

Sacramento City Unified School District

Transportation Services Department
(916) 277-6700

SCHOOL BUS DISORDERLY CONDUCT REPORT (TRA-F017)

Dear Parent/Guardian:

Date: _____ Time: _____

The purpose of this report is to inform you of a disciplinary incident involving your child on the bus which could have jeopardized the safety and well-being of all students. This report is in accordance with District Policy P-7924 through P-7929. You are urged to both appreciate the action taken by the driver and to cooperate with the corrective action initiated today by the school district.

_____ has been cited for an infraction of the rules listed below:

STUDENT'S NAME

INFRACTION: (Please Circle)

Arriving at bus stop too early/late
Possession of hazardous article
Improper embarking/disembarking
Failure to remain seated
Refusing to obey driver
Pushing/Tripping
Hanging out of bus window
Spitting/Littering
Eating/Drinking/Chewing on bus
Improper behavior at bus stop
Rude/Discourteous/Annoying conduct
Using abusive language/Obscene gestures
Improper red light cross-over

IMMEDIATE SUSPENSION: (Please Circle)

Fighting
Attempting to ride on outside of bus
Lighting matches/smoking on bus
Tampering with bus equipment
Throwing objects at bus
Bringing injurious/objectionable objects aboard the bus
Destruction of property
Threatening actions towards the bus driver

SPECIFIC DETAILS: _____

**WRITTEN
WARNING**

**1ST
CITATION**

**2ND
CITATION**

**3RD
CITATION**

**IMMEDIATE
SUSPENSION
(See P-2728(b))**

DISCIPLINARY ACTION TAKEN BY PRINCIPAL: _____

Bus riding is a privilege which may be revoked. Parents are urged to appreciate the disciplinary action taken and to discuss this to prevent further occurrences.

SCHOOL: _____

BUS STOP: _____

ROUTE #: _____

BUS #: _____

PARENT / GUARDIAN'S SIGNATURE

DRIVER'S SIGNATURE

PLEASE SIGN AND RETURN TO PRINCIPAL WITHIN 3 SCHOOL DAYS

WHITE – PARENT / GUARDIAN
YELLOW – SCHOOL / PRINCIPAL
PINK – DRIVER / TRANSPORTATION FILE

PRINCIPAL'S SIGNATURE