



Putting
Children
First

Sacramento City Unified School District BOARD OF EDUCATION MEETING AND WORKSHOP

Amended

Board of Education Members

- Jessie Ryan, President, (Trustee Area 7)
- Darrel Woo, Vice President, (Trustee Area 6)
- Michael Minnick, Second Vice President (Trustee Area 4)
- Jay Hansen, (Trustee Area 1)
- Ellen Cochrane, (Trustee Area 2)
- Christina Pritchett, (Trustee Area 3)
- Mai Vang, (Trustee Area 5)
- Sarah Nguyen, Student Member

Thursday, May 17, 2018

4:30 p.m. Closed Session

6:00 p.m. Open Session

Serna Center

Community Conference Rooms
5735 47th Avenue
Sacramento, CA 95824

AGENDA

2017/18-22

Allotted Time

4:30 p.m. **1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL**

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

- 3.1 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA, SEIU, Non-Represented/Confidential Management, TCS, Teamsters, UPE
- 3.2 Government Code 54956.9 Conference with Legal Counsel – Anticipated Litigation:
 - a) Existing litigation pursuant to subdivision (a) of Government Code section 54956.9 (OAH Case No. 2018020890 and 2018030255)
 - b) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9
 - c) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9
- 3.3 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment
- 3.4 Government Code 54957 - Public Employee Appointment
 - a) Edward Kemble – Principal
 - b) Albert Einstein – Principal

- 6:00 p.m. **4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**
- 4.1 Broadcast Statement (Student Member Nguyen)
- 4.2 The Pledge of Allegiance will be led by John F. Kennedy High School and School of Engineering and Sciences Robotics Teams
- Presentation of Certificate by Vice President Woo
- 6:05 p.m. **5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**
- 6:10 p.m. **6.0 AGENDA ADOPTION**
- 6:15 p.m. **7.0 SPECIAL PRESENTATION**
- 7.1 California Distinguished School Award Recipients: **Information**
- Camellia Basic Elementary 5 minute presentation
- Phoebe Hearst Elementary 5 minute discussion
- William Land Elementary
- (Iris Taylor, Mary Hardin Young and Olga Simms)
- 6:25 p.m. **8.0 PUBLIC COMMENT** 15 minutes
- Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to District staff or calendar the issue for future discussion.*
- 9.0 PUBLIC HEARING**
- 6:40 p.m. 9.1 Public Hearing on the Approval of 2016-17 CAASPP **Information**
- Apportionment Waiver Requested by Yav Pem Suab Academy 5 minute presentation
- (YPSA) (Gerardo Castillo, CPA) 5 minute discussion
- 10.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES**
- 6:50 p.m. 10.1 Arts Education Update (Iris Taylor and Matt Turkie) **Information**
- 10 minute presentation
- 10 minute discussion
- 7:10 p.m. 10.2 Special Education Audit Update (Iris Taylor and Becky Bryant) **Information**
- 20 minute presentation
- 20 minute discussion
- 7:50 p.m. 10.3 First Reading of Draft Board Policy (BP) 5145.13: **Conference/First Reading**
- Immigration Enforcement Activities (Nathaniel Browning) 10 minute presentation
- 10 minute discussion

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.

11.1 Items Subject or Not Subject to Closed Session:

- 11.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Gerardo Castillo, CPA)*
- 11.1b Approve Personnel Transactions 5/17/18 (Cancy McArn)*
- 11.1c Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the Period of April 2018 (Gerardo Castillo, CPA)*
- 11.1d Approve 2016-2017 CAASPP Apportionment Waiver Requested by Yav Pem Suab Academy (YPSA) (Gerardo Castillo, CPA)*
- 11.1e Approve Operational Memorandum of Understanding and Special Education Memorandum of Understanding for Aspire Capitol Heights Academy (Iris Taylor and Jack Kraemer)*
- 11.1f Approve Kit Carson International Academy Field Trip to Washington, D.C. May 28 – June 1, 2018 (Iris Taylor and Chad Sweitzer)*
- 11.1g Approve Leonardo da Vinci K-8 School Field Trip to Ashland, Oregon June 5-7, 2018 (Iris Taylor and Mary Hardin Young)*
- 11.1h Approve Resolution No. 3014: Delegating Duty to Accept Bids and Award Construction Contracts (Cathy Allen)*
- 11.1i Approve Resolution No. 3015: Transportation Facility Relocation Project Mitigated Negative Declaration (MND) (Cathy Allen)*
- 11.1j Approve the Mills Park (Floyd Farm) Master Plan (Cathy Allen)*
- 11.1k Approve Adoption of Instructional Materials for Classrooms for Students with Moderate/Severe Disabilities (Iris Taylor, Matt Turkie and Becky Bryant)*
- 11.1l Approve Board Policy (BP) 5142.2: Safe Routes to School (Nathaniel Browning)*
- 11.1m Approve Board Policy (BP) 5141.33: Head Lice Revision (Victoria Flores and Terri Fox)*
- 11.1n Approve Resolution No. 3013: Regarding Board Stipends (Jessie Ryan)*
- 11.1o Approve Minutes of the May 3, 2018 Board of Education Meeting (Jorge A. Aguilar)*

8:12 p.m. **12.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS** *Receive Information*

12.1 *Business and Financial Information:*

- *Purchase Order Board Report for the Period of February 15, 2017 through March 14, 2018*

12.2 *Head Start/Early Head Start/Early Head Start Expansion Reports*

8:14 p.m. **13.0 FUTURE BOARD MEETING DATES / LOCATIONS**

- ✓ *June 7, 2018 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*
- ✓ *June 21, 2018 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*

8:16 p.m. **14.0 ADJOURNMENT**

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47th Avenue at the Front Desk Counter and on the District's website at www.scusd.edu.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 7.1

Meeting Date: May 17, 2018

Subject: California Distinguished School Award Recipients:
Camellia Basic Elementary
Phoebe Hearst Elementary
William Land Elementary

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office

Recommendation: To acknowledge and congratulate three Sacramento City Unified School District's elementary schools who received the California Distinguished School Award on May 3, 2018: Camellia Elementary School, Phoebe Hearst Elementary School and William Land Elementary School. William Land Elementary was also honored with the Arts Education Exemplary Award.

Background/Rationale: The California Distinguished Schools Program was on a three-year pause while California transitioned to its new assessment and accountability system. From 2015-17, California recognized schools that demonstrated exemplary achievement with the California Gold Ribbon Schools Program. In 2018, California Distinguished Schools Program is recognizing outstanding education programs and practices in elementary schools, using a multiple measures accountability system to identify eligible schools based on their performance and progress. As stated in the letter that the schools received, "Your school is eligible for the Distinguished Schools Award because of your school's success in making exceptional gains in implementing the academic content and performance standards adopted by the state board of Education by meeting state indicators as described on the California School Dashboard."

Financial Considerations: No cost to the district.

LCAP Goal(s): College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment

Documents Attached:

None

Estimated Time of Presentation: 5 minutes

Submitted by: Iris Taylor, Chief Academic Officer

Mary Hardin Young, Instructional Assistant Superintendent

Olga Simms, Instructional Assistant Superintendent

Approved by: Jorge A. Aguilar, Superintendent



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1

Meeting Date: May 17, 2018

Subject: Public Hearing on the Approval of 2016-17 CAASPP Apportionment Waiver Requested by Yav Pem Suab Academy (YPSA)

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Approve 2016-17 CAASPP Apportionment Waiver requested by Yav Pem Suab Academy (YPSA).

Background/Rationale: In accordance with *California Education Code (EC)* sections 33050-33053, Title 5 (5CCR) and under the provisions of Education Code 33050, the District may request apportionment on behalf of YPSA Charter school for reports transmitted after the March 1st deadline.

Agenda Item 11.1d will be approved on Consent Agenda at the May 17, 2018 Board Meeting.

Financial Considerations: None for Sacramento City Unified School District. YPSA would lose approximately \$1,069 in funding if waiver is not approved.

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:

1. Executive Summary
2. Notice of Public Hearing
3. 2016-17 CAASPP Apportionment Waiver

Estimated Time: 5 minutes

Submitted by: Gerardo Castillo, CPA, Chief Business Officer
Gloria Chung, Director, Fiscal Services

Approved by: Jorge A. Aguilar, Superintendent

Board of Education Executive Summary



Business Services

Public Hearing on the Approval of 2016-17 CAASPP Apportionment Waiver
Requested by Yav Pem Suab Academy (YPSA)
May 17, 2018

I. OVERVIEW/HISTORY:

A General Waiver is required for all Charters filing a CAASPP Apportionment when the deadline has not been met. Per California Ed Code (EC) sections 33050-33053, a Charter cannot file a General Waiver, the authorizing District is required to submit the waiver on the Charter's behalf.

Yav Pem Suab Academy (YPSA) did not meet the deadline to file the 2016-17 CAASPP Apportionment because a key member of their team was sick. YPSA requested that the authorizing District, Sacramento City Unified School District, submit the waiver on YPSA's behalf.

By filing this waiver, and upon approval from the California Department of Education, YPSA may receive \$1,069.

II. DRIVING GOVERNANCE:

- California Education Code (EC) sections 33050-33053 permit the State Board of Education (SBE) to waive most, but not all, *EC* sections or the *California Code of Regulations* Title 5 (5CCR). This is known as the general waiver authority.

III. BUDGET:

Sacramento City Unified School District's budget will not be affected. YPSA would lose approximately \$1,069 in funding if waiver is not approved.

IV. GOALS, OBJECTIVES AND MEASURES:

YPSA will submit future CAASPP Apportionments on time and ensure that deadlines are met when filing such reports.

V. MAJOR INITIATIVES:

The District will submit a waiver to CDE to allow YPSA to submit the 2016-17 CAASPP Apportionment.

Board of Education Executive Summary

Business Services

Public Hearing on the Approval of 2016-17 CAASPP Apportionment Waiver
Requested by Yav Pem Suab Academy (YPSA)
May 17, 2018



VI. RESULTS:

In conjunction with YPSA administration, central staff in the Business division will continue working with CDE to obtain the funding for the 2016-17 CAASPP Apportionment.

VII. LESSONS LEARNED/NEXT STEPS:

- Complete the waiver online
- YPSA provided the following lessons learned: the incorporation of an internal follow-up tool is needed to monitor report progress for critical deadlines in the event of unexpected circumstances. Plans to prevent this from happening in the future includes the use of a project management tool that will monitor the progress of reports, define internal deadlines, set reminders and allow teams stay on the same page and on task in the event any stakeholder is absent.
- Ensure Charter Schools compliance with CDE requirements

Sacramento City Unified School District

Business Services Office

NOTICE OF PUBLIC HEARING

Public Hearing on the Approval of 2016-17 CAASPP Apportionment Waiver requested by

Yav Pem Suab Academy (YPSA)

Copies of the plan may be inspected at:

Serna Education Center

5735 47th Avenue

Sacramento, CA 95824

The Sacramento City Unified School District Governing Board will hold a public hearing in accordance with Education Code 33050 to Approve 2016-17 CAASPP Apportionment Waiver requested by Yav Pem Suab Academy (YPSA) at the May 17, 2018 Governing Board Meeting.

HEARING DATE:

Thursday, May 17, 2018

TIME:

6:30 P.M.

LOCATION:

Serna Center

5735 47th Avenue

Sacramento, CA 95824

FOR ADDITIONAL INFORMATION CONTACT:

Business Services (916) 643-9055



[Logoff](#)

Waiver Request System

Submission

Instructions:

- Fields marked with an asterisk (*) are required.
- The format for all dates is mm/dd/yyyy.
- Use the 'Attachments' section below to attach all supporting documents if required.
- Make sure all information is accurate before selecting submit. You will not be able to edit this waiver once you have submitted the form.
- DO NOT at any time hit the back button. You will lose all your information.
- Use brackets [] for putting Education Code section to be waived. See FAQ for details.
- Do not use abbreviations for bargaining units.
- Refer to the FAQ for general questions.
- The waiver request page is time sensitive. You must be able to complete the waiver request within two hours. Failure to complete and submit the waiver request in the two hours will result in the loss of all previously entered information.

District Information

*County:

*District:

*Address: 5735 47th Ave.

*City:

*State:

*Zip code:

Fax:

Waiver Information

*Period of request start date: 07/01/2017

*Period of request end date: 06/30/2018

*Is this waiver a renewal? No Yes

*Waiver topic:

*Ed Code title:

*Ed Code section: 862

*Ed Code authority: 33050

*Education Code or California Code of Regulations (CCR) section to be Waived. If the request is to waive a portion of a section, type the text of the pertinent sentence of the law, or those exact phrases requested to be waived (use [] to strike out).

Title 5, Education, Division 1, Chapter 2, Subchapter 3.75, Section 862, 32A: transmitted electronically in a manner prescribed by the contractor(s) and/or the CDE by [March 1]

*Student population 468

*Located in a(n) city

*Describe briefly the circumstances that brought about the request and why the waiver is necessary to achieve improved student performance and/or streamline or facilitate local agency operations. If more space is needed, please attach additional documents using the 'Attachments' section below.

March 1, 2018 certification deadline was missed due to key staff being out absent with the flu. Per CDE guideline, certified reports postmarked after March 1, 2018 cannot be processed for payment without a waiver request approved by the State Board of Education.

Public Hearing

*Date of public hearing: 05/17/2018

*How was the required public hearing advertised?
District website and publicly posted

Approvals/Review

*Local board approval date: 04/09/2018

*Please identify the appropriate council(s) or advisory committee(s) that reviewed this waiver.
Urban Charter School Collective Board

*Date the committee/council reviewed the waiver request: 04/09/2018

*Were there any objection(s) No Yes

Bargaining Unit

If the specific waiver you are submitting requires bargaining unit participation select yes and fill out the information. If it does not require bargaining unit participation, select no.

*Does the district have any employee bargaining units? No Yes

Delete BU	Consulted on date	BU Name
Delete	04/23/2018	United Professional Educators
Delete	04/25/2018	Service Employees International Union
Delete	04/27/2018	Teamsters/Teamsters Classified Supervisors

Add additional bargaining unit(s)

Attachments

*Is this waiver associated with an apportionment related audit penalty? (per EC 41344) No Yes

*Has there been a Categorical Program Monitoring (CPM) finding on this issue? No Yes

If needed, upload additional file(s) here (must be Word, Excel, or PDF format)

Choose File No file chosen

Upload

Contact Information

*Title: Ms. ▼

*First name: Gloria

*Last name: Chung

*Position:

*E-mail: Gloria@scusd.edu

*Area code: 916

*Telephone: 643-9405

Extension:

I hereby certify that I have gone through my authorizing school district and or Special Education Local Plan Area (SELPA), that I am the superintendent or the superintendent's designee and that the information provided on this application is true and correct.

Submit

[Menu](#)

Questions: Waiver Office | 916-319-0824

California Department of Education
1430 N Street
Sacramento, CA 95814

[Web Policy](#)



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1

Meeting Date: May 17, 2018

Subject: Arts Education Update

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading
- Conference/Action
- Action
- Public Hearing

Division: Academic Office/Curriculum and Instruction

Recommendation: None

Background/Rationale: Sacramento City Unified School District (SCUSD) recognizes that high quality Arts Education is essential to advancing SCUSD's Equity Access and Social Justice Guiding Principle that *all students are given an equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options*. This is because the arts aides the development of the whole child and contributes significantly to raising student achievement, providing students with a relevant, rigorous and well-rounded education. It is widely known that effective Arts instruction is crucial to building skills needed in the 21st century workforce such as creativity, collaboration, critical thinking, problem solving, and communication. As such, SCUSD is committed to ensuring access to the arts for all students.

Financial Considerations: None

LCAP Goal(s): College, Career, and Life Ready Graduates

Documents Attached:

1. Executive Summary

Estimated Time of Presentation: 10 minutes

Submitted by: Iris Taylor, Chief Academic Officer

Matt Turkie, Assistant Superintendent,
Curriculum and Instruction

Approved by: Jorge A. Aguilar, Superintendent

Board of Education Executive Summary

Academic Office:

Arts Education Update

May 17, 2018



I. Overview of Arts Education

Sacramento City Unified School District (SCUSD) recognizes that high quality Arts Education is essential to advancing SCUSD's Equity Access and Social Justice Guiding Principle that *all students are given an equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options*. This is because the arts aids the development of the whole child and contribute significantly to raising student achievement providing students with a relevant, rigorous and well-rounded education. It is widely known that effective Arts instruction is crucial to building skills needed in the 21st century workforce such as creativity, collaboration, critical thinking, problem solving, and communication. As such, SCUSD is committed to ensuring access to the arts for all students.

To provide a diverse range of relevant and meaningful Arts experiences and curricular programs for students, SCUSD offers three major forms of Arts education which include the following:

- Curricular Arts which are stand alone, standards-based Visual and Performing Arts (VAPA) classes taught by certificated teachers in music, dance, theater and visual arts. The majority of these classes are offered in SCUSD's middle and high schools and provide students with variety of courses to not only fulfill the fine arts requirement for high school graduation, but to explore different art forms.
- Arts integration, which is an approach to teaching and learning in which students engage in a creative process through the arts that addresses curricular standards in an art form and another subject area. For example, in a science class, students create and perform a dance to demonstrate their understanding of why seasons exist. Students use the dance to demonstrate the energy of the sun, the rotation and orbits of the planets, and the relationship of these to the seasons. This approach is most often used at the elementary level and/or in the Arts Pathways at the high school level.
- Arts Enhancement, which is the use of arts strategies and arts activities to enhance student learning in another subject area or to enhance the school environment or as a vehicle to promote social emotional learning. The majority of these classes are offered through the Youth Services Department and take place before or after school.

In order to increase Arts programming for its students and to provide the most current Arts focused professional learning opportunities for teachers, SCUSD has thoughtfully pursued partnerships with regional, state, and national arts education leaders such as the Sacramento Municipal Arts Commission (SMAC), The Kennedy Center, California County Superintendents Arts Initiative, CA Alliance for Arts Education, California Office to Reform Education (CORE), and The California Arts Project. These partnerships serve to move the district closer to its goal of providing access to high quality Arts programs and instruction for every SCUSD student.

Board of Education Executive Summary

Academic Office:

Arts Education Update

May 17, 2018



II. Driving Governance

In recent years, schools across the United States have substantially reduced Arts programs in response to budget concerns and pressures to improve academic test scores. However, a substantial body of research demonstrates that the various forms of Arts Education including Arts integration, Arts enhancement, and Curricular Arts, can be an asset to districts and schools in achieving educational goals. Stanford Professor Elliot Eisner, argues that a curriculum that includes music, dance, and art is essential in developing critical thinking skills because the arts teach children to make good judgments, to celebrate multiple perspectives, and that problems can have more than one solution. Similarly, Harvard's Project Zero found that through engaging in the Arts, students learn to persist at solving problems, developing craft, reaching beyond one's capacities, and how to embrace the opportunity to learn from mistakes.

Building these competencies are also a focus of the Common Core State Standards (CCSS), which the district has been in the process of implementing over the past four years as a primary vehicle for actualizing the goals of college and career readiness. Thus, the Arts are a key lever in the district's implementation of the math and ELA/ELD Common Core State standards and will contribute greatly to student success in achieving the vision inherent within the standards. The Arts support the implementation of the Common Core Standards for Mathematical Practice, the Common Core English language Arts (ELA) Standards, the new California ELD Standards as well as provide students with meaningful content and contexts for the deep analytical thinking and reasoning called for in these standards.

Arts Education is also a key lever in the district's pursuit of closing the opportunity gap and creating greater educational equity. Studies find that students from low socio-economic backgrounds, English learners, and students with special needs - often underserved in public schools - show the greatest relative improvement in academic achievement when participating in the arts. As such, a primary consideration in SCUSD's strategy for implementing Arts experiences and programs has been to increase access in schools that have a dearth of Arts opportunities and where the achievement gap persists.

III. Budget

The budget that supports the district's Visual and Performing Arts initiatives covers various costs including those for professional learning, artists' residencies, arts exposure experiences, middle school music teachers, and maintenance of the district's Music Library. Sources of funding are from LCFF.

Board of Education Executive Summary

Academic Office:

Arts Education Update

May 17, 2018



LCFF	\$1,153,313
Total	\$1,153,313

IV. Goals, Objectives and Measures

The goals for Visual and Performing Arts programs are to provide high quality learning experience and increase access to the Arts, particularly for student populations that are traditionally underserved in this area. Moving forward, as the district engages in more strategic planning the district will assess the quality and effectiveness of Visual and Performing Arts initiatives through multiple indicators.

V. Major Initiatives

The district utilizes a varied approach to providing high quality Arts programming to its students, which include such initiatives as curricular arts, arts integration and arts enhancement. In addition, SCUSD engages in key strategies to build teacher capacity to implement high quality instruction. Below is a description of the Arts initiatives and capacity building opportunities.

Community Based Arts Partnerships for Arts Integration and Enhancement

A completion of a district-wide audit/needs assessment of arts programs was conducted in the 2016-17 school year. The audit consisted of a survey of elementary school programs and data garnered from the arts education data project from Create California. This revealed that the greatest need existed at the elementary level. The district acknowledges that early exposure and experiences in the arts at the elementary level contribute to its programs at the secondary level. Thus, strengthening Arts opportunities at the elementary level continues to be a focus, in spite of the limited resources, as indicated by the following initiatives:

- *CLARA* (Claire Raley Studios for the Performing Arts)

The Claire Raley Studios for the Performing Arts (CLARA) is a 501(c)3 nonprofit organization with a mission of promoting arts education and long-term artistic sustainability through collaborative community partnerships.

This innovative partnership between seven performing arts and cultural organizations, the City of Sacramento, and the Sacramento City Unified School District (SCUSD) attracts CLARA tenants by offering reduced rent (roughly a third of market value) at the decommissioned Fremont School building donated to CLARA by the District. In exchange, tenants provide arts outreach programming to schools in Sacramento City

Board of Education Executive Summary

Academic Office:

Arts Education Update

May 17, 2018



Unified School District at no cost to the District.

In July 2018, CLARA will have completed its second full year of program operations, and provided over 3,600 SCUSD students with arts outreach programming and providing a home for seven arts and cultural organizations. CLARA tenants include Alliance Française de Sacramento, the Brazilian Center for Cultural Exchange of Sacramento, Capital Stage, McKeever School of Irish Dance, Sacramento Preparatory Music Academy, Sacramento Ballet, and Southside Unlimited. This diverse collection of arts organizations allows CLARA to provide District students with access and exposure to a broad spectrum of arts disciplines. Outreach programs include in-school artist residencies, performing arts assemblies, scholarships for at-CLARA classes, work-based-learning internship opportunities, a two-week performing arts summer camp and free tickets to live performances.

During the 2017-2018 school year, CLARA provided 1,750 SCUSD students with deep-impact, high-quality arts education programming totaling over 6,500 hours of instruction. All programming is aligned to CCSS, VAPA and NCAS standards. Schools served include Hollywood Park, William Land, Elder Creek, Will C. Wood, Luther Burbank, and West Campus.

- *Any Given Child*

In 2009, Mayor Kevin Johnson partnered with Michael Kaiser of the John F. Kennedy Center for the Performing Arts, and Sacramento became the first *Any Given Child* City in the nation. The primary goal of the Kennedy Center's *Any Given Child* program is to assist communities in developing a plan for expanded arts education in their schools ensuring equity and access for all students in grades K-8. For the 2017-18 school year in SCUSD, this continuing partnership has brought Kennedy Center professional learning opportunities to 50 teachers, offered 30 Arts exposure experiences to schools, and provided 21 theme based Artist Residencies. During the Artist Residencies, artists and teachers collaborate to provide students a series of classes that address agreed upon curriculum standards in the artist's discipline and in another subject area.

- *Link Up*

In partnership with the Carnegie Hall's *Link Up* national program and the Sacramento Philharmonic Orchestra, teachers in SCUSD and other area school districts, participate in professional learning designed to teach recorders to third through sixth grade students using the Carnegie Hall Curriculum. The *Link Up* Program provides recorders and music books for students and a teacher guide along with interactive online learning resources for the classroom. Throughout the learning process, members of the Sacramento

Board of Education Executive Summary

Academic Office:

Arts Education Update

May 17, 2018



Philharmonic are available for school visits to share with students what it is like to be a professional musician and to be a part of an orchestra. During the 17-18 school year, 1030 students from seven schools, William Land, Leonardo Da Vinci, Father Keith B. Kenny, Peter Burnett, Crocker Riverside, A.M. Winn, and Elder Creek, learned pieces of music that they performed along with the Sacramento Philharmonic Orchestra. The 2017-18 Link Up: "The Orchestra Moves" culminating concert was held in April at the Community Center Theatre which involved nearly 5000 students and teachers from the Sacramento region.

- *Overture*

Overture is a collaboration with Sacramento Youth Symphony, the Sacramento State String Project and SCUSD. It is designed to empower students and their families through music. Inspired by the El Sistema movement from Venezuela, *Overture* is a program of social change through music. As students become citizens of the orchestra, they transform into citizens of their community. This program serves approximately 100 students from Father Keith B. Kenny and Pacific elementary schools serving over 100 students. Strings teachers meet with students from for one and a half hour lessons four times a week. No prior music experience is required and instruments are provided at no charge.

Curricular Arts

The district offers an array of Arts programs through elective courses offered in middle and high schools. Students at the high school level must complete ten (10) credits or one (1) course in the Arts as a requirement for graduating from high school. Students are able to select from traditional Arts classes such as music, dance, theatre, and visual art, as well as other courses such as photography, graphic arts, and animation. At the elementary level, some schools provide Arts programming through music and art preparation periods as well as through the integration of arts into other content areas.

Capacity Building

The district has initiated several approaches to building teacher and leader capacity to support and strengthen the quality of Arts instruction and programming at their sites has been through a range of partnerships with local, regional, and national Arts organizations. SCUSD has been able to provide the most current professional learning to its teachers in the areas of state standards.

Board of Education Executive Summary

Academic Office:

Arts Education Update

May 17, 2018



VI. Results

Although state assessments and standardized measures to assess student learning in and through the Arts are not available, as the district engages in more arts strategic planning impact indicators will be developed. These will include, but not be limited to:

- The number and percent of students who participate in the arts and improve attendance
- The number and percent of students who participate in the arts and improve behavior
- The number and percent of students who participate in the arts and improve grade level readiness status

The district will also collect perception data through student, teacher, and parent surveys, and evaluations of professional learning. All results will be used to determine if program changes are warranted.

VII. Lessons Learned/Next Steps

Sacramento City Unified School District (SCUSD) recognizes that high quality Arts Education is essential to advancing SCUSD's Equity Access and Social Justice Guiding Principle that *all students are given an equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options*. We are taking the following steps to move us closer to our guiding principle:

- Participating in the Sacramento Arts Education Consortium, announced by Sacramento Mayor Darrell Steinberg. SCUSD will partner with Sacramento County Office of Education and Sacramento Metropolitan Arts Commission to support the implementation of Arts Education.
- SCUSD is hiring a VAPA coordinator, who will lead the building of a Strategic Plan for the Arts, in collaboration with our community partners.
- For the 18-19 school year, ensuring that all K-6 students receive 10 – 15 weeks of arts instruction.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.2

Meeting Date: May 15, 2018

Subject: Special Education Audit Update

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office/Special Education Department

Recommendation: To provide an update on progress towards implementing the recommendations of the Council of Great City Schools' Special Education Audit from May, 2017.

Background/Rationale: The District engaged the Council of Great City Schools (CGCS) to conduct an Audit of the Special Education services provided to students during the 2016-2017 school year. The CGCS presented its finding at a public Board Meeting in May, 2017. The report made ten broad recommendations for the district to consider for implementation. The purpose of this presentation is to provide a status report on the implementation activities that have taken place to date.

Financial Considerations: None

LCAP Goal(s): College and Career Readiness; Family and Community Empowerment

Documents Attached:

1. Executive Summary

<p>Estimated Time of Presentation: 20 minutes</p> <p>Submitted by: Iris Taylor, Chief Academic Officer Becky Bryant, Director, Special Education Department/SELPA</p> <p>Approved by: Jorge A. Aguilar, Superintendent</p>

Board of Education Executive Summary

Academic Office/Special Education Department:

Special Education Update

May 17, 2018



I. Overview/History of Department or Program

The Sacramento City Unified School District provides a range of educational services for students with disabilities and is committed to serving students in a manner that is equitable, provides access to the general curriculum, meets students' unique needs, and eliminates opportunity gaps. Approximately 15% of the district's population are students with disabilities and within this group of students, 18% are White, 20% are African American, 41% are Hispanic, 8% list multiple ethnicities, 1% are Pacific Islander, 12% are Asian and less than 1% are Native American. Equally diverse is the range of disabilities served which includes the following educational classifications: Speech and Language Impaired, Specific Learning Disabilities, Other Health Impaired, Autism, Intellectual Disabilities, Emotional Disturbance, Visual Impairments, Deaf, Hard of Hearing, Orthopedic Impairment, Traumatic Brain Injury, Multiple Disability and Deaf-Blind.

The district provides a full continuum of services to serve students in the least restrictive environment. The services include programming for infants and toddlers, and services for students ages 3 - 21. The continuum of services includes speech and language therapy, push-in/pull-out or co-taught specialized academic instruction in the general education setting or a separate setting, special days classes, nonpublic schools or agencies, California Schools for the Deaf and Blind and related services (i.e., occupational therapy, adapted physical education, physical therapy, etc.).

To assess the special education services provided and to make improvements, the district engaged the Council of Great City Schools (CGCS) to review its special education structure, staffing, practices and services. The report, released May 2, 2017, provided a comprehensive review and recommendations not only for the special education department specifically, but opportunities for improvement across the system. These recommendations were presented to the Board and staff presented an update in June 2017. This document outlines a further accounting of actions taken by the district during the 2017-2018 school year to improve the services provided to students with disabilities and their families.

II. Driving Governance:

SCUSD's Equity, Access, and Social Justice Guiding Principle calls for all students to be given an equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options. Students with disabilities are one of the most vulnerable student groups when it comes to actualizing this guiding principle because of the diverse needs they have. To address these needs, a systemic approach is required that includes a supportive

Board of Education Executive Summary

Academic Office/Special Education Department:

Special Education Update

May 17, 2018



learning environment for students and families and well thought out instruction with accommodations for their unique learning needs.

Students eligible for special education services are protected by a comprehensive set of federal and state laws. These laws set the foundations for the provision of special education services by a Local Educational Agency (LEA). 34 CFR§ 300.101 states, “ A free and appropriate public education must be available to all children residing in the State between the ages of 3 and 21, inclusive, including children with disabilities who have been suspended or expelled from school.” California is organized into Special Education Local Plan Areas to provide a full continuum of services to eligible students with special needs. SCUSD is a single district SELPA. In addition, SCUSD must actively and systematically seek out all students with special needs, from birth to 21 years of age (EC 56300 and EC 56301).

III. Budget:

The budget that supports special education services is derived from multiple sources of federal, state and district funds. Realizing that the average cost to educate a student with an IEP is at least two times the cost of educating a student without special needs, the district contributes a significant amount of funds towards the delivery of services and transportation for the students. The 2017-2018 budget for special education is as follows:

2017-2018 Annual Budget Plan Revenue	
AB602 (State funds based on district’s ADA)	\$ 22,092,007
IDEA (Federal Funds)	\$ 8,161,733
Special Education Transportation	\$ 3,265,457
Other grants, entitlements and general funds i.e., Educational Related Mental Health, Workability, Department of Rehabilitation (TPP), State and Federal Preschool, Alternative Dispute Resolution	\$ 72,486,412
Funds received to provide special education services	\$106,005,610

*Note: students receiving special education services in special day classes generate ADA which is listed as part of the district’s general fund contribution under LCFF

IV. Goals, Objectives and Measures:

The goals of the special education department are to provide quality instructional and support services to students with special needs and their families so students graduate college, career, and life ready with an array of post-secondary options. To continuously improve upon the

Board of Education Executive Summary

Academic Office/Special Education Department:

Special Education Update

May 17, 2018



services provided, the department has developed indicators within the district's Performance and Targeted Action Index (PTAI) that will be used to assess and monitor progress. The progress and academic performance of students will be measured and monitored by analyzing annual indicators including performance on the California Assessment of Student Performance and Progress (CAASPP) and the California Alternative Assessment (CAA).

Additional indicators to monitor progress on a more frequent basis have been developed. At the elementary, middle, and high school segments, five sub elements will be monitored specific to students receiving special education services. The elementary and middle school elements are: Grade Level On-Track Readiness, Grade Level Status Growth, IEP Goal Progress, Percent of Time in Least Restrictive Environment and EIS Red Zone Rate. At the high school segment, the sub elements are: Graduation Rate On-Track Status, Grade Level Status Growth, 5th Year Graduation Rate, A-G On-Track Status Grades 9-12, Percent of Time in Least Restrictive Environment.

These indicators, as well as additional related indicators will provide real time data for district and school site staff to monitor frequently and will inform instructional and organizational shifts needed to improve the outcomes for students with disabilities.

V. Major Initiatives:

The Council of the Great City Schools (CGCS) review report includes ten key recommendations and provides related actions for the district to consider. Below we outline the recommendations and the actions that have been taken during the 2017-18 school year. The district has focused on some of the recommendations to a greater degree than others; however, some initial actions have been taken with each in this first year.

Recommendation 1: *Broad system-wide Multi-Tiered System of Supports (MTSS) Framework and Plan for Implementation and Oversight Using information from CDEs website and other sources, develop and communicate a comprehensive written vision, framework, and action plan that supports MTSS*

Although highlighted in the district's Special Education Review, building a MTSS is a general education function and to be operational must be inclusive of every aspect of the district's work. Indeed, it becomes the way the district works. A critical first step in building an MTSS that is called for in the CGCS recommendations is developing and communicating a written vision that supports an MTSS. Under Superintendent Aguilar's leadership, SCUSD has begun aligning all of its work to a powerful vision of student achievement grounded in the Equity, Access, and Social Justice Guiding principle which calls for *All students to be given an equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options.*

Board of Education Executive Summary

Academic Office/Special Education Department:

Special Education Update

May 17, 2018



Accompanying this guiding principle is the district's Core Values statement which asserts that we understand that the system is inequitable by design and we vigilantly work to confront and interrupt inequities that exist to level the playing field and provide opportunities for everyone to learn, grow and reach their greatness. Building a common understanding of the SCUSD Equity, Access, and Social Justice Guiding Principle and Core Values statement has been a major component of the district's work to build a MTSS during the 2017-18 school year.

In 2016-17, the district assessed and mapped existing practices related to interventions and supports and data analysis practices (1c). The district's major work on MTSS in 2018-19 has centered around the CGCS report recommendation that as a component of the development of an MTSS, the district, *"establish an early warning system that highlights students on track for graduation. Ensure key performance indicators, across elementary, middle and high schools are established data collection systems, and analysis (e.g., custom reports) are designed to enable the superintendent, administrators, principals, teachers, and related-services personnel to review student growth, identify patterns, solve problems, and make informed decisions"* (1f).

The district has identified seven key performance indicators as follows:

- Elementary - Third Grade Readiness, English Learner Redesignation, and Middle School Readiness.
- Middle School - High School Readiness and English Learner Redesignation
- High School - Graduation, A-G requirements met, and English Learner Redesignation

The system also includes an early warning indicator which looks at a composite of information on suspension rates, chronic absenteeism, and academic performance. The data system is designed such that information on the performance of SWDs is easily available for each of these indicators including the degree of disproportionality amongst various demographic groups.

In addition, and as described previously staff have developed a set of indicators specifically for students with disabilities to better monitor key areas of performance for this student group. This includes a focus on monitoring time in the least restrictive environments, site-based special education referral rates, and progress towards IEP goals. This information will allow staff members to make programmatic and instructional decisions and to identify students in need of tiers of academic and social emotional supports.

The work of developing an MTSS has also focused on engaging site and central office leadership staff in professional learning focused on building their understanding and capacity to use a methodology of continuous improvement called Improvement Science (Bryk, Gomez, Grunow, & LeMahieu, 2015). The framework allows for site leaders to identify and address a problem of practice by first analyzing data, conducting a causal system analysis to determine the root cause of the problem, consulting with research and best practice to identify a change idea, and then engaging in rapid 60-90 cycles of implementation where data is again used to quickly assess if

Board of Education Executive Summary

Academic Office/Special Education Department:

Special Education Update

May 17, 2018



improvements are occurring. These cycles of improvement undergird a strong MTSS and professional learning and implementation will continue in 2018-19.

Recommendation 2: Special Education Referral, Assessment and Eligibility - Improve consistency and appropriateness of referrals, assessments, and eligibility decisions.

Based on feedback from interview participants during the audit, the CGCS recommended that the special education department's referral, assessment, and eligibility team's function be rethought. The department engaged with its labor partner and transitional activities were developed for the 2017-18 school year. This year all assessments for Emotional Disturbance (ED) remained a multi-disciplinary function but are now completed with the site School Psychologist instead of a dedicated team for ED. assessments. Data reveals that the district is qualifying the same percentage of students in this eligibility classification as it did with the teams, proving this was an effective move. It will be necessary to engage again in the same process to determine next steps for assessments for the eligibility for Autism to be implemented during the next school year. Currently staff are participating in professional learning on the best practices in autism assessment to ensure a highly qualified team is engaging in a standard set of assessment practices to assess eligibility.

To assess the effectiveness of these teams, the district will monitor the indicator developed for site-based special education referrals.

Recommendation 3: Academic Achievement and Social Emotional Well Being for Students with IEPs - Review and address relevant data pertaining to Academic Achievement and Social/Emotional Well Being for Students with IEPs

The development of indicators for academic achievement are outlined in detail in Recommendation 1. In addition, a related set of indicators for school culture and climate initiatives that support Inclusive Environments such as Social Emotional Learning, Positive Behavior Intervention and Supports and Restorative Practice/Justice are being developed and will be discussed in a future Board meeting. These indicators will be used to assess the culture and climate of our schools as well as the progress of students who participate in schools where approaches to building school culture and climate are being implemented. The data will be used to both determine appropriate interventions and supports to students and to make programmatic adjustments to strengthen implementation.

Recommendation 4: Interoffice Collaboration. With a representative group of principals, the AASs [Instructional Assistant Superintendents], the deputy superintendent, and the chief

Board of Education Executive Summary

Academic Office/Special Education Department:

Special Education Update

May 17, 2018



academic officer, discuss the optimum configuration for principals to communicate with each other and central office leadership. Follow up based on these discussions.

The Department has implemented more specific meeting structures this year with central office staff in Curriculum and Instruction and Counseling Services in order to share important information and data. These meeting structures will be further formalized and expanded to include the regular analysis of the data related to referrals for special education assessment, rate of qualification, settings where services take place, yearly and benchmark achievement data, placement into more restrictive settings, suspensions and formal complaints/litigation.

Of note, there has been formal collaboration and work together between the Director of Counselors and the Special Education Department in order to address equity in designing master schedules for sites that provide for required class scheduling for students with IEPs early in the construction of the master schedule to ensure that adequate sections of classes are offered and teacher to student ratios are maintained.

Recommendation 5: *Special Education and Support Services Organization. Consider organization proposal to more effectively support students with disabilities as well as all students with respect to social/emotional learning and physical/mental health concerns.*

The district has reorganized its schools under the principal supervisors (now called Instructional Assistant Superintendents (IASs) into networks (largely based on feeder patterns) and they now report to the Chief Academic Officer. The special education department will be reorganized over the summer to align to the school assignments of the four IASs with four Special Education Supervisors and Special Education support staff aligned to them. This will continue to be housed under the Director. There has also been a greater amount of collaboration between Student Support Services and Special Education although the departments still report to two different people.

Recommendation 6: *School-Based Special Education Personnel. Ensure that personnel who support students with IEPs are employed in sufficient numbers and are available to meet student needs.*

This school year, classrooms serving students with IEPs were fully staffed at the beginning of the school year. This occurred by a concerted effort between the Human Resources Department, Teacher Development and Support and the Special Education Department to reinstate a dual credential internship partnership with CSUS, aggressive recruitment efforts and reaching out to teachers credentialed outside of the U.S. to staff our classrooms. As a result of a review of staffing ratios and tied to the new collective bargaining agreements, additional

Board of Education Executive Summary

Academic Office/Special Education Department:

Special Education Update

May 17, 2018



positions were added including 19.4 fte Language, Speech and Hearing Specialists, two fte School Psychologists, and one fte Program Specialist. were added this year.

Other additions specific to teachers serving students receiving special education services are class caps for all Special Day Classes, caseloads specific to Special Education Support Teachers, ratios for the compositions of general education classrooms so that there is not a disproportionate amount of students with IEPs assigned to any one class , and a caseload ratio for Language, Speech and Hearing Specialists that takes into account a maximum amount of school-age and preschool students on their caseload. To assess the effectiveness of our staffing practices, staff will develop a set of related indicators under the indicator focused on monitoring time in the least restrictive environment.

Recommendation 7: Compliance Support and Access to Information. Consider actions to improve compliance and access to student special education records (e.g. procedure manual, SCUSD/SCTA Collective Bargaining Agreement, webpage, dispute resolution, special education records).

The district is currently undergoing a Comprehensive Special Education Review by CDE. The district has received some preliminary findings within the last week and this week CDE completed its on-site implementation review at the sites. The Department looks forward to the written recommendations from CDE to use as a driver for its professional learning for teachers.

CDE was encouraged to learn that Appendix D in the Collective Bargaining Agreement was dissolved and it is now clear that the district requires teachers, including general education teachers, to attend IEP meetings as required by federal and state law.

In addition, the Policy and Procedures Manual for Special Education was reviewed. However, no material changes were made to the document pending the final recommendations of the CDE comprehensive review due to be received in June or July. Part of this recommendation was also to make enhancements to the district's webpage. Some enhancements were completed but further additions will be made during the summer that include more user-friendly resources for parents.

Finally, the Department has evaluated its procedure for accessing special education records and has provided additional training to staff that have responsibility for that function.

Recommendation 8: Fiscal Considerations. Pursue activities to enhance revenue and shift more funds toward improving instruction at home schools, schools of choice, and SDCs. (Medicaid revenue, transportation, and long-term capacity building).

Board of Education Executive Summary

Academic Office/Special Education Department:

Special Education Update

May 17, 2018



Data are being collected this year regarding the number of students being placed in more restrictive education settings and reasons why it is occurring. These data are needed in order to identify trends in what triggers a placement in another setting and identify the supports needed to prevent the trend in these placements which include Special Day Classes and Nonpublic Schools.

The district attempts to place classes in sites with multiple graded classes of the same type on the same site so that students do not have to move as frequently between grade levels, and to have the programs as close to the sites where students live as possible to reduce transportation. However, the recommendation for next school year is to open additional Special Day Classes to accommodate the new class limits in the Collective Bargaining Agreement. Analysis of site capacity is currently underway to determine where to place these classes.

To develop more inclusive settings, return students to their home schools, and thereby reduce transportation costs over time, the district will begin planning to shift some or all of the elementary Special Day Classes for student with learning disabilities to be included in a Learning Center model. This model allows students with disabilities to remain at their home school with more and additional support than resource support only. A year of planning will be needed to identify specific additional supports that will be needed at each site to accommodate the students' learning and social/emotional needs.

Recommendation 9: Shared Accountability for Student Achievement. Consider actions that would strengthen the district's shared accountability for student achievement (e.g. state structure, Single Plan for Student Achievement (SPSA), Dashboard, Strategic Plan, Data, SCTA Collective Bargaining Agreement, Professional Learning, and Shared Accountability for Action)

A key strategy for developing shared accountability has been the implementation of the new data system. Data on key indicators previously mentioned are now available in the district's new data system. Some indicators are updated at the end of each trimester (elementary) or quarter (high school). The system reports on the performance of students with disabilities on each indicator. Site administrators are able to analyze these data at the district and site level. Principals' meetings this year have been focused on engaging principals in analyses of their data to assess need, identify a problem, and analyze root causes of the problems which will result in the identification and implementation of change ideas to drive towards improvement in student outcomes. In the 2018-2019 school year, these indicators will be integrated into the planning process for the development of the site's Single Plan for Student Achievement or SPSA.

Board of Education Executive Summary

Academic Office/Special Education Department:

Special Education Update

May 17, 2018



Also fostering shared accountability and described in a previous recommendation is the current Collective Bargaining Agreement which dissolved the long-standing Appendix D provision. Language is now clear that teachers are required to attend IEP meetings as called for in federal and state law. Other additions to the Agreement are the caseload limits for each classroom serving students with IEPs and a class ratio for students with and without IEPs.

In addition, professional learning has been provided in a year-long series to all new teachers teaching special education. The professional learning focused on development of compliant IEPs, academic assessments, classroom management, writing goals and objectives and statewide testing. Continued professional learning will need to be delivered that accounts for the compliance issues that have been revealed as part of the CDE Comprehensive review. Professional learning is also being designed for teachers who are co-teaching on Universal Design for Learning (UDL). The new data system will allow the Department to support sites by designing professional learning for the sites that is specific to their needs and aligned to the areas of focus within the district.

Finally, in response to a need voiced from our sites, instructional materials specifically for students with moderate to severe needs was piloted and is expected to be adopted by the end of the year for full implementation in the 2017-2018 next school year.

Recommendation 10: Internal Project Manager. *Consider appointing an internal project manager reporting to the superintendent to support the execution of the district's plan and initiatives, including activities to follow up on the recommendations in this report. Have the project manager report on relevant data, the status of implementation, and barriers to execution that require interdepartmental collaboration, the superintendent's involvement, or the need for any adjustments to the plan.*

Superintendent Aguilar has repurposed a Cabinet level position to include a Chief of Improvement and Accountability (CIA). Although not specifically hired for the purposes outlined in the recommendation, there is great alignment of the job description and work of the office to the recommendation which makes bringing such a project under the portfolio of the CIA office a viable consideration.

VI. Results:

Focusing on the Equity, Access and Social Justice Guiding Principle has provided for solid progress towards the development of a Multi-Tiered System of Supports and organizational and restructuring of certain positions in the central office as recommended in the CGCS' audit. In

Board of Education Executive Summary

Academic Office/Special Education Department:

Special Education Update

May 17, 2018



addition, the comprehensive reviews being completed by CDE are providing valuable information regarding disproportionality, IEP compliance, comprehensive assessments and delivering services in the least restrictive environment.

The district will continue to define indicators of success and will report these to the Board on an established cycle of updates that aligns with periods of data availability.

VII. Lessons Learned/Next Steps:

The district will continue to draw on the recommendations in the CGCS report to make improvements to special education services as well as to other departments within the organization that impact these services. Lessons learned and next steps include:

- There is a need for greater communication and transparency about the initiatives and work under way to improve the system and their relationship to the CGCS recommendations
- There is a need for greater engagement of stakeholders, specifically families of students with disabilities, about the improvement initiatives that are underway
- Regular reporting on the progress and performance of students with disabilities is vital

Next Steps

- Continue to refine and develop local indicators that will allow stakeholders to know how well the district is serving students with disabilities
- Identify key points in the school year to report to the Board on the progress of students with disabilities on the key indicators that have been identified
- Develop indicators and a process for gathering data on stakeholder satisfaction with the services of the special education department
- Complete phase two of the department reorganization to include changes to the way staff are organized and deployed to serve students and families
- Construct a plan for the development and gradual implementation of Learning Support Centers to return students to their home schools
- Design a series of professional learning workshops for site leaders and principal supervisors and integrate into the district's professional learning offerings
- Collaborate on culture and climate initiatives on Social Emotional Learning, bullying prevention, and Restorative Practices.

Works Cited

Bryk, A., Gomez, L., Grunow, A., LeMahieu, P. (2015). Learning to improve: How America's schools can get better at getting better. Cambridge, MA: Harvard Education Press.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.3

Meeting Date: May 17, 2018

Subject: First Reading of Draft Board Policy (BP) 5145.13: Immigration Enforcement Activities

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: June 7, 2018)
- Conference/Action
- Action
- Public Hearing

Division: Board Office

Recommendation: Review draft Board Policy (BP) 5145.13: Immigration Enforcement Activities for approval on June 7, 2018.

Background/Rationale: The Sacramento City Unified School District has declared itself a Safe Haven School District, and continues to develop resources and supports for undocumented students and families in order to help secure and confirm their access to public education. This Immigration Enforcement Activities policy (BP 5145.13) outlines the role of the district and staff at protecting students and families to the fullest extent possible under the law.

Financial Considerations: None

LCAP Goal(s): College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; and Operational Excellence.

Documents Attached:

1. Executive Summary
2. Draft Immigration Enforcement Activities policy for review

Estimated Time of Presentation: 10 minutes

Submitted by: Nathaniel Browning, Manager II,
Policy and Governance for the BOE

Approved by: Jorge A. Aguilar, Superintendent

Board of Education Executive Summary

Board Office

First Reading of Draft Board Policy (BP) 5145.13:

Immigration Enforcement Activities

May 17, 2018



I. Overview/History of Department or Program:

Sacramento City Unified School District declared itself a Safe Haven School District in December 2016 with the passage of Resolution No. 2915: Recognition of A Safe Haven School District, and has since been recognized for such leadership. The district recommitted and increased the focus on Safe Haven efforts in January 2018 with the passage of Resolution No. 2980: Expanding Safe Haven Efforts. The continued commitment of the District's Safe Haven efforts has focused on a number of areas throughout the district, such as creating Rapid Responder protocols to potential immigration enforcement activities at our school sites as well as within our communities. The District is also engaged in partnerships with the city of Sacramento's F.U.E.L Network, California Rural Legal Assistance Foundation, the Mexican Consulate and others to provide trainings, workshops and supports for our students and families, as well as for our staff that support them.

The Immigration Enforcement Activities policy (BP5125.13) was developed in the spring of 2017 when protocols were designed, in partnership with the District's labor partners, to outline the process for staff to follow if Immigration and Customer Enforcement (ICE) came on to campus. This policy also incorporates the spirit and intent of California Senate Bill 54: Law Enforcement: Data Sharing (De León) and California Assembly Bill 450: Employment Regulation: Immigration Worksite Enforcement Actions (Chiu).

II. Driving Governance:

- California Senate Bill 54: Law Enforcement: Data Sharing (De León),
- California Assembly Bill 450: Employment Regulation: Immigration Worksite Enforcement Actions (Chiu),
- Sacramento City Unified School District Board Resolution 2915: Recognition of A Safe Haven School District, and
- Sacramento City Unified School District Board Resolution 2980: Expanding Safe Haven Efforts.

III. Budget:

None needed.

IV. Goals, Objectives and Measures:

The Immigration Enforcement Activities policy (BP 5145.13) outlines the District's continued commitment to providing a safe, welcoming, and inclusive learning environment for immigrant students and their families. The District is also committed to protecting the rights of students, their families, and staff through this policy by prohibiting, to the fullest extent possible under the law, information sharing and access to individuals for immigration enforcement activities.

Board of Education Executive Summary

Board Office

First Reading of Draft Board Policy (BP) 5145.13:

Immigration Enforcement Activities

May 17, 2018



Specifically, this policy outlines:

- The guarantee to equal access to public education regardless of immigration status;
- Prohibition against immigration enforcement activities and requests for access to District property, information or individuals on campus;
- Requests for such information or access shall be handled by site and District staff;
- The Family Educational Rights and Privacy Act (FERPA);
- Staff collection and handling of sensitive personal information related to immigration;
- Parental notification when a request for information or access to a student has been made;
- Requirements for Memorandum of Understandings with local law enforcement agencies for School Resource Officers;
- The tracking of requests made by immigration officials for access to students or information; and
- Staff training and the distribution of the policy and accompanying Administrative Regulations that are forthcoming

V. Major Initiatives:

The Immigration Enforcement Activities (BP 5145.13) has convened representatives from throughout SCUSD whose work focuses on supporting undocumented and DACA-eligible students, families and individuals from within the surrounding community. The policy was developed by staff and partners from the community through regularly-held meetings.

VI. Results:

The Immigration Enforcement Activities policy was developed to support students, families, the community and staff in understanding the District's protections against immigration enforcement on District property, and to outline the process and protocols if requests are made for information from immigration enforcement officials.

VII. Lessons Learned/Next Steps:

The next step is to bring this policy back to the Board for approval on June 7, 2018 as part of the Consent Agenda. Afterwards, the policy will be made available to staff and the community, staff trainings will be developed in relation to the policy, and Administrative Regulations will be developed as outlined within the policy.

Sacramento City USD

Board Policy

Immigration Enforcement Activities

BP 5145.13

Immigration enforcement activities in and around schools create hardships and barriers to health and educational attainment for immigrant students, and establish a pervasive climate of fear, conflict, and stress that affects all District students, regardless of their background or immigration status.¹ The federal government has recognized the human cost associated with immigration enforcement on campus and declared that schools are “sensitive locations” at which immigration enforcement activity should not occur.² Accordingly, federal immigration enforcement activities in and around District property³ would be a severe disruption to the learning environment and educational setting for students.

The District is committed to providing a safe, welcoming, and inclusive learning environment for immigrant students and their families. The District is also committed to protecting the rights of immigrant students and their families through policies that prohibit information-sharing with local law enforcement and federal immigration authorities⁴ to the fullest extent possible under the law.

The District shall not adopt or implement policies, practices, or procedures that exclude students from school based on their or their parents’ or guardians’ actual or perceived immigration status. Furthermore, District personnel⁵ shall treat all students equitably in the receipt of all school services, including, but not limited to, the free and reduced meal program, transportation, and educational instruction. The District will continue to enforce the Nondiscrimination in District Programs and Activities and Positive School Climate policies.

(cf. BP 0410 Nondiscrimination In District Programs and Activities)
(cf. BP 5137 Positive School Climate)

The specific provisions of this policy, which limit the District’s participation in immigration enforcement to the maximum extent permitted by law, are necessary to fulfill the District’s obligation, under *Plyler v. Doe*,⁶ to provide all students, regardless of their immigration status, equal access to education.

¹ “Citizenship or immigration status” refers to all matters regarding citizenship, the authority to reside in or otherwise be present in the United States, the time or manner of a person’s entry into the United States, or any other civil immigration matter enforced by the Department of Homeland Security (“DHS”) or other federal agency charged with the enforcement of civil immigration law.

² Memorandum from United States Immigration and Customs Enforcement (“ICE”) Director, John Morton, “Enforcement Actions at or Focused on Sensitive Locations,” (Oct. 24, 2011).

³ District property includes, but is not limited to, all school sites, early education centers, adult school facilities, school buses, and District administrative offices and all other properties, including all leased properties. New or revised lease agreements for District properties shall include language outlining this policy and its extension to those properties, as applicable. This policy applies to all district personnel that may be at an off-site school event.

⁴ “Federal immigration authorities” means any officer, employee, or person otherwise paid by or acting as an agent of ICE or any division thereof, an officer, employee, or person otherwise paid by or acting as an agent of Customs and Border Protection (“CBP”) or any other officer, employee, or person otherwise paid by or acting as an agent of the DHS who is charged with the enforcement of civil immigration law.

⁵ District personnel refers to any individual employed by the district in any capacity.

⁶ *Plyler v. Doe*, 457 U.S. 202, 219-230 (1982).

Prohibition Against Immigration Enforcement Activities on District Property

Involving the enforcement of Federal civil immigration law establishes a climate of fear, conflict, and stress, and it 1) creates the perception that District personnel and School Resource Officers (“SRO”) are exercising federal immigration enforcement authority; 2) decreases the likelihood that students will cooperate with staff SROs, and officials, based on fears that this could lead to their deportation or the deportation of family members; and 3) conflicts with the District’s constitutional obligation to provide equal educational opportunities to students regardless of their immigration status.

The District shall not enter into agreements with state or local law enforcement agencies, or any federal agency, to conduct or support immigration enforcement activities.

Current and future local law enforcement partners, including SROs, shall acknowledge, through a signed Memorandum of Understanding (“MOU”), that they will not enforce federal immigration law, as outlined by the City of Sacramento’s Sanctuary City Resolution and the State of California’s Values Act, and declare that they will not participate in immigration enforcement efforts with federal authorities. This means that law enforcement officers, including SROs, stationed at District schools shall not: hold individuals in custody on Immigration and Customs Enforcement (“ICE”) detainers,⁷ respond to ICE notification or transfer requests,⁸ make arrests based on civil immigration warrants,⁹ or allow ICE to use campus facilities for immigration enforcement purposes.

Federal Immigration Authorities Request for Access to District Property, Information, or Students

In accordance with these principles and general District policies restricting visitor access to school sites for school-related purposes only, any request by federal immigration authorities for access to District property, information, or students, including to arrest a student, made directly to District personnel on District property shall be forwarded to the Superintendent, District Legal Counsel, or other designees. Requests for access shall be initially denied until further direction from the appropriate staff who have the authority to approve or deny access, absent exigent circumstances.^{10, 11}

- District personnel shall neither confirm nor deny to the federal immigration authorities the presence of any student, record, or other information.
- The request and any accompanying documents the federal immigration authorities present shall be immediately forwarded to the Superintendent, District Legal Counsel, or designee for review to decide whether to reverse the denial and allow access to the property, student, or information and/or a decision on whether such access will conflict with District compliance with the legal principles articulated in *Plyler v. Doe* and other applicable laws.

⁷ “Detainer” or “hold request” means a federal ICE request that a local law enforcement agency maintain custody of an individual currently in its custody beyond the time he or she would otherwise be eligible for release in order to facilitate transfer to ICE and includes, but is not limited to, DHS Form I-247D.

⁸ “Notification request” means an ICE request that a local law enforcement agency inform ICE of the release date and time in advance of the public of an individual in its custody and includes, but is not limited to, DHS Form I-247N.

“Transfer request” means an ICE request that a local law enforcement agency facilitate the transfer of an individual in its custody to ICE, and includes, but is not limited to, DHS Form I-247X.

⁹ “Civil immigration warrant,” also known as an administrative removal warrant, means any warrant for arrest for a violation of federal civil immigration law, and includes civil immigration warrants entered in the National Crime Information Center database.

¹⁰ As this applies to student information and access to students, parents, or staff, this policy should be followed by district personnel when off campus acting in an official school capacity.

¹¹ ICE policies state enforcement activities should not take place at “sensitive locations” such as schools, but they do not preclude enforcement actions at such locations. However, enforcement may take place without approval if exigent circumstances exist.

(cf. BP 5145.11 Questioning and Apprehension)

The Superintendent, District Legal Counsel, or designee, shall ask for the requesting agents' credentials, ask why the agents are requesting access, ask for written authorization from their employing agency instructing them to enter District property, and ask to see a warrant signed by a federal or state judge, which specifies the name of the person under arrest or property to be searched and/or seized. Any request for access to District property, information, or student by federal immigration authorities, in the absence of a judicial warrant¹², other court order, or exigent circumstances shall be denied. If the officer declares that exigent circumstances exist and demands immediate access to the campus, District personnel should comply with the officer's orders and immediately contact the Superintendent or designee¹³. District personnel should not attempt to physically impede the agent, even if the agent appears to be exceeding the authorization given under a warrant or other document. If the agent enters the premises without consent, District personnel shall document his or her actions while on campus. District personnel should email the Bureau of Children's Justice in the California Department of Justice, at BCJ@doj.ca.gov, regarding any attempt by a law-enforcement officer to access a school site or a student for immigration-enforcement purposes.

As soon as possible, the District shall explore all options for legal challenges to the demand, judicial warrant, or court order for access to students, records, or District property. If applicable procedural rules permit the District to challenge the demand before complying, the District shall take all necessary and lawful steps to oppose requests or demands that the District assist or cooperate with immigration enforcement actions.

In exploring a legal challenge, the District may consider a number of factors, including but not limited to: whether the terms of the warrant or court order conflicts with the District's responsibilities under *Plyler v. Doe* and other applicable laws; whether the terms of the warrant or court order conflict with federal and state privacy laws; and whether the District can honor the terms of the warrant or court order while providing for the emotional and physical safety of its students and staff. Nothing in this section shall be construed to direct District personnel to violate state or federal law.

If the Superintendent, District Legal Counsel, or designee determine that the federal immigration enforcement authorities presented a valid judicial warrant or other court order, the school site principal or his/her designee shall oversee the agents' investigation. Such oversight includes prohibiting access to information, records, students, and areas beyond that specified in the warrant. The principal or designee shall discourage federal immigration enforcement agents from escorting students through school hallways in view of other students.

This policy requires staff to develop Administrative Regulations that shall include, but not limited to the following elements:

1. A protocol for a principal or designee to follow if federal immigration authorities request access to District property, students, information, or records by directly going to that property.
2. A protocol for the superintendent or designee to follow in reviewing the viability of the federal immigration authorities request for access. That protocol should include:
 - a. A process for confirming the agents' credentials, purpose for access, written

¹² "Judicial warrant" means a warrant based on probable cause and issued by a state or federal judge, or a federal magistrate judge that authorizes federal immigration authorities to take into custody the person who is the subject of the warrant or to search or seize property described in the warrant.

¹³ According to ICE, exigent circumstances exist when there is: (a) an enforcement action involving a national security or terrorism matter; (b) imminent risk of death, violence, or physical harm to a person or property; (c) an enforcement action involving the immediate arrest or pursuit of a dangerous felon, terrorist suspect, or any other individual posing an imminent danger to public safety; or (d) an imminent risk of destruction of evidence material to an ongoing criminal case.

authorization from employing agency, signed judicial warrant and other documentation instructing the agent to enter District property.

3. A protocol outlining next steps if a federal immigration enforcement agents satisfy the criteria for entering onto District property.
4. A protocol for the Superintendent or designee to monitor the agents' investigation. Such oversight includes prohibiting access to information, records, students, and areas beyond that specified in the warrant.

Federal Immigration Authorities Request for Access to Student Records

The District shall refuse all requests by federal immigration authorities for voluntary access to student records including, but not limited to, student directory information,¹⁴ and information that may be disclosed to law enforcement under the Family Education Rights and Privacy Act ("FERPA"), across all aspects of the District and to the fullest extent possible under the law.¹⁵ As such, any request for student records by federal immigration enforcement authorities, in the absence of a court order or judicial warrant, shall be denied.

If the request for records is initially provided to District personnel on District property, it shall be denied in accordance with the District's general policy against sharing student records. District personnel shall neither confirm nor deny the existence of the requested record to federal immigration authorities, and shall immediately forward the request and any accompanying documents to the Superintendent, District Legal Counsel, or designee for review.

If presented with a subpoena for student records from federal immigration authorities, including an ICE Administrative Subpoena,¹⁶ the Superintendent, District Legal Counsel, or designee will make a determination as to how to respond to the subpoena. Such a response may include objecting to the subpoena on procedural and/or substantive grounds, or filing a motion to quash. In the event the federal immigration authorities seek to enforce the subpoena in court, the District will oppose that motion and may appeal a court order enforcing the subpoena. The District will comply with any final court order enforcing an Administrative Subpoena issued to federal immigration authorities.

The District shall explore all legal challenges to any judicial warrant for student records as outlined in the previous section. If the Superintendent, District Legal Counsel, or designee determines that access to a student's record is required by judicial warrant or other court order, the school site principal or designee shall limit access to the express terms of the warrant and comply with corresponding Administrative Regulations on this matter,

(cf. BP/AR 5125: Student Records)

Student and Family Informational Privacy Pertaining to Immigration Status, Citizenship Status, and National Origin

District personnel shall not require information that relates to students' or their families' immigration status, or country of birth/origin, including, a passport, birth certificate, green card, or other citizenship-related documents at any time. District shall not request entire social security numbers, but may collect the last four digits of a social security number of adult household members, if required to establish eligibility for federal benefit programs. When collecting the last four digits of an adult household member's social security

¹⁴ "Directory information" is defined in FERPA. *See* 20 U.S.C. § 1232(g)(5)(A).

¹⁵ FERPA authorizes, but does not require, the District's voluntarily disclosure of student directory information. The District will refuse any request for voluntary disclosure of student directory information.

¹⁶ "ICE Administrative Subpoena" is a subpoena to require the testimony of witnesses or production of records.

number to establish eligibility for a federal benefit program, the District shall explain the limited purpose for which the information is collected, and clarify that a failure to provide this information will not bar the student from enrolling in or attending the school.

The District shall permit alternative documents or information to establish a child's age for enrollment purposes, or eligibility for a specified program, which may include an affidavit from the parent or guardian, previously verified school records, or any other alternative specified in law.¹⁷ Alternative documents shall be permitted to establish residency as well, to include a declaration of residency executed by the parent or guardian or the student, or any other alternative specified in law.¹⁸ The District's enrollment forms and procedures shall describe and accommodate, all alternative documents specified in law and contained herein that may be used to determine a child's age, or residency of the child's parent or guardian.

District personnel and SROs, who learn of information related to student's or their family member's actual or perceived immigration status or place of birth, even if voluntarily offered by the parent, guardian, or student, must keep that information confidential and, therefore, shall not record or distribute that information at any time. Such information acquired by the District shall not be used to discriminate against any students or families, or bar children from enrolling in or attending school. Where any law contemplates submission of national origin related information to satisfy the requirements of a special program, the District shall solicit that documentation or information separately from the school enrollment process.

District personnel shall take immediate action to remove any information regarding the immigration status of a student or a student's parents/legal guardians from any and all school records.

If students, parents, or guardians have questions about their immigration status, District personnel shall not refer them to ICE or any other law enforcement or government immigration agency.

(cf. BP 4119.23, 4219.23, 4319.23: Unauthorized Release of Confidential/Privileged Information)
(cf. BP/AR 5125: Student Records)
(cf. BP/AR 5125.1: Release of Directory Information)

Pursuant to FERPA, District personnel shall not disclose personally identifying information found in a student's education records without parental consent authorizing, or a court order mandating, the disclosure. Prohibited information-sharing under this policy includes, but is not limited to, disclosing information in a student's cumulative file relating to the student or their family member's immigration status, country of birth, or other personally identifiable information as defined by FERPA.¹⁹ However, parental or guardian consent for the release of student information is not required if the information sought is relevant for a legitimate educational interest, or includes directory information only. Neither exception permits disclosing information to immigration authorities for immigration-enforcement purposes, unless there is a valid court order or judicial subpoena.

(cf. BP/AR 5125- Student Records)
(cf. BP/AR 5116.1- Intradistrict Open Enrollment)
(cf. BP 5117- Interdistrict Attendance)
(cf. AR 5118- Transfers)

District personnel, including SROs, shall not disclose or discuss with any non-District personnel, such as federal immigration authorities or local, state, or federal law enforcement, a student's or their family member's personal information, absent a valid court order, or consent by the student or student's parent or

¹⁷ See U.S. Dept. of J. and U.S. Dept. of Ed. Fact Sheet: Information on the Rights of All Children to Enroll in School, <https://www.justice.gov/sites/default/files/crt/legacy/2014/05/08/plylerfact.pdf>.

¹⁸ Ed. Code § 48204.1.

¹⁹ Personally identifiable information is defined in the FERPA regulations. See 34 C.F.R. 99.3.

guardian. Categories of information about a student or family member that may not be shared include:

1. Gender identity;
2. Sexual orientation;
3. Status as a survivor of domestic violence;
4. Survivor of sexual assault;
5. Status as a crime victim or witness;
6. Recipient of public assistance;
7. Actual or perceived immigration or citizenship status;
8. National origin;
9. Religion;
10. Records of juvenile criminal allegations, arrests, convictions, or adjudications;
11. School discipline record; and
12. All information included in an individual's or household's income tax records.

The District shall not allow school resources or data to be used to create a registry based on race, gender, sexual orientation, religion, ethnicity, or national origin.

Parental Notification

If any federal immigration authority requests or gains access to a student or their records held by the school or District, the Superintendent or designee must immediately notify the student's parent or guardian, in private, that the federal immigration authority sought access to the student or student record, unless the court order or subpoena relates to a federal grand jury investigation or law enforcement purpose and the court or other issuing agency has ordered that the existence or the contents of the subpoena or the information furnished in response to the subpoena not be disclosed, or relates to domestic or international terrorism.²⁰ Generally speaking, the District shall notify the parent or guardian of any court orders, warrants, or subpoenas before responding to such requests, except for investigations of child abuse, child neglect, or child dependency.²¹

The Superintendent or designee shall record the time(s) of contact or attempted contact with the parent or guardian. The Superintendent or designee shall remind the parent or guardian that they have the right to authorize and send a designee to pick up their child on the parent's behalf. Unless prohibited, the Superintendent or designee shall provide students and parents or guardians with any documents issued by the federal immigration authority. The Superintendent or designee shall also direct the notified parent or guardian to District-approved resources, developed with organizations that specialize in immigrants' rights, regarding parents' rights when law enforcement authorities, including federal immigration authorities, question or detain their children. Parents shall also be encouraged to explore legal options to challenge the request on their own, in addition to the District's efforts to do the same.

The Superintendent or designee who provide parental notice are prohibited from inquiring into the parent or guardian's immigration status.

Response to Federal Immigration Authorities Arrest of a Student's Parent or Guardian

In the event a parent or guardian has been arrested by federal immigration authorities, the District shall use the student's emergency card contact information and release the student(s) to the person(s) designated as emergency contacts by the student's guardian. Alternatively, the District will release the

²⁰ See 34 CFR § 99.31(a)(9)(ii); Ed. Code § 49077.

²¹ Pen. Code § 11174.3, subd. (a).

student(s) into the custody of any individual who presents a Caregiver's Authorization Affidavit²² on behalf of the child. In the event there is no emergency contact listed or the emergency contact(s) are not able to take custody of the child, and no person with a Caregiver's Authorization Affidavit presents themselves on behalf the child, the District will release the student(s) to the appropriate authorities.

Students and families may update their contact information throughout the school year, and alternative contacts may be provided if no parent or guardian is available. Information provided within emergency cards shall only be used in response to specified emergency situations, and not for any other purpose. Caregiver Authorization Affidavits on file may be noted on emergency contact cards, and all siblings will be notified and released to the same designated caregiver what at all possible.

Prohibition Against Law Enforcement Partners' Information Sharing Agreements with Federal Immigration Authorities.

District shall not employ officers from, or enter into agreements with, external law enforcement agencies that have agreements, policies, or procedures that promote or facilitate information sharing with federal immigration authorities.

District recognizes that policies and procedures authorizing information sharing between law enforcement agencies and federal immigration authorities are not necessarily formal agreements. Information sharing can occur through unofficial agreements, policies, and practices, or unintentionally on shared databases. Accordingly, to prevent disclosure of student information, District will review the information-sharing agreements, policies, and procedures of every local law enforcement agency with which District intends to enter into a formal agreement for security or other services. If District is currently under an agreement with a local law enforcement agency for services, District will review the local law enforcement agency's information sharing policies, procedures, and agreements for provisions that promote or facilitate information sharing with federal immigration authorities to ensure compliance with this policy to the greatest extent possible.

To determine whether a local law enforcement agency has a problematic information sharing agreement or practice, the District shall consider the following:

- Whether the local law enforcement agency shares information on shared databases; and
- Whether the local law enforcement agency communicates with federal immigration authorities and to what extent.

If the District employs officers from, or has agreements with, a law enforcement agency that shares information with any federal immigration authorities, the District shall determine whether the operative agreements with the local law enforcement agency adequately protect students' personal information. The District must immediately amend or render inoperative agreements, terms, and clauses that fail to ensure compliance with this policy.

Data Tracking

Administrative Regulations shall outline how the District shall track and monitor each instance, if any, that federal immigration authorities request and/or receive access to District property, student records, or students, including arrests of students.

The school principal or designee shall also notify the Superintendent and enter a written Incident Report the same day to detail any immigration enforcement activity involving District students, property, and personnel as outlined in Administrative Regulations.

²² Use of the Caregiver's Authorization Affidavit is authorized by Part 1.5 (commencing with Section 6550) of Division 11 of the California Family Code.

District Policies, Practices, and Programs to Ensure Equal Access to Public Education Regardless of Immigration Status.

In order to provide all students, regardless of the immigration status, equal access to a quality public education, the District shall create, implement, and maintain the following policies, practices, and programs:

The District shall increase and enhance partnerships with community-based organizations and legal services organizations who provide resources for families facing deportation;

The District shall ensure that students and their families are aware of opportunities to gain access to college, in-state tuition, financial aid, scholarships, internships, and career opportunities, regardless of their status;

The District shall gather and provide information regarding earning opportunities, internships, and trainings that do not require a social security number;

The District shall provide contacts for resources for legal, medical, housing or other assistance available to all students;

The District shall train counselors and teachers on working with immigrant and undocumented students and their families;

The District shall train counselors and teachers on information, strategies, practices, and programs to assist undocumented students pursue college and careers.

The District shall create in-language Know Your Rights presentations for students, their family members, and District personnel, to cover their rights regarding interactions with federal immigration authorities;

The District shall express its public support for the continuation and expansion of Deferred Action for Childhood Arrivals (“DACA”) Program and all other pro-immigrant legislation that may be proposed at the local, state, and federal level;

The District shall provide free or low-cost legal assistance for DACA applications and renewals and access to available scholarship opportunities to subsidize DACA application fees through partnerships with appropriate community based, government, or non-profit organizations;

The District shall create community partnerships to provide legal screenings, advice, and representation for students and their families who may be undocumented or facing deportation, including: making opportunities available for legal clinics and screenings for students and families and continue connections and communication with the Sacramento citywide rapid response network to assist students who have been detained by federal immigration authorities or whose families have been detained.

Training and Distribution of Policy

The Superintendent shall develop a plan for training District personnel on how to respond to federal immigration authorities who request information about students and families and/or attempt to enter school property. The training plan shall be outlined in the Administrative Regulations and include procedures for notifying families about federal immigration authorities’ efforts to gain information about students and families, and how to support students whose family members have been displaced because of immigration enforcement. The Superintendent shall create versions of this policy and accompanying Administrative Regulations in the District’s Top five threshold languages and distribute it to all District students, parents, guardians, District personnel, and SROs.

Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
adopted: _____ Sacramento, California



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1a

Meeting Date: May 17, 2018

Subject: Approval of Grants, Entitlements, and Other Income Agreements
Ratification of Other Agreements
Approval of Bid Awards
Approval of Declared Surplus Materials and Equipment
Change Notices
Notices of Completion

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Recommend approval of items submitted.

Background/Rationale: None

Financial Considerations: See attached.

LCAP Goal(s): College, Career & Life Ready Graduates; Operational Excellence

Documents Attached:

1. Expenditure and Other Agreements
2. Approval of Declared Surplus Materials and Equipment
3. Recommended Bid Awards – Supplies/Equipment
4. Recommended Bid Awards – Facilities Projects

Estimated Time of Presentation: N/A

Submitted by: Gerardo Castillo, CPA, Chief Business Officer
Jessica Sulli, Contract Specialist

Approved by: Jorge A. Aguilar, Superintendent

EXPENDITURE AND OTHER AGREEMENTS

<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
<u>CONTINUOUS IMPROVEMENT & ACCOUNTABILITY OFFICE</u>		
CORE Districts SA19-00001	7/1/18 – 6/30/19: Participation in the CORE Collaborative -- a collaboration of school districts working together to improve student achievement through highly productive, meaningful partnership and learning between member school districts. CORE Districts' long-term goal is for all California students to have strong support, effective programming, and an educational community standing together by their side so that they can achieve and succeed in college and career. The participating CORE school districts are collaborating to address a specific problem of practice based on district priorities through cycles of improvement rooted in improvement science. The first problem of practice that is being addressed is to improve math proficiency of African-American and Hispanic/Latino students, especially in grades 4-8. Superintendent Aguilar serves on the CORE board of directors and several district staff participate in CORE professional learning opportunities.	\$93,000 General Funds
<u>ENROLLMENT CENTER</u>		
Blanket Marketing Group SA18-00566	04/9/18 – 08/31/20: Develop and implement attendance marketing campaign, "Be Here." Services include: brand and messaging, website, and collateral design, traditional print and broadcast media, digital campaign, app design, events and workshops.	\$200,000 LCSSP Funds
<u>FACILITIES SUPPORT SERVICES</u>		
AMS.net R18-06783	5/17/18 – Completion of Services: Purchase, configuration and installation of VoIP equipment at 40 sites utilizing a piggyback of the Merced County FOCUS Contract pursuant to Public Contract Code §20118.	\$1,917,052 Measure Q Funds
<u>TECHNOLOGY SERVICES</u>		
AMS.net SA19-00003	7/1/18 – 10/31/19: Renewal of Cisco SMARTnet Service. Technical Support provides maintenance for hardware and software, facilitates rapid problem resolution, and improves operational efficiency of our critical business processes and systems.	\$319,753 General Funds
Digital Deployment SA19-00002	7/1/18 – 7/30/19: Renewal of web hosting services at all participating school sites. Includes hosting, maintenance, security upgrades, feature upgrades, and service-level agreement for website support.	\$104,000 General Funds

Illuminate Education
SA19-00005

7/1/18 – 6/30/21: Renewal of student assessment system; includes item bank for 2018-19, 2019-20 and 2020-21 school years, per three-year Software Services Agreement dated April 27, 2018.

Annual Cost:
\$228,642

Total:
\$685,926
General Funds

APPROVAL OF DECLARED SURPLUS MATERIALS AND EQUIPMENT

ITEM	SITE/DEPARTMENT	TOTAL VALUE	DISPOSAL METHOD
15 Buses and Vans, out dated, non-compliant with Air Quality Board.	Distribution Services	\$6,000.00	Surplus
1 Pallet, Old Bus Parts	Distribution Services	\$750.00	Surplus
Computer	Fern Bacon Middle School	\$0.00	Salvage
Televisions (2 each)	Albert Einstein Middle School	\$0.00	Salvage

RECOMMENDED BID AWARDS – SUPPLIES/EQUIPMENT

Bid No. Nutrition Services – Compostable Lunch Tray

Recommendation: Award to P & R Paper Supply

Amount/Funding: \$321,037; Nutrition Services Funds

This bid was lawfully advertised on April 5 and 12, 2018. This is a one (1) year bid with the possibility of two (2), one (1) year extensions. Purchasing Services recommends the listed vendor based on bid criteria as the most responsive bidder meeting specifications. This is an all or none bid. Items awarded are in line with California Government Code and Child Nutrition Reauthorization Act.

BIDDER	BIDDER LOCATION	AWARDED LINE ITEM	AMOUNT
P & R Paper Supply	Redlands, CA	2	\$321,037
Trade Supplies, Inc.	South Gate, CA		\$322,297
EPKO Supplies	Carmichael, CA		\$386,203

The following items were not awarded: Line items 1 and 3.

RECOMMENDED BID AWARDS – FACILITIES PROJECTS

Project: Lease-Leaseback Agreement for O.W. Erlewine Roof & Asphalt Replacement

Recommendation: Approve construction contract with A.M. Stephens Construction Co.

Amount/Funding: \$2,295,157; Measure Q Funds

Project: Lease-Leaseback Agreement for West Campus Core Academic

Renovation

Recommendation: Approve construction contract with Roebbelen Contracting, Inc.

Amount/Funding: \$7,343,411; Measure Q Funds

Project: Lease-Leaseback Agreement for American Legion Core Academic Renovation

Recommendation: Reject bid, one bid received and is over budget

BIDDER	BIDDER LOCATION	AMOUNT
Roebbelen Contracting, Inc.	El Dorado Hills, CA	\$7,709,476

Recent state legislation (AB2316) made significant changes to K-12 lease-leaseback statutes, Education Code §17400 et seq. AB2316 requires a competitive process in selecting the lease-leaseback contractor, and in some cases, authorizes pre-construction services by the same lease-leaseback contractor.

Per AB2316, staff solicited "Request for Proposals" by advertising and sending notices directly to contractors. Proposals received were evaluated and ranked based on scoring criteria used to determine "best value".



Statement of Work: Participation in the CORE Collaborative

About the CORE Collaborative

CORE Districts is a collaboration of school districts working together to improve student achievement through highly productive, meaningful partnership and learning between member school districts. Currently, eight school districts serving more than 1 million students participate in the collaborative: Fresno, Garden Grove, Long Beach, Los Angeles, Oakland, Sacramento, San Francisco, and Santa Ana Unified. Together, our districts share a fundamental belief that all students can achieve at high levels and are deeply committed to providing learning opportunities that will help them to do so.

As a collaborative effort, the work of CORE Districts is directed by, and in service of, the participating school districts. Exemplifying this, the CORE Board of Directors is comprised of the superintendents of each member school district and provides supervision, direction, and strategic vision for the organization. The number of participating districts is capped at 15, thus each participating district has a meaningful voice and leadership role as they collaborate with other districts. Organizationally, CORE Districts is a 501c3 nonprofit serving as a hub for this collaboration and supporting partnership and shared learning at the superintendent, central office, school leader, and teacher levels.

CORE Districts' long-term goal is for all California students to have strong support, effective programming, and an educational community standing together by their side so that they can achieve and succeed in college and career. We are working towards this goal by supporting and facilitating inter- and intra-district collaboration to innovate, implement, and scale successful strategies and tools that help students succeed.

Partnership Benefits

CORE Improvement Communities for Cross-District Teams

The participating CORE school districts are collaborating to address a specific problem of practice based on district priorities through cycles of improvement rooted in improvement science. The first problem of practice that is being addressed is to improve math proficiency of African-American and Hispanic/Latino students, especially in grades 4-8.

The roles and commitments of both district teams and the hub organization include:

District Improvement Team

- **Who:** Cross-functional district improvement teams of approximately six to eight individuals per district. Depending on the district structure, problem of practice, and needs, this team may include:
 - Improvement lead: Project manage the improvement science work of the district through facilitation and coaching at the district and school levels
 - Cabinet officer: Senior team member who serves as executive sponsor and guide the team
 - Principal supervisor: Brings school perspective and integrates with other efforts underway, interfaces with principals
 - Functional lead(s): Brings relevant content expertise based on the problem the district has prioritized and helps integrate with other initiatives
 - Data and accountability lead: Helps problem solve how to measure improvement

- School site leader: Removes competing obligations from teachers we have in improvement work with other initiatives at school level
- **Key role**: Guiding improvement work and building capacity at the district level.
- **Commitment**: The Improvement Lead's commitment includes attending four in-person convenings, bi-weekly check-ins with the CORE hub organization, and several hours of work per week between convenings. The commitment for the remaining team members includes attending four in-person convenings and one to two hours of work per week between convenings.

School Improvement Team (possible structure as work progresses to the school level in a subset of schools designated by the district)

- **Who**: Cross-functional school improvement teams of approximately six to eight individuals per school. This team might include:
 - School improvement lead: Facilitating weekly or bi-weekly meetings of the school improvement team, and communicating issues and needs to the district improvement leads
 - Teachers: Tailoring interventions to their individual classroom contexts and gathering data to measure improvement and accountability
 - Instructional coaches: Problem solving with teachers to help ensure change ideas are tested with fidelity
 - Principals: Working with district leadership to ensure there is adequate capacity for improvement work in their individual school
- **Key role**: Execute PDSA cycles to test and learn from change ideas at the school level.
- **Commitment**: Team members' commitment includes attending four in-person convenings per year and approximately two hours of work per week between convenings.

What the CORE hub will do to support your district

- **Build CORE Improvement Community structure**: Provide infrastructure for collaboration, manage logistics, serve as a steward for improvement community integrity and effectiveness, and listen to feedback and adjust approach.
- **Facilitation and coaching**: Facilitate connections and coordinate collaborations between districts, connect districts with well-aligned resources, develop and deliver meaningful convenings, and coach districts to ensure coherence with other efforts.
- **Knowledge management and analytics**: Develop and manage tools and resources that districts can use to effectively employ improvement science, serve as the analytical engine of the communities and provide analysis, and collect and curate knowledge and best practices from districts across and outside the improvement community.

CORE Districts members will have full access to the active improvement communities, inclusive of costs for traveling to and attending CORE-wide meetings of the improvement communities. The specific problems of practice and number of improvement communities may change over time to meet the needs of the collaborative, and decisions about the active improvement communities, their meeting budgets, and their focal areas will continue to be made by CORE Board of Directors.

Professional Learning Communities for District Leaders

The participating CORE school districts also work and learn together through inter-connected professional learning communities (PLCs) for district leaders. Teams of approximately two to five individuals per district participate in such PLCs, convening in person two to six times per year per PLC, as well as via regular virtual meetings.

Currently, one such community is active:



Data Leads

- **Who:** District analytical and research experts
- **What:** District analytical leads work together and with data experts to further develop and refine CORE's multiple measures accountability system and learn from each other.
- **Example of past work and success:** Developed a novel and multiple-measures-based accountability calculation called the School Quality Improvement Index. Index reports were released to leaders and educators in Winter 2015 and were publicly released in February 2016. CORE's Index represents the first accountability system in the nation that is fully aligned to the new federal ESSA legislation.

CORE Districts members will continue to have full access to the active district-level PLCs, inclusive of costs for traveling to and attending CORE-wide meetings of the PLCs. The specific type and work of the PLCs may change over time to meet the needs of the collaborative, and decisions about the active PLCs, their meeting budgets, and their focal areas will continue to be made by CORE Board of Directors.

CORE Data Collaborative

Over the past two years, with leadership from and stakeholder engagement in your district, CORE Districts has developed an innovative multiple measures accountability system, called the School Quality Improvement System, as well as an underlying data system. This accountability system is fully compliant with the new federal ESSA legislation and is aligned to LCFF – in fact, the metrics utilized for the Index (the calculation at the heart of the accountability system) can be used for the LCAP.

As a founding member of the CORE Data Collaborative, your district will receive:

- Multi-metric school and district Data Dashboards with performance benchmarked against peers across California;
 - Included metrics: Academic Achievement, Academic Growth, High School Readiness, Graduation, Chronic Absence, Suspension Rates, English Learner Re-Designation Rates, Special Education Disproportionality, Social Emotional Skills, and Student/Staff/Family Climate Surveys;
- Dynamic reporting and opportunities for deeper analysis using the EdVantage platform (e.g., drilling down, filtering, and extracting data and graphs);
- Strategic analytics by CORE Districts' partners at Education Analytics;
- Integration of measures and learnings into CORE District PLC sessions; and
- Additional professional/peer learning opportunities.

Beginning this year, additional LEAs who are not CORE Districts members have had the opportunity to join the CORE Data Collaborative for a fee. Forming this expanded Data Collaborative gives CORE Districts members a better opportunity to influence the accountability system that California adopts, as well as a larger data set for analysis and benchmarking in support of continual improvement and raising student achievement.

As a full CORE Districts member, your district enjoys several additional benefits that these new Data Collaborative members do not have, including:

- Through participation in the Data Leads PLC, the opportunity to influence the refinement of the Index and the inclusion of new metrics;
- By representation on the CORE Board of Directors, the ability to modify and update the Index; and
- By representation on the CORE Board of Directors, the ability to change the fee structure for participation in the Data Collaborative.

CORE-PACE Research Partnership



Policy Analysis for California Education (PACE) is CORE Districts' primary research partner. CORE Districts members have the opportunity to participate in multi-LEA research studies in ways that are designed to impact both policy and practice. The research activity that CORE and PACE are engaged in over the next year is focused on answering two major questions that are most important for both continuous improvement and developing smarter policy:

1. What is the effect of including diverse measures in an accountability index?
2. Does peer-to-peer collaboration lead to changes in practice?

In future years, CORE District staff and superintendents will be able to prioritize additional research topics for exploration.

State and National Voice:

Together, the CORE Districts members serve more than 1 million students and their families, representing 18% of all California students. Thus, by working together, the CORE Districts members serve a significant proportion of the state's students and have the opportunity to have a much greater voice at both the state and national level.

In addition to the CORE Improvement Community and PLCs described above, participating school district superintendents have the opportunity to participate in a PLC, collaborating and learning from each other around shared problems of practice. These often have state and federal policy implications. Through the power of the group, participating districts have an outside policy impact. Examples of policy impact thus far include:

- LCAP – Released months before the State legislature developed our LCAP process, the School Quality Improvement Index informed much of the policy conversation and the LCAP data metrics have 85% crossover with the SQII Metrics.
- ESSA – The Every Student Succeeds Act perfectly aligns with CORE's Index and our multiple measures work helped influence the final bill. In addition, CORE's Index is being used as a model for California as the state works to comply with the new federal law.
- NCLB Waiver – CORE Districts received the only district-level waiver from NCLB, which allowed the districts to develop a novel and holistic accountability system and receive increased flexibility for the use of their Title 1 funds.
- Accountability – a participating CORE superintendent, on behalf of CORE, sits on Superintendent Torlakson's statewide accountability taskforce.
- Great Teachers – Along with Linda Darling Hammond, a CORE superintendent, on behalf of CORE and his district, co-chairs the Superintendent's Greatness by Design committee.

Partnership Costs and Payment Schedule

Each member of CORE Districts will pay annual dues structured to meet the financial needs of the collaborative and to enable the collaborative to provide the aforementioned benefits.

The cost for CORE Districts membership has two components:

1. Base contribution: A fixed cost divided amongst districts equally to support basic operations; and
2. Program contribution: A variable cost based on program participation and size (ADA).

The pricing and payment schedule for SCUSD is:

- Full annuals dues: \$198,375
 - Total contribution = \$123,000 base contribution + \$75,375 program contribution.
- Member contributions will be eased in over five years according to the following schedule:



- SY 2016-17: \$31,000 (\$166,375 less than full dues)
- SY 2017-18: \$62,000 (\$135,375 less than full dues)
- SY 2018-19: \$93,000 (\$104,375 less than full dues)
- SY 2019-20: \$124,000 (\$73,375 less than full dues)
- SY 2020-21: \$198,375

Additional Opportunities and Cost Structure

CORE Survey Administration through Panorama Education

As an additional opportunity for support, CORE Districts can provide support for SCUSD's survey initiatives relating to participation in CORE Districts' School Quality Improvement System. In partnership with CORE Districts' subcontractor Panorama Education, Inc., CORE Districts will support online student, staff, and family survey programs, including survey administration and reporting. CORE Districts will also provide technical assistance and guidance in support of SCUSD's utilization of results for continuous improvement.

With survey administration through Panorama Education, SCUSD will receive the following services from CORE Districts:

- Online administration and reporting relating to the School Quality Improvement System, of student SEL and/or culture-climate surveys.
- Online administration and reporting relating to the School Quality Improvement System, of teacher reports on students (optional).
- Online administration and reporting relating to the School Quality Improvement System, of the staff culture-climate survey.
- Addition of custom questions at the end of the surveys relating to the School Quality Improvement System (custom questions may be free response or multiple choice; multiple choice items will be scored using the same metric as the main survey items).
- Raw extracts of the responses to CORE Districts' analytical partners, relating to the School Quality Improvement System.

In addition, CORE Districts would provide SCUSD with access to and use of its Panorama online-hosted software-as-a-service, which includes the following key features and functionality:

- District students, parents, and staff will have access to Panorama's online platform, with access controlled by their role and site.
- Students may complete surveys and social-emotional learning assessments online by logging in with their student ID numbers.
- Staff members may complete surveys online using a unique link assigned to their school.
- Families may complete surveys online using a unique link assigned to their schools.
- District staff may download PDFs of paper survey forms from Panorama for printing and distribution to families, and District staff may upload PDF scans of completed survey forms to Panorama for processing;
- Student and family surveys will be available in multiple languages.
- District administrative staff will be able to administer teacher assessments of student social-emotional learning, if desired.
- District administrative staff will be able to upload student roster and performance data into Panorama for analytic purposes.
- Authorized District employees will have access to Panorama's reporting and analytics tools. Panorama's analytics tools allow users to view and analyze survey results; Panorama reports are available online and as printable PDFs. Key features include overall summary reports, detailed item-by-item reports, subgroup reports, and cross-school comparisons.



- Panorama includes sophisticated role-based access controls to ensure that each user can only access the appropriate data, and data for the appropriate site(s).
- Panorama integrates with Google Apps so that Districts users can authenticate using their Google Apps for Education (GAFE) accounts.

For CORE survey administration through Panorama Education, each member of CORE Districts will pay a variable cost based on size (ADA). The pricing for SCUSD is: \$58,633 (cost is \$1.10 per enrollee).

This per-student survey price includes:

- Survey administration;
- Data collection;
- Data analysis; and
- High-quality reports outlining school performance on SEL-CC indicators.





BLANKET MARKETING GROUP

SERVICE AGREEMENT FOR
**SACRAMENTO CITY UNIFIED
SCHOOL DISTRICT**

AGREEMENT

THIS AGREEMENT, entered into this 9th day of April 2018, by and between Sacramento City Unified School District, hereinafter referred to as the **AGENCY**, and Blanket Marketing Group, hereinafter referred to as the **CONTRACTOR**. This contract period shall commence April 9, 2018 through August 2020.

RECITALS

This **AGREEMENT** supersedes any and all previous agreements between the **AGENCY** and the **CONTRACTOR**.

1. The **CONTRACTOR** will provide the following deliverables:
 - 1.1 **Develop Brand & Messaging** - The first step for the marketing initiative will be to develop a recognizable brand with messaging that is clear, concise and sends a message of our dedication to positive outcomes in the community.
 - 1.1.1 Branding Guidelines Kit will be developed.
 - 1.1.2 Brand and Messaging implementation strategy will be developed.
 - 1.1.3 Campaign logo will be developed
 - 1.2 **Develop Website** - We will then develop a website that will serve as the hub for the messaging and campaign information.
 - 1.2.1 The website will be built on Custom Management System.
 - 1.2.2 The website will include content developed by BMG with SCUSD team and optimized for visual, navigation, and communication efforts.
 - 1.2.3 The website will include easy to navigate features.
 - 1.2.4 The website will include dynamic resizing and optimized for mobile devices.
 - 1.2.5 BMG will manage and make all edits to the website when necessary
 - 1.3 **Design collateral** - We will develop and publish brochures, one-sheets, and other marketing products (perhaps including t-shirts for the youth) advertising SCUSD's #behere school attendance campaign. Each product will be directed toward a particular target audience--parents, students, etc

- 1.3.1 BMG will design and develop graphics for mixed use for but not limited to print & web. We will design and develop your graphics for but not limited to social media, print collateral, newsletter, email signature, business cards and website content. Consultation in preparation for graphics will include needs/wants, aesthetics, uses and goals while keeping on the brand.
- 1.3.1.1 Graphics kit will be developed.
- 1.3.2 Graphics will be developed for mix use for but not limited to print and web.
- 1.3.2.1 Graphics for advertisements will be created
- 1.4 **Traditional print and broadcast** - We will execute traditional print and broadcast media platforms and develop advertising strategies for each medium.
- 1.5 **Digital Campaign** - We will develop and implement a robust and detailed digital campaign, tapping our relationships with major sports organizations and local celebrities to encourage students, parents and their communities to get involved in creating solutions to chronic absenteeism. We will utilize but not limited to the following methods:
- A) **Social Media** - Facebook, Twitter, Snapchat, etc.
- B) **Video** - Digestible, shareable clips that encourage engagement
- C) **Mobile ads** - Facebook, Google ads, etc.
- 1.6 **App design**- Develop and implement app for campaign
- 1.7 **Events/Workshops**: Develop and manage multiple events and workshops to engage students, parents, stakeholders, and communities.
- 1.8 **Ambassador/Multimedia Educational Attendance Program** - Develop and implement a multi-media program for students
2. The **CONTRACTOR** will receive compensation of \$200,000 to complete the deliverables outlined above. Pay schedule as follows:
1. \$100,000 2017/2018 school year
 2. \$65,000 2018/2019 school year
 3. \$35,000 2019/2020 school year

Payment of \$100,000 will be made in one installment upon execution of Agreement.



3. Proprietary Rights.
 - 3.1 **CONTRACTOR** shall own rights to any Deliverables submitted under this Agreement.
4. This Agreement may be terminated by **Agency** or **Contractor** upon thirty (30) days written notice. This Agreement may also be terminated in whole or in part if either Party has materially failed to comply with the terms and conditions of this Agreement or for any reason by mutual agreement between **Agency** and **Contractor** upon the request of either Party. Use of **Agency** funds for payment of costs will not be allowed after the effective date of the termination except those costs incurred or committed prior to such date, which **Contractor** could not reasonably avoid, cancel or eliminate. Upon giving or receipt of notice of termination, **Contractor** shall exert its best efforts to limit or terminate any outstanding financial commitments for which **Agency** is to be liable. Within sixty (60) days of the termination date **Contractor** will furnish a summary of progress under the award and an itemized accounting of costs incurred prior to termination date including any uncancellable obligations.
5. No Warranty. **THE CONTRACTOR** makes no representations and extends no warranties of any kind, either express or implied, of the effectiveness, merchantability or fitness for a particular purpose of the results or products of the project.
6. The Parties agree to defend, indemnify and hold one another, their officers, employees and agents harmless from and against any and all liability, loss, expense, attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying Party.
7. The **Contractor** is self-insured and will maintain insurance necessary to meet its contemplated liability obligation assumed by Contractor under this Agreement.
8. Any changes to the time period or other conditions of the agreement require mutual written agreement of both parties





WHEREOF, the **AGENCY** and the **CONTRACTOR** have executed this AGREEMENT as of the date first above written.

Date

By:

Jennifer Kretschman, Specialist III
Attend, Achieve, Succeed Grant Coordinator
Sacramento City Unified School District
Sacramento 91816
5735 47th Avenue, Sacramento 95824

Date

By:

Michael Broughton, President CEO
Blanket Marketing Group
714 Alhambra Blvd
Sacramento, CA 95816





AMS.NET
Technology Solution Provider

Technology Solution Proposal



Executive Summary

Introduction

The AMS.NET team is pleased to have the opportunity to present the following proposal to Sacramento City Unified School District. Our proposal details the products, technologies, and services offered by our organization. The solutions proposed are based on our discussions with Sacramento City Unified School District and our extensive experience delivering business outcomes to similar organizations for more than 25 years. Our industry expertise, technology vision and people enable us to deliver a unique customer experience and successful implementation.

AMS.NET, Inc. is able to provide a full line of products, services and support for the following technologies:

- Collaboration/Video
- Paging/Messaging
- Wireless/Mobility
- Network Infrastructure/Storage
- Data Center/Virtualization
- Network Security/Content Security/Cyber Threat
- Physical Security/Video Surveillance
- Structured Wiring
- Maintenance/Managed Services

Please refer to our customer price quote that is included in this proposal for specific manufacturers, parts, pricing and professional services proposed as a part of this solution.

Thank you for the opportunity to be of service.

Best Regards,

Jared Bayless
AMS.NET



Project Cost Summary – Sacramento City Unified School District

Project Information

Sacramento City Unified School District - 40 Sites
 - New IP Phones & Wall Mounts - 84964
 Project # 84964
 May 7, 2018

Account Manager

Jared Bayless
 jbayless@ams.net
 (925) 245-6186

AMS Quote #	Description	Subtotal	Taxes	Total
Q-00025328	Data Center UCS Expansion - 3 Year SMARTnet	\$77,826.24	\$4,232.12	\$82,058.36
Q-00025568	Router to Analog ports Cabling - 40 sites Rv2	\$24,408.24	\$356.76	\$24,765.00
Q-00025911	Cisco IP Phone Mount Installation Rv1	\$67,333.30	\$1,234.06	\$68,567.36
Q-00026173	Cisco VoIP - 40 Sites - Existing 2950 Router Upgrades - 3 Year SMARTnet	\$1,516,967.80	\$50,415.75	\$1,567,383.55

Project Summary

Project Total	\$1,686,535.58
Estimated Total Taxes	\$56,238.69
Grand Total	\$1,742,774.27

10% Owner's Contingency \$174,277.43
Total \$1,917,051.70

Vendor: AMS.NET
 Address: 502 Commerce Way, Livermore, CA 94551
 Phone: 925-245-6100
 SPIN: 143005880



Customer Quotations

Customer

Sacramento City Unified School District
 5735 47th Ave 2nd Floor Sacramento, CA 95824-4528
 ATTN: Jay Elmquist

Project Name	Sacramento City Unified School District - 40 Sites - New IP Phones & Wall Mounts - 84964
Project #	84964
Account Mgr.	Jared Bayless
AM Phone	(925) 245-6186
AM Email	jbayless@ams.net
Inside Account Mgr.	Lisa Moomau
IAM Phone	(925) 245-6139
IAM Email	lmoomau@ams.net

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
Quote # Q-00025328, Data Center UCS Expansion - 3 Year SMARTnet					
1	UCS-SP-MINI UCS SP Select 5108 AC2 Chassis w/FI6324	Cisco Systems Inc.	1.00	\$10,148.00	\$10,148.00
2	CON-SNT-UCSPMINI 3-Year SMARTNET 8X5XNBD UCS SP Select 5108 AC2 Chassis w/FI6324, UC	Cisco Systems Inc.	1.00	\$409.50	\$409.50
3	N20-FW015 UCS 5108 Blade Chassis FW Package 3.2(1)	Cisco Systems Inc.	1.00	\$0.00	\$0.00
4	CAB-US515P-C19-US NEMA 5-15 to IEC-C19 13ft US	Cisco Systems Inc.	4.00	\$0.00	\$0.00
5	UCSB-PSU-2500ACDV 2500W Platinum AC Hot Plug Power Supply - DV	Cisco Systems Inc.	4.00	\$0.00	\$0.00
6	N20-FAN5 Fan module for UCS 5108	Cisco Systems Inc.	8.00	\$0.00	\$0.00
7	N01-UAC1 Single phase AC power module for UCS 5108	Cisco Systems Inc.	1.00	\$0.00	\$0.00
8	UCSB-5108-PKG-HW UCS 5108 Packaging for chassis with half width blades.	Cisco Systems Inc.	1.00	\$0.00	\$0.00
9	N20-CAK Accessory kit for UCS 5108 Blade Server Chassis	Cisco Systems Inc.	1.00	\$0.00	\$0.00
10	N20-CBLKB1 Blade slot blanking panel for UCS 5108/single slot	Cisco Systems Inc.	8.00	\$0.00	\$0.00

11	CON-SNT-FIM6324 3-Year SMARTNET 8X5XNBD UCS 6324 In-Chs FI w/4 UP 1x40G E-Port	Cisco Systems Inc.	2.00	\$564.90	\$1,129.80
12	UCS-FI-M-6324 UCS 6324 In-Chassis FI with 4 UP, 1x40G Exp Port, 16 10Gb	Cisco Systems Inc.	2.00	\$0.00	\$0.00
13	N10-MGT015 UCS Manager v3.2(1)	Cisco Systems Inc.	2.00	\$0.00	\$0.00
14	UCSB-B200-M5-U UCS B200 M5 Blade w/o CPU, mem, HDD, mezz (UPG)	Cisco Systems Inc.	2.00	\$7,729.68	\$15,459.36
15	CON-SNT-BB200M5U 3-Year SNTC 8X5XNBD UCS B200 M5 Blade w/o CPU, mem, HDD, mezz (UPG)	Cisco Systems Inc.	2.00	\$638.40	\$1,276.80
16	UCS-CPU-6126 2.6 GHz 6126/125W 12C/19.25MB Cache/DDR4 2666MHz	Cisco Systems Inc.	4.00	\$2,580.00	\$10,320.00
17	UCS-MR-X16G2RS-H 16GB DDR4-2666-MHz RDIMM/PC4-21300/dual rank/x4/1.2v	Cisco Systems Inc.	24.00	\$447.20	\$10,732.80
18	UCSB-MLOM-40G-03 Cisco UCS VIC 1340 modular LOM for blade servers	Cisco Systems Inc.	2.00	\$644.57	\$1,289.14
19	UCS-SD-32G-S 32GB SD Card for UCS servers	Cisco Systems Inc.	4.00	\$69.66	\$278.64
20	N20-FW015 UCS 5108 Blade Chassis FW Package 3.2(1)	Cisco Systems Inc.	2.00	\$0.00	\$0.00
21	UCSB-LSTOR-BK FlexStorage blanking panels w/o controller, w/o drive bays	Cisco Systems Inc.	4.00	\$0.00	\$0.00
22	UCS-DIMM-BLK UCS DIMM Blanks	Cisco Systems Inc.	24.00	\$0.00	\$0.00
23	UCS-MSTOR-SD Mini Storage Carrier for SD (holds up to 2)	Cisco Systems Inc.	2.00	\$0.00	\$0.00
24	UCSB-HS-M5-R CPU Heat Sink for UCS B-Series M5 CPU socket (Rear)	Cisco Systems Inc.	2.00	\$0.00	\$0.00
25	UCSB-HS-M5-F CPU Heat Sink for UCS B-Series M5 CPU socket (Front)	Cisco Systems Inc.	2.00	\$0.00	\$0.00
26	C1UCS-OPT-OUT Cisco ONE Data Center Compute Opt Out Option	Cisco Systems Inc.	2.00	\$0.00	\$0.00
27	VMW-VSP-EPL-1A VMware vSphere 6 Ent Plus (1 CPU), 1-yr, Support Required	Cisco Systems Inc.	4.00	\$2,912.50	\$11,650.00
28	CON-ISV1-VSXEPL1A VSphere Enterprise Plus for 1 CPU; ANNUAL List 1-YR Reqd	Cisco Systems Inc.	4.00	\$715.40	\$2,861.60
29	DS-SFP-FC8G-SW= 8 Gbps Fibre Channel SW SFP+, LC, Spare	Cisco Systems Inc.	4.00	\$150.80	\$603.20



30	SFP-10G-SR= 10GBASE-SR SFP Module	Cisco Systems Inc.	4.00	\$577.10	\$2,308.40
31	LC2-10G-3M-ENC LC to LC 50/125 10G Aqua Multimode Duplex 3 Meter Fiber Cable	eNet Components	4.00	\$14.73	\$58.92
32	LC2-10G-10M-ENC LC to LC 50/125 10G Aqua Multimode Duplex 10 Meter Fiber Cable	eNet Components	4.00	\$25.02	\$100.08
33	AMS-MS-FLEX-PRE-20 \$4,600 Block of Premium Flex Support Hours - 20 Hours	AMS.NET	2.00	\$4,600.00	\$9,200.00
34	AMS-FREIGHT Freight and Handling	None	1.00	\$0.00	\$0.00
				Subtotal:	\$77,826.24
				Estimated Tax:	\$4,232.12
				Quote Total:	\$82,058.36

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
Quote # Q-00025568, Router to Analog ports Cabling - 40 sites Rv2					
1	10136339 Berk-tek Cat 6 PVC Blue Berk-Tek Berk-Tek Boxed (Reel) Cable - Copper	Berk-Tek	8.00	\$287.43	\$2,299.44
2	OR-KS6A-99 Ortronics Cat6 Tech Choice Modular WR Ivory Ortronics Category 6 Data Jacks - Termination Devices	Ortronics	80.00	\$5.72	\$457.60
3	OR-KSSMB2 2 Port Tech Choice Surface Mount Ortronics Facplates Cabling	Ortronics	40.00	\$3.07	\$122.80
4	AMS-CP-HARDWARE Cabling: Mounting Hardware	Cabling	40.00	\$35.71	\$1,428.40
5	AMS-FREIGHT Freight and Handling	None	1.00	\$100.00	\$100.00
6	AMS-CI-CT-PW AMS.NET will install cabling between the router location and the Analog parts as per customer request. Existing Pathways, Patch Panels	AMS.NET	160.00	\$125.00	\$20,000.00
				Subtotal:	\$24,408.24
				Estimated Tax:	\$ 356.76
				Quote Total:	\$24,765.00

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
Quote # Q-00025911, Cisco IP Phone Mount Installation Rv1					
1	AMS-CP-HARDWARE-MISC Miscellaneous Mounting Hardware	Cabling	2095.00	\$7.14	\$14,958.30



2	AMS-CI-PHONE-MOUNT Labor: Locking Wall Mount Phone Installation ***PLEASE NOTE: THIS IS FOR THE INSTALLATION OF A CISCO WALL MOUNT ONLY, THIS DOES NOT INCLUDE ANY CABLING INSTALLATION, CABLING ROUTING OR CABLING TERMINATIONS***	AMS.NET	2095.00	\$25.00	\$52,375.00
3	AMS-FREIGHT Freight and Handling	None	1.00	\$0.00	\$0.00
				Subtotal:	\$67,333.30
				Estimated Tax:	\$1,234.06
				Quote Total:	\$68,567.36

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
Quote # Q-00026173, Cisco VoIP - 40 Sites - Existing 2950 Router Upgrades - 3 Year SMARTnet					
1	CP-7841-K9= Cisco UC Phone 7841	Cisco Systems Inc.	1800.00	\$189.80	\$341,640.00
2	CP-8851-K9= Cisco IP Phone 8851	Cisco Systems Inc.	251.00	\$319.80	\$80,269.80
3	CP-BEKEM= Cisco IP Phone 8800 Key Expansion Module	Cisco Systems Inc.	84.00	\$254.80	\$21,403.20
4	CP-8831-K9= Cisco 8831 Base/Control Panel for North America	Cisco Systems Inc.	47.00	\$777.40	\$36,537.80
5	CP-8831-DCU-S Cisco 8831 Display Control Unit (DCU)	Cisco Systems Inc.	47.00	\$0.00	\$0.00
6	CP-7800-WMK= Wallmount Kit for Cisco UC Phone 7800 Series	Cisco Systems Inc.	2095.00	\$39.00	\$81,705.00
7	CON-ECMU-CUWL10X9 UPGRADES Unified Workspace Licensing v. 10.x	Cisco Systems Inc.	1.00	\$0.00	\$0.00
8	CON-ECMU-UWL10XS0 3-Year SWSS UPGRADES CUWL Standard 10.x Users - Service Use O	Cisco Systems Inc.	2098.00	\$90.00	\$188,820.00
9	CUWL-10X-K9 Unified Workspace Licensing v. 10.	Cisco Systems Inc.	1.00	\$0.00	\$0.00
10	NEW-UWL-10X-S-SLED New CUWL Std Edition 10.x Usr, SLED/Govt/Edu Only, 1 Usr	Cisco Systems Inc.	2098.00	\$169.00	\$354,562.00
11	R-UNITYCN10-K9 Unity Connection 10.x Software	Cisco Systems Inc.	1.00	\$0.00	\$0.00
12	UNITYCN10-STD-USR One Unity Connection 10.x Voice Messaging User	Cisco Systems Inc.	100.00	\$39.00	\$3,900.00



AMS.NET, Inc.

502 Commerce Way, Livermore, CA 94551

925-245-6100 • 925-245-6150 Fax

www.ams.net

13	CON-ECMU-UNITCN0K SWSS UPGRADES Unity Connection 10.x Software	Cisco Systems Inc.	1.00	\$0.00	\$0.00
14	CON-ECMU-UNITCN0S 3-Year SWSS UPGRADES One Unity Connection 10.x Voice Messagin	Cisco Systems Inc.	100.00	\$27.00	\$2,700.00
15	ISR4331-V/K9 Cisco ISR 4331 UC Bundle, PVD4-32, UC License, CUBEE10	Cisco Systems Inc.	2.00	\$2,600.00	\$5,200.00
16	NIM-2FXS/4FXOP 2-Port FXS/FXS-E/DID and 4-Port FXO Network Interface Module	Cisco Systems Inc.	2.00	\$812.00	\$1,624.00
17	CON-SNT-ISR4331V SNTC-8X5XNBD Cisco ISR 4331 UC Bundle, PVD4-32, UC L	Cisco Systems Inc.	2.00	\$1,107.00	\$2,214.00
18	VIC3-4FXS/DID= Four-Port Voice Interface Card - FXS and DID	Cisco Systems Inc.	40.00	\$528.00	\$21,120.00
19	VIC2-4FXO= Four-port Voice Interface Card - FXO (Universal)	Cisco Systems Inc.	36.00	\$600.00	\$21,600.00
20	L-FL-CME-SRST-100= SRST - 100 Seat E-Delivery RTU (OLD OFFER)	Cisco Systems Inc.	9.00	\$1,196.00	\$10,764.00
21	L-FL-CME-SRST-25= SRST - 25 Seat E-Delivery RTU (OLD OFFER)	Cisco Systems Inc.	67.00	\$338.00	\$22,646.00
22	L-FL-CME-SRST-5= SRST - 5 Seat E-Delivery RTU (OLD OFFER)	Cisco Systems Inc.	30.00	\$88.40	\$2,652.00
23	AMS-NI-UC-PHONE Labor: Cisco Phone Configuration and Placement - Wall Mounting Phone not included	AMS.NET	1962.00	\$50.00	\$98,100.00
24	AMS-NI-PM-FOC Labor: Project Manager	AMS.NET	654.00	\$170.00	\$111,180.00
25	AMS-NI-UC-GATEWAY Labor: Cisco Voice Gateway/Router Upgrades - 40 Sites	AMS.NET	261.00	\$230.00	\$60,030.00
26	AMS-NI-UC-PAGING Labor: Cisco Voice Gateway Paging Integration - 40 Sites	AMS.NET	80.00	\$230.00	\$18,400.00
27	AMS-MS-FLEX-PRE-10 \$2,300 Block of Premium Flex Support Hours - 10 Hours - Training - Project Managers will train office staff at their desks during cut-over on phone operation.	AMS.NET	5.00	\$2,300.00	\$11,500.00
28	AMS-MS-FLEX-PRE-20 \$4,600 Block of Premium Flex Support Hours - 20 Hours - CM/UC 12.x Upgrade	AMS.NET	4.00	\$4,600.00	\$18,400.00
29	AMS-FREIGHT Freight and Handling	None	1.00	\$0.00	\$0.00

Subtotal:	\$1,516,967.80
Estimated Tax:	\$50,415.75
Quote Total:	\$1,567,383.55



AMS.NET, Inc.

502 Commerce Way, Livermore, CA 94551

925-245-6100 • 925-245-6150 Fax

www.ams.net

Order Summary

Project Total	\$1,686,535.58
Estimated Total Taxes	\$56,238.69
Grand Total	\$1,742,774.27

Terms and Conditions

1. AMS.NET will require a Purchase Order referencing this Quote # or if a Purchase order is not provided, an authorized representative must sign this quote.

2. Payment terms are Net 30. Payment made beyond 30 days are subject to a finance charge of 1.5% per month. Customer agrees to pay all collections costs and attorney fees for late payments if applicable. Customer agrees to accept multiple invoices for projects that cover multiple sales. In the event that a site's readiness is delayed by the customer, customer agrees to accept and pay invoices that reflect equipment and services already received.

3. Items sold by AMS.NET, Inc. and shipped to destinations in California are subject to sales tax. If an item is subject to sales tax in the state to which the order is shipped, tax is generally calculated on the total selling price of each individual item. In accordance with state tax laws, the total selling price of an order will generally include shipping and handling charges and item-level discounts. The amount of tax charged on your order will depend upon many factors including, but not limited to, the type of item(s) purchased, and the source and destination of the shipment. Factors can change between the time you place an order and the time an invoice is sent, which could affect the calculation of sales taxes. The amount appearing on your proposal as 'Estimated Sales Tax' may differ from the sales taxes ultimately charged. Shipping charges and sales tax will be added to this order when invoiced and the customer agrees to pay these charges.

4. All companies with tax exemption must present a valid Tax Exempt form. If Customer is tax exempt or if tax exempt form is not provided then customer agrees to pay all applicable taxes.

5. All shipments are FOB Origin or Pre-paid and shipped to Dock. Any Special shipping requirements must be clearly stated on all PO's (i.e. inside Delivery or Lift-gate is required it must be specified and additional fees will incur. Shipping charges that appear on this quote are an estimate, AMS.NET will invoice and the customer will pay the actual shipping charge when identified.

6. Upon delivery of equipment, customer agrees to open all shipments and visually inspect equipment for physical damages. All damages must be reported to AMS.NET within 24 hours of delivery.

7. Returns will be accepted at AMS.NET discretion and are subject to manufacturer returns policies as well. For returns to be approved all merchandise must be in an unopened box and the customer agrees to pay a restocking fee of 15% of the purchase price. Returns must be made within 15 Days of receipt. All shipments must have a valid RMA number from AMS.NET before returning. For RMA requests please contact our Customer Service Department at (800) 893-3660 Ext. 6111. Email RMA requests should be directed to service@ams.net. A copy of AMS.NET's full RMA policy is available for review online at www.ams.net/services/procurement-and-financing/.

8. The laws of the State of California will apply to this sale.

9. The term "installation date" means the first business day on which installation of the system is complete. Minor omissions or variances in performance of the System that do not materially or adversely affect the operation of the system, shall not be deemed to have postponed the Installation Date. Seller shall use its best efforts to make timely delivery and installation. However, all stated delivery and installation dates are approximate and except as expressly provided in this agreement, Seller shall, under no circumstance, be deemed to be in default hereunder or be liable for consequential, incidental or special damages or commercial loss resulting from delays in delivery or installation.

10. Warranties. AMS warrants to Customer that it has good title to the equipment being sold to Customer under this Agreement, and the right to sell such equipment to Customer free of liens or encumbrances. AMS further warrants to Customer that the equipment being sold to Customer hereunder shall be free from defects in workmanship for a warranty period of thirty (30) days commencing on the later date the equipment is delivered to Customer or the date upon which AMS completes performance of the services to be performed under this agreement (this warranty being hereinafter referred to as an "Installation Warranty"). Except as expressly set forth in this paragraph, AMS does not make, and hereby disclaims, any and all representations or warranties, express or implied, with respect to the equipment or services being provided under this agreement, including but not limited to any implied warranties of merchantability, fitness for a particular purpose, satisfactory quality, against infringement, or arising from a course of dealing, usage or trade practice. AMS shall reasonably cooperate and assist Customer in enforcing any manufacturer warranties with respect to the equipment being sold to Customer under this Agreement. AMS hereby advises Customer, and Customer acknowledges that in the event Customer desires to procure from AMS any warranty protection beyond the warranty of title and the Installation Warranty provided under this Paragraph, Customer may do so by entering into a separate Service Agreement with AMS.

Manufacturer's warranty that is guaranteed is whatever is published by the manufacturer at the time of purchase.

AMS.NET Tax ID: 94-3291629

C7 License: 763508



AMS.NET, Inc.
502 Commerce Way, Livermore, CA 94551
925-245-6100 • 925-245-6150 Fax
www.ams.net

Please fax signed Quotation or Purchase Order to your AMS.NET account manager or to 925.245.6150. Full terms and conditions can be viewed on our website at www.ams.net/services/procurement-and-financing/.

Authorized Signature: _____ Date: _____

Print Name: _____ Print Title: _____

Company Facts

Legal Name: AMS.NET Inc.

Type: Delaware Corporation
 Principal Owner: Robert Tocci
 Years in Business: 28 Years
 Number of Employees: 115
 Website: www.ams.net
 Email: sales@ams.net
 Phone: 800-893-3660/925-245-6100
 Fax: 925-245-6150

Locations:

Headquarters: 502 Commerce Way, Livermore, CA 94551-7812
 Livermore Regional Office: 5914 Las Positas Road, Livermore, CA 94551
 Sacramento Regional Office: 1200 Creekside Drive
 Folsom, CA 95630, Phone 800-893-3660
 Central Valley Regional Office: 1155 East North Avenue, Suite 106
 Fresno, CA 93725, Phone 559-733-1641, Fax 559-713-6692
 Southern California Regional Offices: 12130 Mora Drive., Suite 1,
 Santa Fe Springs, CA 90670, Phone 800-893-3660
 41690 Enterprise Circle North, Suite 230, Temecula, CA 95290

CMAS, NASPO & E-Rate SPIN Numbers

Tax ID: 94-3291626	HP CMAS: 3-15-70-0291AB, <i>Expires 10/31/2018</i>
Contractor License C-7: 763508 <i>Expires 4/30/2018</i>	EMC, Nimble CMAS 3-15-70-0291AA, <i>Expires 3/31/2022</i>
DUNS#: 556116234	Aerohive Networks CMAS: 3-13-70-0291X, <i>Expires 12/31/2020</i>
DIR#: 1000001046	Citrix, Brocade, Barracuda CMAS: 3-11-70-0291V, <i>Expires 6/26/22</i>
FCC RN: 0012300554	Cabling CMAS: 3-17-70-0291AC, <i>Expires 7/31/2018</i>
E-Rate SPIN: 143005880	Cabling CMAS (Triplite): 3-14-70-0291Z, <i>Expires 5/31/2018</i>
Microsoft MCSE's: 1673446, 2056976	Bosch CMAS: 3-17-84-0065A, <i>Expires 11/30/2020</i>
Merced County FOCUS Contract: #2015109	Arecont Vision CMAS: 3-18-84-0065B, <i>Expires 5/19/2018</i>
SPURR Master Contract	Ruckus CMAS: 3-15-70-03218A, <i>Expires 2/29/2020</i>
PEPPM Contract	Cisco NASPO: 7-14-70-04 (Utah AR-233), <i>Expires 5/31/2019</i>
GSA: GS-35F-0022W, <i>Expires 10/22/2019</i>	HP/Nimble NASPO: California NASPO II – A633909-CA, Location ID-1001739
Cisco CMAS: 3-11-70-0291U, <i>Expires 12/31/18</i>	EMC NASPO: 7-14-70-14 (California AR-620), <i>Expires 5/31/2019</i>
Rubrik CMAS: 3-18-70-0291AD, <i>Expires 5/3/21</i>	Pure Storage NASPO: 7-15-70-34-019, <i>Expires 3/31/2018</i>
	Palo Alto Networks NASPO: 7-14-70-11, <i>Expires 5/31/19</i>

Certifications

Cisco Gold Certified Partner,
 Cisco Meraki Partner, Aruba HPE Gold Partner,
 HP Partner, Ruckus Top Dog Partner
 Mist, Aerohive, Nimble Storage,
 Microsoft Silver Certified Partner,
 Fortinet, Palo Alto Networks, Singlewire,
 Panduit, Leviton, Berk-Tek
 Superior Essex and more

Cisco Specializations

Advanced Enterprise Network Architecture, Advanced Data Center
 Architecture, Advanced Collaboration Architecture, Advanced Security
 Architecture, Identity Services Engine Authorized Technology
 Provider, Physical Security Authorized Technology Provider,
 ATP - Energy Management - Energy Management Suite Integrator
 Customer Satisfaction Excellence



May 1, 2018

Sacramento City Unified School District Service-Level Agreement Program (SLA)

This agreement provides the Sacramento City Unified School District with the services listed below for the period of thirteen months: July 1, 2018 - July 30, 2019 .

Websites covered by this agreement

SCUSD District Website

The Sacramento City Unified School District primary website is currently utilizing the Digital Deployment CMS and is covered under this agreement: www.scusd.org

Individual Schools Websites

In addition to services for the District's primary website, this agreement calls for up to eighty (80) additional schools websites. Additional websites beyond a total of 80 may be added without additional charge by Digital Deployment depending on the District's needs. The following seventy (70) schools are currently utilizing the Digital Deployment CMS and are covered under this agreement:

California Middle School	Matsuyama Elementary School
Cesar E. Chavez Intermediate School	Nicholas Elementary School
Isador Cohen Elementary	West Campus High School
John F. Kennedy High School	Will C. Wood Middle School
William Land Elementary	Family Academy
Martin Luther King, Jr. K-8	H.W. Harkness Elementary School
A.M. Winn Elementary School	John Cabrillo Elementary School
Edward Kemble Elementary	Oak Ridge Elementary School
Genevieve Didion K-8	Rosa Parks Middle School
Hollywood Park Elementary School	Arthur A. Benjamin Health Professions High School

John Still Middle School	C.K. McClatchy High School
Mark Hopkins Elementary School	Earl Warren Elementary School
Peter Burnett Elementary School	Bowling Green - Chacon Language and Science Academy
Sequoia Elementary School	Sutterville Elementary School
Sacramento Pathway to Success	James Marshall Elementary School
Abraham Lincoln Elementary School	Youth Development Support Services
Bowling Green Charter McCoy Academy	Luther Burbank High School
Camellia Basic Elementary School	WorkAbility
Caroline Wenzel Elementary School	Sam Brannan Middle School
John D. Sloat Basic Elementary School	David Lubin Elementary School
Maple Elementary School	Albert Einstein Middle School
O.W. Erlewine Elementary School	Charles A. Jones Career & Education Center
Pacific Elementary School	Elder Creek Elementary School
Tahoe Elementary School	Fern Bacon Middle School
Washington Elementary School	SUCCESS Academy
Woodbine Elementary School	Susan B. Anthony Elementary School
Clayton B. Wire Elementary School	Caleb Greenwood Elementary School
Ethel I. Baker Elementary School	Sutter Middle School
Ethel Phillips Elementary School	Pony Express Elementary School
Golden Empire Elementary School	Parkway Elementary
Hubert H. Bancroft Elementary School	John Bidwell Elementary School
John Morse Therapeutic Center	Rosemont High School
Joseph Bonnheim Elementary School	Sacramento New Technology High School
Kit Carson Middle School	SCUSD School - Leataata Floyd Elementary
Mark Twain Elementary School	Crocker/Riverside Elementary
Edward Kemble Elementary	Fern Bacon Middle School
Leonardo De Vinci K-8 School	Theodore Judah Elementary School

The Service-Level Agreement Program (SLA)

Digital Deployment is committed to quality, standardization, collaboration, and reliability. We are proud to offer a Service-Level Agreement program (SLA) that delivers support in a way that is consistent with these values.

Our SLA program provides timely responses to support requests, ongoing quality assurance, workshops for ongoing education, highly-available hosting, and routine upgrades that provide new content management features and keep your website performing well for site visitors. It also offers several truly different advantages over traditional hourly bill-for-service agreements:

- An all-inclusive program at a flat rate
- A warranty for issues that may arise with the website, creating a financial incentive for Digital Deployment to build an error-free product. (Compare this to other models which charge to repair problems and resolve issues.)
- Includes continuous development of new features and functionality, ensuring that a Digital Deployment website will not be technologically obsolete in a few years
- Website is continually upgraded with the latest security updates
- Includes ongoing workshops and an interactive knowledge base to better leverage the site's technology and website best-practices
- Automatic enrollment

At the completion of Phase 5, each client is automatically enrolled in the SLA program. Clients are then billed at the beginning of the next month a fixed monthly fee, and may cancel at anytime.

What's included in the Service Level Agreement program?

- **Site hosting:** Hosting and monitoring of your site, ensuring fast page load times, site stability and 99.9% uptime.
- **Regular backups and restoration service:** All site content (both application and data) backed up at least once every 24 hours and held for 7 days, enabling "rollback" in the event of corruption or damage to the site.
- **Service-level support responses:** Provides timely responses to support requests within [predefined time periods](#).
- **Site upgrades:** Bug fixes, Drupal security patches, and routine updates to your site.
- **New features:** Install new platform-wide features and improve existing features on a monthly update schedule.
- **Idea forum:** Forum where clients can discuss ideas and collaborate with our developers and product design team for new features or improvements to the CMS. Digital Deployment continuously evaluates discussions of new features and improvements, and may develop those that benefit the larger community of clients like you.
- **Mobile platform:** Full mobile functionality for your site - learn more at www.digitaldeployment.com/mobile.
- **Compatibility testing and browser support:** Includes required theme adjustments to accommodate new browsers if necessary.
- **Site effectiveness and traffic analytics:** Allows the tracking of site performance and goals.
- **Personalized training and/or consulting:** One 2-hour session per quarter included, additional available for a fee.

Site hosting. Digital Deployment will provide hosting services for your website at no cost. You can request a backup file of your site at any time, which can be used to upload to a new hosting provider. Our

monitoring services ensure fast page load times, site stability and 99.9% site uptime (as measured over any 12-month period) for all SLA clients.

Daily backups. All site content (both application and data) is backed up each day and held for 7 days, enabling a fast "rollback" in the event of corruption or serious damage to the site.

Service-level support agreement. Support is defined as getting timely help resolving a problem with normal site operation, including, but not limited to, problems adding content to the site, site errors or warning messages, or any feature that has suddenly stopped working. Problems are reported to Digital Deployment through the client support interface so they are documented and can be quickly assigned to a support technician. Support requests are stored electronically so they are available to any designated person in the organization for later reference. SLA clients will receive a response [within our SLA guidelines](#) based upon the priority level of each submitted ticket.

Site upgrades. Digital Deployment will install updates to the content management system when appropriate. Exceptions include custom modules, third-party scripts, or modules no longer supported by the open-source community, although such exceptions are rare.

Standard features. Digital Deployment will install new platform-wide standard features and improve existing features at its discretion, on a monthly development cycle. After a new feature has been standardized and thoroughly tested, it will be added to your site at no charge.

Idea Forum. Clients have the ability to request new features or improvements to their sites in our forum. This allows the entire Digital Deployment community to collaborate on the best way to implement new functionality that will benefit multiple clients. SLA clients receive free implementation of the suggestion/feature if it becomes standard.

Mobile platform. The completely custom DD Mobile platform is available only as a service, and only to SLA customers. Clients not on an SLA will still have a website that functions on mobile devices, but they will not have the use of the mobile-enhanced version.

Post-launch accessibility, compatibility, and browser support. Digital Deployment strives to continuously improve the site's structure to better comply with web standards. Upon request, Digital Deployment will provide printed certification from the World Wide Web Consortium (W3C) and content quality.com demonstrating that Client's website complies with section 508 of the Federal Rehabilitation Act (29 U.S.C. §794d) and the W3C's Web Access Initiative to protect the Client from liability arising from having an inaccessible website. Example of accessibility, compatibility, and browser support issues: When the iPad was released in April 2010, it handled embedded video differently than other devices, such that videos would not play. Digital Deployment worked to resolve the issue at no cost to SLA clients, making uploaded video playable on the iPad a standard feature.

Site effectiveness and traffic analytics. The Client's website will give the Client the ability to create and organize content in such a way to improve search engine rankings, and make content on the site more relevant to search terms likely to be used by potential site visitors in search engine queries. Specifically, the Client's website gives Client the ability to create and manage specific language used by search engines to index and rank website content, including visible and invisible "tags" such as keywords and meta-tags (non-visible index terms). This will enable major Internet search engines to better connect potential site visitors to material on the Client's website. Digital Deployment will update the Google Analytics tracking script on all pages if a new version becomes available, will provide training on how to use Google Analytics for monitoring site traffic to improve understanding of site visitors and their behavior on the Client's website (such as which content is most popular, identifying new versus returning site visitors, identifying where visitors are located geographically, how visitors reach the site, and what search terms visitors used with search engines). Digital Deployment will also provide ongoing improvements to the website architecture to optimize for traffic to the site in an effort to improve the site's search rank. This means ensuring the site adheres to best practices: keyword-rich page titles and paths, compliance with web standards, and continually making under-the-hood improvements to the semantic structure of the site.

Ongoing training and knowledge base. Digital Deployment may provide comprehensive in-depth professional development courses and/or webinars on specialized topics including, but not limited to: jumpstart training, content management 101, mobile platform training, publishing best practices, writing for search engine performance, Google Analytics, intro to social media and web 2.0 channels. Workshops are available on a first-come, first-serve basis when offered. Digital Deployment will also provide SLA clients with access to its knowledge base, including frequently updated articles, expert tips and tricks, in-depth help, and industry best-practices.

Personalized training and/or consulting. For a fee, additional training and/or consulting is available as online or in-person sessions on any web-related topic relevant to the attendees, depending on the topic, presenter(s), and is subject to Digital Deployment staff availability. Clients must be actively enrolled in a SLA in order to qualify for personalized training or consulting.

Liability. By enrolling in our SLA program, the Client accepts responsibility for the content it publishes on its website and agrees to monitor the site to ensure the content on the site is appropriate and does not pose a risk to the Client. In return, Digital Deployment accepts responsibility for maintaining the website infrastructure and will take reasonable measures to ensure that installed software is kept current, that security patches are applied in a timely manner, and that any problems with the website infrastructure are quickly resolved.

SLA program subject to change. The details of Digital Deployment's SLA program are subject to change. Up-to-date program details are always available at <http://www.digitaldeployment.com/sla>.

Reporting

Each monthly invoice will provide the following information:

- A complete list of all the individual schools currently covered by this agreement
 - School name
 - Sandbox URL
 - Live URL
 - DNS hosted by
 - SCUSD site ID
 - Full site ID
 - CNAME
- All relevant updates to the SCUSD CMS platform

Termination and Reinstatement of SLA

Clients who wish to terminate their SLA may do so at anytime with no cancellation fee. If the SLA is terminated, only website hosting will be provided. Services would therefore be limited to the following options, *available exclusively by using the contact form at <http://www.digitaldeployment.com/contact>*

- Receiving hosting-related information
- Requesting SLA reinstatement
- The ability to request new features or improvements to their sites. However, non-SLA sites will not be able to receive the new feature or improvement unless they become an SLA site and the improvement becomes standard.

Note that all other aspects of the program, including the mobile platform (which is provided as a service), will not be available if the SLA program is terminated.

Security updates and other updates are not available for hosting only clients and responses to the inquiries mentioned above can be expected by the end of business on the next business day.

Clients who have terminated their SLA and wish to reinstate the program may be subject to a reinstatement fee to cover the development time required to bring their site back up-to-date.

Sustainability and Corporate Social Responsibility. By contracting with Digital Deployment, you are supporting a privately-owned, debt-free small business. We support many of our community's non-profit organizations. We provide living salaries, family-friendly hours, and comprehensive health benefits to all our employees; use energy-efficient and environmentally-friendly technology; and we contribute to the open-source community. Thank you for your support.

Service Agreement

I wish to execute this website Service Level Agreement between Digital Deployment, Inc., and Sacramento City Unified School District to provide the deliverables outlined in this document for a monthly fee of \$8,000.

Sacramento City Unified School District

Date



Michael A. Clemmens, CEO
Digital Deployment, Inc.

May 1, 2018

Date

DnA Software Services Agreement

This DnA Software Services Agreement (“**Agreement**”) is entered into effective as of April 27, 2018 (“**Effective Date**”) by and between Illuminate Education, Inc., a California corporation (“**Illuminate**”), and Sacramento City Unified School District (“**District**”).

RECITALS

WHEREAS, District desires to implement a web-based software system for student data and assessment management;

WHEREAS, Illuminate has developed, owns and hosts online such a system known as the Illuminate Data and Assessment Management System (the “**System**”);

WHEREAS, Illuminate also has acquired from third parties the right to make available in conjunction with the System (i) a database of test questions known as (“**Item Bank**”);

WHEREAS, District desires to access and use the System and obtain the other services as provided herein.

NOW, THEREFORE, in consideration of the mutual representations, warranties and agreements contained herein, the parties hereto agree as follows:

AGREEMENT

1. Term of Agreement. Unless earlier terminated as provided herein, the initial term of this Agreement shall be from the Effective Date through June 30, 2021 (“**Term**”).

2. System Services; Third Party Services.

(a) System Services. Subject to the terms of this Agreement, during the Term, District and District Users (as defined below) may access and use the System for the benefit of District’s students, but only with respect to the schools identified on Exhibit A hereto. Exhibit A may be amended for future school years to include additional District schools. District is responsible for the actions of all District Users and other District employees and agents, for ensuring that only District Users are provided access to the System (including ensuring ID and password security), and that access of District Users is limited to that portion of the System and District Data (as defined below) as is reasonably necessary in order to fulfill the purposes of this Agreement. “**District Users**” means District employees, students and such students’ parents or guardians holding a valid ID and password to use the System issued by the District.

(b) Third Party Services. Illuminate has entered into agreements with third parties that permit it to authorize District Users to download from such third parties’ servers, or otherwise access, and use, through the System, (A) the Item Bank, subject, in certain instances, to execution of a standard end user license agreement with the third party provider. So long as Illuminate continues to have the right from the applicable third party to authorize District to use the Item Bank in connection with the System, it will enable the System to allow District Users to do so. In the event that Illuminate ceases to have such right, or the applicable third party dissolves or otherwise ceases to make such product available to Illuminate, Illuminate will work with District to identify an alternative product providing substantially similar functionality and on substantially similar terms, and make such product available to District. If Illuminate is unable to find or obtain the right to provide an alternative product on such terms, District’s sole remedy will be either (i) a reduction in the Annual Fee by the per student fee indicated in the table below in 3 (b), in the case of the unavailability of the Item Bank, or (ii) termination of this Agreement. Illuminate makes no representations or warranties regarding the functionality, quality or continuing availability of either the Item Bank (or any alternative product) and will have no liability with respect thereto.

3. Fees.

(a) **Annual Fee.** District agrees to pay to Illuminate an annual fee (the “**Annual Fee**”) for access and use of the System and applicable third party services each school year during the Term.

(b) **Student Count.** The parties agree that the number of students to be used in calculating the Annual Fee for each school year (the “**Student Count**”) shall be the number of students during the preceding school year based upon the official California state website for schools in the District that will be using or are authorized to use the System less a 10% student discount.

By way of example, the estimated Annual Fees for the Term assuming the following Student Count(s) of (42,342 x 90% = 38,107) would be as follows:

Year 1 Dates: 7/1/2018 - 6/30/2019

QTY	PRODUCT	DESCRIPTION	LIST	UNIT	TOTAL PRICE
38,107	DnA Licenses	Per Student Licenses - Illuminate Data and Assessment™	\$3.50	\$3.50	\$133,374.50
38,107	Grading Software	Assessment Scanning and Scoring	\$1.00	\$1.00	\$38,107.00
38,107	KDS Inspect (Legacy)	Access to Key Data Systems' KDS Inspect Item Bank and Pre-built Assessments.	\$1.50	\$1.50	\$57,160.50
				Total	\$228,642.00

Year 2 Dates: 7/1/2019 - 6/30/2020

QTY	PRODUCT	DESCRIPTION	LIST	UNIT	TOTAL PRICE
38,107	DnA Licenses	Per Student Licenses - Illuminate Data and Assessment™	\$3.50	\$3.50	\$133,374.50
38,107	Grading Software	Assessment Scanning and Scoring	\$1.00	\$1.00	\$38,107.00
38,107	KDS Inspect (Legacy)	Access to Key Data Systems' KDS Inspect Item Bank and Pre-built Assessments.	\$1.50	\$1.50	\$57,160.50
				Total	\$228,642.00

Year 3 Dates: 7/1/2020 - 6/30/2021

QTY	PRODUCT	DESCRIPTION	LIST	UNIT	TOTAL PRICE
38,107	DnA Licenses	Per Student Licenses - Illuminate Data and Assessment™	\$3.50	\$3.50	\$133,374.50
38,107	Grading Software	Assessment Scanning and Scoring	\$1.00	\$1.00	\$38,107.00
38,107	KDS Inspect (Legacy)	Access to Key Data Systems' KDS Inspect Item Bank and Pre-built Assessments.	\$1.50	\$1.50	\$57,160.50
				Total	\$228,642.00

(c) **Additional Training and Services.** Upon written request and authorization by District, Illuminate will conduct additional training and provide additional services to District. Training after initial training is exhausted will be at a rate equal the initial training rate for on-site training and \$500 per day for on-line training.

(d) **Payment.** The Annual Fee for each school year and fees for training and services shall be paid by District within 30 days of receipt of an invoice from Illuminate. Illuminate may submit an invoice for the Annual Fee in advance of each school year on or after the first day of such school year. Illuminate may submit an invoice for training and other services following the provision of such training or service.

(e) **Failure to Make Payment.** In the event District fails to pay the Annual Fee or other fees due hereunder when due it will constitute a material breach of this Agreement and, upon written notice from Illuminate, District agrees to immediately cease, and to cause District Users to immediately cease, using the System and Illuminate will have no further obligation to provide any maintenance or support to District or District Users.

(f) Taxes. The fees in this Section 3 do not include sales, use or similar taxes which may be applicable. District is solely responsible and liable for payment of all sales, use, excise, value added or similar taxes, duties or charges imposed by any federal, state or local government or jurisdiction with respect to any fees or other payments to be made by District to Illuminate under this Agreement, excluding taxes based on Illuminate's overall net income.

4. Ownership of System; Third Party Materials. Illuminate and its third party providers are and will remain the exclusive owners of all right, title and interest in and to the System and all derivative works, and in the materials licensed or provided by such third parties to Illuminate ("**Third Party Materials**"), including but not limited to copyrights, patent rights, and trade secrets and all other intellectual property rights as may exist now and/or hereafter come into existence, subject only to the rights of third parties in open source components. In addition, Illuminate shall own any and all other ideas, concepts, themes, technology, algorithms, programming codes, documentation or other intellectual property or copyrightable material conceived, developed, created, written or contributed by Illuminate pursuant to this Agreement ("**Specific Developments**"). District will have no rights in the System, any derivative works, the Specific Developments or Third Party Materials, except the right to access and use them as expressly set forth in this Agreement. District agrees not to (i) alter, merge, modify, adapt or translate the System or Third Party Materials, or decompile, reverse-engineer, disassemble, or otherwise reduce the System or Third Party Materials to a human-perceivable form, (ii) sell, rent, lease or license the System or Third Party Materials, (iii) create derivative works based upon the System or Third Party Materials or (iv) permit anyone other than District Users to use the System. District acknowledges that the System is confidential in nature and constitutes a trade secret of Illuminate and agrees to use reasonable efforts to prevent inadvertent disclosure of the System, or elements thereof, to any third party during the Term or thereafter.

5. Implementation, Data Conversion and Hosting. Illuminate agrees to provide the services associated with the implementation of the System and District Data conversion and hosting as follows:

(a) Hosting. The System and District Data will be hosted on Illuminate's servers.

6. System Maintenance and Support. Illuminate agrees to provide maintenance and support of the System to District. Such maintenance and support will include coverage in the form of bug fixes and other corrections to the System; telephone and e-mail support for questions regarding operations of the System; change the System as necessary to incorporate upgrades and new features; support to District in resolving problems/errors resulting from misuse or hardware/software failure; telephone or web conferences with District to address future growth or modifications to the System. Maintenance and support of the System is provided at no additional cost to District. Illuminate is not responsible for, nor will it have any liability resulting from, (a) modifications to or alterations of the System or databases by District or District Users, District employees or agents, unless such modification or alteration is approved in writing by Illuminate, or (b) any failure of District equipment or software.

7. Responsibilities of District. District agrees to prepare and furnish to Illuminate upon request such information as is reasonably requested by Illuminate in order for Illuminate to perform its obligations under this Agreement.

8. District Data.

(a) Ownership and Control. District will retain ownership of, and the ability to control, all District information, including Pupil Records (as defined below), imported into the System ("**District Data**"). Illuminate may, however, internally use District Data that has been de-identified, including aggregated de-identified information, in order to improve its educational products, to demonstrate the effectiveness of its products and in the development and improvement of educational sites, services or applications. Upon the termination of this Agreement, to the extent District Data resides on Illuminate servers, Illuminate agrees to assist in the transfer all District Data back to District in an industry standard open format such as SQL at no charge.

(b) Sharing of District Data. Illuminate will not share District Data with or disclose it to any third party, except (i) to District Users, (ii) as directed by District or District Users, (iii) to Illuminate’s subcontractors who need access to fulfill Illuminate’s obligations under this Agreement and who have agreed to maintain the confidentiality of such information or (iv) as required by applicable law. When Illuminate believes that any disclosure is required by applicable law, it will promptly notify District prior to the disclosure and give District a reasonable opportunity to object to the disclosure.

(c) Storage and Process. Illuminate will store and process District Data in accordance with commercially reasonable practices, including appropriate administrative, physical, and technical safeguards, to secure such data from unauthorized access, disclosure, alteration, and use.

(d) Social Security Numbers. District agrees that it will not collect or store as part of the District Data or otherwise any social security numbers.

9. Privacy and Security of Student Data.

(a) Definitions.

(i) **“Pupil-Generated Content”** means materials created by a pupil, excluding pupil responses to a standardized assessment where pupil possession and control would jeopardize the validity and reliability of that assessment.

(ii) **“Pupil Records”** means any information (i) directly related to a pupil that is maintained by District or (ii) acquired directly from the pupil through the use of instructional software or applications assigned to the pupil by a teacher or other District employee, but does not include de-identified information, including aggregated de-identified information, used by Illuminate to improve its educational products, to demonstrate the effectiveness of its products and in the development and improvement of educational sites, services or applications.

(b) Ownership and Control of Pupil Records. Pupil Records obtained by Illuminate from District will continue to be the property of and under the control of the District.

(c) Possession and Control of Pupil-Generated Content. Pupils may retain possession and control of their own Pupil-Generated Content, and may transfer their own Pupil-Generated Content to a personal account, by submitting a written request directly to the District.

(d) Use of Pupil Records. Illuminate will not use any information in a Pupil Record for any purpose other than those required or specifically permitted by this Agreement and specifically will not use personally identifiable information in a student’s Pupil Records to engage in targeted advertising.

(e) Correction of Pupil Records. A parent, legal guardian, or student who has reached 18 years of age may review personally identifiable information in the student’s Pupil Records and correct erroneous information contained therein by submitting a written request for access or a written description of the erroneous information and request for correction to District and furnishing District, upon request, such information as is reasonably required to respond to the request. District is responsible for correcting all such erroneous information and Illuminate agrees to fully cooperate with District to make such corrections.

(f) Security and Confidentiality. Illuminate will take all legally required actions to ensure the security and confidentiality of Pupil Records, including but not limited to the designation and training of responsible individuals. Illuminate will identify those employees and subcontractors who will have access to Pupil Records and ensure that such individuals receive instructions as to compliance with the security and confidentiality requirements of this Agreement with respect to Pupil Records. Illuminate warrants that all Pupil Records will be encrypted in transmission. Illuminate further warrants that it will deploy electronic security tools and technologies, including anti-virus protection and intrusion-detection methods in providing the services under Agreement.

(g) Notice of Unauthorized Disclosure. In the event of an unauthorized disclosure of Pupil Records, each party agrees to advise the other promptly upon discovery of such a disclosure and, if required by law, District will notify affected parents, legal guardians, or students who have reached 18 years of age, as applicable, in writing of such unauthorized disclosure.

(h) Certification of Non-Retention. Illuminate certifies that, in accordance with this Agreement, Pupil Records will not be retained or available to Illuminate upon completion of the terms of this Agreement. This certification may be enforced through any lawful means, including but not limited to civil action.

(i) FERPA and State Equivalent Compliance. District and Illuminate each represents and warrants that it and its agents, employees and subcontractors have and will continue to receive training so as to be familiar with the provisions of the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and equivalent state provisions, and each party agrees that it will comply with such provisions and take all reasonable measures necessary to protect Pupil Records from disclosure.

(j) Other Third Party Content. Nothing in this Section shall be construed to impose liability on Illuminate for content provided by any third party.

10. Illuminate Warranty.

(a) System Warranty. Illuminate warrants to District that the System as delivered, will materially comply with the published specifications of Illuminate for such System. Illuminate does not warrant that the operation of the System will be uninterrupted or error-free. **IN PARTICULAR, FOR PURPOSES OF THE FOREGOING WARRANTY, ILLUMINATE AND DISTRICT ACKNOWLEDGE THAT THE SYSTEM IS NOT AND CANNOT BE MADE TO BE 100% ACCURATE, AND THAT ANY ERRORS OR FAILURE TO PERFORM SHALL NOT BE DEEMED A BREACH OF SUCH WARRANTY UNLESS THEY ARE SIGNIFICANT AND NOT TO BE EXPECTED IN LIGHT OF THE LIMITATIONS OF SYSTEMS OF THIS TYPE.**

(b) Disclaimer of Warranties. **EXCEPT FOR THE EXPRESS WARRANTY SET FORTH ABOVE, THE SYSTEM AND ALL ILLUMINATE SERVICES ARE PROVIDED "AS IS" AND ILLUMINATE HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHER, AND ILLUMINATE SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE OR TRADE PRACTICE. ALL THIRD-PARTY SERVICES ARE PROVIDED "AS IS" AND ANY REPRESENTATION OR WARRANTY OF OR CONCERNING ANY THIRD PARTY SERVICES IS STRICTLY BETWEEN DISTRICT AND THE THIRD-PARTY OWNER OR DISTRIBUTOR OF THE THIRD-PARTY SERVICES.**

11. Indemnification.

(a) By Illuminate. Illuminate agrees to defend, indemnify and hold harmless District and its directors, officers, employees, and agents from and against all damages, costs (including reasonable attorneys' fees), judgments and other expenses arising out of or on account of any third party claim: (i) alleging that District's use of the System infringes or misappropriates the proprietary or intellectual property rights of any third party, except to the extent that such infringement results from District's misuse of or modifications to the System; (ii) that results from the gross negligence or intentional misconduct of Illuminate or its employees or agents; or (iii) that results from any material breach of any of the representations, warranties or covenants contained herein by Illuminate.

(b) By District. To the extent permitted under applicable law, District agrees to defend, indemnify and hold harmless Illuminate and its directors, officers, employees, and agents from and against all damages, costs (including reasonable attorneys' fees), judgments and other expenses arising out of or on account of any third party claim that results from (i) the gross negligence or intentional misconduct of District or its employees

or agents or (ii) any material breach of any of the representations, warranties or covenants contained herein by District.

(c) Indemnification Procedure. The parties' obligation to indemnify is subject to the conditions that the party with the obligation to indemnify ("**Indemnifying Party**") is given prompt notice of any such claims and is given primary control of and all reasonably requested assistance (at the other party's cost) for the defense of such claims (with counsel reasonably satisfactory to the party being indemnified ("**Indemnified Party**"), provided that the Indemnified Party shall under no circumstances be required to admit liability, and provided further that any delay in notification shall not relieve the Indemnifying Party of its obligations hereunder except to the extent that the delay materially impairs its ability to indemnify. Without limiting the foregoing, the Indemnified Party may participate in the defense at its own expense and with its own counsel; provided that if the Indemnified Party reasonably concludes that the Indemnifying Party has conflicting interests or different defenses available with respect to such claim, the reasonable fees and expenses of one counsel to the Indemnified Party shall be borne by the Indemnifying Party. The Indemnifying Party shall not enter into or acquiesce to any settlement containing any admission of or stipulation to any guilt, fault, liability or wrongdoing on the part of the Indemnified Party or which would otherwise adversely affect the Indemnified Party without the Indemnified Party's prior written consent (which shall not be unreasonably withheld). The Indemnifying Party shall keep the Indemnified Party advised of the status of the claims and the defense thereof and shall consider in good faith the recommendations made by the Indemnified Party with respect thereto.

12. Insurance. Illuminate agrees to carry a comprehensive general and, if Illuminate has any company-owned or company-leased vehicles, automobile, liability (including cyber) insurance with limits of Two Million Dollars (\$2,000,000.00) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect Illuminate and District against liability or claims of liability which may arise out of this Agreement. Illuminate agrees to maintain workers' compensation insurance as required under applicable law.

13. Termination.

(a) Termination by District. District may terminate this Agreement without cause prior to the expiration of the Term, effective upon the end of a District fiscal year, by giving Illuminate written notice of its intent to so terminate at least sixty (60) days prior to the end of such District fiscal year.

(b) Termination for Cause. Either party may terminate this Agreement prior to the expiration of the Term, effective immediately upon written notice to the other party, in the event of a material breach of this Agreement by the other party hereto, which breach remains uncured for more than thirty (30) days after written notice thereof. In addition, either party may terminate this Agreement upon ten (10) days written notice to the other party upon the occurrence of any one or more of the following: (i) the institution by or against the other party of insolvency, receivership, or bankruptcy proceedings or any other proceedings for the settlement of the other party's debts; (ii) the other party making an assignment for the benefit of creditors; or (iii) the other party's dissolution.

(c) Rights in Law and Equity Remain. The foregoing rights to terminate are in addition to, not in lieu of, all other rights and remedies which may be available to either party under this Agreement, at law and/or in equity.

(d) Survival. The obligations in the following Sections will survive any expiration or termination of this Agreement: Sections 4, 8, 9, 10, 11, 13 and 14 and any obligations to pay for license fees, services, training or taxes pursuant to Section 3 that were earned or payable relating to the period prior to termination.

14. Miscellaneous.

(a) Entire Agreement; Counterparts. This Agreement and the Exhibits hereto contain the entire agreement between the parties with respect to the transactions contemplated hereby and supersedes all prior negotiations, commitments, agreements and understandings between them with respect thereto. This Agreement may be executed in two or more counterparts, all of which when taken together shall be considered one and the same agreement and will become effective when counterparts have been signed by each party and

delivered to the other party, it being understood that both parties need not sign the same counterpart. In the event that any signature is delivered by facsimile transmission, or by e-mail delivery of a “.pdf” data file, such signature will create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile signature page were an original thereof.

(b) Notices. All notices, requests, demands and consents to be made hereunder to the parties hereto pursuant to this Agreement will be in writing and will be sufficiently given if personally delivered, sent by other means of electronic transmission (including electronic mail) or sent by mail, postage prepaid to the party at the following addresses or to such other address as either party may hereafter designate to the other in accordance herewith:

If to Illuminate:
Illuminate Education, Inc.
6531 Irvine Center Drive, Suite 100
Irvine, California 92618
Attention: Contracts Administrator
E-mail: Contracts@IlluminateEd.com

If to District:
Sacramento City Unified School District
5735 47th Avenue
Sacramento, California 95824
Attention: Melody Hartman
E-mail: melody-hartman@scusd.edu

(c) Assignment; Successors and Assigns. Neither party may assign this Agreement or its obligations hereunder without the prior written consent of the other party hereto, except that either party may assign this Agreement in connection with a sale of all or substantially all its outstanding equity or assets without the consent of the other party hereto. Subject to the foregoing, this Agreement will be binding upon, and inure to the benefit of, each of the parties hereto and, except as otherwise expressly provided herein, their respective legal representatives, successors and assigns.

(d) Amendments, Waivers and Severability. Except as otherwise provided herein, this Agreement may be amended, and compliance with any provision of this Agreement may be omitted or waived, only by written agreement duly signed by Illuminate and District. Any provision of this Agreement that is prohibited or unenforceable in any jurisdiction will not invalidate or render unenforceable the remaining provisions of this Agreement.

(e) Governing Law. This Agreement will be governed by, and construed and enforced in accordance with, the substantive laws of the State of California, without regard to its principles of conflicts of laws.

(f) Relationship of the Parties. Nothing contained in this Agreement will be construed as creating any agency, partnership, or other form of joint enterprise between the parties. The relationship between the parties will at all times be that of independent contractors. Neither party will have authority to contract for or bind the other in any manner whatsoever. This Agreement confers no rights upon either party except those expressly granted herein.

(g) Interpretation. This Agreement will be construed without regard to any presumption or rule requiring construction or interpretation against the party drafting an instrument or causing any instrument to be drafted. The headings in this Agreement are for reference only and will not affect the interpretation of this Agreement.

(h) No Third-Party Beneficiaries. Except for the indemnification rights of certain directors, officers, employees and agents expressly set forth in Section 11, this Agreement is for the sole benefit of the parties hereto and their respective successors and permitted assigns and nothing herein, express or implied, is

intended to or will confer upon any other person or entity any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.

(i) Improper Payments. Illuminate represents and warrants that it has not directly or indirectly offered or given, and will not directly or indirectly offer or give, to any employee, agent or representative of District any cash or noncash gratuity or payment with a view toward securing any business from District or influencing such person with respect to the conditions, or performance of any contracts with or orders from District, including without limitation this Agreement.

(j) EXCLUSION OF DAMAGES. IN NO EVENT WILL EITHER DISTRICT OR ILLUMINATE BE LIABLE UNDER OR IN CONNECTION WITH THIS AGREEMENT OR ITS SUBJECT MATTER UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY AND OTHERWISE, FOR ANY: (a) IMPAIRMENT, INABILITY TO USE OR LOSS, INTERRUPTION, OR DELAY OF THE SYSTEM, (b) LOSS, DAMAGE OR CORRUPTION OF DATA OR (c) CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED OR PUNITIVE DAMAGES, REGARDLESS OF WHETHER SUCH PERSONS WERE ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE.

(k) CAP ON MONETARY LIABILITY. IN NO EVENT WILL THE AGGREGATE LIABILITY OF EITHER PARTY UNDER OR IN CONNECTION WITH THIS AGREEMENT OR ITS SUBJECT MATTER, UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY AND OTHERWISE, EXCEED THE ANNUAL FEE FOR ONE YEAR SET FORTH IN SECTION 3. THE FOREGOING LIMITATION APPLIES NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE.

(l) Force Majeure. In no event will either party be liable or responsible to the other party, or be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement (except for any payment obligation), when and to the extent such failure or delay is caused by any circumstance beyond such party's reasonable control (a "***Force Majeure Event***"), including acts of God, flood, fire, earthquake or explosion, war, terrorism, invasion, riot or other civil unrest, embargoes or blockades in effect on or after the date of this Agreement, national or regional emergency, strikes, labor stoppages or slowdowns or other industrial disturbances, passage of law or any action taken by a governmental or public authority, or national or regional shortage of adequate power or telecommunications. Performance times will be considered extended for a period of time equivalent to time lost because of any such delay by providing prompt written notice of such expected delay to the other party.

(m) Due Authority of Signatories. Each individual signing this Agreement on behalf of a party represents and warrants that he or she has been duly authorized by appropriate action of such party to execute, and thereby bind such party to, this Agreement.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the Effective Date.

**Sacramento City Unified School
District**

**ILLUMINATE EDUCATION,
INC.**

Date

April 27, 2018
Date

Signature



Scott Hickson, CFO

Print

Title

EXHIBIT A LOCATIONS

A. M. Winn Waldorf-Inspired
Abraham Lincoln Elementary
Albert Einstein Middle
Alice Birney Waldorf-Inspired
American Legion High (Continuation)
Arthur A. Benjamin Health Professions High
Bowling Green Elementary
Bret Harte Elementary
C. K. McClatchy High
Caleb Greenwood Elementary
California Middle
Camellia Elementary
Capital City Independent Study
Caroline Wenzel Elementary
Cesar Chavez Intermediate
Crocker/Riverside Elementary
David Lubin Elementary
District Office
Earl Warren Elementary
Edward Kemble Elementary
Elder Creek Elementary
Ethel I. Baker Elementary
Ethel Phillips Elementary
Father Keith B. Kenny
Fern Bacon Middle
Genevieve Didion
George Washington Carver School of Arts and Science
Golden Empire Elementary
H. W. Harkness Elementary
Hiram W. Johnson High
Hollywood Park Elementary
Hubert H. Bancroft Elementary
Isador Cohen Elementary
James Marshall Elementary
John Bidwell Elementary
John Cabrillo Elementary
John D. Sloat Elementary
John F. Kennedy High
John H. Still
John Morse Therapeutic Center
Kit Carson International Academy
Leataata Floyd Elementary
Leonardo Da Vinci
Luther Burbank High
Mark Twain Elementary
Martin Luther King, Jr.
Matsuyama Elementary
New Joseph Bonnheim (NJB) Community Charter
New Technology High
Nicholas Elementary
O. W. Erlewine Elementary
Oak Ridge Elementary
Pacific Elementary
Parkway Elementary
Peter Burnett Elementary

Phoebe A. Hearst Elementary
Pony Express Elementary
Rosa Parks Elementary
Rosemont High
Sam Brannan Middle
School of Engineering & Sciences
Sequoia Elementary
Success Academy
Susan B. Anthony Elementary
Sutter Middle
Sutterville Elementary
Tahoe Elementary
The MET
Theodore Judah Elementary
Washington Elementary
West Campus
Will C. Wood Middle
William Land Elementary
Woodbine Elementary



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1b

Meeting Date: May 17, 2018

Subject: Approve Personnel Transactions

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Human Resources Services

Recommendation: Approve Personnel Transactions

Background/Rationale: None

Financial Considerations: None

LCAP Goal(s): Safe, Clean and Healthy Schools

Documents Attached:

1. Certificated Personnel Transactions Dated May 17, 2018
2. Classified Personnel Transactions Dated May 17, 2018

Estimated Time of Presentation: N/A

Submitted by: Cancy McArn, Chief Human Resources Officer

Approved by: Jorge A Aguilar, Superintendent

Attachment 1: CERTIFICATED 03/16/17

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
Leave of Absence							
LLORENTE	ANDREW	R	Teacher, High School	GEO WASHINGTON CARVER	4/7/2018	4/12/2018	EXT LTA (A), 4/7-12/18
LEE	LINDA	A	School Psychologist	SPECIAL EDUCATION DEPARTMENT	1/23/2018	4/26/2018	LOA (PD) CFRA/BB 1/23-4/26/18
WEST	ALISON	C	Lang. Speech & Hearing Spectst	SPECIAL EDUCATION DEPARTMENT	4/13/2018	6/14/2018	LOA (PD) FMLA/CFRA/BABY, 4/13-6/14/18
LACHAPPELLE	KELLIE	A	Teacher, Spec Ed	ROSA PARKS MIDDLE SCHOOL	4/14/2018	5/31/2018	LOA (PD) HE 4/14-5/31/18
LEE	LINDA	A	School Psychologist	SPECIAL EDUCATION DEPARTMENT	10/30/2017	1/22/2018	LOA (PD) HE/PDL, 10/30/17 TO 1/22/18
OCAMPO-VILLAMAR	RAQUEL	A	Counselor, High School	HIRAM W. JOHNSON HIGH SCHOOL	4/16/2018	6/25/2018	LOA (PD) PDL/HE 4/16-6/25/18
HOPKINS	LINDSAY	A	Behav Intrv SP Spec Ed Dept	SPECIAL EDUCATION DEPARTMENT	3/30/2018	6/30/2018	LOA (PD) PDL/HEALTH, 3/30/18
TERLESKY	KRISTINAMARIE	B	Teacher, Elementary	CESAR CHAVEZ INTERMEDIATE	4/19/2018	6/15/2018	LOA AMEND(PD)FMLA/CFRA/BABY BONDING 4/19-6/15/18
TERLESKY	KRISTINAMARIE	B	Teacher, Elementary	CESAR CHAVEZ INTERMEDIATE	3/14/2018	4/18/2018	LOA AMEND(PD)HE 3/14/18
TERLESKY	KRISTINAMARIE	B	Teacher, Elementary	CESAR CHAVEZ INTERMEDIATE	1/12/2018	3/13/2018	LOA AMEND(PD)PDL/HE 1/12/18-3/13/18
VALLEJO	CHARLES	C	Teacher, Elementary	OAK RIDGE ELEMENTARY SCHOOL	4/23/2018	5/19/2018	LOA EXT(PD)FMLA/CFRA/HE 3/22-5/19/18\ SEP/TERM 6/30/18
XIONG X TOYED	PA DEE	A	Teacher, K-8	JOHN H. STILL - K-8	6/5/2018	6/30/2018	LOA (PD) FMLA/CFRA 6/5/18-6/30/18
XIONG X TOYED	PA DEE	A	Teacher, K-8	JOHN H. STILL - K-8	3/5/2018	6/4/2018	LOA (PD) HE/PDL 3/5/18-6/4/18
JOVEL	MARIA	A	Principal, Elementary School	MARK TWAIN ELEMENTARY SCHOOL	4/1/2018	6/30/2018	LOA RTN (PD) FMLA/CFRA/HE 4/1/18
LEE	LINDA	A	School Psychologist	SPECIAL EDUCATION DEPARTMENT	4/27/2018	6/30/2018	LOA RTN (PD), EFF 4/27/18
YANG	LINDA	0	Counselor, High School	LUTHER BURBANK HIGH SCHOOL	11/2/2017	6/30/2018	LOA UNPD (CREDENTIAL), 11/2/17-6/30/18
JONES	MARY	B	Librarian, Middle School	ALBERT EINSTEIN MIDDLE SCHOOL	4/27/2018	6/30/2018	LOA UNPD ADMIN (CREDENTIAL), 4/27-6/30/18
VALLEJO	CHARLES	C	Teacher, Elementary	OAK RIDGE ELEMENTARY SCHOOL	3/22/2018	4/22/2018	LOA(PD)FMLA/CFRA/HE 3/22-4/22/18\ SEP/TERM 6/30/18
PEREZ	THERESA	A	Tchr, Resource, P/Prsch Adult	CHILD DEVELOPMENT PROGRAMS	3/27/2018	4/29/2018	LOA(PD)FMLA/CFRA/HE 3/27-4/29/18
HAMPTON	RODERICK	0	Teacher, Elementary	OAK RIDGE ELEMENTARY SCHOOL	4/24/2018	6/30/2018	LOA(UNPD)ADMIN-CREDENTIAL 4/24/18\ EMPLOY PROB 0 8/31
RE-ASSIGN/STATUS CHANGE							
LLORENTE	ANDREW	R	Teacher, High School	REASSIGNED	4/13/2018	6/30/2018	STCHG TO .80 (LTA-A), 4/13-6/30/18
MC MEEKIN	JOHN	Q	Principal, High School	WEST CAMPUS	4/9/2018	6/30/2018	REA/STCH/WVG 4/9-6/30/18
Separation/Retire/Resign							
HOGAN	KATHRYN	A	Teacher, Elementary Spec Subj	THEODORE JUDAH ELEMENTARY	4/10/2018	4/22/2018	SEP/39MO RR, 4/22/18
SCHLECHT	RAMONA	A	Teacher, Child Development	CHILD DEVELOPMENT PROGRAMS	8/14/2017	2/9/2018	SEP/RETIRE 2/9/18 \LOA RTN(PD)HE 8/14/17
FEENSTRA	DIRK	A	Teacher, High School, Contin.	AMERICAN LEGION HIGH SCHOOL	7/1/2017	6/30/2018	SEP/RETIRED 6/15/18

Attachment 2: CLASSIFIED 05/17/2018

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
EMPLOY							
KING	DIANE	B	Interp for the Deaf	SPECIAL EDUCATION DEPARTMENT	4/25/2018	6/30/2018	EMPLOY PROB 1, EFF 4/25/18
NOVOA	ERIKA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	4/10/2018	6/30/2018	EMPLOY PROB 4/10/18
FAVELA	ROSITA	B	Library Media Tech Asst	SUSAN B. ANTHONY ELEMENTARY	4/23/2018	6/30/2018	EMPLOY PROB 4/23/18
SALGADO	MARIA	B	Custodian	LUTHER BURBANK HIGH SCHOOL	3/5/2018	6/30/2018	EMPLOY PROB, 3/5/18
KREUZER	LORRAINE	B	Inst Aid, Spec Ed	JAMES W MARSHALL ELEMENTARY	4/9/2018	6/30/2018	EMPLOY PROB, 4/9/18
FONG	JULIE	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	11/16/2017	6/30/2018	EMPLOY PROB1 11/16/17
ALVAREZ	SUSANA	B	Teacher Assistant, Bilingual	ETHEL PHILLIPS ELEMENTARY	4/16/2018	6/30/2018	EMPLOY PROB1 4/16/18
CHALOUPKA	ASHLEY	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	4/23/2018	6/30/2018	EMPLOY PROB1 4/23/18
HAMM	MICHELA	J	Instructional Aide	OAK RIDGE ELEMENTARY SCHOOL	4/3/2018	6/30/2018	EMPLOY STT 4/3/18
AMEND LEAVES							
DIAZ	JESSICA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	12/14/2017	12/31/2017	AMEND LOA PD FMLA/CFRA 12/14/17-4/3/18
WOFFORD	NICHOLE	B	Coord I Learning Support Srvs	INTEGRATED COMMUNITY SERVICES	2/28/2018	4/15/2018	AMEND LOA PD FMLA/CFRA 2/28/18-4/15/18
DIAZ	JESSICA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	9/21/2017	12/13/2017	AMEND LOA PD PDL/HE 9/21/17-12/13/17
DIAZ	JESSICA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	4/25/2018	6/15/2018	AMEND/LOA UNPD PA 4/25/18-6/15/18
LEAVES							
GREEN	PATRICIA	A	Clerk III	STUDENT SUPPORT AND FAMILY SER	5/12/2018	5/19/2018	LOA (UNPD) FMLA/CFRA/HE, 5/12-5/19/18
SHORT	STACEY	A	Inst Aid, Spec Ed	SPECIAL EDUCATION DEPARTMENT	1/8/2018	4/8/2018	LOA (UNPD) PA, 1/8/18-4/8/18
SERRANO	GRETCHEN	B	School Office Manager I	NEW JOSEPH BONNHEIM	4/13/2018	4/26/2018	LOA (UNPD) PA, 4/13-4/26/18
PETRUL	ALEXANDRA	A	Inst Aid, Spec Ed	SUTTER MIDDLE SCHOOL	4/18/2018	6/30/2018	LOA (UNPD) RTN, EFF 4/18/18
GREEN	PATRICIA	A	Clerk III	STUDENT SUPPORT AND FAMILY SER	4/16/2018	5/11/2018	LOA EXT (PD) FMLA/CFRA/HE, 4/16-5/11/18
ZAPATA	JENNIE	A	Home Visitor HS-EHS Home Base	CHILD DEVELOPMENT PROGRAMS	3/24/2018	4/15/2018	LOA EXT(PD)FMLA/CFRA/BABY BONDING 2/7/18-4/15/18
SERRANO	GRETCHEN	B	School Office Manager I	NEW JOSEPH BONNHEIM	4/10/2018	4/12/2018	LOA RTN (PD) PDL/HE, 4/10/18
ZAPATA	JENNIE	A	Home Visitor HS-EHS Home Base	CHILD DEVELOPMENT PROGRAMS	4/16/2018	6/30/2018	LOA RTN (PD)FMLA/CFRA/BABY BONDING 4/16/18
SERRANO	GRETCHEN	B	School Office Manager I	NEW JOSEPH BONNHEIM	4/27/2018	6/30/2018	LOA RTN (UNPD) PA, 4/27/18
WOFFORD	NICHOLE	B	Coord I Learning Support Srvs	INTEGRATED COMMUNITY SERVICES	4/16/2018	6/30/2018	LOA RTN 4/16/18
CUELLAR	MARTHA	A	Teacher Assistant, Bilingual	PACIFIC ELEMENTARY SCHOOL	4/2/2018	6/30/2018	LOA RTN 4/2/18
DIAZ	JESSICA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	4/4/2018	4/24/2018	LOA RTN 4/4/18
ULMER	POLLY	A	Inst Aid, Spec Ed	JOHN F. KENNEDY HIGH SCHOOL	4/30/2018	6/30/2018	LOA UNPD ED 4/30/18-6/30/18
HER	SAI	A	Teacher Assistant, Bilingual	SUSAN B. ANTHONY ELEMENTARY	4/23/2018	5/18/2018	LOA(PD)CFRA/BABY BONDING 4/23-5/18/18
RE-ASSIGN/STATUS CHANGE							
WELDON	KAYLA	B	School Office Manager I	THEODORE JUDAH ELEMENTARY	4/23/2018	5/31/2018	REA/TR, 4/23/18
WELDON	KAYLA	B	School Office Manager I	THEODORE JUDAH ELEMENTARY	6/1/2018	6/30/2018	REA/TR, 4/23/18
ALVAREZ	JOSE	A	Bus Driver	TRANSPORTATION SERVICES	4/26/2018	4/30/2018	STCHG 4/26/18
LE	TRUONG	A	Bus Driver	TRANSPORTATION SERVICES	4/26/2018	6/30/2018	STCHG 4/26/18
SEPARATE/RESIGN/RETIRE							
VAN NATTEN	LIBERTY	C	Coord II, Program Evaluation	INFORMATION SERVICES	7/1/2017	4/6/2018	SEP/RESIGN, 4/6/18
CRAIG	JAMEELA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	3/1/2018	6/15/2018	SEP/RESIGNED 6/15/18
MORTON	LOUIS	A	Inst Aid, Spec Ed	JOHN F. KENNEDY HIGH SCHOOL	7/1/2017	5/29/2018	SEP/RETIRE 5/29/18



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1c

Meeting Date: May 17, 2018

Subject: Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the period of April 2018

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Approve attached list of warrants and checks.

Background/Rationale: The detailed list of warrants, checks and electronic transfers issued for the period of April 2018 are available for the Board members upon request.

Financial Considerations: Normal business items that reflect payments from district funds.

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:

1. Warrants, Checks and Electronic Transfers – April 2018

Estimated Time: N/A

Submitted by: Gerardo Castillo, CPA, Chief Business Officer
Amari Watkins, Director, Accounting Services

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City Unified School District
Warrants, Checks, and Electronic Transfers
April 2018

<u>Account</u>	<u>Document Numbers</u>	<u>Fund</u>	<u>Amount by Fund</u>	<u>Total by Account</u>
County Accounts Payable Warrants for Operating Expenses	97-356279 - 97-357439	General (01)	\$ 7,155,753.52	<u>\$ 11,719,953.46</u>
		Charter (09)	\$ 72,611.09	
		Adult Education (11)	\$ 180,298.74	
		Child Development (12)	\$ 28,160.25	
		Cafeteria (13)	\$ 994,467.96	
		Building (21)	\$ 1,685,177.36	
		Developer Fees (25)	\$ 10,398.95	
		Mello Roos Capital Proj (49)	\$ 4,141.11	
		Self Insurance (67/68)	\$ 1,567,909.00	
		Payroll Revolving (76)	\$ 21,035.48	
Alternate Cash Revolving Checks for Emergency Accounts Payable and Payroll	00001698 - 00001720	General (01)	\$ 10,704.14	<u>\$ 73,648.67</u>
		Child Development (12)	\$ 56.00	
		Cafeteria (13)	\$ 32,550.00	
		Building (21)	\$ 11,159.66	
		Payroll Revolving (76)	\$ 19,178.87	
Payroll and Payroll Vendor Warrants	97826711 - 97828477	General (01)	\$ 1,217,574.76	<u>\$ 4,623,128.23</u>
		Charter (09)	\$ 55,728.76	
		Adult Education (11)	\$ 12,478.85	
		Child Development (12)	\$ 109,944.23	
		Cafeteria (13)	\$ 133,521.10	
		Building (21)	\$ 36.93	
		Self Insurance (67/68)	\$ 292.24	
		Payroll Revolving (76)	\$ 3,093,551.36	
Payroll ACH Direct Deposit	ACH-01130595 - ACH-01139145	General (01)	\$ 14,976,350.03	<u>\$ 17,010,411.60</u>
		Charter (09)	\$ 507,912.81	
		Adult Education (11)	\$ 220,975.68	
		Child Development (12)	\$ 763,365.80	
		Cafeteria (13)	\$ 441,165.99	
		Building (21)	\$ 49,941.24	
		Self Insurance (67/68)	\$ 18,719.85	
		Payroll Revolving (76)	\$ 31,980.20	
County Wire Transfers for Benefits, Debt Service, and Tax Payments	9700348743 - 9700348756	General (01)	\$ 323,852.49	<u>\$ 6,275,284.53</u>
		Payroll Revolving (76)	\$ 5,951,432.04	
Total Warrants, Checks, and Electronic Transfers				<u>\$ 39,702,426.49</u>



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1d

Meeting Date: May 17, 2018

Subject: Approve 2016-17 CAASPP Apportionment Waiver requested by Yav Pem Suab Academy (YPSA)

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Approve 2016-17 CAASPP Apportionment Waiver requested by Yav Pem Suab Academy (YPSA).

Background/Rationale: In accordance with *California Education Code (EC)* sections 33050-33053, Title 5 (5CCR) and under the provisions of Education Code 33050, the District may request apportionment on behalf of YPSA Charter school for reports transmitted after the March 1st deadline.

Financial Considerations: None for Sacramento City Unified School District. YPSA would lose approximately \$1,069 in funding if waiver is not approved.

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:

1. 2016-17 CAASPP Apportionment Waiver

Estimated Time: N/A

Submitted by: Gerardo Castillo, CPA, Chief Business Officer

Gloria Chung, Director, Fiscal Services

Approved by: Jorge A. Aguilar, Superintendent



[Logoff](#)

Waiver Request System

Submission

Instructions:

- Fields marked with an asterisk (*) are required.
- The format for all dates is mm/dd/yyyy.
- Use the 'Attachments' section below to attach all supporting documents if required.
- Make sure all information is accurate before selecting submit. You will not be able to edit this waiver once you have submitted the form.
- DO NOT at any time hit the back button. You will lose all your information.
- Use brackets [] for putting Education Code section to be waived. See FAQ for details.
- Do not use abbreviations for bargaining units.
- Refer to the FAQ for general questions.
- The waiver request page is time sensitive. You must be able to complete the waiver request within two hours. Failure to complete and submit the waiver request in the two hours will result in the loss of all previously entered information.

District Information

*County:

*District:

*Address: 5735 47th Ave.

*City:

*State:

*Zip code:

Fax:

Waiver Information

*Period of request start date: 07/01/2017

*Period of request end date: 06/30/2018

*Is this waiver a renewal? No Yes

*Waiver topic:

*Ed Code title:

*Ed Code section: 862

*Ed Code authority: 33050

*Education Code or California Code of Regulations (CCR) section to be Waived. If the request is to waive a portion of a section, type the text of the pertinent sentence of the law, or those exact phrases requested to be waived (use [] to strike out).

Title 5, Education, Division 1, Chapter 2, Subchapter 3.75, Section 862, 32A: transmitted electronically in a manner prescribed by the contractor(s) and/or the CDE by [March 1]

*Student population 468

*Located in a(n) city

*Describe briefly the circumstances that brought about the request and why the waiver is necessary to achieve improved student performance and/or streamline or facilitate local agency operations. If more space is needed, please attach additional documents using the 'Attachments' section below.

March 1, 2018 certification deadline was missed due to key staff being out absent with the flu. Per CDE guideline, certified reports postmarked after March 1, 2018 cannot be processed for payment without a waiver request approved by the State Board of Education.

Public Hearing

*Date of public hearing: 05/17/2018

*How was the required public hearing advertised?
District website and publicly posted

Approvals/Review

*Local board approval date: 04/09/2018

*Please identify the appropriate council(s) or advisory committee(s) that reviewed this waiver.
Urban Charter School Collective Board

*Date the committee/council reviewed the waiver request: 04/09/2018

*Were there any objection(s) No Yes

Bargaining Unit

If the specific waiver you are submitting requires bargaining unit participation select yes and fill out the information. If it does not require bargaining unit participation, select no.

*Does the district have any employee bargaining units? No Yes

Delete BU	Consulted on date	BU Name
Delete	04/23/2018	United Professional Educators
Delete	04/25/2018	Service Employees International Union
Delete	04/27/2018	Teamsters/Teamsters Classified Supervisors

Add additional bargaining unit(s)

Attachments

*Is this waiver associated with an apportionment related audit penalty? (per EC 41344) No Yes

*Has there been a Categorical Program Monitoring (CPM) finding on this issue? No Yes

If needed, upload additional file(s) here (must be Word, Excel, or PDF format)

Choose File No file chosen

Upload

Contact Information

*Title: Ms. ▼

*First name: Gloria

*Last name: Chung

*Position:

*E-mail: Gloria@scusd.edu

*Area code: 916

*Telephone: 643-9405

Extension:

I hereby certify that I have gone through my authorizing school district and or Special Education Local Plan Area (SELPA), that I am the superintendent or the superintendent's designee and that the information provided on this application is true and correct.

Submit

[Menu](#)

Questions: Waiver Office | 916-319-0824

California Department of Education
1430 N Street
Sacramento, CA 95814

[Web Policy](#)



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1e

Meeting Date: May 17, 2018

Subject: Approve Operational Memorandum of Understanding and Special Education Memorandum of Understanding for Aspire Capitol Heights Academy

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading
- Conference/Action
- Action
- Public Hearing

Division: Academic Office

Recommendation: Approve Operational Memorandum of Understanding and Special Education Memorandum of Understanding between Sacramento City Unified School District and Aspire Capitol Heights Academy.

Background/Rationale: The District approved the renewal of the charter for Aspire Capitol Heights Academy on March 15, 2018 for a term of five years effective July 1, 2018 to June 30, 2023. By approving the renewal of the charter, the District assumed certain oversight responsibilities of the Charter School pursuant to the California Charter Schools Act (Cal. Ed. Code, § 47600 et seq.). To clarify the roles and responsibilities of the parties, the District enters into an Operational MOU and Special Education MOU with each charter school. The Operational MOU outlines responsibilities and expectations between the District and the Charter School regarding the oversight fee paid by the Charter School to the District, the parties' respective fiscal and administrative responsibilities, their legal relationship, and other matters of mutual interest not explicitly addressed or resolved in the terms of the Charter School's charter. The Special Education MOU sets forth the responsibilities of the parties with respect to the delivery and financing of special education services to students enrolled in the Charter School.

Financial Considerations: The financial considerations are outlined within the Operational Memorandum of Understanding and Special Education Memorandum of Understanding.

LCAP Goal(s): Family and Community Empowerment

Documents Attached:

1. Operational Memorandum of Understanding between Sacramento City Unified School District and Aspire Capitol Heights Academy
2. Special Education Memorandum of Understanding between Sacramento City Unified School District and Aspire Capitol Heights Academy

Estimated Time of Presentation: N/A

Submitted by: Iris Taylor, Chief Academic Officer

Jack Kraemer, Innovative Schools and Charter
Oversight, Director

Approved by: Jorge A. Aguilar, Superintendent

**OPERATIONAL MEMORANDUM OF UNDERSTANDING BETWEEN
SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
AND
Aspire Capitol Heights Academy**

This Operational Memorandum of Understanding (“Agreement”) is entered into as of July 1, 2018, by and between the Board of Trustees of the Sacramento City Unified School District (“District”) and Aspire Public Schools (“Non-Profit”), a California non-profit public benefit corporation, operating Aspire Capitol Heights Academy (“Charter School”), a public charter school chartered by the District. The District, the Non-Profit and the Charter School are collectively referred to as the “Parties.” This Agreement shall be enforceable only following execution by both Parties and ratification or approval by the governing boards of each of the Parties.

RECITALS:

- A. The District is the granting agency of the Charter School. The District *initially* approved the charter on July 21, 2003. The District previously renewed the Charter School’s charter on November 1, 2012 for a term of five years, beginning on July 1, 2013 and expiring June 30, 2018. The District once again renewed the charter on March 15, 2018 for a term of five years, beginning on July 1, 2018 and expiring on June 30, 2023. The Charter School is operated by the Non-Profit.

- B. By approving the charter petition, the District assumed certain oversight responsibilities of the Charter School pursuant to the California’s Charter Schools Act (Cal. Ed. Code, § 47600 *et seq.*). This Agreement is intended to outline the Parties’ agreements governing their respective fiscal and administrative responsibilities, their legal relationship, and other matters of mutual interest not otherwise addressed or resolved in the terms of the Charter School’s charter.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements herein set forth, the Non-Profit and the District do hereby agree as follows:

- 1. Use of Terms.** Unless otherwise stated, for the purposes of this Agreement, the terms Charter School and Non-Profit may be used interchangeably, with the duties and responsibilities of the Charter School and Non-Profit being the same under this Agreement.

- 2. Term and Renewal.** This Agreement shall commence on the date upon which it is executed by both Parties, but shall not be effective absent ratification or approval by the governing boards of each of the Parties. The Agreement shall cover the remaining term of the charter, expiring on June 30, 2023. If the Charter School’s charter is revoked or the Charter School ceases operations prior to the expiration of the term of the Agreement, the Agreement shall immediately terminate. The Agreement is also subject to termination in accordance with the processes as set forth in this Agreement or as otherwise permitted by law. Renewal or extension of the charter and this Agreement shall be based, in part, on compliance with the terms set forth in this Agreement, District policy, and applicable law.

3. Designation of School. The Charter School shall be known as Aspire Capitol Heights Academy. The Charter School may not change its name, nor operate under any other name, without the prior express written approval of the District. The Non-Profit shall be responsible for all functions of the Charter School pursuant to the terms and conditions set forth in this Agreement and its charter. The Charter School shall not be located at more than one school site without the prior express written approval of the District. The Charter School shall not change locations without the prior express written approval of the District. Any change of location shall be considered a material revision of the charter petition under Education Code sections 47605 and 47607 and shall not be denied unless there are sufficient findings per these statutes.

4. School Accountability.

(a) Annual LCAP. The Charter School shall comply with Education Code section 47606.5, as that statute may be amended from time to time, as well as its implementing regulations, if any. The Charter School's Local Control and Accountability Plan ("LCAP"), and annual updates thereto as required by law, shall be annually provided to the District by July 1, unless a different date is established by law. The Charter School will utilize the State Board of Education's template to submit its LCAP pursuant to this section. To the extent practicable, the Charter School shall report LCAP data in a manner consistent with how information is reported on a school accountability report card.

(b) Performance Report. The Charter School will provide an Annual Performance Report to the District, completed by the Charter School, no later than the October 1st that immediately follows each respective school year. From time to time, and as may be necessary in the District's sole discretion, the District reserves the right to revise the content requested in, and format of, the Annual Performance Report. The District will provide the Charter School with notice at least thirty (30) days prior to the implementation of changes to the Annual Performance Report.

(c) Corrective Action. The Charter School must comply with the terms and conditions specified in the Corrective Action Plan, attached to this Agreement as Appendix B and incorporated to this Agreement by reference.

5. Funding.

(a) Basic Funding. The Charter School shall receive its funding in accordance with applicable law. Should anything in this MOU require revision based upon changes in law or regulation, the Parties shall meet without delay to cooperatively revise the MOU to ensure consistency with the law. Any future revision of the Charter Schools Act to revise the manner in which charter schools are funded shall not be interpreted to prevent the Charter School's direct receipt of full funding in accordance with applicable law.

The Charter School is eligible for a general-purpose entitlement and supplemental funding allocated through the Local Control Funding Formula ("LCFF") under Education Code sections 42388 *et seq.* Except as otherwise noted in this Agreement, it shall be the responsibility

of the Charter School to apply for funding due to the Charter School under LCFF.

The Charter School has elected to receive funding from the State directly, pursuant to Education Code section 47651. The District shall comply with Education Code section 47635 in providing the Charter School with its share of local funding. However, the Parties understand that in the event that such funds are not timely received by the District due to processing delays at either the state or county level, such funds shall be provided to the Charter School as soon as practicable after such funds are made available to the District. The District recognizes the authority of the Charter School to pursue additional sources of funding. Any application for funding by the Charter School that depends on the support or creditworthiness of the District shall be presented to the District for its prior written approval.

(b) District Applications for Funding. When the District applies for additional sources of funding in the form of grants and/or categorical funding at the request of and for the benefit of the Charter School, the District will receive one percent (1%) of such funds at the time they are paid to the Charter School. Such funds shall not be considered revenue for purposes of the District's oversight fee set forth in section 8(b).

(c) Expenditure of Funds. The Charter School agrees to comply with all regulations related to expenditures and receipt of its funds (including compliance with federal and state compliance regulations and certifications). Without limitation to the foregoing, the Charter School agrees that all revenue received from the District and the State shall only be used as outlined herein and in the charter for the provision of educational services for school age children enrolled in and attending the Charter School and shall not be used for purposes other than those set forth in the Charter School's charter and any authorized amendments. The Charter School will provide the District with written monthly notice when the Charter School withdraws funds deposited by the Sacramento County Superintendent of Schools in the Sacramento County Treasury for the account of the Charter School and re-deposits those funds in a financial institution selected by the Charter School. Such notice is provided when the Charter School provides the District with monthly bank statements from the banks where all the Charter School's accounts are held. Within fifteen calendar days of opening an account at a bank or other financial institution, the Charter School will provide written notice to the District of the commencement of that account, the type of account, the financial institution or bank and any identifying account numbers.

(d) Compliance with Procedures. To the extent that the Charter School is required to submit records or information to the District or the County Office of Education in order to confirm funding, including but not limited any audit requirements under LCFF, those records must be prepared by the Charter School in compliance with applicable laws.

6. Legal Relationship. Pursuant to its charter and Education Code section 47604, the Charter School is operated by the Non-Profit. The Charter School and the Non-Profit are separate legal entities from the District. As such, the District shall not be liable for the debts or obligations of the Charter School or the Non-Profit to the maximum extent permitted by applicable law. It is agreed that it is the Parties' intent that the District shall incur no unreimbursed cost or expenses of any type whatsoever as a result of its relationship with the

Charter School. The Charter School may not enter into a contract or agreement to be managed or operated by any other non-profit public benefit corporation (or any other corporation or entity) without the express written prior approval of the District. The obligations of the Charter School under such agreement or contract are solely the responsibility of the Charter School and are not the responsibility of the District.

7. **Complaints.** The Charter School shall inform the District of any complaints submitted or filed against it, including complaints filed with any governmental entity other than the District, which the District is obligated to respond to using its own complaint resolution processes, or under any state or federal law, including but not limited to complaint submitted pursuant to uniform complaint procedures. Copies of such complaints must be provided to the District within three (3) working days of receipt by the Charter School. If any such complaint raises an issue or issues that may be grounds for revocation or non-renewal of the charter, the District may request that the Charter School report to the District on how such complaints are being addressed, and the Charter School agrees to provide such information upon the District's request. The Charter School shall make such information available to the District for inspection and copying upon request during regular business hours or, upon request, the Charter School shall deliver to the District within ten (10) business days a current copy of any requested records or information. Under all circumstances, the Charter School will cooperate fully in the release of information to the District to assist in the District's oversight obligations.

8. **Fiscal Relationship.**

(a) Administrative Services. The District's most recent available fee schedule for services to the Charter School ("Letter of Intent/Fee Schedule") is attached hereto for reference as Appendix C. Appendix C provides an initial estimated fee schedule, subject to amendment when the fiscal year's fees become final. The Charter School may purchase any of the "Optional Administrative Services" designated by the District. If the Charter School elects to purchase such services, the District's agreement to provide those services shall be reduced to writing and signed by the Parties in a separate agreement. The District reserves the right to annually revise the Letter of Intent/Fee Schedule to reflect the District's then-calculated rates, and the rates stated by each such revision shall apply to services the Charter School is purchasing from the District. If the Charter School contracts for services that require the District to provide labor beyond the current work and vacation calendars of District employees, then the Charter School shall pay the actual cost of these services.

(b) Oversight Fee. The Parties agree that the District will incur costs in connection with its performance of supervisory oversight of the Charter School as required by law, and that it is not in the best interests of either Party to require a mechanical assessment, accounting, billing and payment process to compensate the District for such costs.

The Parties further agree that the District is not providing the Charter School with substantially rent-free facilities as referenced by Education Code section 47613(b). Therefore, the Parties agree that the actual cost of the District's supervisory oversight of the Charter School is one percent (1%) of all "Revenue of the Charter School" (excluding grants, loans, and private donations), as defined in Education Code sections 47613(f) as the amount received in the current

fiscal year from the Local Control Funding Formula calculated pursuant to Education Code Section 42238.02, as implemented by Education Code Section 42238.03.

Should anything in this provision require revision based upon a change in the law or regulation, the Parties shall meet without delay to cooperatively revise the MOU to ensure that the fees for oversight are consistent with the law. The Parties further agree that should the District be required by law or requested by the Charter School to perform services on behalf of the Charter School outside of its supervisory oversight functions and other than as outlined above regarding administrative services, it will incur additional costs or expenses, which the Charter School agrees are not included within the services under the Oversight Fee. However, no cost will be imposed upon or accrued by the Charter School without prior negotiation and agreement between the Charter School and the District of the terms and cost of said services.

“Supervisory Oversight,” as used in the Education Code section 47613, is defined in Education Code sections 47604.32 and 47604.33 to mean the District’s performance of duties to include the following:

- Identification of at least one (1) staff member as contact person for the Charter School.
- Visiting the Charter School at least annually.
- Ensuring that the Charter School complies with all reports required of charter schools by law, including the annual update required pursuant to Education Code section 47606.5.
- Monitoring the fiscal condition of the Charter School.
- Providing timely notification, in accordance with the law, regarding whether the charter’s renewal is granted or denied, the charter is revoked, or the charter will cease operation for any reason.
- Reviewing annual reports and assessing the fiscal condition of the Charter School pursuant to Education Code section 47604.33.

(c) Payment for Administrative Services, Oversight Fee and Expenses. On a quarterly basis, the District shall provide a written invoice and, as necessary, supporting expense information, to the Charter School detailing the amount due for services performed by the District, the oversight fee due pursuant to section 8(b), and any expenses paid by the District on the Charter School’s behalf, with the exception of special education encroachment fees, if any which shall be computed and charged in accordance with the Special Education Memorandum Of Understanding between the Parties (Special Education MOU).

Payment on invoices provided to the Charter School pursuant to this section shall be due within thirty (30) calendar days of receipt unless the Charter School has provided written notice to District that it disagrees with invoiced charges. Payments shall be made to the District’s Business Services Department. The Charter School may only withhold payment for services, fees or expenses that it has specifically contested. The Charter School shall make payment by

check.

(d) Distribution of Assets Upon Revocation or Closure. Should the Charter School, as an entity separate from the Non-Profit, cease to exist (by revocation or nonrenewal of its charter or by voluntary closure), and upon a final audit and the payment of, or provision for payment of, all debts and liabilities of the Charter School, any public funds held by or for the Charter School and any assets of the Charter School purchased with public funds shall be distributed in accordance with the terms of the Charter.

9. Fiscal Controls.

(a) Fiscal Policies. The Charter School shall adopt and meet generally accepted accounting principles and shall adopt policies to ensure the Charter School's funds are used to most effectively support the Charter School's mission and to ensure that funds are budgeted, accounted for, expended, and maintained in an appropriate fashion. Such policies will include, but not be limited to the following:

- (1) Expenditures shall be made in accordance with amounts specified in the annual budget or budgetary revisions adopted by the Charter School's governing board;
- (2) The Charter School's funds shall be managed and held in a manner that provides a high degree of protection of the Charter School's assets; and
- (3) All transactions shall be recorded and documented in an appropriate manner that allows reporting to the State, the District, and/or the County Office of Education.

(b) Attendance Accounting. The Charter School shall establish and maintain an appropriate attendance accounting system to record the number of days students are actually in attendance and engaged in activities required of them by the Charter School. The annual audit (see section 9(c) below) will review actual attendance accounting records and practices to ensure compliance. The Charter School's attendance accounting practices will be in conformance with the Charter Schools Act, the California Administrative Code sections defining charter school average daily attendance, and other applicable law.

(c) Annual Financial Audit. The Charter School's governing board will annually appoint an external fiscal auditor. Said external fiscal auditor must be listed on the State Controller's Office website as approved to conduct such audits. The audit shall include, but not be limited to:

- (1) An audit of the accuracy of the Charter School's financial statements;
- (2) An audit of the Charter School's attendance accounting and revenue claims practices; and
- (3) An audit of the Charter School's internal control practices.

The Charter School shall complete its audit within ninety (90) days of the close of the fiscal year. A copy of the audit report shall be submitted to the District within thirty (30) days of completion,

and no later than December 15 of the fiscal year following the fiscal year for which the audit was performed. The Charter School agrees to implement all audit recommendations to the District's satisfaction, unless other terms are agreed to between the District and the Charter School.

(d) Financial Reports. In addition to the foregoing requirements and as specified in Education Code section 47604.33, the Charter School shall annually prepare and submit the following reports to the District and the County Superintendent of Schools:

- (1) On or before July 1, an adopted budget;
- (2) On or before December 15, a first interim financial report, reflecting changes through October 31;
- (3) On or before March 15, a second interim financial report, reflecting changes through January 31; and
- (4) On or before September 15, a final unaudited report for the full prior fiscal year.

In addition to the reports required by this section, the Charter School must submit all reports indicated in Appendix D (Calendar of Annual Charter Due Dates), incorporated to this Agreement by reference. From time to time, and as may be necessary in the District's sole discretion, the District reserves the right to revise the content and format of the Calendar of Annual Charter Due Dates. Whenever the District makes a substantive revision to the Calendar of Annual Charter Due Dates, the District will provide notice to the Charter School, within thirty (30) calendar days of the substantive revision, and provide a copy of the updated version to the Charter School. Failure to submit accurate and complete financial information as required hereby shall be considered grounds for revocation of the charter, subject to reasonable opportunity on the part of the Charter School to amend and rectify findings of the above reports.

The District may request, and the Charter School and Non-Profit agree to obtain and provide, additional documentation and information from the Charter School, the Non-profit, and all other non-profit and for-profit entities affiliated with the Non-Profit that provide services to the Charter School or control the assets of the Non-Profit or Charter School ("Other Entities"), for the purpose of review and oversight of the fiscal soundness, operation, and governance of the Charter School or the Non-Profit. Such documents and information must be reasonably related to the operation, educational services, management, finances, personnel, procurement, facilities, financing, or programmatic services of the Charter School and the Non-Profit.

(e) [Reserved.]

(f) Loans.

The Charter School agrees that it shall establish a fiscal plan for repayment of any loans received by the Charter School in advance of receipt of such loans. It is agreed that all loans sought by the Charter School shall be authorized in advance by the governing board of the Charter School and shall be the sole responsibility of the Charter School. The Charter School shall notify the District, in writing, no later than 10 days prior to entering into any debt whatsoever. Advance notice shall include the amount of the loan, a description of the need for the loan, its terms, and the plan for

repayment, including a cash flow schedule. The District will have no obligation with respect to any loans received by the Charter School to finance its operations, and any such loan shall be the sole responsibility of the Charter School. Upon request, the Charter School shall provide information regarding any such loan to the requesting agency pursuant to Education Code section 47604.3.

It is further agreed that all loans distributed by the Charter School to any other entity, including the Non-Profit, shall be authorized in advance by the governing board of the Charter School and shall be the sole responsibility of the Charter School. The Charter School shall notify the District, in writing, no later than 10 days prior to providing loan funding to any other entity, including the Non-Profit. Advance notice shall include the amount of the loan, a description of terms of the loan, and the plan for repayment, including a cash flow schedule. Upon request, the Charter School shall provide information regarding any such loan to the requesting agency pursuant to Education Code section 47604.3.

(g) Advance of Funds. The District may in its sole discretion advance funds to the Charter School. In addition, the District may in its sole discretion provide a line of credit for the Charter School.

(h) Cash Flow and Reserve. The Parties agree that the maintenance of a sufficient level of funding reserve is in the best interest of the Charter School and its successful operation. Accordingly, the Charter School shall maintain reserves of no less than three percent (3%). An explanation of any projected drop in reserves below the three percent (3%) level must be included in the Charter School's assumptions in the adopted budget for the fiscal year.

(i) Third Party Debts and Liabilities. Assets or funds allocated or held by the Charter School for provision of its educational services shall not be used to satisfy any third party debts or liabilities, including those of the Non-Profit. Without limitation to the foregoing, no Charter School monies shall be allocated or spent on the debts or liabilities of any party or organization that is associated with founding this Charter School.

(j) Banking Arrangements. The Charter School's Business Officer or designee will reconcile the Charter School's ledger(s) with its bank accounts or accounts in the County Treasury on a monthly basis and prepare (1) a balance sheet, (2) a comparison of budgeted to actual revenues and expenditures to date, and (3) a cash flow statement, which will be submitted with the reports listed above in section 9(d). The Charter School will deposit all funds received as soon as practical upon receipt. A petty cash fund, not to exceed two hundred dollars (\$200), may be established with an appropriate ledger to be reconciled twice monthly by the Non-Profit Business Officer or designee, who shall not be authorized to expend petty cash.

(k) Property Inventory. Within thirty (30) days of receipt of a written request by the District, the Charter School's head of school or his or her designee, shall provide the District with a written inventory of all Charter School purchases of non-consumable goods and equipment that were: 1) valued at five-thousand dollars (\$5,000.00) or more, and, 2) made in that fiscal year, and, 3) made in whole or in part with public funds. This inventory shall include the original purchase price and date, a brief description of the item(s), and other information

appropriate for documenting the Charter School's assets, including identifying information reasonably available to (or reasonably used by) the Charter School, such as serial numbers or Charter School tracking numbers. As the chartering authority, the District may make other reasonable queries to the Charter School, in order to ensure that the Charter School in compliance with the law with regard to tracking items and property that are purchased, in whole or in part, with public funds.

(l) Payroll. The Charter School will prepare payroll checks, tax and retirement withholdings, tax statements, and perform other payroll support functions. The President of the Charter School's governing board or his or her designee will establish and oversee a system to prepare time and attendance reports and submit payroll check requests. The Charter School's Business Officer or designee will review payroll statements monthly to ensure that (1) the salaries are consistent with staff contracts and personnel policies and (2) the proper tax, retirement, disability, and other withholdings have been deducted and forwarded to the appropriate authority. All staff expense reimbursements will be on checks separate from payroll checks. Upon hiring of staff, a personnel file will be established with all appropriate payroll-related documentation including a federal I-9 form, tax withholding forms, retirement data and use of sick leave.

(m) Other Fiscal Control Policies. The Charter School shall develop and maintain other fiscal control policies as recommended by independent certified public accountants retained by the Charter School to advise it on fiscal control policy matters. Updated fiscal policies of the Charter School shall be provided to the District annually.

10. Reporting to the District.

(a) Enrollment.

1. Annual enrollment reporting. The Charter School recognizes the need to achieve sufficient enrollment each year so that the Charter School remains fiscally viable. On an annual basis and no later than January 15 of each year, the Charter School shall provide the District a copy of its estimated maximum enrollment plans and anticipated grade level offerings for the following school year. In addition, the Charter School shall provide documentation showing the number and percentage of its enrollment that resides within the District's boundaries by grade level and the number and percentage of its enrollment that resides outside of the District's boundaries by grade level. Upon the District's request, the Charter School shall provide additional information regarding its enrolled students, including their name, residential address, school district of residence, and telephone number. The Charter School recognizes that this information is critical to District planning for the next year. District agrees not to use student data information for marketing and/or recruiting purposes.

2. Monthly enrollment reporting. No later than the 15th calendar day of every month, the Charter School shall provide the District with a copy of its student enrollment numbers for the prior month, including the name, residential address, residential telephone number, and school district of residence for each newly enrolled

students, as well as for each student who has exited or been disenrolled from the Charter School program. In the alternative, the Charter School may provide the District with access to the enrollment attendance data program of the Charter School.

(b) Reporting to Public Agencies. The Charter School shall submit to the District a copy of all reports or other documents that the Charter School is required to submit to any state or other public agency in the State of California. Such reports will be submitted to the District, when submitted to the state or other public agency.

(c) Notification to District Regarding Governing Body Composition. The Charter School shall annually (on or before August 1) send to the District a list of its directors and officers. The District shall be provided with immediate notice of any change in the composition of these directors or officers.

(d) School Calendar and Schedules. The Charter School shall provide by May 31 of each year the school calendar and bell schedule for the following school year, including calculation of instructional minutes. If summer school, extended day or intersession is offered, the Charter School shall provide calendars and bell schedules for such programs.

(e) Cumulative File Information. The District and the Charter School shall promptly forward to each other all cumulative file information, including, but not limited to, information regarding special education and related services, whenever a student transfers from a District school to the Charter School, or vice versa.

(f) Performance Assessments. The Charter School shall forward results from statewide assessments to the District promptly upon receipt by the Charter School, but in no event later than October 1.

(g) Student Records. To the extent necessary to discharge its reasonable supervisory oversight activities, the Charter School hereby designates the employees of the District as having a legitimate educational interest such that they are entitled upon request access to the Charter School's education records under the Federal Educational Rights and Privacy Act ("FERPA") and related state laws regarding student records. At a minimum, such records include emergency contact information, health and immunization data, attendance summaries, and academic performance data from all statewide student assessments pursuant to Education Code sections 60600, *et seq.* and 60851. The District, Charter School, and their officers and employees shall comply with FERPA and state laws regarding student records at all times.

(h) AB1360. No later than June 7, 2018, the Charter School shall provide the District with updated policies and procedures that comply with the newly adopted requirements of Assembly Bill ("AB") 1360, which include, but are not limited to the following:

(1) A comprehensive description of procedures by which a pupil can be suspended, expelled or otherwise involuntarily removed from the Charter School, including an explanation of how the Charter School will comply with the federal and state constitutional due process requirements specified in AB 1360.

(2) A comprehensive description of procedures the Charter School will implement to notify parents and guardians, of both applicant pupils and currently enrolled pupils, that parental involvement is not a requirement for acceptance to, or continued enrollment at, the Charter School.

11. Special Education and Related Services; English Learners. The Parties will enter into a Special Education MOU. In addition to the terms thereof, the following terms govern the provision of special education and related services to Charter School students.

(a) Compliance with Applicable Law. All children will have access to the Charter School and no student shall be denied admission due to disability. The Charter School shall be solely responsible for compliance with Section 504 of the Rehabilitation Act of 1973 (“Section 504”) (29 U.S.C. § 794 *et seq.*) and the Americans with Disabilities Act of 1990 (“ADA”) (42 U.S.C. § 12101 *et seq.*). The Parties further agree to implement and comply with the Individuals with Disabilities Education Act (“IDEA”) (20 U.S.C. § 1400 *et seq.*) as specified in the Special Education MOU.

(b) Student Study Team. The Charter School agrees to implement a Student Study Team (“SST”) Process, a general education function that develops strategies for students in the general education classroom. The SST shall develop and monitor implementation of Section 504 plans for eligible students as appropriate.

(c) English Learners. The Charter School will annually administer the English Language Proficiency Assessments for California (“ELPAC”) to all eligible students. The Charter School will be responsible for all applicable state and federal requirements for testing and reporting of English Learners.

12. Human Resources Management.

(a) Charter School Exclusive Employer. All employees of the Charter School are employees of the Non-Profit and shall have no right to employment by the District. The Non-Profit shall have sole responsibility for employment, management, dismissal and discipline of employees of the Charter School.

(b) Compliance with Fingerprinting Requirements. Throughout the term of the Charter and this Agreement, all employees of the Charter School, parent volunteers who will be performing services that are not under the direct supervision of a certificated teacher, and onsite vendors having unsupervised contact with students, will submit to background checks and fingerprinting in accordance with the provisions of Education Code section 45125.1. The Charter School will provide certification to the District that all employees and volunteers or vendors have clear criminal records summaries prior to their having any unsupervised contact with students. The Charter School will maintain on file and have available for inspection, during District site visits, evidence that the Charter School has performed criminal background checks for all employees and documentation that vendors have conducted required criminal background checks for their employees prior to any unsupervised contact with students.

(c) Compliance with Health and Safety Laws. Throughout the term of the Charter and this Agreement, the Charter School and all employees to which each law applies shall comply with the following legal provisions. The Charter School shall maintain a written policy or administrative regulation regarding each legal provision, below, provide the District with a copy of such policy or administrative regulation, and provide the District with a copy if amended.

- (1) Education Code Section 49423 regarding the administration of medication in school;
- (2) Education Code Section 49414 regarding the provision, storage, and administration of epinephrine pens;
- (3) Education Code Section 49406 and Health and Safety Code Sections 121525 – 121555 requiring all employees who work in contact with students to obtain tuberculosis screenings or tests, as specified in law; and
- (4) Penal Code Section 11164, *et seq.* and Education Code Section 44691 regarding employee mandated reporter obligations and training.

(d) STRS/PERS. If the Charter School decides to offer existing or new employees of the Charter School the opportunity to participate in the State Teachers' Retirement System ("STRS") or the Public Employees' Retirement System ("PERS"), the Charter School shall be responsible for entering into a contract with STRS and/or PERS or the District. At the request of the Charter School, the District shall create any reports required by STRS or PERS and may charge the Charter School for the actual costs of such reporting services.

(e) ESSA & Education Code section 47605(l). The Charter School will be responsible for ensuring its staff is compliant with all applicable provisions of the federal Every Student Succeeds Act ("ESSA") and Education Code section 47605(l).

13. Indemnification. The Non-Profit shall promptly defend, indemnify, and hold harmless the District, its officers, directors, employees, agents, representatives, volunteers, administrators, successors, and assigns (collectively hereinafter the "Indemnified Parties") from and against any and all alleged or actual breach of any obligation imposed under this Agreement, or any other actual or alleged breach of any duty or obligation owed to the District or any third party, including any Charter School student (including any student placed with a school other than the Charter School, or in any nonpublic, nonsectarian school or in other special services to address special need or disability situations) or employee, by the Non-Profit or its officers, directors, employees, agents, representatives, volunteers, guests, students, administrators or trustees, successors or assigns.

The District shall promptly defend, indemnify, and hold harmless the Non-Profit, its officers, directors, employees, agents, representatives, volunteers, administrators, successors, and assigns (collectively hereinafter the "Charter Indemnified Parties") from and against any and all alleged or actual breach of any obligation imposed on the District under this Agreement, or any other actual or alleged breach of any duty or obligation owed to the Charter School or any third party, arising from the District's sole or separate negligence.

In the event of a third party claim or potential claim covered by these provisions, the Parties agree to take all steps reasonable or necessary to cooperate in defending and protecting their joint interests, and in expediting all reasonable or necessary efforts to gain coverage for the Parties under any liability policy or indemnity agreement issued in favor of the Non-Profit and/or District, including indemnity rights or agreements existing in contracts between the Non-Profit and/or District and any third party (such as contract with a supplier of goods or services), and further including efforts to reduce defense costs (through joint representation whenever possible), expenses and potential liability exposures.

14. Insurance and Risk Management. The Non-Profit shall, for itself and the Charter School, and at its sole cost and expense, purchase and maintain during the entirety of this Agreement, insurance or indemnity protection as follows, as well as any additional insurance as may be required by law:

(a) Liability Insurance. Occurrence-based liability indemnity protection, having a combined limit of liability of no less than five million dollars (\$5,000,000) per claim and in the aggregate, and a per occurrence deductible of no greater than five thousand dollars (\$5,000), whether purchased in the form of a single policy/agreement or by way of multiple policies/agreements, including excess or umbrella policies or agreements, that extends coverage for, among other things, educators' legal liability, property damage liability, employment practices liability, automobile (owned, non-owned, and hired) liability, personal injury and advertising injury liability, directors and officers, and errors and omissions liability, with such coverage extended to the Charter School, its governing board, its officers, agents, employees, and volunteers. To the fullest extent allowed by law, and in keeping with the Non-Profit's indemnity obligations described above, the Indemnified Parties shall be included as "additional insureds" or "additional covered parties" under each of the Non-Profit's liability policies or agreements, with such coverage evidenced by duly issued "additional insured" or "additional covered party" endorsement(s) and/or duly issued certificate(s) of insurance, which must affirmatively state that the required coverage shall not be reduced or prematurely terminated or cancelled absent 30-days notice to District.

(b) Workers' Compensation. In accordance with the California Labor Code, the Non-Profit shall purchase and maintain workers' compensation and employers liability insurance or indemnity protection adequate to protect the Charter School from claims under California's Workers' Compensation Act, with a limit of liability no less than \$500,000, and that extends coverage and protection to Charter School employees and volunteers. Evidence of such coverage shall be provided in the form of a duly issued certificate of insurance which must affirmatively state that the required coverage shall not be reduced or prematurely terminated or cancelled absent 30-days notice to District.

(c) Property Insurance. The District will maintain insurance for facilities, consistent with the Facilities Use Agreement. This includes property damage coverage sufficient to replace, at current market value and in compliance with any enhanced building codes or disability access ordinances, regulations or laws, all personal property, fixtures, and property owned or under the care, custody, or control of the Charter School. Evidence of such coverage shall be provided in the form of a duly issued certificate of insurance or

coverage which must affirmatively state that the required coverage shall not be reduced or prematurely terminated or cancelled absent 30-days notice to District.

(d) Bond. Fidelity and crime coverage extending to wrongful acts with respect to money or property owned by or under the care, custody or control of any Charter School employee, volunteer, agent or representative. Evidence of such coverage shall be provided in the form of a duly issued certificate of insurance or coverage which must affirmatively state that the required coverage shall not be reduced or prematurely terminated or cancelled absent 30-days notice to District.

15. Compliance with Law Applicable to Public Agencies. The Charter School agrees to comply at all times with laws which generally apply to public agencies and to comply with federal or state laws (which may be amended from time to time), including but not limited to the following:

- The Ralph M. Brown Act (“Brown Act”) (Cal. Gov. Code, § 54950 *et seq.*);
- The California Public Records Act (Cal. Gov. Code, § 6250 *et seq.*);
- State conflict of interest laws applicable to charter schools operated by nonprofit corporations, including but not limited to the Political Reform Act (Gov. Code, § 87100 *et seq.*);
- The Child Abuse and Neglect Reporting Act (Cal. Penal Code, § 11164 *et seq.*);
- The Individuals with Disabilities Education Rights Act (“IDEA”) (20 U.S.C. § 1400 *et seq.*);
- The Americans with Disabilities Act (“ADA”) (42 U.S.C. § 12101 *et seq.*);
- The U.S. Civil Rights Acts, including Title VII of the 1964 Civil Rights Act;
- The California Fair Employment and Housing Act (“FEHA”) (Cal. Gov. Code, § 12900 *et seq.*);
- The Age Discrimination in Employment Act (“ADEA”) (29 U.S.C. § 621 *et seq.*);
- Section 504 of the Rehabilitation Act of 1973 (“Section 504”) (29 U.S.C. § 794 *et seq.*);
- Education Code sections 220 *et seq.*;
- The Uniform Complaint Procedure (5 Cal. Code Regs., tit. 5, § 4600 *et seq.*);
- The Family Educational Rights and Privacy Act (“FERPA”) (20 U.S.C. § 1232g *et seq.*);
- Local Control Funding Formula (Cal. Ed. Code, § 42238, *et seq.*); and
- All applicable state and federal laws and regulations concerning the improvement of student achievement, including but not limited to any applicable provisions of the Elementary and Secondary Education Act of 1965 (20 U.S.C. § 6301 *et seq.*) as amended by the Every Student Succeeds Act of 2015 (“ESSA”) (20 U.S.C. § 6301 *et seq.*).

(a) Brown Act and Governing Board Meetings. During the term of the Charter, the Charter School agrees to comply with key terms of the Brown Act and shall conduct the meetings of its governing board in accordance with the Brown Act, including making public the agendas of such meetings in advance, as required by the Brown Act. Prior to opening, the Charter School will provide verification by letter to the District that all members of the

Governing Board, administrative staff, and any other staff deemed appropriate by the Charter School have participated in Brown Act training. The governing board of the Charter School shall conduct public meetings at such intervals as are necessary to ensure that the board is providing sufficient direction to the Charter School through implementation of effective policies and procedures. The District reserves the right to appoint a representative to the Charter School's governing board in accordance with the provisions of Education Code section 47604. The Charter School agrees to provide to the District's representative on the governing board a complete board packet of information being submitted to the board before each meeting, in sufficient time for review. Governing board adopted policies, meeting agendas and minutes shall be maintained and shall be available for public inspection and to the District during site visits (or upon request).

(b) Public Records Act. The Charter School agrees that all of its records that relate in any way to the operation of the Charter School shall be treated as public records subject to the requirements of the Public Records Act (Cal. Gov. Code, § 6250 *et seq.*) as well as Education Code section 47604.3.

16. Participation in Special Programs and Services; Transportation.

(a) Sports and Other Activities; Student Insurance. In the event that the Charter School wishes to have its students or staff participate in a program or service offered by the District other than those specified by this Agreement, advance approval and arrangements must be made and confirmed in writing, and expenses for such participation may be charged to the Charter School. The District has sole discretion whether to allow the Charter School to participate in such District programs or services, including California Interscholastic Federation ("CIF") activities. Charter School participation in CIF activities and sports are subject to the rules and regulations of CIF. Charter School students may participate at their own expense in student insurance coverage programs offered by the District.

(b) Transportation. Unless otherwise agreed with the District, the Charter School shall be responsible for any transportation offered to students who enroll in the Charter School.

17. Amendments to Charter. Changes to the Charter deemed to be material amendments may not be made without District consideration and approval. Amendments to the Charter considered to be material changes include, but are not limited to, the following:

- (a) Substantial changes to the educational program (including the addition or deletion of an educational program), mission, or vision;
- (b) Changing to (or adding) a non-classroom-based program, if originally approved as a classroom-based program;
- (c) Proposed changes in enrollment that differ by more than 10 percent +/- of the enrollment originally projected in the charter petition;
- (d) Addition or deletion of grades or grade levels to be served;
- (e) The addition of facilities and/or new sites not previously approved by the District
- (f) Admission preferences;
- (g) Changes to the governance structure, including but not limited to amendments to:

- The Non-Profit’s articles of incorporation
 - The Non-Profit’s corporate bylaws;
 - The Non-Profit’s conflict of interest policy (and the Charter School Board’s conflict of interest policy, if different); and
- (h) Name changes of the Charter School.

18. Amendments to Agreement. The Updates and Revisions to the Memorandum of Understanding (“Appendix A”), incorporated by reference, are amendments to this Agreement, as mutually agreed to by the Parties. To the extent that the terms of Appendix A and the Agreement conflict with one another, the terms of Appendix A shall control and supersede the term(s) with which they conflict. The remaining terms of the Agreement shall not be affected there by and shall remain valid and fully enforceable.

Any other modification of this Agreement must be in writing and executed by duly authorized representatives of both Parties specifically indicating the intent of the Parties to modify this Agreement. No such modification or amendment shall be effective absent approval or ratification by the governing boards of both Parties.

In the event of changes in laws, the District and the Charter School agree to negotiate modifications to this Agreement as required by applicable law.

19. Dispute Resolution. Any and all disputes arising out of the interpretation or performance of this Agreement shall be subject to the following procedure until a resolution is reached. Once the Parties have exhausted the procedures stated in (a)-(c), below, each may pursue a remedy as entitled to them by law. Notwithstanding the foregoing, if any such dispute concerns facts or circumstances that may be cause for revocation of the Charter, the District shall not be obligated by the terms of this section as a precondition to revocation.

(a) The disputing party shall provide written notice of the dispute to the other party. Thereafter, the Charter School’s designee shall meet with the District’s Superintendent or designee within thirty (30) days to attempt informal resolution of the dispute.

(b) In the event this informal meeting fails to resolve the dispute, both Parties or their designees, within sixty (60) days counting from the initial informal meeting date, shall identify two governing board members from their respective boards who shall jointly meet with the Charter School’s designee and the District’s Superintendent or designee and attempt to resolve the dispute.

(c) If this joint meeting fails to resolve the dispute, the District and the Charter School shall enter into non-binding mediation before a mutually agreed upon mediator, with the costs of the non-binding mediation to be split evenly between the Parties. The format of the mediation shall be developed jointly by the District and the Charter School, and shall incorporate informal rules of evidence and procedure, unless both Parties agree otherwise. Notwithstanding the foregoing, the findings or recommendations of the mediator shall be non-binding, unless the governing boards of the Non-Profit and the District jointly agree to bind themselves.

Exercise of any dispute mechanism authorized by this Agreement shall not, in and of itself, constitute a material violation of the charter or otherwise be grounds for revocation.

20. Severability. If any provision or any part of this Agreement is for any reason held to be invalid or unenforceable or contrary to law, the remainder of this Agreement shall not be affected thereby and shall remain valid and fully enforceable.

21. Venue. The Parties agree that any legal action to enforce the terms of this Agreement shall be brought in the appropriate court in Sacramento County, California.

22. Governing Law and Authority. In the event of a conflict between the law and terms of this Agreement, the law shall prevail, and any such conflicting terms shall be severed from this Agreement and nullified. To the extent that this Agreement is inconsistent with any of the terms of the Charter, the terms of this Agreement shall supersede the terms of the Charter. The Parties further agree to jointly make any modification of this Agreement or the Charter needed to effectuate changes in state or federal laws following the execution of this Agreement.

23. Notices. All notices, requests, and other communications under this Agreement shall be in writing and submitted in writing to the addresses set forth below. Notice shall be deemed given on the second day following the mailing of notice by certified mail.

To the District at: Sacramento City Unified School District
Attn: Charter Department
5735 47th Avenue
Sacramento, CA 95824
Facsimile: (916) 399 - 2058

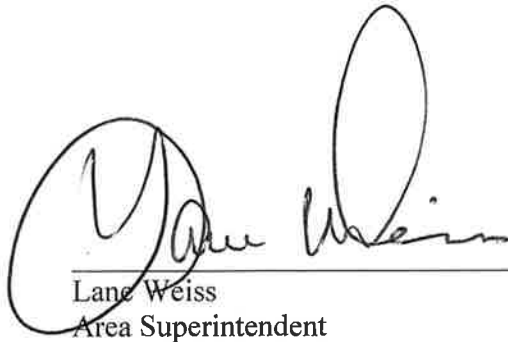
To the Non-Profit and Charter School at: Aspire Public Schools
Attn: Lane Weiss, Area Superintendent
3311 E. Morada Lane
Stockton, CA 95212
Facsimile: (209) 472-7212

24. Entire Agreement. This Agreement contains the entire agreement of the Parties with respect to the matters covered hereby, and supersedes any oral or written understandings or agreements between the Parties with respect to the subject matter of this Agreement.

25. Conflicts. If any provision of this Agreement is inconsistent with the charter, the terms of the Agreement shall prevail.

26. Counterparts. This Agreement may be executed in counterparts, each of which shall constitute an original. Facsimile or scanned emailed copies of signature pages transmitted to other Parties to this Agreement shall be deemed equivalent to original signatures on counterparts.

Dated: 4/17/2018



Lane Weiss
Area Superintendent
Aspire Public Schools

Dated: _____

Jorge Aguilar
Superintendent
Sacramento City Unified School District

Appendix A
Aspire Public Schools: Capitol Heights Academy
Updates and Revisions to the Memorandum of Understanding

I. Recitals

- a. This Updates and Revisions to the Memorandum of Understanding (“Appendix A”) provides amendments to the operational memorandum of understanding (“Agreement”) between Aspire Public Schools (“Non-Profit”), as operator of Capitol Heights Academy (“Charter School”), and the Sacramento City Unified School District (“District”).
- b. To the extent that the terms of Appendix A and the Agreement conflict with one another, the terms of Appendix A shall control and supersede the term(s) with which they conflict. The remaining terms of the Agreement shall not be affected thereby and shall remain valid and fully enforceable.
- c. All terms not otherwise defined herein shall have the meaning ascribed to them in the Agreement.

NOW, THEREFORE, in consideration of the promises and the mutual covenants and agreements set forth herein and in the Agreement, the Charter School agrees to the following updates, revisions, terms, or conditions of this Agreement.

II. Updates, Revisions, Terms, or Conditions

*****None*****

Appendix B

Aspire Public Schools: Capitol Heights Academy Corrective Action Plan for 2018-2019 School Year

I. Recitals

- A. This corrective action plan is an appendix to the operational memorandum of understanding (MOU) between Aspire Public Schools, as operators of Capitol Heights Academy (Charter School), and the Sacramento City Unified School District (District.)
- B. On January 19, 2018, the District received a renewal charter petition from Aspire Public Schools. The District's Board of Trustees approved the Charter School's petition on March 15, 2018 contingent upon the terms and conditions to be agreed upon on in the MOU.
- C. This corrective action plan identifies areas that District staff identified during their review of the petition and establishes corrective steps that the District and the Charter School agree to remedy.
- D. Aspire Public Schools, Charter School, and the District shall annually review the progress made towards achieving the terms of this corrective action plan.

NOW, THEREFORE, in consideration of the promises and the mutual covenants and agreements set forth herein and in the MOU, the Charter School agrees to the following terms and conditions:

Charter school will immediately address and plan for the improvement of the below areas of concern.

1. SBAC academic achievement increases schoolwide and across all student groups.
2. Development, implementation, and monitoring of a detailed recruitment and admissions plan to increase the racial and ethnic balance of the Charter School.



Independent Charter School
Letter of Intent (LOI)

SCUSD Services and Fees for
 2017-18 School Year
 Appendix C

Charter School Name Aspire Capitol Heights Academy
 Contact Name and Phone Lane Weiss 209.647.3047 x13903
 Signature [Signature] Date 4/17/2018

(This agreement is required for every charter school.)
Please sign and return all pages no later than Monday, July 3, 2017 to:
 Business Services
 Attn: Erika Zavaleta
 5735 47th Avenue, Box 800
 Sacramento, CA 95824

Erika-Zavaleta@scusd.edu/916-643-9055 (tel)

Service upon mutual agreement of contract terms and capacity to deliver.

Service		Method of Cost Calculation	2017-18 (Projected)	2017-18 (Actual: TBD – Provided May 2018)
Please place a ✓ check mark next to each service you would like to purchase from the district to provide to your school.				
A.	REQUIRED IF NOT PROVIDED BY SCUSD			
	1. Special Education Program Encroachment (if not own LEA)	Per Current Enrollment	\$804.69	
	2. Special Education Transportation Encroachment (if used)	Per Special Education Student Transported	\$2,866.97	
✓	3. Utilities/Telecommunications	Actual Costs		
✓	4. Facility Use - Pro Rata Share (if using District facility)	Per Square Foot of Facility	\$1.91	
✓	5. State-Required Reserve for Economic Uncertainties	2% - 4% of Revenues per MOU		
✓	6. Oversight (if using a District Facility)	1% - 3% of Revenues per MOU	1%	
✓	7. SPOM or Custodian (if using a District Facility)	Actual Cost		
✓	8. Security: Covers patrol of Facility only - (Service must be selected unless your site has a contracted security company that has been approved by the District) - (All contracts must be submitted to the District for Approval)	Per Site	\$2,462.83	
✓	9. Security Monitoring – Astro Security	Per Panel	\$72.98	



Independent Charter School Letter of Intent (LOI)

SCUSD Services and Fees for
2017-18 School Year

	Service Please place a ✓ check mark next to each service you would like to purchase from the district to provide to your school.	Method of Cost Calculation	2017-18 (Projected)	2017-18 (Actual: TBD – Provided May 2018)
B.	ADMINISTRATIVE			
	1. Accounting (<i>Must be on Escape System</i>)	Per Current Enrollment	\$11.44	
	- Student Body (Not to exceed 20 checks/month. There will be a \$2.50 per check fee in excess of 20 checks).	Per Current Enrollment	\$5.25	
	2. Budget – Including Student Attendance (<i>Must be on Infinite Campus System</i>)	Per Current Enrollment	\$23.68	
	3. Nutrition Services (Service provided if receiving meals sponsored by SCUSD Nutrition Services Department)	Actual Costs		
	4. Human Resources	Per Current Enrollment	\$76.60	
	5. Employee Compensation (Payroll)	Per Current Enrollment	\$22.42	
	6. Risk Management/Employee Benefits	Per Current Enrollment	\$7.57	
	7. Property/Liability Insurance	Per Current Enrollment	\$40.46	
	8. Purchasing/Warehousing (<i>Must be on Escape System</i>)	Per Current Enrollment	\$32.21	
	- Mail Services (Intradistrict)	Per Current Enrollment	\$4.43	
	9. Contact LCAP Coordinator	TBD		
	10. Contact SPSA Coordinator	TBD		
	11. Internal Audit	Per Current Enrollment	\$2.90	
C.	FACILITIES			
	1. Additional Custodial	Actual Costs		
	- Custodial Supervisor Assistance	Per Hour	\$35.49	
	2. Landscaping	Actual Costs		
	3. Routine Repair and Maintenance	3% of Revenues		
	- Plumbing, HVAC Technician, Electrician, Carpenter	Per Hour	\$43.89	
	- Laborer, Gardener, Machinist, Painter, Glazier	Per Hour	\$32.34	
	4. Planning and Construction			
	- Project Management	Time and Materials		
	- Capital Improvement Request Management	Per Hour	\$62.56	
	- Architect, Engineering, DSA Inspection, Consultation	Market Rate		
	<i>**Services Included in Pro Rata Charge if Using a District Facility ?</i>			
	5. Safe Schools Coordination	Per Current Enrollment	\$37.03	
D.	STUDENT SUPPORT & HEALTH SERVICES			
	1. Health Services (Nurses)	Actual Cost		
	2. Health Screening (Vision and Hearing)	Actual Cost		



Independent Charter School
Letter of Intent (LOI)

SCUSD Services and Fees for
 2017-18 School Year

Service Please place a ✓ check mark next to each service you would like to purchase from the district to provide to your school.	Method of Cost Calculation	2017-18 (Projected)	2017-18 (Actual: TBD – Provided May 2018)
3. Student Support Services	Actual Cost		
E. TECHNOLOGY SERVICES			
1. Network Infrastructure and Hardware/Support/Training <i>(Does Not Include Items 2-7. You may add on Outlook, Escape, Infinite Campus, Illuminate, Shout Point or Tableau. Your fees will be increased by the amounts specified in items 2-7 if selected).</i>	Per Current Enrollment	\$109.41	
2. Outlook (select to add on)	Per Current Enrollment	.56	
3. Escape On-line (select to add on)	Per Current Enrollment	\$6.69	
4. Infinite Campus (Software/Scan) (select to add on)	Per Current Enrollment	\$11.06	
5. Illuminate	Per Current Enrollment	\$5.51	
6. Shout Point	Per Current Enrollment	\$1.39	
7. Tableau	Per Current Enrollment	\$1.36	
F. INSTRUCTIONAL SUPPORT			
1. Staff/Professional Development	Per Current Enrollment	\$1.53	
- Elec. notification/registration, Recordkeeping of 18 hrs.	Per Teacher	\$21.00	
2. State and Federal Programs (On-site Technical Assist)	Per Hour	\$61.95	
3. Multilingual (Resource Teacher/EL Meetings)	Per Yr., Plus Costs, Per Attendee	\$105.00	
- Professional Development for Large and Small Groups	Time and Materials	Call for pricing	
- On-site Technical Assistance	Per Hour	\$53.55	
- Compliance Support	Per Hour	\$53.55	
4. Grant Development	Per Current Enrollment	\$3.36	
5. Standards and Curriculum	Per Current Enrollment	\$21.00	
6. Library/Textbook Services	Elem/Mid/High School (Flat Fee)	\$7,350.00	
- Destiny (Library Software) (One-time initial cost)	Per Site	\$1,199.77	
- Destiny (On-going support after first initial year)	Per Student Enrollment	\$7.66	
- Library/Textbook Svs. (includes ordering textbooks)			
7. Assessment, Research and Evaluation	Per Current Enrollment	\$25.61	
8. Student Svs./Hearing Office/Child Welfare & Attendance	Per Current Enrollment	\$16.49	
9. GATE Identification (Booklets, Scoring, Analysis, and Parent Notification)	Per 1st grader	\$ 12.50	
	Per 3rd grader	\$ 11.50	
10. Gifted Education Professional Learning	Contact GATE Coordinator	TBD	
G. LEGAL SERVICES FROM SCUSD			
	Per Hour	\$220.50-\$262.50	



Independent Charter School
Letter of Intent (LOI)

SCUSD Services and Fees for
 2017-18 School Year

Service	Method of Cost Calculation	2017-18 (Projected)	2017-18 (Actual: TBD – Provided May 2018)
Please place a ✓ check mark next to each service you would like to purchase from the district to provide to your school.			
H. EMPLOYEE RELATIONS			
1. Negotiations	Per Hour	\$54.60 - 89.25	
2. CBA Advisory for Certificated and Classified	Per Hour	\$34.89	
I. OFFICE OF THE SUPERINTENDENT			
1. Communications	Per Hour	\$78.75	

Appendix D

Sacramento City Unified School District: Charter Department



Calendar of Annual Charter Due Dates: 2017-18_r1

Deadlines subject to change as needs arise. Changes will be communicated as soon as they are known.

Annual Information Due from Charter Schools	Office Responsible for Collecting	Deadlines (no later than)												
		July	August	September	October	November	December	January	February	March	April	May	June	
<p>* If due date falls on a weekend or holiday, submission is due on the next charter school business day. ** Please submit ONLY to the person/s listed in the "Office Responsible for Collecting" column and cc individuals as noted.</p> <p>LCAP: 2017-18 and proof of SCOE Submission (All)</p>	CM/ JK (cc)	1												
Letter of Intent (LOI) services elected by the charter school to be provided by the District with signature (All)	EZ	1												
ADA: P-Annual with original signatures (for 2016-17) (Independent only)	MC/ SR (cc)	1												
Charter School Contact Information and Board Dates (All) (No longer needed once on APR)	JK		1											
Unaudited Actual (UA) Data with original signatures and Excel Due: Prior Year (Independent only)	EZ			15										
Annual Performance Reports (APR) for school year 2016-17 (All)	JK				1									
CBED Submission Confirmation (Email) (Independent only)	JK				30									
Audit Report (Independent only)	EZ/ KW (cc)						15							

CM – Cathy Morrison, LCAP/SPSA 643-9222 Cathy-Morrison@scusd.edu
 EZ – Erika Zavaleta, Business Services 643-9055 Erika-Zavaleta@scusd.edu
 JK – Jack Kraemer, Charter Oversight 643-9079 Jack-Kraemer@scusd.edu

KW – Karen Wiker, Internal Audit 643-7975 WikerK@scusd.edu
 MC – Merilee Carrasco, Budget Svcs. 643-7869 CarrascM@scusd.edu
 GC – Gloria Chung, Budget Svcs. 643-7870 Gloria@scusd.edu
 SR – Stella Reyes, Budget Svcs. 643-7867 Stella-Reyes@scusd.edu



Calendar of Annual Charter Due Dates: 2017-18_r1
Deadlines subject to change as needs arise. Changes will be communicated as soon as they are known.

Annual Information Due from Charter Schools	Office Responsible for Collecting	July	August	September	October	November	December	January	February	March	April	May	June
		Deadlines (no later than)											
* If due date falls on a weekend or holiday, submission is due on the next charter school business day. ** Please submit ONLY to the person/s listed in the "Office Responsible for Collecting" column and cc individuals as noted.	EZ						15						
First Interim Due plus Actual Cash Flow with original signatures: as of Oct. 31 st (Independent only)	MC/ SR (cc)							8					
Audit Information (Independent only) - Approved Board agenda item for Audit Report - Declaration of deficiency or not (state in email) - CDE letter of notification for Corrective Action Plans for Audit Deficiencies (response due to CDE within 3 weeks from date of letter)	EZ/ KW (cc)							31					
Second Interim Due with original signatures (Independent only)	EZ												15
Charter school's Board approval of independent auditor selection & Proof of SCOE Submission (Independent only)	EZ/ KW (cc)												15

CM – Cathy Morrison, LCAP/SPSA 643-9222 Cathy-Morrison@scusd.edu
 EZ – Erika Zavaleta, Business Services 643-9055 Erika-Zavaleta@scusd.edu
 JK – Jack Kraemer, Charter Oversight 643-9079 Jack-Kraemer@scusd.edu
 KW – Karen Wiker, Internal Audit 643-7975 WikerK@scusd.edu
 MC – Merilee Carrasco, Budget Svcs. 643-7869 CarrascoM@scusd.edu
 GC – Gloria Chung, Budget Svcs. 643-7870 Gloria@scusd.edu
 SR – Stella Reyes, Budget Svcs. 643-7867 Stella-Reyes@scusd.edu



Calendar of Annual Charter Due Dates: 2017-18_r1
Deadlines subject to change as needs arise. Changes will be communicated as soon as they are known.

Annual Information Due from Charter Schools	Office Responsible for Collecting	Deadlines (no later than)													
		July	August	September	October	November	December	January	February	March	April	May	June		
<p>* If due date falls on a weekend or holiday, submission is due on the next charter school business day. ** Please submit ONLY to the person/s listed in the "Office Responsible for Collecting" column and cc individuals as noted.</p> <p>Audit Corrective Action Plan Items: (Only Charters with Deficiencies) (Independent only)</p> <ul style="list-style-type: none"> - Proof of SCOE Submission - Minutes from Audit Report Board approval meeting - "Certification of Corrective Action Audit Findings and Recommendations" form - "Audit Certification-Financial Report Audit" form - CDE letter of notification for Corrective Action Plans for Audit Deficiencies (response due to CDE within 3 weeks from date of letter) <p>SPSA: 2018-19 (Dependent only)</p>	EZ/ KW (cc)								15						
<p>ADA (P2) with original signatures (Independent only) (Note: This is in addition to and not in lieu of the monthly attendance reports that are submitted to SCUSD)</p> <p>Calendars and Bell Schedules: 2018-2019 (All) (Proposed: No longer needed if on APR)</p> <p>Cash Flow Projections for 2018-19 (Independent only)</p> <p>Adopted 2018-19 Budget with Budget Assumptions (Independent only)</p>	CM/ JK (cc) MC/ SR (cc) JK GC GC									31					
													31		
															30
															30

CM – Cathy Morrison, LCAP/SPSA 643-9222 Cathy-Morrison@scusd.edu KW – Karen Wiker, Internal Audit 643-7975 WikerK@scusd.edu
EZ – Erika Zavaleta, Business Services 643-9055 Erika-Zavaleta@scusd.edu MC – Merilee Carrasco, Budget Svcs. 643-7869 CarrascM@scusd.edu
JK – Jack Kraemer, Charter Oversight 643-9079 Jack-Kraemer@scusd.edu GC – Gloria Chung, Budget Svcs. 643-7870 Gloria@scusd.edu
SR – Stella Reyes, Budget Svcs. 643-7867 Stella-Reyes@scusd.edu



Calendar of Annual Charter Due Dates: 2017-18_r1

Deadlines subject to change as needs arise. Changes will be communicated as soon as they are known.

Annual Information Due from Charter Schools (Below information is only for schools submitting Prop 39 requests)	Office Responsible for Collecting	Deadlines (no later than)														
		July	August	September	October	November	December	January	February	March	April	May	June			
Proposition 39 Facility Request for 2017-18 expirations (Independent only) - Charter school's written request for facilities for 2017-18	JK					1										
Proposition 39 Facility Request for 2017-18 expirations (Independent only) - District's initial response to Nov. 1st facilities request	JK					1										
Proposition 39 Facility Request for 2017-18 expirations (Independent only) - Charter school provides further information in response to District' December 1 st initial response	JK						2									
Proposition 39 Facility Request for 2017-18 expirations (Independent only) - District's preliminary offer/response to Charter school's written request	JK										1					
Proposition 39 Facility Request for 2017-18 expirations (Independent only) - Charter school's response to District's preliminary offer/response * or 30 days after receipt of District's offer (whichever is earliest)	JK											1	*			
Proposition 39 Facility Request for 2017-18 expirations (Independent only) - District's final offer/response to Charter school's written response to District	JK													1		
Proposition 39 Facility Request for 2017-18 expirations (Independent only) - Charter school's response to District's final offer/response	JK															1

CM – Cathy Morrison, LCAP/SPSA 643-9222 Cathy-Morrison@scusd.edu

EZ – Erika Zavaleta, Business Services 643-9055 Erika-Zavaleta@scusd.edu

JK – Jack Kraemer, Charter Oversight 643-9079 Jack-Kraemer@scusd.edu

KW – Karen Wiker, Internal Audit 643-7975 WikerK@scusd.edu

MC – Merilee Carrasco, Budget Svcs. 643-7869 CarrascM@scusd.edu

GC – Gloria Chung, Budget Svcs. 643-7870 Gloria@scusd.edu

SR – Stella Reyes, Budget Svcs. 643-7867 Stella-Reyes@scusd.edu



Calendar of Annual Charter Due Dates: 2017-18_r1

Deadlines subject to change as needs arise. Changes will be communicated as soon as they are known.

Annual Information Due from SCUSD	Office Responsible for Providing	Deadlines (no later than)															
		July	August	September	October	November	December	January	February	March	April	May	June				
- Annual Performance Report (APR) Written Response for 2016-17 school year	JK											15					
- Annual Performance Report (APR) template for 2017-18 school year	JK															15	
- Statement of Actual Costs for 2017-18	EZ																
- Letter of Intent (LOI) for 2018-19																	

CM – Cathy Morrison, LCAP/SPSA 643-9222 Cathy-Morrison@scusd.edu
 EZ – Erika Zavaleta, Business Services 643-9055 Erika-Zavaleta@scusd.edu
 JK – Jack Kraemer, Charter Oversight 643-9079 Jack-Kraemer@scusd.edu

KW – Karen Wiker, Internal Audit 643-7975 WikerK@scusd.edu
 MC – Merilee Carrasco, Budget Svcs. 643-7869 CarrascM@scusd.edu
 GC – Gloria Chung, Budget Svcs. 643-7870 Gloria@scusd.edu
 SR – Stella Reyes, Budget Svcs. 643-7867 Stella-Reyes@scusd.edu

**SPECIAL EDUCATION MEMORANDUM OF UNDERSTANDING
BETWEEN SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
AND
Aspire Capitol Heights Academy**

This Memorandum of Understanding (“Agreement”) is entered into as of July 1, 2018, (“Effective Date”), by and between the Board of Trustees of the Sacramento City Unified School District (“District”) and Aspire Public Schools (“Non-Profit”), a California non-profit public benefit corporation, operating Aspire Capitol Heights Academy (“Charter School”), a public charter school chartered by the District. This Agreement will set forth the responsibilities of the Parties with respect to the delivery and financing of special education services to children enrolled in the Charter School. The Charter School and the District are collectively referred to as the “Parties.”

I. RECITALS

- A. The District is the granting agency of the Charter School. The District *initially* approved the charter on July 21, 2003. The District previously renewed the Charter School’s charter on November 1, 2012 for a term of five years, beginning on July 1, 2013 and expiring June 30, 2018. The District once again renewed the charter on March 15, 2018 for a term of five years, beginning on July 1, 2018 and expiring June 30, 2023. The Charter School is operated by the Non-Profit.
- B. The Charter School is a school operated by Non-Profit, a non-profit public benefit corporation. All obligations imposed hereby on the Charter School are equally imposed on Non-Profit.
- C. This Agreement has the purpose of clarifying the roles and responsibilities of the Parties with regard to students who are enrolled and attend the Charter School and are or may be eligible for special education and related services under the Individuals with Disabilities Education Act (“IDEA”) (20 U.S.C. § 1400 *et seq.*).

NOW, THEREFORE, in consideration of the promises and the mutual covenants and agreements herein set forth, the Charter School and the District do hereby agree as follows:

II. USE OF TERMS

The Parties agree that unless otherwise stated herein, for the purposes of this Agreement, the terms “Charter School” and “Non-Profit” may be used interchangeably, with the duties and responsibilities of the Charter School and Non-Profit being the same under this Agreement.

III. PROVISION OF SPECIAL EDUCATION AND RELATED SERVICES

- A. It is the intent of the Parties that the Charter School shall be its own local educational agency (“LEA”), pursuant to California Education Code section

47641, subdivision (a). The Charter School has obtained membership as an independent LEA in the El Dorado County Office of Education SELPA (“SELPA”). The Charter School has provided the District with verifiable written assurances that they have been accepted to participate as an LEA in the SELPA.

- B. The Charter School will serve as its own LEA for the purposes of special education, and as such, the Charter School is solely responsible, at its own expense, for insuring that all children with disabilities enrolled in the Charter School receive special education and designated instruction and services in conformity with their individualized education programs and in compliance with the IDEA (20 U.S.C. § 1400 *et seq.*), its implementing regulations and all applicable state and federal law. (34 C.F.R. § 300.209(c); Ed. Code, § 47646(a).)

IV. TERM

The term of this Agreement shall be from the Effective Date to June 30, 2023. This Agreement may be amended by mutual written agreement of the Parties at any time. This Agreement is subject to termination during the term as permitted by law.

V. SECTION 504 OF THE REHABILITATION ACT OF 1973 AND THE AMERICANS WITH DISABILITIES ACT

The Parties agree that this Agreement is intended to address the responsibilities of the Parties with respect to the provision and financing of special education services under the IDEA and does not cover services or accommodations required under Section 504 of the Rehabilitation Act of 1973 (“Section 504”) (29 U.S.C. § 794 *et seq.*), or under the Americans with Disabilities Act of 1990 (“ADA”) (42 U.S.C. § 12101 *et seq.*). The Charter School shall be solely responsible, at its own expense, for compliance with Section 504 and the ADA.

VI. INDEMNIFICATION, INSURANCE AND RISK MANAGEMENT

- A. The Non-Profit shall comply with the terms set forth in paragraph 13 of the Operational Memorandum of Understanding between Sacramento City Unified School District and the Non-profit dated July 1, 2018, which terms are incorporated as if fully set forth herein.
- B. The Non-Profit shall, for itself and the Charter School, comply with the terms set forth in paragraph 14 of the Operational MOU, which terms are incorporated as if fully set forth herein.

VII. MISCELLANEOUS PROVISIONS

- A. **Venue.** The validity of this Agreement and any of its terms or provisions as well as the rights and duties of the Parties shall be governed by the laws of the state of California, and venue shall lie only in Sacramento County Superior Court.

- B. **Modifications.** No modifications, amendments, changes, or variations or any kind to this Agreement are authorized without written consent, evidenced by execution of an amendment by an authorized representative of each Party.
- C. **Interpretation.** The language herein shall be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all Parties shall be treated as equally responsible for such ambiguity.
- D. **Integrated Agreement.** This Agreement is intended by the Parties as the final expression of their agreement with respect to such terms as are included herein and as the complete and exclusive statement of its terms and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement, nor explained or supplemented by evidence of consistent additional terms. Each of the Parties acknowledges that no one has made any promise, representation or warranty whatsoever, express or implied, written or oral, not contained herein to induce them to execute this Agreement, and that this Agreement is not executed in reliance upon any such promise, representation or warranty.
- E. **Non-Assignability.** This Agreement may not be assigned by the Parties.
- F. **Binding Effect.** This Agreement is binding upon the successors and assigns of the Parties, subject to the non-assignability restrictions set forth in subsection E above.
- G. **Survival of Covenants.** Notwithstanding termination of the Agreement, the indemnification provisions shall survive and be fully enforceable notwithstanding the termination date of the Agreement.
- H. **Notices.** All notices required by this Agreement may be sent by United States mail; postage pre-paid, to the Parties as follows:

To the District at:

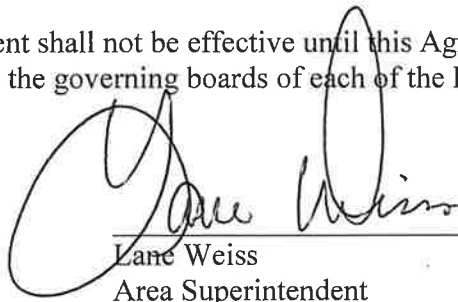
Sacramento City Unified School District
Attn: Charter Department
5735 47th Avenue
Sacramento, CA 95824
Facsimile: (916) 399 - 2058

To Non-Profit and Charter School at:
Aspire Public Schools
Attn: Lane Weiss, Area Superintendent
3311 E. Morada Lane
Stockton, CA 95212
Facsimile: (209) 472-7212

Any notices required by this Agreement sent by facsimile transmission or electronic mail to the facsimile and electronic mail addresses above shall be considered received on the business day they are sent, provided they are sent during the receiving Party's business hours and provided receipt is confirmed by telephone, facsimile, or electronic mail, and further provided the original is promptly placed into the United States mail, postage pre-paid, and addressed as indicated above.

- I. **Warranty.** Each person below warrants and guarantees that s/he is legally authorized to execute this Agreement on behalf of the designated entity and that such execution shall bind the designated entity to the terms of this Agreement.
- J. **Counterparts.** This Agreement may be signed in counterpart such that the signatures may appear on separate signature pages. Facsimile or photocopy signatures shall have the same force and effect as original signatures.
- K. **Ratification.** This Agreement shall not be effective until this Agreement has been ratified or approved by the governing boards of each of the Parties

Dated: 4/17/18



Lane Weiss
Area Superintendent
Aspire Public Schools

Dated: _____

Jorge Aguilar
Superintendent
Sacramento City Unified School District



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1f

Meeting Date: May 17, 2018

Subject: Approve Kit Carson International Academy Field Trip to Washington, D.C. from May 28 - June 1, 2018

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office

Recommendation: Approve Kit Carson International Academy Field Trip to Washington, D. C. from May 28 to June 1, 2018.

Background/Rationale: On May 28, 2018 a group of 21 students and two teacher chaperones from Kit Carson International Academy will travel via commercial airline to Washington D.C. This trip will enable the students to experience what they have been studying in American History this year. This trip includes visits to the United States Capitol, Arlington National Cemetery, and various Smithsonian Museums.

Financial Considerations: No cost to the district.

LCAP Goal(s): College and Career Ready Students

Documents Attached:

1. Out of State Field Trip Documents

Estimated Time of Presentation: N/A

Submitted by: Iris Taylor, Chief Academic Officer

Chad Sweitzer, Instructional Assistant Superintendent

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City Unified School District
FIELD TRIP REQUEST FORM
 (USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form is required for each student field trip. See below reference distribution section for details concerning each type of trip.

School Name Kit Carson International Academy

Date 02 / 01 / 2018

Teacher's Name Shawn D'Alesandro

Room # F2

Telephone #: 916-277-6750

Fax #: 916-277-6770

Field Trip Destination Washington, D.C.

- Local-50 mile radius (bus/walking) Local-50 mile radius (driver led trips) Out-of-Town (Beyond 50 mile radius)
(forward directly to Field Trip Office)
 Overnight Out-of-State/Country Involving Swimming or Wading Unusual Activities

Route We will fly from Sacramento to Washington, D.C.

Educational nature of field trip/excursion to tour our Nation's Capital

Depart Date 05 / 28 / 2018 Time TBD am/pm

Return Date 06 / 01 / 2018 Time TBD am/pm

- TRANSPORTATION** will be provided by: Walking School Bus - contact Transportation Field Trip Office
 Charter Bus Company (certified): Yes No - Check with Field Trip Office
 Private Vehicle/Parent Driver/Faculty Driver - Complete Volunteer Personal Automobile Use Form for each vehicle and driver, must have fingerprint clearance (check with Human Resources for fingerprint clearances)
 Public Transportation Train Commercial Airline Other: _____

Funding Source Each individual family paid for their trip

Financial Assistance Available? Yes No

Number of students participating: 21 students

Adult Chaperones/Drivers:	DRIVER	DRIVER
1) _____	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no 2)	<input type="checkbox"/> yes <input type="checkbox"/> no
3) _____	<input type="checkbox"/> yes <input type="checkbox"/> no 4)	<input type="checkbox"/> yes <input type="checkbox"/> no

Teachers and Staff Attending:		
1) Shawn D'Alesandro	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no 2) Robert Martine	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no
3) _____	<input type="checkbox"/> yes <input type="checkbox"/> no 4) _____	<input type="checkbox"/> yes <input type="checkbox"/> no

Principal Approval [Signature] Date 3/2/18

Risk Management Approval (Unusual Activities) [Signature] Date 5/1/18

Segment Administrator Approval [Signature] Date 5-1-18

Distribution: Refer to the Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

1. **Local Trip (school or charter bus):** (50-mile radius) - Submit to Principal for approval. Maintain all documents at site and forward a copy to Segment Administrator.
2. **Local Trip:** (50-mile radius: driver led, walking trip) - Submit driver led trips to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. Submit walking trips to Principal for approval then forward to Segment Administrator for approval 2 weeks prior to trip.
3. **Out-of-Town:** (beyond 50-mile radius) - Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
4. **Overnight Trip:** Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
5. **Trip Involving Swimming or Wading:** Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
6. **Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.)** - Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. This may require **Special Event Liability Insurance**.
7. **Out-of-State/Country:** Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. Must have Superintendent, Board of Education and Risk Management approval prior to trip. Segment Administrator will place field trip item on Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be automatically rejected by the Board of Education.
8. **Approved forms will be returned by Segment Administrator. Maintain a copy of all forms at site for 2 years.**

Sacramento City Unified School District
**OUT-OF-STATE OR OUT-OF-COUNTRY
TRAVEL REQUEST**

School Name: Kit Carson International Academy

Date: 02 / 01 / 2018

Teacher's Name: Shawn D'Alesandro Room # F2

Telephone #: 916-277-6750

Field Trip Destination: Washington, D. C.

Reason for travel: We have been studying American History during the 2017-2018 school year. Parents and staff members feel that taking a trip like this, that enables the students to experience what they have been studying is a once in a lifetime opportunity. All of the sights and sounds of American History will be visited.

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver to Risk Management for review before signing. Attach a detailed itinerary for each day.

Signed Shawn D'Alesandro
Teacher

Approvals: [Signature] 3, 2, 18
Principal Date

[Signature] 5, 1, 18
Risk Management Dept. Date

[Signature] 5, 1, 18
Segment Administrator Date

[Signature] 5, 10, 18
Superintendent Date

/ /
Board Approval Date

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Request to Attend: <input type="checkbox"/> Conference/Workshop <input type="checkbox"/> Business Meeting	Purpose for Attending: <input type="checkbox"/> Professional Development <input type="checkbox"/> Continued Education Credits Earned	Instructions: This form must be completed and received in Accounts Payable at least 30 days prior to the proposed trip- 60 days if out-of-state. REQ # _____
--	---	--

School/Department: Kit Carson International Academy Date: Mar 20, 2018

Date(s) of Event: May 28 - June 1, 2018 Location: Washington, D.C.

Event Title (attach brochure): Field Trip

Purpose*: Field Trip Tour of the Nation's Capital

*(what value does this activity give students, attendees, staff, department/site or community?)

How does this travel align with the District's strategic plan? College and career ready students

How will this activity/event be used and shared?

Name of Attendee(s) (attach sheet for additional attendees)	Position	Substitute (Y/N)* **	No. of Days Required	Budget Code (for substitute)
<u>Shawn D'Alesandro</u>	<u>Teacher</u>	<u>Yes</u>	<u>4</u>	<u>01-3010-0-1102-15-1110-1000-000-0450-000</u>
<u>Robert Martine</u>	<u>Teacher</u>	<u>Yes</u>	<u>4</u>	<u>01-6500-0-1102-15-5770-1110-000-0450-000</u>
		<u>No</u>		
		<u>No</u>		
		<u>No</u>		

Additional Attendees Attached

****IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770**

Approvals:

Principal/Department Head Signature & Print Name: [Signature] Date: 3/20/18

Cabinet Level or Designee Signature: [Signature] Date: 5/1/18

Chief Business Officer Signature: [Signature] Date: 5/3/18

Superintendent or Designee Signature: [Signature] Date: 5/3/18

District cost for all attendees (estimate)

Registration Fee **** 0.00

Meals included? No

B L D

Lodging 0.00

Transportation 0.00

Meals 0.00

Other 0.00

TOTAL \$ 0.00

Categorical Budget Code(s): _____ \$ _____

General Fund/Unrestricted _____ \$ _____

***If any meals are included in the cost of registration, how many of each: Breakfast _____ Lunch _____ Dinner _____

Prepayment Requested: All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

Requisition #	Dollar Amount
Registration Fee <u>n/a</u>	<u>0.00</u>
Hotel <u>n/a</u>	<u>0.00</u>
Airfare **** <u>n/a</u>	<u>0.00</u>
Car Rental **** <u>n/a</u>	<u>0.00</u>



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1g

Meeting Date: May 17, 2018

Subject: Approve Leonardo da Vinci K-8 School Field Trip to Ashland, Oregon from June 5-7, 2018

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office

Recommendation: Approve Leonardo da Vinci K-8 School Field Trip to Ashland, Oregon from June 5 to June 7, 2018.

Background/Rationale: On June 5, 2018 a group of 30 students, 14 parent chaperones, and two teacher chaperones from Leonardo da Vinci K-8 School will travel via rental vehicles to Ashland, Oregon to see plays at the Oregon Shakespeare Festival. This will allow students to experience acclaimed literature and a series of plays performed professionally.

Financial Considerations: No cost to the district.

LCAP Goal(s): College and Career Ready Students

Documents Attached:

1. Out of State Field Trip Documents

Estimated Time of Presentation: N/A

Submitted by: Iris Taylor, Chief Academic Officer

Mary Hardin Young, Instructional Assistant Superintendent

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City Unified School District
FIELD TRIP REQUEST FORM
(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip, See reference distribution section for details concerning each type of trip.
School Name LEONARDO DA VINCI EK-8 Date APRIL 10, 2018

Teacher's Name MARK SIRARD Room # 35 Telephone # 395-4635
Fax # 277-6806

Field Trip Destination ASHLAND, OREGON SHAKESPEARE FESTIVAL

Local (50 mile radius) Out-of-Town (Beyond 50 mile radius) Overnight

Out-of-State/Country Involving Swimming or Wading Unusual Activities
Route SEE ATTACHED MAP

Educational nature of field trip/excursion INTEGRATED THEMATIC INSTRUCTION

Depart Date 6.5.18 Time 6AM am/pm Return Date 6.7.18 Time 5PM am/pm

TRANSPORTATION will be provided by: Walking School Bus – Contact Transportation Field Trip Office
 Chartered Bus Company Certified: yes no – Check Risk Management Web Site
 Private Vehicle – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.
 Parent Driver – Must have fingerprint clearance, check with Volunteer Office.
 Faculty Driver – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.
 Public Transportation Train Commercial Airline Other: RENTAL VEHICLES

Funding Source CLASS FUNDS Financial Assistance Available? yes no

Number of students participating: 30

Adult Supervisors/ Drivers: DRIVER DRIVER
1) WENDY WALKER yes no 2) JULIE FODOR yes no
3) JENNIFER LAFLAM yes no 4) ANNIE ANDERSON yes no

Teachers and Staff Attending:
1) MARK SIRARD yes no 2) _____ yes no
3) ELLEN CHAPMAN yes no 4) _____ yes no

Principal Approval Devon Davis DEVON DAVIS Date 4/11/18

Risk Management Approval (Unusual Activities) [Signature] Date 4/23/18

Segment Administrator Approval [Signature] Date 4/23/18

Distribution: Refer to Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

- 1. Local Trip: (50 mile radius) - Submit to Principal for approval. Maintain all documents at site.
- 2. Out-Of-Town: (beyond 50 mile radius) - Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- 3. Overnight Trip: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- 4. Trip Involving Swimming or Wading: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- 5. Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.) - Submit to Principal for approval then forward to Segment Administrator and Risk Management 6 weeks prior to trip. Must purchase Special Event Liability Insurance.
- 6. Out-of-State/Country: Submit to Principal for approval then forward to Segment Administrator and Risk Management SIX (6) WEEKS prior to trip. Must have Superintendent and Board approval prior to trip. Segment Administrator will submit for Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board.

Maintain a copy of all forms at site for 2 years. Approved forms will be returned by Segment Administrator

Sacramento City Unified School District
**OUT-OF-STATE OR OUT-OF-COUNTRY
TRAVEL REQUEST**

School Name LEONARDO DA VINCI EK-8 Date 03 / 15 / 2018

Teacher's Name MARK SIRARD Room # 35 Telephone # 395-4635


Field Trip Destination ASHLAND, OREGON

Reason for travel SHAKESPEARE FESTIVAL

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver to Risk Management for review before signing. Attach a detailed itinerary for each day

Signed 
Teacher

Approvals:

 4 / 11 / 18
Principal Date

 4 / 23 / 18
Risk Management Dept. Date

 4 / 23 / 18
Segment Administrator Date

 4 / 25 / 18
Superintendent Date

/ /
Board Approval Date

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Request to Attend: <input type="checkbox"/> Conference/Workshop <input type="checkbox"/> Business Meeting	Purpose for Attending: <input type="checkbox"/> Professional Development <input type="checkbox"/> Continued Education Credits Earned	Instructions: This form must be completed and received in Accounts Payable at least 30 days prior to the proposed trip- 60 days if out-of-state. REQ # _____
--	---	--

School/Department LEONARDO DA VINCI EK-8 Date Mar 15, 2018

Date(s) of Event JUNE 5-7, 2018 Location ASHLAND, OREGON

Event Title (attach brochure) SHAKESPEARE FESTIVAL

Purpose* ENHANCE ENGLISH LANGUAGE ARTS LESSON

*(what value does this activity give students, attendees, staff, department/site or community?)

How does this travel align with the District's strategic plan? College and Career Ready Students

How will this activity/event be used and shared?

Name of Attendee(s) <small>(attach sheet for additional attendees)</small>	Position	Substitute (Y/N)*	No. of Days Required	Budget Code <small>(for substitute)</small>
MARK SIRARD	MS ELA TEACHER	Yes	3	01-0000-0-1102-15-1110-1000-000-0151-000
		No		
		No		
		No		
		No		

****IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770** Additional Attendees Attached

Approvals:

[Signature] 4.11.18
 Principal/Department Head Signature & Print Name Date

[Signature] 4/23/18
 Cabinet Level or Designee Signature Date

[Signature] 4/24/18
 Chief Business Officer Signature Date

[Signature] 4/25/18
 Superintendent or Designee Signature Date

District cost for all attendees (estimate)

Registration Fee ***

Meals included? B L D

Lodging _____

Transportation _____

Meals _____

Other _____

TOTAL 0

Categorical Budget Code(s): _____ \$ _____

General Fund/Unrestricted _____ \$ _____

***If any meals are included in the cost of registration, how many of each: Breakfast _____ Lunch _____ Dinner _____

Prepayment Requested: All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

Requisition #	Dollar Amount
Registration Fee	_____
Hotel	_____
Airfare ****	_____
Car Rental ****	_____



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1h

Meeting Date: May 17, 2018

Subject: **Approve Resolution No. 3014: Delegating Duty to Accept Bids and Award Construction Contracts**

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Facilities Support Services

Recommendation: Approve and adopt Resolution No. 3014 Delegating Duty to Accept Bids and Award Construction Contracts.

Background/Rationale: The Governing Board's meeting schedule may not be complementary with the bid opening dates and delaying the award until the next available meeting date would cause unnecessary project delay. Staff recommends that the Governing Board delegate to the Superintendent or designee the authority to accept bids meeting Public Contract and Education Code requirements, execute the contracts, and commence work without the Governing Board taking formal action on any such contracts. This practice has become a normal business process and has been approved by the Board in prior years. The effective dates of this Resolution are May 18 through August 31, 2018. This Resolution will only be used if approval by the Board at a Board meeting will delay the start of a project.

Financial Considerations: None

LCAP Goal(s): College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

Documents Attached:

1. Resolution No. 3014

Estimated Time of Presentation: N/A

Submitted by: Jorge A. Aguilar, Superintendent

Cathy Allen, Chief Operations Officer

Approved by: Jorge A. Aguilar, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Resolution No. 3014

BEFORE THE GOVERNING BOARD OF THE
SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
COUNTY OF SACRAMENTO, STATE OF CALIFORNIA

**RESOLUTION DELEGATING DUTY TO ACCEPT BIDS
AND AWARD CONSTRUCTION CONTRACTS**

WHEREAS, the Sacramento City Unified School District has been and is in the process of accepting bids and awarding prime contracts for various maintenance and construction work; and

WHEREAS, time is of the essence in accepting the lowest responsible and/or best value bid, awarding the contract and completing work, or rejecting bids as appropriate; and

WHEREAS, regular meetings of the Board of Education will not be held on a schedule consistent with the bid opening dates for these deferred maintenance projects;

BE IT RESOLVED THAT the Superintendent or his designee is delegated the authority to act on behalf of the Board of Education from May 18, 2018 through August 31, 2018 to award and execute prime contracts to the lowest responsible and/or best value bidder, or reject bids as appropriate; and

BE IT FURTHER RESOLVED THAT should any lowest responsible and/or best value bidder exceed the estimated cost for that prime contract, the Superintendent or designee may award and execute the contract for that work if the Superintendent or designee consults with the Chief Operations Officer and determines that the bid should be accepted rather than rebidding the contract; and

BE IT FURTHER RESOLVED THAT any and all contracts entered into on behalf of the District pursuant to this resolution shall be reported to the board at the next regularly scheduled meeting following execution.

State of California)
County of Sacramento)

PASSED and ADOPTED this 17th day of May, 2018, by the Board of Education of the Sacramento City Unified School District, State of California, by the following vote;

Ayes:
Noes:
Absent:

ATTESTED TO:

Jessie Ryan, Board President

Date: _____

Jorge A. Aguilar, Superintendent/Board Secretary



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1i

Meeting Date: May 17, 2018

Subject: Approve Resolution No. 3015 Transportation Facility Relocation Project Mitigated Negative Declaration (MND)

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Facilities Support Services

Recommendation: Receive for review the Mitigated Negative Declaration (MND), including the public comments received, and the Mitigation Reporting Program (MRP) for the Transportation Facility Relocation Project. The California Environmental Quality Act (CEQA) requires the adoption of such a resolution for the planning and construction of the Transportation Facility Relocation Project. Resolution No. 3015 is attached.

Background/Rationale: The Transportation Facility Relocation Project consists of relocating the District's Transportation Facilities from 3101 Redding Avenue to the new location across the street at 7050 San Joaquin Street. The project also includes the construction of a new warehouse on the 3101 Redding Ave site.

The proposed project is subject to review under CEQA. For every non-exempt public project, CEQA generally requires the Lead Agency to prepare an Initial Study in order to determine the level of environmental review that is required for CEQA compliance. If the Initial Study indicates that the project will not result in significant environmental impacts, the Lead Agency may adopt a "negative declaration" rather than preparing a full Environmental Impact Report. (Pub. Res. Code Section 21080 (c).)

If the Initial Study reveals substantial evidence that significant environmental impacts might occur, but also identifies mitigation measures that reduce those impacts to a level of less than significant, the lead agency may satisfy CEQA obligations with a "Mitigated Negative Declaration." (Pub. Res. Code Section 21064.5 & Section 21080 (d).)

Consistent with this process, an Initial Study was prepared which determined that the proposed project may result in significant environmental impacts, but that the mitigation measures would reduce those impacts to a level of less than significant. Therefore, a Mitigated Negative Declaration (MND) was prepared. In compliance with CEQA Guidelines 15072 & 15073, the District provided notice of and circulated the MND for public review. The Notice of Availability was published in the Sacramento Bee and mailed to residents immediately adjacent to the new location at 7050 San Joaquin Street.

The District received two (2) comments from members of the public which are included in the Summary of Comments for the Board's review. None of the Comments affects the adequacy of the MND for the purposes of CEQA compliance. The MND including the Appendices and Mitigation Reporting Program (MRP), represents the proposed final environmental document for the Project. Approval for the MND, along with the MRP will satisfy the District's obligation under CEQA and is a prerequisite to final District approval of the Project.

Financial Considerations: None

LCAP Goal(s): Operational Excellence

Documents Attached:

1. Resolution No. 3015
2. Mitigated Negative Declaration for the Transportation Facility Relocation Project and Technical Appendix for MND Link:
<http://www.scusd.edu/draft-mitigated-negative-declaration-transportation-facility-relocation-project>
3. Mitigation Reporting Program
4. Public Comments and Responses

Estimated Time of Presentation: N/A

Submitted by: Cathy Allen, Chief Operations Officer

Approved by: Jorge A. Aguilar, Superintendent

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION RESOLUTION NO. 3015**

**RESOLUTION OF THE SACRAMENTO CITY UNIFIED SCHOOL DISTRICT ADOPTING
THE MITIGATED NEGATIVE DECLARATION AND APPROVING THE MITIGATION
REPORTING PROGRAM FOR THE TRANSPORTATION FACILITY RELOCATION
PROJECT**

WHEREAS, the Board of Education ("Board") of the Sacramento City Unified School District (the "District") has received a Mitigated Negative Declaration/Initial Study ("MND") dated April 3, 2018, prepared for the Transportation Facility Relocation Project ("Project"); and

WHEREAS, the Project consists of relocating the District's Transportation Facilities from 3101 Redding Avenue to the new location at 7050 San Joaquin Street,

WHEREAS, on April 1, 2018, the District published the Notice of Availability and Intent to Adopt the MND in the Sacramento Bee; and

WHEREAS, on April 3, 2018, the District posted the Notice of Availability and Intent to Adopt the MND and the MND in its entirety on the District's website

WHEREAS, on April 3, 2018, the District also filed a Notice of Completion with the State Clearinghouse allowing the State to circulate copies of the MND to any affected State agencies for comment; and

WHEREAS, the public comment period on the MND commenced on April 3, 2018, and ended on May 3, 2018, following said notice to the public and all public agencies; and

WHEREAS, the District received two (2) written comments on the MND from the public and reviewing public agencies during the public review period; and

WHEREAS, such comments and responses thereto have been incorporated into the MND through a Summary of Comments; and

WHEREAS, all actions required to be taken by applicable law relating to the preparation, circulation, and review of the MND have been taken; and

WHEREAS, the Board has reviewed and considered the MND (including the Appendices, the Summary of Comments and Responses) and has evaluated and considered the comments received from persons who have reviewed the MND and any written responses thereto;

WHEREAS, the Board has reviewed and considered the mitigation measures identified in the MND and listed in the Mitigation Reporting Program ("MRP") set forth in Exhibit A; and

WHEREAS, the facts and findings regarding the Project set forth in this Resolution are supported by substantial evidence in the administrative record and by the MND; and

WHEREAS, the MND has identified all significant environmental effects of the Project and all significant and known potentially significant impacts; and

WHEREAS, the MND has described reasonable mitigation measures that will reduce potentially significant impacts to less than significant; and

WHEREAS, the MND reflects the Board's independent judgment and analysis on the potential for environmental impacts from the Project

NOW, THEREFORE, BE IT RESOLVED by the Sacramento City Unified School District Board of Education at the meeting held on May 17, 2018 the following:

SECTION 1: The foregoing recitals are true and correct and made part of this Resolution. SECTION 2: For every non-exempt public project, the California Environmental Quality Act ("CEQA") generally requires the lead agency to prepare an initial study in order to determine the level of environmental review required for CEQA compliance. If the initial study indicates that the project will not result in significant adverse environmental impacts, the lead agency may adopt a "negative declaration." (Pub. Res. Code § 21080(c)). If the initial study reveals substantial evidence that significant environmental impacts might occur, but also identifies mitigation measures that reduce those impacts to a level of less than significant, the lead agency may satisfy CEQA obligations with a "Mitigated Negative Declaration." (Pub. Res. Code §§ 21064.5 & 21080(d))

SECTION 3: As set forth in the Recitals, in compliance with CEQA, the District prepared the MND and circulated it for public review.

SECTION 4: The Board hereby certifies that all comments received in response to the MND and responses thereto have been considered by the Board, which comments and responses are included in the Summary of Public Comment. Further, for the purposes of CEQA and the findings set forth herein, the record of proceedings for the District decision on the Project includes, but is not limited to all information in the administrative record including but not limited to the MND, all public notices related to the Project; all comments submitted by any agencies and members of the public; all reports, studies memoranda (excluding confidential memoranda) and other documents relevant to the Project prepared by the District; the District's consultants, or responsible or trustee agencies with respect to the District compliance with the requirements of CEQA and with respect to the District's action on the Project; any documentary or other evidence submitted to the District at public meetings or hearings related to the Project; and matters of common knowledge to the District. The materials in the record are located at and available upon request at the District office.

SECTION 5: The MND for the Project has been completed and is in compliance with the provisions of CEQA, with State and local Guidelines implementing CEQA, and all other applicable laws and regulations.

SECTION 6: In accordance with CEQA, the Board determines that the findings made in the MND with respect to the potential environmental impacts of the Project and the proposed mitigation measures are complete and accurate and hereby incorporates such findings of the MND by reference.

SECTION 7: The Board finds and declares that the MND for the Project was presented to the Board and the Board independently reviewed and considered the information contained in the MND prior to approving the Project, as the Project is defined in the MND.

SECTION 8: Based on its review of the MND, the Board finds that the MND for the Project is an adequate assessment of the potentially significant environmental impacts of the Project, as described in the MND.

SECTION 9: The Board has reviewed the findings of the Project, comments regarding the Project, and other relevant Project records. Based on the evidence contained therein, the Board finds and determines that, following implementation of the mitigation measures set forth in the MND, there is no substantial evidence of a significant, unmitigated environmental impact caused by the Project.

SECTION 10: The Board hereby adopts the Mitigated Negative Declaration as complete and adequate under CEQA, and certifies that the MND represents the independent judgment of the Board.

SECTION 11: The MRP has been prepared to meet the requirements of Public Resources Code Section 21081.6. This program is designed to ensure compliance with Project changes and mitigation measures imposed to avoid or substantially lessen the significant effects identified in the MND. The Board hereby adopts the Mitigation Reporting Program.

SECTION 12: The MND and the MRP are on file and available at the administrative office of the Sacramento City Unified School District. The custodian of the documents and records referred to herein shall be the Chief Operations Officer, Facility Support Services and shall be located at 5735 47th Avenue, Sacramento, CA.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this date May 17, 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jessie Ryan
President of the Board of Education

ATTESTED TO:

Jorge A. Aguilar
Secretary to the Board of Education

EXHIBIT A

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT District Transportation Facility Relocation Project

Mitigation Reporting Program

In January 1989, Assembly Bill 3180 went into effect requiring the lead agency to monitor or report on all mitigation measures applicable to this District Transportation Facility Relocation Project (Project) and included in the Mitigated Negative Declaration (MND). The Sacramento City Unified School District (District) is the lead agency for the CEQA review of the proposed Project. The District prepared a CEQA Initial Study for the Project and determined that the proposed Project could result in impacts, but these impacts would be reduced to a less-than-significant level with incorporation of the following mitigation measures.

Required Mitigation Measures

1. **MITIGATION MEASURE AIR QUALITY 1: DUST CONTROL.** The School District shall require all construction contractors on the site to comply with Sacramento Metropolitan Air Quality Management District Rule 403 which requires the following construction period dust control practices:
 - a. Water all exposed surfaces two times daily. Exposed surfaces include, but are not limited to soil piles, graded areas, unpaved parking areas, staging areas, and access roads.
 - b. Cover or maintain at least two feet of free board space on haul trucks transporting soil, sand, or other loose material on the site. Any haul trucks that would be traveling along freeways or major roadways should be covered.
 - c. Use wet power vacuum street sweepers to remove any visible track out of mud or dirt onto adjacent public roads at least once a day. Use of dry power sweeping is prohibited.
 - d. Limit vehicle speeds on unpaved roads to 15 miles per hour (mph).
 - e. All roadways, driveways, sidewalks, parking lots to be paved should be completed as soon as possible. In addition, building pads should be laid as soon as possible after grading unless seeding or soil binders are used.
 - f. The following practices describe exhaust emission control from diesel powered fleets working at a construction site. California regulations limit idling from both on-road and off-road diesel-powered equipment. The California Air Resources Board enforces the idling limitations. Minimize idling time either by shutting equipment

off when not in use or reducing the time of idling to 5 minutes [required by California Code of Regulations, Title 13, sections 2449(d)(3) and 2485]. Provide clear signage that posts this requirement for workers at the entrances to the site.

- g. The District shall ensure these measures are included in the construction specifications.
- h. Maintain all construction equipment in proper working condition according to manufacturer's specifications. The equipment must be checked by a certified mechanic and determined to be running in proper condition before it is operated.

Responsible Party: District Facilities Support Services

2. MITIGATION MEASURE BIOLOGY 1: NESTING BIRDS. Prior to any tree removals the District shall retain a biologist to determine if there are any active migratory bird nests. If there are active nests the District shall make all possible efforts to leave the tree with an active migratory bird nest undisturbed until all young have fledged and are capable of foraging independently.

Responsible Party: District Facilities Support Services

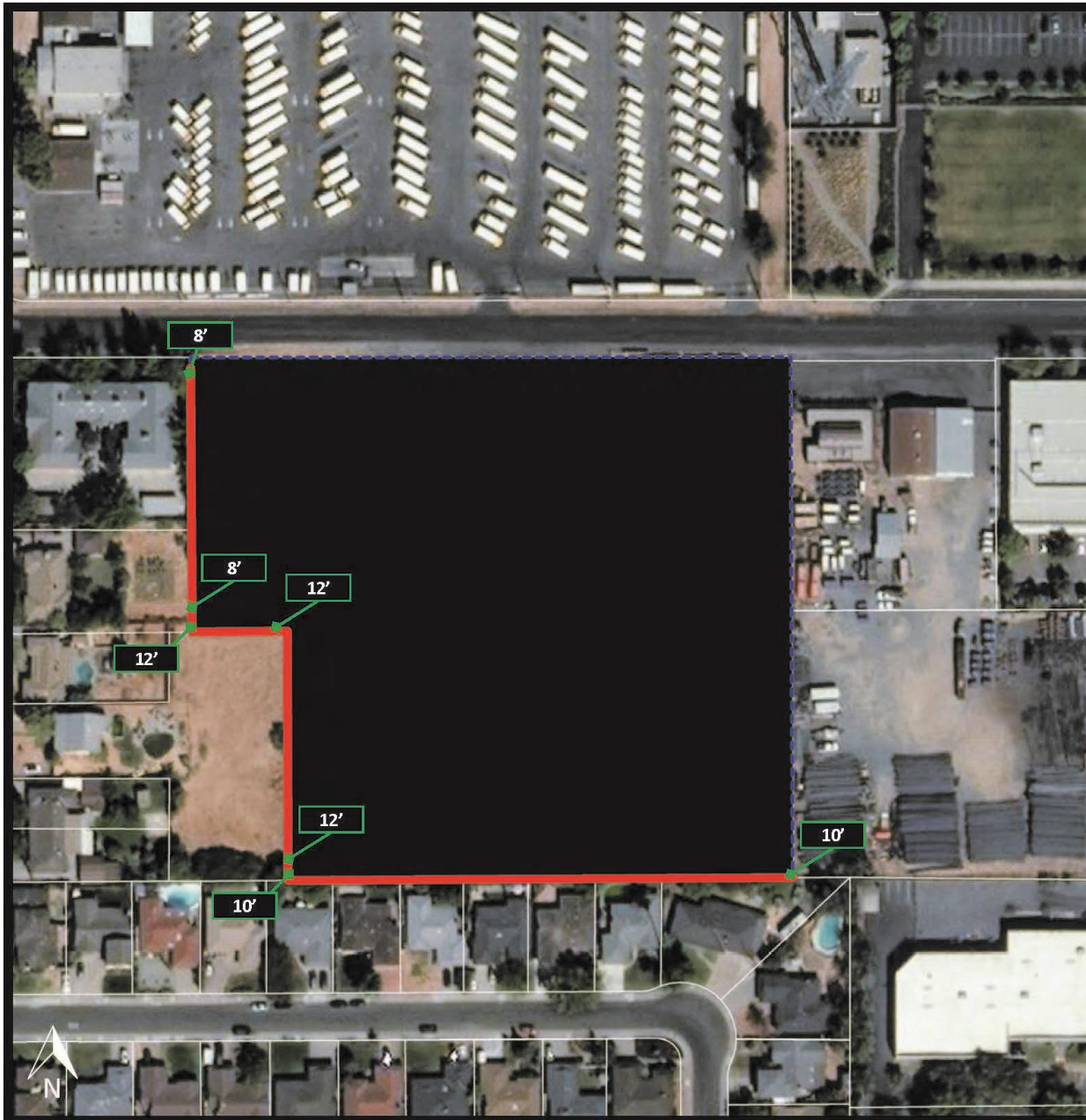
3. MITIGATION MEASURE HAZARDS 1: VEHICLE OIL DISPOSAL. Disposal of oils shall be in accordance with State guidelines and regulations including disposal of any used motor oil at a State Certified Collection Center.

Responsible Party: District Facilities Support Services and Transportation Services

4. MITIGATION MEASURE NOISE 1: CONSTRUCT A SOUND WALL ON THE WESTERN AND SOUTHERN PERIMETER OF THE SITE. The District shall construct a pre-cast concrete sound wall along the west and south Project property lines. On the western perimeter of the Project the sound wall shall have a minimum height of 8 and 12 feet as shown on Figure 21. The southern perimeter of the Project shall have a sound wall of a minimum of 10 feet in height as shown on Figure 21 (Attached).

Responsible Party: District Facilities Support Services

SUMMARY REPORT. A report to the District's Chief Operations Officer shall be made upon completion of all mitigation measures for the Project.



SCUSD New Transportation Facility

City of Sacramento, California

Figure 8

Sound Wall Location and Heights

Minimum Wall Height (ft.)

X'



FIGURE 21: PROPOSED SOUND WALL LOCATIONS AND CONFIGURATIONS

RESPONSES TO WRITTEN COMMENTS RECEIVED ON THE PUBLIC DRAFT MITIGATED NEGATIVE DECLARATION (MND) FOR THE DISTRICT TRANSPORTATION RELOCATION FACILITY

On April 3, 2018, a Notice of Availability (NOA) for the Mitigated Negative Declaration (MND) for the Sacramento Unified School District's Transportation Relocation Project was published by the Sacramento City Unified School District (SCUSD). The District published the NOA in the Sacramento Bee on April 1, 2018, a newspaper of general circulation serving the greater Sacramento area in which the project is located. In addition, the District sent a copy of the NOA to property owners adjacent to the proposed new Transportation Facility site. A full copy of the MND and Appendices was available for public review at the District's website at www.scusd.edu/facilities-services.

The MND and the NOA were also submitted to the State Clearinghouse for review in accordance with Section 15073 of the California Environmental Quality Act Guidelines. The 30-day public review period began April 3, 2018 and closed May 3, 2018. Two letters of comment were received by the District.

1. Letter from Stephanie Tadlock, Environmental Scientist, Central Valley Regional Water Quality Control Board (CVRWQCB), dated April 26, 2018 (Attachment 1).
2. Letter from Karen Huss, Associate Air Quality Planner, Sacramento Air Metropolitan Air Quality Management District (SMAQMD), dated May 2, 2018 (Attachment 2).

A summary of responses to each letter follows:

Letter 1 CVRWQCB: This letter summarizes the regulations which the CVRWQCB is responsible for implementing or enforcing. Section 1 of the letter summarizes the requirements of the Porter Cologne Water Quality Act which requires that a Basin Plan be prepared for the Central Valley Basin by the CVWQCB. This section also recites the State Water Board's Antidegradation Policy. Section IX Water Quality and Hydrology of the MND discusses the project's potential impacts on the water basin. The project will retain and bio-swale storm water on-site and the project does not result in any off-site discharges which would affect waters of the basin.

Section II of the letter discusses Permitting Requirements administered by CVWQCB. Among the activities which require a permit are Construction Period Storm Water discharges. For these types of discharges the National Pollution Discharge Prevention and Elimination Act (NPDES) requires the preparation of a Storm Water Pollution Prevention Plan (SWPPP). The District has prepared a SWPPP for the project.

Section II also summarizes the requirements for Industrial Storm Water Permits which also requires the use of best management practices which are included in the SWPPP for the project.

Section II summarizes Sections 404 and 401 of the Clean Water Act. Page 41 of the MND determined that the project would not affect any jurisdictional waters of the United States which would require a 404 or 401 permit.

The project does not require de-watering, off-site discharges or propose any commercially irrigated agricultural activities and as such, these permits are not applicable to the project.

These comments provide information but do not change the conclusions of the MND.

Letter 2 Sacramento Air Quality Management District (SMAQMD): SMAQMD suggests that the MND provide more information on diesel particulate emissions. Particulate emissions were quantified using the CALFEEMOD model. However, the District requested that diesel particulate concentrations be modeled and quantified. As result, the District retained Air Quality Permitting Specialists to use the recommended AERMOD model to estimate the 24-hour and annual concentrations of diesel particulates.

The results of the AERMOD model show that diesel particulate matter estimates are below both State and federal toxic air contaminants standards. In order to reflect this in the MND the District has added this information to the Air Quality Section of the MND and the Technical Appendix (see Errata).

The results of the particulate matter concentration analysis do not change the conclusions of the MND which are that the project would result in less-than-significant concentrations of PM10 and PM2.5 from the operation of buses.

SMAQMD suggests that a vegetative barrier be planted between the bus parking area and the residences. The project does include a landscaped barrier along the southern and western perimeter which generally follows the recommendations of the SMAQMD's *Landscape Guidance for Improving Air Quality Near Roadways* (2017). Due to space limitations, the vegetative barrier averages between 15 and 40 feet in width and roughly conforms to the recommended guideline of 30 feet from roadways. The vegetative barrier includes 62 trees and a variety of shrubs as recommended by the guidelines.

SMAQMD also suggests that the MND discuss particulate filters used on the buses and discuss the District's progress in reducing diesel emission. Ninety percent (90%) of the District's diesel bus fleet is equipped with particulate filters. The District is also in the process of replacing approximately 10 older buses with electrical buses which will be added to the existing fleet of 3 electrical buses. The District has an existing bus charging station at the 3101 Redding Street site and the new Transportation Facility has been prepared to add additional charging stations when necessary.

SMAQMD further suggests that the District install bike and pedestrian facilities on both sides of Redding Street. The proposed project includes such facilities on the south side of San Joaquin Street and it is proposed that when the District approves the Central Kitchen Project, that bike and pedestrian facilities be included along the north side of San Joaquin Street.

Finally, the Air District requests information on off-site mobile air emissions. As noted in the MND, the project does not increase vehicle or bus traffic. The project relocates the existing bus facility from the north side of San Joaquin Street to the south side of San Joaquin Street. The bus routes and vehicle miles traveled remain the same. As such, there is no change and no new mobile emissions.

In accordance with Section 15074 of the California Environmental Quality Act Guidelines, the District has reviewed and considered these comments and determined that the above comments provide supplemental information, but do not change the conclusions of the Mitigated Negative Declaration regarding impacts or the significance of impacts or the effectiveness of the mitigation measures.

ERRATA TO

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT PROPOSED TRANSPORTATION FACILITY RELOCATION PROJECT MITIGATED NEGATIVE DECLARATION

The following changes are included in the Mitigated Negative Declaration for the District Transportation Facility Relocation Project and are hereby incorporated as part of the administrative record. Additions are noted in **bold** and deletions are noted in ~~strikeout~~.

PAGE 32, AIR QUALITY: This section should be changed to read.

III. d) Would the project result in exposure to substantial pollutant concentrations?

“Because the proposed action does not exceed any of the threshold criteria established by SMAQMD, it is not anticipated that there would be a change in substantial pollutant concentrations. However, because the new Transportation Facility and bus operations will be located nearer residential areas, the AERMOD model was used to determine if **CO and/or diesel particulate concentrations from the bus operations would affect the adjacent residents.** Figures 13 and 14 show the results of this model (see also Appendix B, CO and PM Concentrations Technical Memorandum). The concentration of CO emissions was estimated for both a one-hour period and eight-hour period. Figure 13 shows that a one-hour period, emissions, residents would experience CO concentrations below the state and federal standards and the SMAQMD’s threshold of significance for one-hour CO concentrations. The highest one-hour concentration of CO for adjacent residential area is 20.2 ug/m³ which is substantially below the 23,000 ug/m³ (or 23 mg/m³) threshold of significance which reflects the state and federal standards for CO. Similarly, Figure 14 shows the 8-hour CO concentrations for which are also below SMAQMD standard of 10,000 ug/m³ (or 10 mg/m³). Thus, although the project will generate CO in closer proximity to residential uses, the concentration of CO will be below threshold.

The AERMOD model was also used to estimate the concentration of diesel particulate emissions. The results of this analysis show that particulate emissions are substantially below the Toxic Air Contamination thresholds set by State and Federal standards. The results are summarized in the Table below:

Comparison of PM-10 Impacts with Air Quality Standards		
Averaging Time	Project Impact	Current Standard
24-Hour	0.001 ug/m ³	50 ug/m ³
Annual	< 0.001 ug/m ³	20 ug/m ³

The technical memorandum prepared for CO and PM concentrations is included in the Appendix to this document.

It should also be noted that **90% of the District’s buses are equipped with particulate filters which substantially reduces particulate emissions.”**

APPENDIX B: Appendix B, the Air Quality Technical Memorandum for CO Impacts should be replaced with the updated Air Quality Technical Memorandum for CO and Particulate Matter Impacts (dated May 9, 2018).

Central Valley Regional Water Quality Control Board

26 April 2018

Jim Dobson
Sacramento City Unified School District
5735 47th Avenue
Sacramento, CA 95824

CERTIFIED MAIL
91 7199 9991 7036 7028 5943

COMMENTS TO REQUEST FOR REVIEW FOR THE MITIGATED NEGATIVE DECLARATION, SCUSD TRANSPORTATION FACILITY RELOCATION PROJECT, SCH# 2018042009, SACRAMENTO COUNTY

Pursuant to the State Clearinghouse's 3 April 2018 request, the Central Valley Regional Water Quality Control Board (Central Valley Water Board) has reviewed the *Request for Review for the Mitigated Negative Declaration* for the SCUSD Transportation Facility Relocation Project, located in Sacramento County.

Our agency is delegated with the responsibility of protecting the quality of surface and groundwaters of the state; therefore our comments will address concerns surrounding those issues.

I. Regulatory Setting

Basin Plan

The Central Valley Water Board is required to formulate and adopt Basin Plans for all areas within the Central Valley region under Section 13240 of the Porter-Cologne Water Quality Control Act. Each Basin Plan must contain water quality objectives to ensure the reasonable protection of beneficial uses, as well as a program of implementation for achieving water quality objectives with the Basin Plans. Federal regulations require each state to adopt water quality standards to protect the public health or welfare, enhance the quality of water and serve the purposes of the Clean Water Act. In California, the beneficial uses, water quality objectives, and the Antidegradation Policy are the State's water quality standards. Water quality standards are also contained in the National Toxics Rule, 40 CFR Section 131.36, and the California Toxics Rule, 40 CFR Section 131.38.

The Basin Plan is subject to modification as necessary, considering applicable laws, policies, technologies, water quality conditions and priorities. The original Basin Plans were adopted in 1975, and have been updated and revised periodically as required, using Basin Plan amendments. Once the Central Valley Water Board has adopted a Basin Plan amendment in noticed public hearings, it must be approved by the State Water Resources Control Board (State Water Board), Office of Administrative Law (OAL) and in some cases,

the United States Environmental Protection Agency (USEPA). Basin Plan amendments only become effective after they have been approved by the OAL and in some cases, the USEPA. Every three (3) years, a review of the Basin Plan is completed that assesses the appropriateness of existing standards and evaluates and prioritizes Basin Planning issues.

For more information on the *Water Quality Control Plan for the Sacramento and San Joaquin River Basins*, please visit our website:
http://www.waterboards.ca.gov/centralvalley/water_issues/basin_plans/.

Antidegradation Considerations

All wastewater discharges must comply with the Antidegradation Policy (State Water Board Resolution 68-16) and the Antidegradation Implementation Policy contained in the Basin Plan. The Antidegradation Policy is available on page IV-15.01 at:
http://www.waterboards.ca.gov/centralvalleywater_issues/basin_plans/sacsjr.pdf

In part it states:

Any discharge of waste to high quality waters must apply best practicable treatment or control not only to prevent a condition of pollution or nuisance from occurring, but also to maintain the highest water quality possible consistent with the maximum benefit to the people of the State.

This information must be presented as an analysis of the impacts and potential impacts of the discharge on water quality, as measured by background concentrations and applicable water quality objectives.

The antidegradation analysis is a mandatory element in the National Pollutant Discharge Elimination System and land discharge Waste Discharge Requirements (WDRs) permitting processes. The environmental review document should evaluate potential impacts to both surface and groundwater quality.

II. Permitting Requirements

Construction Storm Water General Permit

Dischargers whose project disturb one or more acres of soil or where projects disturb less than one acre but are part of a larger common plan of development that in total disturbs one or more acres, are required to obtain coverage under the General Permit for Storm Water Discharges Associated with Construction Activities (Construction General Permit), Construction General Permit Order No. 2009-009-DWQ. Construction activity subject to this permit includes clearing, grading, grubbing, disturbances to the ground, such as stockpiling, or excavation, but does not include regular maintenance activities performed to restore the original line, grade, or capacity of the facility. The Construction General Permit requires the development and implementation of a Storm Water Pollution Prevention Plan

(SWPPP).

For more information on the Construction General Permit, visit the State Water Resources Control Board website at:

http://www.waterboards.ca.gov/water_issues/programs/stormwater/constpermits.shtml.

Phase I and II Municipal Separate Storm Sewer System (MS4) Permits¹

The Phase I and II MS4 permits require the Permittees reduce pollutants and runoff flows from new development and redevelopment using Best Management Practices (BMPs) to the maximum extent practicable (MEP). MS4 Permittees have their own development standards, also known as Low Impact Development (LID)/post-construction standards that include a hydromodification component. The MS4 permits also require specific design concepts for LID/post-construction BMPs in the early stages of a project during the entitlement and CEQA process and the development plan review process.

For more information on which Phase I MS4 Permit this project applies to, visit the Central Valley Water Board website at:

http://www.waterboards.ca.gov/centralvalley/water_issues/storm_water/municipal_permits/.

For more information on the Phase II MS4 permit and who it applies to, visit the State Water Resources Control Board at:

http://www.waterboards.ca.gov/water_issues/programs/stormwater/phase_ii_municipal.shtml

Industrial Storm Water General Permit

Storm water discharges associated with industrial sites must comply with the regulations contained in the Industrial Storm Water General Permit Order No. 2014-0057-DWQ.

For more information on the Industrial Storm Water General Permit, visit the Central Valley Water Board website at:

http://www.waterboards.ca.gov/centralvalley/water_issues/storm_water/industrial_general_permits/index.shtml.

Clean Water Act Section 404 Permit

If the project will involve the discharge of dredged or fill material in navigable waters or wetlands, a permit pursuant to Section 404 of the Clean Water Act may be needed from the United States Army Corps of Engineers (USACOE). If a Section 404 permit is required by the USACOE, the Central Valley Water Board will review the permit application to ensure

¹ Municipal Permits = The Phase I Municipal Separate Storm Water System (MS4) Permit covers medium sized Municipalities (serving between 100,000 and 250,000 people) and large sized municipalities (serving over 250,000 people). The Phase II MS4 provides coverage for small municipalities, including non-traditional Small MS4s, which include military bases, public campuses, prisons and hospitals.

that discharge will not violate water quality standards. If the project requires surface water drainage realignment, the applicant is advised to contact the Department of Fish and Game for information on Streambed Alteration Permit requirements.

If you have any questions regarding the Clean Water Act Section 404 permits, please contact the Regulatory Division of the Sacramento District of USACOE at (916) 557-5250.

Clean Water Act Section 401 Permit – Water Quality Certification

If an USACOE permit (e.g., Non-Reporting Nationwide Permit, Nationwide Permit, Letter of Permission, Individual Permit, Regional General Permit, Programmatic General Permit), or any other federal permit (e.g., Section 10 of the Rivers and Harbors Act or Section 9 from the United States Coast Guard), is required for this project due to the disturbance of waters of the United States (such as streams and wetlands), then a Water Quality Certification must be obtained from the Central Valley Water Board prior to initiation of project activities. There are no waivers for 401 Water Quality Certifications.

Waste Discharge Requirements – Discharges to Waters of the State

If USACOE determines that only non-jurisdictional waters of the State (i.e., “non-federal” waters of the State) are present in the proposed project area, the proposed project may require a Waste Discharge Requirement (WDR) permit to be issued by Central Valley Water Board. Under the California Porter-Cologne Water Quality Control Act, discharges to all waters of the State, including all wetlands and other waters of the State including, but not limited to, isolated wetlands, are subject to State regulation.

For more information on the Water Quality Certification and WDR processes, visit the Central Valley Water Board website at:

http://www.waterboards.ca.gov/centralvalley/help/business_help/permit2.shtml.

Dewatering Permit

If the proposed project includes construction or groundwater dewatering to be discharged to land, the proponent may apply for coverage under State Water Board General Water Quality Order (Low Risk General Order) 2003-0003 or the Central Valley Water Board’s Waiver of Report of Waste Discharge and Waste Discharge Requirements (Low Risk Waiver)

R5-2013-0145. Small temporary construction dewatering projects are projects that discharge groundwater to land from excavation activities or dewatering of underground utility vaults. Dischargers seeking coverage under the General Order or Waiver must file a Notice of Intent with the Central Valley Water Board prior to beginning discharge.

For more information regarding the Low Risk General Order and the application process, visit the Central Valley Water Board website at:

http://www.waterboards.ca.gov/board_decisions/adopted_orders/water_quality/2003/wqo/wqo2003-0003.pdf

For more information regarding the Low Risk Waiver and the application process, visit the Central Valley Water Board website at:

http://www.waterboards.ca.gov/centralvalley/board_decisions/adopted_orders/waivers/r5-2013-0145_res.pdf

Regulatory Compliance for Commercially Irrigated Agriculture

If the property will be used for commercial irrigated agricultural, the discharger will be required to obtain regulatory coverage under the Irrigated Lands Regulatory Program. There are two options to comply:

1. **Obtain Coverage Under a Coalition Group.** Join the local Coalition Group that supports land owners with the implementation of the Irrigated Lands Regulatory Program. The Coalition Group conducts water quality monitoring and reporting to the Central Valley Water Board on behalf of its growers. The Coalition Groups charge an annual membership fee, which varies by Coalition Group. To find the Coalition Group in your area, visit the Central Valley Water Board's website at: http://www.waterboards.ca.gov/centralvalley/water_issues/irrigated_lands/for_growers/apply_coalition_group/index.shtml or contact water board staff at (916) 464-4611 or via email at IrrLands@waterboards.ca.gov.
2. **Obtain Coverage Under the General Waste Discharge Requirements for Individual Growers, General Order R5-2013-0100.** Dischargers not participating in a third-party group (Coalition) are regulated individually. Depending on the specific site conditions, growers may be required to monitor runoff from their property, install monitoring wells, and submit a notice of intent, farm plan, and other action plans regarding their actions to comply with their General Order. Yearly costs would include State administrative fees (for example, annual fees for farm sizes from 10-100 acres are currently \$1,084 + \$6.70/Acre); the cost to prepare annual monitoring reports; and water quality monitoring costs. To enroll as an Individual Discharger under the Irrigated Lands Regulatory Program, call the Central Valley Water Board phone line at (916) 464-4611 or e-mail board staff at IrrLands@waterboards.ca.gov.

Low or Limited Threat General NPDES Permit

If the proposed project includes construction dewatering and it is necessary to discharge the groundwater to waters of the United States, the proposed project will require coverage under a National Pollutant Discharge Elimination System (NPDES) permit. Dewatering discharges are typically considered a low or limited threat to water quality and may be covered under the General Order for *Dewatering and Other Low Threat Discharges to Surface Waters* (Low Threat General Order) or the General Order for *Limited Threat Discharges of Treated/Untreated Groundwater from Cleanup Sites, Wastewater from Superchlorination Projects, and Other Limited Threat Wastewaters to Surface Water*

(Limited Threat General Order). A complete application must be submitted to the Central Valley Water Board to obtain coverage under these General NPDES permits.

For more information regarding the Low Threat General Order and the application process, visit the Central Valley Water Board website at:

http://www.waterboards.ca.gov/centralvalley/board_decisions/adopted_orders/general_orders/r5-2013-0074.pdf

For more information regarding the Limited Threat General Order and the application process, visit the Central Valley Water Board website at:

http://www.waterboards.ca.gov/centralvalley/board_decisions/adopted_orders/general_orders/r5-2013-0073.pdf

NPDES Permit

If the proposed project discharges waste that could affect the quality of surface waters of the State, other than into a community sewer system, the proposed project will require coverage under a National Pollutant Discharge Elimination System (NPDES) permit. A complete Report of Waste Discharge must be submitted with the Central Valley Water Board to obtain a NPDES Permit.

For more information regarding the NPDES Permit and the application process, visit the Central Valley Water Board website at:

http://www.waterboards.ca.gov/centralvalley/help/business_help/permit3.shtml

If you have questions regarding these comments, please contact me at (916) 464-4644 or Stephanie.Tadlock@waterboards.ca.gov.



Stephanie Tadlock
Environmental Scientist

cc: State Clearinghouse unit, Governor's Office of Planning and Research, Sacramento

May 2, 2018

Mr. James C. Dobson, Director, Planning and Operations
Sacramento City Unified School District, Serna Center
5735 47th Avenue
Sacramento, CA 95824

SCUSD Transportation Facility Relocation Project, Mitigated Negative Declaration (SMAQMD # SAC201801989, State Clearinghouse # 2018042009)

Dear Mr. Dobson:

The Sacramento Metropolitan Air Quality Management District (SMAQMD) is required to represent the citizens of Sacramento in influencing the decisions of other agencies whose actions may have an adverse impact on air quality.¹ In that spirit, SMAQMD staff reviewed the SCUSD Transportation Facility Relocation Project, Mitigated Negative Declaration (MND) and provides the following comments for your consideration.

When answering the air quality question "Would the project result in exposure to substantial pollutant concentrations?" the MND only discusses carbon monoxide emissions (CO), not diesel particulate exhaust (PM), which has been designated a toxic air contaminant. This section of the MND provides an opportunity to disclose the levels of diesel PM from SCUSD's vehicle fleet, through air dispersion modeling, and further describe the actions SCUSD is undertaking to reduce community exposure.

The most common measures SMAQMD recommends for reducing exposure to toxic air contaminants from vehicle exhaust are providing a buffer or planting a vegetative barrier between the emissions source and the receptors.^{2,3} Since space may be problematic at the new transportation facility site to implement these measures, SMAQMD recommends at a minimum choosing tree species from the SMAQMD's *Landscaping Guidance for Improving Air Quality Near Roadways*⁴ to place along the western and southern sound walls to provide better filtration of pollutants.

Since the buses are being moved closer to residents, it is critical that SCUSD continues its efforts to invest in cleaner technology and infrastructure. Particulate filters should be installed on all diesel buses that are not currently equipped. With three new electric buses coming to the fleet, and additional electric buses being sought, SCUSD must plan to install adequate electrical infrastructure in the construction of the new transportation facility to provide chargers for all

¹ California Health and Safety Code §40961

² <https://ww2.arb.ca.gov/resources/fact-sheets/strategies-reduce-air-pollution-exposure-near-high-volume-roadways>

³ <http://www.airquality.org/LandUseTransportation/Documents/SMAQMDFinalLandscapingGuidanceApril2017.pdf>

⁴ ibid

Mr. Dobson
SCUSD Transportation Facility Relocation
May 2, 2018
Page 2

current planned and future buses providing student transportation and continue to provide capacity for regenerating diesel particulate filters.

SMAQMD encourages SCUSD to provide bike and pedestrian improvements on the north side of San Joaquin Street along SCUSD's property in addition to the proposed improvements already proposed on the south side of San Joaquin Street for the new transportation facility. This action would fill the infrastructure gap in that neighborhood, providing safe access between SCUSD's facilities, and providing a community benefit with better access to the ball fields on San Joaquin Street.

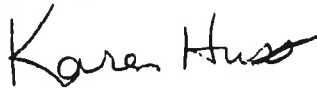
The Technical Appendix to the MND includes a CalEEMod summary report of the air quality analysis conducted for the project. Thank you for providing the additional reports and CalEEMod model run file to review. SMAQMD appreciates the attempt to capture the school bus fleet emissions in the modeling, although changing the fleet mix in the "parking lot" land use does not result in any air quality calculations for operational mobile source emissions. Modifications to CalEEMod would be needed to capture those emissions, or the calculation could be conducted off-model using EMFAC.

If SCUSD has equipment that is currently permitted with SMAQMD and will be moved to the new transportation facility, please contact Brian Krebs at 916-874-4856 or Bkrebs@airquality.org to determine the requirements for moving that equipment.

All projects are subject to SMAQMD rules in effect at the time of construction. A complete listing of current rules is available at www.airquality.org or by calling 916-874-4800. Specific rules that may relate to demolition, construction activities and building design are attached.

You may contact me at 916-874-4881 or khuss@airquality.org if you have any questions regarding these comments.

Sincerely,



Karen Huss
Associate Air Quality Planner/Analyst

Attachment

Cc: Paul Philley, SMAQMD
Heather Taylor, SMAQMD
Brian Krebs, SMAQMD
Tom Buford, City of Sacramento

SMAQMD Rules & Regulations Statement (revised 1/2017)

The following statement is recommended as standard condition of approval or construction document language for all development projects within the Sacramento Metropolitan Air Quality Management District (SMAQMD):

All projects are subject to SMAQMD rules in effect at the time of construction. A complete listing of current rules is available at www.airquality.org or by calling 916.874.4800. Specific rules that may relate to construction activities or building design may include, but are not limited to:

Rule 201: General Permit Requirements. Any project that includes the use of equipment capable of releasing emissions to the atmosphere may require permit(s) from SMAQMD prior to equipment operation. The applicant, developer, or operator of a project that includes an emergency generator, boiler, or heater should contact the SMAQMD early to determine if a permit is required, and to begin the permit application process. Other general types of uses that require a permit include, but are not limited to, dry cleaners, gasoline stations, spray booths, and operations that generate airborne particulate emissions.

Portable construction equipment (e.g. generators, compressors, pile drivers, lighting equipment, etc.) with an internal combustion engine over 50 horsepower is required to have a SMAQMD permit or a California Air Resources Board portable equipment registration (PERP) (see Other Regulations below).

Rule 402: Nuisance. The developer or contractor is required to prevent dust or any emissions from onsite activities from causing injury, nuisance, or annoyance to the public.

Rule 403: Fugitive Dust. The developer or contractor is required to control dust emissions from earth moving activities, storage or any other construction activity to prevent airborne dust from leaving the project site.

Rule 414: Water Heaters, Boilers and Process Heaters Rated Less Than 1,000,000 BTU PER Hour. The developer or contractor is required to install water heaters (including residence water heaters), boilers or process heaters that comply with the emission limits specified in the rule.

Rule 417: Wood Burning Appliances. This rule prohibits the installation of any new, permanently installed, indoor or outdoor, uncontrolled fireplaces in new or existing developments.

Rule 442: Architectural Coatings. The developer or contractor is required to use coatings that comply with the volatile organic compound content limits specified in the rule.

Rule 453: Cutback and Emulsified Asphalt Paving Materials. This rule prohibits the use of certain types of cut back or emulsified asphalt for paving, road construction or road maintenance activities.

Rule 460: Adhesives and Sealants. The developer or contractor is required to use adhesives and sealants that comply with the volatile organic compound content limits specified in the rule.

Rule 902: Asbestos. The developer or contractor is required to notify SMAQMD of any regulated renovation or demolition activity. Rule 902 contains specific requirements for surveying, notification, removal, and disposal of asbestos containing material.

Other Regulations (California Code of Regulations (CCR))

17 CCR, Division 3, Chapter 1, Subchapter 7.5, §93105 Naturally Occurring Asbestos: The developer or contractor is required to notify SMAQMD of earth moving projects, greater than 1 acre in size in areas “Moderately Likely to Contain Asbestos” within eastern Sacramento County. The developer or contractor is required to comply with specific requirements for surveying, notification, and handling soil that contains naturally occurring asbestos.

13 CCR, Division 3, Chapter 9, Article 5, Portable Equipment Registration Program: The developer or contractor is required to comply with all registration and operational requirements of the portable equipment registration program such as recordkeeping and notification.

13 CCR, Division 3, Chapter 9, Article 4.8, §2449(d)(2) and 13 CCR, Division 3, Chapter 10, Article 1, §2485 regarding Anti-Idling: Minimize idling time either by shutting equipment off when not in use or reducing the time of idling to 5 minutes. These apply to diesel powered off-road equipment and on-road vehicles, respectively.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1j

Meeting Date: May 17, 2018

Subject: Approve the Mills Park (Floyd Farm) Master Plan

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Facilities Support Services

Recommendation: Approve the master plan for Mills Park (Floyd Farm).

Background/Rationale: Northwest Land Park LLC (NWLP) and the City of Sacramento have partnered with the District to create an educational, sustainable farm and garden on the District-owned vacant 2.5-acre parcel adjoining Leataata Floyd Elementary School campus. NWLP is currently constructing a residential/mixed-use community on approximately 31.7 adjacent acres. The Board of Education earlier approved a Memorandum of Understanding with Northwest Land Park LLC (NWLP) and the City which includes the development of the urban farm and educational facility. The facility, which would be built as a model for green technology, sustainability, recycling, and safety, would provide opportunities for partnerships with the public sector, the private sector and the local community. The program will provide education to both students and the community in green technology, environmental protection, agriculture, health and nutrition.

NWLP is prepared to start work on the garden as part of their development plan with the City. In order to move forward the developer needs the District and City's approval of the Mills Park (Floyd Farm) master plan. The City is tentatively scheduled to approve the master plan on May 29, 2018.

Financial Considerations: None at this time.

LCAP Goal (s): College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

Documents Attached:

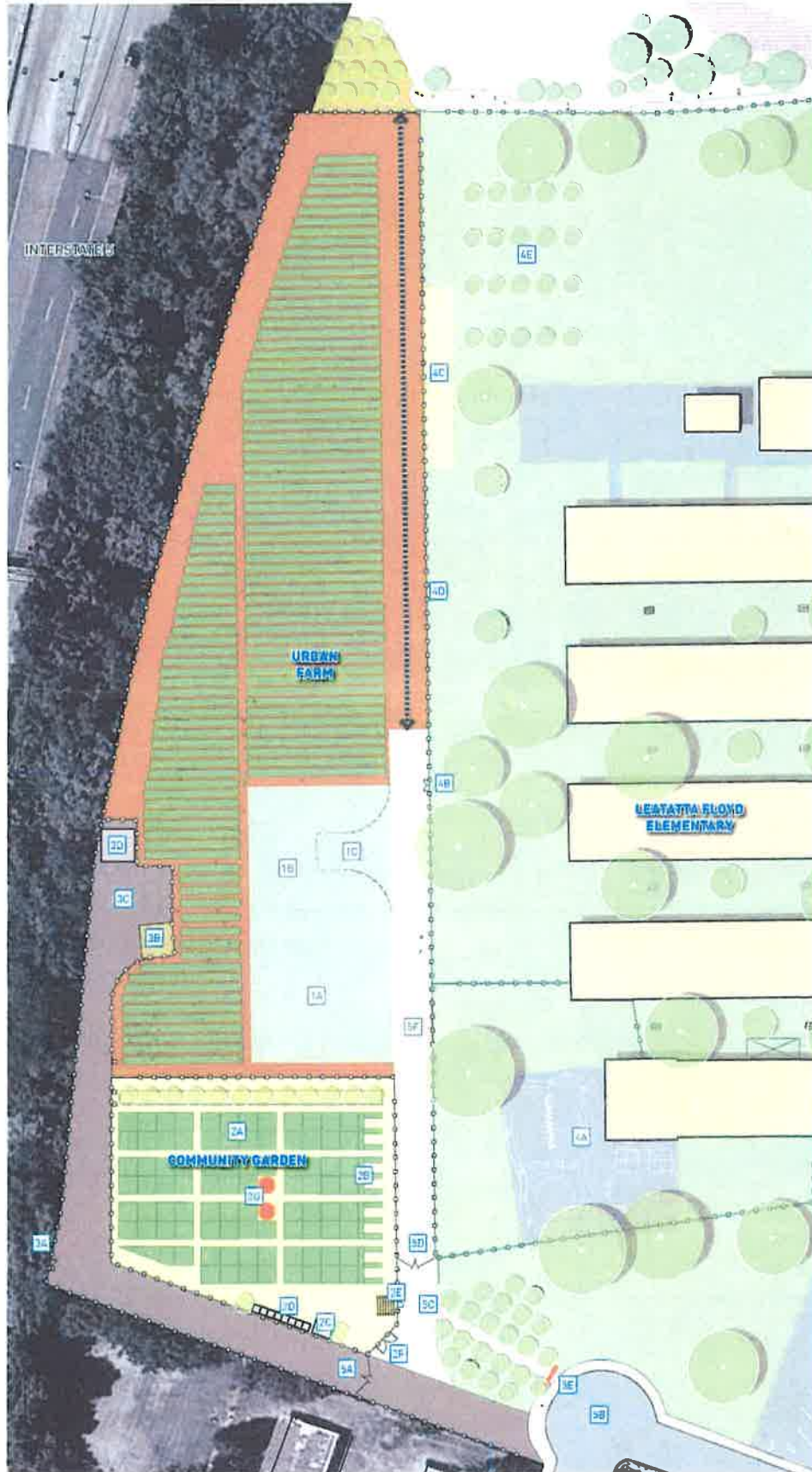
1. Proposed Master Plan

Estimated Time of Presentation: N/A

Submitted by: Jorge A. Aguilar, Superintendent

Cathy Allen, Chief Operations Officer

Approved by: Jorge A. Aguilar, Superintendent



LEGEND

- FARM/ GARDEN PLANTING
- EXISTING LAWN
- DECOMPOSED GRANITE
- SOIL
- CONCRETE
- ASPHALTIC CONCRETE
- EXISTING ASPHALT/GRAVEL
UTILITY ACCESS ROAD TO REMAIN
- FRUIT TREES (NEW AND EXISTING)
- TALL FENCE (NEW AND EXISTING)
- PROPOSED WALKING TRAIL

SITE CALLOUTS

URBAN FARM (+/- 1.5 ACRE)

- 1A** FUTURE FARMHOUSE COMMUNITY BUILDING BY SCUSD (5000 SF)
- 1B** FUTURE AREA FOR ADA PARKING
- 1C** FUTURE EVA HAMMERHEAD

COMMUNITY GARDEN (0.5 ACRE)

- 2A** 10 X10 GARDEN PLOTS - ARRANGED IN SUCH A WAY THAT THEY CAN BE CONVERTED TO 10 X20' OR 20'X20' AS NEEDED (87 TOTAL); 2x4 TREX BOARD PLOT DIVIDERS
- 2B** ADA ACCESSIBLE RAISED GARDEN BEDS (16 TOTAL)
- 2C** GARDEN SHED
- 2D** COMPOST BINS (8 TOTAL)
- 2E** GARDEN ENTRYWAY & PEDESTRIAN GATE
- 2F** 12-FOOT-WIDE MAINTENANCE ACCESS GATE
- 2G** PICNIC TABLES WITH UMBRELLA HOLES

EXISTING UTILITY AREA TO REMAIN

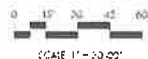
- 3A** EXISTING UTILITY AREA
- 3B** EXISTING PIONEER COMBINED STORM-SEWER VAULT
- 3C** COMBINED STORM-SEWER ACCESS AND MAINTENANCE ACCESS AREA
- 3D** HATCH LAY-DOWN AREA

LEATATTA FLOYD ELEMENTARY

- 4A** EXISTING BLACKTOP AREA TO REMAIN
- 4B** EXISTING GATE
- 4C** EXISTING SCHOOL GARDENS
- 4D** EXISTING FENCE WITH GRAPE VINES
- 4E** EXISTING SCHOOL ORCHARD

ACCESS/ CONNECTIVITY

- 5A** MCCLATCHY WAY ACCESS ROAD AND ACCESS GATE TO REMAIN
- 5B** VEHICULAR DROP-OFF AREA
- 5C** PEDESTRIAN ENTRY
- 5D** GATE
- 5E** GATEWAY AND ENTRY ORCHARD
- 5F** 20-FOOT-WIDE EVA ROUTE, INCLUDING HAMMERHEAD EXTENSION (VEHICULAR-RATED PAVING) FOR FUTURE FARMHOUSE





SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1k

Meeting Date: May 17, 2018

Subject: Approve Adoption of Instructional Materials for Classrooms for Students with Moderate/Severe Disabilities

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division/Department: Academic Office/Special Education Department

Recommendation: The Board of Education is requested to approve curriculum for the District's Classrooms serving students with moderate/severe disabilities.

Background/Rationale: The alternate curriculum is designed for students with moderate/severe disabilities who are not able to access the core general education without significant modifications. There is currently no District adopted curriculum for this group of students. The adoption of Unique curriculum would provide K-12 and Adult Transition students with a Common Core State Standards (CCSS) based curriculum. This curriculum is aligned to the California Alternative Assessment (CAA) Blueprints for ELA and Mathematics which are designed to ensure that students with the most significant cognitive disabilities achieve higher academic outcomes. Individualized Education Program (IEP) teams "shall determine when a child with the most significant cognitive disability shall participate in an alternate assessment aligned with the alternate academic achievement standards." (Title 1, Part A, Subpart 1, Sec. 1111(b)(2)(D)(ii)(I)—Every Student Succeeds Act, 2015)

<u>Financial Considerations:</u> Total Anticipated Costs:	\$110,339
Yearly subscription of Unique Learning System for 55 teachers	\$24,896
Two year subscription of Unique Learning System for 55 teachers	\$52,282
Professional Development	\$33,161

LCAP Goal(s): College and career ready; Family and Community Empowerment

Documents Attached:

None

Estimated Time of Presentation: N/A

Submitted by: Iris Taylor, Chief Academic Officer

Matt Turkie, Assistant Superintendent, Curriculum & Instruction

Becky Bryant, Director, Special Education/SELPA

Kathryn Brown, Supervisor

Approved by: Jorge A. Aguilar, Superintendent



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.11

Meeting Date: May 17, 2018

Subject: Approve Board Policy (BP) 5142.2: Safe Routes to School

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: May 17, 2018)
- Conference/Action
- Action
- Public Hearing

Division: Board Office

Recommendation: Approve revisions to Board Policy (BP) 5142.2: Safe Routes to School.

Background/Rationale: The purpose of this Board Policy is to recognize and promote walking, bicycling, and other forms of alternative transportation to and from school in order to encourage active lifestyles, enhance student learning, and reduce vehicle traffic and air pollution. The District recognizes the continued need to establish and promote resources and activities around safe routes to school in order to foster such active forms of transportation.

Financial Considerations: None

LCAP Goal(s): College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; and Family and Community Empowerment

Documents Attached:

1. Redline draft of proposed policy revisions
2. Clean version of the updated policy for review

Estimated Time of Presentation: N/A

Submitted by: Nathaniel Browning, Manager II,
Policy and Governance for the BOE

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City USD

Board Policy

Crossing Guards Safe Routes To School Program

BP 5142.2

Students

The Governing Board recognizes that walking, bicycling, and other forms of active transport to school promote students' physical activity and reduce vehicle traffic and air pollution in the vicinity of schools. As part of the district's coordinated approach to supporting student wellness and safety and enhancing student learning, the Superintendent or designee shall develop and implement strategies to establish and promote safe routes to school program activities.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3510 - Green School Operations)

(cf. 3514 - Environmental Safety)

(cf. 5030 - Student Wellness)

(cf. 5142 - Safety)

The Superintendent or designee may identify a program coordinator or establish district and/or school site committees to oversee and coordinate related activities.

The Superintendent or designee may collaborate with local public works and public safety departments, transportation agencies, other city and county agencies, school staff, students, parents/guardians and parent organizations, health organizations, community organizations, and/or businesses in the development, implementation, and evaluation of strategies.

(cf. 1020 - Youth Services)

(cf. 1220 - Citizen Advisory Committees)

(cf. 1230 - School-Connected Organizations)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 6020 - Parent Involvement)

Strategies shall be based on the grade levels of the students and an assessment of the conditions and needs of each school and the surrounding neighborhoods.

The Superintendent or designee shall explore the availability of grant funds and other sources of funding to support related projects and activities.

(cf. 1260 - Educational Foundation)

(cf. 3100 - Budget)

(cf. 3290 - Gifts, Grants and Bequests)
(cf. 7110 - Facilities Master Plan)

The Superintendent or designee shall periodically report to the Board on the implementation of program activities and progress toward program goals. Such reports may include, but not be limited to, levels of participation in promotional and educational activities, survey results of parent/guardian attitudes about allowing their child to walk or bicycle to school, tallies of the numbers of students using various modes of travel to and from school and how these numbers have changed over time, records of student attendance and on-time arrival, and injury data within the school and/or district attendance boundaries.

(cf. 0500 - Accountability)

Legal Reference:

EDUCATION CODE

32283 Comprehensive safety plan

45450-45451 Crossing guards

GOVERNMENT CODE

65352.2 General planning; communication between cities, counties and school districts

STREETS AND HIGHWAYS CODE

2333.5 Safe routes to schools construction program

VEHICLE CODE

21200-21212 Operation of bicycles, especially:

21212 Helmet required for bicycle, nonmotorized scooter, skateboard, skates

21949-21971 Pedestrian rights and duties

UNITED STATES CODE, TITLE 23

148 Highway safety improvement program

UNITED STATES CODE, TITLE 42

1758b Local wellness policy

Management Resources:

CSBA PUBLICATIONS

Safe Routes to School: Program and Policy Strategies for School Districts, Policy Brief, August 2009

Building Collaboration: Tools and Ideas for Creating Active Living, Healthy Eating Communities, August 2009

NATIONAL CENTER FOR SAFE ROUTES TO SCHOOL PUBLICATIONS

Safe Routes to School Guide

NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION PUBLICATIONS

Safe Routes to School Toolkit, 2002

SAFE ROUTES TO SCHOOL NATIONAL PARTNERSHIP PUBLICATIONS

Safe Routes to School 2009 Policy Report: Moving to the Future: Building on Early Achievements, March 2009

WEB SITES

CSBA: <http://www.csba.org>

California Center for Physical Activity: <http://www.caphysicalactivity.org>

California Department of Transportation, Safe Routes to School:

<http://www.dot.ca.gov/hq/LocalPrograms/saferoutes/saferoutes.htm>

National Center for Safe Routes to School: <http://www.saferoutesinfo.org>

National Highway Traffic Safety Administration: <http://www.nhtsa.gov>

Safe Routes to School National Partnership: <http://www.saferoutespartnership.org>

U.S. Department of Transportation, Federal Highway Administration, Safe Routes to School:

<http://safety.fhwa.dot.gov/saferoutes>

~~The Governing Board is concerned about the safety of students as they walk to and from school. The Board desires that crossing guards be provided to help elementary children cross busy streets.~~

~~The Superintendent or designee shall periodically examine traffic patterns within elementary school attendance areas in order to identify locations where crossing assistance may be needed.~~

~~The Superintendent or designee shall seek reimbursement for the cost of these guards from the city, county, or other sources. If reimbursement is not forthcoming, the cost of providing crossing guards may be included in the district budget.~~

~~(cf. 3100 - Budget)~~

~~Student Safety Patrols~~

~~The Superintendent or designee may establish safety patrols at elementary schools for the purpose of assisting students in safely crossing streets and highways adjacent to or near the school. (Education Code 49300)~~

~~Legal Reference:~~

~~EDUCATION CODE~~

~~45450 Guards at pedestrian crossings; employment~~

~~45451 School crossing guards; reimbursement of districts~~

~~49300-49307 School Safety Patrols~~

~~VEHICLE CODE~~

~~21100 Rules and regulation: subject matter~~

~~42200 Fines and forfeitures, disposition by cities~~

~~42201 Fines and forfeitures, disposition by counties~~

~~CODE OF REGULATIONS, TITLE 5~~

~~570-576 School safety patrols~~

adopted: November 16, 1998 Sacramento, California
reviewed: ~~April 15, 2002~~

Sacramento City USD

Board Policy

Safe Routes To School Program

BP 5142.2

Students

The Governing Board recognizes that walking, bicycling, and other forms of active transport to school promote students' physical activity and reduce vehicle traffic and air pollution in the vicinity of schools. As part of the district's coordinated approach to supporting student wellness and safety and enhancing student learning, the Superintendent or designee shall develop and implement strategies to establish and promote safe routes to school program activities.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3510 - Green School Operations)
(cf. 3514 - Environmental Safety)
(cf. 5030 - Student Wellness)
(cf. 5142 - Safety)

The Superintendent or designee may identify a program coordinator or establish district and/or school site committees to oversee and coordinate related activities.

The Superintendent or designee may collaborate with local public works and public safety departments, transportation agencies, other city and county agencies, school staff, students, parents/guardians and parent organizations, health organizations, community organizations, and/or businesses in the development, implementation, and evaluation of strategies.

(cf. 1020 - Youth Services)
(cf. 1220 - Citizen Advisory Committees)
(cf. 1230 - School-Connected Organizations)
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 1700 - Relations Between Private Industry and the Schools)
(cf. 6020 - Parent Involvement)

Strategies shall be based on the grade levels of the students and an assessment of the conditions and needs of each school and the surrounding neighborhoods.

The Superintendent or designee shall explore the availability of grant funds and other sources of funding to support related projects and activities.

(cf. 1260 - Educational Foundation)
(cf. 3100 - Budget)

(cf. 3290 - Gifts, Grants and Bequests)
(cf. 7110 - Facilities Master Plan)

The Superintendent or designee shall periodically report to the Board on the implementation of program activities and progress toward program goals. Such reports may include, but not be limited to, levels of participation in promotional and educational activities, survey results of parent/guardian attitudes about allowing their child to walk or bicycle to school, tallies of the numbers of students using various modes of travel to and from school and how these numbers have changed over time, records of student attendance and on-time arrival, and injury data within the school and/or district attendance boundaries.

(cf. 0500 - Accountability)

Legal Reference:

EDUCATION CODE

32283 Comprehensive safety plan

45450-45451 Crossing guards

GOVERNMENT CODE

65352.2 General planning; communication between cities, counties and school districts

STREETS AND HIGHWAYS CODE

2333.5 Safe routes to schools construction program

VEHICLE CODE

21200-21212 Operation of bicycles, especially:

21212 Helmet required for bicycle, nonmotorized scooter, skateboard, skates

21949-21971 Pedestrian rights and duties

UNITED STATES CODE, TITLE 23

148 Highway safety improvement program

UNITED STATES CODE, TITLE 42

1758b Local wellness policy

Management Resources:

CSBA PUBLICATIONS

Safe Routes to School: Program and Policy Strategies for School Districts, Policy Brief, August 2009

Building Collaboration: Tools and Ideas for Creating Active Living, Healthy Eating Communities, August 2009

NATIONAL CENTER FOR SAFE ROUTES TO SCHOOL PUBLICATIONS

Safe Routes to School Guide

NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION PUBLICATIONS

Safe Routes to School Toolkit, 2002

SAFE ROUTES TO SCHOOL NATIONAL PARTNERSHIP PUBLICATIONS

Safe Routes to School 2009 Policy Report: Moving to the Future: Building on Early Achievements, March 2009

WEB SITES

CSBA: <http://www.csba.org>

California Center for Physical Activity: <http://www.caphysicalactivity.org>

California Department of Transportation, Safe Routes to School:

<http://www.dot.ca.gov/hq/LocalPrograms/saferoutes/saferoutes.htm>

National Center for Safe Routes to School: <http://www.saferoutesinfo.org>

National Highway Traffic Safety Administration: <http://www.nhtsa.gov>

Safe Routes to School National Partnership: <http://www.saferoutespartnership.org>

U.S. Department of Transportation, Federal Highway Administration, Safe Routes to School:

<http://safety.fhwa.dot.gov/saferoutes>

Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

adopted: November 16, 1998 Sacramento, California

reviewed:



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1m

Meeting Date: May 17, 2018

Subject: Approve Board Policy (BP) 5141.33: Head Lice Revision

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Student Support and Health Services

Recommendation: Approve Board Policy (BP) 5141.33: Head Lice Revision.

Background/Rationale: The purpose of this Board Policy revision is to update the existing Head Lice policy to reflect standard practice as recommended by the Centers for Disease Control (CDC), American Academy of Pediatrics, the National Association of School Nurses, the American School Health Association, the Harvard School of Public Health, and many other policy making organizations. They all recommend that students with eggs and/or head lice remain in school. When lice are found on a child at school, that child's parents will be informed. School personnel will follow up to make sure the child is treated appropriately.

Financial Considerations: None

LCAP Goal(s): College, Career and Life Ready Graduates.

Documents Attached:

1. Redline draft of proposed policy revisions
2. Clean version of the updated policy for review

Estimated Time of Presentation: N/A

Submitted by: Victoria Flores, Director III, Student Support and Health Services

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City USD

Board Policy

Head Lice

BP 5141.33

Students

~~Because head lice are not uncommon and are easily spread, the Superintendent or designee shall send information about the treatment and control of head lice to parents/guardians as needed to prevent the spread of infestations. As part of the health curriculum, teachers shall stress the importance of preventive measures.~~

~~The Governing Board recognizes that responsibility for the treatment of head lice rests with the home. When lice or nits are found, the student shall be sent home as soon as possible with proper parental notification. Staff shall make every effort to assist the family with elimination of lice and nits and take preventative measures to eliminate lice from the home environment.~~

~~(cf. 5112.2 – Exclusions from Attendance)~~

~~Staff shall maintain the privacy of students identified as having head lice and excluded for treatment.~~

The Governing Board recognizes that head lice infestations among students require treatment but do not pose a risk of transmitting disease. The Superintendent or designee shall encourage early detection and treatment in a manner that minimizes disruption to the educational program and reduces student absences.

The Superintendent or designee may distribute information to parents/guardians of preschool and elementary students regarding routine screening, symptoms, accurate diagnosis, and proper treatment of head lice infestations. The Superintendent or designee also may provide related information to school staff.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

School employees shall report all suspected cases of head lice to the school nurse or designee as soon as possible.

If a student is found with active, adult head lice, he/she shall be allowed to stay in school until the end of the school day. The parent/guardian of any such student shall be given information about the treatment of head lice and encouraged to begin treatment of the student immediately and to check all members of the family. The parent/guardian also shall be informed that the

student shall be checked upon return to school the next day and allowed to remain in school if no active head lice are detected.

Upon the student's return to school, the school nurse or designee shall check the student for active head lice. If it is determined that the student remains infected with head lice, the school nurse or designee shall contact the student's parent/guardian to discuss treatment. As needed, he/she may provide additional resources and/or referral to the local health department, health care providers, or other agencies.

(cf. 5141.3 - Health Examinations)
(cf. 5141.6 - School Health Services)

If a student is found consistently infested with head lice, he/she may be referred to a multidisciplinary team, which may consist of the school nurse, representatives from the local health department and social services, and other appropriate individuals, to determine the best approach for identifying and resolving problems contributing to the student's head lice infestations.

(cf. 1020 - Youth Services)
(cf. 5113 - Absences and Excuses)
(cf. 5113.1 - Chronic Absence and Truancy)

When it is determined that one or more students in a class or school are infested with head lice, the principal or designee may, at his/her discretion, notify parents/guardians of students in that class or school and provide them with information about the detection and treatment of head lice.

Staff shall maintain the privacy of students identified as having head lice.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5125 - Student Records)

Legal Reference:

EDUCATION CODE

48320-48325 School attendance review boards

49451 Physical examinations: parent's refusal to consent

Management Resources:

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH PUBLICATIONS

Guidelines on Head Lice Prevention and Control for School Districts and Child Care Facilities, rev. March 2012

A Parent's Guide to Head Lice, 2008

CALIFORNIA SCHOOL NURSES ORGANIZATION

Pediculosis Management, Position Statement, rev. 2011

WEB SITES

American Academy of Pediatrics: <http://www.aap.org>

California Department of Public Health: <http://www.cdph.ca.gov>

California School Nurses Organization: <http://www.csno.org>

Centers for Disease Control and Prevention, Parasitic Disease Information, Head Lice:
<http://www.cdc.gov/parasites/lice/head>

Legal Reference:

EDUCATION CODE

48210-48216 Persons-excluded

49451 Physical examinations: parent's refusal to consent

Management Resources:

AMERICAN ACADEMY OF PEDIATRICS

Lice, Nits, and School Policy, Official Journal of the American Academy of Pediatrics, May-2001

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH PUBLICATIONS

Guidelines on Head Lice Prevention and Control for School Districts and Child Care Facilities, 2009

CALIFORNIA SCHOOL NURSES ORGANIZATION

Position Statement:—Pediculosis Management, 2005

WEB SITES

California Department of Public Health: <http://www.cdph.ca.gov>

California School Nurses Organization: <http://www.seno.org>

Centers for Disease Control and Prevention, Parasitic Disease Information, Head Lice:
<http://www.cdc.gov/ncidod/dpd/parasites/lice>

Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

adopted: November 16, 1998 Sacramento, California

revised: April 15, 2002

Revised:

Sacramento City USD

Board Policy

Head Lice

BP 5141.33

Students

The Governing Board recognizes that head lice infestations among students require treatment but do not pose a risk of transmitting disease. The Superintendent or designee shall encourage early detection and treatment in a manner that minimizes disruption to the educational program and reduces student absences.

The Superintendent or designee may distribute information to parents/guardians of preschool and elementary students regarding routine screening, symptoms, accurate diagnosis, and proper treatment of head lice infestations. The Superintendent or designee also may provide related information to school staff.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

School employees shall report all suspected cases of head lice to the school nurse or designee as soon as possible.

If a student is found with active, adult head lice, he/she shall be allowed to stay in school until the end of the school day. The parent/guardian of any such student shall be given information about the treatment of head lice and encouraged to begin treatment of the student immediately and to check all members of the family. The parent/guardian also shall be informed that the student shall be checked upon return to school the next day and allowed to remain in school if no active head lice are detected.

Upon the student's return to school, the school nurse or designee shall check the student for active head lice. If it is determined that the student remains infected with head lice, the school nurse or designee shall contact the student's parent/guardian to discuss treatment. As needed, he/she may provide additional resources and/or referral to the local health department, health care providers, or other agencies.

(cf. 5141.3 - Health Examinations)

(cf. 5141.6 - School Health Services)

If a student is found consistently infested with head lice, he/she may be referred to a multidisciplinary team, which may consist of the school nurse, representatives from the local health department and social services, and other appropriate individuals, to determine the best approach for identifying and resolving problems contributing to the student's head lice

infestations.

(cf. 1020 - Youth Services)
(cf. 5113 - Absences and Excuses)
(cf. 5113.1 - Chronic Absence and Truancy)

When it is determined that one or more students in a class or school are infested with head lice, the principal or designee may, at his/her discretion, notify parents/guardians of students in that class or school and provide them with information about the detection and treatment of head lice.

Staff shall maintain the privacy of students identified as having head lice.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5125 - Student Records)

Legal Reference:

EDUCATION CODE
48320-48325 School attendance review boards
49451 Physical examinations: parent's refusal to consent

Management Resources:

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH PUBLICATIONS
Guidelines on Head Lice Prevention and Control for School Districts and Child Care Facilities,
rev. March 2012
A Parent's Guide to Head Lice, 2008
CALIFORNIA SCHOOL NURSES ORGANIZATION
Pediculosis Management, Position Statement, rev. 2011

WEB SITES

American Academy of Pediatrics: <http://www.aap.org>
California Department of Public Health: <http://www.cdph.ca.gov>
California School Nurses Organization: <http://www.csno.org>
Centers for Disease Control and Prevention, Parasitic Disease Information, Head Lice:
<http://www.cdc.gov/parasites/lice/head>

Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
adopted: November 16, 1998 Sacramento, California
revised: April 15, 2002
Revised:



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1n

Meeting Date: May 17, 2018

Subject: Approve Resolution No. 3013: Resolution Regarding Board Stipends

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Board of Education

Recommendation: Approve Resolution No. 3013: Resolution Regarding Board Stipends.

Background/Rationale: Education Code section 35120 fails to define hardship which has led to uncertainty regarding payment of stipends for Board members who may be deserving of payment due to absence resulting from hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting. All stipend payments will be based on an attendance sign-in sheet as well as any Board resolution(s) excusing absences in compliance with law. A Board member who is absent from a meeting may be eligible for payment by reporting the excused absence to the Board Office. A Board resolution will be periodically placed, as needed, on the Board agenda to state that the reason for the absence complies with Education Code section 35120 and shall be reflected in the minutes.

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment

Documents Attached:

1. Resolution No. 3013: Resolution Regarding Board Stipends

Estimated Time of Presentation: N/A

Submitted by: Jessie Ryan, Board President

Approved by: Jorge A. Aguilar, Superintendent

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

RESOLUTION NO. 3013

RESOLUTION REGARDING BOARD STIPENDS

WHEREAS, Education Code section 35120 and Board Bylaw 9250 of the Sacramento City Unified School District (“District”) authorize Board members to be paid stipends for meetings they were unable to attend due to illness, hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting; and

WHEREAS, the Board finds that the Board members may be paid, or retain, stipends for meetings they were unable to attend as stated in Attachment A.

NOW, THEREFORE, BE IT RESOLVED by the Sacramento City Unified School District Board of Education which finds and determines as follows:

1. Adopts the foregoing recitals as true and correct;
2. Authorizes stipends for meetings the Board members were unable to attend pursuant to Attachment A; and
3. Incorporates herein by reference Attachment A.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 17th day of May, 2018, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

Jessie Ryan
President of the Board of Education

ATTESTED TO:

Jorge A. Aguilar
Secretary of the Board of Education

ATTACHMENT A

RESOLUTION NO. 3013

1. Absence Due to Performing Services and Duties for the District. Stipends are authorized to the following Board member(s) due to attendance at a conference for the District:
 - a. Board member Ellen Cochrane for the Board meeting on May 3, 2018.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1o

Meeting Date: May 17, 2018

Subject: Approve Minutes of the May 3, 2018 Board of Education Meeting

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Superintendent's Office

Recommendation: Approve Minutes of the May 3, 2018 Board of Education Meeting.

Background/Rationale: None

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment

Documents Attached:

1. Minutes of the May 3, 2018 Board of Education Regular Meeting
2. Strategic Time Breakdown of May 3, 2018 Meeting Minutes

Estimated Time of Presentation: N/A

Submitted by: Jorge A. Aguilar, Superintendent

Approved by: N/A



Putting
Children
First

Sacramento City Unified School District BOARD OF EDUCATION MEETING AND WORKSHOP

Board of Education Members

Jessie Ryan, President, (Trustee Area 7)
Darrel Woo, Vice President, (Trustee Area 6)
Michael Minnick, Second Vice President (Trustee Area 4)
Jay Hansen, (Trustee Area 1)
Ellen Cochrane, (Trustee Area 2)
Christina Pritchett, (Trustee Area 3)
Mai Vang, (Trustee Area 5)
Sarah Nguyen, Student Member

Thursday, May 3, 2018

4:30 p.m. Closed Session

6:00 p.m. Open Session

Serna Center

Community Conference Rooms

5735 47th Avenue

Sacramento, CA 95824

Minutes

2017/18-21

1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL

Meeting was called to order at 4:35 p.m.

President Ryan
Vice President Woo
Member Hansen
Member Pritchett
Member Vang
2nd Vice President Minnick
Member Pritchett

Absent: Member Cochrane

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

Public Comment:
David Fisher accompanied by Nikki Milevsky

Adjourned into Closed Session at 4:41 p.m.

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

- 3.1 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA, SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management
- 3.2 Government Code 54956.9 Conference with Legal Counsel – Anticipated Litigation:
 - a) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9
 - b) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9
- 3.3 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment
Government Code 54957 - Public Employee Appointment
 - a) West Campus- Principal

4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE

4.1 Broadcast Statement (Student Member Nguyen)

Due to Student Member Nguyen’s absence, Broadcast Statement was read by Member Pritchett.

4.2 The Pledge of Allegiance was led by the 2nd grade classes at Hubert Bancroft Elementary. They sang the State Song and a song about the bones in the human body. Afterward, Member Pritchett presented the with a certificate.

5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

Legal Counsel Jerry Behrens had no announcements out of Closed Session.

Superintendent Aguilar announced by a 6-0 vote, with Member Cochran absent, John McMeekin has been appointed Principal of West Campus High School.

6.0 AGENDA ADOPTION

In Recognition of Resolution No. 3012: Children’s Mental Health Awareness Day, May 10, 2018.

Victoria Flores, Director, Student Support and Health Services, accepted the resolution plaque in honor of Children’s Mental Health Awareness Day.

Member Pritchett- motion to adopt agenda

Member Vang- 2nd

Student preferential vote-Absent

Board Unanimous

7.0 SPECIAL PRESENTATION

7.1 *Approve Resolution No. 3008: In Recognition of California Day of the Teacher, May 9, 2018 (Ellen Cochran)*

Due to Member Cochran’s absence, Member Vang presented resolution number 3008 for approval. Plaque was accepted by David Fisher, SCTA President.

Vice President Woo - motion to approve

President Ryan- 2nd

Student preferential vote-Absent

Board Unanimous

7.2 *Approve Resolution No. 3009: In Recognition of National School Nurse Day, May 9, 2018 (Christina Pritchett)*

Member Pritchett presented resolution number 3009 for approval. Plaque was accepted by Terry Fox, Lead Nurse.

Member Pritchett - motion to approve

Vice President Woo- 2nd

Student preferential vote-Absent

Board Unanimous

7.3 *Approve Resolution No. 3010: In Recognition of Classified School Employees Week, May 20-26, 2018 (Jay Hansen)*

Member Hansen presented resolution number 3010 for approval. Plaque will go to Karla Faucett, SEIU President.

Member Hansen - motion to approve

Vice President Woo- 2nd

Student preferential vote-Absent

Board Unanimous

7.4 *Approve Resolution No. 3011: In Recognition of National Bike Month, May 2018 (Jessie Ryan)*
President Ryan presented resolution number 3011 for approval. Plaque was accepted by Monica Hernandez of SACOG, Sacramento Area Council of Governments. Monica spoke on National Bike Month. For more information, please visit Mayisbikemonth.com.

President Ryan - motion to approve
Member Pritchett- 2nd
Student preferential vote-Absent
Board Unanimous

8.0 PUBLIC COMMENT

15 minutes

Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to District staff or calendar the issue for future discussion.

1. Karen Swett
2. Eric Wiesenthal
3. Nate Starace
4. Lori Jablonski
5. Susan Dubner
6. Lora Teply
7. Jeanne Chasko
8. Connie Steinman
9. Olivia Hernandez
10. Andrea Vazquez

9.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES

9.1 *2018-19 First Draft Local Control and Accountability Plan (LCAP)*
(Vincent Harris and Cathy Morrison)

Information

Vincent Harris, Chief Continuous Improvement and Accountability Officer and Cathy Morrison, LCAP/SPSA Coordinator presented this item for information on the 2018-19 LCAP.

Public Comment:

1. Liz Guillen
2. John Perryman
3. Karen Swett
4. Toni Tinker
5. Angie Sutherland

Board Comment:

President Ryan wants to begin with a couple of questions that speak specifically to comments raised by both Toni Tinker and Angie Sutherland. Expressed some grave concerns around the lack of progress seen and intentionality and focus on meeting the needs of our Special Education population and our African American population. Recognizing that they are the lowest performing sub groups in Sac city unified and that we have data that shows while we have not only not met graduation rates as they have increased across the state we have seen the most troubling states of decline for our special education student population and our African American student population. Would like to know in this LCAP draft plan how specifically we are targeting resources for those two sub groups that are by all measures slipping through the cracks. Vincent answers we are still putting things in so

to your point that is something we will take back as feedback to make sure that is incorporated. There is no specific plan developed at this stage. President Ryan asks has that been a focal area? Vincent answers yes. Cathy adds in particular those groups have caused our district to be identified for technical assistance and we have begun to look at the disparities and identify the problem areas in the plan's summary. That is one piece that is done but the actual plan is being developed.

Vice President Woo sees modifications made to the goals. They anticipate particular outcomes for example looking at goal one, Expanded Learning Summer Program (ELSP). We are enrolling 4,300 students this summer for the ELSP and we are expecting outcomes. We are spending \$2.5 million from our general fund and almost \$2 million from LCFF. A part of the purpose of the LCFF money is to identify targeted groups and then also identify expected outcomes. Doesn't see articulation of how much of that money will go to targeted groups even more so, what do we expect as the expected outcome. That will end up on our dashboard board whether or not we get a blue, green or yellow or red or orange. Would like to see that as we move forward as well.

This is an information only item. Approval not needed at this time.

9.2 *Update on SAT Day Administration (Iris Taylor and Vincent Harris)*

Information

Vincent Harris, Chief Continuous Improvement and Accountability Officer and Kari Hanson-Smith, GATE Coordinator presented this item for information on the SAT School Day which occurred April 10th.

Public Comment:

None

Board Comment:

2nd Vice President Minnick thank you for this information. Has heard from so many parents of juniors in high school what a big deal this was for them. These are parents who were highly engaged, had every intention of paying and sending their kids there. It just made their life easier. Gave another opportunity for kids to take the SAT's. can only imagine the kind of impact it's going to have on all of those kids who weren't going to be taking it. Really appreciates it. Wants to make sure group know he is hearing about this out in the community. Really excited.

Member Hansen what's the cost to the district? Vincent responds about \$114,000.

President Ryan very excited about this. Day job is working for the campaign for college opportunity. Much of what is being done is providing support to students to remove barriers to college access and student success. Interested in how correlating the SAT test results and the ACT test results to helping to identify and remedy the barriers to college readiness for students. How are you taking those results and implementing academic interventions to address deficiencies? Vincent responds in partnership with College Board they have done a lot of work around AP potential. They have given us some tools and ideas around strategy of how to use the test to frame conversations for students. More importantly its more about that backward mapping about helping us profile students who potentially could be high achieving with the appropriate level of course taking patterns.

This is an information only item. Approval not needed at this time.

9.3 *Update on Elementary School Athletics Program (Doug Huscher and Greg Purcell)*

Information

Doug Huscher, Assistant Superintendent of Student Support Services and Greg Purcell, Coordinator, District Athletics presented this item for information.

Public Comment:

Thomas Prue

Board Comment:

President Ryan has already heard from a couple of principals who have received this presentation and they are extremely excited. With a childhood obesity rate that is pretty epidemic and with a lack of sports programming in

our schools particularly at the elementary school level we have to do something. We have to do it in a cost effective manner. Thank you so much to the City of Sacramento for making this happen, we know it wouldn't be possible without your leadership and partnership. The idea that given limited resources we are forming community partnerships is a true model of what an urban school district can be.

Member Pritchett shares excitement. As a mother of children who have been through this school district from preschool all the way through graduation. Helped to start a football and cheerleading organization in community and one of the things that was most upsetting is how expensive it was for children to play in our community. A lot of kids could not afford to be part of these types of programs. Thank you this is very important. How were these programs chosen for each of the sites? What about soccer, maybe reaching out to the Republic FC as a partner. Einstein middle school, they have a program. It's different sports programs offered to the elementary schools. Curious to know if they have been contacted to find out about their programs. Greg responds, yes and California middle school as well. They are part of this. Regarding the number of jerseys (25 football and 15 basketball) being distributed per site. How are those students chosen, sure there will more than 25 students wanting to play football and more than 15 wanting to play basketball? Greg responds they will be rotated through. That will be part of the coaching that they get in coaching alliance. What are the goals, participation, enough games enough opportunity to rotate through?

Member Vang super excited for our students.

Member Hansen thank you for presentation. Wants to give a special thanks to all of the community partners. Thank you to the mayor's office for participating in this as well. Sounds like a valuable expenditure and one that will be embraced by the community.

2nd Vice President Minnick this is really exciting. Excited that there are so many partners involved. Feels like this is going to impact so many kids. Appreciates Mr. Prue speaking about the project of the Heart Association because it brought up this whole other set list of organizations that are doing similar work that is so aligned with this. How were the divisions divided up? Another question is about locations and transportation. Greg responds they know is one outlay that they will continually address and support schools on. One reason for division is to keep it close and local so parents aren't having to drive clear across town. When talking with principals they asked them to start planning on this now in that start organizing car pools or transportation for the program. It will be challenge but if we get out ahead of it enough principals and teachers can start to talk to parents at the beginning of the school year.

Vice President Woo shot out to City of Sacramento, shot out to Kennedy alumni for stepping up.

This is an information only item. Approval not needed at this time.

9.4 Approve Board Policy (BP) 5141.33: Head Lice Revision (Victoria Flores and Terri Fox) Conference

Victoria Flores, Director, Student Support and Health Services and Terri Fox, School Lead Nurse and Nurse Practitioner presented this conference item.

Public Comment:

None

Board Comment:

Member Pritchett is glad the past practice of "lice shaming" has changed. Lice shampoo can be expensive what resources does the district have? Terri Fox answers there are no resources at this time. They can get lice shampoo for about \$9. Nurses, teachers and principals usually purchase the lice shampoo. Pritchett indicates that she is going to ask the Superintendent have staff look into finding a resource, maybe partner with someone that would be able to give us a discount or maybe donate items to keep on site for our lower income families.

This is a conference item, will be back for approval at a later date.

10.0 CONSENT AGENDA

2 minutes

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.

Public Comment on 10.1a:

1. James Wheeler
2. Bryce Newall

President Ryan - motion to approve

Member Hansen- 2nd

Student preferential vote-Absent

Member Pritchett Abstain

10.1 Items Subject or Not Subject to Closed Session:

- 10.1a *Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Gerardo Castillo, CPA)*
- 10.1b *Approve Personnel Transactions 5/3/18 (Cancy McArn)*
- 10.1c *Approve Adoption of Instructional Materials for Advanced Placement English Classes (Iris Taylor and Matt Turkie)*
- 10.1d *Approve Albert Einstein Middle School Field Trip to Ashland, Oregon (June 5-7, 2018 (Iris Taylor and Chad Sweitzer)*
- 10.1e *Approve California Middle School Field Trip to Ashland, Oregon (June 6-8, 2018 (Iris Taylor and Mary Hardin Young)*
- 10.1f *Approve John F. Kennedy High School Field Trip to Washington, D.C. May 24-29, 2018 (Iris Taylor and Tu Moua-Carroz)*
- 10.1g *Approve Rosemont High School Field Trip to Washington, D.C. May 23-30, 2018 (Iris Taylor and Chad Sweitzer)*
- 10.1h *Approve Sutter Middle School Field Trip to Boston, Massachusetts May 14-19, 2018 (Iris Taylor and Mary Hardin Young)*
- 10.1i *Approve Additional Funding for ELA/ELD Instructional Materials Adoption (Iris Taylor and Matt Turkie)*
- 10.1j *Approve Board Policy (BP) Home Hospital Instruction (Victoria Flores and Suzanne Auchterlonie)*
- 10.1k *Approve Resolution No. 3007: Regarding Board Stipends (Jessie Ryan)*
- 10.1l *Approve Minutes of the April 19, 2018 Board of Education Meeting (Jorge A. Aguilar)*

11.0 COMMUNICATIONS

11.1 *Employee Organization Reports:*

- SCTA – David Fisher and Nikki Milevsky
- SEIU – N/A
- TCS – N/A
- Teamsters – N/A
- UPE – N/A

11.2 *District Parent Advisory Committees:*

- *Community Advisory Committee – N/A*
- *District English Learner Advisory Committee – N/A*
- *Local Control Accountability Plan/Parent Advisory Committee – Catherine Horiuchi*

11.3 Superintendent's Report

Congratulations to students, families and staff of Phoebe Hearst, Camellia Basic and William Land for being California's Distinguished Schools. They are currently in Anaheim being honored. We only have six weeks left in this academic school year which ends June 14. Expedited Learning Summer Program will start on June 18th serving about 4,300 students at 24 of our schools sites through an opt out philosophy. We have pre-enrolled all of those students to get closer to reaching grade level readiness. Letters to parents and guardians began going out this week. We are focusing on very important milestones. we intend to serve current kindergarten, current 2nd grade, 6th grade and 8th grade students. High school students as well through credit recovery and other opportunities. Also wants to congratulate California Middle School students. Coached by teacher Maria Aguilar, no relationship, who won three first place wins recently at the MESA regional championship held at Cal State Hayward. Very proud of the students who will go on to represent middle schools from the Northern region at the state level. Winners will then go on to the National Championship in June. MESA stands for mathematics, engineering, science achievement, promoting STEM careers in diverse student groups. Congratulations also goes out to William Land and Leonardo da Vinci communities for winning Scholarshare Grants from State Treasurer John Chiang's office. It's the second consecutive year that they have won a grant. The schools were presented with checks yesterday in a special ceremony. Our schools were two of twenty schools that received the grants to enrich their academic programs. They won based on the votes they received and the size of the awards were based on their enrollment. William Land received \$10,000 and Leonardo da Vinci received \$20,000. Finally, two important community events May 12th John F. Kennedy Community will celebrate the school 50th anniversary with a picnic from 11:00 a.m. – 2:00 p.m. The event is free but donations are welcome. It's time again for students to nominate favorite teachers for recognition at the 2nd Annual Teacher Appreciation Gala. Nomination deadline is Friday May 11th. The event takes place May 31st from 6:00-9:00 p.m. at Memorial Auditorium and sponsored by the Sacramento Unified Education Foundation and the District.

11.4 President's Report

Wants to recognize that there are so many students throughout our community that are suffering in silence. Mental illness is a stigmatized illness that families grapple with often without the feeling that they can talk about the illness that they are trying to deal with day in day out. With all of the fear and uncertainty that has been happening at a local level with the hate rhetoric at a national level that depression, anxiety and at times hopelessness to the point of considering things like suicide is heightened at an epidemic level. We know that every year there a loss of young life that is unacceptable. It's hard when we lose anyone that we know had an opportunity to achieve great things. When we lose a young person it is tragic and heart wrenching beyond words. As we look at Mental Health Month as an opportunity to talk about these issues openly, really let's lean in to an understanding that there are so many students suffering in silence and that we will lose students to suicide if we do not take every preventative measure possible. Whether it's as a teacher, an administrator, an after school provider, a parent or a community member to see those signs of anguish to reach out and offer help. Hopes that we will do that as we wear our green ribbons so that we are taking the show of solidarity and translating it to action to prevent the loss of more lives.

11.5 Student Member Report

Student Member Nguyen absent.

11.6 Information Sharing By Board Members

Member Vang had an opportunity to go to Consumnes River College with Superintendent Aguilar for a competition Design Build, which happens every year. Rosemont and Luther Burbank high schools were out there competing. It was incredible. John Bidwell is having a Community Garden Event on Saturday May 12th 10:00 a.m. – 2:00 p.m. Lastly want to take the time to give a shot out to two LCAP/PAC reps who have worked incredibly hard on the LCAP, Laura Vu and Frank DeYoung. On Tuesday May 22nd planning to host first Area 5 Community Meeting. A lot of the heavy lifting work has been done by Frank and Laura. Member Hansen inviting people to join Wednesday May 9th for the William Land Bike Train. Will be meeting at South Side Park, families and students will be biking to school. Also working with several high schools recruiting

eight junior boys. Two from four different high schools to be fully funded, sponsored, these students to go to the California American Legion Boys' State Program which is held June every year. It's a one-week long program held at Sac State. It teaches students about leadership and how our government works. There's also a girls' state program but the recruiting deadline already passed. We will have to start a little earlier to offer the same opportunity for junior girls from high school to participate as well. Next Budget Committee meeting on May 14th, as scheduled go back and forth from Serna Center to different schools' sites. The next one will be held at Will C. Wood middle school. Tuesday May 15th Central Kitchen Task Force Meeting. Last week a great fundraising event celebrating Floyd Farms and the Food Literacy Center held at Leataata Floyd Elementary. Vice President Woo was invited to Cesar Chavez Elementary. The students were finishing up their last segments of a film on bullying for the Latino Cinema Institute. Their Executive Director Rafael Austin shared that anecdotally around the state they are finding that participants who have gone in as ESL students in this Latino Film Institute Program are coming out of ESL sooner than anticipated. Hopes information and data will be recorded so we can use that to inspire our students to matriculate out of the English Language Learners.

11.7 Board Committee Reports

- *Board Facilities Committee* – May 14th, 12:00 – 1:30 p.m., Facilities Office 425 First Avenue
- *Board Budget Committee* – May 14th, 3:30 p.m., Will C. Wood
- *Board Governance & Policy Committee* – May 4th at 1:00 p.m., Serna Center
- *Board Evaluation Committee* – Met April 27th will be meeting informally with Superintendent on May 8th.

12.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS

President Ryan received the information and reports.

12.1 Business and Financial Information:

- *Enrollment and Attendance Report for Month 7 Ending March 16, 2018*

13.0 FUTURE BOARD MEETING DATES / LOCATIONS

- ✓ *May 17, 2018 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*
- ✓ *June 7, 2018 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*

14.0 ADJOURNMENT

Member Vang motion to adjourn

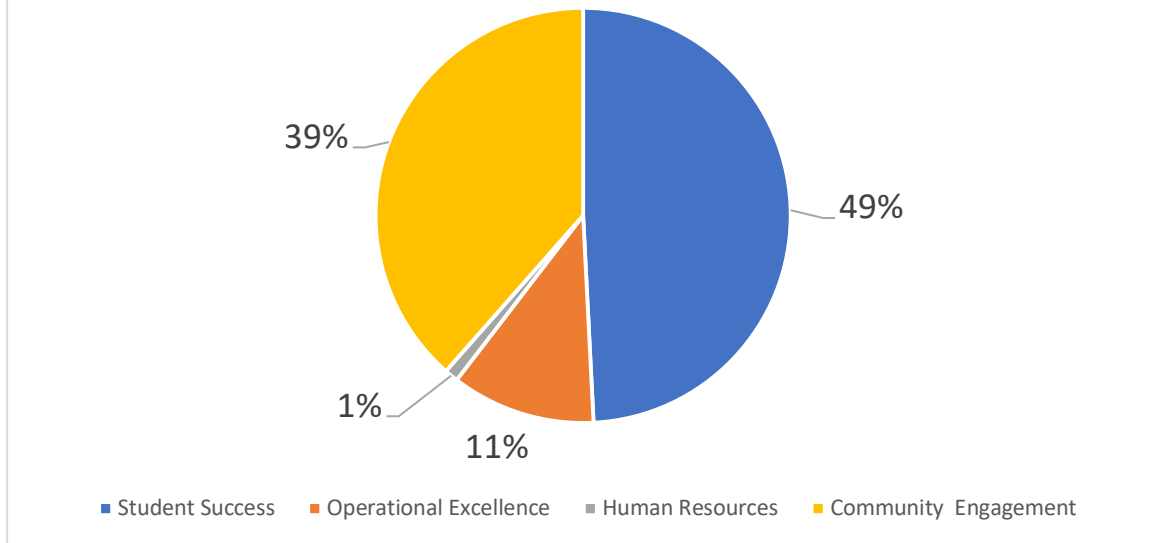
President Ryan - 2nd

Meeting adjourned at 9:17 p.m.

Jorge A. Aguilar, Superintendent/Board Secretary

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47th Avenue at the Front Desk Counter and on the District's website at www.scusd.edu

May 3, 2018 Board Meeting Strategic Breakdown



The SCUSD Board of Education has set a goal to focus on Student Success for no less than 33% of each meeting. This is a recap of each category of time spent at the May 3, 2018 meeting.

Definitions:

Student Success encompasses any Board agenda item the involves the academic, social, emotional, and related outcomes of students.

Operational Excellence incorporates Board items that cover operations, budget, customer service, program efficiencies, and similar topics.

Human Resources entails any topic related to employee relations, collective bargaining agreements, and other similar Board items.

Community Engagement includes any Board item that include community group communications items, public comment, sharing from Board Members and the Superintendent, and other similar topics.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 12.1

Meeting Date: May 17, 2018

Subject: Business and Financial Information

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Receive business and financial information.

Background/Rationale:

- Purchase Order Board Report for the Period of February 15, 2018 through March 14, 2018

Financial Considerations: Reflects standard business information.

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:

1. Purchase Order Board Report for the Period of February 15, 2018 through March 14, 2018

Estimated Time: N/A

Submitted by: Gerardo Castillo, CPA, Chief Business Officer

Approved by: Jorge A. Aguilar, Superintendent

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B18-00749	DICK BLICK CUSTOMER #12751501	BLICK BLANKET PO 2017 18	AMERICAN LEGION HIGH SCHOOL	01	1,000.00
B18-00750	ALL WEST COACHLINES	TRANSPORTATION FOR COLLEGE TRIP	LUTHER BURBANK HIGH SCHOOL	01	1,200.00
B18-00751	ALL WEST COACHLINES	TRANSPORTATION FOR COLLEGE TRIPS	LUTHER BURBANK HIGH SCHOOL	01	3,600.00
B18-00752	AMADOR STAGE LINES INC	STUDENT FIELD TRIPS 2017-18	YOUTH DEVELOPMENT	01	10,000.00
B18-00753	T-MOBILE USA, INC	ADD'L HOT SPOTS FOR TAKE HOME PILOT-HJHS	HIRAM W. JOHNSON HIGH SCHOOL	01	1,748.50
B18-00754	T-MOBILE USA INC	ADD'L HOT SPOTS FOR TAKE HOME PILOT WOODBINE	WOODBINE ELEMENTARY SCHOOL	01	1,566.32
B18-00755	ALL WEST COACHLINES INC	COLLEGE TOUR TRANSPORTAION	WEST CAMPUS	01	8,100.00
B18-00756	ELK GROVE UNIFIED SCHOOL DIST ATTN: ACCOUNTS RECEIVABLE	STUDENT TRANSPORTATION	SPECIAL EDUCATION DEPARTMENT	01	2,000.00
B18-00757	Jessica Roa	FEDERAL SHARE 10/16 - 10/15/18	SPECIAL EDUCATION DEPARTMENT	01	1,479.00
B18-00758	MARISA VALLEJO	FEDERAL SHARE 10/16 - 10/15/18	SPECIAL EDUCATION DEPARTMENT	01	1,479.00
B18-00759	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	BLANKET ORDER FOR SCHOOL SPECIALITY	SUTTERVILLE ELEMENTARY SCHOOL	01	400.00
B18-00760	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	BLANKET ORDER FOR SCHOOLS SPECIALTY PE SUPPLIES	SUTTERVILLE ELEMENTARY SCHOOL	01	500.00
B18-00761	FISHER SCIENTIFIC CO INC	SUPPLEMENTAL SCIENCE SUPPLIES	C. K. McCLATCHY HIGH SCHOOL	01	847.60
B18-00762	AMADOR STAGE LINES INC	ATHLETIC STUDENT TRANSPORTATION AMADOR STAGE LINE	WEST CAMPUS	01	7,000.00
B18-00763	ACCESS	SHREDDING SERVICE	C. K. McCLATCHY HIGH SCHOOL	01	674.53
B18-00764	RALEY'S	ITEMS SUPPLIES FOR MEETINGS	C. K. McCLATCHY HIGH SCHOOL	01	600.00
CHB18-00411	U S BANK/SCUSD	CAL CARD ACCT 3439 - STMT DATE 1/6/17	RISK MANAGEMENT	01	205.48
CHB18-00412	OFFICE DEPOT	CPA - LSJ CLASSROOM MATERIALS	LUTHER BURBANK HIGH SCHOOL	01	3,000.00
CHB18-00413	OFFICE DEPOT	COVER CLASS EXPENSE FOR YEAR SUPPLIES	ISADOR COHEN ELEMENTARY SCHOOL	01	2,000.00
CHB18-00414	U S BANK/SCUSD	SEPT CAL CARD STATEMENT	CONSOLIDATED PROGRAMS	01	918.00
CHB18-00415	OFFICE DEPOT	OFFICE DEPOT BLANKET-(3010) 2017-2018	KIT CARSON INTL ACADEMY	01	5,700.00
CHB18-00416	OFFICE DEPOT	SUPPLIES FOR EL CIVICS PROGRAM	NEW SKILLS & BUSINESS ED. CTR	11	20,000.00
CHB18-00417	OFFICE DEPOT	OFFICE DEPOT - HIRAM JOHNSON - TCE GRANT	ACADEMIC ACHIEVEMENT	01	8,300.00

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
CHB18-00418	US BANK - SCUSD CAL CARD	NATHANIEL BROWNING CAL CARD	BOARD OF EDUCATION	01	10,000.00
CHB18-00419	SUPPLY WORKS	CUSTODIAL SUPPLIES	HIRAM W. JOHNSON HIGH SCHOOL	01	2,824.26
CHB18-00420	OFFICE DEPOT	BLANKET ORDER OFFICE DEPOT	LEATAATA FLOYD ELEMENTARY	01	10,000.00
CS18-00349	REBECCA MANKOWSKI	LMFT SUPERVISOR SERVICES - 2017-2018 SCHOOL YEAR.	SUCCESS ACADEMY	01	1,375.00
CS18-00350	WALLACE KUHL & ASSOCIATES	0490-422 SUTTER HVAC-CONST TESTING	FACILITIES SUPPORT SERVICES	21	39,245.00
CS18-00351	NATIONAL ANALYTICAL LAB INC	0530-429 LUTHER BURBANK CTEIG RENO-CONST TESTING	CAREER & TECHNICAL PREPARATION	01	675.00
CS18-00352	B&B LOCATING, INC.	0844-428 TRANSP SERV RELOC-CONST TESTING	FACILITIES SUPPORT SERVICES	21	8,000.00
CS18-00353	OREGON SHAKESPEARE FESTIVAL	OREGON SHAKESPEARE	GEO WASHINGTON CARVER	09	850.00
CS18-00354	DIANNA CRAIG	FIRST GRADE VOICE OF THE WOOD ASSEMBLY	MATSUYAMA ELEMENTARY SCHOOL	01	390.00
CS18-00356	LANGUAGE WORLD SERVICES INC	LANGUAGE WORLD SERVICES FOR FARSI TRANSLATION	PACIFIC ELEMENTARY SCHOOL	01	224.18
CS18-00357	TRACY NEILL AMAZING ANIMAL WOR LD	AMAZING ANIMAL WORLD FOR KINDER	MATSUYAMA ELEMENTARY SCHOOL	01	590.00
CS18-00358	NATIONAL ANALYTICAL LAB INC	0130-409 GOLDEN EMPIRE ROOF-CONST TESTING	FACILITIES SUPPORT SERVICES	21	4,995.00
CS18-00359	NATIONAL ANALYTICAL LAB INC	0560-409 MET SACRAMENTO ROOF-CONST TESTING	FACILITIES SUPPORT SERVICES	21	7,145.00
CS18-00360	JORGENSEN SPORTS SERVICE	OFFICIALS - WINTER SPORTS, ATHLETICS	WEST CAMPUS	01	18,224.00
CS18-00361	PLACER COUNTY OFFICE OF EDUCATION	CONSULTING SERVICES 7/1/17 - 6/30/18	EQUITY, ACCESS & EXCELLENCE	01	38,450.00
CS18-00362	AMERICAN RED CROSS HEALTH & SA FETY SERVICES	NURSING ASSISTANT TESTING AGREEMENT	NEW SKILLS & BUSINESS ED. CTR	11	5,250.00
CS18-00363	SOIL BORN FARMS	Curriculum Subscription invoice Soil Born Farms	ACADEMIC OFFICE	01	2,670.00
CS18-00364	UC REGENTS UNIVERSITY OF CALIF ORNIA DAVIS	SUPPLEMENTAL PROVIDER 2017-18 SAYS- UC DAVIS	YOUTH DEVELOPMENT	01	63,950.00
CS18-00366	THE HONEY AGENCY INC	NUTRITION SERV BRAND DEV AND WEB PAGE DESIGN	NUTRITION SERVICES DEPARTMENT	13	54,240.00
CS18-00367	ATHALIA CHAMBERLAIN	SCHOLARSHIP WORKSHOP-ATHALIA CHAMBERLAIN	INDIAN EDUCATON	01	1,200.00
CS18-00368	ROEBBELEN CONTRACTING INC	0810-428-1 NUTRITION SERV CNTR PHASE I-PRECON SERV	FACILITIES SUPPORT SERVICES	21	87,099.00
CS18-00369	SCHOOL SERVICES OF CALIFORNIA	SSC LEGISLATIVE ADVOCACY 1/1/18 - 12/31/2018	BUSINESS SERVICES	01	30,000.00

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 2 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
CS18-00370	WHITNEY ENCE GOTSCH	ADOS-2 TRAINING PRESENTER	SPECIAL EDUCATION DEPARTMENT	01	10,535.00
CS18-00371	MINDFUL SCHOOLS ATTN: ACCOUNT ING	Registration Invoice Mindful Schools Training	ACADEMIC OFFICE	01	462.50
CS18-00372	SHARP ARCHITECTURE	0490-422 SUTTER HVAC-IOR SERVICES	FACILITIES SUPPORT SERVICES	21	20,000.00
CS18-00373	PREMIER MANAGEMENT GROUP, INC	0520-418 HIRAM JOHNSON CORE HVAC-CM SERV	FACILITIES SUPPORT SERVICES	21	114,000.00
CS18-00374	PREMIER MANAGEMENT GROUP, INC	0520-427 HIRAM JOHNSON FIELD IMPROV-CM SERV	FACILITIES SUPPORT SERVICES	21	175,500.00
CS18-00375	CAROLIN A. KUSUNOKI	CONTRACT - CAROLIN KUSUNOKI	NEW JOSEPH BONNHEIM	09	250.00
CS18-00376	PREMIER MANAGEMENT GROUP, INC	417 CLASS SIZE REDUCTION SEWR & WATER-CM SERV	FACILITIES SUPPORT SERVICES	21	11,550.00
CS18-00377	SACRAMENTO COUNTY OFFICE OF ED FINANCIAL SERVICES	SIG LEADERSHIP & TECHNICAL ASSISTANCE	DEPUTY SUPERINTENDENT	01	83,000.00
CS18-00378	STORM PROGRAM LLC	INTERVENTION/MENTOR PORGRAM FOR STUDENTS	JOHN CABRILLO ELEMENTARY	01	15,000.00
CS18-00379	ANGELA JAMES	2017-18 DRUM AND DANCE PERFORMANCE	SUSAN B. ANTHONY ELEMENTARY	01	600.00
CS18-00380	OVERLAND PACIFIC & CUTLER INC	OLD MARSHALL APPRAISAL	FACILITIES SUPPORT SERVICES	01	6,000.00
CS18-00381	CAPITOL TECH SOLUTIONS	SMALL SCHOOL NETWORK MEDIA CAMPAIGN	AREA ASSISTANT SUPERINTENDENTS	01	3,000.00
CS18-00382	NATIONAL ANALYTICAL LAB INC	0570-416 AMERICAN LEGION CORE ACAD-PRELIM TESTING	FACILITIES SUPPORT SERVICES	21	5,685.00
CS18-00383	WAYNE HOUCHIN	ASSEMBLY/STUDENT RECOGNITION:LIFE SKILLS	ABRAHAM LINCOLN ELEMENTARY	01	495.00
CS18-00384	COMPREHENSIVE SECURITY SERVICE	SECURITY SERVICE FOR PROMOTION	FERN BACON MIDDLE SCHOOL	01	276.00
CS18-00385	PREMIER MANAGEMENT GROUP, INC	0521-409 WEST CAMPUS ATHLETIC IMPROV-CM SERV	FACILITIES SUPPORT SERVICES	21	69,775.76
CS18-00386	JEST IN TIME	PROFESSOR SMART ASSEMBLY	GOLDEN EMPIRE ELEMENTARY	01	700.00
CS18-00388	SCHOOL-CONNECT	School Conect Hiram Johnson	ACADEMIC OFFICE	01	8,172.33
CS18-00389	STORM PROGRAM LLC	SEL WORK WITH STUDENTS AT RECESS	OAK RIDGE ELEMENTARY SCHOOL	01	11,400.00
CS18-00390	ENVIRONMENTAL PERMITTING SPECI ALISTS	0844-428 TRANSP SERV RELOC-CARBON MONOXIDE STUDY	FACILITIES SUPPORT SERVICES	21	4,290.00
N18-00060	DEVEREUX SCHOOL INC	RESIDENTIAL PLACEMENT	SPECIAL EDUCATION DEPARTMENT	01	71,850.00
P18-02230	MIKE'S CAMERA INC	Digital Media Equipment- per CBMA grant	YOUTH DEVELOPMENT	01	6,382.38
P18-02463	OFFICE DEPOT	EARBUDS/5TH GRADE/VREELAND	H.W. HARKNESS ELEMENTARY	01	107.56

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 3 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-02486	AMAZON CAPITAL SERVICES	MULTIPOINT ADAPTER-USB-C-VGA	JOHN F. KENNEDY HIGH SCHOOL	01	70.36
P18-02487	AMAZON CAPITAL SERVICES	MULTIPOINT ADAPTER - USB-C DIGITAL AV	JOHN F. KENNEDY HIGH SCHOOL	01	70.36
P18-02488	AMAZON CAPITAL SERVICES	I PAD PENCIL FOR MATH DEPARTMENT	JOHN F. KENNEDY HIGH SCHOOL	01	117.98
P18-02683	US BANK - SCUSD CAL CARD	CAL MUSEUM RENTAL: MLA/WLA PROGRAM	YOUTH DEVELOPMENT	01	947.00
P18-02684	US BANK - SCUSD CAL CARD	JCBA - RIVER CATS JOB SHADOW	HIRAM W. JOHNSON HIGH SCHOOL	01	710.00
P18-02686	US BANK - SCUSD CAL CARD	OLD SAC MUSEUM TOUR / 4TH GRADE	H.W. HARKNESS ELEMENTARY	01	495.00
P18-02812	MENDEZ FOUNDATION	MH WELLNESS TGFV KITS	INTEGRATED COMMUNITY SERVICES	01	1,045.90
P18-02832	US BANK - SCUSD CAL CARD	ROBOTICS ENGINEERING	ENGINEERING AND SCIENCES HS	01	207.34
P18-03053	DISCOUNT SCHOOL SUPPLY	INST MTRLS - KIN DO	CHILD DEVELOPMENT PROGRAMS	12	84.89
P18-03063	TEKK INTERNATIONAL INC	SAFTEY- WALKIE TALKIES	ETHEL PHILLIPS ELEMENTARY	01	1,093.00
P18-03082	DELTA WIRELESS INC	RADIOS - MOTOROLA	AMERICAN LEGION HIGH SCHOOL	01	823.30
P18-03112	STUDENT AFRICAN AMERICAN BROTH ERHOOD	SAAB CONFERENCE- STUDENT REGISTRATION	YOUTH DEVELOPMENT	01	3,375.00
P18-03196	WESTMINSTER WOODS CAMP & CONF	6TH GR. SCIENCE FIELD TRIP	SUSAN B. ANTHONY ELEMENTARY	01	11,190.00
P18-03197	SYSCO FOOD SVCS OF SACRAMENTO	6480 BEANS/CONDIMENTS/ POTATOES 2/15/2018	NUTRITION SERVICES DEPARTMENT	13	16,499.83
P18-03198	S A PIAZZA & ASSOC LLC	6458 PEPPERONI PIZZA 2/22/2018	NUTRITION SERVICES DEPARTMENT	13	10,989.60
P18-03199	MILLER PACKING COMPANY	6457 HOT DOG 4/14/2018	NUTRITION SERVICES DEPARTMENT	13	9,487.50
P18-03200	S A PIAZZA & ASSOC LLC	6459 PEPPERONI PIZZA 3/22/2018	NUTRITION SERVICES DEPARTMENT	13	8,791.68
P18-03201	CENTRAL VALLEY OFFICE SUPPLY	PRINTER CARTRIDGES FOR CLASSROOMS	HIRAM W. JOHNSON HIGH SCHOOL	01	7,150.56
P18-03202	S A PIAZZA & ASSOC LLC	6460 PEPPERONI PIZZA 4/12/2018	NUTRITION SERVICES DEPARTMENT	13	8,791.68
P18-03203	RICH CHICKS LLC ACCOUNTS RECE IVABLE	6452 BONELESS WINGS AND CHICKEN PATTIES 3/5/2018	NUTRITION SERVICES DEPARTMENT	13	21,531.00
P18-03204	THE TONY ROBERTS COMPANY	6444 GARLIC CHEESE TOAST 3/8/2018	NUTRITION SERVICES DEPARTMENT	13	6,439.25
P18-03205	THE TONY ROBERTS COMPANY	6445 GARLIC CHEESE TOAST 4/12/2018	NUTRITION SERVICES DEPARTMENT	13	6,445.70
P18-03206	RICH CHICKS LLC ACCOUNTS RECE IVABLE	6451 BONELESS WINGS AND PATTIES 2/16/2018	NUTRITION SERVICES DEPARTMENT	13	22,720.00
P18-03207	F & W PLASTICS	6483 CUTLERY AND SPORKS 2/21/2018	NUTRITION SERVICES DEPARTMENT	13	2,377.11
P18-03208	RICH CHICKS LLC ACCOUNTS RECE IVABLE	6453 CHICKEN PATTIES/ WINGS 3/5/2018	NUTRITION SERVICES DEPARTMENT	13	21,531.00

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 4 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03209	RICH CHICKS LLC	6454 CHICKEN	NUTRITION SERVICES	13	21,531.00
	ACCOUNTS RECE IVABLE	PATTIES/WINGS 4/9/2018	DEPARTMENT		
P18-03210	TYSON FOODS	6450/6465 CRISPITO	NUTRITION SERVICES	13	24,880.00
		2/20/2018	DEPARTMENT		
P18-03211	TASTY BRANDS LLC	6441 LUNCH KITS AND	NUTRITION SERVICES	13	27,850.50
		SANDWICHES 3/2/2018	DEPARTMENT		
P18-03212	TASTY BRANDS LLC	6442 LUNCH KITS AND	NUTRITION SERVICES	13	20,907.18
		SANDWICHES 4/6/2018	DEPARTMENT		
P18-03213	TASTY BRANDS LLC	6443 LUNCH KITS/	NUTRITION SERVICES	13	34,896.78
		SANWICHES 4/25/2018	DEPARTMENT		
P18-03214	SYSCO FOOD SVCS OF	6481 SUNBUTTER/ GRAHAM	NUTRITION SERVICES	13	26,634.76
	SACRAMENTO	CRACKERS2/20/2018	DEPARTMENT		
P18-03215	SYSCO FOOD SVCS OF	6482 REFRIED BEANS/	NUTRITION SERVICES	13	10,424.45
	SACRAMENTO	TATER TOTS 2/27/2018	DEPARTMENT		
P18-03216	DECOTECH SYSTEMS INC	DECOTECH SYSTEMS -	RISK MANAGEMENT	01	1,398.45
		FRONTROW EQUIP			
P18-03217	BRAILLE AND BEYOND	BRAILLE READER PROGRAM	SP ED - TECHNOLOGIST	01	1,090.49
		(KUANG)			
P18-03218	NORTHSTAR AV	EPSON PROJECTOR BULBS	HIRAM W. JOHNSON HIGH	01	2,165.00
			SCHOOL		
P18-03219	TIFFANY BALLARD	TECHNOLOGY	LEONARDO da VINCI	01	1,303.91
		REIMBURSEMENT	ELEMENTARY		
P18-03220	DISCOUNT SCHOOL	INST MTLs - MARY VEIRS	CHILD DEVELOPMENT	12	94.00
	SUPPLY		PROGRAMS		
P18-03221	AMAZON CAPITAL SERVICES	DIGITAL CLOCKS FOR SAT	AMERICAN LEGION HIGH	01	168.10
		TESTING	SCHOOL		
P18-03222	EDP ENVIRONMENTS INC	UNINTERRUPTIBLE POWER	INFORMATION SERVICES	01	6,910.00
		SYSTEM MAINT/BATTERY			
		BACKUP			
P18-03223	JOHNSON CONTROLS INC.	METASYS ADX SERVER	FACILITIES MAINTENANCE	01	3,201.00
		UPGRADE			
P18-03224	ZAJIC APPLIANCE SERVICE,	REFRIGERATORS FOR	CHILD DEVELOPMENT	12	1,929.87
	INC	PRESCHOOL CLASSES	PROGRAMS		
P18-03225	US BANK - SCUSD CAL	EFFIE YEAW NATURE	SUSAN B. ANTHONY	01	130.00
	CARD	CENTER 3RD GR. FIELD TRIP	ELEMENTARY		
P18-03226	JONES SCHOOL SUPPLY	STUDENT INCENTIVES	NICHOLAS ELEMENTARY	01	834.95
	CO INC		SCHOOL		
P18-03227	O'REILLY AUTO PARTS	PARTS/SUPPLIES FOR AUTO	JOHN F. KENNEDY HIGH	01	86.35
		CLASS	SCHOOL		
P18-03228	RISO PRODUCTS OF	RISO RENTAL AGREEMENT	ROSEMONT HIGH SCHOOL	01	581.00
	SACRAMENTO	FOR 2018-19 YEAR			
P18-03229	DAVID STAFFORD	REIMBURSE STAFFORD FOR	ROSEMONT HIGH SCHOOL	01	1,377.97
		ROBOTIC SUPPLIES			
P18-03230	SCHOOL SPECIALTY	HEADPHONES FOR	JOHN CABRILLO	01	1,426.30
	EDUCATION DAN A	STUDENT COMPUTERS	ELEMENTARY		
	MCADAMS TERRITORY MGR				
P18-03231	THE BULK BOOKSTORE	SUPPLEMENTAL INST.	JOHN CABRILLO	01	653.57
		MATERIALS - BOOKS FOR	ELEMENTARY		
		STUDENTS			

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 5 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03232	RISO PRODUCTS OF SACRAMENTO	RISO MASTERS & INK	ELDER CREEK ELEMENTARY SCHOOL	01	1,190.75
P18-03233	ALL WEST COACHLINES INC	ALL WEST COACHLINES BERKELEY - MITCHELL/BARADAT	SUTTER MIDDLE SCHOOL	01	3,500.40
P18-03234	EE ATHLETICS LEAGUE	BASKETBALL LEAGUE	O. W. ERLEWINE ELEMENTARY	01	400.00
P18-03235	BOOKS EN MORE	ENGLISH NOVELS	HIRAM W. JOHNSON HIGH SCHOOL	01	496.06
P18-03236	TEXTBOOK WAREHOUSE LLC	PURCHASE OF A TEXT BOOK (TEACHER'S EDITION)	SUCCESS ACADEMY	01	54.13
P18-03237	BOOKS EN MORE	PBIS - SUPPLEMENTAL TEACHING RESOURCES	HIRAM W. JOHNSON HIGH SCHOOL	01	297.96
P18-03238	BARNES & NOBLE BOOKSTORE	CLASSROOM BOOKS - (PELLA)	JOHN F. KENNEDY HIGH SCHOOL	01	183.29
P18-03239	RISO PRODUCTS OF SACRAMENTO	MAINTENANCE AGREEMENT FOR RIZO/EZ220	JOHN BIDWELL ELEMENTARY	01	186.00
P18-03240	OFFICE DEPOT	LAW ACADEMY - PRESENTATION MTLs	HIRAM W. JOHNSON HIGH SCHOOL	01	236.48
P18-03241	OLSEN SAFETY EQUIPMENT	MATERIALS FOR WOODSHOP CLASS	SAM BRANNAN MIDDLE SCHOOL	01	77.67
P18-03242	JONES SCHOOL SUPPLY CO INC	RECOGNITION/SCIENCE AWARDS FOR STUDENTS 2018	CAMELLIA BASIC ELEMENTARY	01	64.14
P18-03243	HEALTH CARE LOGISTICS INC	PHARMACY TECH - PROGRAM SUPPLIES	NEW SKILLS & BUSINESS ED. CTR	11	558.70
P18-03244	AMAZON CAPITAL SERVICES	MUSIC CART - BAND	SUTTER MIDDLE SCHOOL	01	358.77
P18-03245	ENVIRONMENTAL SAFETY TRAINING	ESTP TRAININGS 2/2/18 - INVOICE 33005	RISK MANAGEMENT	01	715.00
P18-03246	AMAZON CAPITAL SERVICES	CAPACITOR LEADS	NUTRITION SERVICES DEPARTMENT	13	14.07
P18-03247	US BANK - SCUSD CAL CARD	RETURN MERCHANDISE SHIPPING FEES	HIRAM W. JOHNSON HIGH SCHOOL	01	143.86
P18-03248	MCMASTER CARR SUPPLY CO	ROBOTICS ENGINEERING	ENGINEERING AND SCIENCES HS	01	324.61
P18-03249	TEAM OUTFITTERS LLC	ACADEMY BUILDING TRADE ACADEMY UNIFORM/SHIRTS	LUTHER BURBANK HIGH SCHOOL	01	1,662.99
P18-03250	P & R PAPER SUPPLY COMPANY	6494 TRAYS/ FILM/POLY BAGS 4/5/2018	NUTRITION SERVICES DEPARTMENT	13	2,199.29
P18-03251	NORTHSTAR AV	EPSON LIGHT BULBS FOR CLASSROOM PROJECTORS	C. K. McCLATCHY HIGH SCHOOL	01	1,545.81
P18-03252	AMAZON CAPITAL SERVICES	PORTABLE PA SYSTEM	ABRAHAM LINCOLN ELEMENTARY	01	313.57
P18-03253	TROXELL COMMUNICATIONS INC ATT N: BILL PITZNER	JFK PROJECT/TV/DVD SYSTEM INSTALLATION ELECTRICAL	CAREER & TECHNICAL PREPARATION	01	1,325.00
P18-03254	BARCO PRODUCTS COMPANY	RECESS BENCHES	H.W. HARKNESS ELEMENTARY	01	3,813.67
P18-03255	REALLY GOOD STUFF	ROOM 7 INSTRUCTIONAL MATERIALS	WOODBINE ELEMENTARY SCHOOL	01	451.05

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 6 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03256	WOODCRAFT 320	CONTRACTOR SAW FOR CK MCCLATCHY VAPA	AREA ASSITANT SUPERINTENDENTS	01	2,586.91
P18-03257	RISO PRODUCTS OF SACRAMENTO	RISO MAINT. AGREEMENT 2018/2019	NEW JOSEPH BONNHEIM	09	289.00
P18-03258	RISO PRODUCTS OF SACRAMENTO	RISO EZ220 MAINTENACE CONTRACT	HIRAM W. JOHNSON HIGH SCHOOL	01	506.00
P18-03259	RISO PRODUCTS OF SACRAMENTO	RISO INVOICE #179552	WOODBINE ELEMENTARY SCHOOL	01	100.00
P18-03260	RESERVE ACCOUNT	POSTAGE FOR POSTAGE METER	HIRAM W. JOHNSON HIGH SCHOOL	01	3,750.00
P18-03261	SKIPS MUSIC INC	MICROPHONES	ROSEMONT HIGH SCHOOL	01	817.83
P18-03262	SUPPLY WORKS	HEALTH SUPPLIES	SPECIAL EDUCATION DEPARTMENT	01	154.61
P18-03263	THE JOY FACTORY	CASE FOR MINI (V. I.)	SP ED - TECHNOLOGIST	01	94.16
P18-03264	INDEPENDENT LIVING AIDS	CANES FOR VISUALLY IMPAIRED	SPECIAL EDUCATION DEPARTMENT	01	2,651.75
P18-03265	COMTECH COMMUNICATIONS INC	RADIO'S AND BATTERIES, CAMPUS SECURITY	SAM BRANNAN MIDDLE SCHOOL	01	2,046.34
P18-03266	US BANK - SCUSD CAL CARD	MIND YETI STUDENT SUPPORT CENTER	WOODBINE ELEMENTARY SCHOOL	01	72.00
P18-03267	MICHAEL FOODS INC	6497 HARD BOIL EGGS 2/26/2018	NUTRITION SERVICES DEPARTMENT	13	2,058.00
P18-03268	MICHAEL FOODS INC	6498 HARD COOKED EGGS 4/02/2018	NUTRITION SERVICES DEPARTMENT	13	2,410.50
P18-03269	MICHAEL FOODS INC	6499 MICHAEL FOODS 4/16/2019 HARD COOKED EGGS	NUTRITION SERVICES DEPARTMENT	13	2,410.50
P18-03270	P.K. KINDER CO., INC	6496 BBQ SAUCE 3/1/2018	NUTRITION SERVICES DEPARTMENT	13	3,264.00
P18-03271	BONGARDS CREAMERIES	6487 CHEES STICKS 2/26/2018	NUTRITION SERVICES DEPARTMENT	13	4,733.44
P18-03272	BONGARDS CREAMERIES	6488 CHEESE STICKS 4/2/2018	NUTRITION SERVICES DEPARTMENT	13	4,733.44
P18-03273	THERAPRO INC	TNL-2 RECORD BOOKLETS	SPECIAL EDUCATION DEPARTMENT	01	140.51
P18-03274	OFFICE DEPOT	2-WAY RADIOS (TRANSITION PROGRAMS)	SPECIAL EDUCATION DEPARTMENT	01	189.38
P18-03275	OFFICE DEPOT	LAW ACADEMY SUPPLIES	HIRAM W. JOHNSON HIGH SCHOOL	01	149.55
P18-03276	OFFICE DEPOT	ROOM 22 OFFICE DEPOT SUPPLIES	WOODBINE ELEMENTARY SCHOOL	01	688.96
P18-03277	OFFICE DEPOT	PRINTER CARTRIDGES	WOODBINE ELEMENTARY SCHOOL	01	623.36
P18-03278	OFFICE DEPOT	WHITE BOARD	DEPUTY SUPERINTENDENT	01	97.41
P18-03279	OFFICE DEPOT	HEADPHONES / SAMUELS' CLASS	H.W. HARKNESS ELEMENTARY	01	191.21
P18-03280	OFFICE DEPOT	CLASSROOM PRINTERS	H.W. HARKNESS ELEMENTARY	01	614.86

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 7 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03281	SOUTHWEST STRINGS	MUSIC MATERIALS FROM RANCHO CORDOVA MUSIC GRANT	A. M. WINN - K-8	01	6,347.25
P18-03282	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	LIBRARY CARPET	WOODBINE ELEMENTARY SCHOOL	01	418.07
P18-03283	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	ROOM 22 BOOKSHELVES FOR LEARNING MATERIALS	WOODBINE ELEMENTARY SCHOOL	01	389.61
P18-03284	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	RECIPE FOR READING HERTEL	WOODBINE ELEMENTARY SCHOOL	01	194.26
P18-03285	CURRICULUM ASSOCIATES LLC	I-Ready Renewal 10-17-17 -10-16-18	CONSOLIDATED PROGRAMS	01	10,710.00
P18-03286	CURRICULUM ASSOCIATES LLC	I-Ready Diag and Instruction 1 year Rosa Parks	CONSOLIDATED PROGRAMS	01	5,010.30
P18-03287	CURRICULUM ASSOCIATES LLC	iREADY MATH SITE LICENSE	PETER BURNETT ELEMENTARY	01	7,985.40
P18-03288	BARNES & NOBLE BOOKSTORE	BOOKS MATHEMATICAL MINDSETS TAFOYA	WOODBINE ELEMENTARY SCHOOL	01	120.94
P18-03289	NASCO	Culinary Classroom Learning Materials	CALIFORNIA MIDDLE SCHOOL	01	592.18
P18-03290	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	GFTA & CELF-5 FORMS (SPEECH)	SPECIAL EDUCATION DEPARTMENT	01	1,050.96
P18-03291	PEARSON PUBLISHING INC DBA KAM ICO INSTRUCTIONAL MEDIA	CTOPP SCHOOL PSYCHOLOGIST	WOODBINE ELEMENTARY SCHOOL	01	89.02
P18-03292	LAKESHORE LEARNING CORP ATTENTION: JON BELL	ROOM 22 LAKESHORE SUPPLIES	WOODBINE ELEMENTARY SCHOOL	01	800.38
P18-03293	LAKESHORE LEARNING CORP ATTENTION: JON BELL	ROOM 22 TABLES FOR SMALL GROUP INSTRUCTION	WOODBINE ELEMENTARY SCHOOL	01	409.29
P18-03294	SUPER DUPER PUBLICATIONS	SPEECH INSTRUCTION (WIEST)	SPECIAL EDUCATION DEPARTMENT	01	210.94
P18-03295	THINK SOCIAL PUBLISHING	SPEECH MTRLS (TAKAHA)	SPECIAL EDUCATION DEPARTMENT	01	192.50
P18-03296	TIM'S MUSIC	MUSIC MATERIALS FROM RANCHO CORDOVA MUSIC GRANT	A. M. WINN - K-8	01	631.70
P18-03297	NWN CORPORATION	Attendance Printer	CALIFORNIA MIDDLE SCHOOL	01	563.98
P18-03298	Premier Medical Supply	MOBIL STANDER (ERVIN)	SP ED - TECHNOLOGIST	01	3,066.83
P18-03299	IRON MOUNTAIN	INV NCG0490 10/31/16	SPECIAL EDUCATION DEPARTMENT	01	706.00
P18-03300	GENERAL MILLS	6469 CEREAL/ GRAHAM CRACKERS 2/26/2018	NUTRITION SERVICES DEPARTMENT	13	45,996.75
P18-03301	TYSON FOODS	6464/6466 CRISPITO/ DRUMMIES 3/12/2018	NUTRITION SERVICES DEPARTMENT	13	33,082.05

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 8 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03302	TYSON FOODS	6467/6468 CRISPITO 4/2/2018	NUTRITION SERVICES DEPARTMENT	13	33,082.05
P18-03303	SCHWANS FOOD SERVICE INC	6474 VARIOUS FLAVOR PIZZA 2/22/2018	NUTRITION SERVICES DEPARTMENT	13	13,510.80
P18-03304	SCHWANS FOOD SERVICE INC	6475 VARIOUS FLAVOR PIZZA 3/14/2018	NUTRITION SERVICES DEPARTMENT	13	13,179.60
P18-03305	SCHWANS FOOD SERVICE INC	6476 VARIOUS FLAVO PIZZA 4/04/2018	NUTRITION SERVICES DEPARTMENT	13	14,250.00
P18-03306	LAND O LAKES INC	6484 CHEESE CUPS/STICKS 2/21/2018	NUTRITION SERVICES DEPARTMENT	13	10,380.00
P18-03307	DON LEE FARMS	6477 PANCAKE & SAUSAGE 2/21/2018	NUTRITION SERVICES DEPARTMENT	13	18,360.00
P18-03308	P & R PAPER SUPPLY COMPANY	6495 TRAYS 4/9/2018	NUTRITION SERVICES DEPARTMENT	13	21,889.20
P18-03309	P & R PAPER SUPPLY COMPANY	6503-6505 TRAYS 4/23/2018	NUTRITION SERVICES DEPARTMENT	13	65,772.00
P18-03310	BAKE CRAFTERS FOOD COMPANY	6471 PANCAKES AND SANDWICHES 3/5/2018	NUTRITION SERVICES DEPARTMENT	13	20,601.50
P18-03311	BAKE CRAFTERS FOOD COMPANY	6472 CROISSANTS/ SANDWICHES 4/3/2018	NUTRITION SERVICES DEPARTMENT	13	13,181.00
P18-03313	BUNZL DISTRIBUTION CA LLC	6511 GLOVES, PADS,& PAN LINERS 3/6/2018	NUTRITION SERVICES DEPARTMENT	13	4,241.55
P18-03314	US BANK - SCUSD CAL CARD	SNAPWORDS HERTEL	WOODBINE ELEMENTARY SCHOOL	01	708.93
P18-03315	AMAZON CAPITAL SERVICES	PROJECTION SCREEN / PETERS	H.W. HARKNESS ELEMENTARY	01	28.13
P18-03316	NWN CORPORATION	COLOR PRINTERS FOR CLASSROOMS	H.W. HARKNESS ELEMENTARY	01	2,727.90
P18-03317	SCHOLASTIC, INC. ORDER DESK	SCHOLASTIC NEWS	NEW JOSEPH BONNHEIM	09	2,308.12
P18-03318	TRIMARK ECONOMY RESTAURANT FIX TURES	SUPPER TRANSPORT BASKETS	NUTRITION SERVICES DEPARTMENT	13	19,095.30
P18-03319	PRO-ED INC	SPEECH MTRLS (TAKAHA)	SPECIAL EDUCATION DEPARTMENT	01	60.73
P18-03320	SCHOLASTIC INC SCHOLASTIC MAGA ZINES	EVERYTHING TRUCKS LESA HERTEL	WOODBINE ELEMENTARY SCHOOL	01	757.73
P18-03321	ACADEMIC THERAPY PUBLICATIONS	ONE-WORD FORMS	SPECIAL EDUCATION DEPARTMENT	01	381.04
P18-03323	SUPPLY WORKS	HEALTH SUPPLIES (SALONGA)	SPECIAL EDUCATION DEPARTMENT	01	194.20
P18-03324	ZYTECH SOLUTIONS INC	LAP TOP REPLACEMENT BATTERY	A. M. WINN - K-8	01	86.59
P18-03325	PERLMUTTER PURCHASING POWER	TWO SECURITY CAMERAS	OAK RIDGE ELEMENTARY SCHOOL	01	1,602.10
P18-03326	AMAZON CAPITAL SERVICES	HEADPHONES FOR 2ND GRADE / VUE'S CLASS	H.W. HARKNESS ELEMENTARY	01	156.90
P18-03327	BERCO REDWOOD INC	SOLAR REGATTA	ENGINEERING AND SCIENCES HS	01	252.53

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 9 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03328	CDW-G C/O PAT HEIN	PRINTER / PROJECTORS FOR CLASSROOM TEACHERS	ISADOR COHEN ELEMENTARY SCHOOL	01	4,034.48
P18-03329	CDW-G C/O PAT HEIN	LCD PROJECTORS	NICHOLAS ELEMENTARY SCHOOL	01	2,971.46
P18-03330	AMAZON CAPITAL SERVICES	CBI INSTRUCTION (VICARI)	SPECIAL EDUCATION DEPARTMENT	01	105.84
P18-03331	AMAZON CAPITAL SERVICES	READY FOR INCLUSION (BRYANT/BECKMAN)	SPECIAL EDUCATION DEPARTMENT	01	79.63
P18-03332	AMAZON CAPITAL SERVICES	HEADPHONES/CASE (A. LE)	SP ED - TECHNOLOGIST	01	35.92
P18-03333	SUPPLY WORKS	MEDIUM GLOVES FOR LAB	SPECIAL EDUCATION DEPARTMENT	01	306.04
P18-03334	AMAZON CAPITAL SERVICES	THUNDERBOLT ADAPTER	HIRAM W. JOHNSON HIGH SCHOOL	01	53.04
P18-03335	IVS COMPUTER TECHNOLOGIES	SMART BOARD TECHNOLOGIES(SEE ATTACHED)	CAPITAL CITY SCHOOL	01	770.94
P18-03336	NWN CORPORATION	FAX MACHINE	H.W. HARKNESS ELEMENTARY	01	401.61
P18-03337	BUELL RECREATION LLC	MARK TWAIN PLAYGROUND REPAIRS	FACILITIES MAINTENANCE	01	4,080.19
P18-03338	NICHOLAS P. PIPINO ASSOC	HEADPHONES / KING'S CLASS	H.W. HARKNESS ELEMENTARY	01	103.48
P18-03339	THE SHADE CARE COMPANY	JOHN F KENNEDY- REMOVAL OF TREES	FACILITIES MAINTENANCE	01	4,330.00
P18-03340	B STREET THEATRE	TICKET PURCHASE FOR FIELD TRIP	BG CHACON ACADEMY	09	635.00
P18-03341	JOHNSON CONTROLS INC.	0420-412-0270 ROSA PKS HVAC (RMS 125A & 125B) -ERP	FACILITIES SUPPORT SERVICES	01	37,991.00
P18-03342	SNACK-KING CORP	6448 TORTILLA CHIP 4/11/2018	NUTRITION SERVICES DEPARTMENT	13	4,966.50
P18-03343	P & R PAPER SUPPLY COMPANY	6493 TRAYS 3/19/2018	NUTRITION SERVICES DEPARTMENT	13	21,924.00
P18-03344	BAKE CRAFTERS FOOD COMPANY	6473 SANDWICHES AND CROISSANTS 4/17/2018	NUTRITION SERVICES DEPARTMENT	13	13,181.00
P18-03345	APPLE & EVE	6470 VARIOUS FLAVOR JUICE 3/13/2018	NUTRITION SERVICES DEPARTMENT	13	20,146.40
P18-03346	AG LINK INC	6479 SEEDLESS GRAPES 2/16/2018	NUTRITION SERVICES DEPARTMENT	13	5,280.00
P18-03347	FARMINGTON FRESH	6478 SLICED & BULK APPLES 2/16/2018	NUTRITION SERVICES DEPARTMENT	13	9,615.00
P18-03348	ECOLAB INC	6502 CLEANING SUPPLIES 3/12/2018	NUTRITION SERVICES DEPARTMENT	13	14,859.98
P18-03349	LAND O LAKES INC	6485 CHEESE CUPS & SAUCE 3/20/2018	NUTRITION SERVICES DEPARTMENT	13	12,081.00
P18-03350	LAND O LAKES INC	6486 CHEES CUPS & SAUCE 4/11/2018	NUTRITION SERVICES DEPARTMENT	13	10,380.00
P18-03351	GOLD STAR FOODS INC	6506 CRACKERS 2/20/2018	NUTRITION SERVICES DEPARTMENT	13	11,664.80

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 10 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03352	GOLD STAR FOODS INC	6507 SNACKS AND CONDIMENTS 4/3/2018	NUTRITION SERVICES DEPARTMENT	13	15,157.20
P18-03353	GOLD STAR FOODS INC	6508 SALSA AND CRACKERS 4/24/2018	NUTRITION SERVICES DEPARTMENT	13	15,451.80
P18-03354	FOSTER FARMS FOODSERVICE	6500 BURRITOS 3/6/2018	NUTRITION SERVICES DEPARTMENT	13	5,647.25
P18-03355	FOSTER FARMS FOODSERVICE	6501 CORN DOGS AND BURRITO 4/19/2018	NUTRITION SERVICES DEPARTMENT	13	17,716.45
P18-03356	FARMINGTON FRESH	6509 BULK & SLICED APPLES 2/23/2018	NUTRITION SERVICES DEPARTMENT	13	9,990.00
P18-03357	AG LINK INC	6510 LUNCH BUNCH GRAPES 2/23/2018	NUTRITION SERVICES DEPARTMENT	13	5,280.00
P18-03358	SYSCO FOOD SVCS OF SACRAMENTO	6491 PANLINERS. TOWELS, PAN BAGS 3/06/2018	NUTRITION SERVICES DEPARTMENT	13	10,524.60
P18-03359	SYSCO FOOD SVCS OF SACRAMENTO	6492 NAVY BEANS, CRACKERS, AND SYRUP 3/8/2018	NUTRITION SERVICES DEPARTMENT	13	5,373.55
P18-03360	DIVERSIFIED FOODS INC	6516 SHELF MILK, WHITE 5/7/2018	NUTRITION SERVICES DEPARTMENT	13	26,400.00
P18-03362	GOLD STAR FOODS INC	6513 CROISSANT, SLICED 2/28/2018	NUTRITION SERVICES DEPARTMENT	13	8,316.00
P18-03363	JSB INDUSTRIES	6512 SUNBUTTER SANDWICHES 4/23/2018	NUTRITION SERVICES DEPARTMENT	13	58,949.40
P18-03364	SYSCO FOOD SVCS OF SACRAMENTO	6518 CONDIMENTS AND PRETZELS 3/13/2018	NUTRITION SERVICES DEPARTMENT	13	5,777.75
P18-03365	SYSCO FOOD SVCS OF SACRAMENTO	6519 POTATO SMILES AND KETCHUP 3/19/2018	NUTRITION SERVICES DEPARTMENT	13	9,203.25
P18-03366	SYSCO FOOD SVCS OF SACRAMENTO	6520 SOS PADS 3/19/2018	NUTRITION SERVICES DEPARTMENT	13	270.57
P18-03367	U S BANK/SCUSD	PARFAIT CUPS	NUTRITION SERVICES DEPARTMENT	13	2,631.77
P18-03370	COMMITTEE FOR CHILDREN	COMMITTEE FOR CHILDREN Materials order	ACADEMIC OFFICE	01	2,553.62
P18-03371	BOOKS EN MORE	BOOKS FOR RSP (K RODRIGUEZ)	SPECIAL EDUCATION DEPARTMENT	01	246.42
P18-03372	APPERSON INC	SCANTRON - APPPERSON	WEST CAMPUS	01	823.92
P18-03373	GREAT MINDS	Kinder Eureka Math	PHOEBE A HEARST BASIC ELEM.	01	1,597.68
P18-03374	A-1 TRADING CO	HMS - NEW LOGO AND BANNER	HIRAM W. JOHNSON HIGH SCHOOL	01	377.79
P18-03375	BARNES & NOBLE BOOKSTORE	BOOKS SCOE SUPPORT	WOODBINE ELEMENTARY SCHOOL	01	3,523.21
P18-03376	ETA HAND2MIND	BASE TEN SETS FOR FIFTH GRADE	MATSUYAMA ELEMENTARY SCHOOL	01	232.14
P18-03377	CDW-G C/O PAT HEIN	ADAPTER FOR CORRIE BUCKMASTER	DEPUTY SUPERINTENDENT	01	35.69
P18-03378	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	PE EQUIPMENT	EARL WARREN ELEMENTARY SCHOOL	01	97.81

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 11 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03379	SCANTRON CORPORATION	SCANTRONS FOR STUDENT USE	WILL C. WOOD MIDDLE SCHOOL	01	299.83
P18-03380	ALL WEST COACHLINES INC	CSUS PARENT/STUDENT FIELD TRIP	WILL C. WOOD MIDDLE SCHOOL	01	1,011.20
P18-03381	PACIFIC NORTHWEST PUBLISHING	ABSENTEEISM & TRUANCY PROCEDURES	BOWLING GREEN ELEMENTARY	09	73.65
P18-03382	NATIONAL GEOGRAPHIC STORE	PHONICS & INTERVENTION MATERIAL FOR EL STUDENTS	WILL C. WOOD MIDDLE SCHOOL	01	682.25
P18-03383	US BANK - SCUSD CAL CARD	CAL-CARD REIMB	INTEGRATED COMMUNITY SERVICES	01	1,368.38
P18-03384	TREETOP PUBLISHING	BLANK BOARD BOOKS FOR FIFTH GRADE	MATSUYAMA ELEMENTARY SCHOOL	01	306.33
P18-03385	US BANK - SCUSD CAL CARD	MUSEUM OF TOLERANCE ENTRANCE FEES - 17-18	JOHN F. KENNEDY HIGH SCHOOL	01	210.00
P18-03387	SAFETYVILLE USA	SAFETYVILLE ON 3/22/18 (MICHEL & ELDRED)	H.W. HARKNESS ELEMENTARY	01	177.00
P18-03388	ALL WEST COACHLINES INC	HMS-TRANSPORTATION TO STATE CAPITOL	HIRAM W. JOHNSON HIGH SCHOOL	01	694.40
P18-03389	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	A. M. WINN - K-8	01	365.15
P18-03390	SUPPLY WORKS	PRE SCHOOL CUSTODIAL SUPPLIES	A. M. WINN - K-8	01	364.23
P18-03391	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	O. W. ERLEWINE ELEMENTARY	01	994.97
P18-03392	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	CAROLINE WENZEL ELEMENTARY	01	776.35
P18-03393	NWN CORPORATION	CHROMECAST ROOM 20	JOHN D SLOAT BASIC ELEMENTARY	01	49.80
P18-03394	AMAZON CAPITAL SERVICES	Equity Team Training Materials	ACADEMIC OFFICE	01	565.70
P18-03395	NWN CORPORATION	PRINTER FOR RM7 - INK FOR CLASSROOMS	JOHN MORSE THERAPEUTIC	01	297.92
P18-03397	US BANK - SCUSD CAL CARD	DOLLAR TREE -TRIFOLDS	PARKWAY ELEMENTARY SCHOOL	01	97.43
P18-03399	CDW-G C/O PAT HEIN	DOC CAMERA/ LCD PROJECTOR FOR ENGINEERING PRGM	CAREER & TECHNICAL PREPARATION	01	650.61
P18-03400	NWN CORPORATION	New Computer for Library/Texbook Service	ACADEMIC OFFICE	01	924.04
P18-03401	EASTBAY INC	VOLLEYBALL UNIFORMS	WEST CAMPUS	01	2,382.90
P18-03402	APPLE INC	APPLE COMPUTERS AND CART	HOLLYWOOD PARK ELEMENTARY	01	13,047.34
P18-03403	POSMICRO.COM ATTN: ACCOUNTS RE CEIVABLE	Library/Textbook Scanners	LIBRARY/TEXTBOOK SERVICES	01	320.42
P18-03404	ANDYMARK INC	ROBOTIC ENGINEERING	ENGINEERING AND SCIENCES HS	01	108.54
P18-03405	NWN CORPORATION	WHITE GLOVE SERVICE FOR LDV CHROMEBOOKS	INFORMATION SERVICES	01	131.48
P18-03406	APPLE INC	NEW CLASSROOM TECHNOLOGY-APPLE TV	WASHINGTON ELEMENTARY SCHOOL	01	161.29

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 12 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03407	EE ATHLETICS LEAGUE	LEAGUE AND JERSEY FEES FOR BASKETBALL TEAM	ABRAHAM LINCOLN ELEMENTARY	01	650.00
P18-03408	OFFICE DEPOT	JOB CENTER OFFICE EQUIPMENT	NEW SKILLS & BUSINESS ED. CTR	11	2,491.89
P18-03409	CENGAGE LEARNING ATTN: ORDER F ULLFILLMENT	CUSTOMER SERVICE PROGRAM - RESALE	NEW SKILLS & BUSINESS ED. CTR	11	4,488.00
P18-03410	SCHOOLS IN LLC	HEADPHONES FOR CHROMEBOOKS-SUPPLEMENTAL MATERIALS	FERN BACON MIDDLE SCHOOL	01	402.52
P18-03411	LAKESHORE LEARNING CORP ATTENTION: JON BELL	CLASSROOM MATERIALS - RM22A - PHANH	ELDER CREEK ELEMENTARY SCHOOL	01	32.05
P18-03412	APPLE INC	STUDENT TECHNOLOGY IPADS & CART	WASHINGTON ELEMENTARY SCHOOL	01	9,619.97
P18-03413	STATE OF CA FOOD DISTRIBUTION	6521 USDA SHREDDED CHEDDAR 3/6/18	NUTRITION SERVICES DEPARTMENT	13	520.00
P18-03414	CARGILL INCORPORATED	6489 EGGSTRAVAGANZA 3/15/2018	NUTRITION SERVICES DEPARTMENT	13	3,942.00
P18-03415	OFFICE DEPOT	B&W PRINTER (K OAKLEY)	SPECIAL EDUCATION DEPARTMENT	01	210.53
P18-03416	CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION	INTEREST DUE 3/1/17 - 4/30/17 ACCT 036-027277	RISK MANAGEMENT	01	500.22
P18-03417	CENGAGE LEARNING ATTN: ORDER F ULLFILLMENT	HOSTING FEE	ALBERT EINSTEIN MIDDLE SCHOOL	01	50.00
P18-03418	US BANK - SCUSD CAL CARD	ENGAGE 4 LEARNING - BOOK STUDY (COURTNEY COFFIN)	JOHN F. KENNEDY HIGH SCHOOL	01	541.03
P18-03419	LAKESHORE LEARNING CORP ATTENTION: JON BELL	LAKESHORE GROUP TABLES	WOODBINE ELEMENTARY SCHOOL	01	656.10
P18-03420	ALL WEST COACHLINES INC	COLLEGE CAREER - UC DAVIS - 10TH GRADE	HIRAM W. JOHNSON HIGH SCHOOL	01	4,044.80
P18-03421	LEON D WILLIS JR SLEDGEHAMMER GRAFFIX	MENS SOCCER UNIFORMS	HIRAM W. JOHNSON HIGH SCHOOL	01	5,671.31
P18-03422	UNIVERSITY OF CALIFORNIA DAVIS	1ST GR FT UCD BOHART MUSEUM	NEW JOSEPH BONNHEIM	09	192.00
P18-03423	APPLE INC	LAPTOP FOR SUP'S OFFICE	DEPUTY SUPERINTENDENT	01	3,468.12
P18-03424	APPLE COMPUTER INC K-12 EDUCATION	APPLE ORDER FOR MACBOOK PRO'S	PACIFIC ELEMENTARY SCHOOL	01	5,984.21
P18-03425	APPLE INC	PRINCIPAL SUPPORT	CESAR CHAVEZ INTERMEDIATE	01	1,515.52
P18-03426	NWN CORPORATION	LAPTOPS F/BWL GREEN TEACHERS	SPECIAL EDUCATION DEPARTMENT	01	3,300.41
P18-03428	US BANK - SCUSD CAL CARD	MacBOOK PRO REPAIR	C. K. McCLATCHY HIGH SCHOOL	01	198.08
P18-03429	BSN SPORTS	SOCCER GOALS	WILL C. WOOD MIDDLE SCHOOL	01	2,570.57
P18-03430	FRANKLIN COVEY CLIENT SALES IN C.	FRANKLIN COVEY-LEADER IN ME - TRAINING GUIDES	SUTTERVILLE ELEMENTARY SCHOOL	01	995.93

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 13 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03431	NWN CORPORATION	WHITE GLOVE SERVICE FOR B.GREEN CHACON CHROMEBOOKS	INFORMATION SERVICES	01	933.66
P18-03432	NWN CORPORATION	HP FOR SERNA	INTEGRATED COMMUNITY SERVICES	01	967.03
P18-03433	ZYTECH SOLUTIONS INC	ZYTECH SOLUTIONS FOR CHROMEBOOK 11 G5	ETHEL I. BAKER ELEMENTARY	01	99.00
P18-03434	Computers For Classrooms	PURCHASE REFURBISHED CLASSROOM COMPUTERS	LUTHER BURBANK HIGH SCHOOL	01	7,577.50
P18-03435	TROXELL COMMUNICATIONS INC ATT N: BILL PITZNER	ADDITIONAL CLASSES-PROJECTOR QUOTE #: Q430317191	PARKWAY ELEMENTARY SCHOOL	01	37,473.30
P18-03436	NWN CORPORATION	DESKTOP FOR LILY LIEMTHONGSAMOUT	ACADEMIC ACHIEVEMENT	01	1,583.66
P18-03437	NWN CORPORATION	INSTRUCTIONAL TECHNOLOGY EQUIP FOR SCHOOL SITE	THEODORE JUDAH ELEMENTARY	01	9,158.93
P18-03438	DEPARTMENT OF GENERAL SERVICES	0379-422 WASH HVAC, ROOFING (PHASE 2)-DSA FF FEES	FACILITIES SUPPORT SERVICES	21	4,856.73
P18-03439	RISO PRODUCTS OF SACRAMENTO	RISO CONTRACT Rz220	ALBERT EINSTEIN MIDDLE SCHOOL	01	425.00
P18-03440	RISO PRODUCTS OF SACRAMENTO	COPIER SUPPLIES	EARL WARREN ELEMENTARY SCHOOL	01	135.31
P18-03441	AMAZON CAPITAL SERVICES	I-PAD CASE CARRYING CASE	SP ED - TECHNOLOGIST	01	51.72
P18-03442	APPERSON INC	SCANTRONS TESTING MATERIALS FOR STUDENTS	C. K. McCLATCHY HIGH SCHOOL	01	2,477.63
P18-03443	OFFICE DEPOT	REPLACE BROKEN CHAIR (FOR TORALEZ)	CAPITAL CITY SCHOOL	01	227.31
P18-03444	CENGAGE LEARNING ATTN: ORDER F ULLFILLMENT	LPPA BUSINESS LAW BOOKS	C. K. McCLATCHY HIGH SCHOOL	01	1,683.00
P18-03445	BARNES & NOBLE BOOKSTORE	BOOKS FOR STUGGLING IMMERSION STUDENTS	SUSAN B. ANTHONY ELEMENTARY	01	775.39
P18-03446	CENTER FOR THE COLLABORATIVE	COLLABORATIVE CLASSROOM CURRICULUM	BG CHACON ACADEMY	09	7,161.00
P18-03447	OFFICE DEPOT	NTTL SUPPLIES	INTEGRATED COMMUNITY SERVICES	01	179.54
P18-03448	OFFICE DEPOT	SUPPLEMENTAL MATERIAL FOR STUDENTS	C. K. McCLATCHY HIGH SCHOOL	01	970.31
P18-03449	CURRICULUM ASSOCIATES LLC	PURCHASE OF IREADY CURRICULUM	HOLLYWOOD PARK ELEMENTARY	01	12,394.20
P18-03450	METRO MAILING SERVICE INC	SES RECRUITMENT LETTER	ENGINEERING AND SCIENCES HS	01	1,231.00
P18-03451	Joslyn Gaines-Vanderpool	PARENT TRAVEL TO OUT OF STATE SCHOOL	SPECIAL EDUCATION DEPARTMENT	01	4,014.53
P18-03452	Efrain & Patricia Padilla	FEDERAL PROPORTIONMENT 2016-17	SPECIAL EDUCATION DEPARTMENT	01	520.00
P18-03453	DOWNEY BRAND LLP	SERVICES FOR LEGAL DEPT RENDERED 12/31/17	ADMIN-LEGAL COUNSEL	01	15,290.02

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 14 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03454	SACRAMENTO ZOOLOGICAL SOCIETY	KN SACRAMENTO ZOO	NEW JOSEPH BONNHEIM	09	214.50
P18-03455	U S BANK/SCUSD	FOOD FOR PRINCIPALS' MEETING NOVEMBER, 2017	ACADEMIC OFFICE	01	667.50
P18-03456	Laila Rhee	ONE TIME COMPENSATORY PAYMENT	SPECIAL EDUCATION DEPARTMENT	01	7,200.00
P18-03457	TOBY D KUNZ PLUMBING	PS7 GAS LINE REPAIR TO ROOMS 1-4	FACILITIES MAINTENANCE	01	5,900.00
P18-03458	JOHN CASTRO	REIMB TCHR FOR AMIN PURCHASES	EARL WARREN ELEMENTARY SCHOOL	01	704.93
P18-03459	INGENIUM GROUP	CONF COMPLETED - PAINT DISPOSAL FEES	LUTHER BURBANK HIGH SCHOOL	01	146.20
P18-03460	DEPARTMENT OF GENERAL SERVICES	0807-418 DSA LEGACY-SAC HS 02-102657	FACILITIES SUPPORT SERVICES	21	16,633.98
P18-03461	JOHN CASTRO	REIMB TEACHER FOR ADMIN PURCHASES	EARL WARREN ELEMENTARY SCHOOL	01	117.63
P18-03462	COUNTY OF SACRAMENTO ENVIRONME NTAL MANAGEMENT	SWIMMING POOL PERMIT	LUTHER BURBANK HIGH SCHOOL	01	490.00
P18-03463	MARIANNE MURPHY STINSON	BOOKS FOR ISP	SPECIAL EDUCATION DEPARTMENT	01	488.46
P18-03464	ONE STOP TRUCK SHOP	REPAIRS NEEDED TO EQUIPMENT LS136	FACILITIES MAINTENANCE	01	945.16
P18-03465	THE SHADE CARE COMPANY	CAROLINE WENZEL REMOVAL OF TREES	FACILITIES MAINTENANCE	01	2,925.00
P18-03466	STATE BOARD OF EQUALIZATION	UNDERGROUND STORAGE TANK FEE	FACILITIES MAINTENANCE	01	759.28
P18-03467	ELIZABETH VILLANUEVA	FOOD FOR DREAMERS COLLEGE TOUR	LUTHER BURBANK HIGH SCHOOL	01	490.35
P18-03468	MARY STRUHS	STRUHS - CALLENGE DAY LUNCH REIMB.	HIRAM W. JOHNSON HIGH SCHOOL	01	441.66
P18-03469	INGENIUM GROUP	CHEMICAL RECYCLING	HIRAM W. JOHNSON HIGH SCHOOL	01	1,154.57
P18-03470	ELKS LODGE #6 BPOE	ELK LODGE RENTAL GRADUATION	ENGINEERING AND SCIENCES HS	01	250.00
P18-03471	SkillsUSA CALIFORNIA	CONSTRUCTION AFFILIATION FEES	LUTHER BURBANK HIGH SCHOOL	01	980.00
P18-03472	UC Regents CPER	CPER'S FMLA GUIDE 2018	HUMAN RESOURCE SERVICES	01	278.00
P18-03473	SAC CITY MIDDLE SCHOOL ATHLETI C LEAGUE	SOCCER LEAGUE INVOICE	ENGINEERING AND SCIENCES HS	01	1,700.00
P18-03474	GENERAL MILLS	6524 VARIETY OF CEREAL/CHEX MIX 4/5/2018	NUTRITION SERVICES DEPARTMENT	13	30,897.00
P18-03475	FOSTER FARMS FOODSERVICE	6522 BURRITO 3/20/2018	NUTRITION SERVICES DEPARTMENT	13	5,582.71
P18-03476	FOSTER FARMS FOODSERVICE	6523 BURRTIOS 4/10/2018	NUTRITION SERVICES DEPARTMENT	13	5,647.25
P18-03477	SHANNON'S IMPERIAL BRAND	0810 DINNER ROLLS AND BUNS 2/27/2018	NUTRITION SERVICES DEPARTMENT	13	11,908.80

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 15 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03478	VEX ROBOTICS INC	ROBOTICS ENGINEERING MATERIALS	ENGINEERING AND SCIENCES HS	01	947.52
P18-03479	CDW-G C/O PAT HEIN	PURCHASE AND INSTALL SOFTWARE TO COMPUTER	CALEB GREENWOOD ELEMENTARY	01	168.44
P18-03480	AMAZON CAPITAL SERVICES	AMAZON: POWER CORD REEL FOR SERNA MEETINGS	INFORMATION SERVICES	01	61.62
P18-03481	CDW-G	WIRELESS EAR HEADSET FOR HR STAFF	HUMAN RESOURCE SERVICES	01	259.44
P18-03482	PSAT/NMSQT	PSAT/NMSQT PAYMENT	JOHN F. KENNEDY HIGH SCHOOL	01	1,600.00
P18-03483	PANERA BREAD COMPANY	N.S. SUPERVISOR MTNG - CATERING 2/15/18	NUTRITION SERVICES DEPARTMENT	13	334.12
P18-03484	NWN CORPORATION	CHROMEBOOK-11 (A. LE)	SP ED - TECHNOLOGIST	01	254.84
P18-03485	A-1 TRADING CO	LPPA STAFF GEAR	C. K. McCLATCHY HIGH SCHOOL	01	300.76
P18-03486	CAROLINA BIOLOGICAL SUPPLY CO ACCT #121087	JCBA CORE SCIENCE MATERIALS	HIRAM W. JOHNSON HIGH SCHOOL	01	882.12
P18-03487	DEMCO INC	Library Shelves	CALIFORNIA MIDDLE SCHOOL	01	1,688.56
P18-03488	JONES SCHOOL SUPPLY CO INC	SEL MATERIALS FOR STUDENTS	SUSAN B. ANTHONY ELEMENTARY	01	1,284.39
P18-03489	THERAPY SHOPPE	PRESURE VEST (PHOMMAVONG)	SPECIAL EDUCATION DEPARTMENT	01	75.98
P18-03490	RISO PRODUCTS OF SACRAMENTO	INK & MASTERS FOR RISO	H.W. HARKNESS ELEMENTARY	01	169.95
P18-03491	MERRITT COMMUNICATIONS INC	KAFUROS - BATTERY FOR HEADSET	HIRAM W. JOHNSON HIGH SCHOOL	01	32.46
P18-03492	B & H PHOTO	HEADPHONES FOR READ 180 PROGRAM	WILL C. WOOD MIDDLE SCHOOL	01	222.89
P18-03493	RISO PRODUCTS OF SACRAMENTO	RISO SUPPLIES	BOWLING GREEN ELEMENTARY	09	474.10
P18-03494	ARROW RENTALS	CHAIR RENTAL FOR STUDENT PROMOTION	SAM BRANNAN MIDDLE SCHOOL	01	615.50
P18-03495	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	ART PAPER FOR FIFTH GRADE	MATSUYAMA ELEMENTARY SCHOOL	01	49.78
P18-03496	SUPPLY WORKS	HEALTH SUPPLIES	SPECIAL EDUCATION DEPARTMENT	01	147.66
P18-03497	US POSTAL SERVICE	POSTAL STAMPS-INFO TO PARENTS & GUARDIANS	CAPITAL CITY SCHOOL	01	893.00
P18-03498	NWN CORPORATION	CHROMEBOOKS & CARTS FOR STUDENTS	H.W. HARKNESS ELEMENTARY	01	50,381.67
P18-03499	NWN CORPORATION	HP CHROMEBOOK CARTS	WILL C. WOOD MIDDLE SCHOOL	01	24,344.72
P18-03500	RISO PRODUCTS OF SACRAMENTO	RISO AGREEMENT RZ220 17.18	LEONARDO da VINCI ELEMENTARY	01	431.00
P18-03501	US BANK - SCUSD CAL CARD	CLASSROOM ACCESSORIES	ENGINEERING AND SCIENCES HS	01	66.76
P18-03502	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	THEODORE JUDAH ELEMENTARY	01	739.17

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 16 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03503	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES @ BG CHACON	BG CHACON ACADEMY	01	710.35
P18-03504	OFFICE DEPOT	CLASSROOM PRINTER	PHOEBE A HEARST BASIC ELEM.	01	67.97
P18-03505	SUPPLY WORKS	AFTERSCHOOL CUSTODIAL SUPPLIES	ROSA PARKS MIDDLE SCHOOL	01	1,131.40
P18-03506	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLES	ABRAHAM LINCOLN ELEMENTARY	01	755.87
P18-03507	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	OAK RIDGE ELEMENTARY SCHOOL	01	1,092.30
P18-03508	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	GOLDEN EMPIRE ELEMENTARY	01	995.01
P18-03509	AMAZON CAPITAL SERVICES	HEADPHONES / PETERS' 6TH GRADE CLASS	H.W. HARKNESS ELEMENTARY	01	128.81
P18-03510	APPLE INC	IPAD FOR OI CLASS-ROTARY GRANT	FERN BACON MIDDLE SCHOOL	01	752.42
P18-03511	AMAZON CREDIT PLAN DEPT 30 - 2 2000248272	TESTING EAR BUDS	NICHOLAS ELEMENTARY SCHOOL	01	439.30
P18-03512	NWN CORPORATION	PRINTER	DEPUTY SUPERINTENDENT	01	769.67
P18-03513	WOLTERS KLUWER HEALTH	NURSING PROGRAM SUPPLY-VN PREREQUISITES - RESALE	NEW SKILLS & BUSINESS ED. CTR	11	2,425.54
P18-03514	GENERAL PRODUCE	6529 FRESH STRAWBERRIES 3/12/2018	NUTRITION SERVICES DEPARTMENT	13	7,245.00
P18-03515	FOOD 4 THOUGHT LLC	6528 TANGELOS 3/5/2018	NUTRITION SERVICES DEPARTMENT	13	5,298.75
P18-03516	F AND W PLASTICS	6543 SPORKS 4/2/2018	NUTRITION SERVICES DEPARTMENT	13	16,328.62
P18-03517	TYSON FOODS	6535 CHICKEN STRIPS 4/2/2018	NUTRITION SERVICES DEPARTMENT	13	4,920.00
P18-03518	BONGARDS CREAMERIES	6545 CHEESE STICKS 4/30/2018	NUTRITION SERVICES DEPARTMENT	13	2,366.72
P18-03519	SYSCO FOOD SVCS OF SACRAMENTO	6530 EDAMAME 3/13/2018	NUTRITION SERVICES DEPARTMENT	13	1,708.20
P18-03520	OFFICE DEPOT	Polycom SoundStation 2 EX	NUTRITION SERVICES DEPARTMENT	13	866.00
P18-03521	FOLLETT SCHOOL SOLUTIONS	PURCHASING BOOKS TO SUPPORT STUDENT READING	CALIFORNIA MIDDLE SCHOOL	01	593.09
P18-03522	LAKESHORE LEARNING CORP ATTENTION: JON BELL	CLASSROOM MATERIALS - RM 20 AND RM 5	ELDER CREEK ELEMENTARY SCHOOL	01	54.36
P18-03523	BARNES & NOBLE BOOKSTORE	2018 MERCY WATSON BOOKS	EDWARD KEMBLE ELEMENTARY	01	15.56
P18-03524	AMADOR STAGE LINES INC	TRANSPORTATION- G. SOCCER TEAM	JOHN F. KENNEDY HIGH SCHOOL	01	636.10
P18-03525	VIATRON SYSTEMS INC	APPLICATION XTENDER MAINTENANCE, 10/18/17-10/17/18	INFORMATION SERVICES	01	12,078.00

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 17 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03526	HENRY SCHEIN INC ACCOUNT #9010 81	ATHLETIC TRAINER EQUIPMENT	JOHN F. KENNEDY HIGH SCHOOL	01	21.57
P18-03527	SUPPLY WORKS	MEDIUM GLOVES FOR BWL GRN	SPECIAL EDUCATION DEPARTMENT	01	391.65
P18-03528	PERLMUTTER PURCHASING POWER	SECURITY CAMERAS FOR HALLWAYS	FERN BACON MIDDLE SCHOOL	01	2,154.18
P18-03529	ARBOR SCIENTIFIC	SCIENCE SUPPLIES - COLLINS	KIT CARSON INTL ACADEMY	01	56.05
P18-03531	US BANK - SCUSD CAL CARD	MATHEMATICAL MINDSETS	ENGINEERING AND SCIENCES HS	01	891.00
P18-03532	US BANK - SCUSD CAL CARD	2017 GOLD RIBBON	ENGINEERING AND SCIENCES HS	01	452.49
P18-03533	US BANK - SCUSD CAL CARD	CALIFORNIA GOLD RIBBON SCHOOL LANYARD	ENGINEERING AND SCIENCES HS	01	464.39
P18-03534	US BANK - SCUSD CAL CARD	GRAMMARLY BOOK	ENGINEERING AND SCIENCES HS	01	139.95
P18-03535	US BANK - SCUSD CAL CARD	MATH BOOK RESOURCE	ENGINEERING AND SCIENCES HS	01	59.75
P18-03536	US BANK - SCUSD CAL CARD	BACK TO SCHOOL NIGHT	ENGINEERING AND SCIENCES HS	01	105.00
P18-03537	RISO PRODUCTS OF SACRAMENTO	MASTER ROLL FOR RISO	GENEVIEVE DIDION ELEMENTARY	01	135.31
P18-03538	TYSON FOODS	6536 CRISPITO/CHICKEN STRIPS 4/16/2018	NUTRITION SERVICES DEPARTMENT	13	33,082.05
P18-03539	TYSON FOODS	6537 CRISPITO/DRUMSTICKS 4/30/2018	NUTRITION SERVICES DEPARTMENT	13	33,082.05
P18-03540	SCHWANS FOOD SERVICE INC	6538 VARIOUS FLAVOR PIZZA 4/13/2018	NUTRITION SERVICES DEPARTMENT	13	15,925.20
P18-03541	SCHWANS FOOD SERVICE INC	6539 VARIOUS FLAVOR PIZZA 4/24/2018	NUTRITION SERVICES DEPARTMENT	13	21,633.85
P18-03542	RICH CHICKS LLC ACCOUNTS RECE IVABLE	6540 CHICKEN PATTIES 4/20/2018	NUTRITION SERVICES DEPARTMENT	13	8,452.00
P18-03543	LAND O LAKES INC	6542 CHEESE CUPS/ SAUCE 4/26/2018	NUTRITION SERVICES DEPARTMENT	13	9,570.75
P18-03544	BAKE CRAFTERS FOOD COMPANY	6544 SANDWICHES/ CROISSANTS 4/30/2018	NUTRITION SERVICES DEPARTMENT	13	20,259.00
P18-03545	SYSCO FOOD SVCS OF SACRAMENTO	6531 CONDIMENTS/EDAMAME/ SNACKS 4/03/2018	NUTRITION SERVICES DEPARTMENT	13	18,724.00
P18-03546	SYSCO FOOD SVCS OF SACRAMENTO	6532 CONDIMENTS/SNACKS 4/13/2018	NUTRITION SERVICES DEPARTMENT	13	15,580.00
P18-03547	SYSCO FOOD SVCS OF SACRAMENTO	6533 CONDIMENTS/ BEANS/ POTATOES 4/23/2018	NUTRITION SERVICES DEPARTMENT	13	9,206.55
P18-03548	SYSCO FOOD SVCS OF SACRAMENTO	6534 CRACKERS 4/30/2018	NUTRITION SERVICES DEPARTMENT	13	7,281.50
P18-03549	FARMINGTON FRESH	6527 FRESH SLICED AND BULK APPLES 3/2/2018	NUTRITION SERVICES DEPARTMENT	13	13,330.25
P18-03550	S A PIAZZA AND ASSOC LLC	6461 PEPPERONI PIZZA 4/18/2018	NUTRITION SERVICES DEPARTMENT	13	6,593.76

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 18 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03551	AMAZON CAPITAL SERVICES	BOOK FOR PRINCIPAL	JOHN CABRILLO ELEMENTARY	01	32.98
P18-03552	AMAZON CAPITAL SERVICES	DONGLES	JOHN D SLOAT BASIC ELEMENTARY	01	59.48
P18-03553	OFFICE DEPOT	OFFICE DEPOT/HIRAM JOHNSON/TCE GRANT	ACADEMIC ACHIEVEMENT	01	143.30
P18-03554	APPLE INC	MUSIC CLASS EQUIP - DONATION FUND	LUTHER BURBANK HIGH SCHOOL	01	161.29
P18-03555	US BANK - SCUSD CAL CARD	REPLACEMENT KEYBOARD KEY	ENGINEERING AND SCIENCES HS	01	87.30
P18-03556	US BANK - SCUSD CAL CARD	REPLACEMENT LAPTOP KEY	ENGINEERING AND SCIENCES HS	01	28.72
P18-03557	MICHAEL'S TRANSPORTATION	Field trip buses 2016-17	JOHN H. STILL - K-8	01	866.00
P18-03558	ALL WEST COACHLINES INC	TRANSPORTATION FOR FIELD TRIP (B. WILLIAMS)	JOHN F. KENNEDY HIGH SCHOOL	01	1,587.20
P18-03559	AMAZON CAPITAL SERVICES	PRE-K MATERIALS	SPECIAL EDUCATION DEPARTMENT	01	440.82
P18-03560	BAILEY CERAMIC SUPPLY	MURAL SUPPLIES	ROSEMONT HIGH SCHOOL	01	790.80
P18-03561	ALL WEST COACHLINES INC	TRANSPORTATION INVOICE FOR CJA-2-7-18	JOHN F. KENNEDY HIGH SCHOOL	01	974.90
P18-03562	ALL WEST COACHLINES INC	Bus Trip for Faces Group, All West Coachlines	HEALTH PROFESSIONS HIGH SCHOOL	01	694.40
P18-03563	AMAZON CREDIT PLAN DEPT 30 - 2 2000248272	EAR PIECES FOR 2-WAY RADIOS	JOHN MORSE THERAPEUTIC	01	64.94
P18-03564	AMAZON CAPITAL SERVICES	IPAD CASES (17)	SP ED - TECHNOLOGIST	01	266.65
P18-03565	RISO PRODUCTS OF SACRAMENTO	MAINTENACE AGREEMENT RENEWAL	JOHN H. STILL - K-8	01	225.00
P18-03566	FOLLETT SCHOOL SOLUTIONS	Library Books Crocker/Riverside	LIBRARY SERVICES	01	5,867.83
P18-03567	A-1 TRADING CO	HIRONAKA PROMOTIONS - A 1 - HMS SCRUBS	ACADEMIC ACHIEVEMENT	01	4,451.51
P18-03569	FA DAVIS COMPANY	NURSING PROGRAM SUPPLY	NEW SKILLS & BUSINESS ED. CTR	11	544.90
P18-03570	GOPHER SPORTS	PE Equipment	JOHN MORSE THERAPEUTIC	01	324.04
P18-03571	ACP DIRECT	SPEAKERS FOR CLASSROOM INSTRUCTION	ABRAHAM LINCOLN ELEMENTARY	01	260.64
P18-03572	LAKESHORE LEARNING CORP ATTENT ION: JON BELL	PRE-K MATERIALS (ASSMNT TEAM)	SPECIAL EDUCATION DEPARTMENT	01	237.96
P18-03573	RISO PRODUCTS OF SACRAMENTO	RISO MASTER ROLLS	ROSA PARKS MIDDLE SCHOOL	01	2,706.25
P18-03574	COASTAL ENTERPRISES	PE Locks	JOHN H. STILL - K-8	01	1,036.84
P18-03575	US BANK - SCUSD CAL CARD	MH RIBBONS	INTEGRATED COMMUNITY SERVICES	01	1,141.06
P18-03576	RISO PRODUCTS OF SACRAMENTO	RISO DUPLICATING SUPPLIES	GOLDEN EMPIRE ELEMENTARY	01	2,844.60
P18-03577	ZYTECH SOLUTIONS INC	CHROMEBOOK REPAIR-SUPPLEMENTAL TECHNOLOGY	FERN BACON MIDDLE SCHOOL	01	297.00

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 19 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03578	DEMCO INC	LIBRARY MATERIALS	ELDER CREEK ELEMENTARY SCHOOL	01	112.25
P18-03579	THE SHADE CARE COMPANY	JOHN F KENNEDY- REMOVAL OF TREE	FACILITIES MAINTENANCE	01	3,900.00
P18-03580	SACRAMENTO COUNTY OFFICE OF ED FINANCIAL SERVICES	SCIENCE CAMP DEPOSIT	OAK RIDGE ELEMENTARY SCHOOL	01	1,500.00
P18-03581	SAC CITY MIDDLE SCHOOL ATHLETIC LEAGUE	2017-2018 SOCCER LEAGUE FEES	WILL C. WOOD MIDDLE SCHOOL	01	1,700.00
P18-03582	CITY OF SACRAMENTO REVENUE DIVISION	FALSE ALARM	LUTHER BURBANK HIGH SCHOOL	01	240.00
P18-03583	SWIVL	SWIVL CAMERA-SUPPLEMENTAL TECHNOLOGY	FERN BACON MIDDLE SCHOOL	01	652.91
P18-03584	DICK BLICK CUSTOMER #12751501	CLASSROOM SUPPLIES FOR HMS/TCE GRANT	ACADEMIC ACHIEVEMENT	01	834.99
P18-03585	NASCO	NASCO - MEDICAL SUPPLIES - HJHS - TCE GRANT	ACADEMIC ACHIEVEMENT	01	8,667.59
P18-03586	BEHAVIOR ADVANTAGE, LLC	BEHAVIOR ADVANTAGE SOFTWARE LICENSE	SPECIAL EDUCATION DEPARTMENT	01	3,436.00
P18-03587	DIGITAL DOLPHIN SUPPLIES	REPLACEMENT BULBS FOR ELMOS	PETER BURNETT ELEMENTARY	01	2,219.13
P18-03588	US BANK - SCUSD CAL CARD	SAFETY VESTS FOR STAFF	JOHN D SLOAT BASIC ELEMENTARY	01	126.19
P18-03589	US BANK - SCUSD CAL CARD	ZOO ADMISSION FOR 5/3/18 KINDERGARTEN	H.W. HARKNESS ELEMENTARY	01	324.50
P18-03590	APPLE INC	TECHNOLOGY UPGRADE	JOHN H. STILL - K-8	01	1,357.14
P18-03591	BSN SPORTS INC.	PE Uniforms	NEW TECH	09	435.08
P18-03592	DAVIS SPORT SHOP INC	TENNIS BALLS - EQUIPMENT - PROCESS AS CONFIRMING	WEST CAMPUS	01	545.58
P18-03593	BOOKS EN MORE	ENGLISH CLASS / LIBRARY	HIRAM W. JOHNSON HIGH SCHOOL	01	1,006.19
P18-03594	BOUND TO STAY BOUND BOOKS INC CUSTOMER #05634004	Library Books Caleb Greenwood	LIBRARY/TEXTBOOK SERVICES	01	549.08
P18-03595	ATHLETICS UNLIMITED	BASEBALL EQUIPMENT	HIRAM W. JOHNSON HIGH SCHOOL	01	3,328.28
P18-03596	ALL FOR KIDZ	NED SHOW YO YOS	WOODBINE ELEMENTARY SCHOOL	01	1,005.64
P18-03597	ROSE CABRERA	REIMBURSE OFFICER ROSE CABRERA OF THE CJA PROGRAM	JOHN F. KENNEDY HIGH SCHOOL	01	413.60
P18-03598	DIGITAL DOLPHIN SUPPLIES	Classroom Bulbs	CALIFORNIA MIDDLE SCHOOL	01	1,795.87
P18-03599	PEAK TECHNOLOGIES INC	SERVICE CONTRACT ON BOTH FOLDER/SEALERS	INFORMATION SERVICES	01	3,933.96
P18-03600	SMARTSHEET INC	SMARTSHEET UPGRADE -BUSINESS, 10/22/17-10/21/18	INFORMATION SERVICES	01	1,938.25

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 20 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03601	US BANK - SCUSD CAL CARD	HOME DEPOT TOOLS FOR SITE TECHS	INFORMATION SERVICES	01	176.31
P18-03602	OFFICE DEPOT	STUDENT SUPPORT CENTER SUPPLIES	HIRAM W. JOHNSON HIGH SCHOOL	01	849.84
P18-03604	VIRCO MANUFACTURING CORP	CLASSROOM CHAIRS	HIRAM W. JOHNSON HIGH SCHOOL	01	4,366.26
P18-03605	CALIFORNIA SCIENCE CTR FOUND	FEES FOR CALIFORNIA SCIENCE CENTER - CJA	JOHN F. KENNEDY HIGH SCHOOL	01	263.20
P18-03606	HOUGHTON MIFFLIN HARCOURT	BOOKS FOR STUDENT USE SYSTEM 44 NEXT GENERATION	WILL C. WOOD MIDDLE SCHOOL	01	417.55
P18-03607	MICHAEL'S TRANSPORTATION	TRANSPORTATION FOR CAAASA CONF 3/13/18	CONTINUOUS IMPRVMT & ACCNTBLTY	01	2,020.22
P18-03608	PLATT ELECTRIC SUPPLY	ELECTRICAL PARTS FOR JFK ROOM	CAREER & TECHNICAL PREPARATION	01	791.89
P18-03609	NWN CORPORATION	CHROMEBOOKS-SUPPLEMENTAL TECHNOLOGY	FERN BACON MIDDLE SCHOOL	01	10,433.11
P18-03610	HENRY SCHEIN INC ACCOUNT #9010 81	ATHLETIC TRAINER SUPPLIES #2 - 2018	JOHN F. KENNEDY HIGH SCHOOL	01	1,591.42
P18-03611	CDW-G	17-18 EPSON PROJECTOR	EDWARD KEMBLE ELEMENTARY	01	540.17
P18-03612	CAAASA c o DWIGHT BONDS	REGISTRATION CAAASA COLLEGE FAIR 3/13/18	CONTINUOUS IMPRVMT & ACCNTBLTY	01	7,500.00
P18-03613	CDW GOVERNMENT	PROJECTORS FOR CLASSROOM USE	WILL C. WOOD MIDDLE SCHOOL	01	5,795.39
P18-03614	BATTERIES PLUS	RADIO BATTERY REPLACEMENT	WEST CAMPUS	01	129.06
P18-03615	APPLE INC	LAPTOP FOR ASSISTANT SUPERINTENDENT	EQUITY, ACCESS & EXCELLENCE	01	1,323.54
P18-03616	THE CREST THEATRE	The Crest Theater Facility Rental Contract	THE MET	09	2,705.00
P18-03617	NWN CORPORATION	STUDENT TECHNOLOGY TO ENHANCE LEARNING	CALIFORNIA MIDDLE SCHOOL	01	24,318.22
P18-03618	US BANK - SCUSD CAL CARD	WHITEBOARDS / NGUYEN	H.W. HARKNESS ELEMENTARY	01	119.74
P18-03619	LYKE PANE SPORTS GEAR	WRESTLING UNIFORMS	WEST CAMPUS	01	2,463.77
P18-03620	PSAT/NMSQT	PSAT FALL TEST	C. K. McCLATCHY HIGH SCHOOL	01	888.00
P18-03621	PSAT/NMSQT	PSAT - CONFIRMED	GEO WASHINGTON CARVER	09	96.00
P18-03622	FOLLETT SCHOOL SOLUTIONS	Library Books Caleb Greenwood	LIBRARY/TEXTBOOK SERVICES	01	462.29
P18-03623	MARKERBOARD PEOPLE	AP MARKERBOARD	WOODBINE ELEMENTARY SCHOOL	01	527.72
P18-03624	SAFETYFIRST	FORKLIFT CERTIFICATION	NUTRITION SERVICES DEPARTMENT	13	910.00
P18-03625	SMART APPLE MEDIA	BOOKS TO BE USED IN THE CLASSROOM	OAK RIDGE ELEMENTARY SCHOOL	01	1,287.76
P18-03626	BOOKS EN MORE	LPPA SUMMER READING	C. K. McCLATCHY HIGH SCHOOL	01	576.92

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 21 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03627	CENTER FOR THE COLLABORATIVE	READING DECODABLES-SUPPLEMENTAL MATERIALS	FERN BACON MIDDLE SCHOOL	01	2,208.75
P18-03628	US BANK - SCUSD CAL CARD	BACK TO SCHOOL NIGHT	ENGINEERING AND SCIENCES HS	01	513.00
P18-03629	B STREET THEATRE	B STREET THEATRE - GANDHI OHARA/ZASOSKI	SUTTER MIDDLE SCHOOL	01	2,160.00
P18-03630	DECKER INC	CUSTODIAL - CHAIR DOLLY	HIRAM W. JOHNSON HIGH SCHOOL	01	458.91
P18-03631	NWN CORPORATION	HP LASER JET COLOR PRINTER	GOLDEN EMPIRE ELEMENTARY	01	628.94
P18-03632	FLINN SCIENTIFIC INC	MEDICAL SUPPLIES/FLINN/HJHS/TCE GRANT	ACADEMIC ACHIEVEMENT	01	6,324.36
P18-03633	NASCO	MEDICAL SUPPLIES-NASCO - HJHS - TCE GRANT	ACADEMIC ACHIEVEMENT	01	2,349.46
P18-03634	SUPPLY WORKS	EARLY HEADSTART/PRESCHOOL CUSTODIAL SUPPLIES	PETER BURNETT ELEMENTARY	01	304.32
P18-03635	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	PONY EXPRESS ELEMENTARY SCHOOL	01	689.57
P18-03636	SUPPLY WORKS	SUPPLIES FOR GYM FLOOR	ALBERT EINSTEIN MIDDLE SCHOOL	01	3,858.99
P18-03637	SUPPLY WORKS	CUSTODIAL SUPPLIES MARIA	WOODBINE ELEMENTARY SCHOOL	01	836.40
P18-03638	AMADOR STAGE LINES INC	ENGLISH CLASS FIELD TRIP	HIRAM W. JOHNSON HIGH SCHOOL	01	1,286.37
P18-03639	B & H PHOTO	CAMERA FOR HJHS-HMS - THE C. ENDOWMENT GRANT	ACADEMIC ACHIEVEMENT	01	849.65
P18-03640	ALL WEST COACHLINES INC	BUS FOR SCIENCE CAMP	OAK RIDGE ELEMENTARY SCHOOL	01	3,708.20
P18-03641	AMADOR STAGE LINES INC	Transportation Seal of Biliteracy	MULTILINGUAL EDUCATION DEPT.	01	2,317.08
P18-03642	DEMCO INC	LIBRARY SUPPLIES	HIRAM W. JOHNSON HIGH SCHOOL	01	52.33
P18-03643	APPLE INC	MINI DISPLAY PORT ADAPTOR FOR MAC LAPTOPS	PONY EXPRESS ELEMENTARY SCHOOL	01	94.18
P18-03644	LAKESHORE LEARNING CORP ATTENTION: JON BELL	SCIENCE SUPPLIES	OAK RIDGE ELEMENTARY SCHOOL	01	215.93
P18-03646	US BANK - SCUSD CAL CARD	4TH AND 5TH GRADE FIELDTRIP; (SEL/PBIS)	JOHN BIDWELL ELEMENTARY	01	2,161.53
P18-03647	DEPARTMENT OF GENERAL SERVICES	0450-406 KIT CARSON CORE ACAD RENO-DSA FF FEES	FACILITIES SUPPORT SERVICES	21	9,551.00
P18-03648	NWN CORPORATION	PROJECTOR FOR CLASSROOM TEACHER	ENGINEERING AND SCIENCES HS	01	627.02
P18-03649	KUTA SOFTWARE LLC	4 PROGRAMS FOR RSP (PELLETIER)	SPECIAL EDUCATION DEPARTMENT	01	428.85
P18-03650	WORLD OF GOOD TASTES INC LA BO U ACCT #SAC023	FOOD FOR LOCAL IMPRV. MTG 1/12/2018	ACADEMIC OFFICE	01	636.06

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 22 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03651	US BANK - SCUSD CAL CARD	MOUSE TRAP CLASS PROJECT	ENGINEERING AND SCIENCES HS	01	31.99
P18-03652	OFFICE DEPOT	SUPPLEMENTAL INSTRUCTIONAL SUPPLIES	SAM BRANNAN MIDDLE SCHOOL	01	779.14
P18-03654	OFFICE DEPOT	CLASSROOM SUPPLIES - MARY VEIRS	CHILD DEVELOPMENT PROGRAMS	12	59.06
P18-03655	OFFICE DEPOT	PRINTER FOR D/HH PROGRAM (DVD LBN)	SPECIAL EDUCATION DEPARTMENT	01	270.61
P18-03656	CDW-G	VMWARE	ENGINEERING AND SCIENCES HS	01	87.89
P18-03657	US BANK - SCUSD CAL CARD	USB CABLE FOR SCHOOL COMPUTER	ENGINEERING AND SCIENCES HS	01	19.45
P18-03658	US BANK - SCUSD CAL CARD	STUDENT COMPUTER ACCESSORIES	ENGINEERING AND SCIENCES HS	01	294.04
P18-03659	OFFICE DEPOT	HEADPHONES / NGUYEN'S 4TH GRADE	H.W. HARKNESS ELEMENTARY	01	248.70
P18-03660	FARMINGTON FRESH	6549 SLICED AND BULK APPLES 3/9/2018	NUTRITION SERVICES DEPARTMENT	13	11,958.44
P18-03661	FOOD 4 THOUGHT LLC	6550 TANGELOS 3/12/2018	NUTRITION SERVICES DEPARTMENT	13	5,887.50
P18-03662	DELTA WIRELESS INC	2-WAY RADIO	LUTHER BURBANK HIGH SCHOOL	01	1,587.82
P18-03663	DELTA WIRELESS INC	MOTOROLA SCHOOL RADIOS	ENGINEERING AND SCIENCES HS	01	4,361.19
P18-03664	DELTA WIRELESS INC	DELTA WIRELESS WALKIE TALKIES	PARKWAY ELEMENTARY SCHOOL	01	3,098.14
P18-03665	JM ENVIRONMENTAL INC	TRANSPORTATION REMOVAL OF ASBESTOS/LEAD MATERIALS	FACILITIES MAINTENANCE	01	7,200.00
P18-03666	IPEVO INC	TECHNOLOGY UPGRADE- DOCUMENT SCANNER	JOHN H. STILL - K-8	01	2,411.27
P18-03667	RISO PRODUCTS OF SACRAMENTO	RISO MAINTENANCE AGRMT INV NO 179553 & 179554	CAMELLIA BASIC ELEMENTARY	01	644.00
P18-03668	US BANK - SCUSD CAL CARD	CROCKER ART MUSEUM/ 2ND GRADE ON 4/19/18	H.W. HARKNESS ELEMENTARY	01	550.00
P18-03669	LAKESHORE LEARNING CORP ATTENT ION: JON BELL	TEACHING CART / MRS. KING'S CLASS	H.W. HARKNESS ELEMENTARY	01	863.84
P18-03670	DELTA WIRELESS INC	RADIOS FOR STAFF	SUTTER MIDDLE SCHOOL	01	1,271.04
P18-03671	PERLMUTTER PURCHASING POWER	SECURITY CAMERAS	H.W. HARKNESS ELEMENTARY	01	3,443.12
P18-03672	AMAZON CAPITAL SERVICES	AMAZON - APPLE IPAD CASES	LEATAATA FLOYD ELEMENTARY	01	372.33
P18-03673	AMAZON CAPITAL SERVICES	GRAPHIC WRITING TABLET / PETERS & RULE	H.W. HARKNESS ELEMENTARY	01	166.68
P18-03674	AMAZON CAPITAL SERVICES	MINI ADAPTERS FOR CLASSROOMS	SUTTER MIDDLE SCHOOL	01	71.30
P18-03675	AMAZON CAPITAL SERVICES	MULTIPOINT ADAPTER	HIRAM W. JOHNSON HIGH SCHOOL	01	84.72

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 23 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03676	AMAZON CAPITAL SERVICES	SAFETY DOOR MAGNETS FOR ALL DOORS	CALIFORNIA MIDDLE SCHOOL	01	356.90
P18-03677	AMAZON CAPITAL SERVICES	SUPPLIES FOR WOODSHOP	SUTTER MIDDLE SCHOOL	01	543.01
P18-03678	VIRCO MANUFACTURING CORP	VIRCO/CHAIRS/TABLES FOR HIRAM JOHNSON/TCE GRANT	ACADEMIC ACHIEVEMENT	01	6,138.30
P18-03679	MACGILL DISCOUNT SCHOOL NURSE	NURSE SUPPLIES	CHILD DEVELOPMENT PROGRAMS	12	57.33
P18-03680	B STREET THEATRE	B STREET THEATRE - LION, WITCH AND WARDROBE	SUTTER MIDDLE SCHOOL	01	2,160.00
P18-03681	APPLE INC	1st GRADE iPADS	BG CHACON ACADEMY	09	16,078.92
P18-03682	JUNIOR LIBRARY GUILD	NOVELS FOR LIBRARY-SUPPLEMENTAL MATERIALS	FERN BACON MIDDLE SCHOOL	01	486.49
P18-03683	KAPLAN EARLY LEARNING COMPANY ACCT. #630500	INST MTLs - JUDI POWELL	CHILD DEVELOPMENT PROGRAMS	12	235.92
P18-03684	DISCOUNT SCHOOL SUPPLY	INST MTLs - DIANA FRANCO	CHILD DEVELOPMENT PROGRAMS	12	168.14
P18-03685	DISCOUNT SCHOOL SUPPLY	INST MTLs - ROBIN JACK-BROWN	CHILD DEVELOPMENT PROGRAMS	12	119.55
P18-03686	AMAZON CAPITAL SERVICES	CLASSROOM MICROPHONE FOR NEW OMPUTERS	SUSAN B. ANTHONY ELEMENTARY	01	528.70
P18-03687	DISCOUNT SCHOOL SUPPLY	INST MTRLS - WANGUI NDIRANGU	CHILD DEVELOPMENT PROGRAMS	12	260.94
P18-03688	SUPPLY WORKS	EARLY HEADSTART/PRESHOOL CUSTODIAL SUPPLIES	JOHN CABRILLO ELEMENTARY	01	291.46
P18-03689	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	MARTIN L. KING JR ELEMENTARY	01	1,196.93
P18-03690	MIND RESEARCH INSTITUTE	MIND RESEARCH QUOTE # 1431468	BOWLING GREEN ELEMENTARY	09	5,000.00
P18-03691	RISO PRODUCTS OF SACRAMENTO	RISO MASTERS & INK	PETER BURNETT ELEMENTARY	01	714.45
P18-03692	AMAZON CAPITAL SERVICES	HEADPHONES WITH MICROPHONES	JOHN D SLOAT BASIC ELEMENTARY	01	255.36
P18-03693	CARGILL INCORPORATED	6490 HARD COOKED EGG 4/26/2018	NUTRITION SERVICES DEPARTMENT	13	2,306.20
P18-03694	MICHAEL FOODS INC	6541 INDV. HARD COOKED EGG 4/30/2018	NUTRITION SERVICES DEPARTMENT	13	2,410.50
P18-03695	AMAZON CAPITAL SERVICES	GLOVES FOR WAREHOUSE WORKERS	NUTRITION SERVICES DEPARTMENT	01	299.10
P18-03696	DIPIETRO AND ASSOCIATES INC	ZOLL AED SUPPLIES	HEALTH SERVICES	01	8,966.35
P18-03697	ELIZABETH CLAIRE	SUBSCRIPTION FOR EL CIVICS	NEW SKILLS & BUSINESS ED. CTR	11	1,400.00
P18-03698	ATHLETICS UNLIMITED	SOFTBALL EQUIPMENT	ROSEMONT HIGH SCHOOL	01	979.39
P18-03699	PURELAND SUPPLY LLC	PROJECTOR BULBS FOR CLASSROOMS	ROSEMONT HIGH SCHOOL	01	1,205.13
P18-03700	OFFICE DEPOT	Office Depot Supplies TUPE	FOSTER YOUTH SERVICES PROGRAM	01	316.63

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 24 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-03701	US BANK - SCUSD CAL CARD	CRIMINAL JUSTICE - ADAPTERS	HIRAM W. JOHNSON HIGH SCHOOL	01	324.64
P18-03702	OFFICE DEPOT	Classroom Printer	NEW TECH	09	88.21
P18-03703	DEMCO INC	DEMCO SUPPLIES - NELSON	O. W. ERLEWINE ELEMENTARY	01	91.34
P18-03705	CK FIRST ENTERPRISES, INC.	HEADPHONES ROBERTS/YANG CLASSES	H.W. HARKNESS ELEMENTARY	01	1,623.75
P18-03707	U S BANK/SCUSD	CJA MUSEUM OF TOLERANCE TIXS	C. K. McCLATCHY HIGH SCHOOL	01	283.50
P18-03708	RISO PRODUCTS OF SACRAMENTO	RZ 220 UI - RISO MAINTENANCE AGREEMENT	JAMES W MARSHALL ELEMENTARY	01	425.00
P18-03709	APPLE INC	I-PAD (LEULSEGED)	SP ED - TECHNOLOGIST	01	747.67
P18-03710	APPLE INC	I-PAD (DURAN)	SP ED - TECHNOLOGIST	01	677.67
P18-03711	APPLE INC	I-PAD (BROWN)	SP ED - TECHNOLOGIST	01	702.67
P18-03712	APPLE INC	I-PAD (LOPEZ)	SP ED - TECHNOLOGIST	01	727.67
P18-03713	APPLE INC	I-PAD MINI (INSIXIENGMAY)	SP ED - TECHNOLOGIST	01	814.27
P18-03714	APPLE INC	I-PAD (LUNETTA)	SP ED - TECHNOLOGIST	01	527.67
P18-03715	NWN CORPORATION	TECHNOLOGY	EDWARD KEMBLE ELEMENTARY	01	5,141.12
P18-03716	RISO PRODUCTS OF SACRAMENTO	RISO COLLATOR MAINT AGREEMENT INV NO180512	CAMELLIA BASIC ELEMENTARY	01	225.00
P18-03717	SIMPLYCIRCLE, INC	SIMPLY CIRCLE PARENT COMMUN. PROGRAM	WASHINGTON ELEMENTARY SCHOOL	01	199.99
P18-03718	ANYTHING EDUCATIONAL PLUS	MENTORING MATTERS BOOK PURCHASE	DEPUTY SUPERINTENDENT	01	6,040.46
P18-03719	US BANK - SCUSD CAL CARD	CA CAVERNS FIELD TRIP ADMISSION	BG CHACON ACADEMY	09	633.04
P18-03720	DEMCO INC	1.31.18 LIBRARY SUPPLIES	PARKWAY ELEMENTARY SCHOOL	01	92.67
P18-03721	LAKESHORE LEARNING CORP ATTENT ION: JON BELL	PEREZ - NAME PLATES	PARKWAY ELEMENTARY SCHOOL	01	12.15
P18-03722	OFFICE DEPOT	QUARTET MATRIX- IN/OUT BOARD	PARKWAY ELEMENTARY SCHOOL	01	21.57
P18-03723	EAI EDUCATION	CALCULATORS FOR MATH DEPT	ROSEMONT HIGH SCHOOL	01	560.52
P18-03724	OFFICE DEPOT	TWO WAY RADIOS - AP OFFICE	ELDER CREEK ELEMENTARY SCHOOL	01	147.18
P18-03725	OFFICE DEPOT	COPY PAPER FOR CJA PROGRAM	JOHN F. KENNEDY HIGH SCHOOL	01	227.25
P18-03726	DEL MONTE FOODS INC	6517 GREE BEANS/ PEAR CUPS 4/2/2018	NUTRITION SERVICES DEPARTMENT	13	8,431.44
P18-03727	AMAZON CAPITAL SERVICES	AP BOOKS - CHINESE LANGUAGE CLASS	JOHN F. KENNEDY HIGH SCHOOL	01	399.45
P18-04072	JNT BUILDING & REMODELING INC	0282-409 PHOEBE HEARST CSR RR-CONST SERV	FACILITIES SUPPORT SERVICES	21	126,417.00
P18-04073	SIERRA VALLEY CONSTRUCTION INC	0139-409 H.W. HARKNESS OUTDOOR LEARNING-CONST SERV	FACILITIES SUPPORT SERVICES	01	84,258.60

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 25 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
Total Number of POs			598	Total	<u><u>3,426,510.95</u></u>

Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	449	1,275,722.59
09	Charter School	17	37,483.62
11	Adult Education	8	37,159.03
12	Child Development	9	3,009.70
13	Cafeteria	99	1,368,392.54
21	Building Fund	16	704,743.47
		Total	<u><u>3,426,510.95</u></u>

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Changes

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
B18-00008	1,100.00	13-4325	Cafeteria/Nutrition Ed/Equipment Parts	1,000.00-
B18-00010	12,000.00	13-4325	Cafeteria/Nutrition Ed/Equipment Parts	1,000.00-
B18-00012	1,000.00	13-4325	Cafeteria/Nutrition Ed/Equipment Parts	2,000.00-
B18-00015	15,000.00	13-4325	Cafeteria/Nutrition Ed/Equipment Parts	5,000.00-
B18-00016	1,300.00	13-4325	Cafeteria/Nutrition Ed/Equipment Parts	1,000.00
B18-00018	1,000.00	13-4325	Cafeteria/Nutrition Ed/Equipment Parts	2,000.00-
B18-00021	1,500.00	13-4325	Cafeteria/Nutrition Ed/Equipment Parts	1,500.00-
B18-00024	50,000.00	13-4710	Cafeteria/Food	20,000.00
B18-00056	62.05	13-5690	Cafeteria/Other Contracts, Rents, Leases	9,937.95-
B18-00058	2,600.00	13-4320	Cafeteria/Non-Instructional Materials/Su	1,000.00-
B18-00063	14,000.00	13-4334	Cafeteria/Gasoline	1,000.00
B18-00065	9,000.00	13-5610	Cafeteria/Equipment Rental	5,000.00
B18-00077	1,000.00	01-5610	General Fund/Equipment Rental	1,000.00-
B18-00082	10,000.00	01-4320	General Fund/Non-Instructional Materials/Su	3,000.00-
B18-00091	12,000.00	01-4320	General Fund/Non-Instructional Materials/Su	2,758.22
B18-00113	16,500.00	01-4320	General Fund/Non-Instructional Materials/Su	3,000.00
B18-00120	4,000.00	01-4320	General Fund/Non-Instructional Materials/Su	1,500.00
B18-00122	3,000.00	01-4320	General Fund/Non-Instructional Materials/Su	500.00
B18-00142	12,985.00	01-4320	General Fund/Non-Instructional Materials/Su	985.00
B18-00168	3,624.92	01-4320	General Fund/Non-Instructional Materials/Su	1,624.92
B18-00273	3,800.00	11-4310	Adult Education/Instructional Materials/Suppli	800.00
B18-00275	10,083.24	11-4310	Adult Education/Instructional Materials/Suppli	2,619.84
B18-00276	5,000.00	11-4310	Adult Education/Instructional Materials/Suppli	2,000.00
B18-00277	4,000.00	11-5811	Adult Education/Bus Tokens/Passes/Parking - St	1,000.00
B18-00281	2,130.00	11-4310	Adult Education/Instructional Materials/Suppli	130.00
B18-00299	6,500.00	01-4320	General Fund/Non-Instructional Materials/Su	1,800.66
B18-00319	12,000.00	01-4320	General Fund/Non-Instructional Materials/Su	2,000.00
B18-00368	.00	01-5690	General Fund/Other Contracts, Rents, Leases	1,000.00-
B18-00375	8,000.00	01-4320	General Fund/Non-Instructional Materials/Su	3,000.00
B18-00399	.00	01-5690	General Fund/Other Contracts, Rents, Leases	500.00-
B18-00401	.00	01-5690	General Fund/Other Contracts, Rents, Leases	3,000.00-
B18-00402	.00	01-5690	General Fund/Other Contracts, Rents, Leases	500.00-
B18-00403	2,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	3,000.00-
B18-00404	1,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	1,000.00-
B18-00406	.00	01-4320	General Fund/Non-Instructional Materials/Su	500.00-
B18-00408	1,000.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00-
B18-00426	1,500.00	01-5800	General Fund/Other Contractual Expenses	1,500.00-
B18-00427	200.00	01-5800	General Fund/Other Contractual Expenses	600.00-
B18-00428	.00	01-4333	General Fund/Tires	700.00-

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 27 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Changes (continued)

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
B18-00429	3,500.00	01-5690	General Fund/Other Contracts, Rents, Leases	1,500.00-
B18-00437	4,000.00	01-4320	General Fund/Non-Instructional Materials/Su	4,000.00-
B18-00445	10,000.00	01-4320	General Fund/Non-Instructional Materials/Su	5,000.00
B18-00460	1,500.00	01-5690	General Fund/Other Contracts, Rents, Leases	750.00
B18-00524	1,000.00	01-5610	General Fund/Equipment Rental	1,500.00-
B18-00606	1,413.00	01-4310	General Fund/Instructional Materials/Suppli	262.44
B18-00610	7,000.00	01-5832	General Fund/Transportation-Field Trips	1,025.94
B18-00622	16,540.00	01-5310	General Fund/Dues and Memberships	1,540.00
B18-00692	500.00	13-5800	Cafeteria/Other Contractual Expenses	1,000.00-
B18-00693	1,500.00	01-5800	General Fund/Other Contractual Expenses	476.87
B18-00698	929.00	01-4320	General Fund/Non-Instructional Materials/Su	429.00
CHB18-00092	2,500.00	01-4320	General Fund/Non-Instructional Materials/Su	500.00
CHB18-00115	3,325.00	01-4310	General Fund/Instructional Materials/Suppli	825.00
CHB18-00128	9,000.00	11-5610	Adult Education/Equipment Rental	1,500.00
CHB18-00155	26,200.00	09-4310	Charter School/Instructional Materials/Suppli	15,000.00
CHB18-00156	5,700.00	09-4320	Charter School/Non-Instructional Materials/Su	700.00
CHB18-00182	5,000.00	01-4320	General Fund/Non-Instructional Materials/Su	500.00
CHB18-00192	10,732.83	01-4310	General Fund/Instructional Materials/Suppli	3,000.00
CHB18-00240	18,850.93	01-4310	General Fund/Instructional Materials/Suppli	5,000.00
CHB18-00279	14,986.15	01-4310	General Fund/Instructional Materials/Suppli	4,000.00
CHB18-00283	10,000.00	01-4310	General Fund/Instructional Materials/Suppli	3,000.00-
CHB18-00286	7,000.00	01-4310	General Fund/Instructional Materials/Suppli	1,000.00
CHB18-00294	1,900.00	01-4310	General Fund/Instructional Materials/Suppli	700.00
CHB18-00296	34,780.00	01-4310	General Fund/Instructional Materials/Suppli	1,500.00
CHB18-00313	16,000.00	01-4310	General Fund/Instructional Materials/Suppli	6,000.00
CHB18-00315	1,419.00	01-4310	General Fund/Instructional Materials/Suppli	419.00
CHB18-00319	12,000.00	01-4310	General Fund/Instructional Materials/Suppli	2,000.00
CHB18-00342	6,500.00	01-4310	General Fund/Instructional Materials/Suppli	2,000.00
CHB18-00372	4,430.00	09-4320	Charter School/Non-Instructional Materials/Su	1,430.00
CHB18-00392	3,664.55	01-4310	General Fund/Instructional Materials/Suppli	1,000.00
CHB18-00405	1,000.00	01-4310	General Fund/Instructional Materials/Suppli	1,000.00-
CS16-00172	13,698.41	01-5800	General Fund/Other Contractual Expenses	5,698.41
CS16-00529	205,992.90	21-6210	Building Fund/Architect/Engineering Fees	37,692.90
CS17-00468	5,077,471.75	21-6210	Building Fund/Architect/Engineering Fees	142,800.00
CS18-00067	17,125.00	21-5800	Building Fund/Other Contractual Expenses	2,500.00
CS18-00093	10,483.00	21-6280	Building Fund/Construction Testing	775.00
CS18-00207	5,282.50	01-5800	General Fund/Other Contractual Expenses	3,487.50
CS18-00209	60,000.00	01-5100	General Fund/Subagreements for Services abo	10,000.00
CS18-00230	29,900.00	21-6250	Building Fund/Other Costs (Planning)	14,000.00

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 28 of 29

Includes Purchase Orders dated 02/15/2018 - 03/14/2018 ***

PO Changes (continued)

	New PO Amount	Fund/ Object	Description	Change Amount
CS18-00278	34,000.00	01-5800	General Fund/Other Contractual Expenses	4,000.00
CS18-00301	6,250.00	21-6210	Building Fund/Architect/Engineering Fees	3,250.00
CS18-00307	13,151.25	21-6280	Building Fund/Construction Testing	8,655.00
CS18-00308	11,190.00	21-6170	Building Fund/Land Improvement	7,190.00
N18-00005	1,800,000.00	01-5100	General Fund/Subagreements for Services abo	800,000.00
N18-00022	250,000.00	01-5100	General Fund/Subagreements for Services abo	47,392.50
N18-00040	1,350,000.00	01-5100	General Fund/Subagreements for Services abo	350,000.00
N18-00048	292,000.00	01-5100	General Fund/Subagreements for Services abo	92,000.00
N18-00052	440,000.00	01-5100	General Fund/Subagreements for Services abo	160,000.00
N18-00058	15,000.00	01-5100	General Fund/Subagreements for Services abo	5,000.00
P17-03785	2,973.94	01-4320	General Fund/Non-Instructional Materials/Su	64.92-
P18-01982	15,270.00	21-6200	Building Fund/Buildings (Improvements)	2,000.00
P18-02555	34.45	01-5810	General Fund/Tickets/Fees/Regis.for Parents	8.93
P18-02845	563.70	01-4310	General Fund/Instructional Materials/Suppli	11.37-
P18-03073	215.99	13-4320	Cafeteria/Non-Instructional Materials/Su	4.70
P18-03186	1,429.00	01-4320	General Fund/Non-Instructional Materials/Su	130.33
Total PO Changes				<u>1,751,047.92</u>

Information is further limited to: (Minimum Amount = (999,999.99))

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 12.2

Meeting Date: May 17, 2018

Subject: Head Start / Early Head Start / Early Head Start Expansion Reports

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office / Child Development

Recommendation: None

Background/Rationale: The Office of Head Start, under the auspices of the U.S. Department of Health and Human Services/Administration for Children and Families, mandates that all Head Start/Early Head Start governing entities receive specified reports related to the operational and fiduciary status of the program. These reports must include information and/or a status update in the followings areas: budget, credit card usage, USDA meals/snacks, enrollment, and program updates or summaries, if applicable. Attached, are essential monthly reports for Board members' review.

Financial Considerations: None

LCAP Goal(s): College and Career Ready; Family and Community Empowerment

Documents Attached:

1. Head Start/Early Head Start Monthly Report Summary
2. Child Development March 2018 Fiscal Report – HS/EHS Basic
3. Child Development March 2018 Fiscal Report – HS/EHS T/TA
4. Child Development March 2018 Fiscal Report – EHS CCP Basic
5. Child Development March 2018 Fiscal Report – EHS CCP T/TA
6. Final Report from the Office of Head Start
7. Child Development April 2018 Fiscal Report – EHS CCP Basic
8. Child Development April 2018 Fiscal Report – EHS CCP T/TA

Estimated Time of Presentation: N/A

Submitted by: Iris Taylor, Chief Academic Officer

Jacquie Bonini, Director, Child Development

Approved by: Jorge A. Aguilar, Superintendent

**Attachment 1
Head Start / Early Head Start
Monthly Report Summary
May 2017**

Budget Reports

HS, EHS & CCP March 2018
CCP April 2018

USDA Meals and Snacks for February 2018

	<i>Breakfast</i>	<i>Lunch</i>	<i>Snack am</i>	<i>Snack pm</i>
Early Head Start	696	764	NA	411
Head Start Part-day	2038	569	2001	509
Head Start Wrap	8045	5293	NA	4853
Full-day Collaboration	2934	3079	NA	1966

Enrollment Report for April 2018

Head Start Enrollment	
Funded Enrollment	1139
Actual Enrollment	1101
Percentage of Actual Attendance	84%

Early Head Start Enrollment	
Funded Enrollment	152
Actual Enrollment	154
Percentage of Actual Attendance	75%

Early Head Start Expansion Enrollment	
Funded Enrollment	40
Actual Enrollment	41
Percentage of Actual Attendance	70%

Disabilities Report for April 2018

Head Start 119
Early Head Start 14
EHS Expansion 6

Attachment 2

SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5210

Month: March 1 - March 31, 2018

Agreement No.: 18C5551S0

Delegate: SCUSD - Child Development Department

Program: PA 22 HS BASIC R5210

Remit to address General Accounting Department - 802A

PA 20 BASIC T/TA

5735 47th Avenue

PA 25 EHS

SACRAMENTO, CA 95824

PA 26 EHS T/TA

OTHER

	Cost Item	Actual Expenses		* Current Budget	Unexpended Balance	
		Current Period & Adjustments	Cumulative To Date			
I.	Personnel	24,954.29	197,887.00	348,346.00	150,459.00	
	Fringe Benefits	3,329.11	26,026.08	225,560.00	199,533.92	
	Travel	0.00	0.00	0.00	0.00	
	Equipment	0.00	0.00	0.00	0.00	
	A D M I N	Supplies	21.62	227.05	4,687.00	4,459.95
	Contractual	0.00	0.00	0.00	0.00	
	Construction	0.00	0.00	0.00	0.00	
	Other	0.00	383.95	1,200.00	816.05	
	Indirect Costs 4.21%	41,202.16	260,712.32	349,721.00	89,008.68	
	I. TOTAL ADMINISTRATION	\$69,507.18	\$485,236.40	\$929,514.00	\$444,277.60	
Non-Federal Administration						
Total Fed. And Non-Fed. Administration		\$69,507.18	\$485,236.40	\$929,514.00	\$444,277.60	
II.	Personnel	554,546.64	3,352,876.70	3,941,313.00	588,436.30	
	Fringe Benefits	365,012.35	2,532,207.31	3,337,141.00	804,933.69	
	P R O G R A M	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00	
	Supplies	915.32	12,639.66	261,327.00	248,687.34	
	Contractual	0.00	0.00	0.00	0.00	
	Construction	0.00	0.00	0.00	0.00	
	Other	29,894.32	70,443.76	187,331.00	116,887.24	
	II. TOTAL PROGRAM	\$950,368.63	\$5,968,167.43	\$7,727,112.00	1,758,944.57	
	NON-FEDERAL PROGRAM Basic & T/TA January & February		\$845,164.45	\$2,453,566.17	\$2,169,156.00	(284,410.17)
TOTAL SETA COSTS (I + II)		\$1,019,875.81	\$6,453,403.83	\$8,656,626.00	2,203,222.17	

Gerardo Castillo	4/9/2018	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature	Date	Prepared By	Phone

Attachment 3

SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5212

Month: March 1 - March 31, 2018

Agreement No.: 18C5551S0

Delegate: SCUSD - Child Development Department

Program: PA 22 HS BASIC

Remit to address: General Accounting Department - 802A

PA 20 BASIC T/TA R5212

5735 47th Avenue

PA 25 EHS

SACRAMENTO, CA 95824

PA 26 EHS T/TA

OTHER

	Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I. A D M I N	Personnel				0.00
	Fringe Benefits				0.00
	Travel				0.00
	Equipment				0.00
	Supplies				0.00
	Contractual				0.00
	Construction				0.00
	Other				0.00
	Indirect 4.21%	67.36	420.68	808.00	387.32
	I. TOTAL ADMINISTRATION	\$67.36	\$420.68	\$808.00	\$387.32
Non-Federal Administration					
Total Fed. And Non-Fed. Administration	\$67.36	\$420.68	\$808.00	\$387.32	
II. P R O G R A M	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	0.00	0.00
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	1,600.00	9,992.42	19,192.00	9,199.58
					0.00
	II. TOTAL PROGRAM	\$1,600.00	\$9,992.42	\$19,192.00	9,199.58
NON-FEDERAL PROGRAM Reported on Basic	\$0.00	\$0.00	\$0.00	0.00	
TOTAL SETA COSTS (I + II)	\$1,667.36	\$10,413.10	\$20,000.00	9,586.90	

Gerardo Castillo

4/9/2018

Shelagh Ferguson

916.643.7878

Chief Business Officer - Authorized Signature

Date

Prepared By

Phone

Attachment 4

SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5213

Month: March 1 - March 31, 2018

Agreement No.: 18C555150

Delegate: SCUSD - Child Development Department

Program: PA 22 HS BASIC

Remit to address General Accounting Department - 802A

PA 20 BASIC T/TA

5735 47th Avenue

PA 25 EHS R5213

SACRAMENTO, CA 95824

PA 26 EHS T/TA

OTHER

	Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I. A D M I N	Personnel	1,662.36	12,814.16	31,474.00	18,659.84
	Fringe Benefits	1,673.81	12,572.33	39,518.00	26,945.67
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	1.87	200.00	198.13
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	0.00	105.00	105.00
	Indirect Costs 4.21%	7,188.94	49,141.90	72,006.00	22,864.10
	I. TOTAL ADMINISTRATION	\$10,525.11	\$74,530.26	\$143,303.00	\$68,772.74
Non-Federal Administration					
Total Fed. And Non-Fed. Administration	\$10,525.11	\$74,530.26	\$143,303.00	\$68,772.74	
II. P R O G R A M	Personnel	98,558.02	660,856.69	867,089.00	206,232.31
	Fringe Benefits	65,665.44	463,735.08	727,119.00	263,383.92
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	83.22	3,786.89	18,932.00	15,145.11
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	3,115.80	13,498.76	25,913.00	12,414.24
	II. TOTAL PROGRAM	\$167,422.48	\$1,141,877.42	\$1,639,053.00	497,175.58
	NON-FEDERAL PROGRAM Basic & T/TA January & February	\$87,965.76	\$269,355.57	\$452,480.00	183,124.43
TOTAL SETA COSTS (I + II)	\$177,947.59	\$1,216,407.68	\$1,782,356.00	565,948.32	
Gerardo Castillo		4/9/2018	Shelagh Ferguson	916.643.7878	
Chief Business Officer - Authorized Signature		Date	Prepared By	Phone	

Attachment 5

SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5216

Month: March 1 - March 31, 2018 Agreement No.: 18C5551S0

Delegate: SCUSD - Child Development Department Program: PA 22 HS BASIC

Remit to address General Accounting Department - 802A PA 20 BASIC T/TA

5735 47th Avenue PA 25 EHS

SACRAMENTO, CA 95824 PA 26 EHS T/TA R5216

OTHER

	Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I. A D M I N	Personnel				0.00
	Fringe Benefits				0.00
	Travel				0.00
	Equipment				0.00
	Supplies				0.00
	Contractual				0.00
	Construction				0.00
	Other				0.00
	Indirect 4.21%	0.00	288.05	1,114.00	825.95
	I. TOTAL ADMINISTRATION	\$0.00	\$288.05	\$1,114.00	\$825.95
Non-Federal Administration					
Total Fed. And Non-Fed. Administration	\$0.00	\$288.05	\$1,114.00	\$825.95	
II. P R O G R A M	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	650.00	650.00
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	6,841.93	25,800.00	18,958.07
					0.00
	II. TOTAL PROGRAM	\$0.00	\$6,841.93	\$26,450.00	19,608.07
NON-FEDERAL PROGRAM Reported with Basic	\$0.00	\$0.00	\$0.00	0.00	
TOTAL SETA COSTS (I + II)	\$0.00	\$7,129.98	\$27,564.00	20,434.02	

Gerardo Castillo	4/9/2018	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature	Date	Prepared By	Phone

Attachment 6
CHILD DEVELOPMENT DEPARTMENT
SETA MONTHLY FISCAL REPORT
R5211

Month: March 1 - March 31, 2018


Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A
5735 47TH AVENUE
SACRAMENTO, CA 95824

Agreement No.: 18C5551S0

Program: PA 3125 EHS-CCP BASIC R5211
 PA 3120 EHS-CCP T/TA R5221
 PA 3128 EHS-CCP START UP R5243

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I Personnel	153.18	1,146.47	1,726.00	579.53
Fringe Benefits	99.17	765.29	1,066.00	300.71
A Occupancy	0.00	0.00	0.00	0.00
D Staff Travel	0.00	0.00	0.00	0.00
M Supplies	0.00	39.13	1,015.00	975.87
I Other	0.00	0.00	105.00	105.00
N Indirect Costs 4.21%	3,311.52	21,793.81	29,076.00	7,282.19
I. TOTAL ADMINISTRATION	\$3,563.87	\$23,744.70	\$32,988.00	\$9,243.30
NON-FEDERAL ADMINISTRATION *				
TOTAL FED & NON-FED ADMIN	\$3,563.87	\$23,744.70	\$32,988.00	\$9,243.30
II. a. Personnel**	51,295.96	311,278.20	351,729.00	40,450.80
b. Fringe Benefits**	26,460.76	198,123.34	270,207.00	72,083.66
P c. Travel	0.00	0.00	0.00	0.00
R d. Equipment	0.00	0.00	0.00	0.00
O e. Supplies	36.78	2,914.59	48,557.00	45,642.41
G f. Contractual	0.00	0.00	0.00	0.00
R g. Construction	0.00	0.00	0.00	0.00
A h. Other	612.48	3,400.49	16,245.00	12,844.51
M				
II. TOTAL PROGRAM	\$78,405.98	\$515,716.62	\$686,738.00	171,021.38
NON-FEDERAL PROGRAM				
Basic 719,726 & T/TA 17,500 & February	January \$56,203.02	\$178,567.81	\$184,307.00	5,739.19
TOTAL SETA COSTS (I+II)	\$81,969.85	\$539,461.32	\$719,726.00	180,264.68

Gerardo Castillo		4/9/2018	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature		Date	Prepared By	Phone

R5211. August16-17

SUBSIDIZED SLOTS

How many subsidized slots are you contractually obligated to retain? 8

How many subsidized slots do you currently have? 8
100%

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.

**Attachment 7
CHILD DEVELOPMENT DEPARTMENT
SETA MONTHLY FISCAL REPORT**

R5221

Month: March 1 - March 31, 2018


Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A
5735 47TH AVENUE
SACRAMENTO, CA 95824

Agreement No.: 18C5551S0

Program: PA 3125 EHS-CCP BASIC R5211
 PA 3120 EHS-CCP T/TA R5221
 PA 3128 EHS-CCP START UP R5243

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I Personnel	0.00	0.00	0.00	0.00
Fringe Benefits	0.00	0.00	0.00	0.00
A Occupancy	0.00	0.00	0.00	0.00
D Staff Travel	0.00	0.00	0.00	0.00
M Supplies	0.00	0.00	0.00	0.00
I Other	0.00	0.00	0.00	0.00
N Indirect Costs 4.21%	0.00	304.18	707.00	402.82
I. TOTAL ADMINISTRATION	\$0.00	\$304.18	\$707.00	\$402.82
NON-FEDERAL ADMINISTRATION *				
TOTAL FED & NON-FED ADMIN	\$0.00	\$304.18	\$707.00	\$402.82
II. a. Personnel**	0.00	0.00	0.00	0.00
b. Fringe Benefits**	0.00	0.00	0.00	0.00
P c. Travel	0.00	0.00	0.00	0.00
R d. Equipment	0.00	0.00	0.00	0.00
O e. Supplies	0.00	0.00	0.00	0.00
G f. Contractual	0.00	0.00	0.00	0.00
R g. Construction	0.00	0.00	0.00	0.00
A h. Other	0.00	7,225.00	16,793.00	9,568.00
M				
II. TOTAL PROGRAM	\$0.00	\$7,225.00	\$16,793.00	9,568.00
NON-FEDERAL PROGRAM				
	\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS (I + II)	\$0.00	\$7,529.18	\$17,500.00	9,970.82

Gerardo Castillo		4/9/2018	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature		Date	Prepared By	Phone

R.5221.16-17

SUBSIDIZED SLOTS	
How many subsidized slots are you contractually obligated to retain?	8
How many subsidized slots do you currently have?	8
If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.	

RECEIVED APR 30 2018



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 4th Floor – Switzer Memorial Building, 330 C Street SW, Washington DC 20024 eclkc.ohs.acf.hhs.gov

Program Performance Summary Report

To: Board Chairperson

Mr. Patrick Kennedy

Sacramento Employment and Training Agency

925 Del Paso Blvd Suite 200

Sacramento, CA 95815-3500

From: Responsible HHS Official

Ms. Ann Linehan

Acting Director, Office of Head Start

A handwritten signature in black ink that reads "Ann Linehan".

Date *4-20-18*

From February 5-9, 2018, the Administration for Children and Families (ACF) conducted a Focus Area Two Monitoring Review of the Sacramento Employment and Training Agency, Head Start and Early Head Start programs. This report contains information about the grantee's performance and compliance with the requirements of the Head Start Program Performance Standards or Public Law 110-134, *Improving Head Start for School Readiness Act of 2007*. We would like to thank your governing body, policy council, parents, and staff for their engagement in the review process.

Based on the information gathered during this review, your Head Start program was found to need improvement in one or more areas. The report provides you with detailed information in each area where program performance did not meet one or more applicable Head Start Program Performance standards, laws, regulations and policy requirements and the required timeframes for corrective action. The report also provides you with information on Areas of Concern identified in your program, where applicable.

Please contact your Regional Office for guidance should you have any questions or concerns. Your Regional Office will follow up on the content of this report and can work with you to identify resources to support your program's continuous improvement.

DISTRIBUTION OF THE REPORT

Copies of this report will be distributed to the following recipients:

Ms. Jan Len, Regional Program Manager

Mr. Reginald Castex, Policy Council Chairperson

Ms. Kathy Kossick, CEO/Executive Director

Ms. Denise T. Lee, Head Start Director

STRUCTURE OF THE REPORT

This report provides grantees with an overview of program performance based on information collected during the Focus Area Two Monitoring Review. The report contains the following three sections: Overall Performance Summary; Program Infrastructure, Oversight, and Improvement; and Service Delivery. The report also contains a Glossary of Terms, which can be found on page 3 of this report.

Section I: Overall Performance Summary provides a consolidated view of the status of your program's performance across the four components of Program Infrastructure, Oversight and Improvement areas and the three Service Delivery areas. This section includes a Summary of Findings table, where applicable, to indicate any areas of concern, areas of noncompliance or deficiencies identified during the review.

Section II: Program Infrastructure, Oversight, and Improvement provides information on the effectiveness of your program's management systems, practices, and infrastructure. This section of the report focuses on four areas of performance, described as follows:

1. **Program Management** includes an assessment of the program's overall management structure, its system of ongoing compliance oversight and continuous improvement, and its system for hiring, supervising, and developing qualified staff.
2. **Program Governance** includes assessment of the governing body and policy council's active involvement in fulfilling their respective roles and responsibilities and effective oversight of the program.
3. **Financial Management** describes outcomes of the assessment of the grantee's internal controls, financial management systems, fiscal capacity, and practices.
4. **Enrollment, Recruitment, Selection, Eligibility, and Attendance (ERSEA)** indicates program performance in tracking and using attendance data to assist families and staff in supporting and managing attendance issues, and in monitoring compliance with eligibility requirements.

Section III: Service Delivery provides information on your program's performance in delivering quality services to children and families within the following three areas:

1. **Early Education and Child Development Childhood Program Services** include outcomes of the assessment of your program's teaching practices and learning environments, services for children with disabilities and their families, and, where applicable, the delivery of home-based services.
2. **Health Program Services** focus on the assessment of health, mental health, oral health, and nutritional services for children and families, services provided to enrolled pregnant women (where applicable), and the health and safety of the grantee's environments.
3. **Family and Community Engagement Program Services** describe the assessment outcomes of your program's family engagement and support strategies, including the integration of family engagement into all services to support family well-being and promote school readiness.

Glossary of Terms	
Area of Concern	An area for which the agency needs to improve performance. These issues should be discussed with the grantee's Regional Office of Head Start for possible technical assistance.
Area of Noncompliance	An area for which the agency is out of compliance with Federal requirements (including but not limited to the Head Start Act or one or more of the regulations) in one or more area of performance. This status requires a written timeline of correction and possible technical assistance or guidance from the grantee's program specialist. If not corrected within the specified timeline, this status becomes a deficiency.
Deficiency	<p>As defined in the Head Start Act, the term "deficiency" means:</p> <p>(A) a systemic or substantial material failure of an agency in an area of performance that the Secretary determines involves:</p> <ul style="list-style-type: none"> (i) a threat to the health, safety, or civil rights of children or staff; (ii) a denial to parents of the exercise of their full roles and responsibilities related to program operations; (iii) a failure to comply with standards related to early childhood development and health services, family and community partnerships, or program design and management; (iv) the misuse of funds received under this subchapter; (v) loss of legal status (as determined by the Secretary) or financial viability, loss of permits, debarment from receiving Federal grants or contracts, or the improper use of Federal funds; or (vi) failure to meet any other Federal or State requirement that the agency has shown an unwillingness or inability to correct, after notice from the Secretary, within the period specified; <p>(B) systemic or material failure of the governing body of an agency to fully exercise its legal and fiduciary responsibilities; or</p> <p>(C) an unresolved area of noncompliance.</p>

Grantee Information

Head Start Enrollment: 4,395

09CH010182 – 4,395

Early Head Start Enrollment: 839

09CH010182 – 759

09CHP0021 - 80

Number of Grants: 2

Head Start Director: Ms. Denise T. Lee

Board Chairperson: Mr. Patrick Kennedy

Policy Council Chairperson: Mr. Reginald Castex

Program Specialist: Dow-Jane Pei

Fiscal Specialist: Mr. Frank Olguin



Galt Head Start Center

Section I. Overall Performance Summary

The summary table provides an overview of your program’s performance in each of the seven core areas of performance subsumed within Program Infrastructure, Oversight, and Improvement and the Service Delivery sections of the report. *Performance Status* is interpreted as follows:

- ✔ Your program has met all requirements assessed within this performance area.
- ✘ Your program has an area of concern or an area of noncompliance in one or more requirements assessed within this performance area; your program has not met all requirements.
- !! Your program has a deficiency in one or more requirements assessed within this area.

Program Performance: Program Infrastructure, Oversight, and Improvement		
Performance Area	Performance Status 09CH010182	Performance Status 09HP0021
Program Management	✔	✔
Program Governance	✔	✔
Financial Management	✔	✔
ERSEA	✘	✘
Program Performance: Service Delivery		
Education and Child Development Program Services	✔	✔
Health Program Services	✔	✔
Family and Community Engagement Program Services	✔	✔

Summary of Findings

Applicable Standards	Grant Number(s)	Timeframe	Compliance Level	Service Area
1302.16(b)	09CH010182, 09HP0021	120 days	Area of Noncompliance	ERSEA

Section II: Program Infrastructure, Oversight and Improvement

This section of the report provides information on your program’s performance in: (1) Program Management; (2) Program Governance; (3) Financial Management; and (4) ERSEA.

1. Program Management

This section describes your program’s performance in providing management, ongoing monitoring and continuous improvement to achieve program goals and ensure child safety and the delivery of high-quality program services. This section indicates your program’s performance in each of the following areas: program management structure; ongoing oversight and continuous improvement; and staff hiring, supervision, and development.

Program Management Performance Summary

Performance Area	Performance Status 09CH010182	Performance Status 09HP0021
Program management structure		
Ongoing oversight and continuous program improvement		
Staff hiring, supervision, and development		

Performance Area Summary

Program management structure. The monitoring review found your program maintains a program and human resource management structure that provides effective management of all program areas.

Ongoing oversight and continuous program improvement. The monitoring review found that your program has implemented a system for collecting, using, and sharing data for ongoing monitoring and continuous program improvement.

Your program has an effective system for monitoring and supporting your delegate and partner agencies. Your program monitors delegates and partners at least biennially with a tool that measures 396 factors. This includes assessing each program across all service areas. Included in this process, your program develops a plan to address any weaknesses identified and highlight programmatic strengths. In addition, your program offers a support

system that includes access to the Quality Assurance practices, classroom observations using the CLASS scoring system, and all-staff trainings across service areas.

When a weakness is identified, your management staff will enact a corrective action plan and provide support and technical assistance to enhance program quality. For example, your program identified through monitoring that the Kinder World Center was not consistently completing Family Partnership Agreements. Your management staff worked with Kinder World to identify a solution. As a result, data from the next monitoring cycle showed significant improvement in the Family Engagement process.

Staff hiring, supervision, and development. The monitoring review found your program has implemented a systematic approach to staff hiring, supervision, training, support, and professional development that supports high-quality service delivery.

2. Program Governance

This section indicates your program’s performance in each of the two *Program Governance* performance areas: governing body and policy council.

Program Governance Performance Summary

Performance Area	Performance Status 09CH010182	Performance Status 09HP0021
Governing body		
Policy council		

Performance Area Summary

Governing body. The monitoring review found your program’s governing body uses data (e.g., ongoing monitoring, fiscal, school readiness, and other data such as audits, self-assessment, and monthly reports) and leverages its subject matter expertise to participate fully in the program oversight, planning, and monitoring, including annual approval of the operating budget and the safeguarding of funds.

Policy council. The monitoring review found your program’s policy council uses data and leverages its knowledge of the community effectively for ongoing monitoring, continuous improvement, and program oversight, including involvement in budget planning, policies for reimbursement, and participation in policy council activities.

3. Financial Management

This section describes your program’s performance in each of the seven performance areas listed under the Financial Management performance area.

Financial Management Performance Summary

Performance Area	Performance Status 09CH010182	Performance Status 09HP0021
Internal controls		
Financial management system		
Identifying and mitigating risk		
Adequacy of budgeted resources		
Budget management		
Automated accounting and record keeping system		
Delegate agency oversight		

Performance Area Summary

Internal controls. The monitoring review assessed whether your program has internal controls that provide effective oversight of all fiduciary areas of responsibility to ensure accomplishment of program objectives.

Financial management system.

Identifying and mitigating risk. The monitoring review found your program has a process to identify risks and obtain cost-effective insurance for those identified risks, including a system for ensuring the protection of Federal interest in real property purchased with Federal funds.

Adequacy of budgeted resources. The monitoring review found that your program has sufficient staffing and resources to promote continuity of care for all children enrolled, allow for sufficient time needed for staff to participate in training and professional development, allow for provision of the full range of services, and ensure that facilities, equipment and materials remain safe.

Budget management. The monitoring review found your program has a management system that effectively monitors its budget for personnel, compensation, benefits, shared cost, non-Federal share, and indirect and administrative costs.

Automated accounting and record keeping system. The monitoring review found your program maintains an automated accounting and record keeping system adequate for effective oversight.

Delegate agency oversight. The monitoring review found your program is accountable for the services delegate agencies provide and ensures provision of high-quality services to children and

4. ERSEA

The final performance area in Section I, ERSEA, focuses on your program’s performance in eligibility and attendance.

ERSEA Performance Summary

Performance Area	Performance Status 09CH010182	Performance Status 09HP0021
Eligibility	✓	✓
Attendance	✗	✗

Performance Area Summary

Eligibility. The monitoring review found your program enrolls children who are categorically eligible or who fall within defined income-eligibility requirements based on Head Start requirements.

Attendance. The monitoring review assessed whether your program monitors and uses attendance data to support families in promoting individual child attendance and to inform program improvements where monthly attendance rates indicate systematic attendance issues. (ERSEA 2)

The review determined the following:

- ✓ Your program provides information to families about the benefits of regular attendance.
- ✓ Your program supports families to promote the child’s regular attendance and makes direct contact with the child’s family if a child has multiple unexplained absences.
- ✓ Your program uses individual child attendance data to identify children with patterns of absence.
- ✗ Your program does not use monthly average daily attendance data to determine if there are cases when attendance falls below 85%, and to make timely changes as part of the program’s ongoing oversight.

Area of Noncompliance 1302.16(b)

Timeframe for Correction: 120 days

1302.16 Attendance. (b) Managing systematic program attendance issues. If a program’s monthly average daily attendance rate falls below 85 percent, the program must analyze the causes of absenteeism to identify any systematic issues that contribute to the program’s absentee rate. The program must use this data to make necessary changes in a timely manner as part of ongoing oversight and correction as described in §1302.102(b) and inform its continuous improvement efforts as described in §1302.102(c).

The program did not establish an effective system to analyze and respond to low monthly attendance at the grantee level. Ten percent of classrooms observed during the monitoring review had monthly attendance rates below the 85 percent requirement since August 2017. The program has demonstrated efforts of tracking, monitoring, and following up on individual absences; however, they are just in the beginning phases of implementing a program-wide initiative to address its chronic attendance issue.

Section III. Service Delivery

This section of the report provides the results of the assessment of your program’s service delivery, including your program’s: (1) Education and Child Development Program Services; (2) Health Program Services; and (3) Family and Community Engagement Program Services.

Each summary table includes information from Section II’s Program Management and Financial Management assessment to provide a comprehensive summary of the assessment of your program’s service delivery. The summary table includes information on how well your program is providing ongoing oversight and continuous improvement; hiring, supervising, and developing staff; and budgeting adequate resources within the respective education, health, and family and community engagement service areas.

1. Education and Child Development Program Services

This section describes your program’s performance in delivering the following services: teaching practices and learning environments, services for children with disabilities, and home-based program services (where applicable).

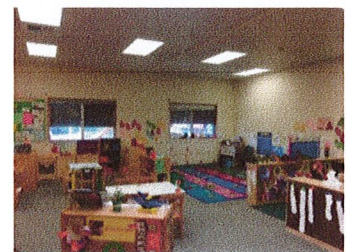
Education and Child Development Services Performance Summary

Education and Child Development Service Delivery		
Performance Area	Performance Status 09CH010182	Performance Status 09HP0021
Teaching practices and learning environments	✓	✓
Services for children with disabilities	✓	✓
Home-based services	✓	✓
Program Management*		
Program management structure	✓	✓
Ongoing oversight and continuous improvement of education and child development services	✓	✓
Hiring, supervision, and development of education and child development staff	✓	✓
Financial Management*		
Adequacy of resources for education and child development services	✓	✓

* Program and Financial Management data is only presented in this summary table; no narrative text is provided in the sections that follow. See Section II for narrative description of grantee Program Management and Financial Management performance.

Performance Area Summary

Teaching practices and learning environments. The monitoring review found your program uses a developmentally appropriate research-based curriculum that aligns with the Head Start Early Learning Outcomes Framework, and has implemented effective teaching practices and well-organized learning environments that promote progress in children’s development and growth.



Edward Kemble Classroom

Services for children with disabilities. The monitoring review found your program fully engages children with disabilities in all aspects of the program, engages families of children with disabilities in their children’s learning and development, and supports families in becoming advocates for services that meet their children’s needs.

Home-based services. The monitoring review found your home-based program provides home visits and group socialization activities that promote secure parent-child relationships and help parents provide high-quality early learning experiences for their children.

2. Health Program Services

This section indicates your program’s performance in delivering the following Health Program services: addressing health status and health needs; oral health and nutrition services; mental health services; services for pregnant women; and maintaining healthy and safe environments.

Health Program Services Performance Summary

Health Program Service Delivery		
Performance Area	Performance Status 09CH010182	Performance Status 09HP0021
Addressing health status and health needs		
Oral health and nutrition services		
Mental health services		
Services for pregnant women		
Healthy and safe environments		
Program Management*		
Program management structure		
Ongoing oversight and continuous improvement of health program services		
Hiring, supervising, and developing health program service staff		
Financial Management*		
Adequacy of resources for health program services		

* *Program and Financial Management* data is only presented in this summary table; no narrative text is provided in the sections that follow. See Section II for narrative description of grantee *Program Management* and *Financial Management* performance.

Performance Area Summary

Addressing health status and health needs. The monitoring review found your program effectively collects, tracks, addresses, and shares information regarding each child’s health status and health needs, including health, mental health, oral health, and nutritional needs.

Oral health and nutrition services. The monitoring review found your program has a system for maintaining and monitoring for effective oral health practices and providing nutrition services that meet the nutritional needs of and accommodate the feeding requirements of each child.

Mental health services. The monitoring review found your program effectively utilizes mental health consultation to support staff, including home visitors, in identifying and meeting children’s mental health and social and emotional needs.

Services for pregnant women. The monitoring review found your program provides and monitors for quality services for enrolled pregnant women to facilitate enrolled pregnant women’s access to health care and provide them with information to support prenatal post-partum maternal and infant health and emotional well-being.

Healthy and safe environments. The monitoring review found your program has implemented a process for monitoring and maintaining healthy and safe environments.

3. Family and Community Engagement Program Services

This section indicates your program’s performance in the following Family and Community Engagement Services: integrating family engagement into all systems and services; creating responsive program environments; and identifying family needs and making progress toward individual family outcomes.

Family and Community Engagement Services Performance Summary

Family and Community Engagement Service Delivery		
Performance Area	Performance Status 09CH010182	Performance Status 09HP0021
Integrating family engagement into all systems and services	✓	✓
Creating responsive program environments	✓	✓
Identifying family needs and making progress toward individual family outcomes	✓	✓
Program Management*		
Program management structure	✓	✓
Ongoing oversight and continuous improvement of family and community engagement services	✓	✓
Hiring, supervising, and developing family and community engagement staff	✓	✓
Financial Management*		
Adequacy of resources for family and community engagement services	✓	✓

Sacramento Employment & Training Agency / 09CH010182, 09HP0021

* *Program* and *Financial Management* data is only presented in this summary table; no narrative text is provided in the sections that follow. See Section II for narrative description of grantee *Program Management* and *Financial Management* performance.

Performance Area Summary

Integrating family engagement into all systems and services. The monitoring review found your program integrates family engagement and support strategies into all systems and demonstrates progress in providing quality program services to support family well-being and promote school readiness.

Creating responsive program environments. The monitoring review found your program creates welcoming, culturally, and linguistically responsive program environments.

Identifying family needs and making progress toward individual family outcomes. The monitoring review found your program collaborates with parents to identify strengths and needs and make progress toward individual family outcomes.

--- *End of Report* ---

**Attachment 9
CHILD DEVELOPMENT DEPARTMENT
SETA MONTHLY FISCAL REPORT**

R5211

Month: April 1 - April 30, 2018

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A
5735 47TH AVENUE
SACRAMENTO, CA 95824

Agreement No.: 18C5551S0

Program: PA 3125 EHS-CCP BASIC R5211
 PA 3120 EHS-CCP T/TA R5221
 PA 3128 EHS-CCP START UP R5243

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I Personnel	170.66	1,317.13	1,726.00	408.87
Fringe Benefits	103.23	868.52	1,066.00	197.48
A Occupancy	0.00	0.00	0.00	0.00
D Staff Travel	0.00	0.00	0.00	0.00
M Supplies	0.00	39.13	1,015.00	975.87
J Other	0.00	0.00	105.00	105.00
N Indirect Costs 4.21%	3,013.15	24,806.96	29,076.00	4,269.04
I. TOTAL ADMINISTRATION	\$3,287.04	\$27,031.74	\$32,988.00	\$5,956.26
NON-FEDERAL ADMINISTRATION *				
TOTAL FED & NON-FED ADMIN	\$3,287.04	\$27,031.74	\$32,988.00	\$5,956.26
II a. Personnel**	42,893.05	354,171.25	351,729.00	(2,442.25)
b. Fringe Benefits**	24,963.03	223,086.37	270,207.00	47,120.63
P c. Travel	0.00	0.00	0.00	0.00
R d. Equipment	0.00	0.00	0.00	0.00
O e. Supplies	1,408.01	4,322.60	48,557.00	44,234.40
G f. Contractual	0.00	0.00	0.00	0.00
R g. Construction	0.00	0.00	0.00	0.00
A h. Other	2,033.26	5,433.75	16,245.00	10,811.25
M				
II. TOTAL PROGRAM	\$71,297.35	\$587,013.97	\$686,738.00	99,724.03
NON-FEDERAL PROGRAM				
Basic 719,726 & T/TA 17,500 March	\$36,651.27	\$215,219.08	\$184,307.00	(30,912.08)
TOTAL SETA COSTS (I+II)	\$74,584.39	\$614,045.71	\$719,726.00	105,680.29

Gerardo Castillo	5/2/2018	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature	Date	Prepared By	Phone

R5211. August16-17

SUBSIDIZED SLOTS

How many subsidized slots are you contractually obligated to retain? 8

How many subsidized slots do you currently have? 8
100%

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.

Attachment 10

**CHILD DEVELOPMENT DEPARTMENT
SETA MONTHLY FISCAL REPORT**

R5221

Month: April 1 - April 30, 2018

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A
5735 47TH AVENUE
SACRAMENTO, CA 95824

Agreement No.: 18C5551S0

Program: PA 3125 EHS-CCP BASIC R5211
 PA 3120 EHS-CCP T/TA R5221
 PA 3128 EHS-CCP START UP R5243

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I Personnel	0.00	0.00	0.00	0.00
Fringe Benefits	0.00	0.00	0.00	0.00
A Occupancy	0.00	0.00	0.00	0.00
D Staff Travel	0.00	0.00	0.00	0.00
M Supplies	0.00	0.00	0.00	0.00
I Other	0.00	0.00	0.00	0.00
N Indirect Costs 4.21%	100.62	404.80	707.00	302.20
I. TOTAL ADMINISTRATION	\$100.62	\$404.80	\$707.00	\$302.20
NON-FEDERAL ADMINISTRATION *				
TOTAL FED & NON-FED ADMIN	\$100.62	\$404.80	\$707.00	\$302.20
II a. Personnel**	0.00	0.00	0.00	0.00
b. Fringe Benefits**	0.00	0.00	0.00	0.00
P c. Travel	0.00	0.00	0.00	0.00
R d. Equipment	0.00	0.00	0.00	0.00
O e. Supplies	0.00	0.00	0.00	0.00
G f. Contractual	0.00	0.00	0.00	0.00
R g. Construction	0.00	0.00	0.00	0.00
A h. Other	2,390.00	9,615.00	16,793.00	7,178.00
M II. TOTAL PROGRAM	\$2,390.00	\$9,615.00	\$16,793.00	7,178.00
NON-FEDERAL PROGRAM	\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS (I+ II)	\$2,490.62	\$10,019.80	\$17,500.00	7,480.20

Gerardo Castillo	5/2/2018	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature	Date	Prepared By	Phone

R.5221.16-17

SUBSIDIZED SLOTS

How many subsidized slots are you contractually obligated to retain? 8

How many subsidized slots do you currently have? 8

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.