



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1d

**Meeting Date:** October 24, 2024

**Subject:** Approval of Unauthorized Vendor Payments

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Approve the attached list of vendor payments

**Background/Rationale:** Business Services has established a new procedure for transparency and approval of unauthorized contracts. An unauthorized contract is a vendor providing services without an approved contract and is unable to meet district minimum requirements.

**Financial Considerations:** See attached.

**LCAP Goal(s):** Graduation Outcomes, Academic Outcomes, Welcoming and Safety Outcomes

**Documents Attached:**

1. List of unauthorized vendor payments

**Estimated Time:** N/A

**Submitted by:** Janea Marking, Chief Business and Operations Officer

**Approved by:** Lisa Allen, Superintendent



Sacramento City Unified School District  
Business Services

**Unauthorized Vendor Payment Approval**

The following “Unauthorized Vendors” cannot receive an approved Purchase Order (PO) due to a lack of meeting district minimum requirements. The following list of payments due are for services performed without approval. Vendors have submitted invoices and are seeking payment for amounts listed.

Board Date: 10/24/24

#	School Site/Department	Vendor ID#	Reason	Amount Due
1.	Special Education	009184	Ceasing services, new labor partner process was not followed	\$12,000.00
2.	Special Education	100394	Ceasing services, new labor partner process was not followed	\$1,185.00
3.	Special Education	110100	Ceasing services, new labor partner process was not followed	\$168,007.89
4.	Special Education	110100	Ceasing services, new labor partner process was not followed	\$480,897.68
5.	Special Education	119646	Ceasing services, new labor partner process was not followed	\$125.00
6.	Special Education	119646	Ceasing services, new labor partner process was not followed	\$1,362.50
7.	Special Education	119646	Ceasing services, new labor partner process was not followed	\$2,412.50
8.	Special Education	122750	Ceasing services, new labor partner process was not followed	\$514,989.87
9.	Special Education	124021	Ceasing services, new labor partner process was not followed	\$37,319.50
10.	Special Education	124465	Ceasing services, new labor partner process was not followed	\$35,456.30
11.	Special Education	124465	Ceasing services, new labor partner process was not followed	\$174,894.28
12.	Special Education	124465	Ceasing services, new labor partner process was not followed	\$272,719.46
13.	Special Education	128858	Ceasing services, new labor partner process was not followed	\$694.16
14.	Special Education	128858	Ceasing services, new labor partner process was not followed	\$694.16
15.	Special Education	128858	Ceasing services, new labor partner process was not followed	\$91,442.35
16.	Special Education	128858	Ceasing services, new labor partner process was not followed	\$163,132.04
17.	Special Education	308852	Ceasing services, new labor partner process was not followed	\$21,740.00

#	School Site/Department	Vendor ID#	Reason	Amount Due
18.	Special Education	310513	Ceasing services, new labor partner process was not followed	\$1,087,925.48
19.	Special Education	311063	Ceasing services, new labor partner process was not followed	\$8,302.50
20.	Special Education	311063	Ceasing services, new labor partner process was not followed	\$29,781.00
21.	Special Education	312286	Ceasing services, new labor partner process was not followed	\$6,745.00
22.	Special Education	312286	Ceasing services, new labor partner process was not followed	\$114,855.00
23.	Special Education	312347	Ceasing services, new labor partner process was not followed	\$37,861.88
24.	Special Education	313542	Ceasing services, new labor partner process was not followed	\$47,849.10
25.	Special Education	314333	Ceasing services, new labor partner process was not followed	\$84,025.00
26.	Special Education	314862	Ceasing services, new labor partner process was not followed	\$18,117.25
27.	Special Education	315263	Ceasing services, new labor partner process was not followed	\$189,005.35
28.	Special Education	316220	Ceasing services, new labor partner process was not followed	\$4,800.00
29.	Special Education	316339	Ceasing services, new labor partner process was not followed	\$654,684.75