

MEMORANDUM OF UNDERSTANDING
Between
Sacramento City Unified School District
&
Sacramento City Teachers Association

MOU Substitute Pay & Extra Work
2021-2022 School Year

April 3, 2022

This Memorandum of Understanding (MOU) is between the Sacramento City Unified School District (District) and the Sacramento City Teachers Association (SCTA), collectively "the Parties," regarding the recruitment and retention of substitutes working in the District during 2021-2022 school year, extra work for certificated staff, and for providing transparency regarding the use of substitutes, and the combining of classes.

1. The District will pay assigned substitutes who work in the District during the 2021-2022 school year an additional 25% over their regular day-to-day (step 1) or long-term (step 2) substitute rates as noted on the salary schedule. Accordingly, the regular day-to-day (step 1) and long-term (step 2) rates are increased to \$182.49 and \$277.24 per day respectively. Substitute teachers working in long term positions at their daily contracted rate will not earn less than Step 2. Regular processes for obtaining substitutes shall be followed.
2. Extra Work for Staff: For staff who substitute during a prep period or free period, and staff filling in and who voluntarily accept an out-of-regular assignment (including accepting additional students on their caseload, or teaching a class that is temporarily combined when a teacher is absent and/or substitute coverage cannot be secured, or the duties of staff outside of our bargaining unit), the District will pay an additional 25% over the bargaining unit member's regular contractual hourly rate of pay for all time worked related to this work. Teachers providing these services will be paid at the next possible pay date following the submission of their timesheet. In addition, any elementary teacher who is not provided a prep period shall either a) receive an alternative prep period within five (5) working days of the missed prep period or b) receive pay for the missed prep at the bargaining unit member's contractual hourly rate of pay plus an additional 25%.
3. In addition to 3 days of sick leave provided for Substitute teachers, the district will provide an additional 14 days of paid sick leave for any substitute teacher who tests positive, is experiencing COVID symptoms or is required to quarantine.
4. When calculating differential pay for bargaining unit members, the District shall use the 2020-21 substitute rates for all unit members.
5. The district will make all efforts to reach out to prior substitute teachers who were removed from the substitute list in the summer of 2021 and upon request, immediately reinstate them to the substitute list.

6. Teachers holding a substitute teaching credential may be assigned, when necessary, to serve in an assignment for up to 60 cumulative days for any one assignment until July 2022. The district will work with SCTA to support eligible and interested substitute teachers to acquire their Career Substitute Permit.
7. The above increased substitute rates described in Paragraph 1 will be applied retroactively to the first day of school in the year 2021-22. The remaining provisions of this MOU will be applied upon ratification and approval of this Agreement.
8. Term of Agreement. This MOU is non-precedent setting. This MOU expires on June 30, 2022, unless the Parties mutually agree to extend it. The parties agree to meet on or before May 31, 2022 to determine whether any the provisions of this MOU should be extended for the 2022-2023 school year.

For the District:



Superintendent
Jorge A. Aguilar

Date: 4/4/22

For SCTA:



President
David Fisher

Date: 4/4/22