

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

DRIVER TRIP TICKET (TRA-F005)

/ to

Driver: Vehicle #: Trip #:

TRIP #	Yard	Contractor	Trip Type	Trip Status
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Trip Customer Information

Agency:

Dept:

Phone: Ext:

Contact:

E-Mail:

Leader: Grade:

Trip Destination Information

#Error

	DATE	TIME	
<input type="checkbox"/> Stay	Depart: <input type="text"/>	<input type="text"/>	Driver Sign-In
<input type="checkbox"/> Overnight:	Return: <input type="text"/>	<input type="text"/>	Leave Yard
<input type="checkbox"/> Out of Area			Arrive School
<input type="checkbox"/> Take To - Only			Depart Sch
<input type="checkbox"/> Return From - Only			Event
<input type="checkbox"/> Drop/Return			Return Sign-In
<input type="checkbox"/> Food Stop			Leave Dest.
<input type="checkbox"/> Collect Payment			Return to Sch
Student#: <input type="text"/> <input type="text"/> # Buses			
Adult#: <input type="text"/> <input type="text"/> # Other Veh			
VVC #: <input type="text"/> <input type="text"/> Pre-Sch #			

Purpose	Customer Special Instructions
#Error	#Error
Trip Special Instructions	Driver Trip Comments
#Error	#Error

TRIP DIRECTIONS



AFTER HOURS PHONE NUMBER FOR FIELD TRIPS:

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08/29/2012 at 01:02 PM

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
Transportation Department**

DRIVER TRIP TICKET (TRA-F005)



Driver: **Vehicle #:** **Trip #:**

DRIVER ASSIGNMENT INFORMATION				
Trip Seq.	Driver Information	Vehicle #	Vehicle Information	Segment Assigned
<input type="text" value="1"/>	Thuan V Luc Bus Driver	00036	1999 Bluebird Bus - Transit Capacity: 84 Other Segment Driver: Arviza, Fernando	<input type="text"/>
Passenger Count	ODOMETER MILES	TIME \$	Refused <input type="checkbox"/>	Accepted <input type="checkbox"/>
Students <input type="text"/>	Start: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Adults <input type="text"/>	Arr P/U: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Lv P/U: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Arr Dest: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Lv Dest: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Return P/U: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	End: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
			-----TOTALS-----	
			MILES <input type="text"/>	HOURS <input type="text"/>
			Driver's Signature <input type="text"/> Date <input type="text"/>	
			Driver Scheduling Change	

Trip Miscellaneous Expenses			
TRIP EXPENSE DESCRIPTION	\$ EXPENSE	TRIP EXPENSE DESCRIPTION	\$ EXPENSE
#1: <input type="text"/>	<input type="text"/>	#3: <input type="text"/>	<input type="text"/>
#2: <input type="text"/>	<input type="text"/>	TOTAL MISCELLANEOUS EXPENSES: <input type="text"/>	

ACTIVITY TRIPS - SAFETY INSTRUCTIONS

- | | |
|--|--|
| <p>A. Show Operation of the Front Door</p> <ol style="list-style-type: none"> Air Operation Manual Operation - Emergency Release Emergency Stopping System (Brakes) | <p>B. Show Location and Operation of Emergency Exits</p> <ol style="list-style-type: none"> Transit type buses have one or two emergency doors. Conventional and WC buses have two emergency doors. Type II buses have one emergency door in the back. Emergency hatches. |
| <p>C. Show Location and Operation of Emergency Windows</p> <ol style="list-style-type: none"> All operable windows in a school bus may be used for evacuation. Rear window on a transit bus is an emergency exit. | <p>D. Show the Location of the Following Items:</p> <ol style="list-style-type: none"> First Aid Kit Fire Extinguisher - (Simulate Operation) Reflectors or Warning Devices |

Driver Certification and Signature

I certify that the safety instructions were completed for this trip. I also certify that the miles and hours listed on this form are accurate to the best of my knowledge:
 Driver's Signature: _____ Date: _____ Safety Instruction Time Spent: _____

Customer Certification and Signature

I certify that the emergency instructions were completed for this trip and that the above time for the trip is correct.
 Customer's Signature: _____ Date: _____



AFTER HOURS PHONE NUMBER FOR FIELD TRIPS:

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