



Human Resource Services

Fingerprinting Livescan Fees

We do not accept ATM or credit cards as payment for fingerprinting services. We do accept cash, personal checks, or money orders. If paying with cash, please have the exact amount.

SCUSD Employees

Certificated	DOJ Fee	Roll Fee	Total
	\$32.00	\$15.00	\$47.00

Classified	DOJ Fee	FBI Fee*	Roll Fee	Total
	\$32.00	\$17.00	\$15.00	\$64.00

SCUSD Volunteers

District volunteers will no longer be required to pay for the \$15.00 roll fee.

DOJ Fee	FBI Fee	Total
\$32.00	\$15.00	\$47.00

Outside of the District

If DOJ level of service is checked and the Misc. No. Bil Code is blank on the request for Livescan form, the following fees are applicable:

DOJ Fee	Roll Fee	Total
\$32.00	\$15.00	\$47.00

If DOJ and FBI level of service are checked and the Misc. No. Bil Code is blank on the request for Livescan form, the following fees applicable:

DOJ Fee	FBI Fee*	Roll Fee	Total
\$32.00	\$17.00	\$15.00	\$64.00

*Effective March 19, 2012, DOJ reduced the fee amount for criminal history record information submitted to the FBI for employment, licensing, and certification. New fee will be \$17 (formerly \$19).

Outside of the District: Volunteer Work

The DOJ reduces fees for individuals being fingerprinted for any type of volunteer work.

DOJ Fee	FBI Fee	Roll Fee	Total
\$28.00	\$19.00	\$15.00	\$62.00

Security Guards

If DOJ and FBI level of service are checked and the Misc. No. Bil Code is blank on the request for Livescan form, the following fees applicable:

DOJ Fee	FBI Fee*	Roll Fee	Total
\$32.00	\$17.00	\$15.00	\$64.00

Security Guards Needing Firearm Clearance

If DOJ and FBI level of service are checked and Firearm Clearance is checked on the request for Livescan form, the following fees applicable:

DOJ Fee	FBI Fee*	Roll Fee	Firearm Clearance	Total
\$32.00	\$17.00	\$15.00	\$38.00	\$102.00

Note: Fingerprinting Livescan fees may vary for outside agencies. This document is not inclusive of all the fingerprinting fee scenarios.

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*Effective March 19, 2012, DOJ reduced the fee amount for criminal history record information submitted to the FBI for employment, licensing, and certification. New fee will be \$17 (formerly \$19).