



O.W. ERLEWINE SCHOOL
DAILY CLASS SCHEDULE 2016-2017



REGULAR DAY SCHEDULE

<u>BREAKFAST:</u>	7:30 AM - 7:55.....	ALL STUDENTS
<u>KINDERGARTEN:</u>	8:00 AM - 11:20	MORNING KINDERGARTEN
<u>PRIMARY:</u>	8:00 AM	CLASS BEGINS
(GR. 1, 2, & 3)	10:10 AM - 10:20 AM	RECESS
	1:47 PM	CLASS DISMISSAL
<u>INTERMEDIATE:</u>	8:00 AM	CLASS BEGINS
(GR. 4, 5, & 6)	10:00-10:10AM	RECESS
	2:07 PM	CLASS DISMISSAL
<u>LUNCH:</u>		
	ROOMS: 14	11:15 – 11:55
	ROOMS: 1	11:25 A.M.
	ROOMS: 3 & 4	11:15 – 11:55
	ROOMS: 2, 9 & 7	11:35 - 12:15
	ROOMS: 6, 10 & 15	11:55 - 12:35
	ROOMS: 11, 12 & 16	12:15 - 12:55

THURSDAY SHORTENED DAY SCHEDULE

KINDERGARTEN	<u>NO CHANGE</u>
ALL PRIMARY STUDENTS	8:00 AM- 12:47 PM
ALL INTERMEDIATE STUDENTS	8:00 AM - 1:07 PM

PARENT/TEACHER CONFERENCE DAY SCHEDULE

KINDERGARTEN	<u>NO CHANGE</u>
PRIMARY	8:00 AM - 12:05 PM
INTERMEDIATE	8:00 AM - 12:19 PM

REMINDERS:

School begins on Thursday, September 1st at 8:00am.

Ice Cream Social for grades 1-6 will be held Thursday, August 25th from 6:30-7:30.

We have a new school phone number 916-395-4660.

START Orientation Meetings will be on Tuesday August 23rd and Thursday, August 25th from 12:00-1:00 in the Cafeteria.

Instructions: Input corresponding data in green-shaded cells.

- 1.) Input the name of your school in cell A22
- 2.) Input the school year in cell A23
- 3.) Input all start/end times using proper format: (leave all non-applicable cells blank)
Excel can only calculate times when they are input in either military (24-hour) or AM/PM format.
 For example, 2:30 in the afternoon needs to be entered as:
 AM/PM: "2:30 PM" (Notice, no periods are used and there must be a space between the numbers and text.)
 OR
 Military: "14:30"
 If the calculation cell reads "#Value" or "#####" the corresponding time(s) is/are not properly formatted.
 If the calculation cell contains a negative value, or has a value in parenthesis, please make sure the AM/PM designation is correct.
- 4.) Input the number of days you will use each schedule (located in cells C46, K46, B46, C87, S87, C117, K117, S117, C133, K133 & B133).
- 5.) Input your name (Principal's) and date at the bottom of the sheet, save a copy to your computer, and e-mail a copy to Internal Audit.

Other Important tips:
 Blue shaded cells are intended for staggered lunch/recess periods. Data input is required only when using staggered recess/lunch periods.
 When a recess does not apply to your site (some sites do not have an afternoon intermediate recess), leave cells blank.
 Notation cells are provided below each grade level's daily schedule. These cells may be used for any purpose or notation: "Lunch is served after school," etc....
 (These instructions will not print on your schedule. Please complete the bell schedule before printing.)

Suterville Schedule For:
Erlwine School
2016-2017

Rec'd: _____
 Via: _____

PRIMARY SCHEDULE

Primary Regular Day Schedule				
School Day	Start Time	End or Dismissal Time		
School Day	8:00 AM	1:47 PM		347
AM Recess ₁	10:10 AM	10:20 AM	10	(10)
AM Recess ₂			0	
AM Recess ₃			0	
Lunch ₁	11:15 AM	11:55 AM	40	(40)
Lunch ₂	11:35 AM	12:15 PM	40	
Lunch ₃			0	
PM Recess ₁			0	
PM Recess ₂			0	
PM Recess ₃			0	
Instructional Minutes Provided Per Regular Day:				297
This schedule will be utilized:				131 Days per School Year
Notes:				

Primary Collaborative Shortened Day Schedule				
School Day	Start Time	End or Dismissal Time		
School Day	8:00 AM	12:47 PM		287
AM Recess ₁	10:10 AM	10:20 AM	10	(10)
AM Recess ₂			0	
AM Recess ₃			0	
Lunch ₁	11:15 AM	11:55 AM	40	(40)
Lunch ₂	11:35 AM	12:15 PM	40	
Lunch ₃			0	
PM Recess ₁			0	
PM Recess ₂			0	
PM Recess ₃			0	
Instructional Minutes Provided Per Shortened Day:				237
This schedule will be utilized:				35 Days per School Year
Notes:				

Primary Shortened Day Schedule				
School Day	Start Time	End or Dismissal Time		
School Day	8:00 AM	12:05 PM		245
AM Recess ₁	10:10 AM	10:20 AM	10	(10)
AM Recess ₂			0	
AM Recess ₃			0	
Lunch ₁			0	
Lunch ₂			0	
Lunch ₃			0	
PM Recess ₁			0	
PM Recess ₂			0	
PM Recess ₃			0	
Instructional Minutes Provided Per Shortened Day:				236
This schedule will be utilized:				14 Days per School Year
Notes:				

In absence of a valid variance, the Suterville primary schedule must provide 180 instructional days composed of 131 Regular Days, 35 Collaborative Thursdays, and 14 Shortened Days. Each primary Regular day must provide 297 instructional minutes; each Collaborative day must provide 237 minutes; and each Shortened day must provide 235 instructional minutes (SCTA Article 5.7.4.2.1).

	Ed Code	Ed Code Section	SCJA Contract	Contract Article	SLUSD Requirement
Regular Day Maximum	n/a	n/a	297 Minutes	5.7.4.2	297
Collaborative Shortened Day Min	230 Minutes	46112	237 Minutes	5.7.4.2.1	237
Shortened Day Minimum	230 Minutes	46112	235 Minutes	5.7.4.2.1	235
Annual Minutes	50,400	46201	$(297 \times 131) + (237 \times 35) + (247 \times 14)$		50,402
Calendar Days	180	46200	180 (131 Reg / 35 Collab / 14 Short)	5.1.1 5.2.1, 5.2.2, 5.2.5	131 Regular Days + 35 Collaborative Days + 14 Shortened Days 180 Total

Erlwine School

INTERMEDIATE SCHEDULE

Intermediate Regular Day Schedule				
School Day	Start Time	End or Dismissal Time		
School Day	8:00 AM	2:07 PM		367
AM Recess ₁	10:00 AM	10:10 AM	10	(10)
AM Recess ₂			0	
AM Recess ₃			0	
Lunch ₁	11:55 AM	12:35 PM	40	(40)
Lunch ₂	12:15 PM	12:55 PM	40	
Lunch ₃			0	
PM Recess ₁			0	
PM Recess ₂			0	
PM Recess ₃			0	
Instructional Minutes Provided Per Regular Day:				317
This schedule will be utilized:				131 Days per School Year
Notes:				

Intermediate Collaborative Shortened Day Schedule				
School Day	Start Time	End or Dismissal Time		
School Day	8:00 AM	1:07 PM		307
AM Recess ₁	10:00 AM	10:10 AM	10	(10)
AM Recess ₂			0	
AM Recess ₃			0	
Lunch ₁	11:55 AM	12:35 PM	40	(40)
Lunch ₂	12:15 PM	12:55 PM	40	
Lunch ₃			0	
PM Recess ₁			0	
PM Recess ₂			0	
PM Recess ₃			0	
Instructional Minutes Provided Per Shortened Day:				257
This schedule will be utilized:				35 Days per School Year
Notes:				

Intermediate Shortened Day Schedule				
School Day	Start Time	End or Dismissal Time		
School Day	8:00 AM	12:18 PM		259
AM Recess ₁	10:00 AM	10:10 AM	10	(10)
AM Recess ₂			0	
AM Recess ₃			0	
Lunch ₁			0	
Lunch ₂			0	
Lunch ₃			0	
PM Recess ₁			0	
PM Recess ₂			0	
PM Recess ₃			0	
Instructional Minutes Provided Per Shortened Day:				249
This schedule will be utilized:				14 Days per School Year
Notes:				

In absence of a valid variance, the Sutterville Intermediate schedule must provide 180 instructional days composed of 131 Regular days, 35 Collaborative Thursdays, and 14 Shortened days. Each intermediate Regular day must provide 317 instructional minutes; each Collaborative day must provide 257 minutes; and each intermediate Shortened day must provide 249 instructional minutes (SCTA Article 5.7.4.3.1).

	Ed Code	Ed Code Section	SCTA Contract	Contract Article	SCUSD Requirement
Regular-Day Maximum	n/a	n/a	317 Minutes	5.7.4.3	317
Collaborative Shortened Day Minute	240 Minutes	46113	257 Minutes	5.7.4.3.1	257
Shortened-Day Minimum	240 Minutes	46113	241 Minutes	5.7.4.3.1	246
Annual Minutes	54,000	46201	$(317 \times 131) + (257 \times 35) + (249 \times 14)$	n/a	54,008
Calendar Days	180	46200	180 (131 Reg / 35 Collab / 14 Short)	5.1.1 521,522,525	131 Regular Days + 35 Collaborative Days + 14 Shortened days = 180 Total

Elementary School

KINDERGARTEN

AM Kindergarten Schedule

Start Time	End or Dismissal Time	
8:00 AM	11:20 AM	200
Lunch/Food Break		
Instructional Minutes per Day:		200
This schedule will be utilized:		131 Days per School Year

Notes:

PM Kindergarten Schedule

Start Time	End or Dismissal Time	
Lunch/Food Break		
Instructional Minutes per Day:		
This schedule will be utilized:		35 Days per School Year

Notes:

PM Kindergarten Collaborative Shortened Day Schedule

Start Time	End or Dismissal Time	
Lunch/Food Break		
Instructional Minutes per Day:		
This schedule will be utilized:		14 Days per School Year

Notes:

PM Kindergarten Shortened Day Schedule

Start Time	End or Dismissal Time	
Lunch/Food Break		
Instructional Minutes per Day:		
This schedule will be utilized:		

Notes:

In the absence of a valid variance, the kindergarten schedule must provide 180 instructional days. All AM kindergarten minutes will be 200 minutes, unless EDK program is offered. PM kindergarten is composed of 131 Regular days, 35 Collaborative Thursdays, and 14 Shortened days. Each PM kindergarten Regular day must provide 212 minutes; each Collaborative day must provide 152 minutes; and each Shortened day must provide 212 minutes. (SCTA Article 5.2.7).

Extended Day Kindergarten - SCTA contract Article 5.7.1.3 (b) allows for the extension of the Kindergarten teachers' instructional day to 255 minutes or 30 minutes less than the primary teachers' instructional minutes.

	Ed Code	Ed Code Section	SCTA Contract (AM/PM)	Contract Article	SCUSD AM Requirement	SCUSD PM Requirement
Regular Day Maximum	240 Minutes	46111	200 / 212 Minutes	5.7.1.3	200	212
Collaborative Shortened Day Min	192	46118	200 / 152	n/a	200	152
Shortened Day Minimum	200	46117	200 / 212	n/a	200	212
Annual Minutes	36,000	46201	$(200 \times 180) / (212 \times 131) + (152 \times 35) + (212 \times 14)$	n/a	36,000	36,060
Calendar Days	180	46200	PM Only (131 Reg / 35 Collab / 14 Short)	180 5.1.1	180	131 Regular Days + 35 Collaborative Days + 14 Shortened days = 180 Total

I certify that it is the school's intention to use this schedule during the 2016-2017 Instructional Year. If there are any revisions or corrections, I will notify my area Associate Superintendent and the Internal Auditor immediately. The total annual minutes reported by this schedule meet the minimum instructional minutes required by California Education Code.

	Regular	Collaboration	Shortened
AM K Instructional Days:	180	-	-
PM K Instructional Days:	131	35	14
1-3 Instructional Days:	131	35	14
4-6 Instructional Days:	131	35	14

Total Days
180
180
180
180

Annual AM Kindergarten Instructional Minutes:	36,000
Annual PM Kindergarten Instructional Minutes:	-
Annual Primary Instructional Minutes:	50,482
Annual Intermediate Instructional Minutes:	54,008

(Principal's Signature)

Date