



Business Services

Contracts Office

5735 47th Avenue • Sacramento, CA 95824

(916) 643-2464

Janea Marking, Chief Business and Operations Officer

Robert Aldama, Purchasing Manager II

Notice of Intent to Award

BOARD OF EDUCATION

January 27, 2025

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Brannan Hankins
Hankins Group, Inc.
34 Bellarmine Court
Chico CA 95928

via email: brannan@hankinsgroupinc.com

**RE: Project No. 0130-410
Notice of Intent to Award for Golden Empire Switchgear**

Dear Brannan:

Thank you for submitting a bid to the District for the **BP# 0130-410 Golden Empire Switchgear** project.

The District is pleased to inform you that it intends to award the contract to **Hankins Group, Inc.** based on your firm being the low bidder.

The District intends to finalize the award for Construction in the amount of **One Hundred Fifty-Six Thousand Two Hundred Dollars (\$156,200)** at the scheduled meeting of the District's Board of Education on February 6, 2025.

Contractor shall executed and submit to District the following documents by no later than 5:00 p.m. on the **SEVENTH (7TH)** calendar day following the date of this Notice of Intent to Award.

Deliver to the District at:

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ATTN: Contract Department
5735 47th Avenue
Sacramento, CA 95824
RE: Contract #0130-410

The District accepts electronic signatures on the below documents:

1. Payment Bond (**originals to be hand-delivered and/or overnight mail**)
2. Performance Bond (**originals to be hand-delivered and/or overnight mail**)
3. Local contact for Surety
4. Insurance Certificates
5. Agreement: To be executed by successful Bidder. Submit two (2) original, hard copies, each bearing an original signature.
6. Criminal Background Investigation/Fingerprinting Certification.
7. Worker's Compensation Certification
8. Prevailing Wage and Related Labor Requirements Certification.
9. Drug-Free Workplace Certification.
10. Tobacco-Free Environment Certification.
11. Hazardous Materials Certification.
12. Lead-Based Materials Certification.
13. Imported Materials Certification.
14. Disabled Veteran Business Enterprise Participation Certification.
15. List of all Subcontractors and suppliers with their contractor license numbers, contractor registration number (DIR), addresses, telephone and fax numbers (2 copies required)
16. Name of the full-time superintendent

17. Emergency contact names and numbers
18. The name of the safety supervisor
19. Copy of Safety Manual (Illness and Injury Prevention Program)
20. Name of the person(s) authorized to sign documents for this project
21. Resume for full time superintendent
22. W9
23. Escrow Agreement in Lieu of Retention (Contractor's Option)

Sincerely,

Tina Alvarez-Bevens

Tina Alvarez Bevens
Contract Analyst

Cc: Planning and Construction
Ryan Wade, Kitchell CEM