



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1d

Meeting Date: November 21, 2024

Subject: Approval of Unauthorized Vendor Payments

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Approve the attached list of vendor payments

Background/Rationale: Business Services has established a new procedure for transparency and approval of unauthorized contracts. An unauthorized contract is a vendor providing services without an approved contract and is unable to meet district minimum requirements.

Financial Considerations: See attached.

LCAP Goal(s): SCUSD will maintain sufficient instructional materials, safe and clean facilities, core classroom staffing, and other basic conditions necessary to support the effective implementation of actions across all LCAP goals.

Documents Attached:

1. List of unauthorized vendor payments

Estimated Time: N/A

Submitted by: Janea Marking, Chief Business and Operations Officer

Approved by: Lisa Allen, Superintendent



Sacramento City Unified School District
Business Services

Unauthorized Vendor Payment Approval

The following “Unauthorized Vendors” cannot receive an approved Purchase Order (PO) due to a lack of meeting district minimum requirements. The following list of payments due are for services performed without approval. Vendors have submitted invoices and are seeking payment for amounts listed.

Board Date: 11/21/24

#	School Site/ Department	Vendor ID#	Reason	Amount Due
1.	Special Education	122750	Ceasing services, new labor partner process was not followed	\$28,858.13
2.	Special Education	122750	Ceasing services, new labor partner process was not followed	\$428,924.60
3.	Special Education	124021	Ceasing services, new labor partner process was not followed	\$20,573.78
4.	Special Education	125900	Ceasing services, new labor partner process was not followed	\$43,512.22
5.	Special Education	125900	Ceasing services, new labor partner process was not followed	\$121,105.88
6.	Special Education	128858	Ceasing services, new labor partner process was not followed	\$52,503.00
7.	Special Education	128858	Ceasing services, new labor partner process was not followed	\$98,668.00
8.	Special Education	309577	Ceasing services, new labor partner process was not followed	\$7,241.00
9.	Special Education	312347	Ceasing services, new labor partner process was not followed	\$24,665.04
10.	Special Education	312347	Ceasing services, new labor partner process was not followed	\$29,807.26
11.	Special Education	314427	Ceasing services, new labor partner process was not followed	\$1,843.75
12.	Special Education	314473	Ceasing services, new labor partner process was not followed	\$2,130.00
13.	Special Education	315263	Ceasing services, new labor partner process was not followed	\$49,117.64
14.	Special Education	315901	Ceasing services, new labor partner process was not followed	\$31,037.00
15.	Special Education	316220	Ceasing services, new labor partner process was not followed	\$2,222.00