



**Business Services
Contracts Office**

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ADDENDUM NO. 3

Date: August 9, 2024

Issued by: Sacramento City Unified School District

Project: **Project #: 460-1**
Cesar Chavez / Edward Kemble Elementary School Furniture

This addendum shall supersede the original Information, attachments, and specifications regarding Project No. 460-1 where it adds to, deletes from, clarifies or otherwise modifies them. All other conditions and any previous addenda shall remain unchanged.

Part A – Questions

Question #1: The Smith System desk in the photos show the steel bookbox (items A-11, A-12, B-15 among others). However, the model number noted is only for the desk. The steel bookbox is an optional accessory. Please confirm if the desk is to be provided with steel bookbox as shown in the picture or if we are to provide the desk with no bookbox?

Response #1: Correct, include steel bookbox (17190)

Question #2: Can we please be added to list of bidders?

Response #2: Addition to Bidders List can be added at vendor's request.

Question #3: Will the District be issuing a DIR # for this project?

Response #3: Yes

Question #4: The bid documents state that the contract provided will be utilized by the district, but Exhibit B states a PO will be issued. Can you please clarify what agreement will be used to procure the product?

Response #4: PO to be issued after Board Approval.

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Question #5: The contract provided is for General Construction projects, so many of the sections are not relevant to a loose furniture project (i.e. Subcontractor Listings, Sub-surface Conditions, Inspections, Testing, Sampling, DSA, Submittals, Schedule of Values, Payment Applications, Retention, Shop Drawings, As Built Drawings, Contract schedule Development. Additional Submissions - DSA-6 Final Verified Reports, etc.)

Response #5: All items that apply to the project, such as Submittals, will apply. Other items that do not apply, such as Sub-surface Conditions, Testing, Sampling, DSA reports, Schedule of Values, Payment Applications, and Retention, will not apply.

Question #6: Instructions to Bidders 00 21 13 Section 1.10.D & Section 1.15 are typically required by a General Contractor on new or modernization type projects. Do these really apply to loose furniture?

Response #6: Section 1.10.D: A schedule will be required but the requirement for a CPM schedule can be waived. Time and Materials wage sheet and Matrix of submittals are required. A schedule of values is not required. Section 1.15: Subcontractor listing is required.

Question #7: Please confirm that if submitting "substitutions" we are to create our own request form for each requested substitution.

Response #7: Refer to Excel file and provide PDF cutsheets for each product.

Question #8: If submitting a bid, we must bid on all lines. Is that correct?

Response #8: Correct.

Question #9: Is a 3% DVBE participation mandatory to bid?

Response #9: Reference Special Provisions 00 73 00 section 4.02. The Participation Goal for this contract is 3%. The Bidder shall either commit to meeting the Participation Goal or demonstrate Good Faith Efforts to do so.

Question #10: Is there a General Contractor involved? The bid documentation is showing furniture, which is what we as a company would provide, however there are other references in the documents indicating a General Contractor is involved. Please clarify.

Response #10: Scope of work is to supply and install the furniture.

Question #11: Is there a maximum page count for our bid proposal?

Response #11: No.

Question #12: To avoid Liquidated damages: Would rental furniture be acceptable in that the manufacturer cannot meet the critical dates in order to avoid penalty?

Response #12: All aspects of the contract will be enforced.

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Question #13: To avoid Liquidated damages: Will the jobsite be free and clear of all trades during the installation of furniture?

Response #13: Not necessarily. Coordination between building contractor and construction manager will be needed. The intent is to install the new furniture once the Admin, Multi-Purpose, and Classroom Buildings are substantially complete. This is expected to occur sometime during the 2nd quarter of 2025.

Question #14: Can SCUSD provide a progress payment schedule?

Response #14: Invoices will be paid upon acceptance of installed furniture.

Question #15: Will SCUSD accept the installation company's contractor's license?

Response #15: No license is required.

Question #16: Will SCUSD remove the 5% retention fee?

Response #16: Yes.

Question #17: Item C-13 is showing with doors and drawers, but the description is referring to smith system oodle stool. Can SCUSD or Lionakis provide the correct description and manufacturer of the item?

Response #17: Refer to Addendum #2 Question/Response #7.

Question #18: Can a standard proposal be provided or is there a spreadsheet to fill out?

Response #18: Spreadsheet provided within this addendum.

Question #19: Can the vendor provide furniture under the Omnia Contract?

Response #19: No

Question #20: Per the bid documents there is a stated "goal" of 3% for DVBE participation and if we cannot achieve this goal, we are to submit a "Good Faith Effort" that documents this process of seeking DVBE confirmed companies. The bid documents do not contain the typical "Prime Bidder Certification of Disabled Veteran Business Enterprise Participation" forms. This is typically a four-page document that Bidders complete and submit with the formal bid. *Please confirm if a DVBE Goal or the DVBE Good Faith Effort Documentation is even required for this upcoming bid.* **If a DVBE Goal or the DVBE Good Faith Effort Documentation is confirmed to be required, please confirm that the four-page "Prime Bidder Certification of Disabled Veteran Business Enterprise Participation" forms shall be provided to Bidders, or if we are to base the Good Faith Effort off the Checklist provided in Special Provisions 00 73 00 – Page 9 only?

Response #20: Confirmed that DVBE Goal or the DVBE Good Faith Effort Documentation is required for this upcoming bid. Please review entirety of Special Provisions 00 73 00 Article 4 DVBE Requirements.

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Part B – Pricing Spreadsheet

Provided in a separate Excel file in this addendum.

END OF ADDENDUM NO. 3

Acknowledgement of this Addendum will be required at time of bid.