



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1m

**Meeting Date:** August 8, 2024

**Subject:** Approval of Unauthorized Vendor Payments

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Approve the attached list of vendor payments

**Background/Rationale:** Business Services has established a new procedure for transparency and approval of unauthorized contracts. An unauthorized contract is a vendor providing services without an approved contract and is unable to meet district minimum requirements.

**Financial Considerations:** See attached.

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy, Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. List of unauthorized vendor payments

**Estimated Time:** N/A

**Submitted by:** Janea Marking, Chief Business and Operations Officer

**Approved by:** Lisa Allen, Superintendent

Sacramento City Unified School District  
Business Services

**Unauthorized Vendor Payment Approval**

The following “Unauthorized Vendors” cannot receive an approved Purchase Order (PO) due to a lack of meeting district minimum requirements. The following list of payments due are for services performed without approval. Vendors have submitted invoices and are seeking payment for amounts listed.

<b>Department</b>	<b>Vendor ID#</b>	<b>Reason</b>	<b>Amount Due</b>
Charles A. Jones Career & Education Center	316999	Ceasing services, new labor partner process was not followed	\$16,289.91
Special Education Department	128858	Ceasing services, new labor partner process was not followed	\$969,610.75
Special Education Department	126132	Ceasing services, new labor partner process was not followed	\$4,095.00
Special Education Department	119646	Ceasing services, new labor partner process was not followed	\$2,906.25
Special Education Department	022883	Ceasing services, new labor partner process was not followed	\$6,214.73
Special Education Department	119646	Ceasing services, new labor partner process was not followed	\$18,762.50
Special Education Department	110100	Ceasing services, new labor partner process was not followed	\$1,100,359.70
William Land Elementary School	317088	Ceasing services, no insurance coverage	\$1,800.00