Castillo 	3/11/2016	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature	Date	Prepared By	Phone

**SUBSIDIZED SLOTS**

How many subsidized slots are you contractually obligated to retain? 8

How many subsidized slots do you currently have? 8  
100%

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.

**SETA Head Start****Quality Assurance Monitoring Response Plan**

Agency Name: Sacramento City Unified School District

Quality Assurance Review Date: 2/19/2016

Areas of Non-Compliance	PLAN OF ACTION/STRATEGIES PERSON(S) RESPONSIBLE	Projected Date of Completion
<p><b>Health, Nutrition and Safe Environments:</b></p> <ul style="list-style-type: none"> <li>• HJ Does not have the appropriate license posted</li>   <li>• There is no evidence of monthly inspection of fire ext. at HJ and Elder Creek.</li>   <li>• Posted evacuation maps are not current; staff does not actually follow the route and meeting location noted on the maps.(HJ &amp;EC)</li> </ul>	<p>Licensing Facilities- Specialist is in the process of applying for an updated license in accordance of the needs of the site and the new licensing guidelines.</p> <p>Fires extinguisher's will be inspected monthly:</p> <ol style="list-style-type: none"> <li>1. The Safe and Healthy Environments Checklist will be edited to reflect the need for initials on the yellow cards.</li> <li>2. Site plant managers are required to inspect fire extinguishers monthly. Teachers will contact facilities manager if inspection has not occurred.</li> <li>3. Teachers will ensure inspections are completed.</li> </ol> <p>Current maps to be updated:</p> <ol style="list-style-type: none"> <li>1. Incorrect maps will be updated and posted- Licensing Specialist and Teacher</li> <li>2. Safe and Healthy Environments Checklist will be reviewed again with all classroom staff at April professional development and pre-service.</li> <li>3. Safe and Healthy Environments Checklist will be updated to reflect evacuation routes/maps and the need for all staff to be able to articulate the evacuation route.</li> </ol>	<p><i>May 1, 2016</i></p> <p><i>May 1, 2016 and on going</i></p> <p><i>May 1, 2016- Pre-service</i></p>

<ul style="list-style-type: none"> <li>Exit sign is missing for door used in evacuation (Elder Creek and Hiram Johnson)</li> </ul>	<ul style="list-style-type: none"> <li>At Elder Creek, the fire department required us to remove the exit sign above the door as it exits into a hallway.</li> <li>At Hiram Johnson the fire department inspected current signs and buildings passed inspection. However, a sign will be purchased for this site and placed at the exit.</li> </ul>	<p><i>May, 2016</i></p>
<ul style="list-style-type: none"> <li>Playground areas present undesirable and/or hazardous conditions: piled leaves and debris on the ground, play equipment has webs, standing water and leaves veneer on pillar is broken and contains jagged edges (HJ and AL)</li> </ul>	<p>Work orders have been placed and waiting for completion:</p> <ol style="list-style-type: none"> <li>1. Work orders placed for broken bricks and removal of shelving unit at American Legion. Licensing/facilities Specialist will follow up with orders</li> <li>2. A hose will be purchased for American Legion. Classroom staff will spray play equipment and use a broom to wash down play structure and surface areas. Staff will do this weekly and as needed. Plant manager will power wash the playground and equipment twice a year instead of annually.</li> </ol>	<p><i>4/15/16</i></p>
<ul style="list-style-type: none"> <li>Classrooms have clutter which pose as potential hazards (staff purses in unlocked bottom cabinet, items on top cabinet shelves)</li> </ul>	<ol style="list-style-type: none"> <li>1. Classrooms were provided with safety locks for all lower cabinets.</li> <li>2. Staff was given Q/A reports and a deadline to clean up the clutter and items on shelves. Coordinator will monitor for completion.</li> <li>3. Teacher was given a warning about leaving purses and personal belongings at children's reach.</li> </ol>	<p><i>April 1, 2106</i></p>

<ul style="list-style-type: none"> <li>• Fall zone surface in the indoor climbing equipment at HJ does not meet Consumer Product Safety Commission requirements</li> </ul>	<p>ITERS were completed for all classrooms.</p> <ol style="list-style-type: none"> <li>1. A mat will be ordered for Hiram Johnson that meets safety requirements</li> </ol>	<p><i>April 1, 2016 and ongoing</i></p>
<ul style="list-style-type: none"> <li>• One day supply of emergency food and water for children and staff at the center needs to be replenished(HJ)</li> </ul>	<p>Nurse will order a new evacuation/disaster kit with all required emergency food items. Evacuation kits will be checked quarterly by the nurse to ensure all supplies are available.</p>	<p><i>4/1/16 and ongoing</i></p>
<ul style="list-style-type: none"> <li>• Not all forms that require parent signatures and dates(ex. Parents rights &amp; health history forms) are signed and dated(all sites)</li> </ul>	<p>Staff will be retrained on completion of forms:</p> <ol style="list-style-type: none"> <li>1. Enrollment checklist was created to ensure all forms are filled out and completed accurately</li> <li>2. Nurse/Resource teacher will review all specific content forms prior to child starting class</li> <li>3. Resource teacher/Coordinator will conduct random file reviews, utilizing the checklist.</li> </ol>	<p><i>Completed</i></p> <p><i>Completed</i></p> <p><i>Ongoing</i></p>
<ul style="list-style-type: none"> <li>• Diaper changing station at Elder Creek is not within arm's reach of sink</li> </ul>	<p>The changing table will be moved into the bathroom that will have a sink within arm's reach:</p> <ol style="list-style-type: none"> <li>1. A work order will be placed to move the shelf and changing table into the bathroom</li> <li>2. Facilities Manager will follow up to ensure the job is completed</li> </ol>	<p><i>Completed and ongoing</i></p>



**Education, Disabilities, & Child Mental Health:**

- Not all children received the required home visits, no evidence of clear consistent policy and procedures on home visits(all sites)

- No evidence of regular case Management(all sites)

- There are limited curriculum materials, including soft elements and a cozy area(AL and EC)

A formal home visit procedure was established specifically to meet the needs of EHS –CCP families:

1. Policy was written and provided to staff at Professional Development on 2/29/16.Home visit forms were also reviewed with staff
2. A home visit is being required within 2 weeks of child entering the program.
3. Itinerant teacher to provide release time for staff when needed to complete home visits.
4. Teachers are to turn in their home visit forms to the Coordinator for monitoring and tracking.

Case Management/Case Conferencing:

1. Weekly case conferencing with support staff- A form was created for record keeping purposes, documentation and follow up.
2. A case management binder will be maintained by the resource teacher. All case management notes will be tracked on one spreadsheet

Materials are in the process of being ordered and delivered:

1. Some materials were delivered
2. ITERS were completed in all classrooms and action plans were created and materials ordered to meet the standards for classroom materials.
3. Resource teacher and Itinerant teacher will monitor classroom environments for appropriate toys and materials.
4. Teachers received Creative Curriculum training on 2/29/16.
5. A cozy area has been ordered for American Legion.

*3/31/16 and ongoing*

*June 30, 2016*

*April 30, 2016*

<ul style="list-style-type: none"> <li>No evidence of transition plan for children who are 2.5 years old and older (EC and AL)</li> </ul> <p>One child turning 3 yrs. old with overdue IFSP at time of review (Elder Creek) did not have a transition plan, including a scheduled IEP</p> <p><b>PDM:</b></p> <ul style="list-style-type: none"> <li>Some EHS-CCP Associate Teachers do not meet the minimum qualifications set by OHS</li> </ul>	<p>A transition checklist will be implemented:</p> <ol style="list-style-type: none"> <li>Data technician will pull monthly reports for age outs and send to all EHS staff.</li> <li>The resource teacher will conduct regular file reviews and follow up with teacher on transition checklists to ensure transition at 2.5 is complete.</li> </ol> <p>Closer monitoring and support of IFSP's:</p> <ol style="list-style-type: none"> <li>Resource teacher will add IFSP update and due date to file review checklist</li> <li>Teacher will maintain on going communication in with parents regarding upcoming IFSP meeting dates and log in family contact notes.</li> <li>Transition checklist will be followed on all children</li> <li>Resource teacher will contact SCOE/Alta to obtain copies of the IFSP's</li> </ol> <p>Associate teachers were given one year from hire date to obtain the 6 infant/toddler units:</p> <ol style="list-style-type: none"> <li>Staff who are on a probationary period and have agreed to obtain the required units by one year of hire.</li> <li>SCUSD Human Resources Department and SEIU negotiated an agreement that states staff who did not obtain the units within that time would be released from their assignments.</li> <li>All staff are currently enrolled in classes and are on track to meeting the minimum requirements</li> </ol>	<p><i>April 1, 2016 and ongoing</i></p> <p><i>April 1, 2016</i></p> <p><i>August 1, 2016</i></p>
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Date: 3/16/2016 Governing Board Notification Date: 4/21/2016

Due to Robyn Caruso and/or Melanie Nicolas within 30 days of receipt of Quality Assurance Summary Report.

**SETA Head Start****Quality Assurance Monitoring Response Plan**Agency Name: Sacramento City Unified School DistrictQuality Assurance Review Date: February 2016

Areas of Non-Compliance	PLAN OF ACTION/STRATEGIES PERSON(S) RESPONSIBLE	Projected Date of Completion
<p><b>1.1 HS- Health</b></p> <p><b>1.1.A- Child's Health Status/Screening</b></p> <p>(1) Not all hearing and vision screens were completed within the 45-day time line.</p>	<p>Health Team, Registration Supervisor and Data Specialist met (March 2016) to review the following:</p> <ul style="list-style-type: none"> <li>• Determined screenings <i>were</i> completed or attempted within 45 days; however, there was a coding issue.</li> <li>• Decided to merge untestable with failed status code.</li> <li>• CDS and Health Clerks were trained to use the failed status code.</li> </ul> <p><u>Per recent meeting with SETA's QA Team:</u> <i>Follow-up code is pending response from SETA.</i></p> <p><u>Per recent meeting with SETA's QA Team:</u> <i>Response from SETA is pending to clarify if subsequent hearing and vision screenings is due from the initial or last rescreening.</i></p> <p><b>Responsible Persons:</b> Data Technician: May Song; Registration Supervisor: Rose Moya. Nurses: Victoria Benson, Lisa Stevens and Lori Souza. Health Coordinator: Tammy Sanchez. Health Clerks: Chia Cha, Kimberly Mazyck.</p> <p><b>Evidence of Completion:</b></p> <ul style="list-style-type: none"> <li>• Training agenda/sign-in sheet</li> </ul> <p><b>Internal Monitoring:</b></p> <ul style="list-style-type: none"> <li>• Monthly review of 3035/3065 Child Plus Health reports</li> </ul>	<p>March 2016</p>
<p>(2) Not all files had current physical exams (within 30 days of entry date and subsequent physical exam per CHDP Periodicity Schedule).</p> <p>(3) Not all files contain child's blood level results or results were recorded past the 90 day timeline.</p> <p>(4) Not all files have current hemoglobin/hematocrit results or results were recorded past the 90 day</p>	<p>Revise "<u>Procedures for Tracking Missing Physical Forms</u>" to include the following:</p> <ul style="list-style-type: none"> <li>• Parents of children with missing health information will be provided a <i>Missing Health Information (MHI)</i> letter PRIOR to a child starting school. The MHI letter will be mailed along with the <i>Parent Welcome letter</i> for students enrolled in Part Day classroom, and with the <i>Notice of Action (NOA)</i> for students enrolled in a Full Day or Wrap classroom.</li> </ul> <p><u>Per recent meeting with SETA's QA Team:</u> <i>Response from SETA is pending to clarify if</i></p>	<p>April 2016</p>

timeline.

1) *physicals that expired prior to child's enrollment can be counted as having a physical*  
2) *if we need to request subsequent physical exams.*

April 2016

Enrollment staff will be trained that if any required elements are missing on the physical form, staff will make a copy and return original to parent with instructions to obtain the missing information. The copy will be kept at the registration site. Missing areas will be circled for easy identification.

**Responsible Persons:**

Registration Supervisor: Rose Moya. Nurses: Victoria Benson, Lisa Stevens and Lori Souza. Health Coordinator: Tammy Sanchez. CDS: Denaë Derby, Sue Gearin, Schonette Walker, Crystal Davis, Liz Avila, Chao Xiong.

**Evidence of Completion:**

- Revised "Procedures for Tracking Missing Physical"
- Health reminder letter
- Training agenda/sign-in sheet
- Copy of physical with items circled

**Internal Monitoring:**

- Monthly review of 3035 Child Plus Health Report

(5) Not all first year dental exams and subsequent year's dental exams were in file.

Retrain Enrollment Staff on "Dental Follow-up Procedures", to emphasis the steps below.

April 2016

- Health Clerks will run ChildPlus report monthly to identify those without dental exam. Will make three attempts to communicate to parents that the dental is needed, at initial entry, 30 days and 60 days.
- If attempts fail, Nurse will be notified. Nurse will attempt to personally contact family.

**Responsible Persons:**

Registration Supervisor: Rose Moya. Nurses: Victoria Benson, Lisa Stevens and Lori Souza. CDS: Denaë Derby, Sue Gearin, Schonette James, Crystal Davis, Liz Avila, Chao Xiong. Health Clerks: Chia Cha, Kimberly Mazyck.

**Evidence of Completion:**

- Training agenda/sign-in sheet

**Internal Monitoring:**

- Monthly review of 3065 Child Plus

**1.1.B HS- Health Care Tracking and Follow-up**

1) Exclusion procedure was not utilized effectively (no time lines) for obtaining required physicals.

Health Report.

Retrain enrollment staff on items below:

- Timeline of “Procedures for Tracking Missing Physical” (following steps outlined above in **1.1.A** (non-compliance items # 2,3,4)
- CDS explains exclusion policy to parents of children with missing physicals at enrollment. And per “Procedures for Tracking Missing Physicals”, parent will receive mailed notice of missing health information.
- Head Start Part Day- CDS notifies parent and teacher of date child must be excluded.  
  
Full Day and Wraps- NOA is issued after 30<sup>th</sup> day, giving parents opportunity to appeal NOA.
- At the end of exclusion or appeal date, the child will be dropped if no physical has been received.
- Data Technician forwards a monthly missing physical report, to be reviewed by Registration Supervisor, CDS, and Nurses.

**Responsible Persons:**  
Registration Supervisor: Rose Moya. Nurses: Victoria Benson, Lisa Stevens and Lori Souza.  
Health Coordinator: Tammy Sanchez. CDS: Denae Derby, Sue Gearin, Schonette Walker, Crystal Davis, Liz Avila, Chao Xiong.

- Evidence of Completion:**
- Revised “Procedures for Tracking Missing Physical”
  - Training agenda/sign-in sheet
  - Missing Health Information letters
  - Missing physical reports

- Internal Monitoring:**
- Monthly review of 3035 Child Plus Health Report

April 2016

2) Inaccuracies between Child Plus and information in children’s

Training occurred with CDS and Health Clerks (March 2016) regarding the following:  
• To ensure rescreening results are

March 2016

<p>files (e.g. dates, pass/fail, rescreen)</p>	<ul style="list-style-type: none"> <li>correctly entered as an Add Action.</li> <li>CDS and Health Clerks were told that Untestable/Failed Status codes will now be merged.</li> </ul> <p><u>Per recent meeting with SETA's QA Team:</u> Follow-up code is pending response from SETA.</p> <p><b>Responsible Persons:</b> Registration Supervisor: Rose Moya. Nurses: Victoria Benson, Lisa Stevens and Lori Souza. Health Coordinator: Tammy Sanchez. CDS: Denae Derby, Sue Gearin, Schonette Walker, Crystal Davis, Liz Avila, Chao Xiong.</p> <p><b>Evidence of Completion:</b></p> <ul style="list-style-type: none"> <li>Agenda/sign-in sheets</li> <li>3035/3065 Child Plus Health reports</li> </ul> <p><b>Internal Monitoring:</b> Nurses will compare 3035/3065 with classroom file when performing rescreens</p>	
<p>3) Limited or infrequent follow-up for missing health information, health concern from physical or health history form or dental exams.</p>	<p>Retrained Enrollment Staff on health and dental follow-up procedures. Health Clerks will run ChildPlus report monthly to identify those with missing health information. Will make three attempts to communicate to parents that the health information is needed, at initial entry, 30 days and 60 days (March 2016)</p> <p>Provide training to enrollment staff on new procedure to return copy of physical with missing information to parent</p> <p><b>Responsible Persons:</b> Registration Supervisor: Rose Moya. Nurses: Victoria Benson, Lisa Stevens and Lori Souza. Health Coordinator: Tammy Sanchez. CDS: Denae Derby, Sue Gearin, Schonette Walker, Crystal Davis, Liz Avila, Chao Xiong. Health Clerks: Chia Cha, Kimberly Mazyck.</p> <p><b>Evidence:</b></p> <ul style="list-style-type: none"> <li>Meeting agenda/sign-in sheet</li> <li>3035/3065 Child Plus Health reports</li> <li>Case Management notes (as needed)</li> </ul> <p><b>Internal monitoring:</b> Nurse will print and review 3065 data report for health concerns, health assessment and physical/dental exams for follow-up; bi-monthly.</p>	<p>March 2016</p> <p>April 2016</p>
<p>4) Dental treatment follow-</p>	<p>Provided training for CDS, Health Clerks and</p>	<p>March 2016</p>

up was not thorough.

Nurses on Health Events, Actions and Pass/Fail Status. Health team decided that Nurses will determine if dental form is an exam or treatment and pass/fail status.

Retrain Enrollment Staff on "Dental Follow-up Procedures", to emphasis the steps below.

- Health Clerks will run ChildPlus report monthly to identify those with failed status. Will make three attempts to communicate to parents that the dental treatment is needed; at initial entry, 30 days and 60 days.
- If attempts fail, Nurse will be notified. Nurse will attempt to personally contact family.

**Responsible Persons:**

Registration Supervisor: Rose Moya. Nurses: Victoria Benson, Lisa Stevens and Lori Souza. Health Coordinator: Tammy Sanchez. CDS: Denae Derby, Sue Gearin, Schonette Walker, Crystal Davis, Liz Avila, Chao Xiong.

**Evidence:**

- 3065 Child Plus Health Reports
- Case Management notes (as needed)
- Copy of Dental Health Record

**Internal monitoring:**

Nurse will print and review 3065 data report for Dental Health Record status and identification of dental care needs on bi-monthly basis (every two months starting with April).

Nurses will check files for additional Dental Health Records or dental health information on bi-monthly basis.

**1.1.D HS - Hygiene (Hand washing and Tooth Brushing)**

- 1) Blood Borne Pathogen Procedure was not followed.

Nurse identified isolated incident regarding bloody discharge from a child's nose. Retrained site staff on Blood Borne Pathogen procedures, including gloving. (March 14, 2016)

**Responsible Persons:**

Nurse: Victoria Benson

**Evidence of Completion:**

- "Blood Borne Pathogens Exposure Control Training Documentation" form

**Internal Monitoring Procedures:**

Nurse will circle-back with site staff to check for

April 2016

March 2016

On-going





<p><b>Family Partnership Agreements</b></p> <p><b>(1) Not all files reflect clear goals, strategies and timelines.</b></p> <p><b>(2) Inconsistent follow-up documentation on FPA's</b></p>	<p><b>Description of Corrective Action:</b></p> <p><i>FPA Coordinator will meet with School Social Workers and School Community Liaisons to:</i></p> <ul style="list-style-type: none"> <li>• <i>Review the Quality Assurance Monitoring Results</i></li> <li>• <i>Review second round of Family Goal Sheets for accuracy and documentation.</i></li> <li>• <i>Create a plan for following up with teaching staff regarding incomplete information and submitting that information.</i></li> </ul> <p><i>FPA Coordinator and Social Workers will meet to plan trainings for Teaching Staff, School Community Liaisons, and Resource Staff. Trainings provided will be:</i></p> <ul style="list-style-type: none"> <li>• <i>Professional learning for teaching staff and School Community Liaisons, to help guide them in the proper procedures for documentation of clear and attainable family goals.</i></li> <li>• <i>Documentation of strategies for both families and staff.</i></li> <li>• <i>Establishing timetables</i></li> <li>• <i>Clear documentation of follow-up with families.</i></li> </ul> <p><i>FPA Coordinator and Social Workers will present training for Resource Staff (Nurses, Special Education, Resource Teachers and Parent Advisor) on the following:</i></p> <ul style="list-style-type: none"> <li>• <i>Outlining strategies and procedures for follow-up documentation on referrals pertaining to parent goals and request for information.</i></li> </ul> <p><i>FPA Coordinator and Social Workers will review documents used for FPA process and discuss changes and additions needed. Documents to be reviewed are:</i></p> <ul style="list-style-type: none"> <li>• <i>FPA Process for Child Development Teachers</i></li> <li>• <i>Family Worksheets</i></li> <li>• <i>Goal Sheets</i></li> <li>• <i>Referral Process</i></li> <li>• <i>Referral Follow-Ups</i></li> <li>• <i>Response Forms</i></li> </ul> <p><b>Responsible Persons:</b> <i>FPA Coordinator, Vicki Wasson; Social Workers; John Perez, David Aleman, Valerie Willover; School Community Liaisons; Patricia Hite, Orylia Parra, Delories Blackshire.</i></p>	<p><i>March 15,2016-April 15, 2016</i></p> <p><i>April 4, 2016-August 2016</i></p> <p><i>April 14, 2016-August 2016</i></p> <p><i>May 20, 2016</i></p>
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	<p><b>Evidence of Completion of Corrective Action:</b> <i>Training Agendas, Handouts, Meeting Sign-In Sheets, Meeting Notes, Training Evaluations, revised Family Partnership procedures and forms.</i></p> <p><i>Monitoring process: File Reviews, Review of Goal Sheets, Parent Surveys, Parent Education Curriculum.</i></p> <p><b>Description of Internal Monitoring Procedures:</b> FPA Internal Monitoring Check-List for file checks, Reviewing Family Goal Sheets for strategies and timelines and following up regarding missing information for those areas. Teachers will send corrections to Social Workers. Teachers will be emailed by their Social Workers to complete goal sheets with strategies and timelines. Coordinators will be copied.</p>	
<p><b>Parent Meetings and Training</b></p> <p><i>(1)Not all classrooms have completed documentation of regular parent meetings and trainings.</i></p> <p><i>(2)Not all Classrooms have evidence of Pedestrian Safety Training.</i></p>	<p><b>Description of Corrective Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Coordinators of sites found not to have Parent meeting documentation during Quality review, will follow-up with their staff. Parent Advisor and SCL's will assist in planning parent meetings for those classrooms for the remainder of this school year</b></li> <li>• <b>FPA Coordinator will meet with newly hired Parent Advisor to share the Quality Assurance findings in the area of Parent Meetings and Pedestrian Safety.</b></li> <li>• <b>FPA Coordinator, Parent Advisor, SCL's and Resource teachers will create an effective plan for the 2016-17 school year that will assure classes will conduct and document monthly Parent Meetings. Pedestrian Safety will be delivered within the first 30 days of school.</b></li> <li>• <b>Plan will be shared with Teachers during 2016-17 teacher Orientation</b></li> </ul> <p><b>Responsible Persons:</b> FPA Coordinator, Vicki Wasson; Parent Advisor, BraJona Harris; School Community Liaisons ; Patricia Hite, Delories Blackshire, Orylia Parra. Resource teachers</p> <p><b>Evidence of Completion of Corrective Action:</b> <i>Written Plan for Teachers Monthly Parent Meetings, Sign-In Sheets for Meetings, Monthly Parent Meeting Minutes, and Documentations.</i></p>	<p><i>April15, 2016</i></p> <p><i>April 6, 2016</i></p> <p><i>April 2016-June 2016</i></p> <p><i>August 2016</i></p>

	<p><b>Monitoring Process:</b> Parent Advisor will receive Monthly parent meeting documentation and track each class on check-list. Report will be provided to FPA Coordinators.</p>	
<p><b>Parent Volunteer Activities:</b> <i>Not all classes have evidence of various strategies to recruit parents as volunteers or for staff positions.</i></p>	<p><b>Description of Corrective Action:</b></p> <p>FPA Coordinator will meet with Parent Advisor and Resource Teacher to create a plan on how all classrooms can show evidence of the department recruitment efforts for parent volunteer and staff positions.</p> <p>A poster will be created to share information with parent's regarding the availability of employment within the Child Development Department, and other School District Positions. Posters will be delivered to each classroom by May 13, 2016.</p> <p>A recruitment flyer to promote the opportunities, and need for Parent Volunteers will be created and provided to all classrooms for posting. Flyers will be made available to teachers to distribute during first home visits of 2016-17 school year.</p> <p>Volunteer and staff position information will be posted at Registration Centers.</p> <p><b>Title/Role(s) of Responsible Persons:</b> <i>Coordinator; Vicki Wasson; BraJona Harris Sally Evey</i></p> <p><b>Evidence of Corrective Action:</b> <i>Employment Opportunity Posters, for classrooms and Registration Centers. Parent Volunteer letter, <u>Volunteer Needed-Flyer</u>. Parent Information provided in regards to recruitment and PC Minutes.</i></p> <p><b>Internal Monitoring Procedures:</b> SCL and Parent Advisor Site Visit Report/ Coordinator Check List for class visits.</p>	<p><i>April 1,2016</i></p> <p><i>May 13,2016</i></p> <p><i>August 2016</i></p> <p><i>May 2016</i></p>
<p><b>Mental Health</b> <i>No evidence of follow-up on requested information on counseling.</i></p>	<p><b>Description of Corrective Action:</b></p> <ol style="list-style-type: none"> <li><i>FPA Coordinator will meet with Social Workers to review process for documentation on follow-up services</i></li> <li><i>FPA Monitoring system will be reviewed to identify gaps. Necessary edits for additional steps to assure that all follow-up</i></li> </ol>	<p><i>April 21, 2016</i></p> <p><i>April 21, 2016</i></p>

	<p><i>documentation is submitted and included in child's file.</i></p> <p>3. <i>FPA Coordinator will conduct monthly random file checks. Findings will be discussed with Social Services staff during FCP Meetings. FPA Coordinator will receive copies as to what was submitted to files for follow-up documentation.</i></p> <p><b>Title/Role(s) of Responsible Persons:</b> <i>Vicki Wasson, Coordinator; John Perez-Social Worker, David Aleman-Social Worker, Valerie Willover-Social Worker.</i></p> <p><b>Evidence of Completion of Corrective Action:</b></p> <p><i>FCP Meetings and Agendas, Site Visit documentation, Monitoring check-list</i></p> <p><b>Description of Internal Monitoring Procedures:</b></p> <p>Family Partnership Monitoring Check-List</p>	<p><i>April, May , June 2016</i></p> <p><i>September 2016- June 2017</i></p>
<p><b>Content Area Title</b></p> <p><b>3.1C HS – Individualized Education Program (IEP)</b></p> <p>Copies of IEP missing in child's file</p>	<p><b>Description of Corrective Action:</b></p> <p>1. <i>Special Needs Coordinator will send an email to the Special Needs Resource Teacher to print IEPs for students missing IEP copy in file (3/11/16)</i></p> <p>2. <i>Special Needs Resource Teacher will print copies of the relevant IEP information and send via district mail to Classroom Teacher (3/16/16)</i></p> <p>3. <i>Assigned Classroom Resource Teachers will do a file review to ensure the teacher has received and filed the IEP</i></p> <p><b>Responsible Persons:</b> Special Needs Coordinator: Jennifer Osalbo; Special Needs Resource Teacher: Lauri Mayfield; Assigned Classroom Resource Teachers: Lauri Mayfield (Kemble), Charlotte Bier (MLK), Amy Ronsheimer, Colleen Ridolfi, Theresa Perez, Christy Andlovec, Sally Evey</p> <p><b>Evidence of Completion:</b> IEPs found in children's files</p> <p><b>Internal Monitoring:</b> During routine files reviews, assigned classroom Resource Teachers will check</p>	<p><i>March 31, 2016</i></p>

	children's files to ensure there is a copy of the IEP in files.	
<p><b>Content Area Title</b></p> <p><b>3.2.B HS – Individual Development Plan (IDP), Home Visit/Parent Conference</b></p> <p>(1) Assessments – Not all children's files had available samples, portfolios, or other evidence that linked with DRDP assessment. Few observations or limited information related to assessment.</p> <p>(2) Individual Development Plans – Not all IDP's were completed within required time frame, or had included parent strategies or had identified measure as a goal in each domain.</p>	<p><b>Description of Corrective Action:</b></p> <ol style="list-style-type: none"> <li>1. Training will be provided to classroom staff on portfolios and collecting evidence and how to link to the DRDP assessment.</li> <li>2. During routine file reviews, assigned classroom Resource Teachers will check children's files to ensure that there is evidence and work samples in children's portfolios linking to the DRDP assessment.</li> </ol> <p><b>Responsible Persons:</b> Doris Reese, Coordinator Resource Teacher: Lauri Mayfield, Charlotte Bier, Theresa Perez, Sally Evey, Amy Ronsheimer, Lauri Mayfield, and Christ Andlovec</p> <p><b>Evidence of Completion of Corrective Action:</b></p> <ul style="list-style-type: none"> <li>• Training agenda and sign-in sheet.</li> <li>• Staff Communications.</li> <li>• File/Portfolio Review Checklist.</li> </ul> <p><b>Internal Monitoring Procedures:</b></p> <ul style="list-style-type: none"> <li>• Education Accountability Record (EAR)</li> <li>• File Review Checklist</li> </ul> <p>1. <i>Training will be provided on properly completing the IDP form and home visit/parent conference strategies.</i></p> <p>2. <i>Calendar reporting requirements will be reviewed with classroom staff.</i></p> <p>3. <i>During routine file reviews, assigned classroom Resource Teachers will check children's files to review and ensure that the IDP form was fully completed within the reporting period.</i></p> <p><b>Responsible Persons:</b> Doris Reese, Coordinator Resource Teacher: Lauri Mayfield, Charlotte Bier, Theresa Perez, Sally Evey, Amy Ronsheimer, Lauri Mayfield, and Christ Andlovec</p> <p><b>Evidence of Completion of Corrective Action:</b></p> <ul style="list-style-type: none"> <li>• Training agenda and sign-in sheet.</li> <li>• Education Accountability Record (EAR),</li> </ul>	<p>October, 2016</p> <p>Monthly Quarterly</p> <p>October, 2016</p>

<p><b>Content Area Title</b>  <b>3.4.A HS –Group Size and Supervision</b>  Engage children in classroom safety rules.</p>	<ul style="list-style-type: none"> <li>• Staff Communications.</li> <li>• File/Portfolio Review Checklist.</li> </ul> <p><b>Internal Monitoring Procedures:</b></p> <ul style="list-style-type: none"> <li>• Education Accountability Record (EAR)</li> <li>• File/Portfolio Review Checklist</li> </ul> <p>1. Review the Safety and Supervision Policy regularly with staff.</p> <p>2. Review individual classroom Safety and Supervision Plans with staff.</p> <p>3. Provide safety and supervision awareness topics monthly at Professional Learning which includes strategies to engage children in classroom safety rules.</p> <p><b>Responsible Persons:</b>  Jennifer Osalbo, Coordinator  Doris Reese, Coordinator  Tammy Sanchez, Coordinator  Vicki Wasson, Coordinator  Noel Estacio, Coordinator</p> <p>Resource Teacher: Lauri Mayfield, Charlotte Bier, Theresa Perez, Sally Evey, Amy Ronsheimer, Lauri Mayfield, and Christ Andlovec</p> <p><b>Evidence of Completion of Corrective Action:</b></p> <ul style="list-style-type: none"> <li>• Training agenda and sign-in sheet.</li> <li>• Classroom Safety and Supervision Plans</li> </ul> <p><b>Internal Monitoring Procedures:</b></p> <ul style="list-style-type: none"> <li>• Classroom Safety and Supervision Review with teacher signatures</li> </ul>	<p>Monthly  Quarterly</p> <p>October, 2016</p>
<p><b>Content Area Title</b>  <b>3.4.G HS –Indoor Environment – Materials and Display</b>  (1) Limited functional print or labeling in the classroom in children’s home language.  (2) Not all classrooms have materials or displays that reflect diversity of children and families enrolled.</p>	<p>Provide resources to create functional print or labeling in the classroom in children’s home languages.</p> <p>Provide classrooms with materials and display items that reflect diversity of children and families enrolled.</p> <p><b>Responsible Persons:</b>  Doris Reese, Coordinator  Resource Teacher: Lauri Mayfield, Charlotte Bier, Theresa Perez, Sally Evey, Amy Ronsheimer, Lauri Mayfield, and Christ Andlovec</p>	<p>October 2016</p>

	<p><b>Evidence of Completion of Corrective Action:</b></p> <ul style="list-style-type: none"> <li>• Training agenda and sign-in sheet on Inclusive Practices and Anti-bias Education</li> <li>• Multicultural materials ordered.</li> <li>• Staff Communications.</li> </ul> <p><b>Internal Monitoring Procedures:</b></p> <ul style="list-style-type: none"> <li>• Classroom monitoring visits includes Inclusive Practices and materials reflective of student population.</li> </ul>	December 2016
<p><b>4.1 A-Eligibility, Recruitment &amp; Selection.</b></p> <p>1) Finding: Limited Head Start recruitment materials seen at school sites</p> <p>2) Finding: Not all school sites or classrooms have recruitment materials in languages of the community served (Hmong and Spanish).</p>	<p>Banners and flyers will be placed at schools sites with missing recruitment information. Post cards, flyers and mailings will go out to the community. Registration Supervisor will provide recruitment materials to the teachers each month at Professional Learning.</p> <p><b>Responsible Persons:</b> Registration Supervisor: Rose Moya and Classroom Teachers</p> <p><b>Evidence of Completion:</b></p> <ul style="list-style-type: none"> <li>• Copies of recruitment efforts</li> <li>• Copies of work orders</li> </ul> <p><b>Internal Monitoring:</b></p> <ul style="list-style-type: none"> <li>• Coordinators: Noel Estacio, Jennifer Osalbo, Doris Reese, Tammy Sanchez and Vicki Wasson, will check to see that recruitment material is available at the sites.</li> </ul> <p>Department worked with the district matriculation office and obtained translations in other languages of the recruitment flyer. The languages obtained were Spanish, Hmong, Chinese, Vietnamese, and Russian. Registration Supervisor will provide these flyers to teachers each month to share with families inquiring about preschool.</p> <p><b>Responsible Persons:</b> Registration Supervisor: Rose Moya and Classroom Teachers</p> <p><b>Evidence of Completion:</b></p> <ul style="list-style-type: none"> <li>• Copies of flyers</li> </ul> <p><b>Internal Monitoring:</b></p> <ul style="list-style-type: none"> <li>• Coordinators: Noel Estacio, Jennifer Osalbo, Doris Reese, Tammy Sanchez and Vicki Wasson, will check to see that recruitment material is available at the sites.</li> </ul>	<p>8/1/16</p> <p>In progress</p> <p>In progress</p>

<p>1) Finding: Missing information, names of school/child care facility and address in Child Care licensing Parents' Rights, Personal Rights and Child Abuse Reporting forms (CCL forms)</p>	<p>Training will be provided to enrollment staff on assuring all enrollment forms are completed and signed at time of enrollment.</p> <p>The new two-step tiered enrollment process, applications are being reviewed twice for accuracy and completion. A second staff member will review files for accuracy and completion before accepted and enrolled.</p> <p><b>Responsible Persons:</b> Registration Supervisor: Rose Moya, CDS :Denae Derby, Liz Avila, Schonette Walker, Crystal Davis, Chao Xiong and Sue Gearin</p> <p><b>Evidence of Completion:</b></p> <ul style="list-style-type: none"> <li>• Children's files will have completed forms.</li> </ul> <p><b>Internal Monitoring:</b></p> <ul style="list-style-type: none"> <li>• Coordinators: Noel Estacio, Jennifer Osalbo, Doris Reese, Tammy Sanchez and Vicki Wasson, will check to see that recruitment material is available at the sites.</li> </ul>	<p>In process</p> <p>In process</p>
<p>2) Missing information on the Head Start application forms, do not have the accepted/enrollment date and/or the child's attendance/entry date.</p>	<p>A written process will be created to provide teachers on which date to enter on forms. This will help to eliminate any confusion with teaching staff. The education's accountability record will be turned in to the data specialist that will then track and monitor entry dates. Files will be pulled at Random to monitor and check for accuracy.</p> <p><b>Responsible Persons:</b> Registration Supervisor: Rose Moya, CDS :Denae Derby, Liz Avila, Schonette Walker, Crystal Davis, Chao Xiong and Sue Gearin</p> <p><b>Evidence of Completion:</b></p> <ul style="list-style-type: none"> <li>• Children's files will have completed forms.</li> </ul> <p><b>Internal Monitoring:</b></p> <ul style="list-style-type: none"> <li>• Children's files will be reviewed quarterly</li> </ul>	<p>In process</p>

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      Governing Board Notification Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Due to Robyn Caruso and/or Melanie Nicolas within 30 days of receipt of Quality Assurance Summary Report.