



# BOARD OF EDUCATION MEETING AND WORKSHOP

**Board of Education Members**

- Lavinia Grace Phillips, President (Trustee Area 7)
- Jasjit Singh, Vice President (Trustee Area 2)
- Chinua Rhodes, Second Vice President (Trustee Area 5)
- Tara Jeane (Trustee Area 1)
- Christina Pritchett (Trustee Area 3)
- Jamee Villa (Trustee Area 4)
- Taylor Kayatta (Trustee Area 6)
- Liliana Miller Segura, Student Member

**Thursday, March 21, 2024**

**5:00 p.m. Closed Session**

**6:30 p.m. Open Session**

**Serna Center**

Community Conference Rooms  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

## AGENDA

**2023/24-20**

*Allotted Time*

**5:00 p.m. 1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL**

**2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**

**3.0 CLOSED SESSION**

*While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.*

**3.1 Government Code 54956.9 - Conference with Legal Counsel:**

*a) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (One Potential Case)*

*b) Existing litigation pursuant to subdivision (d)(1) of Government Code section 54956.9 (OAH Case No. 2023120718 and OAH Case No. 2023120695)*

**3.2 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management (Cancy McArn)**

**3.3 Government Code 54957.6(a) and (b) Negotiations/Conference with Labor Negotiator, Non-Represented Employee: Interim Superintendent (District Representative: Board President)**

**3.4 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Complaint**

**3.5 Education Code 35146- The Board will hear staff recommendation on the**

following student expulsions from 23-24: Expulsion #4 2023-2024  
(David Van Natten)

- 3.6 Government Code 54957- Public Employee Appointment  
a) Approve – Principal, Father Keith B. Kenny

6:30 p.m. **4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**

4.1 The Pledge of Allegiance

4.2 Broadcast Statement

4.3 Stellar Student introduced by Board Member Jamee Villa

6:35 p.m. **5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

6:40 p.m. **6.0 AGENDA ADOPTION**

6:45 p.m. **7.0 PUBLIC COMMENT** **15 minutes**

*Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Public comment may be (1) emailed to [publiccomment@scusd.edu](mailto:publiccomment@scusd.edu); (2) submitted in writing through the district's website at <https://www.scusd.edu/submit-public-comment>; or (3) provided in-person at the meeting. The submission deadline for written public comments shall be no later than noon on the day of the meeting. If you intend to address the Board in-person, please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.*

7:00 p.m. **8.0 COMMUNICATIONS**

8.1 Employee Organization Reports:

- SCTA
- SEIU
- TCS
- Teamsters
- UPE

**Information**  
SCTA – 15 minutes  
SEIU – 3 minutes  
TCS – 3 minutes  
Teamsters – 3 minutes  
UPE – 3 minutes

7:27 p.m. 8.2 District Advisory Committees:

- Student Advisory Council
- Community Advisory Committee
- District English Learner Advisory Committee
- Local Control Accountability Plan/Parent Advisory Committee
- Black/African American Advisory Board
- Community Schools Advisory Committee

**Information**  
3 minutes each

- *Native American Parent Committee*

**9.0 SPECIAL PRESENTATION**

- |           |     |                                                                                                                                                                                                                                                                                                                                                         |                                                                     |
|-----------|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| 7:48 p.m. | 9.1 | <i>Approve Resolution No. 3394: Recognition of Women’s History Month, March 2024 (Board Member Tara Jeane)</i>                                                                                                                                                                                                                                          | <b>Action</b><br>5 minute presentation<br>5 minute discussion       |
| 7:58 p.m. | 9.2 | <i>Approve Resolution No. 3395: Recognition of Trans Day of Visibility (Board President Lavinia Phillips)</i>                                                                                                                                                                                                                                           | <b>Action</b><br>5 minute presentation<br>5 minute discussion       |
| 8:08 p.m. | 9.3 | <i>Presentation on Information to Approve State Board of Education Waiver Request for 2021-22 Instructional Time Penalty for Sacramento City Unified School District, Bowling Green Charter School, New Joseph Bonnheim Community Charter School, George Washington Carver School of Arts and Science, and New Technology High School (Cancy McArn)</i> | <b>Information</b><br>5 minute presentation<br>10 minute discussion |

**10.0 PUBLIC HEARING**

- |           |      |                                                                                                                                                                                                                                                      |                                                                               |
|-----------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| 8:23 p.m. | 10.1 | <i>Secondary World Languages Instructional Materials Adoption: Program Recommendations (Shannon Pella, Deputy Chief of Academics Erin Hanson, Assistant Superintendent Curriculum and Instruction Kari Lofing, Coordinator GATE and AP Programs)</i> | <b>Public Hearing/Action</b><br>15 minute presentation<br>5 minute discussion |
|-----------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|

**11.0 BOARD WORKSHOP/STRATEGIC INITIATIVE**

- |           |      |                                                                               |                                                                 |
|-----------|------|-------------------------------------------------------------------------------|-----------------------------------------------------------------|
| 8:43 p.m. | 11.1 | <i>Surplus Property: Options and Overview of Process (Nathaniel Browning)</i> | <b>Action</b><br>15 minute presentation<br>15 minute discussion |
|-----------|------|-------------------------------------------------------------------------------|-----------------------------------------------------------------|

**12.0 COMMUNICATIONS**

- |           |      |                                                      |                                  |
|-----------|------|------------------------------------------------------|----------------------------------|
| 9:13 p.m. | 12.1 | <i>President’s Report (Lavinia Phillips)</i>         | <b>Information</b><br>5 minutes  |
| 9:18 p.m. | 12.2 | <i>Student Member Report (Liliana Miller Segura)</i> | <b>Information</b><br>5 minutes  |
| 9:23 p.m. | 12.3 | <i>Information Sharing by Board Members</i>          | <b>Information</b><br>10 minutes |

- |           |             |                       |                            |
|-----------|-------------|-----------------------|----------------------------|
| 9:33 p.m. | <b>13.0</b> | <b>CONSENT AGENDA</b> | <b>Action</b><br>2 minutes |
|-----------|-------------|-----------------------|----------------------------|

*Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.*

**13.1 Items Subject or Not Subject to Closed Session:**

- 13.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Janea Marking)*
- 13.1b Approve Personnel Transactions (Cancy McArn)*
- 13.1c Approve Donations to the District for the Period of January 1-31, 2024 (Janea Marking)*
- 13.1d Approve Purchase Order Board Report for the Period of January 15, 2024, through February 14, 2024 (Janea Marking)*
- 13.1e Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the period of January 1-31, 2024 (Janea Marking)*
- 13.1f Approve Minutes for the February 15, 2024, Regular Board of Education Meeting (Lisa Allen)*
- 13.1g Approve Resolution No. 3392: Resolution Regarding Board Stipends (Lisa Allen)*
- 13.1h Approve Staff Recommendation for Expulsion #4 2023-2024 (David Van Natten)*
- 13.1i Approve Resolution No. 3393: Resolution of Intention to Convey Public Utilities Easement to the Sacramento Municipal Utilities District at the PS7 Elementary School Project (Chris Ralston)*
- 13.1j Approve Developer Fee Consulting Services Proposal for Updated Justification Studies Services (Chris Ralston)*
- 13.1k Approve 2023-24 Transportation Plan (Ron Hill)*
- 13.1l Approve Traditional School Calendar 2024-2025 & 2025-2026 School Year (Cancy McArn)*
- 13.1m Approve Adult Education Calendar 2024-2025 & 2025-2026 School Year (Cancy McArn)*
- 13.1n Approve New Technology High School Calendar 2024-2025 & 2025-2026 (Cancy McArn)*
- 13.1o Approve George Washington Carver School of Arts and Science Calendar 2024-2025 & 2025-2026 School Year (Cancy McArn)*
- 13.1p Approve Bowling Green Charter School Calendar 2024-2025 & 2025-2026 School Years (Cancy McArn)*
- 13.1q Approve New Joseph Bonnheim Community Charter School Calendar 2024-2025 & 2025-2026 School Year (Cancy McArn)*
- 13.1r Approve State Board of Education Waiver Request for 2021-22 Instructional Time Penalty – Sacramento City Unified School District (Cancy McArn)*

*13.1s Approve State Board of Education Waiver Request for 2021-22 Instructional Time Penalty - New Technology High School (Cancy McArn)*

*13.1t Approve State Board of Education Waiver Request for 2021-22 Instructional Time Penalty - George Washington Carver School of Arts and Science (Cancy McArn)*

*13.1u Approve State Board of Education Waiver Request for 2021-22 Instructional Time Penalty - Bowling Green Charter School (Cancy McArn)*

*13.1v Approve State Board of Education Waiver Request for 2021-22 Instructional Time Penalty - New Joseph Bonnheim Community Charter School (Cancy McArn)*

9:35 p.m.     **14.0     BUSINESS AND FINANCIAL INFORMATION/REPORTS                     Receive Information**

*14.1 Business and Financial Information: Enrollment and Attendance Report, Month 5, Ending Friday, January 26, 2024 (Janea Marking)*

9:37 p.m.     **15.0     FUTURE BOARD MEETING DATES / LOCATIONS**

✓ *April 4, 2024, 5:00 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting*

✓ *April 18, 2024, 5:00 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting*

9:39 p.m.     **16.0     ADJOURNMENT**

*NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education relating to an open session item will be available for public inspection at the Serna Center, at 5735 47<sup>th</sup> Avenue, Sacramento, during normal business hours or on the District's website at [www.scusd.edu](http://www.scusd.edu).*



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 9.1

**Meeting Date:** March 21, 2024

**Subject:** Approve Resolution No. 3394: Recognition of National Women’s History Month, March 2024

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Board Office

**Recommendation:** Approve Resolution No. 3394: National Women’s History Month for March 2024.

**Background/Rationale:** March has been designated as National Women’s History Month. The Resolution recognizes the important historical and ongoing contributions of women in our society.

**Financial Considerations:** None

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Resolution No. 3394

<p><b>Estimated Time of Presentation:</b> 5 minutes <b>Submitted by:</b> Tara Jeane, Board Member <b>Approved by:</b> Lisa Allen, Interim Superintendent</p>
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**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 3394**

**RESOLUTION WOMEN’S HISTORY MONTH**

**WHEREAS**, The advocacy efforts of the National Women’s History Project led to an annual observance of Women’s History Month, which highlights the contributions of women to events in history and contemporary society and is celebrated during March in the United States;

**WHEREAS**, Women of every race, class, and ethnic background have made significant and historic contributions to the growth and strength of our society in countless recorded and unrecorded ways; and

**WHEREAS**, the leadership of women in elected office including the contributions of our own Sacramento City USD Board of Education trustees serves as an example of community and civic engagement for girls and women in our county;

**WHEREAS**, Women have been leaders, not only in securing their own rights of suffrage and equal opportunity but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, which create a more fair and just society for all; and

**WHEREAS**, Sacramento City Unified School District has encouraged pathways for girls pursue many different careers and the under-representation of women in non-traditional careers; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Sacramento City Unified School District honors the contributions that women have made throughout history and commit to support efforts to improve opportunities for girls and women

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 21st day of March, 2024, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

ATTESTED TO:

\_\_\_\_\_  
Lisa Allen  
Secretary of the Board of Education

\_\_\_\_\_  
Lavinia Phillips  
President of the Board of Education



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 9.2

**Meeting Date:** March 21, 2024

**Subject:** Approve Resolution No. 3395: Recognition of Trans Day of Visibility

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Board of Education Office

**Recommendation:** Approve Trans Day of Visibility Resolution No. 3395

**Background/Rationale:** March 31, 2024 is this year's Trans Day of Visibility. This day was established as an international celebration of transgender people, recognizing their contributions as well as raising awareness about the unique challenges and discrimination that they face too often. This resolution seeks to formally recognize the District's observance of Trans Day of Visibility and elevate the support and care we provide our transgender students, staff and families.

**Financial Considerations:** N/A

**LCAP Goal(s):** School and classroom learning environments will become safer, more inclusive, and more culturally competent through the active dismantling of inequitable and discriminatory systems affecting BIPOC students, Students with Disabilities, English Learners, Foster Youth, Homeless Youth, and LGBTQ+ Youth.

**Documents Attached:**

1. Trans Day of Visibility Resolution No. 3395

**Estimated Time of Presentation:** 5 minutes

**Submitted by:** Lavinia Phillips, Board President

**Approved by:** Lisa Allen, Interim Superintendent



**AMENDED  
SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 3395**

**“Transgender Day of Visibility”**

**WHEREAS**, On March 31, 2009, trans activist Rachel Crandall started the International Transgender Day of Visibility to bring trans and gender-nonconforming people together and celebrate their contributions to society, as well as raise awareness of discrimination faced by trans and gender non-conforming people; and

**WHEREAS**, International Transgender Day of Visibility is designed to be encompassing of a large community of individuals, including individuals who are non-binary, gender-nonconforming, and gender-diverse; and

**WHEREAS**, International Transgender Day of Visibility is a time to celebrate the lives and achievements of transgender, non-binary, gender-nonconforming, and gender-diverse individuals around the world, and to recognize the strength, courage, and determination it takes to live openly and authentically; and

**WHEREAS**, International Transgender Day of Visibility is also a time to raise awareness of the discrimination and violence that the transgender community still faces, which make it difficult and unsafe for many transgender people to be visible; and

**WHEREAS**, The transgender community has suffered disproportionately in many ways, including by workplace and educational discrimination and being subject to violence, and these forms of oppression are exacerbated for transgender people of color, people with limited resources, immigrants, and people living with disabilities; and

**WHEREAS**, Transgender students experience high rates of bullying, victimization, and harassment at school on the basis of their actual or perceived gender identity, or that of their associates; and

**WHEREAS**, This bullying, victimization, and harassment can lead to negative mental health outcomes, negative educational outcomes for transgender students, including higher drop-out rates, higher rates of absenteeism, and lower postsecondary school aspirations, and these outcomes are markedly worse for transgender students of color; and

**WHEREAS**, The District has a responsibility to ensure that all students who reside within its boundaries, regardless of gender identity and gender expression, can safely access a free public K-12 education; and

**WHEREAS**, The District welcomes and supports all students regardless of gender identity and gender expression; and

**WHEREAS**, The District recognizes that all employees are valued members of the school community, including those who are transgender, non-binary, and gender diverse employees and educators; and

**WHEREAS**, The District recognizes that the families in our community come in many different forms and the District values all our families and students' caregivers, including gender identity or, gender expression, or sexual orientation; and

**WHEREAS**, Creating a welcoming and safe school environment for our transgender students, staff, families, and caregivers makes our school community more welcoming and safe to all; and

**WHEREAS**, The transgender community has made it clear that it will not be erased and must be afforded all of the rights and opportunities made available to all; and

**WHEREAS**, Transgender, non-binary, and gender nonconforming people continue to bravely tell their stories and advocate for full equity under the law;

**NOW, THEREFORE, BE IT RESOLVED** by the Sacramento City Unified School District, that the District supports the goals and ideals of the International Transgender Day of Visibility;

**BE IT FURTHER RESOLVED** that every school within the District shall commit to maintaining a safe climate for LGBTQ students.

**BE IT FURTHER RESOLVED** that the District recognizes the strength, courage, and determination of the transgender community as it advocates for equal dignity and respect;

**BE IT FURTHER RESOLVED** that the District has procedures to address anti-LGBTQ bullying and harassment which include procedures for how students may report bullying and harassment, and prohibit retaliation against any student for reporting bullying and harassment. The District will ensure that Title IX coordinators receive appropriate training on LGBTQ issues, and require schools to track and report data on incidents of anti-LGBTQ bullying and harassment;

**BE IT FURTHER RESOLVED** that the District implemented professional development related to anti-LGBTQ bullying and harassment in August of 2022, so that District employees are trained to recognize and respond to anti-LGBTQ bullying and harassment;

**BE IT FURTHER RESOLVED** the District shall continue to: allow students and staff to use affirmed names and pronouns without requiring a legal name change or gender marker change; provide equitable access to all programs and facilities, including access to bathroom and locker room facilities as needed for all students and staff that align with the students' and staff members' gender, and provide access to gender-neutral facilities; respect the privacy of all staff and students; and allow students to participate in all physical education, athletics, field trips, and other extracurricular activities according to their gender identity, without requiring legal or medical documentation both on and off campus;

**BE IT FURTHER RESOLVED** that the District will fly the transgender pride flag at Serna Center March 25, 2024 through March 27, 2024 in early observance of International Transgender Visibility Day, due to schools and District offices being closed the remainder of the week.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 21st day of March, 2024, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ATTESTED TO: \_\_\_\_\_

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Lisa Allen  
Secretary of the Board of Education

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Lavinia Phillips  
Board of Education President



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 9.3

**Meeting Date:** March 21, 2024

**Subject:** Presentation on Information to Approve State Board of Education Waiver Request for 2021-22 Instructional Time Penalty for Sacramento City Unified School District, Bowling Green Charter School, New Joseph Bonnheim Community Charter School, George Washington Carver School of Arts and Science, and New Technology High School

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resource Services

**Recommendation:** Approve State Board of Education Waiver Request for 2021-22 Instructional Time Penalty for Sacramento City Unified School District, Bowling Green Charter School, New Joseph Bonnheim Community Charter School, George Washington Carver School of Arts and Science, and New Technology High School

**Background/Rationale:** For the 2021-22 school year, the Sacramento City Unified School District (SCUSD) received an instructional time penalty for a shortage of instructional days and instructional minutes due to the workforce strike.

Education Code section 46206 allows the State Board of Education (SBE) to waive the fiscal penalties associated with instructional day and/or minute shortages provided that a school district complies with specific conditions. The schools with instructional time shortages must offer the number of days and/or minutes they were short, in addition to the number of days and minutes required by statute, for two consecutive school years.

The SCUSD and Sacramento City Teachers Association (SCTA) have reached agreement on a proposal to add the additional days and instructional minutes to the 2024-25 and 2025-26 school years, as required by statute.

A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to improve student achievement by providing additional meaningful instruction to supplement students' learning, engagement, and socialization.

The SCUSD governing board must approve the waiver request in order to be submitted to the SBE.

**Financial Considerations:** The inclusion of these eight (8) added instructional days will be to meet the application requirements for the State Board of Education, in order to avoid an instructional day and time penalty.

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students

**Documents Attached:**

1. Executive Summary for **Sacramento City Unified School District** State Board of Education Waiver Request for 2021-22 Instructional Time Penalty
2. Executive Summary for **Bowling Green Charter School** State Board of Education Waiver Request for 2021-22 Instructional Time Penalty
3. Executive Summary for **New Joseph Bonnheim Community Charter School** State Board of Education Waiver Request for 2021-22 Instructional Time Penalty
4. Executive Summary for **George Washington Carver School of Arts** State Board of Education Waiver Request for 2021-22 Instructional Time Penalty
5. Executive Summary for **New Technology High School** State Board of Education Waiver Request for 2021-22 Instructional Time Penalty

**Presentation Time:** 5 minutes

**Submitted by:** Cancy McArn, Chief Human Resources Officer

**Approved by:** Lisa Allen, Superintendent

# Board of Education Executive Summary

## Human Resource Services

### State Board of Education Waiver Request for 2021-22 Instructional Time Penalty

March 21, 2024



#### I.OVERVIEW/HISTORY:

Per Education Code section 46208, school districts are required to offer at least 180 days of instruction per school year. Per Education Code section 46207, school districts also are required to offer a minimum number of instructional minutes per fiscal year, and the amount of annual instructional minutes varies by grade level. For the 2021-22 school year, the Sacramento City Unified School District (SCUSD) received an instructional time penalty for a shortage of instructional days and instructional minutes due to the workforce strike.

Education Code section 46206 allows the State Board of Education (SBE) to waive the fiscal penalties associated with instructional day and/or minute shortages provided that a school district complies with specific conditions. The schools with instructional time shortages must offer the number of days and/or minutes they were short, in addition to the number of days and minutes required by statute, for two consecutive school years.

Grade Level	2021-22 Day Shortage	2021-22 Minute Shortage	Annual Day Requirement	Annual Minute Requirement	Annual Day Requirement if SBE Approves IT Waiver	Annual Minute Requirement if SBE Approves IT Waiver
TK/K	8	1,600	180	36,000	188	37,600
Grades 1-3	8	2,256	180	50,400	188	52,656
Grades 4-6	8	2,416	180	54,000	188	56,416
Grades 7-8	8	2,592	180	54,000	188	56,592
Grades 9-12	8	2,928	180	64,800	188	67,728

The SCUSD and Sacramento City Teachers Association (SCTA) have reached agreement on a proposal to add the additional days and instructional minutes to the 2024-25 and 2025-26 school years, as required by statute.

A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to improve student achievement by providing additional meaningful instruction to supplement students' learning, engagement, and socialization.

The SCUSD governing board must approve the waiver request in order to be submitted to the SBE.

# Board of Education Executive Summary

## Human Resource Services

### State Board of Education Waiver Request for 2021-22 Instructional Time Penalty

March 21, 2024



#### II. DRIVING GOVERNANCE:

- Education Code section 46207 details the minimum annual instructional minutes that districts must offer each fiscal year, by grade level. The statute also includes the fiscal penalty for instructional minute shortages.
- Education Code section 46208 requires districts to offer 180 days or more of instruction per school year. The statute also includes the fiscal penalty for shortages of up to five instructional days.
- Education Code section 41420 details the fiscal penalty for instructional day shortages of more than five days.
- Education Code section 46206 allows the SBE to waive the fiscal penalties for a school district that fails to maintain the prescribed minimum annual minutes for the instructional school year, minimum number of instructional days for the school year, or both. To receive a waiver of the financial penalty from the SBE, the school(s) with instructional time shortage(s) must offer the number of days and/or minutes they were short, in addition to the number of days and minutes required by statute, for two consecutive school years. The annual audit will confirm that the additional days and minutes are offered during the two years in which time is scheduled to be made up. If the district does not meet the conditions of the waiver, the penalty will be reinstated in full and the district will not have any option to mitigate the penalty through a repayment plan. Any shortage of time can lead to reinstatement of the penalty.

#### III. BUDGET:

The instructional day and minute shortage resulted in a total district penalty amount of more than \$39 million.

#### IV. GOALS, OBJECTIVES AND MEASURES:

Submit a successful waiver request to the California Department of Education (CDE) for approval by the SBE.

#### V. MAJOR INITIATIVES:

# Board of Education Executive Summary

## Human Resource Services

### State Board of Education Waiver Request for 2021-22 Instructional Time Penalty

March 21, 2024



A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to provide additional meaningful instruction to supplement students' learning, engagement, and socialization.

#### **VI. RESULTS:**

A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to provide additional meaningful instruction to supplement students' learning, engagement, and socialization.

#### **VII. LESSONS LEARNED/NEXT STEPS:**

Continue working with the CDE to ensure the waiver request is approved by the SBE.



# Board of Education Executive Summary

## Human Resource Services

### State Board of Education Waiver Request for 2021-22 Instructional Time Penalty

March 21, 2024



#### I. OVERVIEW/HISTORY:

Per Education Code section 47612.5, charter schools are required to offer a minimum number of instructional minutes per fiscal year, and the amount of annual instructional minutes varies by grade level. For the 2021-22 school year, Bowling Green Charter School received an instructional time penalty for a shortage of instructional minutes due to the workforce strike.

Education Code section 47612.6 allows the State Board of Education (SBE) to waive the fiscal penalties associated with instructional minute shortages provided that a charter school complies with specific conditions. A school with an instructional minute shortage must offer the number of minutes it was short, in addition to the number of minutes required by statute, for two consecutive school years.

Grade Level	Statutory Annual Minute Requirement	Actual Minutes Provided	Minute Shortage
TK/K	36,000	34,400	1,600
1-3	50,400	48,144	2,256
4-6	54,000	51,584	2,416

The Sacramento City Unified School District (SCUSD) and Sacramento City Teachers Association (SCTA) have reached agreement on a proposal to add the additional time to the 2024-25 and 2025-26 school years, as required by statute.

A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to improve student achievement by providing additional meaningful instruction to supplement students' learning, engagement, and socialization.

As the governing board for Bowling Green Charter School, the SCUSD governing board must approve the waiver request in order to be submitted to the SBE.

# Board of Education Executive Summary

## Human Resource Services

### State Board of Education Waiver Request for 2021-22 Instructional Time Penalty

March 21, 2024



## II. DRIVING GOVERNANCE:

- Education Code section 47612.5 details the minimum annual instructional minutes that charter schools must offer each fiscal year, by grade level. The statute also includes the fiscal penalty for instructional minute shortages.
- Education Code section 47612.6 allows the SBE to waive the fiscal penalty for a charter school that fails to maintain the prescribed minimum instructional minutes for the school year. To receive a waiver of the financial penalty from the SBE, the charter school must offer the number of instructional minutes they were short, in addition to the number of annual instructional minutes required by statute, for two consecutive school years. The annual audit will confirm that the additional minutes are offered during the two years in which time is scheduled to be made up. If the charter school does not meet the conditions of the waiver, the penalty will be reinstated in full and the charter school will not have any option to mitigate the penalty through a repayment plan. Any shortage of time can lead to reinstatement of the penalty.

## III. BUDGET:

The instructional minute shortages for Bowling Green Charter School, George Washington Carver School of Arts and Science, New Joseph Bonnheim Community Charter School, and New Technology High School resulted in a total penalty amount of approximately \$600,000 for all four charter schools.

## IV. GOALS, OBJECTIVES AND MEASURES:

Submit a successful waiver request to the California Department of Education (CDE) for approval by the SBE.

## V. MAJOR INITIATIVES:

A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to improve student achievement by providing additional meaningful instruction to supplement students' learning, engagement, and socialization.

# Board of Education Executive Summary

## Human Resource Services

### State Board of Education Waiver Request for 2021-22 Instructional Time Penalty

March 21, 2024



#### VI. RESULTS:

A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to improve student achievement by providing additional meaningful instruction to supplement students' learning, engagement, and socialization.

#### VII. LESSONS LEARNED/NEXT STEPS:

Continue working with the CDE to ensure the waiver request is approved by the SBE.

# Board of Education Executive Summary

## Human Resource Services

### State Board of Education Waiver Request for 2021-22 Instructional Time Penalty

March 21, 2024



#### I. OVERVIEW/HISTORY:

Per Education Code section 47612.5, charter schools are required to offer a minimum number of instructional minutes per fiscal year, and the amount of annual instructional minutes varies by grade level. For the 2021-22 school year, New Joseph Bonnheim Community Charter School received an instructional time penalty for a shortage of instructional minutes due to the workforce strike.

Education Code section 47612.6 allows the State Board of Education (SBE) to waive the fiscal penalties associated with instructional minute shortages provided that a charter school complies with specific conditions. A school with an instructional minute shortage must offer the number of minutes it was short, in addition to the number of minutes required by statute, for two consecutive school years.

Grade Level	Statutory Annual Minute Requirement	Actual Minutes Provided	Minute Shortage
TK/K	36,000	34,400	1,600
1-3	50,400	48,144	2,256
4-6	54,000	51,584	2,416

The Sacramento City Unified School District (SCUSD) and Sacramento City Teachers Association (SCTA) have reached agreement on a proposal to add the additional time to the 2024-25 and 2025-26 school years, as required by statute.

A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to improve student achievement by providing additional meaningful instruction to supplement students' learning, engagement, and socialization.

As the governing board for New Joseph Bonnheim Community Charter School, the SCUSD governing board must approve the waiver request in order to be submitted to the SBE.

# Board of Education Executive Summary

## Human Resource Services

### State Board of Education Waiver Request for 2021-22 Instructional Time Penalty

March 21, 2024



#### II. DRIVING GOVERNANCE:

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#### III. BUDGET:

The instructional minute shortages for Bowling Green Charter School, George Washington Carver School of Arts and Science, New Joseph Bonnheim Community Charter School, and New Technology High School resulted in a total penalty amount of approximately \$600,000 for all four charter schools.

#### IV. GOALS, OBJECTIVES AND MEASURES:

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A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to improve student achievement by providing additional meaningful instruction to supplement students' learning, engagement, and socialization.

# Board of Education Executive Summary

## Human Resource Services

### State Board of Education Waiver Request for 2021-22 Instructional Time Penalty

March 21, 2024



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A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to improve student achievement by providing additional meaningful instruction to supplement students' learning, engagement, and socialization.

#### VII. LESSONS LEARNED/NEXT STEPS:

Continue working with the CDE to ensure the waiver request is approved by the SBE.

# Board of Education Executive Summary

## Human Resource Services

### State Board of Education Waiver Request for 2021-22 Instructional Time Penalty

March 21, 2024



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Education Code section 47612.6 allows the State Board of Education (SBE) to waive the fiscal penalties associated with instructional minute shortages provided that a charter school complies with specific conditions. A school with an instructional minute shortage must offer the number of minutes it was short, in addition to the number of minutes required by statute, for two consecutive school years.

Grade Level	Statutory Annual Minute Requirement	Actual Minutes Provided	Minute Shortage
9-12	64,800	61,872	2,928

The Sacramento City Unified School District (SCUSD) and Sacramento City Teachers Association (SCTA) have reached agreement on a proposal to add the additional time to the 2024-25 and 2025-26 school years, as required by statute.

A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to improve student achievement by providing additional meaningful instruction to supplement students' learning, engagement, and socialization.

As the governing board for George Washington Carver School of Arts and Science, the SCUSD governing board must approve the waiver request in order to be submitted to the SBE.

# Board of Education Executive Summary

## Human Resource Services

### State Board of Education Waiver Request for 2021-22 Instructional Time Penalty

March 21, 2024



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#### III. GOALS, OBJECTIVES AND MEASURES:

Submit a successful waiver request to the California Department of Education (CDE) for approval by the SBE.

#### IV. MAJOR INITIATIVES:

A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to improve student achievement by providing additional meaningful instruction to supplement students' learning, engagement, and socialization.



# Board of Education Executive Summary

## Human Resource Services

### State Board of Education Waiver Request for 2021-22 Instructional Time Penalty

March 21, 2024



#### **V. RESULTS:**

A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to improve student achievement by providing additional meaningful instruction to supplement students' learning, engagement, and socialization.

#### **VI. LESSONS LEARNED/NEXT STEPS:**

Continue working with the CDE to ensure the waiver request is approved by the SBE.

# Board of Education Executive Summary

## Human Resource Services

### State Board of Education Waiver Request for 2021-22 Instructional Time Penalty

March 21, 2024



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Education Code section 47612.6 allows the State Board of Education (SBE) to waive the fiscal penalties associated with instructional minute shortages provided that a charter school complies with specific conditions. A school with an instructional minute shortage must offer the number of minutes it was short, in addition to the number of minutes required by statute, for two consecutive school years.

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A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to improve student achievement by providing additional meaningful instruction to supplement students' learning, engagement, and socialization.

As the governing board for New Technology High School, the SCUSD governing board must approve the waiver request in order to be submitted to the SBE.

#### II. DRIVING GOVERNANCE:

- Education Code section 47612.5 details the minimum annual instructional minutes that charter schools must offer each fiscal year, by grade level. The statute also includes the fiscal penalty for instructional minute shortages.

# Board of Education Executive Summary

## Human Resource Services

### State Board of Education Waiver Request for 2021-22 Instructional Time Penalty

March 21, 2024



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#### III. GOALS, OBJECTIVES AND MEASURES:

Submit a successful waiver request to the California Department of Education (CDE) for approval by the SBE.

#### IV. MAJOR INITIATIVES:

A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to improve student achievement by providing additional meaningful instruction to supplement students' learning, engagement, and socialization.

#### V. RESULTS:

A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to improve student achievement by providing additional meaningful instruction to supplement students' learning, engagement, and socialization.

# Board of Education Executive Summary

## Human Resource Services

### State Board of Education Waiver Request for 2021-22 Instructional Time Penalty

March 21, 2024



#### VI. LESSONS LEARNED/NEXT STEPS:

Continue working with the CDE to ensure the waiver request is approved by the SBE.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 10.1

**Meeting Date:** March 21, 2024

**Subject:** Secondary World Languages Instructional Materials Adoption: Program Recommendations

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Academic Office and Curriculum and Instruction

**Recommendation:** Approval

**Background/Rationale:** Sacramento City Unified School District Board Policy 6161.1 states the following: *“The Superintendent or designee shall establish instructional material evaluation committees. **These committees shall include teachers, administrators and other staff who have subject-matter expertise, as well as students, parents/guardians and/or community members broadly representative of the district’s ethnic and socioeconomic composition.** Staff members who participate in selecting and/or evaluating instructional materials shall be those most competent for the task because of their professional training, experience and assignments. The majority of each evaluation committee members shall be teachers.”* Additionally, SCUSD Board Policy 6161.1 states **“All Recommended materials shall be displayed and available for public inspection at a central district location.”** This presentation to the Board is to 1. share how the Secondary World Languages Instructional Materials process is consistent with Board Policy 6161.1 and 2. To recommend the selected instructional materials for Board approval.

**Financial Considerations:** 5M has been budgeted to adopt 9-12 and AP World Languages Instructional materials and teacher professional learning. Price quotes from each selected publisher are consistent with the amount allocated.

**LCAP Goal(s):** **Goal 1:** Increase the percent of students who are on-track to graduate college and career ready. • Provide standards-aligned curriculum, assessments and high-quality instruction to prepare students to graduate college and career ready. (Action 1.1) • Provide a variety of learning supports including differentiated instruction and interventions for all students as needed. (Action 1.3)

**Documents Attached:** N/A

**Estimated Time of Presentation:** 15 minutes

**Submitted by:** Shannon Pella, Deputy Chief of Academics

**Approved by:** Lisa Allen, Interim Superintendent



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 11.1

**Meeting Date:** March 21, 2024

**Subject:** Surplus Property: Options and Overview of Process

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Facility Support Services

**Recommendation:** Convene a new “7-11 Committee” to review and make recommendations on five District properties that are not operating as schools.

**Background/Rationale:** The Sacramento City Unified School District closed seven (7) elementary schools in 2013. In 2014, the District formed a 7-11 Committee to discuss the potential sale or lease of those properties, as mandated by law, and the Committee’s recommendation was to lease the properties in case they might be opened back up for educational purposes in the future. As such, two (2) of the seven (7) schools were subsequently leased out and still have tenants today. Four (4) of the seven (7) have since reopened to serve as schools in various forms and capacities, and one (1) remains closed and used as District storage.

District staff recommend convening a new 7-11 Committee to revisit the three (3) sites that do not currently operate as schools. Additionally, the District owns two (2) additional underutilized facilities that are also recommended for inclusion in the process.

It is recommended to reconvene a new 7-11 Committee due in part to legislative changes to the California Surplus Land Act.

**Financial Considerations:** NA

**LCAP Goal(s):** Family and Community Engagement; Operational Excellence

**Documents Attached:**

1. Executive Summary

**Estimated Time of Presentation:** 15 minutes

**Submitted by:** Chris Ralston, Assistant Superintendent of Facilities

Nathaniel Browning, Director of Facilities

**Approved by:** Lisa Allen, Interim Superintendent



# Board of Education Executive Summary

## Facilities Support Services

Surplus Property: Options and Overview of Process

March 21, 2024



### I. Overview/History of Department or Program:

In 2013, the District closed seven (7) elementary schools that included:

- Joseph Bonnheim (re-opened as a Charter)
- Maple
- Washington (re-opened as a District School)
- Fruitridge
- C.P. Huntington
- C.B. Wire (re-opened as a District School)
- Mark Hopkins (re-opened as a District School)

In 2014, the District formed a “7-11 Committee” to discuss the potential disposal of the sites listed above. That Committee’s recommendation was to lease the properties in case they were re-opened as schools in the future. Proposals were solicited and the District selected two for the operation of nonprofit hubs at Maple Elementary and Fruitridge Elementary. Initial agreements for those properties were signed in August 2015.

The Maple and Fruitridge still have occupants to this day. Both remain a District liability that require upkeep, maintenance, security, administrative oversight, and ongoing insurance coverage. Various parties have signaled an interested in the possible purchase of those properties as well. However, the District cannot sell property to any interested party without following the processes, notifications, and timelines of the Education Code and the Surplus Land Act, further outlined below.

The District also owns and maintains Perry Avenue field that is a vacant field adjacent to, but separate from, Fruitridge, and the old Florin Technology site. The Perry Avenue field is completely unused, and the Florin Technology site is underutilized. Both properties continue to cost the District money in ongoing upkeep, maintenance, security, administrative oversight, and ongoing insurance coverage with little return.

### II. Driving Governance:

The ‘surplus property process’ is a statutory process found in the Education and Government Codes that districts must go through to sell or lease real property. At a minimum, the process takes about 6 months to complete, but it would not be unusual for a school district to take a year or more to navigate the process and ultimately sell or lease a particular property. Before the District begins the process, the District may want to explore getting appraisals of the properties in question as the value can be helpful information to guide decision making through the statutory steps.

#### Forming a 7-11 Committee:

The District must first appoint a committee of between 7 and 11 members (“7-11 Committee”) to advise the Board regarding use or disposition of school buildings or other space which is not needed for school purposes. The use of a 7-11 Committee varies widely and may be implemented not only for purposes of deciding whether to declare property surplus, but also to have discussion and analysis around the best use of District property. The recommendations from the 7-11 committee are advisory only. The 7-11

# Board of Education Executive Summary

## Facilities Support Services

Surplus Property: Options and Overview of Process

March 21, 2024



committee is not statutorily required to hold a specific number of meetings, however, the District may adopt criteria for its 7-11 Committee such that it shapes the requisite number of meetings and determines the date upon which a final report, containing not only a recommendation on whether to surplus the property, but also guidance on the above preliminary steps, will be provided to the Board. The 7-11 Committee must provide for hearings of community input to the Board on acceptable uses of space and real property, including the sale or lease of surplus real property for childcare development purposes, and must forward to the District's Board of Trustees a report recommending uses of surplus space and real property. In certain circumstances, the property may be exempt from the 7-11 Committee requirements.

The District convened a 7-11 Committee in 2014 to discuss the potential disposal of surplus properties. That Committee recommended to the Board that the District lease the properties in case they might need to be opened back up for educational purposes in the future. Given the passage of time, changes in the law, and the importance of community input on these issues, staff is recommending that a new Committee be formed to review and recommend action regarding current surplus property. The Committee will work collaboratively for a set amount of time to bring back a recommendation to the Board regarding the property or properties being reviewed. Those recommendations are not binding on the District or Board.

### **Board Action – Declaring Property Exempt Surplus Land**

Following the 7-11 Committee's review and recommendations, if the Board determines that one or more properties are indeed surplus, the Board should take formal action, through approving a resolution declaring the properties as "exempt surplus land" under the Surplus Land Act (Gov. Code, §§ 54220, *et seq.*). This initial resolution may also be used to trigger the offer of the properties to other public agencies, as discussed in the next section. Per Guidelines published by the California Department of Housing and Community Development ("HCD"), which is the state agency responsible for enforcing the Surplus Land Act, the District must provide a copy of the initial resolution to HCD at least 30 days prior to approving an agreement for sale or lease of property. HCD must then review the description and submit written findings to the local agency. If notified by HCD of a violation of the Act, and if the local agency fails to correct its violation within a certain period of time, then HCD may impose a penalty on the local agency of up to 30% of the final purchase price of surplus property sold, and up to 50% for repeat violations of the Act. Declaring the property as exempt surplus land will mean that the majority of the requirements in the Surplus Land Act will not apply. Nevertheless, the District must still comply with the process outlined in the Education Code, discussed below.

### **Statutory Notices and Offers**

Once the decision is made by the Board to declare a property surplus, and the resolution is adopted, the District then sends offers to sell the property to specified entities.

First, it must offer the property under the Naylor Act, if applicable. The Naylor Act (Ed. Code, § 17485, *et seq.*) requires a school district to make a written offer to sell surplus property to specified entities. This applies when the property in question was used as playgrounds, playing fields or other recreational space. (Ed. Code, § 17486.) A noticed entity which proposes to purchase the property must notify the District in writing of its intention within sixty (60) days after receiving written notification from the

# Board of Education Executive Summary

## Facilities Support Services

Surplus Property: Options and Overview of Process

March 21, 2024



District. (Ed. Code, § 17489(c).) Should a noticed entity desire to purchase the property, the price shall not exceed the school district's cost of acquisition adjusted by cost-of-living increases, and the price may not be less than twenty five percent (25%) of the fair market value. (Ed. Code, § 17491.) Any land purchased by a public agency pursuant to the Naylor Act offer must maintain the land for playground, playing field, or other outdoor recreational and open-space use.

Second, the District must provide "Tier 1" and "Tier 2" Notices. Following the Naylor Act offers, the property must be offered to two (2) groups consisting of various governmental and charitable entities. (Ed. Code, § 17464; Gov. Code, §§ 54222, *et seq.*) These groups must be allowed sixty (60) days after receiving notice to respond and are also entitled to a negotiation period of ninety (90) days after giving notice to the District of their interest in the Property. A school district may make the Tier 1 and 2 notices simultaneously. (Ed. Code § 17463.7 (e)(2).)

Third, the District must provide public notice, published once per week for three successive weeks (with at least five days between each publication, not counting the actual publication dates) in a newspaper of general circulation within the district, specifying that the property is being made available to any public district, public authority, public agency, and other political subdivision or public corporation in the state or of the federal government, and to other nonprofit charitable or nonprofit public benefit corporations. (Ed. Code § 17464(c)(2).)

Fourth, the District must make reasonable steps to ensure that the former owner of the Property is notified of the intent to sell the Property at least sixty (60) days prior to the meeting adopting the resolution of intent to sell.

If the local city or county planning agency has adopted a general plan which affects or includes the area where the property is located, the District must notify the agency in writing before the District may sell the property. The notification must identify the property's location, and the purpose and extent of the proposed sale. (Gov. Code § 65402(a), (c).) Even if the planning agency disapproves of the location, purpose or extent of the property sale, the District may overrule such disapproval. (Gov. Code § 65402(c).)

### **Board Action and Public Sale**

If property remains unsold or unleased after the required offers have been sent out and the response period has lapsed, the Board must declare its intention in a regular meeting to sell or lease the property by putting the property up for competitive bid. To do so, the Board should adopt a resolution taking various actions as required by law and be adopted by a two-thirds (2/3) majority of the Board. (Ed. Code, § 17466.) The resolution declaring the District's intention to sell surplus real property should specify a date at least three (3) weeks out for an open meeting of the governing board at which bids will be revealed and considered. The District must give public notice of the adoption of the resolution by posting copies of the resolution in three (3) public places at least fifteen (15) days before the meeting at which bids are to be considered, and by publishing the notice at least once per week for three (3)

# Board of Education Executive Summary

## Facilities Support Services

Surplus Property: Options and Overview of Process

March 21, 2024



successive weeks before the meeting in a newspaper of general circulation within the county in which the District is located. (Ed. Code, § 17469.)

After adopting a resolution of intent to sell, the District may sell the Property through a competitive bidding process. (Ed. Code, § 17466, *et seq.*) At the meeting identified in the resolution, the governing board must open, examine, and declare all sealed proposals that have been received; make a call for oral bids; and either accept the highest responsible bid that conforms to the terms and conditions specified in the resolution of intention to sell the Property, reject all bids or within ten (10) days, return to make the decision. (Ed. Code, § 17472, *et seq.*) If there are no competitive bids, and the Property remains available after all of these procedures have been satisfied, the District may engage in the private sale of the surplus property.

The District may also seek a waiver of the competitive bidding requirements from the State Board of Education, which would allow more flexibility in the process through use of a request for proposals where factors other than price can be considered and negotiated. (Ed. Code, §§ 33050, *et seq.*) Many districts utilize this process, and in our experience, the State has been routinely approving these waivers for more than a decade. Seeking a waiver involves its own separate process, including consulting with the appropriate committee or council and the District's bargaining units.

### Exceptions and Alternatives

The above summary explains the general process applicable to the sale or lease of surplus real property by a school district. There are some exceptions that could apply to a particular property or intended buyer or lessee, which are not discussed above. For example, Education Code section 17458 allows a district to bypass the surplus property process when conveying property to entities performing "child care and development services" and where certain additional requirements are met.

### III. Budget:

A minimal budget may be required to provide overtime support for possible 7-11 Committee meetings.

### IV. Goals, Objectives and Measures:

To provide family and community engagement opportunities around the ongoing operational excellence of the District.

### V. Major Initiatives:

N/A

### VI. Results:

The desired result is to form a 7-11 Committee in order to provide the Board of Education with their recommendation as to next steps for the District properties listed above.

### VII. Lessons Learned/Next Steps:

1. Obtain the Board's approval for creating a 7-11 Committee for the review of the above properties.

# Board of Education Executive Summary

## Facilities Support Services

Surplus Property: Options and Overview of Process

March 21, 2024



2. Develop a communications plan and application process to solicit interest and have individuals apply to participate in the 7-11 Committee.
3. Review and score the applications received.
4. Request Board approval of 7-11 Committee Member Recommendations.
5. Convene the 7-11 Committee.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1a

**Meeting Date:** March 21, 2024

**Subject:** Approval/Ratification of Grants, Entitlements, and Other Income Agreements  
Approval/Ratification of Other Agreements  
Approval of Bid Awards  
Approval of Declared Surplus Materials and Equipment  
Change Notices  
Notices of Completion

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Recommend approval of items submitted.

**Background/Rationale:**

**Financial Considerations:** See attached.

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy, Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Grants, Entitlements, and Other Income Agreements
2. Expenditure and Other Agreements
3. Recommended Bid Awards – Technology
4. Change Notices – Facilities Projects
5. [Nicholas Amendment 3](#)
6. [Chavez Kemble Amendment 6](#)

**Estimated Time of Presentation:** N/A

**Submitted by:** Janea Marking, Chief Business Officer

Tina Alvarez Bevens, Contract Analyst

**Approved by:** Lisa Allen, Interim Superintendent

## GRANTS, ENTITLEMENTS AND OTHER INCOME AGREEMENTS – REVENUE

<u>Contractor</u>	<u>New Grant</u>	<u>Amount</u>
<b><u>DEPARTMENT</u></b>		
California Department of Education A24-00095	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$2,238 No Match
Period: 7/1/23 – 9/30/25 Description: 2023-24 Preschool Staff Development Grant for Individuals with Disabilities Education Act, Part B, Section 619.		
<b><u>DEPARTMENT</u></b>		
California Department of Education A24-00099	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$9,160,217 No Match
Period: 7/1/23 – 9/30/24 Description: After School Education and Safety Grant Program.		
<b><u>COLLEGE AND CAREER READINESS DEPARTMENT</u></b>		
California Department of Education A24-00100	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$1,747,408 No Match
Period: 7/1/23 – 12/31/25 Description: Career Technical Education Incentive Grant.		

## EXPENDITURE AND OTHER AGREEMENTS

### Restricted Funds

<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
<b><u>FACILITIES DEPARTMENT</u></b>		
HMC Architects SA24-00632	3/21/24: Architectural design services for the Kitchen Modernization project at Luther Burbank High School. Project will include options for improving energy use of building; analyzing existing HVAC unit age on cafeteria building and make recommendations for new HVAC units as needed; new flooring and paint; go full electric for cafeteria building.	\$330,750 Measure H Funds
New Contract: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	HMC Architects was selected for this project from the District's pool of architects qualified through an RFQ process in June 22, 2023.	
<b><u>YOUTH DEVELOPMENT DEPARTMENT</u></b>		
ST Hope SA24-00516	7/1/23 – 6/30/24: After School grant to provide students opportunities to expand learning, promote academic achievement, assist children and adults from low-income families to achieve challenging state content standards, provide opportunities for parents to actively participate in their children's education, provide safe, supervised, and high-quality expanded learning care for students.	\$149,822 After School Education and Safety Funds
New Contract: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

Sol Aureus College  
Prep  
SA24-00679

7/1/23 – 6/30/24: After School grant to provide students opportunities to expand learning, promote academic achievement, assist children and adults from low-income families to achieve challenging state content standards, provide opportunities for parents to actively participate in their children’s education, provide safe, supervised, and high-quality expanded learning care for students.

\$146,508  
After School  
Education and  
Safety Funds

New Contract:

- Yes
- No

## **RECOMMENDED BID AWARDS – TECHNOLOGY**

Bid No. **24-0321 eRate 27**

Bids Received: Four– AMS.Net, CDWG Cisco, GigaKom, CDWG Aruba

Recommendation: Award to AMS.Net

Amount/Funding: New Core Switching Equipment  
Total one time charges: \$226,315.33  
eRate at 85% on eligible equipment: \$183,154.180  
One time cost to SCUSD: \$43,161.15

<b>BIDDER</b>	<b>BIDDER LOCATION</b>	<b>AMOUNT</b>
AMS.Net	Livermore CA	\$226,315.33

## **CHANGE NOTICES – FACILITIES PROJECTS**

The following change notice is submitted for approval.

**Project: Nicholas Elementary School New Construction and Modernization**

Recommendation: CORE West, Inc. was awarded preconstruction services at the January 19, 2023 Board of Education Meeting to authorize staff to pursue a lease-leaseback contract with CORE West, Inc. This request for proposal (RFP) was publicly advertised on October 10, 2022 and October 17, 2022. Once plans are finalized, approved by Division of State Architect and the guaranteed maximum price (GMP) for the project is established, the construction contract will be submitted to the Board for approval.

Original Pre-Construction Amount: \$70,000; Measure H Funds

Amendment No. 1 Amount of \$1,844,337 to CORE West, Inc., funded with Measure H Funds. Amendment No. 1 is for the demolition of the current Nicholas site and setup of temporary utilities; board approved June 22, 2023.

Amendment No. 2 Amount of \$14,889,593 to CORE West, Inc., funded with Measure H Funds. Amendment No. 2 is for the new construction of the Nicholas site; board approved August 17, 2023.

Amendment No. 3 Amount of \$44,398,585; Measure H Funds. Approve Amendment No. 3 is for Increment 2 construction of the Nicholas site.

New Total Contract Amount: \$61,132,515; Measure H Funds



**Project:** Clayton B. Wire Technology Network Infrastructure Upgrade

**Recommendation:** C.H. Reynolds Electric, Inc. Agreement was awarded at the May 4, 2023 Board of Education Meeting.

Original Contract Amount: \$ 784,686.00, Measure H.

Approve Change Order No. 2 Amount: \$ <38,647.63> Credit back to SCUSD for balance of unused Owner Allowances at end of the project.

New Total Contract Amount: \$776,550.74, Measure H.

**Project:** Cesar Chavez / Edward Kemble New Construction and Modernization

**Recommendation:** Balfour Beatty / Clark & Sullivan, a joint venture was awarded preconstruction services at the December 15, 2022 Board of Education Meeting to authorize staff to pursue a lease-leaseback contract with Balfour Beatty / Clark & Sullivan. Once plans are finalized, approved by Division of State Architect and the guaranteed maximum price (GMP) for the project is developed, the construction contract will be submitted to the Board for approval. This request for proposal was publicly advertised on September 26, 2022 and October 3, 2022.

Original Pre-Construction Amount: \$74,810; Measure H Funds

Amendment No. 1 Amount: \$76,836; Measure H Funds (long lead material procurement for Interim Housing); board approved March 2, 2023.

Amendment No. 2 Amount: \$535,166; Measure H Funds (long lead material procurement for Interim Housing). Amendment No. 2 for \$535,166 was approved at the May 4, 2023 Board of Education meeting; Measure H Funds to Balfour Beatty / Clark & Sullivan, a joint venture. Amendment No. 2 is for securing long lead items on materials as part of this summer's interim housing project including carpet, portable foundation systems, and site utilities pipe and fittings. All work as part of a Lease Leaseback (LLB), including amendments, have bids completed at the sub-contractor level by the LLB entity; board approved May 4, 2023.

Amendment No. 3 Amount: \$11,246,889; Measure H Funds. Amendment No. 3 for Increment 1 of construction for the Portable Relocation including twenty-two (22) portable classrooms, two (2) restrooms and Admin Office; board approved May 18, 2023.

Amendment No. 4 Amount: \$(1,588,517); Measure H Funds. Amendment No. 4 for \$(1,588,517) to Balfour Beatty / Clark & Sullivan, a joint venture. Amendment No. 4 revises the Guaranteed Maximum Price (GMP) to remove the CCD #2 allowance line and adds a costs line for DSA approved plans set CCD #2 which includes site work such as building pads, underground utilities, and lime treatment. This extends the GMP until April 2024 for general conditions and requirements as part of the DSA approved plan set CCD#2. This is a deductive cost change to the contract; board approved September 21, 2023.

Amendment No. 5 Amount: \$2,370,300; Measure H Funds. Amendment No. 5 for Increment 2 of construction for the early procurement of long lead materials, including electrical components and structural steel; board approved February 15, 2024.

New Total Contract Amount: \$12,715,844; Measure H Funds

Amendment No. 6 Amount: \$66,582,174; Measure H Funds. Approve Amendment No. 6 for Increment 2 of construction that increases the Guaranteed Maximum Price (GMP) for completion of this project.

New Total Contract Amount: \$79,298,018; Measure H Funds

Original Contract Completion Date: September 1, 2025

New Contract Completion Date: October 17, 2025

**Grant Award Notification**

<b>GRANTEE NAME AND ADDRESS</b> Sacramento City Unified ATTN: Lisa Allen, Superintendent PO Box 246870 Sacramento, CA 95824-6870	<b>CDE GRANT NUMBER</b>			
	<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>	<b>Suffix</b>
	23	13431	67439	01
<b>Attention</b> Lisa Allen, Superintendent	<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>			<b>COUNTY</b>
<b>Program Office</b> 3412 Sacramento City Unified	<b>Resource Code</b>	<b>Revenue Object Code</b>		34
<b>Telephone</b> (916) 643-9000	3345	8182		<b>INDEX</b>
<b>Name of Grant Program</b> 2023–24 Preschool Staff Development				0663

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	\$2,238		\$2,238		07/01/2023	09/30/2025
CFDA Number	Federal Grant Number	Federal Grant Name		Federal Agency		
84.173A	H173A230120	Individuals with Disabilities Education Act Part B, Section 619		United States Department of Education		


I am pleased to inform you that you have been funded for the Preschool Staff Development Grant. This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

**Please return the first page of this Grant Award Notification (GAN) with a wet signature and the date signed to:**

California Department of Education  
 1430 N Street, Suite 2401  
 Sacramento, CA 95814-5901  
 ATTN: Timothy Nash (PSD 23-13431)

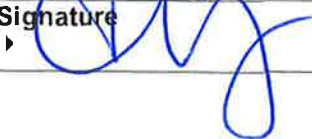
Please also scan and email a copy of the signed Grant Award Notification to [PPL@cde.ca.gov](mailto:PPL@cde.ca.gov) with the following subject line: **23-13431-PSD-3412-Sacramento City Unified-GAN.**

**Electronic signatures and forms missing dates will not be accepted.**

<b>California Department of Education Contact</b> Katie Maloney-Krips	<b>Job Title</b> Education Programs Consultant
<b>E-mail Address</b> <a href="mailto:KMaloneyKrips@cde.ca.gov">KMaloneyKrips@cde.ca.gov</a>	<b>Telephone</b> 916-322-6638
<b>Signature of the State Superintendent of Public Instruction or Designee</b> 	<b>Date</b> February 20, 2024

**CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS**

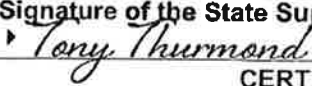
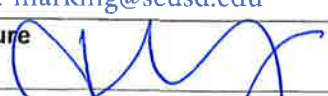
*On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.*

<b>Printed Name of Authorized Agent</b> Janea Marking	<b>Title</b> Chief Business and Operations Officer
<b>E-mail Address</b> <a href="mailto:janea-marking@scusd.edu">janea-marking@scusd.edu</a>	<b>Telephone</b> (916) 643-9055
<b>Signature</b> 	<b>Date</b> 3/8/24

**Received**

**MAR 01 2024**

**Grant Award Notification**

<b>GRANTEE NAME AND ADDRESS</b> Lisa Allen, Interim Superintendent Sacramento City Unified PO Box 246870 Sacramento, CA 95824-6870			<b>CDE GRANT NUMBER</b>			
			<b>FY</b> 23	<b>PCA</b> 24239	<b>Vendor Number</b> 67439	<b>Suffix</b> EZ
<b>Attention</b> Expanded Learning Programs Coordinator			<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>			<b>COUNTY</b> 34
<b>Program Office</b> Expanded Learning Office			<b>Resource Code</b> 6010	<b>Revenue Object Code</b> 8590	<b>INDEX</b> 0150	
<b>Telephone</b> (916) 643-9000						
<b>Name of Grant Program</b> After School Education and Safety Grant						
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>
	\$9,160,217.35		\$9,160,217.35		07/01/2023	09/30/2024
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>		<b>Federal Agency</b>		
<p>I am pleased to inform you that you have been funded for the After School Education and Safety Grant Program.</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes an action to reduce or defer the funding upon which this award is based, this award will be amended accordingly.</p> <p>By e-signing this document, your organization is voluntarily agreeing to conduct business with the California Department of Education (CDE) electronically. If you do not wish to do so, please contact the CDE staff member listed below immediately to discuss other signing options.</p> <p><b>Please email the signed Grant Award Notification (AO-400) to Fred Sharp at Fsharp@cde.ca.gov.</b></p>						
<b>California Department of Education Contact</b> Fred Sharp			<b>Job Title</b> Associate Governmental Program Analyst			
<b>E-mail Address</b> Fsharp@cde.ca.gov			<b>Telephone</b> 916-319-0540		<b>Date</b> February 9, 2024	
<b>Signature of the State Superintendent of Public Instruction or Designee</b> 						
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>						
<p><i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.</i></p>						
<b>Printed Name of Authorized Agent</b> Janea Marking			<b>Title</b> Chief Business and Operations Officer			
<b>E-mail Address</b> janea-marking@scusd.edu			<b>Telephone</b> (916) 643-9055		<b>Date</b> 3/8/24	
<b>Signature</b> 						

**Grant Award Notification**

<b>GRANTEE NAME AND ADDRESS</b> Lisa Allen, Interim Superintendent Sacramento City Unified PO Box 246870 Sacramento, CA 95824-6870			<b>CDE GRANT NUMBER</b>			
			<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>	<b>Suffix</b>
			23	25437	67439	00
<b>Attention</b> Lisa Allen			<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>			<b>COUNTY</b>
<b>Program Office</b> Program Office			<b>Resource Code</b>	<b>Revenue Object Code</b>	34	
<b>Telephone</b> 916-643-9000			6387	8590	<b>INDEX</b>	
<b>Name of Grant Program</b> Career Technical Education Incentive Grant					0615	
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>
	0	0	\$1,747,408	0	July 1, 2023	December 31, 2025
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>	
N/A	N/A	N/A			N/A	
<p>I am pleased to inform you that you have been funded for the Career Technical Education Incentive Grant. This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Sarah Ann Chambers, Associate Governmental Program Analyst                  Career Technical Education Leadership Support Office                  California Department of Education                  1430 N Street, Suite 4202                  Sacramento, CA 95814-5901</p>						
<b>California Department of Education Contact</b> Shallie Johnson				<b>Job Title</b> Education Programs Consultant		
<b>E-mail Address</b> ShJohnson@cde.ca.gov				<b>Telephone</b> 916-445-5568		
<b>Signature of the State Superintendent of Public Instruction or Designee</b> <i>Tony Thurmond</i>				<b>Date</b> February 20, 2024		
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>						
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding.</i>						
<b>Printed Name of Authorized Agent</b> Janea Marking				<b>Title</b> Chief Business & Operations Officer		
<b>E-mail Address</b> janea-marking@scusd.edu				<b>Telephone</b> (916) 643-9055		
<b>Signature</b> <i>[Signature]</i>				<b>Date</b> 3/11/24		

**Received**  
MAR 07 2024



**Agreement for Architectural Services**

**between**

**Sacramento City Unified School District**

**and**

**HMC Architects**

**Luther Burbank Kitchen Modernization Project**

**Dated: March 21, 2024**

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## AGREEMENT FOR ARCHITECTURAL SERVICES

This Agreement for Architectural Services is made as of March 21, 2024, between the Sacramento City Unified School District, a California public school district ("District"), and HMC Architects ("Architect") (collectively "Parties"), for the following project ("Project"):

Kitchen Modernization project located at Luther Burbank High School at 3500 Florin Road,  
Sacramento CA 95823

For and in consideration of the mutual covenants herein contained, the Parties hereto agree as follows:

### Article 1. Definitions

- 1.1. In addition to the definitions above, the following definitions of words or phrases shall apply when used in this Agreement, including all Exhibits:
  - 1.1.1. **Agreement:** The Agreement consists exclusively of this document and all identified exhibits attached and incorporated by reference.
  - 1.1.2. **Architect:** The Architect identified in the first paragraph of this Agreement, including all Consultants to the Architect. The term Architect means the Design Professional in General Responsible Charge on this Project.
  - 1.1.3. **As-Built Drawings ("As-Built"):** Any document prepared and submitted by District's Contractor(s) that details on a Conforming Set, the actual construction performed during the Project, including changes necessitated by Construction Change Documents and change orders, and detailed by the District's construction contractor(s) on a Conforming Set.
  - 1.1.4. **Bid Set:** The plans, drawings, and specifications at the end of the Construction Documents Phase that the Division of the State Architect ("DSA") has approved and that the District can use to go out to bid for construction of the Project.
  - 1.1.5. **Conforming Set:** The plans, drawings, and specifications at the end of the Bidding Phase that incorporate all addenda, if any, issued during the Bidding Phase. The Architect shall ensure that DSA has approved all revisions to the Bid Set that are incorporated onto the Conforming Set and for which DSA approval is required.

- 1.1.6. **Construction Budget**: The total amount of funds indicated by the District for the entire Project plus all other costs, including design, construction, administration, and financing.
- 1.1.7. **Construction Change Documents (“CCD”)**: The documentation of changes to the DSA-approved construction documents.
- 1.1.8. **Construction Cost Budget**: The total cost to District of all elements of the Project designed or specified by the Architect, as adjusted at the end of each design phase in accordance with this Agreement. The Construction Cost Budget does not include the compensation of the Architect and the Architect’s Consultants, the cost of land, rights-of-way, financing or other costs which are the responsibility of the District, including construction management.
- 1.1.9. **Construction Manager**: The District’s representative on the Project if the District retains a construction manager, project manager, or owner’s representative.
- 1.1.10. **Contractor**: One or more licensed contractors under contract with the District for construction of all or a portion of the Project.
- 1.1.11. **Consultant(s)**: Any and all consultant(s), sub-consultant(s), subcontractor(s), or agent(s) to the Architect.
- 1.1.12. **District**: The Sacramento City Unified School District.
- 1.1.13. **DSA**: The Division of the State Architect.
- 1.1.14. **Extra Services**: District-authorized services outside of the scope in **Exhibit “A”** or District-authorized reimbursables not included in Architect’s Fee.
- 1.1.15. **Laboratory of Record**: The District-designated laboratory(ies) for testing of concrete, soils, materials, and other required testing.
- 1.1.16. **Project**: District’s Luther Burbank High School Kitchen Modernization Project at 3500 Florin Road, Sacramento CA 95823.
- 1.1.17. **Record Drawings**: A final set of drawings prepared by the Architect that incorporates all changes from all As-Builts, sketches, details, and clarifications.

- 1.1.18. **Service(s):** All labor, materials, supervision, services, tasks, and work that the Architect is required to perform and that are required by, or reasonably inferred from, the Agreement, and that are necessary for the design and completion of the Project.
- 1.1.19. **Visually Verify:** To verify to the fullest extent possible by physical inspection and reasonable investigation and without any destructive action.

## **Article 2. Scope, Responsibilities, and Services of Architect**

- 2.1. Architect shall render the Services described in **Exhibit "A,"** commencing with receipt of a written Notice to Proceed signed by the District representative. Architect's Services will be completed in accordance with the schedule attached as **Exhibit "C."**
- 2.2. Architect shall provide Services that shall comply with professional architectural standards, including the standard of care applicable to architects designing public school facilities and applicable requirements of federal, state, and local law, including, but not limited to, the requirements of the California Business and Professions Code, the California Education Code, and the California Code of Regulations. All persons providing professional services hereunder shall be properly licensed as required by California law.
- 2.3. The District intends to award the Project to Contractor(s) pursuant to a competitive bid process. District reserves its right to use alternative delivery methods and the Architect's scope of work may be adjusted accordingly.
- 2.4. Architect acknowledges that all California public school districts are obligated to develop and implement the following storm water requirements for the discharge of storm water to surface waters from its construction and land disturbance activities where the project disturbs one (1) or more acres of land and is not part of a larger common plan of development or sale, the project disturbs one acre or more of land, or the project disturbs less than one (1) acre of land but is part of a larger common plan of development or sale, or where the District engages in maintenance (e.g., fueling, cleaning, repairing) or transportation activities.
- 2.4.1. Architect shall provide the design for the Project, without limitation:
- 241.1. A municipal Separate Storm Sewer System ("MS4"). An MS4 is a system of conveyances used to collect and/or convey storm water, including, without limitation, catch basins,

curbs, gutters, ditches, man-made channels, and storm drains.

2.4.1.2. A Storm Water Pollution Prevention Plan ("SWPPP") that contains specific best management practices ("BMPs") and establishes numeric effluent limitations.

2.4.2. Architect shall conform its design work to the District's storm water requirements indicated above, that are approved by the District and applicable to the Project, at no additional cost to the District. In addition, as required Architect shall develop a grading and drainage plan and a site plan from architectural information showing a final development of the site. This drawing will also include a horizontal and vertical control plan and a utility infrastructure plan. The Services described in this subparagraph shall be provided by a professional civil engineer who contracts with or is an employee of the Architect.

2.5. Architect shall contract for or employ at Architect's expense, Consultant(s) to the extent deemed necessary for completion of the Project including, but not limited to: architects; mechanical, electrical, structural and civil engineers; landscapers; and interior designers, licensed as such by the State of California as part of the Basic Services under this Agreement. The names of Consultant(s) shall be submitted to the District for approval prior to commencement of Services, as indicated below. The District reserves the right to reject Architect's use of any particular Consultant. Nothing in the foregoing procedure shall create any contractual relationship between the District and any Consultant employed by the Architect under terms of the Agreement. Architect shall require each of the Consultants retained by it to execute agreements with standard of care and indemnity provisions commensurate with this Agreement, but Architect shall remain solely responsible and liable to District for all matters covered by this Agreement.

2.6. Architect shall coordinate with District personnel or its designated representatives as may be requested and desirable, including with other professionals employed by the District for the design, coordination or management of other work related to the Project. This shall include, without limitation, coordination with State labor compliance, if any. If the Architect employs Consultant(s), the Architect shall ensure that its contract(s) with its Consultant(s) include language notifying the Consultant(s) of State labor compliance, if any.

2.7. Architect shall identify the regulatory agencies that have jurisdiction over essential building and design elements and coordinate with and implement the requirements of the regulatory agencies, including, without limitation,

the California Department of Education, the Office of Public School Construction, the Department of General Services, DSA, including DSA Fire/Life Safety, DSA Access Compliance Section, DSA Structural Safety Section, the State Fire Marshal and any regulatory office or agency that has authority for review and supervision of school district construction projects.

2.7.1. If the Project is subject to DSA jurisdiction, then Architect, and its Consultants, if any, shall comply with all the DSA requirements, including without limitation, all the requirements included and/or referenced in the following forms, bulletins ("BU"), interpretations of regulations ("IR"), policies ("PL"), or procedures ("PR"):

27.1.1. DSA IR A-6, Construction Change Document Submittal and Approval Process.

27.1.2. DSA IR A-18, Use of Construction Documents Prepared by Other Professionals.

27.1.3. DSA IR A-24, Construction Phase Duties of the School District, Contractor and Design Professional.

27.1.4. DSA PR 07-01: Pre-Check Approval Process.

27.1.5. DSA PR 07-02: Over-The-Counter Review of Projects Using Pre-Check Approved Design.

27.1.6. DSA PR 18-04.BB18: Electronic Plan Review for Design Professionals of Record Using Bluebeam 2018.

27.1.7. DSA PR 18-09.BB18: Electronic Plan Review for Over-the-Counter ("OTC") Projects Using Bluebeam 2018.

27.1.8. Form DSA PR 13-01, Construction Oversight Process.

27.1.8.1. Each of Architect's duties as provided in the DIR Construction Oversight Process shall be performed timely so as not to result in any delay to the Project.

27.1.9. Form DSA PR 13-02, Project Certification Process.

2.7.2. Notwithstanding the DSA forms, BUs, IRs, PLs, or PRs referenced anywhere in this Agreement, each of which is current as of the Effective Date, all Projects subject to DSA's jurisdiction shall be submitted for review, back check, and approval, under the electronic plan review process ("EPR process"), rather than paper submission,

for all projects submitted to DSA. Architect, and its Consultants, if any, shall comply with the EPR process and related DSA procedures, including, without limitation, DSA PR 18-04.BB18 and DSA PR 18-09.BB18, and any subsequent or replacement procedures relating to the EPR process promulgated by DSA. Any reference herein to a particular DIR form, BU, IR, PL, or PR, shall mean and include the then-current DIR form, BU, IR, PL, or PR, respectively, and, to the extent that the EPR process has superceded such form or paper submission process, the EPR process then in effect shall control.

- 2.8. Architect shall provide Services as required to obtain any local, state and/or federal agencies' approval for on-site and off-site work related to the Project including review by regulatory agencies having jurisdiction over the Project.
- 2.9. Architect shall direct and monitor the work of the District's DSA project inspector(s) ("Project Inspector(s)") and the Laboratory of Record. Architect shall provide code required supervision of special inspectors not provided by the Laboratory of Record.
- 2.10. Architect shall give efficient supervision to Services, using its best skill and attention. Architect shall carefully study and compare all contract documents, drawings, specifications, and other instructions ("Contract Documents") and shall at once report to District, Construction Manager, and Contractor, any error, inconsistency, or omission that Architect or its employees may discover, in writing, with a copy to District's Project Inspector(s). Architect shall have responsibility for discovery of errors, inconsistencies, or omissions.
- 2.11. Architect recognizes that the District may obtain the services of a Construction Manager and that Architect may have to assume certain coordination and management responsibilities, including tracking Requests for Information ("RFI"), providing RFI responses, and leading all coordination meetings between the District, Project Inspectors, and Contractors on the Project. The District reserves the right to retain the services of a Construction Manager at any time. The Construction Manager, if any, shall be authorized to give Architect Services authorizations and issue written approvals and notices to proceed on behalf of District. The District reserves the right to designate a different Construction Manager at any time. Any task, including, but not limited to, reviews or approvals that the District may perform pursuant to this Agreement may be performed by the Construction Manager, unless that task indicates it shall be performed by the Governing Board of the District. In addition, the District may have a constructability review of Architect's design documents. Architect shall conform any design documents to the constructability review as part of the

Services under this Agreement and shall not be entitled to any compensation as Extra Services for this activity.

- 2.12. Architect shall provide computer-generated pictures downloaded to computer files, updated as requested by the District, that the District may use on its website.
- 2.13. As part of the basic Services pursuant to this Agreement, Architect is not responsible for:
  - 2.13.1. Ground contamination or hazardous material analysis.
  - 2.13.2. Any asbestos and/or lead testing, design or abatement; however, it shall coordinate and integrate its work with any such information provided by District.
  - 2.13.3. Compliance with the California Environmental Quality Act ("CEQA"), except that Architect agrees to coordinate its work with that of any CEQA consultants retained by the District, to provide current elevations and schematic drawings for use in CEQA compliance documents, and to incorporate any mitigation measures adopted by the District into the Project design at no additional cost to the District.
  - 2.13.4. Historical significance report.
  - 2.13.5. Soils investigation.
  - 2.13.6. Geotechnical hazard report, except as indicated in **Exhibit "A."**

**Article 3. Architect Staff**

- 3.1. Architect has been selected to perform the Services herein because of the skills and expertise of key individuals.
- 3.2. Architect agrees that the following key people in Architect's firm shall be associated with the Project in the following capacities:

Principal In Charge: Vipul Safi  
Project Director: Brian Meyers  
Project Architect(s): Jeffrey Grau  
Project Manager(s): Vipul Safi

Major Consultants:

Electrical:	LP Consulting Engineers, Inc.
Mechanical:	LP Consulting Engineers, Inc.
Civil:	Warren Consulting Engineers
Structural:	RW Engineers
Food:	AMD Food Services

- 3.3. Architect shall not change any of the key personnel listed above without prior written approval by the District, unless said personnel cease to be employed by Architect. In either case, the District shall be allowed to interview and approve replacement personnel.
- 3.4. If any designated lead or key person fails to perform to the satisfaction of the District, then upon written notice Architect shall have five (5) calendar days to remove that person from the Project and replace that person with one acceptable to the District. All lead or key personnel for any Consultant must also be designated by the Consultant and are subject to all conditions stated in this paragraph.
- 3.5. Architect represents that Architect has no existing interest and will not acquire any interest, direct or indirect, which could conflict in any manner or degree with the performance of Services required under this Agreement and that no person having any such interest shall be employed by Architect.
- 3.6. Architect shall comply with Education Code section 17302(a) and agrees that any plans and/or specifications included in the Services shall be prepared under the supervision of licensed personnel, and that licensed personnel shall be in "responsible charge" of persons who observe the construction.

**Article 4. Schedule of Services**

Architect shall commence Services under this Agreement upon receipt of a written Notice to Proceed and shall prosecute the Services diligently as described in **Exhibit "A,"** so as to proceed with and complete the Services in compliance with the schedule in **Exhibit "C."** Time is of the essence and failure of Architect to perform Services on time as specified in this Agreement is a material breach of this Agreement. It shall not be a material breach if a delay is beyond the Architect's or its Consultant(s)' reasonable control.



## **Article 5. Construction Cost Budget**

- 5.1. Architect hereby accepts the District's established Construction Cost Budget and Project scope. In accordance with **Exhibit "A,"** the Architect shall have responsibility to further develop, review, and reconcile the Construction Cost Budget for the District at the beginning of the Project and at the completion of each design phase. The District and Construction Manager shall also have responsibility to develop, review, and reconcile the Construction Cost Budget with the Architect.
- 5.2. Architect shall complete all Services as described in **Exhibit "A,"** including all plans, designs, drawings, specifications and other Contract Documents, so that the cost to construct the work designed by the Architect will not exceed the Construction Cost Budget, as adjusted subsequently with the District's written approval. Architect shall maintain cost controls throughout the Project to deliver the Project within the Construction Cost Budget.
- 5.3. The District may, in its sole discretion, do one, or a combination, of the following if any of the events in Article 5.4 occur:
  - 5.3.1. Give Architect written approval on an agreed adjustment to the Construction Cost Budget.
  - 5.3.2. Authorize Architect to re-negotiate, when appropriate, and/or re-bid the Project within three (3) months' time of receipt of bids (exclusive of District and other agencies' review time) at no additional cost to the District.
  - 5.3.3. Terminate this Agreement if the Project is abandoned by the District, without further obligation by either party.
  - 5.3.4. Within three (3) months' time of receipt of bids, instruct Architect to revise the drawings and specifications (in scope and quality as approved by the District) to bring the Project within the Construction Cost Budget for re-bidding at no additional cost to the District.
- 5.4. If any of the following events occur, the District may exercise any one, or any combination, of the actions set forth in Article 5.3 above:
  - 5.4.1. The lowest responsive base bid received is in excess of five percent (5%) of the Construction Cost Budget; or
  - 5.4.2. If the combined total of base bid and all additive alternates come in ten percent (10%) or more under the Construction Cost Budget; or

- 5.4.3. If the Construction Cost Budget increases in phases subsequent to the Schematic Design Phase due to reasonably foreseeable changes in the condition of the construction market in the county in which the District is located, in so far as these have not been caused by Acts of God, earthquakes, strikes, war, or energy shortages due to uncontrollable events in the world economy.

## **Article 6. Fee and Method of Payment**

- 6.1. The District shall pay Architect for all Services contracted for under this Agreement an amount equal to the following ("Fee"):

An amount not to exceed **Three Hundred Fifteen Thousand Dollars (\$315,000)** based on the rates set forth in **Exhibit "D."**

Reimbursable Expenses are in addition to compensation for Basic and Additional Services and will be billed at a multiple of 1.10% the expenses incurred. These charges include, but are not limited to, expenses incurred which are directly related to the Project, such as reproductions, plans and plots for owner, agency or contractor's use, standard form documents, postage, handling and delivery of Instruments of Service, and mileage. Reimbursable expenses are not expected to exceed **Fifteen Thousand Seven Hundred Fifty Dollars (\$15,750)**. All reimbursable expenses must be pre-approved by District.

- 6.2. The District shall pay Architect the Fee pursuant to the provisions of **Exhibit "D."**
- 6.3. Architect shall bill for performance of Services under this Agreement in accordance with **Exhibit "D."**
- 6.4. No increase in Fee will be due from CCDs and/or change orders generated during the construction period to the extent caused by Architect's error or omission.
- 6.5. The Architect's Fee set forth in this Agreement shall be full compensation for all of Architect's Services incurred in the performance hereof as indicated in **Exhibit "D."**
- 6.6. Regardless of the structure of Architect's Fee, the Architect's Fee may be adjusted downward if the Scope of Services of this Agreement is reduced by the District in accordance with this Agreement.
- 6.7. Neither the District's review, approval of, nor payment for, any of the Services required under this Agreement shall be construed to operate as a waiver of any rights under this Agreement, and Architect shall remain liable

to the District in accordance with this Agreement for direct damages to the District caused by Architect's failure to perform any of the Services furnished under this Agreement to the standard of care under California law for architects performing similar work for California school districts in or around the same geographic area as the District.

#### **Article 7. Payment for Extra Services or Changes**

Any charges for Extra Services shall be paid by the District as described in **Exhibit "B"** only upon certification that the claimed Extra Service was authorized as indicated herein and that the Extra Services have been satisfactorily completed. If any service is done by Architect without prior written authorization by the Construction Manager or the District's authorized representative, the District will not be obligated to pay for such service. The foregoing provision notwithstanding, Architect will be paid by the District as described in **Exhibit "B"** for Extra Services that the Construction Manager or the District's authorized representative verbally requests, provided that Architect confirms such request in writing pursuant to the notice requirements of this Agreement, and proceeds with such Extra Services not earlier than two (2) business days after the District receives confirmation of the request from the Architect.

#### **Article 8. Ownership of Data**

- 8.1. Pursuant to Education Code section 17316, this Agreement creates a non-exclusive and perpetual license for the District to use, at its discretion, all plans including, but not limited to, record drawings, specifications, estimates and other documents that Architect or its Consultants prepare or cause to be prepared pursuant to this Agreement.
- 8.2. Architect retains all rights to all copyrights over designs and other intellectual property embodied in the plans, record drawings, specifications, estimates, and other documents that Architect or its Consultants prepare or cause to be prepared pursuant to this Agreement.
- 8.3. Architect shall perform the Services and prepare all documents under this Agreement with the assistance of Computer Aided Design Drafting Technology ("CADD") (e.g., AutoCAD). Architect shall deliver to District all drawings in DWG format. As to any drawings that Architect provides in a CADD file format, the District acknowledges that anomalies and errors may be introduced into data when it is transferred or used in a computer environment, and that the District should rely on hard copies of all documents.
- 8.4. In order to document exactly what CADD information was given to the District, Architect and District shall each date and sign a "hard" copy of

reproducible documents that depict the information at the time Architect produces the CADD information. The District agrees to release Architect from all liability, damages, and/or claims that arise due to any changes made to this information by anyone other than Architect or its Consultant(s) subsequent to it being given to the District.

- 8.5. Following the termination of this Agreement, for any reason whatsoever, Architect shall promptly deliver to the District upon written request and at no cost to the District the following items (hereinafter "Instruments of Service"), which the District shall have the right to utilize in any way permitted by statute:
  - 8.5.1. One (1) set of the Contract Documents, including the bidding requirements, specifications, and all existing cost estimates for the Project, in hard copy, reproducible format.
  - 8.5.2. One (1) set of fixed image CADD files in DXF format of the drawings that are part of the Contract Documents.
  - 8.5.3. One (1) set of non-fixed image CADD drawing files in DXF or DWG or both formats of the site plan, floor plans (architectural, plumbing, structural, mechanical and electrical), roof plan, sections and exterior elevations of the Project.
  - 8.5.4. All finished or unfinished documents, studies, reports, calculations, drawings, maps, models, photographs, technology data and reports prepared by the Architect under this Agreement.
  - 8.5.5. The obligation of Section 8.5 of this Agreement shall survive the termination of this Agreement for any reason whatsoever.
- 8.6. In the event the District changes or uses any fully or partially completed documents without Architect's knowledge or participation or both, the District agrees to release Architect of responsibility for such changes, and shall hold Architect harmless from and against any and all claims on account of any damages or losses to property or persons, or economic losses, arising out of that change or use, unless Architect is found to be liable in a forum of competent jurisdiction. In the event that the District uses any fully or partially completed documents without the Architect's full involvement, the District shall remove all title blocks and other information that might identify Architect and its Consultants.

## **Article 9. Termination of Contract**

- 9.1. District's Request for Assurances: If District at any time reasonably believes that Architect is or may be in default under this Agreement, District may in its sole discretion notify Architect of this fact and request written assurances from Architect of performance of Services and a written plan from Architect to remedy any potential default under the terms this Agreement that the District may advise Architect of in writing. Architect shall, within ten (10) days of District's request, deliver a written cure plan that meets the requirements of the District's request for assurances. Architect's failure to provide such written assurances of performance and the required written plan, within ten (10) days of request, will constitute a material breach of this Agreement sufficient to justify termination for cause.
- 9.2. District's Termination of Architect for Cause: If Architect fails to perform Architect's duties to the satisfaction of the District, or if Architect fails to fulfill in a timely and professional manner Architect's material obligations under this Agreement, or if Architect shall violate any of the material terms or provisions of this Agreement, the District shall have the right to terminate this Agreement, in whole or in part, effective immediately upon the District giving written notice thereof to the Architect. In the event of a termination pursuant to this subdivision, Architect may invoice the District for all Services performed until the notice of termination, but the District shall have the right to withhold payment and deduct any amounts equal to the District's costs because of Architect's actions, errors, or omissions.
- 9.3. District's Termination of Architect for Convenience: District shall have the right in its sole discretion to terminate the Agreement for its own convenience. In the event of a termination for convenience, Architect may invoice District and District shall pay all undisputed invoice(s) for Services performed until the District's notice of termination for convenience.
- 9.4. Architect's Termination of Agreement for Cause: Architect has the right to terminate this Agreement if the District does not fulfill its material obligations under this Agreement and fails to cure such material default within sixty (60) days of receipt of written notice of said defaults, or if the default cannot be cured within sixty (60) days, commence to cure such default, diligently pursue such cure, and complete the cure within a reasonable time following written notice and demand from Architect. Such termination shall be effective thirty (30) days after receipt of written notice from Architect to the District. Architect may invoice the District and the District shall pay all undisputed invoice(s) for Services performed until Architect's notice of termination.
- 9.5. Effect on Pre-Termination Services: Except as indicated in this Article, termination shall have no effect upon any of the rights and obligations of

the Parties arising out of any transaction occurring prior to the effective date of such termination.

- 9.6. Ceasing Services upon Termination: If, at any time in the progress of the Design of the Project, the Governing Board of the District determines that the Project should be terminated, Architect, upon written notice from the District of such termination, shall immediately cease Services on the Project. The District shall pay Architect only the fee associated with the Services provided since the last invoice that has been paid and up to the notice of termination.
- 9.7. Project Suspension: If the District suspends the Project for more than one hundred twenty (120) consecutive days, Architect shall be compensated for Services performed prior to notice of that suspension. When the Project is resumed, the schedule shall be adjusted and Architect's compensation shall be equitably adjusted to provide for expenses incurred in the resumption of the Architect's Services. Architect shall make every effort to maintain the same Project personnel after suspension. If the District suspends the Project for more than two (2) years, Architect may terminate this Agreement by giving written notice.

#### **Article 10. Indemnity/Architect Liability**

- 10.1. To the furthest extent permitted by California law, Architect shall indemnify and hold free and harmless the District, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers ("the Indemnified Parties") from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity ("Claim") that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Architect, its officers, employees, subcontractors, consultants, or agents, including without limitation the payment of all consequential damages. Architect shall also, to the furthest extent permitted by California law, defend the Indemnified Parties at Architect's own expense, including attorneys' fees and costs, from any and all Claim(s) and allegations relating thereto with counsel approved by District where such approval is not to be unreasonably withheld. Whereas the cost to defend the Indemnified Parties charged to the Architect shall not exceed the proportionate percentage of Architect's fault as determined by a court of competent jurisdiction, any amounts paid in excess of such established fault will be reimbursed by the District. Notwithstanding the previous sentence, in the event one or more defendants is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, the design professional shall meet and confer with other parties regarding unpaid defense costs.

- 10.2. Architect shall pay and satisfy any judgment, award, or decree that may be rendered against the Indemnified Parties in any Claim. Architect's obligation pursuant to Article 10.1 includes reimbursing the District for the cost of any settlement paid by the Indemnified Parties and for any and all fees and costs, including but not limited to legal fees and costs, expert witness fees, and consultant fees, incurred by the Indemnified Parties in the defense of any Claim(s), or to enforce the indemnity herein. Architect's obligation to defend or to indemnify shall not be restricted to insurance proceeds. District shall also have the right to accept or reject any legal representation that Architect proposes to defend the Indemnified Parties.
- 10.3. Architect shall be responsible for the cost of reviewing CCDs and/or change orders caused by Architect's willful misconduct, recklessness, or negligent acts, errors or omissions. Without limiting Architect's liability for indirect cost impacts, the direct costs for change orders for which Architect shall be liable shall equal the difference between the cost of the change order and the reasonable cost of the work had that work been a part of the originally prepared Contract Documents.
- 10.4. District may withhold any and all costs that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Architect from amounts owing to Architect.

#### **Article 11. Fingerprinting**

- 11.1. Pursuant to Education Code section 45125.2, the District has determined on the basis of scope of Services in this Agreement, that Architect, its Consultants and their employees will have only limited contact with pupils. Architect shall promptly notify the District in writing of any facts or circumstances which might reasonably lead the District to determine that contact will be more than limited as defined by Education Code section 45125.1(d).
- 11.2. For all workers on District property, the Architect shall comply with all applicable federal, state and local laws regarding COVID-19. Further, except to the extent the Order provides otherwise, the Architect and Architect's personnel shall continue to comply with all other applicable terms in the CDPH's State Public Health Officer Orders.

#### **Article 12. Responsibilities of the District**

- 12.1. The District shall examine the documents submitted by the Architect and shall render decisions so as to avoid unreasonable delay in the process of the Architect's Services.

- 12.2. The District shall verbally or in writing advise Architect if the District becomes aware of any fault or defect in the Project, including any errors, omissions or inconsistencies in the Architect's documents. Failure to provide such notice shall not relieve Architect of its responsibility therefore, if any.
- 12.3. Unless the District and Architect agree that a hazardous materials consultant shall be a Consultant of the Architect, the District shall furnish the services of a hazardous material consultant or other consultants when such services are requested in writing by Architect and deemed necessary by the District or are requested by the District. These services shall include: asbestos and lead paint survey; abatement documentation; and specifications related to said matters, which are to be incorporated into bid documents prepared by Architect. If the hazardous materials consultant is furnished by the District and is not a Consultant of the Architect, the specifications shall include a note to the effect that the hazardous materials consultant's specifications are included in the Architect's bid documents for the District's convenience and have not been prepared or reviewed by the Architect. The note shall also direct questions about the hazardous materials consultant's specifications related to asbestos and lead paint survey and/or abatement documentation to the preparer of the hazardous materials consultant's specifications.

**Article 13. Liability of District**

- 13.1. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement or the Services performed in connection with this Agreement.
- 13.2. District shall not be responsible for any damage to persons or property as a result of the use, misuse or failure of any equipment used by Architect, or by its employees, even though such equipment be furnished or loaned to Architect by District.

**Article 14. Nondiscrimination**

Architect agrees to comply with the provisions of the California Fair Employment and Housing Act as set forth in part 2.8 of division 3 of the California Government Code, commencing at section 12900; the Federal Civil Rights Act of 1964, as set forth in Public Law 88-352, and all amendments thereto; Executive Order 11246;



and all administrative rules and regulations found to be applicable to Architect and all of its subcontractors. In addition, Consultant agrees to require like compliance by all of its subcontractor(s).

**Article 15. Insurance**

15.1. Architect shall comply with the insurance requirements for this Agreement, set forth in **Exhibit "E."**

15.2. Architect shall provide certificates of insurance and endorsements to District prior to commencement of the work of this Agreement as required in **Exhibit "E."**

**Article 16. Covenant against Contingent Fees**

Architect warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Architect, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Architect, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent on or resulting from the award or making of this Agreement. For breach or violation of this warranty, the District shall have the right to annul this Agreement without liability, or in its discretion, to deduct from the contract price or consideration or to recover the full amount of such fee, commission, percentage fee, gift, or contingency.

**Article 17. Entire Agreement/Modification**

This Agreement, including the Exhibits attached hereto, supersedes all previous contracts and constitutes the entire understanding of the Parties hereto. Architect shall be entitled to no other benefits than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both Parties. Architect specifically acknowledges that in entering this Agreement, Architect relies solely upon the provisions contained in this Agreement and no others.

**Article 18. Non-Assignment of Agreement**

In as much as this Agreement is intended to secure the specialized Services of the Architect, Architect may not assign, transfer, delegate or sublet any interest therein without the prior written consent of District and any such assignment, transfer, delegation or sublease without the District's prior written consent shall be considered null and void. Likewise, District may not assign, transfer, delegate or sublet any interest therein without the prior written consent of Architect and any such assignment, transfer, delegation or sublease without Architect's prior written

consent shall be considered null and void. If an assignment is approved, this Agreement shall be binding on the successors and assign of the parties.

**Article 19. Law, Venue**

- 19.1. This Agreement has been executed and delivered in the State of California and the validity, enforceability and interpretation of any of the clauses of this Agreement shall be determined and governed by the laws of the State of California.
- 19.2. To the fullest extent permitted by California law, the county in which the District administration office is located shall be the venue for any action or proceeding that may be brought or arise out of, in connection with or by reason of this Agreement.

**Article 20. Alternative Dispute Resolution**

- 20.1. All claims, disputes or controversies arising out of, or in relation to the interpretation, application or enforcement of this Agreement may be decided through mediation as the first method of resolution. Notice of the demand for mediation of a dispute shall be filed in writing with the other party to the Agreement. The demand for mediation shall be made within a reasonable time after written notice of the dispute has been provided to the other party, but in no case longer than ninety (90) days after initial written notice.
- 20.2. If a claim, or any portion thereof, remains in dispute upon satisfaction of all applicable dispute resolution requirements, the Architect shall comply with all claims presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government Code as a condition precedent to the Architect's right to bring a civil action against the District. For purposes of those provisions, the running of the time within which a claim must be presented to the District shall be tolled from the time the Architect submits its written claim until the time the claim is denied, including any time utilized by any applicable meet and confer process.
- 20.3. Pending resolution of the dispute, Architect agrees it will neither rescind the Agreement nor stop the performance of the Services.

**Article 21. Tolling of Claims**

Architect agrees to toll all statutes of limitations for District's assertion of claims against Architect that arise out of, pertain to, or relate to Contractors' or

subcontractors' claims against District involving Architect's work, until the Contractors' or subcontractors' claims are finally resolved.

**Article 22. Attorneys' Fees**

In the event either party shall bring any action or legal proceeding for damages for any alleged breach of any provision of or performance under this Agreement, to terminate this Agreement, or to enforce, protect or establish any term or covenant of this Agreement or right or remedy of either party, the prevailing party shall be entitled to recover, as a part of the action or proceeding, reasonable attorneys' fees and court costs, including consultants' fees, attorneys' fees and costs for appeal, as may be fixed by the court. The term "prevailing party" shall mean the party who received substantially the relief requested, whether by settlement, dismissal, summary judgment, judgment, or otherwise.

**Article 23. Severability**

If any term, covenant, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.

**Article 24. Employment Status**

- 24.1. Architect shall, during the entire term of Agreement, be an independent contractor and nothing in this Agreement is intended nor shall it be construed to create an employer-employee relationship, a joint venture relationship, or to allow the District to exercise discretion or control over the professional manner in which Architect performs the Services that are the subject matter of this Agreement; provided always, however, that the Services to be provided by Architect shall be provided in a manner consistent with all applicable standards and regulations governing such Services.
- 24.2. Architect understands and agrees that Architect's personnel are not and will not be eligible for membership in or any benefits from any District group plan for hospital, surgical or medical insurance or for membership in any District retirement program or for paid vacation, paid sick leave or other leave, with or without pay or for other benefits which accrue to a District employee.
- 24.3. Should the District, in its discretion, or a relevant taxing authority such as the Internal Revenue Service or the State Employment Development Department, or both, determine that Architect, or any employee or Consultant of Architect, is an employee of the District for purposes of

collection of any employment taxes, the amounts payable under this Agreement shall be reduced by amounts equal to both the employee and employer portions of the tax due (and offsetting any credits for amounts already paid by Architect which can be applied against this liability). The District shall then forward those amounts to the relevant taxing authority.

- 24.4. Should a relevant taxing authority determine a liability for past services performed by Architect for the District, upon notification of such fact by the District, Architect shall promptly remit such amount due or arrange with the District to have the amount due withheld from future payments to Architect under this Agreement (again, offsetting any amounts already paid by Architect which can be applied as a credit against such liability).
- 24.5. A determination of employment status pursuant to the preceding two (2) paragraphs shall be solely for the purposes of the particular tax in question, and for all other purposes of this Agreement, Architect shall not be considered an employee of the District. Notwithstanding the foregoing, should any court, arbitrator, or administrative authority determine that Architect is an employee for any other purpose, then Architect agrees to a reduction in District's liability resulting from this Agreement pursuant to principles similar to those stated in the foregoing paragraphs so that the total expenses of District under this Agreement shall not be greater than they would have been had the court, arbitrator, or administrative authority determined that Architect or its employees or Consultants was not an employee.
- 24.6. Nothing in this Agreement shall operate to confer rights or benefits on persons or entities not a party to this Agreement.

**Article 25. Certificate of Architect**

- 25.1. Architect certifies that the Architect is properly certified or licensed under the laws and regulations of the State of California to provide the professional services that it has herein agreed to perform.
- 25.2. Architect certifies that it is aware of the provisions of the California Labor Code that require every employer to be insured against liability for workers compensation or to undertake self-insurance in accordance with the provisions of that code, and it certifies that it will comply with those provisions before commencing the performance of the Services of this Agreement.
- 25.3. Architect certifies that it is aware of the provisions of California Labor Code and California Code of Regulations that require the payment of prevailing wage rates and the performance of other requirements on certain "public

works” and “maintenance” projects (“Prevailing Wage Laws”). Architect agrees to fully comply with and to require its Consultant(s) to fully comply with all requirements of the Prevailing Wage Laws, if applicable to Architect and its Consultants’ professional services to be provided under this Agreement.

**Article 26. Cost Disclosure - Documents and Written Reports**

Architect shall be responsible for compliance with California Government Code section 7550, if the total cost of the Contract is over five thousand dollars (\$5,000).

**Article 27. Notice & Communications**

Notices and communications between the Parties to this Agreement may be sent to the following addresses:

**District:**

Sacramento City Unified School District  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824  
ATTN: Tina Alvarez Bevens  
EMAIL: tina-alvarez-bevens@scusd.edu

*With a Copy to:*  
Dannis Woliver Kelley  
200 California Street #400  
San Francisco, CA 94111  
ATTN: Deidree Sakai, Esq.

**Architect:**

HMC Architects  
2101 Capitol Avenue, Ste 100  
Sacramento CA 95816  
ATTN: Vipul Safi  
EMAIL:  
Vipul.safi@hmcarchitects.com

Any notice personally given shall be effective upon receipt. Any notice sent by electronic mail shall be effective the day after transmission. Any notice sent by overnight delivery service shall be effective the day after delivery. Any notice given by mail shall be effective five (5) days after deposit in the United States mail.

**Article 28. RESERVED**

**Article 29. District’s Right to Audit**

29.1. District retains the right to review and audit, and the reasonable right of access to Architect’s and any Consultant’s premises to review and audit the Architect’s compliance with the provisions of this Agreement (“District’s Right”). The District’s Right includes the right to inspect, photocopy, and to retain copies, outside of Architect’s premises, of any and all Project-related records and other information with appropriate safeguards, if such

retention is deemed necessary by the District in its sole discretion. The District shall keep this information confidential, as allowed by applicable law.

- 29.2. The District's Right includes the right to examine any and all books, records, documents and any other evidence of procedures and practices that the District determines is necessary to discover and verify whether Architect is in compliance with all requirements of this Agreement.
- 29.3. If there is a claim for additional compensation or for Extra Services, the District's Right includes the right to examine books, records, documents, and any and all other evidence and accounting procedures and practices that the District determines is necessary to discover and verify all direct and indirect costs, of whatever nature, which are claimed to have been incurred, or anticipated to be incurred.
- 29.4. Architect shall maintain complete and accurate records in accordance with generally accepted accounting practices in the industry. Architect shall make available to the District for review and audit all Project-related accounting records and documents and any other financial data. Upon District's request, Architect shall submit exact duplicates of originals of all requested records to the District.
- 29.5. Architect shall include audit provisions in any and all of its subcontracts, and shall ensure that these sections are binding upon all Consultants.
- 29.6. Architect shall comply with these provisions within fifteen (15) days of the District's written request to review and audit any or all of Architect's Project-related records and information.

### **Article 30. Other Provisions**

- 30.1. Each party warrants that it has had the opportunity to consult counsel and understands the terms of this Agreement and the consequences of executing it. In addition, each party acknowledges that the drafting of this Agreement was the product of negotiation, that no party is the author of this Agreement, and that this Agreement shall not be construed against any party as the drafter of the Agreement.
- 30.2. The individual executing this Agreement on behalf of Architect warrants and represents that she/he is authorized to execute this Agreement and bind the CM to all terms hereof.
- 30.3. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. All

counterparts so executed shall constitute one Agreement binding all the Parties hereto.

- 30.4. Architect shall share, credit, or reimburse District fifty percent (50%) of the amount of any tax deduction and/or credit Architect receives for District Projects under the Commercial Buildings Energy-Efficiency Tax Deduction, 26 U.S. Code § 179D ("Section 179D"). Architect shall provide District with all necessary documentation to enable District to verify the amounts of the Section 179D tax deduction. Architect shall notify District in writing of the Section 179D tax deduction within 30 days of when Architect receives IRS notice of the Section 179D tax deduction or receives the Section 179D tax refund, whichever occurs first.

**Article 31.** **Exhibits "A" through "F"** attached hereto are hereby incorporated by this reference and made a part of this Agreement.

**[SIGNATURES ON FOLLOWING PAGE]**

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date(s) indicated below.

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**

Date: \_\_\_\_\_, 20\_\_\_\_

By: Janea Marking

Title: Chief Business Officer

**HMC ARCHITECTS**

Date: March 13, \_\_\_\_\_, 20 24

By: Vipul Safi

Title: Principal-in-Charge





**EXHIBIT "A"**

**RESPONSIBILITIES AND SERVICES OF ARCHITECT**

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## EXHIBIT "A"

### RESPONSIBILITIES AND SERVICES OF ARCHITECT

Architect shall provide all professional services necessary for completing the following:

#### SCOPE OF PROJECT

Project Name: Luther Burbank High School Kitchen Modernization

Construction Cost Budget: \$3,500,000

#### BASIC SERVICES

Architect agrees to provide the Services described below:

1. Architect shall be responsible for the professional quality and technical accuracy of all studies, reports, projections, master plans, designs, drawings, specifications and other services furnished by Architect under the Agreement as well as coordination with all master plans, studies, reports and other information provided by District. Architect shall, without additional compensation, correct or revise any errors or omissions in its studies, reports, projections, master plans, design, drawings, specifications and other Services.
2. Architect will use all due care and diligence to confirm that its plans and specifications and all other information provided by or on behalf of the District to potential bidders discloses and publishes any potentially relevant information that could, in any way, have an impact on a Contractor's cost of performance. Architect shall advise the District of the most effective methods of identifying and securing such information as part of each stage of design. Architect shall track for District's benefit all such suggested and disclosed information.
3. The District shall provide all information available to it to the extent the information relates to Architect's scope of work. This information shall include, if available,
  - a. As-builts;
  - b. Physical characteristics;
  - c. Legal limitations and utility locations for the Project site(s);
  - d. Written legal description(s) of the Project site(s);
  - e. Grades and lines of streets, alleys, pavements, and adjoining property and structures;

- f. Adjacent drainage;
- g. Rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, and boundaries and contours of the Project site(s);
- h. Locations, dimensions and necessary data with respect to existing buildings, other improvements and trees;
- i. Information concerning available utility services and lines, mechanical and other services, both public and private, above and below grade, including inverts and depths;
- j. Surveys, reports, as-built drawings, record drawings; and
- k. Subsoil data, chemical data, and other data logs of borings.

Architect shall Visually Verify this information and all existing Project utilities, including capacity, and document the location of existing utility lines, telephone, water, sewage, storm drains and other lines on or around the Project to the extent determinable by the documents provided by the District.

If Architect determines that the information or documentation the District provides is insufficient for purposes of design, or if Architect requires: a topographical survey; a geotechnical report; structural, mechanical, and/or chemical tests; tests for air and/or water pollution; test borings; test pits; determinations of soil bearing values; percolation tests; ground corrosion tests; resistivity tests; tests for hazardous materials; tests for anticipating subsoil conditions; and/or other information that the District has not provided, then, at the soonest possible time after Architect has become aware that this additional information is needed, the Architect shall request that the District acquire that information. If the Parties mutually agree in writing, this additional information and service shall be procured through the Architect, who may invoice the District for those services as Extra Services.

- 4. **Technology Backbone.** Architect shall be responsible for the coordination of the design and the layout of the technology backbone system with the District's technology consultant, and lay out any included technology backbone system. The coordination effort shall include location and routing of raceways, conduits and outlets and the required spaces to accommodate electrical, data and communication wiring. Architect and Consultant(s) shall prepare and be responsible for documents prepared by the Architect based on the information provided by the District's technology consultant as appropriate to the level of design completion.
- 5. **Mandatory Assistance.** If a third party dispute or litigation, or both, arises out of, or relates in any way to the Services provided under this Agreement, upon the District's request, the Architect, its agents, officers, and employees agree to assist in resolving the

dispute or litigation. Architect's assistance includes, but is not limited to, providing professional consultations, attending mediations, arbitrations, depositions, trials or any event related to the dispute resolution and/or litigation ("Mandatory Assistance").

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## **C. PRE-DESIGN AND START-UP SERVICES**

### **1. Project Initiation**

Upon final execution of the Agreement with the District, Architect shall:

- a. Within the first week following execution of the Agreement, review the proposed Schedule of Services set forth in **Exhibit "C"** to the Agreement and prepare a detailed scope of work list and work plan for documentation to the District's satisfaction. This scope of work list and work plan will identify specific tasks including, but not limited to: interviews, data collection, analysis, report preparation, planning, architectural programming, concepts and schematic design preparation and estimating that are part of the work of the Project. Architect shall also identify milestone activities or dates, specific task responsibilities, required completion times necessary for review and approval by the District and by all regulatory agencies and additional definition of deliverables.
- b. Review the developed work plan with the District and its representatives to familiarize them with the proposed tasks and schedule and develop necessary modifications.

### **2. Development of Architectural Program**

Architect shall prepare for the District's review of an architectural program as follows:

- a. Perform pre-design investigations to establish appropriate guidelines around which and within which the Project is to be designed. Identify design issues relating to functional needs, directives and constraints imposed by regulatory codes. Review all data pertinent to the Project including survey, site maps, geotechnical reports and recommendations, soil testing results reports, and pertinent historical data, and other relevant information provided by District.
- b. Review DSA codes pertaining to the proposed Project design.
- c. Identify design issues relating to functional needs, directives and constraints imposed by applicable regulatory codes.
- d. Based on survey and topography data provided by the District, input into computer and develop existing conditions base for the Schematic Design Phase.
- e. Administer Project as required to coordinate work with the District and among Consultants.

- f. Develop District standards for facilities and construction, including but not limited to designation of any material, product, thing or service by specific brand or trade name pursuant to Public Contract Code section 3400, subdivision (c).

### 3. **Construction Cost Budget**

- a. Architect shall have responsibility to further develop, review, and reconcile the Construction Cost Budget within the parameters of the Construction Budget established by the District for the Project. The estimates forming the basis of the Construction Cost Budget are to be based on the developed functional architectural program as approved by the District. The following conditions apply to the Construction Cost Budget prepared by the Architect:
  - (i) All costs are to be based on current bid prices, with escalation rate and duration clearly identified as a separate line item; rate of cost escalation and projected bid and construction dates are to be approved by the District and its representatives.
  - (ii) Format shall be in a building systems format (e.g., foundations, substructure, structural system, exterior wall enclosure, window systems, etc.) for new buildings, and summarized by the Construction Specification Institute ("CSI") categories for buildings being modernized.
  - (iii) Contingencies for design, bidding, and construction are to be included as individual line items, with the percentage and base of calculation clearly identified.
  - (iv) Architect shall include all information and estimates from the District and/or the Construction Manager that are intended to be part of the Construction Cost Budget.
  - (v) One week prior to submittal of documents, Architect shall submit its proposed Construction Cost Budget to the District and the Construction Manager for review and approval. At that time, Architect shall coordinate with the District and the Construction Manager to further develop, review, and reconcile the Construction Cost Budget.
  - (vi) Mechanical, electrical, civil, landscape and estimating consultant(s) shall participate in the progress meeting as appropriate and shall provide input and feedback into the development of the Construction Cost Budget.
- b. The Construction Cost Budget for the Project must at no point exceed the District's Construction Budget for the Project. The accuracy of the Construction Cost Budget shall be the responsibility of the Architect.

**4. Presentation**

*If requested, Architect, along with any involved consultant(s), shall present and review with the District and, if directed, with the District's Governing Board, the summary and detail of work involved in this Phase, including two-dimensional renderings of any proposed facility suitable for public presentation.*

**5. Deliverables and Numbers of Copies**

Within thirty (30) days of the end of this Phase, Architect shall provide to the District an electronic copy of the following items produced in this Phase:

- a. Architectural Program (include comparison between developed program and "model" program, include narrative explaining any substantial deviations);
- b. Site Plan;
- c. Revised Construction Cost Budget;
- d. Final Schedule of Services;
- e. Meeting Reports/Minutes from the Kick-off and other meetings; and
- f. Renderings, if requested by District.

**6. Meetings**

During this Phase, Architect shall attend, take part in, and, when indicated, conduct meetings, site visits, and workshops minimally on a bi-weekly basis.

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## **D. SCHEMATIC DESIGN PHASE**

Upon District's acceptance of Architect's work in the previous Phase and assuming District has not delayed or terminated the Agreement, Architect shall prepare for the District's review a Schematic Design Study, containing the following items as applicable to the Project scope, as follows:

1. Prepare and review with District staff a scope of work list and work plan identifying specific tasks including, but not limited to: interviews, data collection, analysis, report preparation, planning, architectural programming, concepts and schematic design preparation and estimating that are part of the work of the Project. Also identified will be milestone activities or dates, specific task responsibilities of the Architect, required completion times necessary for the review and approval by the District and by pertinent regulatory agencies and additional definition of deliverables.
2. Review the developed work plan with the District and its representatives to familiarize them with the proposed tasks and schedule and develop necessary modifications.
3. **Architectural**
  - a. Scaled floor plans showing overall dimensions, identifying the various major areas and their relationship. Include circulation and room-by-room tabulation of all net usable floor areas and a summary of gross floor area. Also, provide typical layouts of major equipment or operational layout.
  - b. Preliminary building exterior elevations and sections in sufficient detail to demonstrate design concept indicating location and size of fenestration.
  - c. As applicable, identify proposed roof system, deck, insulation system, and drainage technique.
  - d. Identify minimum finish requirements, including ceiling, floors, walls, doors, windows, and types of hardware.
  - e. Identify code requirements, include occupancy classification(s) and type of construction.
4. **Structural**
  - a. Layout structural systems with dimensions and floor elevations. Identify structural systems (including pre-cast, structural steel with composite deck, structural steel bar joists) with preliminary sizing identified.



- b. Identify foundation systems (including fill requirements, piles, caissons, spread footings) with preliminary sizing identified.

## 5. **Mechanical**

- a. Calculate block heating, ventilation, and cooling loads including skin versus internal loading.
- b. Select a minimum of two (2) HVAC systems that appear compatible with loading conditions for subsequent life cycle costing.
- c. Show selected system on drawings as follows:
  - (i) Single line drawing(s) of all mechanical equipment spaces, ductwork and pipe chases.
  - (ii) Location and preliminary sizing of all major equipment and duct work in allocated spaces.
  - (iii) Schematic piping.
  - (iv) Temperature control zoning.
- d. Provide design criteria to include the intent base of design for the Project.
- e. Evaluate and confirm the load requirements of all equipment and systems, the impact of those on existing facilities, and the requirements to increase these loads to accommodate the increase.

## 6. **Electrical**

- a. Calculate overall approximate electrical loads.
- b. Identify proposed electrical system for service, power, lighting, low voltage and communication loads, including proposed or planned additional buildings or other facilities on the Project site.
- c. Show system(s) selected on drawings as follows:
  - (i) Single line drawing(s) showing major distribution system.
  - (ii) Location and preliminary sizing of all major electrical systems and components including:

- (A) Load centers.
  - (B) Main panels.
  - (C) Switch gear.
- d. Provide design criteria to include the intent base of design for the Project.
  - e. Evaluate and confirm the load requirements of all equipment and systems, the impact of those on existing facilities, and the requirements to increase these loads to accommodate the increase.

## 7. **Civil**

- a. Develop on and off site utility systems such as sewer, water, storm drain, firewater lines and fire hydrants.
- b. Identify surface improvements including roadways, walkways, parking (with assumed wheel weights), preliminary finish grades and drainage.
- c. Coordinate finish floor elevations with architectural site plan.

## 8. **Specifications**

Prepare outline specifications of proposed architectural, structural, mechanical and electrical materials, systems and equipment and their criteria and quality standards. Architect is to use District's standardized equipment/material list for new construction and modernization in development of the Project design and specifications. Architect shall review and comment on District's construction bid contracts and contract documents (the "Division 0" and "Division 1" documents) as part of its Services under the Agreement.

## 9. **Construction Cost Budget**

Revise the Construction Cost Budget for the Project. Along with the conditions identified in the preceding Phase, the following conditions apply to the revised Construction Cost Budget:

- a. Schematic Estimates: This estimate consists of unit cost applied to the major items and quantities of work. The unit cost shall reflect the complete direct current cost of work. Complete cost includes labor, material, waste allowance, sales tax and subcontractor's mark-up.
  - (i) General conditions shall be applied separately. This estimate shall be prepared by specification section and summarized by the CSI categories.

- b. The estimate shall separate the Project's building cost from site and utilities cost. Architect shall submit to the District the cost estimating format for prior review and approval.
- c. Escalation: all estimates shall be priced out at current market conditions. The estimates shall incorporate all adjustments as appropriate, relating to mid-point construction, contingency, and cost index (i.e. Lee Saylor Index).
- d. The Construction Cost Budget for the Project must at no point exceed the District's Construction Budget. The accuracy of the Construction Cost Budget shall be the responsibility of the Architect.
- e. Architect shall submit its proposed Construction Cost Budget to the District and the Construction Manager for review and approval. At that time, Architect shall coordinate with the District and Construction Manager to further develop, review, and reconcile the Construction Cost Budget.
- f. At the end of this Phase, the Construction Cost Budget may include design contingencies of no more than ten percent (10%) in the cost estimates.

#### **10. Deliverables and Numbers of Copies**

Within thirty (30) days of the end of this Phase, Architect shall provide to the District a hard copy of the following items produced in this phase, together with one (1) copy of each item in electronic format:

- a. Breakdown of Construction Cost Budget as prepared for this Phase;
- b. Meeting reports/minutes;
- c. Schematic Design Package with alternatives;
- d. Statement indicating changes made to the Architectural Program and Schedule;  
and
- e. Copy of the DSA file, including all correspondence and meeting notes to date, or notification in writing that Architect has not met or corresponded with DSA.

#### **11. Presentation**

- a. Architect shall present and review with the District the detailed Schematic Design.

- b. The Schematic Design shall be revised within the accepted program parameters until a final concept within the accepted Construction Cost Budget has been accepted and approved by the District at no additional cost to the District.

## 12. **Meetings**

During this Phase, Architect shall attend, take part in, and, when indicated, conduct meetings, site visits, and workshops minimally on a bi-weekly basis.

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## **E. DESIGN DEVELOPMENT PHASE**

Upon District's acceptance of Architect's work in the previous Phase and assuming District has not delayed or terminated the Agreement, Architect shall prepare from the accepted deliverables from the Schematic Design Phase, the Design Development Phase documents consisting of the following for each proposed system within Architect's scope of services:

### **1. Architectural**

- a. Scaled, dimensioned floor plans with final room locations including all openings.
- b. 1/8" scale building sections showing dimensional relationships, materials and component relationships.
- c. Exterior elevations of all proposed new buildings, existing buildings to be renovated and all architectural elements of the Project.
- d. Identification of all fixed equipment to be installed in Project.
- e. Interior finishes identified and located within the rooms of all buildings.
- f. Site plan completely drawn with beginning notes and dimensions including grading and paving.
- g. Preliminary development of details and large scale blow-ups.
- h. Legend showing all symbols used on drawings.
- i. Floor plans identifying all fixed and major movable equipment and furniture.
- j. Further refinement of Outline Specifications for architectural, structural, mechanical, electrical, civil and landscape manuals, systems and equipment.
- k. Typical reflected ceiling development including ceiling grid and heights for each ceiling to be used, showing:
  - (i) Light fixtures.
  - (ii) Ceiling registers or diffusers.
  - (iii) Access Panels.

## 2. **Structural**

- a. Structural drawings with all major members located and sized.
- b. Establish final building and floor elevations.
- c. Preliminary specifications.
- d. Preliminary calculations for the structural systems including lateral force resistive systems, foundations, and all structural system components.
- e. Identify foundation requirement (including fill requirement, piles) with associated soil pressure, water table and seismic center.

## 3. **Mechanical**

- a. Heating and cooling load calculations as required and major duct or pipe runs sized to interface with structural.
- b. Major mechanical equipment should be scheduled indicating size and capacity.
- c. Ductwork and piping should be substantially located and sized.
- d. Plumbing plans for the Project shall indicate numbers and locations of fixtures and be in conformance with the code-mandated fixture count requirements of the Project.
- e. Devices in ceiling should be located.
- f. Legend showing all symbols used on drawings.
- g. More developed Outline Specifications indicating quality level and manufacture.
- h. Control Systems identified.
- i. Further evaluation and confirmation of the load requirements of all equipment and systems, the impact of those on existing facilities, and the requirements to increase these loads to accommodate the increase.

## 4. **Electrical**

- a. All lighting fixtures should be located and scheduled showing all types and quantities of fixtures to be used, including proposed lighting levels for each usable space.
- b. All major electrical equipment should be scheduled indicating size and capacity.

- c. Complete electrical distribution including a one-line diagram indicating final location of switchboards, communications, controls (high and low voltage), motor control centers, panels, transformers and emergency generators, if required. Low-voltage system includes fire alarm system, security system, clock and public address system, bell system, voice-data system, and telecom/technology system.
- d. Legend showing all symbols used on drawings.
- e. More developed and detailed Outline Specifications indicating quality level and manufacture.
- f. Further evaluation and confirmation of the load requirements of all equipment and systems, the impact of those on existing facilities, and the requirements to increase these loads to accommodate the increase.

5. **Civil**

- a. Further refinement of Schematic Design Phase development of on and off site utility systems for sewer, electrical, water, storm drain and fire water. Includes, without limitation, pipe sizes, materials, invert elevation location and installation details.
- b. Further refinement of Schematic Design Phase roadways, walkways, parking and storm drainage improvements. Includes details and large scale drawings of curb and gutter, manhole, thrust blocks, paved parking and roadway sections.

6. **Bid Documents**

Architect shall review and comment on District's construction bid contracts and contract documents (the "Division 0" documents and "Division 1" documents) as part of its Services under the Agreement.

7. **Construction Cost Budget**

- a. Revise the Construction Cost Budget for the Project. Along with the conditions identified in the Agreement and the preceding Phases, the following conditions apply to the revised Construction Cost Budget:
  - (i) Design Development Estimate: This further revised estimate shall be prepared by specification section, summarized by CSI category and divided by trade and work item. The estimate shall include individual item unit costs of materials, labor and equipment. Sales tax, Contractor's mark-ups, and general conditions shall be listed separately.

- (ii) The Construction Cost Budget for the Project must at no point exceed the District's Construction Budget. The accuracy of the Construction Cost Budget shall be the responsibility of the Architect.
  - (iii) At this stage of the design, the Construction Cost Budget may include design contingencies of no more than ten percent (10%) in the cost estimates.
- b. Architect shall submit its proposed Construction Cost Budget to the District and the Construction Manager for review and approval. At that time, the Architect shall coordinate with the District and the Construction Manager to further develop, review, and reconcile the Construction Cost Budget.

## **8. Deliverables and Numbers of Copies**

Architect shall provide to the District a hard copy of the following items produced in this phase, together with one (1) copy of each item in electronic format:

- a. Design Development drawing set from all professional disciplines necessary to deliver the Project;
- b. Specifications;
- c. Revised Construction Cost Budget; and
- d. Copy of the DSA file, including all correspondence and meeting notes to date, or notification in writing that Architect has not met or corresponded with DSA.

The Design Development deliverables shall be revised within the accepted program parameters until a final concept within the accepted Construction Cost Budget has been accepted and approved by the District at no additional cost to the District.

## **9. Meetings**

During this Phase, Architect shall attend, take part in, and, when indicated, conduct meetings, site visits, and workshops minimally on a bi-weekly basis.

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## **F. CONSTRUCTION DOCUMENTS PHASE**

Upon District's acceptance of Architect's work in the previous Phase and assuming District has not delayed or terminated the Agreement, Architect shall prepare from the accepted deliverables from the Design Development Phase the Construction Documents consisting of the following for each proposed system within Architect's scope of work. All Projects subject to DSA's jurisdiction shall be submitted for review, back check, and approval, under the electronic plan review process ("EPR process"), rather than paper submission.

### **1. Construction Documents ("CD") 50% Stage:**

#### **a. General**

Verify lead times and availability of all Project equipment, materials, and supplies and ensure that all of these will be available to the Contractor in a timely fashion so as not to delay the Project.

#### **b. Architectural**

- (i) Site plan developed to show building location, all topographical elements and existing/proposed contour lines.
- (ii) Elevations (exterior and interior), sections and floor plans corrected to reflect design development review comments.
- (iii) Architectural details and large blow-ups started.
- (iv) Well-developed finish, door, and hardware schedules.
- (v) Site utility plans started.
- (vi) Fixed equipment details and identification started.
- (vii) Reflected ceiling plans coordinated with floor plans and mechanical and electrical systems.

#### **c. Structural**

- (i) Structural floor plans and sections with detailing well advanced.
- (ii) Structural footing and foundation plans, floor and roof framing plans with detailing well advanced.
- (iii) Completed cover sheet with general notes, symbols and legends.

d. **Mechanical**

- (i) Mechanical calculations virtually completed with all piping and ductwork sized.
- (ii) Large scale mechanical details started.
- (iii) Mechanical schedule for equipment substantially developed.
- (iv) Complete design of Energy Management System ("EMS").

e. **Electrical**

- (i) Lighting, power, signal and communication plans showing all switching and controls. Fixture schedule and lighting details development started.
- (ii) Distribution information on all power consuming equipment; lighting and device branch wiring development well started.
- (iii) All electrical equipment schedules started.
- (iv) Special system components approximately located on plans.
- (v) Complete design of low-voltage system. Low-voltage system includes fire alarm system, security system, clock and public address system, voice-data system, and telecom/technology system.

f. **Civil**

All site plans, site utilities, parking, walkway, and roadway systems updated to reflect update revisions from Design Development Phase Documents.

g. **Construction Cost Budget**

- (i) Revise the Construction Cost Budget for the Project. Along with the conditions identified in the preceding phases, Architect shall update and refine the Design Development Phase revisions to the Construction Cost Budget. Architect shall provide a Construction Cost Budget sorted by Project Bid Packages, if more than one.
- (ii) The Construction Cost Budget for the Project must at no point exceed the District's Construction Budget. The accuracy of the Construction Cost Budget shall be the responsibility of the Architect.

- (iii) Architect shall submit its proposed Construction Cost Budget to the District and the Construction Manager for review and approval. At that time, the Architect shall coordinate with the District and the Construction Manager to further develop, review, and reconcile the Construction Cost Budget.
- (iv) At this stage of the design, the Construction Cost Budget may include design contingencies of no more than five percent (5%) in the cost estimates.

**h. Specifications**

More than fifty percent (50%) complete development and preparation of technical specifications describing materials, systems and equipment, workmanship, quality and performance criteria required for the construction of the Project.

- (i) No part of the specifications shall call for a designated material, product, thing, or service by specific brand or trade name unless:
  - (A) The specification is followed by the words "or equal" so that bidders may furnish any equal material, product, thing, or service, as required by Public Contract Code section 3400, or
  - (B) The designation is allowable by a specific allowable exemption or exception pursuant to Public Contract Code section 3400.
- (ii) Specifications shall not contain restrictions that will limit competitive bids other than those required for maintenance convenience by the District and only with District's prior approval.
- (iii) Specifications shall be in CSI format.

**i. Deliverables and Numbers of Copies**

Within thirty (30) days of the end of this Phase, Architect shall provide to the District a hard copy of the following items produced in this Phase, together with one (1) copy of each item in electronic format:

- (i) working drawings;
- (ii) Specifications;
- (iii) statement of requirements for testing and inspection of service for compliance with Contract Documents and applicable codes; and

- (iv) statement indicating any authorized changes made to the design from the last Phase and the cost impact of each change on the previously approved Construction Cost Budget. If no design changes occur but shifts of costs occur between disciplines, identify for District review.

2. **Construction Documents – 100% / Completion Stage:**

a. **Architectural**

- (i) Completed site plan.
- (ii) Completed floor plans, elevations, and sections.
- (iii) Architectural details and large blow-ups completed.
- (iv) Finish, door, and hardware schedules completed, including all details.
- (v) Site utility plans completed.
- (vi) Fixed equipment details and identification completed.
- (vii) Reflected ceiling plans completed.

b. **Structural**

- (i) Structural floor plans and sections with detailing completed.
- (ii) Structural calculations completed.

c. **Mechanical**

- (i) Large scale mechanical details complete.
- (ii) Mechanical schedules for equipment completed.
- (iii) Completed electrical schematic for environmental cooling and exhaust equipment.
- (iv) Complete energy conservation calculations and report.

d. **Electrical**

- (i) Lighting and power plan showing all switching and controls. Fixture schedule and lighting details completed.

- (ii) Distribution information on all power consuming equipment, including lighting, power, signal and communication device(s) branch wiring completed.
- (iii) All electrical equipment schedules completed.
- (iv) Special system components plans completed.
- (v) Electrical load calculations completed.

e. **Civil**

All site plans, site utilities, parking and roadway systems completed.

f. **Construction Cost Budget**

- (i) Revise the Construction Cost Budget for the Project. Along with the conditions identified in the preceding phases, Architect shall update and refine the fifty percent (50%) Construction Documents Phase revisions to the Construction Cost Budget.
- (ii) The Construction Cost Budget for the Project must at no point exceed the District's Construction Budget. The accuracy of the Construction Cost Budget shall be the responsibility of the Architect.
- (iii) Architect shall submit its proposed Construction Cost Budget to the District and the Construction Manager for review and approval. At that time, Architect shall coordinate with the District and the Construction Manager to further develop, review, and reconcile the Construction Cost Budget.
- (iv) At this stage of the design, the Construction Cost Budget shall not include any design contingencies in excess of the cost estimates.

g. **Specifications**

- (i) Complete development and preparation of technical specifications describing materials, systems and equipment, workmanship, quality and performance criteria required for the construction of the Project.
- (ii) No part of the specifications shall call for a designated material, product, thing, or service by specific brand or trade name unless:
  - (A) The specification is followed by the words "or equal" so that bidders may furnish any equal material, product, thing, or service, as required by Public Contract Code section 3400, or

(B) The designation is allowable by specific allowable exemptions or exceptions pursuant to Public Contract Code section 3400.

(iii) Specifications shall not contain restrictions that will limit competitive bids other than those required for maintenance convenience by the District and only with District's prior approval.

(iv) At one hundred percent (100%) review, District shall review the Specifications and shall direct Architect to make corrections at no cost to the District.

(v) Coordination of the Specifications with specifications developed by other disciplines.

(vi) Specifications shall be in CSI format.

**h. Constructability Review**

The District and/or its designee, at its sole discretion, shall have the right to conduct a constructability review of the Construction Documents. A report shall be given to the Architect who shall make necessary changes along with providing written comments for each item listed in the report. Conducting a constructability review does not excuse the Architect's obligation to provide Services that shall comply with professional architectural standards, including the standard of care applicable to architects designing public school facilities and applicable requirements of federal, state, and local law.

**i. Deliverables and Numbers of Copies**

Within thirty (30) days of the end of this Phase, Architect shall provide to the District a hard copy of the following items produced in this Phase, together with one (1) copy of each item in electronic format:

(i) Working drawings;

(ii) Specifications;

(iii) Engineering calculations;

(iv) Construction Cost Budgets;

(v) Statement of requirements for testing and inspection of service for compliance with Construction Documents and applicable codes;

- (vi) Copy of DSA file including all correspondence, meeting, minutes or reports, back-check comments, checklists to date; and
- (vii) Statement indicating any authorized changes made to the design from the last Phase and the cost impact of each change on the previously approved Construction Cost Budget. If no design changes occur but shifts of costs occur between disciplines, identify for District review.

**3. Construction Documents Final Back-Check Stage:**

- a. The Construction Documents final back-check stage shall be for the purpose of the Architect incorporating all regulatory agencies' comments into the drawings, specifications, and estimate. All changes made by the Architect during this stage shall be at no additional cost to the District.
- b. The final contract documents delivered to the District upon completion of the Architect's work shall be the Bid Set and shall consist of the following:
  - (i) Drawings: Original tracings of all drawings on Architect's tracing paper with each Architect/Consultant's State license stamp.
  - (ii) Specifications: Original word-processed technical specifications on reproducible masters in CSI format.
- c. Architect shall update and refine the Consultants' completed Contract Documents.
- d. Conclusion of Construction Document Phase requires final stamp-out by DSA.

**4. Meetings**

During this Phase, Architect shall attend, take part in, and, when indicated, conduct meetings, site visits, and workshops minimally on a bi-weekly basis.

## **G. BIDDING PHASE**

Upon District's acceptance of Architect's work in the previous Phase and assuming District has not delayed or terminated the Agreement, Architect shall perform Bidding Phase services for District as follows:

1. Contact potential bidders and encourage their participation in the Project.
2. Coordinate the development of the bidding procedures and the construction Contract Documents with the District.
3. The development of the bidding procedures and the construction Contract Documents shall be the joint responsibility of the District and Architect. Nevertheless, Architect will use all due care and diligence to confirm that its plans and specifications and all other information provided by or on behalf of the District to potential bidders discloses and publishes any potentially relevant information that could, in any way, have an impact on a Contractor's cost of performance.
4. While the Project is being advertised for bids, all questions concerning intent shall be referred to the District for screening and subsequent processing through Architect.
5. In the event that items requiring interpretation of the drawings or specifications are discovered during the bidding period, those items shall be analyzed by the Architect for decision by the District as to the proper procedure required. Corrective action will be in the form of an addendum prepared by the Architect and issued by the District.
6. Attend bid opening.
7. Coordinate with Consultants.
8. Respond to District and potential bidder questions and clarifications.
9. Deliverables and Number of Copies

Within thirty (30) days of the end of this Phase, Architect shall provide to the District a hard copy of the following items produced in this Phase, together with one (1) copy of each item in electronic format:

- a. Meeting report/minutes from the kick-off meeting;
- b. Meeting report/minutes from the pre-bid site walk; and
- c. Upon completion of the Bidding Phase, Architect shall produce a Conforming Set of plans and specifications incorporating all addenda issued thus far. Architect shall supply District with two (2) complete, reproducible sets of plans and specifications marked as a Conforming Set.



## **H. CONSTRUCTION CONTRACT ADMINISTRATION PHASE**

Upon District's acceptance of Architect's work in the previous Phase and assuming District has not delayed or terminated the Agreement, Architect shall perform Construction Contract Administration Phase services for the District as follows:

1. Architect's responsibility to provide basic services for the Construction Phase under the Agreement commences with the award of the contract for construction and terminates upon satisfactory performance and completion of all tasks in this phase and commencement of the Closeout Phase or upon the District's terminating the Agreement, whichever is earlier.
2. **Construction Oversight and Project Certification Process**
  - a. Architect shall ensure that the Project Inspector is approved by the DSA for the Project by submitting the applicable Inspector's Qualification Record (form DSA 5 or more current version) to and by obtaining approval from the DSA prior to commencement of construction and prior to requesting issuance of project inspections cards (form DSA 152 or more current version).
  - b. Architect shall request issuance of the proper number of project inspection cards (forms DSA 152 or more current version) by electronically submitting form DSA 102-IC (or more current version) to the DSA after the construction contract has been awarded. Architect shall provide project inspection cards to the Project Inspector prior to commencement of construction.
  - c. Prior to commencement of construction, Architect shall provide (1) a copy of the DSA approved construction documents and (2) the DSA approved Statement of Structural Tests and Special Inspections (form DSA 103 or more current version) prepared by Architect to the Project Inspector and Laboratory of Record.
  - d. Architect shall prepare and submit a Contract Information form (form DSA 102 or more current version) for all construction contracts.
  - e. Architect shall maintain such personal contact with the Project as is necessary to assure themselves of compliance, in every material respect, with the DSA-approved construction documents. Personal contact shall include visits to the Project site by the Architect or engineer or their qualified representative to observe construction.
  - f. Architect shall notify DSA as to the disposition of materials noted on laboratory testing, and/or special inspection, reports as not conforming to the DSA-approved construction documents.
  - g. Architect shall respond to DSA field trip notes as necessary.

- h. Architect shall submit an interim Verified Report (form DSA 6-AE or more current version) to the DSA electronically and a copy to the Project Inspector for each of the applicable nine (9) sections of form DSA 152 prior to the Project Inspector signing off that section of the project inspection card.
- i. Architect shall submit a Statement of Final Actual Project Cost (form DSA 168 or more current version) to the DSA.
- j. Architect shall submit Verified Reports (form DSA 6-AE or more current form) to the DSA and to the Project Inspector if any of the following events occur: (1) when construction is sufficiently complete in accordance with the DSA-approved construction documents so that the District can occupy or utilize the Project; (2) work on the Project is suspended for a period of more than one month; (3) the services of the Architect are terminated for any reason prior to completion of the Project; or (4) DSA requests a Verified Report.

### **3. Change Orders**

- a. Architect shall review all of Contractor's change order requests to determine if those requests are valid and appropriate. Architect shall provide a recommendation to District as to whether the change should be approved, partially approved, returned to the Contractor for clarification, or rejected.
- b. Architect shall furnish all necessary Construction Change Documents and additional drawings for supplementing, clarifying, and/or correcting purposes and for change orders. The District shall request these Construction Change Documents and drawings from the Architect, which shall be provided at no additional cost unless designated as Extra Services by the District. The original tracing(s) and/or drawings and contract wording for change orders shall be submitted to the District for duplication and distribution.

### **4. Submittals**

- a. Architect shall review and approve or take other appropriate action upon Contractor's submittals such as: shop drawings, Project data, samples and Construction Change Documents, but only for the purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.
- b. Architect shall review Contractor's schedule of submittals and advise the District on whether that schedule is complete. Architect shall provide the District with proposed revisions to this schedule and advise the District on whether the District should approve this schedule.

- c. Architect's action upon Contractor's submittals shall be taken as expeditiously as possible so as to cause no unreasonable delay in the construction of the Project or in the work of Contractor(s), while allowing sufficient time in the Architect's professional judgment to permit adequate review. In no case shall the review period associated with a single, particular submittal exceed twenty-one (21) calendar days from its receipt by the Architect. Architect's response to each submittal shall be a substantive and acceptable response. This twenty-one (21)-day time period shall not include time when a submittal is within the District's control or if the submittal is being reviewed by DSA. In no way does this provision reduce Architect's liability if it fails to prepare acceptable documents.
5. **RFIs.** During the course of construction as part of the basic services, Architect must respond to all Requests for Information ("RFI") as expeditiously as possible so as not to impact and delay the construction progress. In no case shall the review period associated with an RFI exceed seven (7) calendar days from receipt by the Architect. Architect's response to each RFI shall be a substantive and acceptable response. This seven-day time period shall not include time when a submittal is within the District's control or if the submittal is being reviewed by DSA. In no way does this provision reduce the Architect's liability if it fails to prepare acceptable documents. Architect must verify that RFIs are passed through the Project Inspector, if any.
6. **Notices of Deficient Work.** On the basis of on-site observations, Architect shall keep the District informed of the progress and the quality of the work, and shall endeavor to guard the District against defects and deficiencies in the work. Architect shall timely notify the District in writing of any defects or deficiencies in the work by any of the District's Contractors that Architect may observe. However, Architect shall not be a guarantor of the Contractor's performance.
7. **As-Built Drawings.** Architect shall review and evaluate for District the Contractor(s)' documentation of the actual construction performed during the Project that the Contractor(s) should prepare and submit as As-Builts. As-Builts are documents that show the actual construction performed during the Project, including changes necessitated by Construction Change Documents and change orders, and detailed by the District's construction Contractor(s) on a Conforming Set.
8. **Record Drawings.** Architect shall incorporate all information on all As-Builts, sketches, details, and clarifications, and prepare one (1) set of final Record Drawings for the District. The Record Drawings shall incorporate onto one (1) set of drawings, all changes from all As-Builts, sketches, details, and clarifications, including, without limitation, all requests for information, Construction Change Documents and change orders based upon the construction Contractor's representations of actual construction. Architect shall deliver the Record Drawings to the District at completion of the construction in a format acceptable to the District, and it shall be a condition precedent to the District's approval

of Architect's final payment. Architect may insert the following notice on the Record Drawings:

These drawings [or corrected specifications] have been prepared based on information submitted, in part, by others. Architect has provided a review consistent with its legal standard of care.

9. **O&M Manuals and Warranties.** Architect shall review equipment, operation and maintenance manuals, and a complete set of warranty documents for all equipment and installed systems, to ensure that they meet the requirements of the plans and specifications.
10. **Start-up.** Architect shall also provide, at the District's request, architectural/engineering advice to the District on start-up, break-in, and debugging of facility systems and equipment, and on apparent deficiencies or defects in construction following the acceptance of the Contractor's work.
11. **Payment Statements.** Recommendations of Payment by Architect constitute Architect's representation to the District that work has progressed to the point indicated to the best of Architect's knowledge, information, and belief, and that the quality of the work is in general conformance with the Contract Documents.

12. **Deliverables and Number of Copies**

Within thirty (30) days of the end of this Phase, Architect shall provide to the District a hard copy of the following items produced in this Phase, together with one (1) copy of each item in electronic format:

- a. Meeting report/minutes from the kick-off meeting;
- b. Observation reports; and
- c. Weekly meeting reports.

13. **Meetings**

During this Phase, Architect shall attend, take part in, and, when indicated, conduct meetings, site visits, and workshops minimally on a bi-weekly basis.

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## **I. CLOSE OUT PHASE**

1. As the Construction Administration Phase progresses, Architect shall perform the following Close Out Phase services for the District as required in a timely manner:
  - a. Architect shall review the Project and observe the construction as required to determine when the Contractor has completed the construction of the Project and shall prepare punch lists of items that remain in need of correction or completion.
  - b. Architect shall collect from the Contractor, review, and forward to the District all written warranties, operation manuals, and spare parts with Architect's recommendation as to the adequacy of these items.
  - c. Architect shall prepare or collect, as applicable, and provide to DSA, all reports required by DSA related to the design and construction of the Project.
  - d. Architect shall respond to the DSA "90-day" letter.
  - e. Architect shall obtain all required DSA approval of all Construction Change Documents and addenda to the Contractor's contract.
  - f. Architect shall prepare a set of As-Built Drawings for the Project, as required by the District.
  - g. Architect shall review and prepare a package of all warranty and O&M documentation.
  - h. Architect shall organize electronic files, plans and prepare a Project binder.
  - i. Architect shall have primary responsibility to coordinate all Services required to close-out the design and construction of the Project with the District and among Consultants.
2. When the design and construction of the Project is complete, the District shall prepare and record with the County Recorder a Notice of Completion for the Project.
3. **Deliverables and Number of Copies**
  - a. Punch list; and
  - b. Upon completion of the Project, all related Project documents, including As-Builts and Record Drawings. These are the sole property of the District.

### **4. Meetings**

During this phase, Architect shall attend, take part in, and, when indicated, conduct meetings, site visits, and workshops minimally on a bi-weekly basis.

**EXHIBIT "B"**

**CRITERIA AND BILLING FOR EXTRA SERVICES**

The following Extra Services to the Agreement shall be performed by Architect if needed and if authorized or requested by the District:

- A. Providing services as directed by the District that are not part of the Basic Services of this Agreement, or otherwise included within **Exhibit "A."**
- B. Providing deliverables or other items in excess of the number indicated in **Exhibit "A."** Before preparing, providing, sending, or invoicing for extra deliverables, Architect shall inform the District that expected deliverables may be in excess of the number indicated in **Exhibit "A,"** so that the District can procure the additional deliverables itself or direct Architect to procure the deliverables at the District's expense or on the District's account at a specific vendor.
- C. Making revisions in drawings, specifications, or other documents when such revisions are required by the enactment or revisions of codes, laws, or regulations subsequent to the preparation of the Conforming Set.
- D. Providing consultation concerning replacement of work damaged by fire or other cause during construction and furnishing services required in connection with replacement of that work.
- E. Providing services made necessary by the default of Contractor(s).
- F. In the absence of a final Certificate of Payment or Notice of Completion, providing services more than ninety (90) days after the date of completion of work by Contractor(s) and after Architect has completed all of its obligations and tasks under the Agreement.
- G. Providing services as an expert and/or witness for the District in any mediation, arbitration, and/or trial in which the Architect is (1) not a party, and (2) did not in any way cause the dispute that is being adjudicated.
- H. The following rates, which include overhead, administrative cost, and profit, shall be utilized in arriving at the fee for Extra Services and shall not be changed for the term of the Agreement.

<b>Job Title</b>	<b>Hourly Rate</b>
Principal In Charge:	\$330
Sr. Project Manager:	\$245
Project Manager:	\$230
Project Designer:	\$230
Designer:	\$125
Job Captain/Technical Leader:	\$190

Project Coordinator:	\$160
Contract Administrator:	\$230

- I. The mark-up on any approved reimbursable item of Extra Services shall not exceed five percent (5%).
1. The following items are approved for mark-up:
    - a. Sub-consultant Invoices.
  2. Any approved item of Extra Services not identified in the above list may not be marked-up.
- J. **Format and Content of Invoices** (Extra Services Only)

Architect acknowledges that the District requires Architect’s invoices to include detailed explanations of the Services performed. For example, a six hour charge for “RFIs and CORs” is unacceptable and will not be payable. A more detailed explanation, with specificity, is required. This includes a separate entry for each RFI, PCO, CCD and change order. For example, the following descriptions, in addition to complying with all other terms of this Agreement, would be payable. The times indicated below are just placeholders:

Review RFI 23; review plans and specifications for response to same; prepare responses to same and forward to contractor, district, construction manager, and project inspector.	0.8 hours
Review COR 8; review scope of same and plans and specifications for appropriateness of same; prepare draft change order and language for same.	0.7 hours
Review COR 11; review scope of same and plans and specifications for appropriateness of same; prepare rejection of COR 11 for review by district, CM, IOR.	1.2 hours

END OF EXHIBIT

**EXHIBIT "C"**

**SCHEDULE OF SERVICES**

A. Promptly after the execution of this Agreement, Architect shall prepare and submit for approval to the District a Schedule of Services showing the order in which Architect proposes to carry out Architect's Services ("Schedule of Services"). The Schedule of Services shall apply to the completion of all Services listed hereunder within the times established by this Agreement. The Schedule of Services shall be in the form of a progress chart clearly delineating all important increments and review dates. Architect shall update the Schedule of Services on a monthly basis and deliver two (2) hard copies and one (1) electronic copy to the District along with the monthly billing.

B. Architect shall complete Services required after written authorization from District to proceed, and as more specifically indicated below. Excluded from this duration is the time associated with DSA review the Construction Documents back-check stage.

1. Schematic Design	Jan 2024
2. Design Development	Feb 2024
3. Construction Documents	Mar 2024
4. DSA Submittal	Mar– Apr 2024
5. Bid/Award	May 2024
6. Construction (New)	Summer 2024
7. Occupancy	September 2024

C. The durations stated above include the review periods of 7 **calendar days** required by the District.

D. All times to complete tasks set forth in this Exhibit are of the essence, as indicated in the Agreement. If delays in the Schedule of Services are incurred as a result of the District's inability to comply with requested meeting schedules, Architect shall maintain the right to request an adjustment in the Schedule of Services if deemed necessary to meet the deadlines set forth in this Exhibit. If approved, those extensions shall be authorized in writing by the District.

END OF EXHIBIT



**EXHIBIT "D"**

**PAYMENT SCHEDULE**

**A. Compensation**

1. The payment of consideration to Architect as provided herein shall be full compensation for all of Architect’s Services incurred in the performance hereof, including, without limitation, all costs for personnel, travel, offices, per diem expenses, printing and shipping of deliverables in the quantities set forth in **Exhibit "A,"** or any other direct or indirect expenses incident to providing the Services. Except as expressly set forth in the Agreement and **Exhibit "B,"** there shall be no payment for extra costs or expenses.
2. The total compensation to Architect shall be as stated in Article 6 of the Agreement.
3. District shall pay Architect as follows for all Services contracted for under this Agreement:

<b>PERCENTAGE OF TOTAL FEE PER PHASE</b>	
<b>Phase</b>	<b>Phase Amount</b>
Pre-Design/Architectural Program Development Phase	<u>2.5%</u>
Schematic Design Phase	<u>10%</u>
Design Development Phase	<u>17.5%</u>
Construction Documents Phase-Submittal to DSA	<u>30%</u>
Approval by DSA	<u>5%</u>
Bidding Phase	<u>2%</u>
Construction Contract Administration Phase	<u>23%</u>
Close Out Phase	<u>10%</u>
Generate Punch List	2%
Sign Off On Punch List	2%
Receive and Review All M & O Documents	2%
Filing All DSA Required Close Out Documents	2%
Receiving DSA Close Out, including DSA approval of the final set of Record Drawings	2%
<b>TOTAL BASE COMPENSATION</b>	<b>100%</b>

**B. Method of Payment**

1. Invoices shall be on a form approved by the District and are to be submitted to the District via the District’s authorized representative.
2. Architect shall submit to District on a monthly basis documentation showing proof that payments were made to its Consultant(s).

3. Architect shall submit to the District for approval a copy of the Architect's monthly pay request format.
4. Upon receipt and approval of Architect's invoices, the District agrees to make payments of undisputed amounts within thirty (30) days of receipt of the invoice as follows:

**a. Pre- Design/Architectural Program Development Phase:**

Monthly payments for the percentage of all Services complete up to ninety-five percent (95%) of the fee for the Phase; one hundred percent (100%) payment upon acceptance and approval of the Pre-Design/Architectural Program.

**b. For Schematic Design Phase:**

Monthly payments for the percentage of all Services complete up to ninety-five percent (95%) of the fee for the Phase; one hundred percent (100%) payment upon acceptance and approval of the Schematic Design Phase by the District.

**c. For Design Development Phase:**

Monthly payments for the percentage of all Services complete up to ninety-five percent (95%) of the fee for the Phase; one hundred percent (100%) payment upon acceptance and approval of the Design Development Phase by the District.

**d. For Construction Documents Phase:**

Monthly payments for percentage of all Services complete up to ninety-five percent (95%) of the fee for the Phase; one hundred percent (100%) payment upon acceptance and approval of the Construction Documents Phase by the District.

**e. For Bidding Phase:**

Monthly payments for the percentage of all Services complete up to ninety-five percent (95%) of the fee for the Phase; one hundred percent (100%) payment upon the District's award of the bid.

**f. For Construction Contract Administration Phase:**

Monthly payments for the percentage of all Services complete up to ninety-five percent (95%) of the fee for the Phase; one hundred percent (100%) payment upon the District's notice of completion.

**g. For Close Out:**

Lump sum payment no sooner than thirty-five (35) days and no later than forty-five (45) days after completion of all items in this Phase.

END OF EXHIBIT

## EXHIBIT "E"

### INSURANCE REQUIREMENTS

- A. Architect shall procure, prior to commencement of the Services of this Agreement and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Services hereunder by the Architect, his agents, representatives, employees and Consultant(s). Architect's liabilities, including but not limited to Architect's indemnity or defense obligations, under this Agreement shall not be deemed limited in any way to the insurance coverage required herein. Maintenance of specified insurance coverage is a material element of this Agreement and Architect's failure to maintain or renew coverage or to provide evidence of renewal during the term of this Agreement, as required or when requested, may be treated by the District as a material breach of contract.
- B. **Minimum Scope and Limits of Insurance:** Coverage shall be at least as broad as the following scopes and limits. Umbrella or Excess Liability policies are acceptable where the need for higher liability limits is noted and shall provide liability coverages that at least follow form over the underlying insurance requirements where necessary for Commercial General Liability, Commercial Automobile Liability, Employers' Liability, and other liability coverage (except Professional Liability) designated under this Section B – Insurance Requirements." Minimum Scope of Insurance:
1. **Commercial General Liability.** Two million dollars (\$2,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to each project/location or the general aggregate limit shall be twice the required occurrence limit.
  2. **Commercial Automobile Liability.** Two million dollars (\$2,000,000) per accident for bodily injury and property damage.
  3. **Workers' Compensation Liability.** For all of the Architect's employees who are subject to this Agreement and to the extent required by the applicable state or federal law, Architect shall keep in full force and effect, a Workers' Compensation policy.
  4. **Employers' Liability.** For all of the Architect's employees who are subject to this Agreement, Architect shall keep in full force and effect, an Employers' Liability policy with minimum liability coverage of two million dollars (\$2,000,000) per occurrence.
  5. **Professional Liability.** This insurance shall cover the prime design professional and his/her consultant(s) on a Claims Made basis for two million Dollars (\$2,000,000) aggregate limit subject to no more than two hundred thousand dollars (\$200,000) per claim deductible, coverage to continue through completion of construction plus two (2) years thereafter.
- C. District reserves the right to modify the limits and coverages described herein, with appropriate credits or changes to be negotiated for such changes.

- D. **Deductibles and Self-Insured Retention:** Architect shall inform the District in writing if any deductibles or self-insured retention exceeds two hundred thousand dollars (\$200,000). At the option of the District, either:
1. The District can accept the higher deductible;
  2. Architect's insurer shall reduce or eliminate such deductibles or self-insured retention as respects the District, its officers, officials, employees and volunteers; or
- E. **Other Insurance Provisions:** The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:
1. The District, its representatives, consultants, trustees, officers, officials, employees, agents, and volunteers ("Additional Insureds") are to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of the Architect; Instruments of Service and completed operations of the Architect; premises owned, occupied or used by the Architect; or automobiles owned, leased, hired or borrowed by the Architect. The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insureds.
  2. For any claims related to the projects, Architect's insurance coverage shall be primary insurance as respects the Additional Insureds. Any insurance or self-insurance maintained by the Additional Insureds shall be in excess of Architect's insurance and shall not contribute with it.
  3. Architect shall provide an endorsement that the insurer waives the right of subrogation against District and its respective elected officials, officers, employees, agents, representatives, consultants, trustees, and volunteers.
  4. Architect's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
  5. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the Additional Insureds.
  6. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District.
  7. Architect shall pay all insurance premiums, including any charges for required waivers of subrogation or the endorsement of additional insureds. If Architect fails to maintain insurance, District may take out comparable insurance, and deduct and retain amount of premium from any sums due Architect under the Agreement.

8. Architect shall require all subconsultants to maintain the level of insurance Architect deems appropriate with respect to the consultant's scope of the Work unless otherwise indicated in the Agreement. Architect shall cause the subconsultants to furnish proof thereof to District within ten (10) days of District's request. Should Architect not require subconsultants to provide the same level of insurance as is required of Architect, as provided in this Agreement, Architect is not relieved of its indemnity obligations to District or fulfilling its insurance requirements as provided in this Agreement.
- F. **Acceptability of Insurers:** Insurance is to be placed with insurers admitted in California with a current A.M. Best's rating of no less than A: VII. Architect shall inform the District in writing if any of its insurer(s) have an A.M. Best's rating less than A: VII. At the option of the District, the District may either:
1. Accept the lower rating; or
  2. Require Architect to procure insurance from another insurer.
- G. **Verification of Coverage:** Prior to commencing with its provision of Services under this Agreement, Architect shall furnish District with:
1. Certificates of insurance showing maintenance of the required insurance coverages; and
  2. Original endorsements affecting general liability and automobile liability coverage. The endorsements are to be signed by a person authorized by that insurer to bind coverages on its behalf. All endorsements are to be received and approved by the District before Services commence.
- H. **Copy of Insurance Policy(ies):** Upon the District's request, Architect will furnish District with a copy of all insurance policies related to its provision of Services under this Agreement.

END OF EXHIBIT

**EXHIBIT "F"**

**IRAN CONTRACTING ACT CERTIFICATION**  
**(Public Contract Code Sections 2202-2208)**

PROJECT/CONTRACT NO.: Luther Burbank High School Kitchen Modernization / 0530-403 between the Sacramento City Unified School District ("District") and HMC Architects ("Consultant") ("Contract" or "Project").


Prior to bidding on or submitting a proposal for a contract for goods or services of \$1,000,000 or more, the bidder/proposer must submit this certification pursuant to Public Contract Code section 2204.

The proposer must complete **ONLY ONE** of the following two options. To complete OPTION 1, check the corresponding box **and** complete the certification below. To complete OPTION 2, check the corresponding box, complete the certification below, and attach documentation demonstrating the exemption approval.

- OPTION 1.** Proposer is not on the current list of persons engaged in investment activities in Iran created by the California Department of General Services ("DGS") pursuant to Public Contract Code section 2203(b), and we are not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that other person will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS.
- OPTION 2.** Proposer has received a written exemption from the certification requirement pursuant to Public Contract Code sections 2203(c) and (d). *A copy of the written documentation demonstrating the exemption approval is included with our proposal.*

**CERTIFICATION:**

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY, that I am duly authorized to legally bind the bidder/proposer to the OPTION selected above. This certification is made under the laws of the State of California.

<i>Vendor Name/Financial Institution (Printed)</i> HMC Architects	<i>Federal ID Number (or n/a)</i> 95-2109939
<i>By (Authorized Signature)</i> 	
<i>Printed Name and Title of Person Signing</i> Vipul Safi, Principal In Charge	<i>Date Executed</i> 3/13/24

END OF DOCUMENT

AGREEMENT FOR Transfer of Funds

Between

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
Youth Development Support Services Department  
And  
St. Hope PS7 K-8 School

The Sacramento City Unified School District (“District” or “SCUSD”) and St. Hope PS7 K-8 (“PS7”) collectively hereinafter referred to as “the Parties” and individually hereinafter referred to as “the Party” hereby enter into this Agreement for transfer of funds (“Agreement”) effective on August 1, 2023 (“Effective Date”) with respect to the following recitals:

**RECITALS**

Sacramento City Unified School District is the fiscal agent for PS7’s After School Education and Safety (ASES) Grant. The intent of the ASES grant is to provide students opportunities to expand learning, promote academic achievement, assist children and adults from low-income families to achieve challenging state content standards, provide opportunities for parents to actively participate in their children’s education, provide safe, supervised, and high-quality expanded learning care for students.

The total grant amount is \$203,482.84

The 95% of the grant amount = \$193,308.69

Leaders of Tomorrow worked for 44 days = \$43,487.19.

Friday, September 29 was the last day for the agency and PS7 took over from Monday, October 2.

PS7 will receive  $\$193,308.69 - \$43,487.19 = \mathbf{\$149,821.50}$

According to the ASES grant guidelines, PS7 Expanded Learning Program (“program”) needs to serve 114 students for 175 days for a minimum of 15 hours and needs to remain open until 6:00 p.m. and provide academic enrichment activities during expanded learning/after school hours.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

For the remainder of the 2023-2024 school year, PS7 either will hire their own staff or sign with another agency to provide academic and enrichment activities during expanded learning/after school hours. Sacramento City Unified is the fiscal agent; however, Sacramento City Unified is not responsible for providing direct services to students.

Both Parties have agreed that District will transfer the remainder of the grant amount (\$149,821.50) to PS7 in properly submitted invoices.



The District will continue acting as the fiscal agent, submit all the required reports to California Department of Education, and continue working with PS7 to provide technical assistance.

In order to offset a portion of the administrative cost, SCUSD Youth Development Support Services shall keep 5% of the grant amount (\$10,174.14).

**AGREEMENT**

**Assurances to Meet Requirements of After School Education and Safety (ASES) Program**

<b>Program Operations – Both Parties Agree</b>	
	The program will maintain a student-to-staff member ratio of no more than 20:1.
	The program will begin operation immediately upon the end of the regular school day. (Note: A regular school day is any day that students attend and instruction takes place.)
	The program will operate for a minimum of 15 hours per week.
	The program will operate until at least 6:00 p.m., on every regular school day.
	The program will establish a reasonable early release policy for students attending the after school component.
	Elementary students should participate in the expanded learning program each day the program operates.
	A flexible attendance schedule for middle/junior high school students may be implemented in order to develop an age-appropriate program. Priority for enrollment will be given to students who attend daily.
	Every student attending a school operating a program is eligible to participate in the program, subject to program capacity.
	The program is not required to charge family fees or conduct individual eligibility determination based on need or income.
	The program will provide all notices, reports, statements, and records to parents or guardians in English and the student’s primary language when 15 percent of the students enrolled at the school site speak a single primary language other than English as determined by language census data from the preceding year.
	The program is planned through a collaborative process that includes parents, youth, and representatives of participating public school sites, governmental agencies (e.g., city and county parks and recreation departments), local law enforcement, community organizations, and the private sector.
	The program will establish a policy regarding reasonable early daily release of pupils from the program.
	First priority for enrollment of pupils shall be given to students experiencing homelessness and pupils identified by the program as being in foster care.
	The PS7 administration will make sure that program staff working directly with students go through mandatory trainings such as Child Sexual Abuse Prevention training including grooming behaviors, mandated reporter training and a training on establishing appropriate boundaries while working with students. All incidents involving physical and emotional safety should be documented.
	Both parties assume fiscal accountability.

	The program will establish minimum qualifications for each staff position that at a minimum, ensure that all staff members who directly supervise pupils meet the minimum qualifications for an instructional aide, pursuant to the policies of PS7.
	All program staff and volunteers will be subject to the health screening and fingerprint clearance requirements in current law and PS7's policy for school personnel and volunteers at the school.
	All funds will expended will supplement, but not supplant, existing funding for after school program.
	The program may include three days of staff development during regular program hours using funds from the total grant award.
	If 15 percent or more of the pupils enrolled in PS7 speak a single primary language other than English, as determined from the census data submitted to CDE in the preceding year, all notices, reports, statements or records sent to the parent/guardian of any such pupil by the school be written in the primary language.
	PS7 will follow all applicable local, state, and federal law and regulations, including measures related to COVID-19.

<b>Program Elements</b>	
	The program will include an educational and literacy element designed to provide tutoring and/or homework assistance in one or more of the following subject areas: language arts, mathematics, history and social science, science, and computer training.
	The program will have an educational enrichment element that may include, but is not limited to, fine arts, career technical education, recreation, physical fitness, and prevention activities. Such activities might involve the arts, music, physical activity, health promotion, general recreation, technology, career awareness, and activities to support positive youth development.
	The program will provide a safe physical and emotional environment and opportunities for relationship-building and will promote active student engagement.
	The program will collaborate and integrate with the regular school day program and other expanded learning opportunities.
	The program will provide a snack that conforms to the nutrition standards in the California <i>Education Code</i> , Part 27, Chapter 9, Article 2.5, commencing with Section 49430.
	The program will provide opportunities for physical activity.
<b>Program Plan – Both Parties Agree</b>	
	Parties in this agreement as well as school staff, are committed to supporting the program and sharing responsibility for the planning and quality of the program at PS7 K-8. Both Parties agree to review their after school program plan every three years. The review is to include, but not limited to program goals, program content, outcome measures that the program will use for the next three years, and any other information requested by the CDE.

<b>Program Evaluation/Assessment – Both Parties Agree</b>	
	The program will provide information to the department for the purpose of program evaluation and certify that program evaluations will be based upon any requirements recommended by the Advisory Committee or Before and After School Programs.
	The program will provide school day attendance rates on participating pupils to the CDE on an annual basis.

	The program will submit program attendance on a semiannual basis as required by the CDE.
	The program acknowledges that the CDE shall monitor the program review as part of its onsite monitoring process.
	The program will meet all of the evaluation requirements and any such data required by the CDE.
	The program will engage in the collection and use of pupils' social, behavioral or skill development data collection to support quality program improvement processes.
	The program will submit evidence of a data-driven program quality improvement process that is based on CDE's guidance on program quality standards.

Both parties agree that SCUSD will be responsible for submitting periodic reporting and accountability requirements throughout the term of the grant (1) attendance and fiscal reporting; (2) program evaluation; (3) the CDE Categorical Program Monitoring (CPM) process; (5) annual audits; and (6) use of the After School Support and Information System (ASSIST) reporting.

Both parties agree that PS7 will evaluate the program annually and measure the effectiveness of ASES's programming.

PS7 will provide general ledgers and attendance reports twice a year. The contractor must submit the first general ledger and attendance report on or before January 20, 2024 covering July 1 through December 31, 2023 period. The second general ledger must be submitted on or before July 20, 2024 covering January 1 through June 30 period.

**All required documentation will be requested and submitted through SCUSD Document Tracking Vault.**

Both parties agree to meet all the statutory requirements, including program operations and fiscal operations.

Both parties agree that PS7 will submit annual budget with a narrative to support expenditures, monthly or quarterly invoices, general ledger or financial activity report upon request." The attached subcontractor form must be submitted semi-annually.

Both parties agree that PS7 must provide access to its program and fiscal records for audits, and any state or federal site visits.

Both parties agree that PS7 will submit the fiscal data, including attendance data, expenditure data, evaluation data, and any additional requested data to the grantee in a timely manner.

Both parties understand and agree that Non-submission of the fiscal data in a timely manner may result in a grantee becoming a grantee-not-in-good-standing with fiscal implications. The fiscal implications include withholding of grant payments or termination of the grant from the CDE Expanded Learning Department.

Both parties understand and agree that if it is found that the funds are not spent in accordance with state or federal directives, grantees are responsible for returning incorrectly spent funds.

Both parties agree that PS7 will take student attendance in their student information system, and will provide attendance to SCUSD semiannually. The first attendance report must be submitted before or on Friday, January 19, 2024 covering the attendance from July 1 through December 31, 2023; and the second invoice must be submitted before or on Friday, July 19, 2024 covering January 1 through June 30, 2024. PS7 will also provide expenditure reports to SCUSD semiannually.

Both parties agree that PS7 will keep all the required paperwork such as enrollment forms, attendance data and program plan on file for five years for auditing purposes.

Both parties agree that no more than 10% of \$149,821.50 will be spent on indirect/administrative services.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed in duplicate.

**DISTRICT:**

By: \_\_\_\_\_ Date \_\_\_\_\_  
Janea Marking  
Chief Business and Operations Officer  
Sacramento City Unified School District

AGENCY NAME: St. HOPE PS7 K-8 school  
By: Lisa Marie Ruda \_\_\_\_\_ Date 11/1/2023  
Authorized Signature

Print Name: Lisa Marie Ruda  
Title: Superintendent

AGREEMENT FOR Transfer of Funds

Between

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
Youth Development Support Services Department  
And  
Sol Aureus College Preparatory K-8

The Sacramento City Unified School District (“District” or “SCUSD”) and Sol Aureus College Preparatory K-8 (“Sol Aureus”) collectively hereinafter referred to as “the Parties” and individually hereinafter referred to as “the Party” hereby enter into this Agreement for transfer of funds (“Agreement”) effective on August 1, 2023 (“Effective Date”) with respect to the following recitals:

**RECITALS**

Sacramento City Unified School District is the fiscal agent for Sol Aureus’s After School Education and Safety (ASES) Grant. The intent of the ASES grant is to provide students opportunities to expand learning, promote academic achievement, assist children and adults from low-income families to achieve challenging state content standards, provide opportunities for parents to actively participate in their children’s education, provide safe, supervised, and high-quality expanded learning care for students.

The total grant amount is \$146,507.64. According to the ASES grant, Sol Aureus Expanded Learning Program (“program”) needs to serve 80 students for 180 days for a minimum of 15 hours and needs to remain open until 6:00 p.m. and provide academic enrichment activities during expanded learning/after school hours.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

During the 2023-2024 school year, Sol Aureus has hired its own staff to provide academic and enrichment activities during expanded learning/after school hours.

Both Parties have agreed that District will transfer 95% of the grant amount (\$139,182.26) to Sol Aureus in properly submitted invoices.

The District will continue acting as the fiscal agent, submit all the required reports to California Department of Education, and continue working with Sol Aureus to provide technical assistance.

In order to offset a portion of the administrative cost, SCUSD Youth Development Support Services shall keep 5% of the grant amount (\$7,325.38).

**AGREEMENT**

**Assurances to Meet Requirements of After School Education and Safety (ASES) Program**

<b>Program Operations – Both Parties Agree</b>	
	The program will maintain a student-to-staff member ratio of no more than 20:1.

	The program will begin operation immediately upon the end of the regular school day. (Note: A regular school day is any day that students attend and instruction takes place.)
	The program will operate for a minimum of 15 hours per week.
	The program will operate until at least 6:00 p.m., on every regular school day.
	The program will establish a reasonable early release policy for students attending the after school component.
	Elementary students should participate in the expanded learning program each day the program operates.
	A flexible attendance schedule for middle/junior high school students may be implemented in order to develop an age-appropriate program. Priority for enrollment will be given to students who attend daily.
	Every student attending a school operating a program is eligible to participate in the program, subject to program capacity.
	The program is not required to charge family fees or conduct individual eligibility determination based on need or income.
	The program will provide all notices, reports, statements, and records to parents or guardians in English and the student's primary language when 15 percent of the students enrolled at the school site speak a single primary language other than English as determined by language census data from the preceding year.
	The program is planned through a collaborative process that includes parents, youth, and representatives of participating public school sites, governmental agencies (e.g., city and county parks and recreation departments), local law enforcement, community organizations, and the private sector.
	The program will establish a policy regarding reasonable early daily release of pupils from the program.
	First priority for enrollment of pupils shall be given to students experiencing homelessness and pupils identified by the program as being in foster care.
	The program will provide staff development and training.
	Both parties assume fiscal accountability.
	The program will establish minimum qualifications for each staff position that at a minimum, ensure that all staff members who directly supervise pupils meet the minimum qualifications for an instructional aide, pursuant to the policies of Sol Aureus College Preparatory.
	All program staff and volunteers will be subject to the health screening and fingerprint clearance requirements in current law and Sol Aureus College Preparatory's policy for school personnel and volunteers at the school.
	All funds will expended will supplement, but not supplant, existing funding for after school program.
	The program may include three days of staff development during regular program hours using funds from the total grant award.
	If 15 percent or more of the pupils enrolled in Sol Aureus College Preparatory speak a single primary language other than English, as determined from the census data submitted to CDE in the preceding year, all notices, reports, statements or records sent to the parent/guardian of any such pupil by the school be written in the primary language.

	Sol Aureus will follow all applicable local, state, and federal law and regulations, including measures related to COVID-19.
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<b>Program Elements</b>	
	The program will include an educational and literacy element designed to provide tutoring and/or homework assistance in one or more of the following subject areas: language arts, mathematics, history and social science, science, and computer training.
	The program will have an educational enrichment element that may include, but is not limited to, fine arts, career technical education, recreation, physical fitness, and prevention activities. Such activities might involve the arts, music, physical activity, health promotion, general recreation, technology, career awareness, and activities to support positive youth development.
	The program will provide a safe physical and emotional environment and opportunities for relationship-building and will promote active student engagement.
	The program will collaborate and integrate with the regular school day program and other expanded learning opportunities.
	The program will provide a snack that conforms to the nutrition standards in the California <i>Education Code</i> , Part 27, Chapter 9, Article 2.5, commencing with Section 49430.
	The program will provide opportunities for physical activity.
<b>Program Plan – Both Parties Agree</b>	
	Parties in this agreement as well as school staff, are committed to supporting the program and sharing responsibility for the planning and quality of the program at Sol Aureus College Preparatory K-8. Both Parties agree to review their after school program plan every three years. The review is to include, but not limited to program goals, program content, outcome measures that the program will use for the next three years, and any other information requested by the CDE.

<b>Program Evaluation/Assessment – Both Parties Agree</b>	
	The program will provide information to the department for the purpose of program evaluation and certify that program evaluations will be based upon any requirements recommended by the Advisory Committee or Before and After School Programs.
	The program will provide school day attendance rates on participating pupils to the CDE on an annual basis.
	The program will submit program attendance on a semiannual basis as required by the CDE.
	The program acknowledges that the CDE shall monitor the program review as part of its onsite monitoring process.
	The program will meet all of the evaluation requirements and any such data required by the CDE.
	The program will engage in the collection and use of pupils’ social, behavioral or skill development data collection to support quality program improvement processes.
	The program will submit evidence of a data-driven program quality improvement process that is based on CDE’s guidance on program quality standards.

Both parties agree that SCUSD will be responsible for submitting periodic reporting and accountability requirements throughout the term of the grant (1) attendance and fiscal reporting; (2) program evaluation; (3) the CDE Categorical Program Monitoring (CPM) process; (5)

annual audits; and (6) use of the After School Support and Information System (ASSIST) reporting.

Both parties agree that Sol Aureus will evaluate the program annually and measure the effectiveness of ASES's programming.

Sol Aureus will provide general ledgers and attendance reports twice a year. The contractor must submit the first general ledger and attendance report on or before January 20, 2024 covering July 1 through December 31, 2023 period. The second general ledger must be submitted on or before July 20, 2024 covering January 1 through June 30 period.

**All required documentation will be requested and submitted through SCUSD Document Tracking Vault.**

Both parties agree to meet all the statutory requirements, including program operations and fiscal operations.

Both parties agree that Sol Aureus will submit annual budget with a narrative to support expenditures, monthly or quarterly invoices, general ledger or financial activity report upon request." The attached subcontractor form must be submitted semi-annually.

Both parties agree that Sol Aureus must provide access to its program and fiscal records for audits, and any state or federal site visits.

Both parties agree that Sol Aureus will submit the fiscal data, including attendance data, expenditure data, evaluation data, and any additional requested data to the grantee in a timely manner.

Both parties understand and agree that Non-submission of the fiscal data in a timely manner may result in a grantee becoming a grantee-not-in-good-standing with fiscal implications. The fiscal implications include withholding of grant payments or termination of the grant from the CDE Expanded Learning Department.

Both parties understand and agree that if it is found that the funds are not spent in accordance with state or federal directives, grantees are responsible for returning incorrectly spent funds.

Both parties agree that Sol Aureus will take student attendance in their student information system, Illuminate, and will provide attendance to SCUSD semiannually. The first attendance report must be submitted before or on Friday, January 19, 2024 covering the attendance from July 1 through December 31, 2023; and the second invoice must be submitted before or on Friday, July 19, 2024 covering January 1 through June 30, 2024. Sol Aureus will also provide expenditure reports to SCUSD semiannually.

Both parties agree that Sol Aureus will keep all the required paperwork such as enrollment forms, attendance data and program plan on file for five years for auditing purposes.



Both parties agree that no more than 10% of \$139,182.26 will be spent on indirect/administrative services.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed in duplicate.

**DISTRICT:**

By: \_\_\_\_\_  
Jesse M. Castillo  
Assistant Superintendent of Business Services  
Sacramento City Unified School District  
Date

**AGENCY NAME:**

By: Norman G. Hernandez  
Authorized Signature  
February 26, 2024  
Date

Print Name: Norman G. Hernandez

Title: Principal / Director of Operations



**Change Order 02**

Date: March 21, 2024

Project Name: Clayton B. Wire Technology Network Infrastructure Upgrade  
 Project No: 0040-461-2  
 DSA File No: N/A  
 DSA Application No: N/A

The following parties agree to the terms of this Change Order:

**Owner: Sacramento City USD**  
 5735 47th Ave.  
 Sacramento, CA 95824

**Contractor: C.H. Reynolds Electric, Inc.**  
 1281 Wayne Avenue  
 San Jose, CA 95131

**Architect:** None

**Construction Manager: Kitchell CEM**  
 2450 Venture Oaks Way, Suite 500  
 Sacramento, CA 95833

Reference	Description	Cost	Days Ext.
Requested by: Performed by: Reason:	Project Close-out of Unused Owner Allowance District N/A Reconciliation of contract		0
Contract time will be adjusted as follows:	Original Contract Amount with Allowances:		\$784,686.00
Previous Completion Date: 11/1/2023	Amount of Previously Approved AED(s)/PCO(s):		\$30,512.37
90 Calendar Days Extension (zero unless otherwise indicated)	Amount of this Change Order:		(\$38,647.63)
Current Completion Date: <b>1/30/2024</b>	Revised Contract Amount After this change order:		<b>\$776,550.74</b>

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq.

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District's governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages or time extensions not included are deemed waived.

**Signatures**

District: Sacramento City USD

Contractor: C.H. Reynolds Electric, Inc.

\_\_\_\_\_  
 Janea Marking, CBO Date

*John Anderson* 2024-03-07  
 \_\_\_\_\_  
 John Anderson, Vice President of Data Date

# Signature Certificate

Reference number: EPBKW-JZIMB-QUQGV-BZARY

## Signer

## Timestamp

## Signature

### John Anderson

Email: johna@chreynolds.com

Sent:

06 Mar 2024 18:37:29 UTC

Viewed:

07 Mar 2024 14:10:56 UTC

Signed:

07 Mar 2024 16:46:17 UTC



### Recipient Verification:

✓ Email verified

07 Mar 2024 14:10:56 UTC

IP address: 107.0.39.82

Location: Livermore, United States

Document completed by all parties on:

07 Mar 2024 16:46:17 UTC

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# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1b

**Meeting Date:** March 21, 2024

**Subject:** Approve Personnel Transactions

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resources Services

**Recommendation:** Approve Personnel Transactions

**Background/Rationale:** N/A

**Financial Considerations:** N/A

**LCAP Goal(s):** Safe, Clean and Healthy Schools

**Documents Attached:**

1. Certificated Personnel Transactions Dated March 21, 2024
2. Classified Personnel Transactions Dated March 21, 2024

**Estimated Time of Presentation:** N/A

**Submitted by:** Cancy McArn, Chief Human Resources Officer

**Approved by:** Lisa Allen, Interim Superintendent

**Attachment 1: CERTIFICATED 3/21/2024**

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
<b>EMPLOY/ REEMPLOY</b>							
APESOA-CORONADO	SILVIA	B	Teacher, Adult Ed, Hourly	CHARLES A. JONES CAREER & ED	3/4/2024	6/30/2024	EMPLOY PROB 3/4/24
OKAM	UCHENNA	B	Teacher, Spec Ed	ROSEMONT HIGH SCHOOL	12/18/2023	6/30/2024	EMPLOY PROB 12/18/23
POON	LORENA	B	Coord. Child Devl Programs	EARLY LEARNING & CARE PROGRAMS	3/4/2024	6/30/2024	REEMPL 3/4/24
<b>LEAVES</b>							
ALVA	CHRISTINA	A	Teacher, Child Development	EARLY LEARNING & CARE PROGRAMS	2/29/2024	3/14/2024	LOA EXT (PD) 2/29-3/14/24
ALVA	CHRISTINA	A	Teacher, Child Development	EARLY LEARNING & CARE PROGRAMS	3/15/2024	6/30/2024	LOA RTN (PD) 3/15/24
CARRIGAN	DANIEL	A	Teacher, Elementary	NICHOLAS ELEMENTARY SCHOOL	3/11/2024	5/13/2024	LOA (PD) FMLA/CFRA 3/11-5/13/24
KAMILOS	AUDREY	A	Counselor, High School	ROSEMONT HIGH SCHOOL	2/24/2024	6/30/2024	LOA RTN (PD) FMLA/CFRA 2/24/24
LEE	YVETTE	B	Teacher, Child Development	EARLY LEARNING & CARE PROGRAMS	2/22/2024	4/4/2024	LOA (PD) FMLA/CFRA 2/22/24-4/4/24
MACK	JARRAMIAH	A	Teacher, Elementary Spec Subj	EARL WARREN ELEMENTARY SCHOOL	3/6/2024	3/22/2024	LOA (PD) MILITARY 3/6-22/24
MOUA	NKAOHNOU	A	Teacher, Elementary	SUSAN B. ANTHONY ELEMENTARY	3/22/2024	6/30/2024	LOA RTN (PD) 3/22/24
PALMER	LORI	A	Teacher, Spec Ed	EDWARD KEMBLE ELEMENTARY	1/11/2024	3/10/2024	LOA (PD) 1/11-3/10/24
PALMER	LORI	A	Teacher, Spec Ed	EDWARD KEMBLE ELEMENTARY	3/11/2024	6/30/2024	LOA RTN (PD) 3/11/24
POWELL	RACHEL	A	Teacher, High School	THE MET	3/8/2024	6/30/2024	LOA (PD) ADMIN 3/8/24
ROOME	JOSHUA	A	Teacher, High School	ROSEMONT HIGH SCHOOL	2/1/2024	2/29/2024	LOA EXT (PD) 2/1/24-2/29/24
RYAN	ERIN	A	School Social Worker	STUDENT SUPPORT&HEALTH SRVCS	12/21/2023	3/31/2024	LOA EXT (PD) 12/21/23-3/31/24
SANCHEZ	LEANA	A	Teacher, K-8	ALICE BIRNEY WALDORF - K-8	1/3/2024	2/15/2024	LOA EXT (PD) 1/3-2/15/24
SIDLEY	BRANDI	A	Teacher, K-8	LEONARDO da VINCI ELEMENTARY	2/12/2024	2/25/2024	LOA (PD) 2/12-2/25/24
SIDLEY	BRANDI	A	Teacher, K-8	LEONARDO da VINCI ELEMENTARY	2/26/2024	6/30/2024	LOA RTN (PD) 2/26/24
THOMPSON	HEATHER	B	Lang. Speech & Hearing Speclst	SPECIAL EDUCATION DEPARTMENT	3/7/2024	6/30/2024	LOA RTN (PD) 3/7/24
VALLE	IRENE	A	School Nurse	HEALTH SERVICES	3/8/2024	6/30/2024	LOA RTN (PD) 3/8/24
<b>SEPARATE / RESIGN / RETIRE</b>							
ADAMS	DAPHNE	B	Teacher, Middle School	UMOJA INTERNATIONAL ACADEMY	1/8/2024	3/7/2024	SEP / RESIGN 3/7/24
GARCIA	MARTHA	C	Teacher, Middle School	CALIFORNIA MIDDLE SCHOOL	7/1/2023	6/13/2024	SEP / RESIGN 6/13/24
KULBIDYUK	TAISIYA	A	School Psychologist	SPECIAL EDUCATION DEPARTMENT	7/1/2023	3/2/2024	SEP / 39 MO RR 3/2/24
SMITH	ZAC	C	Teacher, High School	GEO WASHINGTON CARVER	7/1/2023	6/14/2024	SEP / RESIGN 6/14/24
SANCHEZ	LEANA	A	Teacher, K-8	ALICE BIRNEY WALDORF - K-8	1/3/2024	2/15/2024	SEP / 39 MO RR 2/15/24



**Attachment 2: CLASSIFIED 3/21/2024**

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
BARRANCO-SHAWVER	BERENICE	B	Inst Aid, Spec Ed	ALICE BIRNEY WALDORF - K-8	2/26/2024	6/30/2024	EMPLOY PROB 2/26/24
BERBER	MIGUEL	B	Facilities Maint Laborer I	FACILITIES MAINTENANCE	2/5/2024	6/30/2024	EMPLOY PROB 2/5/24
HAMDARD	HOMAYOON	B	Clerk III	CHARLES A. JONES CAREER & ED	2/29/2024	6/30/2024	EMPLOY PROB 2/29/24
HAYMER	RODNEY	B	Lead Campus Supervisor	SAFE SCHOOLS OFFICE	3/6/2024	6/30/2024	EMPLOY PROB 3/6/24
LOGSDON	BRIGETTE	B	Health Services Technician	HEALTH SERVICES	2/26/2024	6/30/2024	EMPLOY PROB 2/26/24
MA	LIRONG	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	3/1/2024	6/30/2024	EMPLOY PROB 3/1/24
MARTINEZ DIAZ	MARIA	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	3/1/2024	6/30/2024	EMPLOY PROB 3/1/24
TAN	KHAE LINH	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	3/4/2024	6/30/2024	EMPLOY PROB 3/4/24
YOUNG	MICAH	B	Print Shop Tech II	CENTRAL PRINTING SERVICES	3/11/2024	6/30/2024	EMPLOY PROB 3/11/24
<b>LEAVE</b>							
ARMER	LAUREL	A	Occupational Therapist	SPECIAL EDUCATION DEPARTMENT	1/12/2024	2/26/2024	LOA (PD) 1/12-2/26/24
ARMER	LAUREL	A	Occupational Therapist	SPECIAL EDUCATION DEPARTMENT	2/27/2024	3/6/2024	LOA EXT (PD) 2/27-3/6/24
ARMER	LAUREL	A	Occupational Therapist	SPECIAL EDUCATION DEPARTMENT	3/7/2024	6/30/2024	LOA RTN (PD) 3/7/24
BAEZA	ANNA	A	Inst Aid, Spec Ed	JOHN F. KENNEDY HIGH SCHOOL	2/28/2024	6/30/2024	LOA RTN (PD) 2/28/24
CARRILLO	ROBERTA	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	2/26/2024	4/10/2024	LOA EXT (PD) FMLA/ CFRA 2/26/24-4/10/24
GARCIA	MARIA	A	Instructional Aide	A.WARREN McCLASKEY ADULT	2/29/2024	6/30/2024	LOA RTN (PD) 2/29/24
GLUCKMAN	ELIZABETH	A	Inst Aid, Spec Ed	ROSEMONT HIGH SCHOOL	2/1/2024	3/1/2024	LOA (PD) 2/1-3/1/24
MORRIS	CARLOS	B	Locksmith	FACILITIES MAINTENANCE	2/15/2024	3/9/2024	LOA (PD) FMLA 2/15-3/9/24
MORRIS	CARLOS	B	Locksmith	FACILITIES MAINTENANCE	3/10/2024	4/9/2024	LOA EXT (PD) FMLA 3/10-4/9/24
PLACENCIA	MARIA	A	School Office Manager I	CESAR CHAVEZ INTERMEDIATE	3/1/2024	5/1/2024	LOA (PD) FMLA/CFRA 3/1-5/1/24
SESSIONS	LATASHA	A	Campus Monitor	SUCCESS ACADEMY	3/6/2024	6/30/2024	LOA RTN (PD) 3/6/24
<b>RE-ASSIGN/STATUS CHANGE</b>							
ALEMI	MOHAMMAD	B	Bus Driver	TRANSPORTATION SERVICES	1/23/2024	6/30/2024	STCHG 1/23/24
BASIUJ	ALENA	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	2/1/2024	6/30/2024	REA / STCHG 2/1/24
DEWITT	INDIA	B	Bus Driver	TRANSPORTATION SERVICES	1/30/2024	6/30/2024	STCHG 1/30/24
FUNK	THERESA	B	Inst Aid, Spec Ed	O. W. ERLEWINE ELEMENTARY	3/18/2024	6/30/2024	REA / STCHG 3/18/24
LAL	ALLISON	A	Controller-Bookkeeper HS	JOHN F. KENNEDY HIGH SCHOOL	2/7/2024	6/30/2024	REA 2/7/24
OWENS-VASQUEZ	MEGHAN	A	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	3/7/2024	6/30/2024	REA / STCHG 3/7/24
VILLALOBOS	LAURA	A	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	3/1/2024	6/30/2024	REA /STCHG 3/1/24
<b>SEPARATE / RESIGN / RETIRE</b>							
ALCALA GARCIA	ANA	A	Food Service Lead, School Site	NUTRITION SERVICES DEPARTMENT	7/1/2023	3/6/2024	SEP / 39 MO RR 3/6/24
ESTRADA	RAFAEL	A	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	7/1/2023	2/14/2024	SEP / 39 MO RR 2/14/24
HELTON-ADAMS	SANDRA	A	Inst Aid, Spec Ed	PARKWAY ELEMENTARY SCHOOL	1/1/2024	2/8/2024	DECEASED 2/8/24
MANJARREZ	RITCHIE	A	Nutr Serv Purch and Wrhse Spec	NUTRITION SERVICES DEPARTMENT	9/26/2023	1/30/2024	SEP / RESIGN 1/30/24



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1c

**Meeting Date:** March 21, 2024

**Subject:** Approve Donations to the District for the Period of January 1-31, 2024

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Accept the donations to the District for the period of January 1-31, 2024.

**Background/Rationale:** Per Board Policy 3290 Gifts, Grants and Bequests, the Board of Education accepts donations on behalf of the schools and the District. After Board approval, the Board Office will send a letter of recognition to the donors.

**Financial Considerations:** None

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

- Donations Report for the period of January 1-31, 2024

**Estimated Time:** N/A

**Submitted by:** Janea Marking, Chief Business and Operations Officer

**Approved by:** Lisa Allen, Interim Superintendent



B OF A - BANK OF AMERICA											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
BA24-0001355	Posted	(000454) BENEVITY FUND	8347	Electronic F	01/31/24				BOFA013124	01/31/24 BENEVITY FUND F	1,000.00
	01-0812-0-8690-	- - - -0384-				1,000.00					
BA24-0001458	Posted	(000454) BENEVITY FUND	8365	Electronic F	01/01/24					12/13/23 U.K.ONLINE BENEV	1.92
	01-0812-0-8690-	- - - -0384-				1.92					
BA24-0001459	Posted	(000454) BENEVITY FUND	8365	Electronic F	01/08/24					1/8/24 U.K. ONLINE BENEVI	3.34
	01-0812-0-8690-	- - - -0384-				3.34					
BA24-0001460	Posted	(000454) BENEVITY FUND	8365	Electronic F	01/30/24					1/30/24 U.K. ONLINE BENEV	.78
	01-0812-0-8690-	- - - -0384-				.78					
<b>Total for Sacramento City Unified School District</b>											<b>1,006.04</b>

Fund-Object Recap		
01-8690	Donation Board Acknowledgement	1,006.04
<b>Fund 01 - General Fund</b>		<b>1,006.04</b>
<b>Total for Sacramento City Unified School District</b>		<b>1,006.04</b>

Org Recap	
Sacramento City Unified School District	
E - Electronic Funds Xfer	1,006.04
<b>Report Total</b>	<b>1,006.04</b>

\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 1/1/2024, Ending Receipt Date = 1/31/2024, User Created = N, On Hold? = Y, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group = )



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1d

**Meeting Date:** March 21, 2024

**Subject:** Approve Purchase Order Board Report for the Period of January 15, 2024, through February 14, 2024

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Approve attached list of purchase orders.

**Background/Rationale:** N/A

**Financial Considerations:** Reflects standard business information.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

- PO Board Report Period of January 15, 2024, through February 14, 2024

**Estimated Time:** N/A

**Submitted by:** Janea Marking, Chief Business and Operations Officer

**Approved by:** Lisa Allen, Interim Superintendent

**Includes Purchase Orders dated 01/15/2024 - 02/14/2024 \*\*\***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B24-00936	MANDARIN HILL ORCHARDS	FRESH MANDARINS FOR 2023-24 SY	NUTRITION SERVICES DEPARTMENT	13	40,500.00
B24-00937	HUGHES HARDWOOD OF RANCHO CORD OVA	SUPPLIES FOR ENGINEERING PATHWAY@SES	CAREER & TECHNICAL PREPARATION	01	1,800.00
B24-00938	ANDYMARK INC	ANDYMARK-INST MAT FOR ENG 23/24	ENGINEERING AND SCIENCES HS	01	5,000.00
B24-00939	PANERA BREAD CO	PANERA BREAD 23-24 SCHOOL YEAR	STRATEGY & CONTINUOUS IMPRVMT	01	1,500.00
B24-00940	REV ROBOTICS LLC	BLANKET-REV ROBO-INST MATERIALS FOR ENG 23/24SY	ENGINEERING AND SCIENCES HS	01	5,000.00
B24-00941	[REDACTED]	SETTLEMENT REIMBURSEMENT [REDACTED]	SPECIAL EDUCATION DEPARTMENT	01	24,999.00
B24-00942	WEST COAST PRODUCTS & DESIGN	BLANKET-WESTCOAST- INST MATERIALS ENG 23-24	ENGINEERING AND SCIENCES HS	01	5,000.00
B24-00943	[REDACTED]	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	2,220.00
B24-00944	LANTANA INC dba FASTSIGNS OF S ACRAMENTO	BLANKET FOR BANNERS	ALBERT EINSTEIN MIDDLE SCHOOL	01	1,948.89
B24-00945	NEXT GENERATION FOODS	RICE FOR 23-24SY	NUTRITION SERVICES DEPARTMENT	13	35,000.00
B24-00946	CACHE VALLEY BANK TRUSTEE FBO ARBITER PAY DEPOSITS	ARBITER SPORTS FOR 6 HIGH SCH 2023-24SY	EQUITY, ACCESS & EXCELLENCE	01	24,000.00
B24-00947	B & H PHOTO	PHOTOGRAPHY INSTRUCTIONAL SUPPLIES FY24	C. K. McCLATCHY HIGH SCHOOL	01	1,000.00
B24-00948	TAYLOR FARM PACIFIC	SALAD KITS FOR 2023-24 SY	NUTRITION SERVICES DEPARTMENT	13	40,000.00
B24-00949	[REDACTED]	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	480.00
B24-00950	[REDACTED]	FEDERAL PROPORIONATE SHARE [REDACTED]	SPECIAL EDUCATION DEPARTMENT	01	1,530.35
B24-00951	DEL PASO PIPE & STEEL	MFG_WELDING_INSTUCTIONAL MATERIALS	CHARLES A. JONES CAREER & ED	11	6,200.00
B24-00952	CHARTER AMERICA BUS CO THANDI ENTERPRISES INC	FIELD TRIP TO SAC STATE 4/12/24	HIRAM W. JOHNSON HIGH SCHOOL	01	1,780.00
B24-00953	[REDACTED]	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	650.00
B24-00954	LES SCHWAB TIRE CENTERS	TIRES FOR OPERATIONS / LH TEAM 2023-24SY	BUILDINGS & GROUNDS/OPERATIONS	01	1,000.00
B24-00955	CHARTER AMERICA BUS CO THANDI ENTERPRISES INC	ATHLETICS TRANSPORTATION	ROSEMONT HIGH SCHOOL	01	2,000.00
B24-00956	UNIVERSAL LIMOUSINE CO	ATHLETICS TRANSPORTATION	ROSEMONT HIGH SCHOOL	01	2,400.00
B24-00957	FAMILIA MAYA ENTERPRISE dba MA YA TRADITIONAL MEXICAN	MAYAS - CATERING - W/ STUDENTS	YOUTH DEVELOPMENT	01	3,000.00

\*\*\* See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.



**Includes Purchase Orders dated 01/15/2024 - 02/14/2024 \*\*\***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B24-00958	INTERNATIONAL FIRE EQUIP CO	FIRE EXTINGUISHERS AND PARTS 2023-24SY	BUILDINGS & GROUNDS/OPERATIONS	01	5,000.00
B24-00959	KLINE MUSIC INC	MUSICAL INSTRUMENT RENTAL 2023-24SY	YOUTH DEVELOPMENT	01	2,000.00
B24-00960	VERITIV OPERATING CO	PACKAGING PRODUCT FOR CK 2023-24 SY	NUTRITION SERVICES DEPARTMENT	13	4,000.00
B24-00961	ALPHA CERAMIC SUPPLIES INC ALP HA FIRED ARTS	CERAMIC SUPPLIES 2023-24SY	LUTHER BURBANK HIGH SCHOOL	01	500.00
B24-00962	HUGHES HARDWOOD OF RANCHO CORD OVA	SUPPLIES FOR PAXTON LABS MS	CAREER & TECHNICAL PREPARATION	01	2,000.00
B24-00963	TAP PLASTICS INC	SUPPLIES FOR PAXTON LABS MS	CAREER & TECHNICAL PREPARATION	01	2,000.00
CHB24-00334	THE HOME DEPOT PRO	Chargeback for Garden Supplies	THEODORE JUDAH ELEMENTARY	01	1,000.00
CHB24-00335	THE HOME DEPOT PRO	CUSTODIAL SUPPLIES	CHARLES A. JONES CAREER & ED	11	6,000.00
CHB24-00336	UBEO WEST LLC dba UBEO BUSINES S SERVICES	SERNA: COPIER USAGE 23-24 SCHOOL YEAR PARENT ENG.	PARENT ENGAGEMENT	01	1,000.00
CHB24-00337	ODP BUSINESS SOLUTIONS LLC	BLANKET PURCHASE ORDER 2024 SY	WASHINGTON ELEMENTARY SCHOOL	01	3,000.00
CHB24-00338	UBEO WEST LLC dba UBEO BUSINES S SERVICES	CANON COPIER RENTAL SY 23/24	HUBERT H BANCROFT ELEMENTARY	01	3,000.00
CHB24-00339	ODP BUSINESS SOLUTIONS LLC	CAEP_ADMIN/OFFICE SUPPLIES- OFFICE DEPOT (113902)	CHARLES A. JONES CAREER & ED	11	3,000.00
CHB24-00340	ODP BUSINESS SOLUTIONS LLC	WIOA TITLE I-RSS_REG 5885__OFFICE SUPPLIES	CHARLES A. JONES CAREER & ED	11	2,500.00
CHB24-00342	ODP BUSINESS SOLUTIONS LLC	OD CLASSROOM SUPPLIES (SPED DEPT)	THEODORE JUDAH ELEMENTARY	01	200.00
CHB24-00343	ODP BUSINESS SOLUTIONS LLC	OD CLASSROOM SUPPLIES (SPED DEPT)	THEODORE JUDAH ELEMENTARY	01	200.00
CHB24-00344	ODP BUSINESS SOLUTIONS LLC	WIOA TILE II_IELCE & I.ET_MONTE	CHARLES A. JONES CAREER & ED	11	2,000.00
CHB24-00345	ODP BUSINESS SOLUTIONS LLC	23-24 OFFICE DEPOT SUPPLY ORDER	THEODORE JUDAH ELEMENTARY	01	700.00
CHB24-00346	ODP BUSINESS SOLUTIONS LLC	SPECIAL EDUCATION CLASSROOM SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	500.00
CHB24-00347	ODP BUSINESS SOLUTIONS LLC	INSTRUCTIONAL MATERIALS	A. M. WINN - K-8	01	1,038.69
CHB24-00348	UBEO WEST LLC dba UBEO BUSINES S SERVICES	CANON COPIER - 2023-2024	GOLDEN EMPIRE ELEMENTARY	01	4,000.00
CHB24-00349	SCUSD/PAPER	COPY PAPER USAGE 23-24 SCHOOL YEAR	PARENT ENGAGEMENT	01	2,000.00
CHB24-00350	ODP BUSINESS SOLUTIONS LLC	OFFICE DEPOT INSTRUCTIONAL SUPPLIES FY 23-24	C. K. McCLATCHY HIGH SCHOOL	01	25,000.00
CS24-00349	CA DESIGN WEST ARCHITECTS	0146-470 ISADOR COHEN PLAYGROUND-ARCHITECTURAL SVC	FACILITIES SUPPORT SERVICES	21	72,969.12

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**Includes Purchase Orders dated 01/15/2024 - 02/14/2024 \*\*\***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
CS24-00350	PILOT CITY INC	SA 2023-24 SCHOOL YEAR-WBL PROJECTS/INTERNSHIPS	CAREER & TECHNICAL PREPARATION	01	50,122.00
CS24-00351	GWENDOLYN ONUOHA	GRACE COUNSELING	HEALTH PROFESSIONS HIGH SCHOOL	01	1,200.00
CS24-00352	SCIENCE ALLIANCE LLC	2023-24 SUPPLEMENTAL PROVIDER	YOUTH DEVELOPMENT	01	136,400.00
CS24-00353	SACRAMENTO THEATRE CO	2023-24 SUPPLEMENTAL PROVIDER	YOUTH DEVELOPMENT	01	62,250.00
CS24-00354	STUDIO T	2023-24 SUPPLEMENTAL PROVIDER	YOUTH DEVELOPMENT	01	90,024.00
CS24-00355	SQUARE ROOT ACADEMY	2023-24 SUPPLEMENTAL PROVIDER	YOUTH DEVELOPMENT	01	70,000.00
CS24-00356	SACRAMENTO URBAN DEBATE LEAGUE	2023-24 SUPPLEMENTAL PROVIDER- SAC URBAN DEBATE	YOUTH DEVELOPMENT	01	5,000.00
CS24-00357	DANNIS WOLIVER KELLEY	PURCHASING LEGAL CONSULTING SERVICES	PURCHASING SERVICES	01	7,500.00
CS24-00358	3QC INC	0265-461 OAKRIDGE NEW SCHOOL COMMISSIONING	FACILITIES SUPPORT SERVICES	21	78,500.00
CS24-00359	REGENTS OF UC UC DAVIS AR LOCK BOX	AREA 3 WRITING PROJECT FOR TEACHERS	MIWOK MIDDLE SCHOOL	01	2,600.00
CS24-00360	KODELY LLC	2023-24 SUPPLEMENTAL PROVIDER	YOUTH DEVELOPMENT	01	115,776.00
CS24-00361	DALE SCOTT & CO INC	ASSISTANCE FOR MEASURES Q, R, H	FACILITIES SUPPORT SERVICES	21	35,717.14
CS24-00362	K12 INSIGHT LLC	Let's Talk Subscription & Assistant (Chatbox)	TECHNOLOGY SERVICES	01	63,231.50
CS24-00365	TOTAL EDUCATION SOLUTIONS	AIEP 23-24 TUTORING SERVICE CONTRACT	YOUTH DEVELOPMENT	01	30,000.00
CS24-00366	SAC CONNECT LLC	2023-24 SUPPLEMENTAL PROVIDER- SAC CONNECT	YOUTH DEVELOPMENT	01	45,384.00
CS24-00369	ALL THINGS PRETTY INC	2023-24 SUPPLEMENTAL PROVIDER - ALL THINGS PRETTY	YOUTH DEVELOPMENT	01	27,000.00
CS24-00370	CHAMPS 4 LIFE	2023-24 SUPPLEMENTAL PROVIDER- CHAMPS	YOUTH DEVELOPMENT	01	52,000.00
CS24-00371	KMC ARCHERY LLC dba BOWCRAFT A RCHERY	2023-24 SUPPLEMENTAL PROVIDER- KMC	YOUTH DEVELOPMENT	01	30,000.00
CS24-00372	BIGGER THAN US ARTS	2023-24 SUPPLEMENTAL PROVIDER	YOUTH DEVELOPMENT	01	67,640.00
CS24-00373	ARCHITECTS OF HOPE INC	2023-24 SUPPLEMENTAL PROVIDER FOR WLA & MLA	YOUTH DEVELOPMENT	01	40,000.00
CS24-00374	ADVANCING LATINAS INTO LEADERS HIP	2023-2024 SUPPLEMENTAL PROVIDER ADV LATINAS	YOUTH DEVELOPMENT	01	19,800.00
CS24-00375	LINDAMOOD-BELL	tutoring - 1:1 sensory cognitive instruction	SPECIAL EDUCATION DEPARTMENT	01	9,999.60
CS24-00376	TCG ACADEMY	TCG ACADEMY	YOUTH DEVELOPMENT	01	75,000.00
CS24-00377	MID PACIFIC ENGINEERING INC	477 PACIFIC ES NEW CONST-GEOTECH TEST	FACILITIES SUPPORT SERVICES	21	35,700.00

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**Includes Purchase Orders dated 01/15/2024 - 02/14/2024 \*\*\***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
CS24-00378	E-BUILDER INC	E-BUILDER MANAGED SERVICES	FACILITIES SUPPORT SERVICES	21	69,823.68
CS24-00379	DALE SCOTT & CO INC	CDIAC ANNUAL REPORTING 2022-23 FISCAL YEAR	ACCOUNTING SERVICES DEPARTMENT	21	2,562.50
CS24-00380	NACHT & LEWIS ARCHITECTS INC	0825-465 SERNA SECURITY IMPROVE-ARCHITECTURAL SVC	FACILITIES SUPPORT SERVICES	21	128,320.50
CS24-00381	KCB INVESTMENTS LLC	0410-409 ALBERT EINSTEIN CORE DSA INSPECTION	FACILITIES SUPPORT SERVICES	21	35,000.00
CS24-00382	MUSICAL INSTRU N KIDS HANDS	MUSIC PROGRAM	BOWLING GREEN ELEMENTARY	09	57,800.00
CS24-00383	YOUNG & BUILDING LLC	YOUTH MENTORING FOR BOYS	OAK RIDGE ELEMENTARY SCHOOL	01	18,000.00
CS24-00384	LEADERSHIP ASSOCIATES LLC	JOB POSTING FOR CIO - ADVERTISING FEES	HUMAN RESOURCE SERVICES	01	890.00
CS24-00385	COLBI TECHNOLOGIES INC	PREQUALIFICATION/ANNUAL BIDDERS LIST APPLICATION	FACILITIES SUPPORT SERVICES	21	14,000.00
CS24-00386	KEENAN & ASSOCIATES	KEENAN & ASSOCIATES - WELLNESS PROJECT AGREEMENT	RISK MANAGEMENT	01	40,000.00
N24-00036	NEW DIRECTIONS SOLUTIONS LLC d ba PROCARE THERAPY	NPA SERVICES (CLASSROOM AIDES)	SPECIAL EDUCATION DEPARTMENT	01	7,560,000.00
P24-01684	DOWNTOWN FORD	VEHICLES FOR ELECTRONICS & LABOR SHOPS	FACILITIES MAINTENANCE	01	146,446.70
P24-01922	SCUSD - US BANK CAL CARD	SMUD MUSEUM OF SCIENCE 2ND GRADE MS.MOON	SUY:U ELEMENTARY	01	570.00
P24-01923	SCUSD - US BANK CAL CARD	SMUD MUSEUM OF SCIENCE 2ND GRADE MS.SAFAR	SUY:U ELEMENTARY	01	570.00
P24-01924	YOLO BASIN FOUNDATION	FIELD TRIP-YOLO BASIN FOUNDATION 10/03/2023	NEW JOSEPH BONNHEIM	09	300.00
P24-01925	KOMBAT INK	PE UNIFORMS	HEALTH PROFESSIONS HIGH SCHOOL	01	2,076.40
P24-01926	EPIC SPORTS INC	BASKETBALL UNIFORMS	ENGINEERING AND SCIENCES HS	01	427.13
P24-01927	SCHOOL NURSE SUPPLY INC	BANDAIDES 100CT 3/4-3 ITEM#50240	ROSA PARKS MIDDLE SCHOOL	01	79.32
P24-01928	SCHOOL SPECIALTY	PARCHMENT PAPERS 2023-24 SY	LUTHER BURBANK HIGH SCHOOL	01	286.67
P24-01929	ODP BUSINESS SOLUTIONS LLC	TONER FOR PRINTER	ENGINEERING AND SCIENCES HS	01	481.72
P24-01930	NASCO	NASCO SCIENCE SUPPLIES FOR CLASSROOM - NORRIS	MIWOK MIDDLE SCHOOL	01	365.28
P24-01931	LAKESHORE LEARNING MATERIALS	Lakeshore Materials - Abe Lincoln	EARLY LEARNING & CARE PROGRAMS	12	452.30
P24-01932	LAKESHORE LEARNING MATERIALS	Lakeshore - Abe Lincoln	EARLY LEARNING & CARE PROGRAMS	12	893.84
P24-01933	LAKESHORE LEARNING MATERIALS	Ms. Christy's Order	PARKWAY ELEMENTARY SCHOOL	01	178.81

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**Includes Purchase Orders dated 01/15/2024 - 02/14/2024 \*\*\***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-01934	LAKESHORE LEARNING MATERIALS	NEW K-1 SDC CLASSROOM @ JAMES MARSHALL	SPECIAL EDUCATION DEPARTMENT	01	1,631.21
P24-01935	BOOKS EN MORE	SP ED CLASSROOM LIBRARY - MS APRIL & MR JANSEN	LUTHER BURBANK HIGH SCHOOL	01	586.18
P24-01936	APPLE INC	APPLE IPAD	YOUTH DEVELOPMENT	01	7,360.77
P24-01937	AMAZON CAPITAL SERVICES	SPED STAFF MATERIAL	SPECIAL EDUCATION DEPARTMENT	01	964.47
P24-01938	ULINE	SCHOOL CLOTHES RACK	HOLLYWOOD PARK ELEMENTARY	01	184.62
P24-01939	ODP BUSINESS SOLUTIONS LLC	Sit-Stand Desk for Tara Lampkins	CURRICULUM & PROF DEVELOP	01	500.23
P24-01940	B&H FOTO & ELECTRONICS CORP B& H PHOTO-VIDEO	6TH GRADE PHOTOGRAPHY PROJECT EQUIPMENT	WASHINGTON ELEMENTARY SCHOOL	01	762.99
P24-01941	DEMCO INC	Library & Curriculum Supplies	LIBRARY/TEXTBOOK SERVICES	01	512.69
P24-01942	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	ELDER CREEK ELEMENTARY SCHOOL	01	1,493.20
P24-01943	THE HOME DEPOT PRO	AUTO SCRUBBERS FOR OPERATIONS 2023-24SY	BUILDINGS & GROUNDS/OPERATIONS	01	19,386.21
P24-01944	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	JOHN D SLOAT BASIC ELEMENTARY	01	991.45
P24-01945	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	MATSUYAMA ELEMENTARY SCHOOL	01	998.49
P24-01946	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2024	EARL WARREN ELEMENTARY SCHOOL	01	999.68
P24-01947	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	ETHEL PHILLIPS ELEMENTARY	01	997.42
P24-01948	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	CALIFORNIA MIDDLE SCHOOL	01	1,001.51
P24-01949	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	ALBERT EINSTEIN MIDDLE SCHOOL	01	991.40
P24-01950	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES S 2023-24SY	PONY EXPRESS ELEMENTARY SCHOOL	01	983.64
P24-01951	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	A. M. WINN - K-8	01	994.34
P24-01952	THE HOME DEPOT PRO	EXT LEARNING CUSTODIAL SUPPLIES 2023-24SY	CAMELLIA BASIC ELEMENTARY	01	994.30
P24-01953	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	ENGINEERING AND SCIENCES HS	01	978.25
P24-01954	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	TAHOE ELEMENTARY SCHOOL	01	977.33
P24-01955	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	SUY:U ELEMENTARY	01	956.36
P24-01956	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24 SY	DAVID LUBIN ELEMENTARY SCHOOL	01	994.93
P24-01957	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	ALICE BIRNEY WALDORF - K-8	01	996.77
P24-01958	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	GENEVIEVE DIDION ELEMENTARY	01	996.76

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**Includes Purchase Orders dated 01/15/2024 - 02/14/2024 \*\*\***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-01959	BOOKS EN MORE	23-24 TEACHER BK SET - PURCH SAVE \$100+	WASHINGTON ELEMENTARY SCHOOL	01	856.75
P24-01960	LAKESHORE LEARNING MATERIALS	ART SUPPLIES FOR ART ROOM 23-24SY	WASHINGTON ELEMENTARY SCHOOL	01	42.39
P24-01961	LUX BUS AMERICA CO	6TH GRADE FIELD TRIP 2023-24SY	WASHINGTON ELEMENTARY SCHOOL	01	3,409.40
P24-01962	HEGGERTY PHONEMIC AWARENESS	Phonemic Awareness Books - Lianne Mosely	ACADEMIC OFFICE	01	415.64
P24-01963	ELITE SPORTSWEAR LP	POM POMS FOR CHEER 2023-24SY	MIWOK MIDDLE SCHOOL	01	182.55
P24-01964	THE HOME DEPOT PRO	WHIRLPOOL WASHER FOR JAMES MARSHALL ELEMENTARY	NUTRITION SERVICES DEPARTMENT	13	674.13
P24-01965	CDW GOVERNMENT	LOGITECH KEYBOARD & MOUSE SET	NUTRITION SERVICES DEPARTMENT	13	481.44
P24-01966	CURRICULUM ASSOCIATES LLC	BRIGANCE MATERIAL - TRANSITION	SPECIAL EDUCATION DEPARTMENT	01	3,225.00
P24-01967	BLICK ART MATERIALS LLC	ART SUPPLIES 2023-24SY	HEALTH PROFESSIONS HIGH SCHOOL	01	1,107.67
P24-01968	KAPLAN EARLY LEARNING CO	PUZZLE & BASKETS LEATAATA -2023-24SY	EARLY LEARNING & CARE PROGRAMS	12	1,934.40
P24-01969	OMAX CORP	KIT HEALTH/SAFETY for OMAX JET MACHINE-KEN DAVIS	CAREER & TECHNICAL PREPARATION	01	6,150.95
P24-01970	CISION US INC	COMMUNICATIONS CLOUD SUBSCRIPTION 5/14/23-6/13/24	COMMUNICATIONS OFFICE	01	14,000.00
P24-01971	AMAZON CAPITAL SERVICES	SPED MELISSA COOKE AT MLK 2023-24SY	MARTIN L. KING JR ELEMENTARY	01	177.02
P24-01972	KUTA SOFTWARE LLC	KUTA MATH SOFTWARE 2023 24 RENEWAL	AMERICAN LEGION HIGH SCHOOL	01	552.00
P24-01973	COMPLETE BUSINESS SYSTEMS INTL INC	INK FOR COPY DUPLO COPY MACHINES	C. K. McCLATCHY HIGH SCHOOL	01	764.28
P24-01974	LAKESHORE LEARNING MATERIALS	LAKESHORE	PONY EXPRESS ELEMENTARY SCHOOL	01	170.75
P24-01975	CDW GOVERNMENT	LASER PRINTERS FOR ENROLLMENT CENTER	ENROLLMENT CENTER	01	734.39
P24-01976	CDW GOVERNMENT	DOCUMENT SCANNERS FOR ENROLLMENT CENTER	ENROLLMENT CENTER	01	776.48
P24-01977	AMAZON CAPITAL SERVICES	FRONTPORCH FOR C& I 2023-24SY	ACADEMIC OFFICE	01	869.51
P24-01978	REV ROBOTICS LLC	INST MATERIALS FOR ENGINEERING	ENGINEERING AND SCIENCES HS	01	774.30
P24-01979	THERAPY SHOPPE	OT MATERIALS - [REDACTED]	SPECIAL EDUCATION DEPARTMENT	01	223.81
P24-01980	AMAZON CAPITAL SERVICES	CLASSROOM SAFETY SUPPLIES 23-24Y	WASHINGTON ELEMENTARY SCHOOL	01	73.91
P24-01981	AMAZON CAPITAL SERVICES	AT-OT MATERIAL - [REDACTED] @ MET 2023-24SY	SPECIAL EDUCATION DEPARTMENT	01	48.88

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Includes Purchase Orders dated 01/15/2024 - 02/14/2024 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-01982	AMAZON CAPITAL SERVICES	AAC/AT ORDER - MULTIPLE ██████████ 2023-24SY	SPECIAL EDUCATION DEPARTMENT	01	290.90
P24-01983	AMAZON CAPITAL SERVICES	AT-VI MATERIAL FOR BULK CHECK OUT 2023-24SY	SPECIAL EDUCATION DEPARTMENT	01	833.60
P24-01985	AMAZON CAPITAL SERVICES	PSYCHOLOGIST - CLASS MATERIAL 2023-24SY	SPECIAL EDUCATION DEPARTMENT	01	105.99
P24-01986	THE HOME DEPOT PRO	EXTENDED LEARNING CUSTODIAL SUPPLIES	MARK TWAIN ELEMENTARY SCHOOL	01	993.44
P24-01987	THE HOME DEPOT PRO	EXTENDED LEARNING CUSTODIAL SUPPLIES	HOLLYWOOD PARK ELEMENTARY	01	984.89
P24-01988	THE HOME DEPOT PRO	EXTENDED LEARNING CUSTODIAL SUPPLIES	WILLIAM LAND ELEMENTARY	01	988.73
P24-01989	THE HOME DEPOT PRO	EXTENDED LEARNING CUSTODIAL SUPPLIES	JAMES W MARSHALL ELEMENTARY	01	988.37
P24-01990	THE HOME DEPOT PRO	EXTENDED LEARNING CUSTODIAL SUPPLIES	HUBERT H BANCROFT ELEMENTARY	01	990.76
P24-01991	THE HOME DEPOT PRO	EXTENDED LEARNING CUSTODIAL SUPPLIES	MARTIN L. KING JR ELEMENTARY	01	1,491.87
P24-01992	THE HOME DEPOT PRO	EARLY LEARNING CUSTODIAL SUPPLIES - WEST	JOHN H. STILL - K-8	01	967.24
P24-01993	THE HOME DEPOT PRO	EXTENDED LEARNING CUSTODIAL SUPPLIES	ABRAHAM LINCOLN ELEMENTARY	01	975.80
P24-01994	THE HOME DEPOT PRO	EXTENDED LEARNING CUSTODIAL SUPPLIES	ROSA PARKS MIDDLE SCHOOL	01	977.40
P24-01995	AMAZON CAPITAL SERVICES	SCHOOL MASTER ENRICHMENT DANCE 2023-24SY	NEW JOSEPH BONNHEIM	09	284.82
P24-01996	THE HOME DEPOT PRO	EXTENDED LEARNING CUSTODIAL SUPPLIES	AMERICAN LEGION HIGH SCHOOL	01	994.66
P24-01997	THE HOME DEPOT PRO	CHILD DEV CUSTODIAL SUPPLIES - DENISE RICHARDSON	FATHER K.B. KENNY - K-8	12	158.95
P24-01998	THE HOME DEPOT PRO	CHILD DEV CUSTODIAL SUPPLIES	JAMES W MARSHALL ELEMENTARY	12	286.47
P24-01999	THE HOME DEPOT PRO	EXTENDED LEARNING CUSTODIAL SUPPLIES	JOHN H. STILL - K-8	01	512.55
P24-02000	THE HOME DEPOT PRO	EXTENDED LEARNING CUSTODIAL SUPPLIES	O. W. ERLEWINE ELEMENTARY	01	977.30
P24-02001	THE HOME DEPOT PRO	EXTENDED LEARNING CUSTODIAL SUPPLIES	H.W. HARKNESS ELEMENTARY	01	999.70
P24-02002	THE HOME DEPOT PRO	TOOLS FOR SHOP PER JEFF	FACILITIES MAINTENANCE	01	2,826.41
P24-02003	THE HOME DEPOT PRO	SOCCER FIELD STRIPING PAINT	JOHN H. STILL - K-8	01	155.24
P24-02004	THE HOME DEPOT PRO	AFTERSCHOOL CUSTODIAL 2023-24 SY	LEATAATA FLOYD ELEMENTARY	01	1,200.90
P24-02005	AMAZON CAPITAL SERVICES	AFTERSCHOOL- MICROPHONE SYSTEM 2023-24SY	NEW JOSEPH BONNHEIM	09	140.29

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**Includes Purchase Orders dated 01/15/2024 - 02/14/2024 \*\*\***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-02006	AMAZON CAPITAL SERVICES	TRANSITION - COOKING CLASS SUPPLIES 2023-24SY	SPECIAL EDUCATION DEPARTMENT	01	96.71
P24-02007	AMAZON CAPITAL SERVICES	AT-OT MATERIAL - ██████████ 2023-24SY	SPECIAL EDUCATION DEPARTMENT	01	158.59
P24-02008	AMAZON CAPITAL SERVICES	SECURITY RADIOS- EAST CAMPUS 2023-24SY	JOHN H. STILL - K-8	01	172.03
P24-02009	AMAZON CAPITAL SERVICES	RECESS EQUIPMENT 2023-24SY	EDWARD KEMBLE ELEMENTARY	01	280.80
P24-02010	WESTMINSTER WOODS CAMP & CONFERENCE CENTER	6TH GRADE OVERNIGHT SCIENCE TRIP 2023-24SY	WASHINGTON ELEMENTARY SCHOOL	01	3,000.00
P24-02011	AMAZON CAPITAL SERVICES	SHELVING SCUSD& IB TESTING ORGANIZATION 2023-24SY	UMOJA INTERNATIONAL ACADEMY	01	1,087.40
P24-02012	AMAZON CAPITAL SERVICES	SCUSD MACBOOK ADAPTER 2023-24SY	UMOJA INTERNATIONAL ACADEMY	01	391.34
P24-02013	SAN DIEGO COUNTY OFFICE OF EDUCATION	Red Herring Subscription Renewal	TECHNOLOGY SERVICES	01	5,100.00
P24-02014	ELECTRICK MOTORSPORTS	TREAT-AS-CONFIRMING: PAY FOR GOLFCART REPAIR	C. K. McCLATCHY HIGH SCHOOL	01	560.78
P24-02015	MODEL 1 COMMERCIAL VEHICLES	ADULT TRANSITION ALTERNATIVE TRANSP	SPECIAL EDUCATION DEPARTMENT	01	198,014.48
P24-02016	EWING IRRIGATION PRODUCTS INC	0520-442 HJHS BASEBALL IRRIGATION SUPPLIES	FACILITIES SUPPORT SERVICES	21	13,327.16
P24-02017	AMAZON CAPITAL SERVICES	PSYCHOLOGIST - CLASS MATERIAL 2023-24SY	SPECIAL EDUCATION DEPARTMENT	01	141.99
P24-02018	CAROLINA BIOLOGICAL SUPPLY CO ACCT #121087	BIOLOGY LAB SUPPLIES/MATERIALS 2023-2SY	C. K. McCLATCHY HIGH SCHOOL	01	6,917.73
P24-02019	CENTER FOR THE COLLABORATIVE CLASSROOM	JASMINE JONES	JOHN H. STILL - K-8	01	61.99
P24-02020	FOLLETT SCHOOL SOLUTIONS	FOLLETT- ELD LIBRARY	UMOJA INTERNATIONAL ACADEMY	01	143.28
P24-02021	CHUBUDDY LLC	OT MATERIALS - ██████████	SPECIAL EDUCATION DEPARTMENT	01	71.49
P24-02022	SOUTHPAW ENTERPRISES INC	OT MATERIALS - ██████████	SPECIAL EDUCATION DEPARTMENT	01	207.45
P24-02023	SUPER DUPER PUBLICATIONS	SPEECH MATERIALS - ██████████	SPECIAL EDUCATION DEPARTMENT	01	3,285.56
P24-02024	CDW GOVERNMENT	INK FOR PRINTERS	MATSUYAMA ELEMENTARY SCHOOL	01	1,216.11
P24-02025	PERLMUTTER PURCHASING POWER	SECURITY CAMERA	ALBERT EINSTEIN MIDDLE SCHOOL	01	317.86
P24-02026	LAKESHORE LEARNING MATERIALS	OT MATERIALS - ██████████	SPECIAL EDUCATION DEPARTMENT	01	207.81
P24-02027	LAKESHORE LEARNING MATERIALS	Deliver to BG McCoy Attn: Cathy Vo	EARLY LEARNING & CARE PROGRAMS	12	460.94
P24-02028	ANDYMARK INC	ROBOT BUILDING MATERIALS - INST FOR ENG	ENGINEERING AND SCIENCES HS	01	816.17

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**Includes Purchase Orders dated 01/15/2024 - 02/14/2024 \*\*\***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-02029	CAMPBELL KELLER	0415-468 CAL MS CAMPUS RENEWAL-CLASSROOM FURNITURE	FACILITIES SUPPORT SERVICES	21	721,860.73
P24-02032	SCUSD - US BANK CAL CARD	LOW INCIDENCE AT [REDACTED]	SPECIAL EDUCATION DEPARTMENT	01	264.39
P24-02033	APPLE INC	MacBook Chargers for C&I	ACADEMIC OFFICE	01	574.20
P24-02036	COLLEGE BOARD	TREAT AS CONFIRMING - PSAT/NMSQT: FALL 2024	WEST CAMPUS	01	2,265.48
P24-02037	COTTON SHOPPE	RENAMING - CO-ED HS VOLLEYBALL UNIFORM	UMOJA INTERNATIONAL ACADEMY	01	346.91
P24-02038	SCOE FINANCIAL SERVICES	SLY PARK DEPOSIT FOR 2024-2025 SCHOOL YEAR	ABRAHAM LINCOLN ELEMENTARY	01	3,500.00
P24-02039	TUCS EQUIPMENT	PREVENTATIVE MAINTENANCE FOR CK	NUTRITION SERVICES DEPARTMENT	13	5,225.00
P24-02040	INTERNATIONAL BACCALAUREATE	UMOJA PYP EVALUATION VISIT FALL 2023	AREA ASSITANT SUPERINTENDENTS	01	5,032.00
P24-02041	JET MULCH INC	TREAT AS CONFIRMING - JET MULCH INVOICE FY22-23	EARLY LEARNING & CARE PROGRAMS	12	1,280.52
P24-02042	FOLLETT SCHOOL SOLUTIONS	Follett License Renewal, 1/1/24-12/31/24	TECHNOLOGY SERVICES	01	121,408.98
P24-02043	AMAZON CAPITAL SERVICES	DRONE AND DRONE SUPPLIES FOR ROTC 2023-24SY	LUTHER BURBANK HIGH SCHOOL	01	1,823.48
P24-02044	AMAZON CAPITAL SERVICES	AT-AAC MATERIAL - [REDACTED] @ WASHINGTON 2023-24SY	SPECIAL EDUCATION DEPARTMENT	01	18.34
P24-02045	SCHOOL SPECIALTY	M.S. SCIENCE DEPT - DISECTION FROGS 2023-24SY	UMOJA INTERNATIONAL ACADEMY	01	300.56
P24-02046	TAYMARK dba ANDERSON'S	STUDENT ACTIVITIES SUPPLIES 2023-24SY	UMOJA INTERNATIONAL ACADEMY	01	558.96
P24-02047	SCHOOL SPECIALTY	NEW PRE K PROGRAM @ JOHN MORSE [REDACTED] 2023-24SY	SPECIAL EDUCATION DEPARTMENT	01	15,610.55
P24-02048	PASCO SCIENTIFIC INC	PHYSICS LAB MATERIALS AND SUPPLIES 2023-24SY	C. K. McCLATCHY HIGH SCHOOL	01	9,043.65
P24-02049	SCHOOL SPECIALTY	SCHOOL SPECIALTY 2023-24SY	ELDER CREEK ELEMENTARY SCHOOL	01	212.07
P24-02050	AMAZON CAPITAL SERVICES	SURGE PROTECTOR DAVID DEJAGER 2023-24SY	JOHN H. STILL - K-8	01	287.03
P24-02051	AMAZON CAPITAL SERVICES	iPAD CASES - TEACHERS & INST. AIDES 2023-24SY	EARLY LEARNING & CARE PROGRAMS	12	1,680.56
P24-02052	SCHOOL SPECIALTY	Dr. Carson @Genesis room 15	EARLY LEARNING & CARE PROGRAMS	12	321.95
P24-02053	LAKESHORE LEARNING MATERIALS	WOODBINE PRE-K, ROOM 23	EARLY LEARNING & CARE PROGRAMS	12	597.04
P24-02054	LAKESHORE LEARNING MATERIALS	Deliver to Chong Vang @ Oakridge	EARLY LEARNING & CARE PROGRAMS	12	597.04
P24-02055	CDW GOVERNMENT	SLP SUPPORT - VIRTUAL SERVICE	SPECIAL EDUCATION DEPARTMENT	01	200.54
P24-02056	CDW GOVERNMENT	AT-VI FOR BULK CHECK OUT	SPECIAL EDUCATION DEPARTMENT	01	6,302.28

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-02057	LAKESHORE LEARNING MATERIALS	Deliver to Raman Clar @ L. Floyd Preschool	EARLY LEARNING & CARE PROGRAMS	12	1,226.70
P24-02058	JAMF HOLDINGS INC	JAMF SCHOOL LIFETIME LICENSE - SPED	SPECIAL EDUCATION DEPARTMENT	01	10,500.00
P24-02059	RJ COMMERCIAL FLOORING CO	CONTRACT#4-20-00-0131A for 3535 65th Street	EARLY LEARNING & CARE PROGRAMS	12	24,650.87
P24-02060	LAKESHORE LEARNING MATERIALS	JOHN SLOAT RM 21 - CLASSROOM SUPPLIES	EARLY LEARNING & CARE PROGRAMS	12	8,904.85
P24-02061	SPLASHTOP INC	ENGINEERING DESIGN TOOLS, EQUIP, PROJECTS,-SES	CAREER & TECHNICAL PREPARATION	01	7,070.24
P24-02062	AMAZON CAPITAL SERVICES	SURGE PROTECTOR 2023-24	JOHN H. STILL - K-8	01	133.92
P24-02063	AMAZON CAPITAL SERVICES	PSYCHOLOGIST - CLASS MATERIAL, PART 2 2023-24SY	SPECIAL EDUCATION DEPARTMENT	01	165.44
P24-02064	LIBERTY ACCESS TECHNOLOGIES	SERVER ACCESS FEE CODE-ELEC CHGS 22/23 & 23/24	SERNA CENTER	01	1,296.00
P24-02065	INTERNATIONAL BACCALAUREATE	UMOJA IB FEES 9/1/23-8/31/24	AREA ASSISTANT SUPERINTENDENT	01	21,730.00
P24-02066	THE HOME DEPOT PRO	HOME DEPOT CUSTODIAL SUPPLIES 2023-24SY	SUTTERVILLE ELEMENTARY SCHOOL	01	989.29
P24-02067	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	CAROLINE WENZEL ELEMENTARY	01	989.89
P24-02068	THE HOME DEPOT PRO	VACUUM CLEANER 2023-24SY	WEST CAMPUS	01	542.97
P24-02069	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	GOLDEN EMPIRE ELEMENTARY	01	983.89
P24-02070	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	BRET HARTE ELEMENTARY SCHOOL	01	996.76
P24-02071	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	C. K. McCLATCHY HIGH SCHOOL	01	980.32
P24-02072	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	ROSEMONT HIGH SCHOOL	01	987.59
P24-02073	INTERNATIONAL BACCALAUREATE	LUTHER BURBANK IB FEES 9/1/23-8/31/24	AREA ASSITANT SUPERINTENDENTS	01	12,233.00
P24-02074	INTERNATIONAL BACCALAUREATE	CALEB GREENWOOD EVALUATION VISIT SPRING 2024	AREA ASSITANT SUPERINTENDENTS	01	2,960.00
P24-02075	CURTIS ROBERTS	LEAD WATER TESTING - CB Wire PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	855.00
P24-02076	AMADOR STAGE LINES INC	SF TRIP - CHINESE CULTURE CLUB	WEST CAMPUS	01	2,142.00
P24-02077	JW PEPPER & SON INC	MUSIC SHEETS 2023-24SY	WEST CAMPUS	01	656.84
P24-02078	HEALY SPORTSWEAR LLC	MEN VOLLEYBALL TEAM UNIFORMS 2023-24SY	WILL C. WOOD MIDDLE SCHOOL	01	978.75
P24-02079	LAKESHORE LEARNING MATERIALS	JOHN BIDWELL RM 22 - CHARLOTTE BIER	EARLY LEARNING & CARE PROGRAMS	12	649.27

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**Includes Purchase Orders dated 01/15/2024 - 02/14/2024 \*\*\***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-02080	NO TEARS LEARNING INC dba LEAR NING WITHOUT TEARS	OT MATERIALS - [REDACTED] 2023-24SY	SPECIAL EDUCATION DEPARTMENT	01	22.16
P24-02081	NATIONAL AQUATICS SERVICES	SQ-5710 REPAIRS FOR POOL VACUUM S/N W58798WB4K	BUILDINGS & GROUNDS/OPERATIONS	01	1,706.39
P24-02082	THE SHADE CARE CO INC	TREE SERVICE @ SKILL CENTER	FACILITIES MAINTENANCE	01	1,320.00
P24-02083	THE SHADE CARE CO INC	TREE SERVICE @ SEQUOIA ES	FACILITIES MAINTENANCE	01	2,640.00
P24-02084	JACOB D NAJAR DBA NORTH CAL PA VING	CONFIRMING P-LOT REPAIR @ SUSCESS ACADEMY	FACILITIES MAINTENANCE	01	8,500.00
P24-02085	AMS.NET INC FREMONT BANK	REPLACEMENT PHONES	FACILITIES MAINTENANCE	01	12,936.86
P24-02086	SIERRA NATIONAL ASPHALT	EDWARD KELLY ASPHALT REPAIR UTILITY BOX	FACILITIES MAINTENANCE	01	3,900.00
P24-02087	SIERRA NATIONAL ASPHALT	PHOEBE HEARST TRIPPING HAZARD ASPHALT REPAIR	FACILITIES MAINTENANCE	01	3,900.00
P24-02088	SIERRA NATIONAL ASPHALT	ETHAL PHILLIPS TRIPPING HAZARD ASPHALT REPAIR	FACILITIES MAINTENANCE	01	5,200.00
P24-02089	SIERRA NATIONAL ASPHALT	WEST CAMPUS TRIPPING HAZARD ASPHALT REPAIR	FACILITIES MAINTENANCE	01	3,400.00
P24-02091	SYSTEMS TECH INC	FIRE SPRINKLER REPAIR AT NEW TECH HS	FACILITIES MAINTENANCE	01	1,350.00
P24-02092	ENTEK CONSULTING GROUP INC	CONFIRMING - MOLD SAMPLING FOR HUNTINGTON ROOM 2	FACILITIES MAINTENANCE	01	5,535.00
P24-02093	CALIFORNIA AMERICAN WATER	477 - PACIFIC ES NEW CONST - FIRE FLOW TEST FEES	FACILITIES SUPPORT SERVICES	21	500.00
P24-02094	CALIFORNIA DEPT OF GENERAL SER VICES	0530-442 LBHS POOL DGS FINAL INVOICE AC/F&L/SS	FACILITIES SUPPORT SERVICES	21	27,075.78
P24-02095	STATE WATER RESOURCES CONTROL BOARD	0520-433 HJHS STADIUM - SWRCB PERMIT FEES	FACILITIES SUPPORT SERVICES	21	652.00
P24-02096	WEST COAST ARBORISTS INC	CONFIRMING TREE SERVICE SY23 - PHOEBE HEARST	FACILITIES MAINTENANCE	01	3,420.00
P24-02097	WEST COAST ARBORISTS INC	CONFIRMING 23SY TREE SERVICE CALIFORNIA MONT	FACILITIES MAINTENANCE	01	3,600.00
P24-02098	SCUSD - US BANK CAL CARD	FOOD PURCHASE FROM TACOS TRES HERMANOS-OAKRIDGE ES	FACILITIES SUPPORT SERVICES	01	2,652.00
P24-02099	SCUSD - US BANK CAL CARD	0242-468 MATSUYAMA CAMPUS RENEWAL-SAC COUNTY FEES	FACILITIES SUPPORT SERVICES	21	2,397.68
P24-02100	SCUSD - US BANK CAL CARD	CALCARD RECON - DEC 2023	ACADEMIC OFFICE	01	16.30
P24-02101	SCUSD - US BANK CAL CARD	CALCARD RECON - JANUARY 2024	ACADEMIC OFFICE	01	16.30
P24-02102	JOSIAH D FERGUSON	REIMB. ONLINE CURRICULUM (HEGGERTY)	SUY:U ELEMENTARY	01	89.00

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**Includes Purchase Orders dated 01/15/2024 - 02/14/2024 \*\*\***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-02103	SACRAMENTO COUNTY OFFICE OF ED	Feb 7, 2024 SCSBA DINNER MEETING	BOARD OF EDUCATION	01	50.00
P24-02104	CHARTER AMERICA BUS CO THANDI ENTERPRISES INC	JCBA FT TRANSPORTATION 4/4/24	HIRAM W. JOHNSON HIGH SCHOOL	01	3,180.60
P24-02105	TODD FRAZEE	REIMBURSEMENT_TODD FRAZEE_OSHA CARDS	CHARLES A. JONES CAREER & ED	11	58.00
P24-02106	AVANT ASSESSMENT LLC	AVANT ASSESSMENT, LLC. - INVOICE 28918	MULTILINGUAL EDUCATION DEPT.	01	271.33
P24-02107	VICKI PIKE	REIMB. ONLINE APP ACCESS FOR GATE PROGRAM	SUY:U ELEMENTARY	01	99.00
P24-02108	COUNTY OF SACRAMENTO ENVIRONME NTAL MANAGEMENT DEPT	TREAT AS CONFIRMING: SWIM POOL PERMIT FOR 2024	C. K. McCLATCHY HIGH SCHOOL	01	659.00
P24-02109	NORCAL RENTAL GROUP	ELECTRIC UTILITY VEHICLE	HIRAM W. JOHNSON HIGH SCHOOL	01	17,393.75
P24-02110	CDW GOVERNMENT	COMPUTER MONITOR	BUSINESS SERVICES	01	287.46
P24-02111	PACIFIC OFFICE AUTOMATION	RISO INK + MASTERS	NICHOLAS ELEMENTARY SCHOOL	01	653.26
P24-02112	ODP BUSINESS SOLUTIONS LLC	LAW ACADEMY - STORAGE	HIRAM W. JOHNSON HIGH SCHOOL	01	304.42
P24-02113	BOOKS EN MORE	PRIMARY GRADE LEVEL NOVELS-4th GRADE	CAMELLIA BASIC ELEMENTARY	01	241.88
P24-02114	APPLE INC	MACBOOKS HEALTH LAB AT HPHS- STEPHANIE BRYNES	CAREER & TECHNICAL PREPARATION	01	39,537.32
P24-02115	4 IMPRINT INC	Deliver to Denise Auzenne	EARLY LEARNING & CARE PROGRAMS	12	1,250.31
P24-02116	ODP BUSINESS SOLUTIONS LLC	SUPPLEMENTAL INSTRUCTIONAL SUPPLIES	SAM BRANNAN MIDDLE SCHOOL	01	1,041.13
P24-02117	SCHOLASTIC INC SCHOLASTIC MAGA ZINES	ATTN CHRISTINA R. - SCHOLASTIC BOOKS FY23-24	EARLY LEARNING & CARE PROGRAMS	12	1,597.78
P24-02118	ZONAR SYSTEMS INC	GPS IGNITION CONVERTER KITS-WAREHOUSE	NUTRITION SERVICES DEPARTMENT	01	1,460.40
P24-02119	ULINE	PIPE CLOTHING RACK SINGLE RAIL	CAROLINE WENZEL ELEMENTARY	01	237.61
P24-02120	AMAZON CAPITAL SERVICES	TRASH PICKER/KEY CHAINS 2023-24SY	MARK TWAIN ELEMENTARY SCHOOL	01	67.93
P24-02121	TROXELL COMMUNICATIONS INC	ELD INSTRUCTIONAL SUPPLIES- HEADPHONES	UMOJA INTERNATIONAL ACADEMY	01	513.85
P24-02122	AMAZON CAPITAL SERVICES	CARPET & SPEAKERS 2023-24SY	MUSIC SECTION	01	449.05
P24-02123	AMAZON CAPITAL SERVICES	SHELVING STUDENT RECORDS ARCHIVE ORG 2023-24SY	UMOJA INTERNATIONAL ACADEMY	01	1,304.88
P24-02124	AMAZON CAPITAL SERVICES	LARGE BIN FOR LOST&FOUND ITEMS 2023-24SY	ENGINEERING AND SCIENCES HS	01	154.41
P24-02125	AMAZON CAPITAL SERVICES	SPED STAFF MATERIALS - [REDACTED] 2023-24SY	SPECIAL EDUCATION DEPARTMENT	01	80.67

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**Includes Purchase Orders dated 01/15/2024 - 02/14/2024 \*\*\***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-02126	CENTER FOR THE COLLABORATIVE CLASSROOM	SIPPS Packages	ACADEMIC OFFICE	01	171,553.13
P24-02127	AMAZON CAPITAL SERVICES	EARPIECES MOTOROLA 2023-24SY	JOHN MORSE THERAPEUTIC	01	98.02
P24-02128	TMA LASER GROUP INC	ADMIN INK- PAYMENT ONLY	EDWARD KEMBLE ELEMENTARY	01	957.00
P24-02129	AMAZON CAPITAL SERVICES	WINDOW FILM 2023-24SY	EARLY LEARNING & CARE PROGRAMS	12	43.45
P24-02130	AMAZON CAPITAL SERVICES	ELD INSTRUCTIONAL SUPPLIES 2023-24SY	UMOJA INTERNATIONAL ACADEMY	01	86.77
P24-02131	AMAZON CAPITAL SERVICES	OT MATERIALS - [REDACTED] 2023-24SY	SPECIAL EDUCATION DEPARTMENT	01	173.12
P24-02132	AMPLIFY	DESMOS MATH LICENSE	HEALTH PROFESSIONS HIGH SCHOOL	01	1,500.00
P24-02133	AMAZON CAPITAL SERVICES	SPED STAFF MATERIALS - [REDACTED] 2023-24SY	SPECIAL EDUCATION DEPARTMENT	01	510.61
P24-02134	ODP BUSINESS SOLUTIONS LLC	INSTRUCTIONAL AIDE	JOHN BIDWELL ELEMENTARY	01	203.35
P24-02135	ODP BUSINESS SOLUTIONS LLC	DESKTOP ALL-IN-ONE NEEDED FOR GLAZIER DEPARTMENT	FACILITIES MAINTENANCE	01	850.48
P24-02136	RIVER CITY STADIUM MANAGEMENT	VENUE FOR 2024 COMP HS GRADUATIONS	DEPUTY SUPERINTENDENT	01	135,000.00
P24-02137	THE HOME DEPOT PRO	EXT LEARNING CUSTODIAL SUPPLIES 2023-24SY	HIRAM W. JOHNSON HIGH SCHOOL	01	999.84
P24-02138	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	WEST CAMPUS	01	996.76
P24-02139	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	LUTHER BURBANK HIGH SCHOOL	01	988.69
P24-02140	THE HOME DEPOT PRO	LIGHT BULB 2023-24 SY	MARK TWAIN ELEMENTARY SCHOOL	01	207.60
P24-02141	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	THE MET	01	777.08
P24-02142	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	OAK RIDGE ELEMENTARY SCHOOL	01	999.30
P24-02144	BSN SPORTS LLC	MEGAPHONES FOR CAMPUS MONITORS	ENGINEERING AND SCIENCES HS	01	402.38
P24-02146	FOLLETT SCHOOL SOLUTIONS	THE DOWNSTAIRS GIRL	MIWOK MIDDLE SCHOOL	01	391.46
P24-02147	CDW GOVERNMENT	CARL PERK_VN_LAPTOPS/TEACHERS	CHARLES A. JONES CAREER & ED	11	5,109.72
P24-02148	CDW GOVERNMENT	SysCloud Google Backup Renewal	TECHNOLOGY SERVICES	01	60,000.00
P24-02149	CDW GOVERNMENT	OFFICE FAX MACHINE	BG CHACON ACADEMY	09	1,052.15
P24-02150	CDW GOVERNMENT	PROJECTORS/SUPPLIES	JAMES W MARSHALL ELEMENTARY	01	1,262.82
P24-02151	CDW GOVERNMENT	MONITORS FOR CENTRAL KITCHEN OFFICE	NUTRITION SERVICES DEPARTMENT	13	1,149.83

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-02152	CDW GOVERNMENT	STAFF EQUIPMENT - CONFIRMING	YOUTH DEVELOPMENT	01	5,423.83
P24-02153	COOLE SCHOOL INC	PLANNERS	MARTIN L. KING JR ELEMENTARY	01	847.33
P24-02154	GOLDEN STATE COMMUNICATION	AFTERSCHOOL PROGRAM - WALKIES TALKIES	NEW JOSEPH BONNHEIM	09	2,058.64
P24-02155	ESSENTIAL SKILLS SOFTWARE	INSTRUCTIONAL MATERIALS	JOHN BIDWELL ELEMENTARY	01	500.50
P24-02156	NATUREBRIDGE GGNRA	NATURE BRIDGE FILED TRIP, 3/13/24	MARTIN L. KING JR ELEMENTARY	01	8,529.00
P24-02157	AMADOR STAGE LINES INC	1ST GRADE B STREET THEATER	BG CHACON ACADEMY	09	1,219.00
P24-02158	GRAINGER INC	MANUFACTURING_INSTR. WELDING ELECTRODE	CHARLES A. JONES CAREER & ED	11	632.22
P24-02159	MERIDIAN STUDENT PLANNERS	STUDENT PLANNERS	WASHINGTON ELEMENTARY SCHOOL	01	169.69
P24-02160	NEWCASTLE SYSTEMS INC	STAND ALONE POWER SYSTEM-CKM KITCHEN	NUTRITION SERVICES DEPARTMENT	13	4,206.12
P24-02161	THE HONOR PROGRAM LLC	PURCHASE OF HONOR CORDS	MULTILINGUAL EDUCATION DEPT.	01	750.38
P24-02162	J W PEPPER & SONS INC	Deliver to John D. Sloat Elem 2023-24SY	MUSIC SECTION	01	230.41
P24-02163	BSN SPORTS LLC	ELEMENTARY EQUIPMENT 2023-24SY	ROSA PARKS MIDDLE SCHOOL	01	805.67
P24-02164	BSN SPORTS LLC	GOLF UNIFORMS 2023-24SY	LUTHER BURBANK HIGH SCHOOL	01	319.47
P24-02165	NASCO	SCIENCE (WARD/LYNCH)2023-24SY	JOHN H. STILL - K-8	01	1,624.83
P24-02166	CENTER FOR THE COLLABORATIVE CLASSROOM	SPELLING TEACHING TOOLS 2023-24SY	HUBERT H BANCROFT ELEMENTARY	01	326.25
P24-02167	SCUSD - US BANK CAL CARD	CLIFTON STRENGTHS FOR LEADERS	STUDENT SUPPORT&HEALTH SRVCS	01	543.64
P24-02168	TOBII DYNAVOX LLC	AT/AAC MATERIALS @ GOLDEN EMPIRE	SPECIAL EDUCATION DEPARTMENT	01	1,539.90
P24-02169	TEACHERS FIRST LLC	23-24 TODDLER A.I. ADD ON	UMOJA INTERNATIONAL ACADEMY	01	2,160.00
P24-02170	LAKESHORE LEARNING MATERIALS	2ND GRADE TUTORING MATERIAL 2023-24SY	BG CHACON ACADEMY	09	325.67
P24-02171	WENGER CORP	MUSIC SUPPLIES 2023-24SY	MUSIC SECTION	01	4,543.00
P24-02172	REALLY GOOD STUFF	MUSICAL SUPPLIES 2023-24SY	MUSIC SECTION	01	712.30
P24-02173	THE HOME DEPOT PRO	EARLY LEARNING & CARE CUSTODIAL SUPPLIES 23-24SY	ABRAHAM LINCOLN ELEMENTARY	12	311.83
P24-02174	S&S WORLDWIDE INC	STUDENT SUPPLIES 2023-24SY	JOHN D SLOAT BASIC ELEMENTARY	01	1,486.52
P24-02175	ORIENTAL TRADING CO, ACCT 2520 80	RESOURCE TEACHING MATL'S FOR CLASS 2023-24SY	HUBERT H BANCROFT ELEMENTARY	01	160.91

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-02176	LAKESHORE LEARNING MATERIALS	JC/LAKESHORE 2023-24SY	WOODBINE ELEMENTARY SCHOOL	01	184.39
P24-02177	LAKESHORE LEARNING MATERIALS	WALKING ROPE 2023-24SY-DAWN WEYMOUTH	EARLY LEARNING & CARE PROGRAMS	12	1,902.74
P24-02178	LAKESHORE LEARNING MATERIALS	RESOURCE TOOLS 2023-24SY	HUBERT H BANCROFT ELEMENTARY	01	205.52
P24-02179	AMAZON CAPITAL SERVICES	ART SUPPLIES FOR ROOM A4 2023-24 SY	EARL WARREN ELEMENTARY SCHOOL	01	309.08
P24-02180	INLINE DISTRIBUTING COMPANY	INLINE CO - SUPPLIES FOR SCOTT	RISK MANAGEMENT	67	2,540.35
P24-02181	AMAZON CAPITAL SERVICES	SUPPLIES/MATERIALS (HOMELESS SERVICES) 2023-24SY	STUDENT SUPPORT&HEALTH SRVCS	01	372.34
P24-02182	LEXIA LEARNING SYSTEMS LLC	LEXIA LEARNING SYSTEMS - SUBSCRIPTIONS PURCHASE	MULTILINGUAL EDUCATION DEPT.	01	14,241.00
P24-02183	AMAZON CAPITAL SERVICES	SUPPLIES/MATERIALS (HOMELESS SERVICES) 2023-24SY	STUDENT SUPPORT&HEALTH SRVCS	01	48.11
P24-02184	ODP BUSINESS SOLUTIONS LLC	Deliver to HJ Family Education Center 3535 65th st	EARLY LEARNING & CARE PROGRAMS	12	1,003.91
P24-02185	4 IMPRINT INC	MATERIALS FOR COMMUNITY EVENTS FOR 704	COMMUNICATIONS OFFICE	01	8,756.18
P24-02186	SCHOLASTIC INC SCHOLASTIC MAGA ZINES	Scholastic News For 3rd Grades	EARL WARREN ELEMENTARY SCHOOL	01	208.76
P24-02187	LEXIA LEARNING SYSTEMS LLC	LETRS 3E_ Two Cohorts OPTION 3	ACADEMIC OFFICE	01	124,646.00
P24-02188	ACCO ENGINEERED SYS INC	LAMINATOR MAINT AGREEMENT	JAMES W MARSHALL ELEMENTARY	01	506.00
P24-02189	B STREET THEATRE	1ST GRADE B STREET THEATER	BG CHACON ACADEMY	09	754.00
P24-02190	UNITED PARTY RENTS INC	CHAIR RENTAL FOR STUDENT PROMOTION	SAM BRANNAN MIDDLE SCHOOL	01	1,100.00
P24-02191	SCHOLASTIC	Scholastic News For Mrs. Ascalon Rm. 21	EARL WARREN ELEMENTARY SCHOOL	01	114.64
P24-02192	NATUREBRIDGE GGNRA	PAYMENT FOR 6TH GRADE SCIENCE CAMP (TWO CLASSES)	ALICE BIRNEY WALDORF - K-8	01	25,445.61
P24-02193	ODP BUSINESS SOLUTIONS LLC	OD CLASS SUPPLIES - E. PHILLIPS - HEATHER TILLER	EARLY LEARNING & CARE PROGRAMS	12	139.41
P24-02194	DEMCO INC	INSTRUCTIONAL MATERIALS 2023-24SY	SAM BRANNAN MIDDLE SCHOOL	01	90.47
P24-02195	LAKESHORE LEARNING MATERIALS	Deliver to BG McCoy Attn: Cathy Vo	EARLY LEARNING & CARE PROGRAMS	12	241.69
P24-02196	LAKESHORE LEARNING MATERIALS	Deliver to Camellia Attn: Reena Sharma	EARLY LEARNING & CARE PROGRAMS	12	949.32
P24-02197	LAKESHORE LEARNING MATERIALS	Deliver to John Cabrillo Attn Vel Buckingham	EARLY LEARNING & CARE PROGRAMS	12	1,199.95
P24-02198	THE HOME DEPOT PRO	EXTENDED LEARNING CUSTODIAL SUPPLIES	WOODBINE ELEMENTARY SCHOOL	01	996.07

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-02199	THE HOME DEPOT PRO	STORAGE SHELF/RUG/BUNGEE CORDS-CUSTODIAL	ENGINEERING AND SCIENCES HS	01	126.28
P24-02200	HANNIBAL'S CATERING & EVENTS	COMMUNITY SCHOOD ADVISORY COMMITTEE, 1/24/24	STUDENT SUPPORT&HEALTH SRVCS	01	568.81
P24-02201	AMAZON CAPITAL SERVICES	MENDOZA CALMING CORNER 2023-24SY	BG CHACON ACADEMY	09	92.33
P24-02202	AMAZON CAPITAL SERVICES	ELC OFFICE EQUIPMENT/SUPPLIES 2023-24SY	EARLY LEARNING & CARE PROGRAMS	12	847.01
P24-02203	AMAZON CAPITAL SERVICES	SURGE PROTECT - ELC SERNA OFFICE 2023-24SY	EARLY LEARNING & CARE PROGRAMS	12	110.34
P24-02204	CALIFORNIA DEPT OF GENERAL SER VICES	0525-442 JFK SWIMMING POOL UPGRADE - DSA FEES	FACILITIES SUPPORT SERVICES	21	29,340.00
P24-02205	CURRICULUM ASSOCIATES LLC	i-Ready Summer Learning	CURRICULUM & PROF DEVELOP	01	55,962.00
P24-02206	SCUSD - US BANK CAL CARD	KINDER B STREET THEATER	BG CHACON ACADEMY	09	928.00
P24-02207	AMAZON CAPITAL SERVICES	DAWN WEYMOUTH CUBICLE 2218 2023-24SY	EARLY LEARNING & CARE PROGRAMS	12	502.16
P24-02208	BOOKS EN MORE	4TH-5TH GRADE NOVELS 2023-24SY	CAMELLIA BASIC ELEMENTARY	01	1,738.70
P24-02209	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	WASHINGTON ELEMENTARY SCHOOL	01	990.54
P24-02210	NAN HAI CO INC	ICHINESE READER	ELDER CREEK ELEMENTARY SCHOOL	01	5,598.96
P24-02211	AMAZON CAPITAL SERVICES	SPED STAFF MATERIAL - [REDACTED]	SPECIAL EDUCATION DEPARTMENT	01	428.11
P24-02212	CDW GOVERNMENT	EPSON PROJECTORS	WEST CAMPUS	01	1,778.06
P24-02213	CDW GOVERNMENT	ReMarkable Tablets for Operations Team	EARLY LEARNING & CARE PROGRAMS	12	1,854.69
P24-02214	CDW GOVERNMENT	DOCUMENT CAMERAS	HUBERT H BANCROFT ELEMENTARY	01	1,063.29
P24-02215	CDW GOVERNMENT	REMOTE SERVER DESKTOP	STRATEGY & CONTINOUS IMPRVMNT	01	950.13
P24-02216	MOBYMAX LLC	MOBY MAX	ELDER CREEK ELEMENTARY SCHOOL	01	3,795.00
P24-02217	TEKVISIONS INC	ARMOUR PAD PIN PAD&ORBITAL SCANNER	NUTRITION SERVICES DEPARTMENT	13	1,020.08
P24-02218	LEXIA LEARNING SYSTEMS LLC	LEXIA - ONLINE LICENSE	YOUTH DEVELOPMENT	01	7,542.74
P24-02219	EMRL INC	GRANT_MANUFACTURING_W EBSITE HOSTING	CHARLES A. JONES CAREER & ED	11	163.13
P24-02220	SAN JOAQUIN COUNTY OFFICE OF E DUCATION	ED-JOIN, 2023-2024 EMPLOYEE APPLICANT SYSTEM	HUMAN RESOURCE SERVICES	01	12,168.25
P24-02221	KAHOOT! ASA	KAHOOT SUBSCRIPTION	HIRAM W. JOHNSON HIGH SCHOOL	01	3,447.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-02222	LAERDAL MEDICAL CORP	CARL PERKINS_VN_SCRIO CLD 1-5_RENEWAL	CHARLES A. JONES CAREER & ED	11	1,149.00
P24-02223	HENGHELD MOTOR CO INC	2021 GMC 2500 SAVANA CARGO VAN	RISK MANAGEMENT	67	49,120.13
P24-02224	XTRAMATH	XTRAMATH PREMIUM SCHOOL LICENSE	ABRAHAM LINCOLN ELEMENTARY	01	500.00
P24-02225	SNAPWIZ INC EDULASTIC	EDULASTIC RENEWAL-SUPPLEMENTAL TECH	FERN BACON MIDDLE SCHOOL	01	250.00
P24-02226	SCUSD - US BANK CAL CARD	ENVIRONMENTAL EXPRESS - AIR-O-CELL SUPPLY	RISK MANAGEMENT	01	237.08
P24-02227	AMAZON CAPITAL SERVICES	Books - Hanson & Craig 2023-24SY	ACADEMIC OFFICE	01	1,027.00
P24-02228	AMAZON CAPITAL SERVICES	ICE MACHINE (HEALTH & SAFETY)2023-24SY	BOWLING GREEN ELEMENTARY	09	69.58
P24-02229	AMAZON CAPITAL SERVICES	HIRAM JOHNSON ROOM B2 SUPPLIES-S. VANG	EARLY LEARNING & CARE PROGRAMS	12	648.75
P24-02230	WOLFE ADVENTURES & TOURS LLC	SCHOLARSHIP MONEY BOSTON TRIP - PAULA	MIWOK MIDDLE SCHOOL	01	1,500.00
P24-02231	4 IMPRINT INC	Treat as a Confirming Req	EARLY LEARNING & CARE PROGRAMS	12	2,247.42
P24-02232	WEST CAMPUS FOUNDATION FOR EXCELLENCE	West Campus Partial Fingerprinting Cost	BOARD OF EDUCATION	01	2,000.00
P24-02233	MAXI AIDS INC	AT-AAC MATERIAL - [REDACTED] @ WASHINGTON	SPECIAL EDUCATION DEPARTMENT	01	327.94
P24-02234	UNIVERSAL LIMOUSINE CO	KINDER-B STREET THEATER BUS	BG CHACON ACADEMY	09	1,698.40
P24-02235	TERRELL CHRISTOPHER GLADNEY ME MORIAL ACADEMY	Scripps National Spelling Bee Partnership Fee	BOARD OF EDUCATION	01	510.00
P24-02236	CAPITAL LIVE SCAN	LIVE SCAN FINGER PRINTING	SUY:U ELEMENTARY	01	2,211.00
P24-02237	LETICIA ORDAZ BAEZA dba CIELITO LINDO BOOK	Cielito Lindo Books	MARK TWAIN ELEMENTARY SCHOOL	01	700.35
P24-02238	CALIFORNIA IT IN EDUCATION	CALIFORNIA IT IN EDUCATION (CITE) MEMBERSHIP	TECHNOLOGY SERVICES	01	2,000.00
P24-02239	CARLA GALBRAITH	REIMBURSEMENT_CARLA GALBRAITH_USPS	CHARLES A. JONES CAREER & ED	11	8.80
P24-02240	GEMA GODINA	REIMBURSTMENT STUDENT TSHIRTS 23/24	WASHINGTON ELEMENTARY SCHOOL	01	510.92
P24-02241	SARA MUNN	TREAT AS CONFIRMING	CESAR CHAVEZ INTERMEDIATE	01	1,324.66
P24-02242	ODP BUSINESS SOLUTIONS LLC	AFTERSCHOOL MASTER MATERIALS CLASSROOM	NEW JOSEPH BONNHEIM	09	700.28
P24-02243	ODP BUSINESS SOLUTIONS LLC	Deliver to Lisa Stevens at Genesis	EARLY LEARNING & CARE PROGRAMS	12	86.99
P24-02244	APPLE INC	AT/AAC [REDACTED] @ HJHS	SPECIAL EDUCATION DEPARTMENT	01	459.66

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-02246	WESTERN PSYCHOLOGICAL SERVICES	PSYCHOLOGIST PROTOCOLS (ADOS-TRAINING)	SPECIAL EDUCATION DEPARTMENT	01	430.65
P24-02247	THERAPY SHOPPE	SPED	JAMES W MARSHALL ELEMENTARY	01	157.88
P24-02248	LAKESHORE LEARNING MATERIALS	AFTERSCHOOL NJB AFTERSCHOOL CLASSROOM SUPPLIES	NEW JOSEPH BONNHEIM	09	2,880.78
P24-02249	PACIFIC OFFICE AUTOMATION	COPIER SUPPLIES	JAMES W MARSHALL ELEMENTARY	01	1,284.81
P24-02250	NO TEARS LEARNING INC dba LEAR NING WITHOUT TEARS	OT MATERIALS -	SPECIAL EDUCATION DEPARTMENT	01	2,037.80
P24-02251	FOLLETT SCHOOL SOLUTIONS	Prof Lib Pinkerton Grant Funds books	LIBRARY/TEXTBOOK SERVICES	01	735.53
P24-02252	TROXELL COMMUNICATIONS INC	PURCHASE NEW SOUND SYSTEM FOR SCHOOL CAFETERIA	HOLLYWOOD PARK ELEMENTARY	01	2,658.94
P24-02253	SCHOOL SPECIALTY	PURCHASE LIBRARY SEATING STUDENTS	HOLLYWOOD PARK ELEMENTARY	01	877.18
P24-02254	CHARTER AMERICA BUS CO THANDI ENTERPRISES INC	CHARTER BUS FOR SES FIELD TRIP 2/2/2024	COUNSELING SERVICES	01	4,000.00
P24-02255	ZONAR SYSTEMS INC	GPS IGNITION SERVICE FOR NEW NS VEHICLES	NUTRITION SERVICES DEPARTMENT	13	9,561.48
P24-02256	KLEIN EDUCATIONAL SYSTEMS	ROBOT W/CURRICULUM-JERRY HUANG @NEWTECH	CAREER & TECHNICAL PREPARATION	01	38,917.28
P24-02257	KLEIN EDUCATIONAL SYSTEMS	ROBOT/CURRICULUM-SAMUEL DAVIS @ HJHS	CAREER & TECHNICAL PREPARATION	01	34,956.60
P24-02258	ACCU-CHART HEALTHCARE SYSTEMS	CARL PERK PHARM. IPACK RX MACHINE 2023-24SY	CHARLES A. JONES CAREER & ED	11	12,709.38
P24-02259	BOOKS EN MORE	BOOKS FOR CLASS RM LIBRARIES- 2023-24SY	FERN BACON MIDDLE SCHOOL	01	575.87
P24-02260	BSN SPORTS LLC	VOLLEYBALL UNIFORMS 2023-24SY	WEST CAMPUS	01	1,500.12
P24-02261	BSN SPORTS LLC	VOLLEYBALLS 2023-24SY	WEST CAMPUS	01	1,424.76
P24-02262	CHARTER AMERICA BUS CO THANDI ENTERPRISES INC	CHARTER BUS FOR SES/CKM FIELD TRIP 2/3/24	CAREER & TECHNICAL PREPARATION	01	2,408.40
P24-02263	TROXELL COMMUNICATIONS INC	INSTRUCTIONAL EQUIPMENT-NEWLIN BOARD	ALBERT EINSTEIN MIDDLE SCHOOL	01	6,306.30
P24-02264	NSAV SOLUTIONS	DOC CAMS FOR CLASSROOMS	MIWOK MIDDLE SCHOOL	01	916.57
P24-02265	APPLE INC	Apple iPads - Deliver to Denise Auzenne	EARLY LEARNING & CARE PROGRAMS	12	2,800.74
P24-02266	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	PACIFIC ELEMENTARY SCHOOL	01	997.52
P24-02267	LAKESHORE LEARNING MATERIALS	THAO'S ORDER 2023-24SY	PARKWAY ELEMENTARY SCHOOL	01	86.98
P24-02268	PRECISION COMMUNICATIONS INC	DATA DROPS FOR VAPE SENSORS	ALBERT EINSTEIN MIDDLE SCHOOL	01	7,250.59

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**Includes Purchase Orders dated 01/15/2024 - 02/14/2024 \*\*\***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-02269	CDW GOVERNMENT	SITE COMPUTER SUPPORT - JOHN MORSE	SPECIAL EDUCATION DEPARTMENT	01	5,423.46
P24-02270	AMAZON CAPITAL SERVICES	CLASSROOM SUPPORT 2023-24 SY	MARTIN L. KING JR ELEMENTARY	01	52.17
P24-02271	AMAZON CAPITAL SERVICES	AT/AAC ORDER - [REDACTED] @ SUTTERVILLE 2023-24SY	SPECIAL EDUCATION DEPARTMENT	01	273.18
P24-02272	CDW GOVERNMENT	AT-VI MATERIAL - BULK	SPECIAL EDUCATION DEPARTMENT	01	27,361.57
P24-02273	CDW GOVERNMENT	PRINTER FOR JERAD HYDEN'S OFFICE	ACADEMIC OFFICE	01	556.58
P24-02274	IXL LEARNING INC	1-YEAR IXL LICENSE FOR SPANISH	C. K. McCLATCHY HIGH SCHOOL	01	1,125.00
P24-02275	AMAZON CAPITAL SERVICES	FRONT PORCH ITEMS 2023-24SY	ACADEMIC OFFICE	01	222.26
P24-02276	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	SEQUOIA ELEMENTARY SCHOOL	01	997.72
P24-02277	UNIVERSAL ATHLETIC LLC	VOLLEYBALL SHIRTS 2023-24	AMERICAN LEGION HIGH SCHOOL	01	557.59
P24-02278	AMAZON CAPITAL SERVICES	SOCCER BALLS	ALBERT EINSTEIN MIDDLE SCHOOL	01	258.60
P24-02279	CDW GOVERNMENT	NEW ELC SERNA STAFF TECHNOLOGY FY23-24	EARLY LEARNING & CARE PROGRAMS	12	4,207.17
P24-02280	LAKESHORE EQUIPMENT CO	Deliver to SUY: U ATTN: Gulalai Shetab	EARLY LEARNING & CARE PROGRAMS	12	750.47
P24-02281	LAWSON SCOTT SILVA dba SILVA TEAM APPAREL	SOCCER JERSEY FOR CALIFORNIA MS 2023-24SY	EQUITY, ACCESS & EXCELLENCE	01	507.61
P24-02282	JONES SCHOOL SUPPLY CO INC	SEL AWARD ASSEMBLY SUPPLIES 2023-24SY	SUSAN B. ANTHONY ELEMENTARY	01	466.72
P24-02283	LAKESHORE LEARNING MATERIALS	SOKOLIS SPED 2023-24SY	JAMES W MARSHALL ELEMENTARY	01	92.95
P24-02284	BLICK ART MATERIALS	ART CLASS SUPPLIES 2023-24SY	WILL C. WOOD MIDDLE SCHOOL	01	110.05
P24-02285	GBC GENERAL BINDING CORP	LAMINATOR MAINTENANCE AGREEMENT	THEODORE JUDAH ELEMENTARY	01	578.65
P24-02286	JUDY YIMITING WONG dba TOPS PEN CO	ONE SIGNATURE STAMP FOR ADMIN	ROSA PARKS MIDDLE SCHOOL	01	30.45
P24-02287	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	JOHN F. KENNEDY HIGH SCHOOL	01	996.76
P24-02288	WILLIAM MACGILL & CO	HEALTH SUPPLIES 2023-24SY	ALBERT EINSTEIN MIDDLE SCHOOL	01	1,431.85
P24-02289	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	FERN BACON MIDDLE SCHOOL	01	986.73
P24-02290	SCUSD - US BANK CAL CARD	TK Field Trip to Children's Museum	PARKWAY ELEMENTARY SCHOOL	01	300.00
P24-02291	PRO ACOUSTICS LLC	RACK MOUNT MIXER AMPLIFIER FOR CAFETERIA	JOHN CABRILLO ELEMENTARY	01	597.03
P24-02292	ENOVEN TRUCK BODY & EQUIPMENT	REPLACEMENT TOOL BOX FOR VEHICLE OPS-314	BUILDINGS & GROUNDS/OPERATIONS	01	1,739.57
P24-02293	SCHOOLS INSURANCE AUTHORITY	SIA - GRIGGS V. SCUSD	RISK MANAGEMENT	67	25,000.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-02294	EAST BAY RESTAURANT SUPPLY INC	WARMERS FOR CKM KITCHEN REMODEL	NUTRITION SERVICES DEPARTMENT	13	20,856.08
P24-02295	SCUSD - US BANK CAL CARD	FIELD TRIP 3RD GRADE MOSAC	NEW JOSEPH BONNHEIM	09	1,050.00
P24-02296	ENABLING DEVICES	AAC/AT MATERIAL - [REDACTED] @ HJHS	SPECIAL EDUCATION DEPARTMENT	01	178.72
P24-02297	AMS.NET INC	OFFICE SUPPORT - DESK PHONES	SPECIAL EDUCATION DEPARTMENT	01	2,812.50
P24-02298	PACIFIC OFFICE AUTOMATION	COPYING/RISO SUPPLIES	HUBERT H BANCROFT ELEMENTARY	01	523.78
P24-02299	ODP BUSINESS SOLUTIONS LLC	PARCHMENT PAPER	LUTHER BURBANK HIGH SCHOOL	01	61.88
P24-02300	LITERACY RESOURCE LLC dbaHEGGE RTY PHONEMIC	INSTRUCTIONAL SUPPORT	MARTIN L. KING JR ELEMENTARY	01	106.79
P24-02301	LUX BUS AMERICA CO	6TH GRADE SCIENCE CAMP-CHARTER BUS	BG CHACON ACADEMY	01	4,090.49
P24-02302	AMAZON CAPITAL SERVICES	PT MATERIAL - [REDACTED] 2023-24SY	SPECIAL EDUCATION DEPARTMENT	01	27.19
P24-02303	GOLDEN STATE COMMUNICATION	RADIO BATTERIES - CAMPUS SECURTIY	SAM BRANNAN MIDDLE SCHOOL	01	611.06
P24-02304	LAKESHORE LEARNING MATERIALS	WARD SPED	JAMES W MARSHALL ELEMENTARY	01	143.09
P24-02305	AMS.NET INC	2 NEW PHONES FOR NEW POSITIONS	HUMAN RESOURCE SERVICES	01	807.04
P24-02306	BARBARA BANNISTER dba SIMPLY S CIENCE LLC	Accountable: The True Story...	CALIFORNIA MIDDLE SCHOOL	01	504.39
P24-02307	AMAZON CAPITAL SERVICES	AT/AAC ORDER - [REDACTED] @ HJHS 2023-24SY	SPECIAL EDUCATION DEPARTMENT	01	18.47
P24-02308	CHRISTOPHER MCIWAIN dba MCILWA IN MOBILITY SOLUTION	AT-PT MATERIAL @ CAMELIA BASIC	SPECIAL EDUCATION DEPARTMENT	01	993.30
P24-02309	SENTINEL FIRE EQUIPMENT CO	TRANSITION - COOKING CLASS SUPPLIES	SPECIAL EDUCATION DEPARTMENT	01	2,697.86
P24-02310	CURRICULUM ASSOCIATES LLC	I-READY ONLINE LICENSE	YOUTH DEVELOPMENT	01	810.00
P24-02311	AMAZON CAPITAL SERVICES	MAILERS 11X14 FOR ELC OFFICE 2023-24SY	EARLY LEARNING & CARE PROGRAMS	12	29.35
P24-02312	AMAZON CAPITAL SERVICES	RUG FOR ETHEL BAKER PRESCHOOL ROOM 29 2023-24SY	EARLY LEARNING & CARE PROGRAMS	12	108.52
P24-02313	AMAZON CAPITAL SERVICES	RUG FOR PRESCHOOL ROOM 20 2023-24SY	EARLY LEARNING & CARE PROGRAMS	12	108.52
P24-02314	AMAZON CAPITAL SERVICES	PURCHASING A LAMINATOR	ISADOR COHEN ELEMENTARY SCHOOL	01	2,327.25
P24-02315	SHERWOOD HOLDINGS I INC SHUTTE RFLY LIFETOUCH LLC	STUDENT ID CARDS	HIRAM W. JOHNSON HIGH SCHOOL	01	3,882.38
P24-02316	SCHOLASTIC INC SCHOLASTIC MAGA ZINES	AFTERSCHOOL MASTER/ENCHRICH MATERIALS BOOKS	NEW JOSEPH BONNHEIM	09	2,095.08

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-02317	FRANKLIN COVEY CLIENT SALES	LEADER IN ME CURRICULUM FOR TK	SUTTERVILLE ELEMENTARY SCHOOL	01	518.74
P24-02318	AMERICAN SOCIETY OF HEALTH SYS PHARMACISTS	ASHP/ACRREDITATION/PHAR MACY PROGRAM	CHARLES A. JONES CAREER & ED	11	3,100.00
P24-02319	ORIGIN INSTRUMENTS CORP	AAC/AT [REDACTED] @ HJHS [REDACTED]	SPECIAL EDUCATION DEPARTMENT	01	150.44
P24-02320	CURRICULUM ASSOCIATES LLC	PURCHASE I READY	ALBERT EINSTEIN MIDDLE SCHOOL	01	20,221.20
P24-02321	MODEL 1 COMMERCIAL VEHICLES	MaD & ENGINEERING PATHWAYS-VANS	CAREER & TECHNICAL PREPARATION	01	198,014.48
P24-02322	SCHOLASTIC INC	SCHOLASTIC BOOKS	MARTIN L. KING JR ELEMENTARY	01	2,753.95
P24-02323	SCHOLASTIC MAGA ZINES	2024-2025	ROSEMONT HIGH SCHOOL	01	219.20
P24-02324	AMAZON CAPITAL SERVICES	AMERICAN FLAGS 2023-24SY	CURRICULUM	01	5,458.02
P24-02325	LITERACY RESOURCE LLC dbaHEGGE RTY PHONEMIC		ISADOR COHEN ELEMENTARY SCHOOL	01	31.31
P24-02326	AMAZON CAPITAL SERVICES	COMPUTER DUEL MONITOR DESK MOUNT 2023-24SY	HUMAN RESOURCE SERVICES	01	1,500.00
P24-02327	PHARMACY SYSTEMS INC	PHARM INSTRUCTIONAL SUPPLIES	EARLY LEARNING & CARE PROGRAMS	12	90.70
P24-02328	AMAZON CAPITAL SERVICES	ELC OFFICE SUPPLIES 2023-24SY	MUSIC ROOM EQUIP 2023-24SY	01	457.29
P24-02329	SWEETWATER MUSIC INSTRUMENTS & PRO AUDIO		CALIFORNIA MIDDLE SCHOOL	01	4,065.19
P24-02330	SCHOLASTIC INC	SCHOLASTIC SUBSCRIPTIONS	THEODORE JUDAH ELEMENTARY	09	678.60
P24-02331	SCHOLASTIC MAGA ZINES	RUSH CUSTOM PRINTS	BANNERS FOR NJB TO PROMOTE SCHOOL	11	1,843.21
P24-02332	EMRL INC	KAISER MARKETING_RESOURCE 9329	CHARLES A. JONES CAREER & ED	01	32,805.00
P24-02333	TAHOE ADVENTURE COMPANY	6TH GRADE SCIENCE CAMP-TAHOE ADVENTURE	BG CHACON ACADEMY	01	7,932.00
P24-02334	SCOE FINANCIAL SERVICES	SLY PARK BALANCE	H.W. HARKNESS ELEMENTARY	01	1,399.00
P24-02335	AMADOR STAGE LINES INC	CHARTER BUS FOR FT TO CA LAW FOUNDATION - LPPA	C. K. McCLATCHY HIGH SCHOOL	09	20.75
P24-02336	CHRISTINA BARRISH	REIMBURSEMENT - LUNCH CHRISTINA BARRISH/ROULET	NEW JOSEPH BONNHEIM	01	13,422.00
P24-02337	SCOE FINANCIAL SERVICES	6th Grade Sly Park Field Trip	THEODORE JUDAH ELEMENTARY	67	3,775.91
P24-02338	Academic Health Plans, Inc	Academic Health Plans, Inc.- Insurance PreK- K12	RISK MANAGEMENT	01	130.50
P24-02339	RIFTON EQUIPMENT	AT-PT MATERIAL - [REDACTED] @ SUTTERVILLE	SPECIAL EDUCATION DEPARTMENT	01	798.00
P24-02340	SCUSD - US BANK CAL CARD	Erin's Dec. 2023 CALCard	ACADEMIC OFFICE	11	210.34
P24-02340	CARLA GALBRAITH	REIMBURSEMENT_CARLA GALBRAITH_STAFF LUNCH	CHARLES A. JONES CAREER & ED		

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-02341	SAMI KADER dba KADER CAMP INC	SAMI CIRCUIT KADER CAMP	YOUTH DEVELOPMENT	01	11,000.00
P24-02342	COALITION FOR ADEQUATE FUNDING	SELPA DUES (2023-2024) - CAFSE	SPECIAL EDUCATION DEPARTMENT	01	2,900.00
P24-02343	LIFE ASSIST INC	NA- BP PROS COMBO_BOOKSTORE	CHARLES A. JONES CAREER & ED	11	1,448.55
P24-02344	TROXELL COMMUNICATIONS INC	INSTALL TV ON CARTS IN K4 CLASS TO FINISH RMS	HOLLYWOOD PARK ELEMENTARY	01	3,151.99
P24-02345	BOOKS EN MORE	LIBRARY BOOKS 23-24SY	LUTHER BURBANK HIGH SCHOOL	01	228.32
P24-02347	CAROLINA BIOLOGICAL SUPPLY CO ACCT #121087	FORENSIC BIOLOGY LAB MATERIALS 2023-24SY	C. K. McCLATCHY HIGH SCHOOL	01	624.87
P24-02348	CAPITOL BARRICADE INC	LAWN SIGNS WITH NAME CHANGE	MIWOK MIDDLE SCHOOL	01	652.50
P24-02349	GBC GENERAL BINDING CORP	GBC LAMINATOR MAINTENANCE AGREEMENT	SUTTERVILLE ELEMENTARY SCHOOL	01	506.00
P24-02350	LAKESHORE LEARNING MATERIALS	JOHN BIDWELL ROOM 21 - MARIA YANG	EARLY LEARNING & CARE PROGRAMS	12	4,272.20
P24-02351	LAKESHORE LEARNING MATERIALS	HARRIS 7	JAMES W MARSHALL ELEMENTARY	01	220.03
P24-02352	BARCODES LLC	NJB Library Barcodes	LIBRARY/TEXTBOOK SERVICES	01	165.96
P24-02353	CDW GOVERNMENT	DESKTOP COMPUTER	WEST CAMPUS	01	950.13
P24-02354	APPLE INC	10.9-INCH IPAD AIR WE-FI 64GB-STARLIGHT/PENCIL	STUDENT SUPPORT&HEALTH SRVCS	01	809.45
P24-02355	ODP BUSINESS SOLUTIONS LLC	DESK for VP	WEST CAMPUS	01	2,066.24
P24-02356	SCHOOL NURSE SUPPLY INC	NURSE SUPPLIES 2023-24 SY	WOODBINE ELEMENTARY SCHOOL	01	481.06
P24-02357	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24 SY	CESAR CHAVEZ INTERMEDIATE	01	1,488.03
P24-02358	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	UMOJA INTERNATIONAL ACADEMY	01	997.37
P24-02359	FAT BRAIN HOLDINGS, LLC	WARD SPED 2023-24SY	JAMES W MARSHALL ELEMENTARY	01	134.42
P24-02360	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	ISADOR COHEN ELEMENTARY SCHOOL	01	1,470.36
P24-02361	ULINE	ATTN: NURSE LISA - GLOVES 2023-24SY	EARLY LEARNING & CARE PROGRAMS	12	1,413.75
P24-02362	INFINITE CAMPUS INC	Scheduling Series PD for Infinite Campus	TECHNOLOGY SERVICES	01	1,200.00
P24-02363	AMAZON CAPITAL SERVICES	ICEMAKER FOR NURSE'S OFFICE 2023-24SY	A. M. WINN - K-8	01	141.36
P24-02364	AMAZON CAPITAL SERVICES	CD BOOMBOX FOR JAMES MARSHALL PRESCHOOL ROOM 1	EARLY LEARNING & CARE PROGRAMS	12	114.51
P24-02365	AMERICAN RIVER NATURAL HISTORY dba EFFIE YEAW NATURE CENTER	GINGER JONES/KAT LANDRUM	JOHN H. STILL - K-8	01	400.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-02366	SCHOLASTIC INC	SCHOLASTIC INVOICE 3RD GRADE	EARL WARREN ELEMENTARY SCHOOL	01	497.86
P24-02367	AUTISM COMMUNITY STORE	504 ACCOMODATION - WEIGHT & PRESSURE VESTS 23-24SY	HEALTH SERVICES	01	123.95
P24-02368	LAKESHORE LEARNING MATERIALS	VANG SHAPE TUBS 2023-24SY	JAMES W MARSHALL ELEMENTARY	01	141.92
P24-02369	THE HOME DEPOT PRO	MICROWAVE FOR FACILITIES BREAK RM 2023-24SY	FACILITIES MAINTENANCE	01	123.52
P24-02370	THE HOME DEPOT PRO	CUSTODIAL SUPPLIES 2023-2024SY	SAM BRANNAN MIDDLE SCHOOL	01	3,959.04
P24-02371	BSN SPORTS LLC	EQUIPMENT FOR BASKETBALL 2023-24SY	EQUITY, ACCESS & EXCELLENCE	01	1,282.31
P24-02372	LAKESHORE LEARNING MATERIALS	CLASSROOM MATERIAL - JOHN MORSE	SPECIAL EDUCATION DEPARTMENT	01	16,018.14
P24-02373	EAST BAY RESTAURANT SUPPLY INC	STEAM TABLE/PAN RACKS/PANS/TRAYS FOR CK	NUTRITION SERVICES DEPARTMENT	13	2,972.00
P24-02374	ALL WEST COACHLINES INC	FLDTRIP TRANSP -5TH GRADE TO EFFIE YEAW	SUY:U ELEMENTARY	01	1,236.90
P24-02375	JCJR CLOTHING AND APPAREL LLC	CANOPY FOR EAC EVENTS	ENROLLMENT CENTER	01	2,827.50
P24-02376	STUDIOS FOR THE PERFORMING ARTS OPERATING CO	CLARA Online platform	ACADEMIC OFFICE	01	13,215.00
P24-02377	CENTER FOR INTERNET SECURITY	24x7 Cybersecurity Monitoring Service	TECHNOLOGY SERVICES	01	10,944.00
P24-02378	SCOE FINANCIAL SERVICES	Final invoice for slypark	BRET HARTE ELEMENTARY SCHOOL	01	4,915.00
P24-02379	VRSIM INC	PATIENT CARE-STEPHANIE BYRNES @HPHS	CAREER & TECHNICAL PREPARATION	01	61,458.75
P24-02380	LEGACY EV LLC	AUTOMOTIVE -JB @ JFK MOTOR	CAREER & TECHNICAL PREPARATION	01	78,222.21
P24-02381	SACRAMENTO REGIONAL TRANSIT FA RE PREPAYMENT UNIT	REGIONAL TRANSIT PASSES FOR HOMELESS STUDENTS	STUDENT SUPPORT&HEALTH SRVCS	01	4,970.00
P24-02382	WECO INDUSTRIES	CONFIRMING - SEWER PART FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	1,147.94
P24-02383	RC EGGERS dbaVANCO OF NOR CALI FORNIA	PARTS FOR COOL BUS PROJECT	COMMUNICATIONS OFFICE	01	40,121.34
P24-02384	C R LAURENCE CO	GLAZIER SHOP MAT'L FOR ROSA PARKS WINDOWS	FACILITIES MAINTENANCE	01	21,796.11
P24-02385	SITE ONE LANDSCAPE SUPPLY	IRRIGATION SUPPLIES FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	12,903.85
P24-02386	DFS FLOORING LP	RM 28 TAEKWONDO FLOOR FOR YPS	FACILITIES MAINTENANCE	01	8,306.22
P24-02387	ANIXTER INC	ACCESS CARDS FOR ELECTRONICS SHOP	FACILITIES MAINTENANCE	01	6,783.28
P24-02388	PLATT ELECTRIC SUPPLY	SUMMER PROJECT FOR ELECTRICAL SHOP	FACILITIES MAINTENANCE	01	2,070.35

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-02390	BCI BURKE CO LLC	PLAYSTRUCTURE REPAIR @ JOHN STILL	FACILITIES MAINTENANCE	01	1,408.04
P24-02391	DUNN EDWARDS PAINTS	SUTTERVILLE MP SUMMER PROJECT SUPPLIES	FACILITIES MAINTENANCE	01	4,489.69
P24-02392	N GLANTZ & SON LLC	CONFIRMING INVOICE FROM NGLANTZ	FACILITIES MAINTENANCE	01	7,182.94
P24-02393	CA DEPT OF TAX & FEE ADM RETUR N PROCESSING BRANCH	CONFIRMING-UNDERGROUN D STORAGE TANK FEES 12-31-23	FACILITIES MAINTENANCE	01	724.00
P24-02394	PHIL TULGA	TO PAY OUTSTANDING INVOICE	HOLLYWOOD PARK ELEMENTARY	01	650.00
P24-02395	WESTMINSTER WOODS CAMP & CONFE RENCE CENTER	6TH GRADE OVERNIGHT SCIENCE TRIP 2023-24SY	WASHINGTON ELEMENTARY SCHOOL	01	10,829.00
P24-02396	GOPHER SPORT	PLAYGROUND/ RECESS/ PE 2023-24SY	PARKWAY ELEMENTARY SCHOOL	01	542.33
P24-02397	THE LIBRARY STORE INC VERNON L IBRARY SUPPLIES	LIBRARY SUPPLIES 2023-24SY	UMOJA INTERNATIONAL ACADEMY	01	298.68
P24-02398	LAKESHORE LEARNING MATERIALS	OAK RIDGE PRK ROOM 1, CARPET 2023-24SY	EARLY LEARNING & CARE PROGRAMS	12	567.19
P24-02399	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	PARKWAY ELEMENTARY SCHOOL	01	997.58
P24-02400	CAROLINA BIOLOGICAL SUPPLY CO ACCT #121087	BIOLOGY LAB MATERIALS 2023-24SY	C. K. McCLATCHY HIGH SCHOOL	01	764.99
P24-02401	THE HOME DEPOT PRO	EXT. LEARNING CUSTODIAL SUPPLIES 2023-24SY	NICHOLAS ELEMENTARY SCHOOL	01	988.94
P24-02402	BSN SPORTS LLC	SWIM CAPS FOR SWIM TEAM 2023-24SY	LUTHER BURBANK HIGH SCHOOL	01	242.50
P24-02403	ALL WEST COACHLINES INC	FIELD TRIP ALL WEST COACH USA-MOSAC	NEW JOSEPH BONNHEIM	09	1,365.02
P24-02404	ALL WEST COACHLINES INC	COACH USA-ALL WEST	ETHEL PHILLIPS ELEMENTARY	01	3,691.10
P24-02405	INTERNATIONAL STUDENT TOURS	COLLEGE TOUR - SPRING BREAK	WEST CAMPUS	01	18,500.00
P24-02406	ODP BUSINESS SOLUTIONS LLC	SUPPLIES FOR SPECIAL ED - J. JUTOVSKI	WILL C. WOOD MIDDLE SCHOOL	01	275.16
P24-02407	ODP BUSINESS SOLUTIONS LLC	WHITEBOARD-OFFICE MAPPING WORKLOADS	CAREER & TECHNICAL PREPARATION	01	311.85
P24-02408	DEMCO INC	LIBRARY SHELVES (T4038008)	CAROLINE WENZEL ELEMENTARY	01	1,260.74
P24-02409	SCHOOL POSTERS.COM LLC	PBIS POSTERS	ALBERT EINSTEIN MIDDLE SCHOOL	01	862.16
P24-02410	APPLE INC	AT- AAC MATERIAL - MULTIPLE	SPECIAL EDUCATION DEPARTMENT	01	53,269.75
P24-02411	APPLE INC	AT MATERIAL - MULTIPLE	SPECIAL EDUCATION DEPARTMENT	01	57,606.03
P24-02412	CDW GOVERNMENT	SMARTNet DNA Center Renewal	TECHNOLOGY SERVICES	01	9,582.75

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P24-02413	COOLE SCHOOL INC	STUDENT PLANNERS	C. K. McCLATCHY HIGH SCHOOL	01	7,844.81
<b>Total Number of POs</b>			<b>561</b>	<b>Total</b>	<b>12,968,358.49</b>

**Fund Recap**

Fund	Description	PO Count	Amount
01	General Fund	447	11,257,032.34
09	Charter School	20	75,513.39
11	Adult Education	17	47,632.35
12	Child Development	44	74,351.57
13	Cafeteria	13	165,646.16
21	Building Fund	16	1,267,746.29
67	Self Insurance	4	80,436.39
		<b>Total</b>	<b>12,968,358.49</b>

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PO Changes

	New PO Amount	Fund/ Object	Description	Change Amount
B24-00021	1,000.00	13-4710	Cafeteria/Food	49,000.00-
B24-00055	4,340.00	01-4320	General Fund/Non-Instructional Materials/Su	340.00
B24-00061	21,000.00	01-4320	General Fund/Non-Instructional Materials/Su	2,000.00-
B24-00063	29,000.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00-
B24-00075	10,000.00	01-4320	General Fund/Non-Instructional Materials/Su	4,962.65
B24-00083	15,000.00	01-4320	General Fund/Non-Instructional Materials/Su	5,000.00
B24-00090	26,500.00	01-5800	General Fund/Other Contractual Expenses	7,500.00
B24-00094	55,000.00	01-4333	General Fund/Tires	10,000.00
B24-00098	30.35	01-5800	General Fund/Other Contractual Expenses	30.35
B24-00102	60,000.00	13-4710	Cafeteria/Food	40,000.00-
B24-00103	637,000.00	13-4326	Cafeteria/Nutrition Ed/Paper Supplies	15,000.00
		13-4710	Cafeteria/Food	185,000.00
			Total PO B24-00103	200,000.00
B24-00119	855,000.00	13-4710	Cafeteria/Food	300,000.00
B24-00122	250,000.00	13-4710	Cafeteria/Food	100,000.00
B24-00123	763,000.00	13-4710	Cafeteria/Food	246,729.64
B24-00127	45,000.00	13-4710	Cafeteria/Food	30,000.00-
B24-00140	85,000.00	13-4710	Cafeteria/Food	15,000.00-
B24-00142	85,000.00	13-4326	Cafeteria/Nutrition Ed/Paper Supplies	5,000.00
B24-00157	20,000.00	13-4710	Cafeteria/Food	10,000.00
B24-00158	525,000.00	01-4334	General Fund/Gasoline	100,000.00
B24-00160	70,000.00	01-4331	General Fund/Transportation Repair Parts	40,000.00
B24-00161	29,950.00	01-5690	General Fund/Other Contracts, Rents, Leases	25,000.00
B24-00165	33,000.00	01-4331	General Fund/Transportation Repair Parts	5,000.00
B24-00166	5,500.00	01-5690	General Fund/Other Contracts, Rents, Leases	3,000.00
B24-00171	20,000.00	01-4331	General Fund/Transportation Repair Parts	10,000.00
B24-00172	5,500.00	01-5690	General Fund/Other Contracts, Rents, Leases	2,500.00
B24-00175	22,500.00	01-4331	General Fund/Transportation Repair Parts	7,500.00
B24-00177	14,500.00	01-5690	General Fund/Other Contracts, Rents, Leases	1,500.00
B24-00186	130,000.00	13-4326	Cafeteria/Nutrition Ed/Paper Supplies	18,000.00-
		13-4710	Cafeteria/Food	72,000.00-
			Total PO B24-00186	90,000.00-
B24-00188	500.00	13-4710	Cafeteria/Food	4,500.00-
B24-00190	45,000.00	13-4710	Cafeteria/Food	40,000.00-
B24-00208	5,000.00	13-4325	Cafeteria/Nutrition Ed/Equipment Parts	3,800.00
B24-00316	188,000.00	13-4710	Cafeteria/Food	68,000.00
B24-00322	80,500.00	01-5800	General Fund/Other Contractual Expenses	19,808.80
B24-00357	14,355.13	01-4320	General Fund/Non-Instructional Materials/Su	4,355.13
B24-00359	.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00-

\*\*\* See the last page for criteria limiting the report detail.

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Includes Purchase Orders dated 01/15/2024 - 02/14/2024 \*\*\*

PO Changes (continued)

	New PO Amount	Fund/ Object	Description	Change Amount
B24-00363	1,750.98	01-4320	General Fund/Non-Instructional Materials/Su	1,749.02-
B24-00365	893.89	01-4320	General Fund/Non-Instructional Materials/Su	106.10-
B24-00372	1,200.00	01-4320	General Fund/Non-Instructional Materials/Su	200.00
B24-00383	6,000.00	01-5832	General Fund/Transportation-Field Trips	4,000.00-
B24-00385	132,000.00	13-4710	Cafeteria/Food	80,000.00
B24-00390	70,000.00	01-4333	General Fund/Tires	15,000.00
B24-00391	10,000.00	01-4331	General Fund/Transportation Repair Parts	2,000.00
B24-00399	20,000.00	01-5800	General Fund/Other Contractual Expenses	3,112.04
B24-00405	15,000.00	13-4710	Cafeteria/Food	20,000.00-
B24-00412	11,900.00	01-5832	General Fund/Transportation-Field Trips	4,900.00
B24-00426	337,000.00	13-4710	Cafeteria/Food	155,000.00
B24-00451	2,500.00	01-5690	General Fund/Other Contracts, Rents, Leases	1,500.00
B24-00453	13,850.00	01-5690	General Fund/Other Contracts, Rents, Leases	6,900.00
B24-00455	6,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	3,500.00
B24-00472	31,000.00	01-4320	General Fund/Non-Instructional Materials/Su	3,000.00
B24-00474	28,000.00	01-4320	General Fund/Non-Instructional Materials/Su	8,000.00
B24-00476	12,500.00	01-4320	General Fund/Non-Instructional Materials/Su	5,000.00
B24-00494	8,000.00	01-4320	General Fund/Non-Instructional Materials/Su	3,000.00
B24-00509	.00	01-4320	General Fund/Non-Instructional Materials/Su	1,500.00-
B24-00534	17,500.00	01-5690	General Fund/Other Contracts, Rents, Leases	7,500.00
B24-00535	35,000.00	01-4332	General Fund/Oil	24,978.81
B24-00536	80,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	40,000.00
B24-00537	12,500.00	01-4332	General Fund/Oil	2,500.00
B24-00547	13,000.00	01-4320	General Fund/Non-Instructional Materials/Su	8,000.00
B24-00550	16,000.00	01-4320	General Fund/Non-Instructional Materials/Su	4,000.00
B24-00554	2,500.00	01-4320	General Fund/Non-Instructional Materials/Su	2,000.00
B24-00618	15,000.00	01-4331	General Fund/Transportation Repair Parts	5,000.00
B24-00624	10,000.00	01-5800	General Fund/Other Contractual Expenses	5,000.00
B24-00634	13,500.00	01-4330	General Fund/Transportation Supplies	4,500.00
B24-00635	50,000.00	01-4331	General Fund/Transportation Repair Parts	10,000.00
B24-00639	30,000.00	01-5800	General Fund/Other Contractual Expenses	15,000.00
B24-00640	9,950.00	01-4331	General Fund/Transportation Repair Parts	5,000.00
B24-00657	27,500.00	01-5832	General Fund/Transportation-Field Trips	3,500.00
B24-00670	50,000.00	13-5810	Cafeteria/Tickets/Fees/Regis.for Parents	10,000.00
B24-00699	85,000.00	01-4331	General Fund/Transportation Repair Parts	24,124.81
B24-00700	125,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	36,478.02
B24-00701	15,000.00	01-4320	General Fund/Non-Instructional Materials/Su	5,000.00-
B24-00702	51,700.00	21-6250	Building Fund/Other Costs (Planning)	1,700.00
B24-00748	350,000.00	13-4710	Cafeteria/Food	130,000.00

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Includes Purchase Orders dated 01/15/2024 - 02/14/2024 \*\*\*

PO Changes (continued)

	New PO Amount	Fund/ Object	Description	Change Amount
B24-00765	52,500.00	13-5610	Cafeteria/Equipment Rental	22,500.00
B24-00767	5,000.00	01-5310	General Fund/Dues and Memberships	3,000.00-
B24-00774	129,000.00	13-4710	Cafeteria/Food	24,000.00
B24-00777	500.00	13-4710	Cafeteria/Food	9,500.00-
B24-00858	1,000.00	13-4710	Cafeteria/Food	29,000.00-
B24-00859	18,000.00	13-4710	Cafeteria/Food	12,000.00-
B24-00860	1,000.00	13-4710	Cafeteria/Food	19,000.00-
B24-00867	18,273.00	13-4710	Cafeteria/Food	10,273.00
B24-00868	99,026.52	13-4710	Cafeteria/Food	9,026.52
B24-00869	338,194.00	13-4710	Cafeteria/Food	50,000.00-
B24-00871	144,875.93	13-4710	Cafeteria/Food	140,000.00-
B24-00894	49,788.75	13-4710	Cafeteria/Food	100,000.00-
B24-00913	20,000.00	01-4332	General Fund/Oil	5,000.00
B24-00915	465,000.00	01-4334	General Fund/Gasoline	325,000.00
B24-00918	3,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	500.00
B24-00931	6,797.00	13-4710	Cafeteria/Food	5,797.00
CHB24-00105	2,500.00	01-4310	General Fund/Instructional Materials/Suppli	500.00
CHB24-00124	11,550.00	01-4310	General Fund/Instructional Materials/Suppli	450.00-
CHB24-00142	11,000.00	01-4310	General Fund/Instructional Materials/Suppli	3,000.00
CHB24-00145	15,000.00	01-4310	General Fund/Instructional Materials/Suppli	5,000.00
CHB24-00161	14,000.00	01-4310	General Fund/Instructional Materials/Suppli	10,000.00-
CHB24-00194	15,000.00	01-4310	General Fund/Instructional Materials/Suppli	5,000.00
CHB24-00206	3,500.00	01-4310	General Fund/Instructional Materials/Suppli	1,000.00
CHB24-00218	5,000.00	01-4320	General Fund/Non-Instructional Materials/Su	2,000.00
CHB24-00221	4,300.00	01-4310	General Fund/Instructional Materials/Suppli	1,800.00
CHB24-00231	7,500.00	01-4310	General Fund/Instructional Materials/Suppli	5,000.00
CHB24-00232	18,000.00	01-4310	General Fund/Instructional Materials/Suppli	8,000.00
CHB24-00234	13,275.00	01-4310	General Fund/Instructional Materials/Suppli	5,775.00
CHB24-00235	17,000.00	09-4320	Charter School/Non-Instructional Materials/Su	7,000.00
CHB24-00240	1,000.00	01-4310	General Fund/Instructional Materials/Suppli	500.00
CHB24-00323	5,500.00	01-4320	General Fund/Non-Instructional Materials/Su	500.00
CS23-00658	37,677.50	21-6280	Building Fund/Construction Testing	7,592.50
CS24-00036	448,720.00	21-6170	Building Fund/Land Improvement	33,650.00
CS24-00077	2,033,048.38	01-5100	General Fund/Subagreements for Services abo	235,308.00
CS24-00199	18,390.00	21-6272	Building Fund/Construction Management Fees	6,500.00
CS24-00231	10,000.00	01-5800	General Fund/Other Contractual Expenses	2,000.00
CS24-00241	3,980,000.00	01-5800	General Fund/Other Contractual Expenses	2,280,000.00
P23-02687	5,452,453.00	01-6200	General Fund/Buildings (Improvements)	286,001.00
P23-04134	1,244,132.87	21-6200	Building Fund/Buildings (Improvements)	53,167.13-

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Includes Purchase Orders dated 01/15/2024 - 02/14/2024 \*\*\*

PO Changes (continued)

	New PO Amount	Fund/ Object	Description	Change Amount
P24-01030	17,583.00	01-5810	General Fund/Tickets/Fees/Regis.for Parents	1,683.00
P24-01603	1,383.37	01-4320	General Fund/Non-Instructional Materials/Su	249.06
P24-01659	146.52	01-4310	General Fund/Instructional Materials/Suppli	22.45-
P24-01841	776.03	09-4310	Charter School/Instructional Materials/Suppli	19.05
P24-01906	1,259.81	11-4310	Adult Education/Instructional Materials/Suppli	69.29-
			<b>Total PO Changes</b>	<b>4,379,530.39</b>

Information is further limited to: (Minimum Amount = (999,999.99))

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1e

**Meeting Date:** March 21, 2024

**Subject:** **Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the period of January 1-31, 2024**

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Approve attached list of warrants and checks.

**Background/Rationale:** The detailed list of warrants, checks and electronic transfers issued for the period of January 1-31, 2024 are available for the Board members upon request.

**Financial Considerations:** Normal business items that reflect payments from district funds.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

Warrants, Checks and Electronic Transfers – January 1-31, 2024

**Estimated Time:** N/A

**Submitted by:** Janea Marking, Chief Business and Operations Officer

**Approved by:** Lisa Allen, Interim Superintendent



Warrants, Checks and Electronic Funds Transfers

January 2024

<u>Account</u>	<u>Document Numbers</u>	<u>Fund</u>	<u>Amount</u>
County Accounts Payable Warrants	97422739 - 97423640	<b>902 items</b>	<b>\$ 24,624,827.10</b>
		General (01)	\$ 13,028,188.40
		Charter (09)	\$ 112,822.95
		Adult Education (11)	\$ 49,429.76
		Child Development (12)	\$ 45,332.15
		Cafeteria (13)	\$ 2,102,563.64
		Building (21)	\$ 8,503,606.88
		Developer Fees (25)	\$ 8,148.84
		Cafeteria Enterprise (61)	\$ 165.35
		Self Insurance (67)	\$ 11,526.48
		Self Ins Dental/Vision (68)	\$ 756,500.52
		Payroll Revolving (76)	\$ 6,542.13
Alternate Cash Revolving Checks	00002483 - 00002502	<b>20 items</b>	<b>\$ 79,889.49</b>
		General (01)	\$ 30,623.87
		Cafeteria (13)	\$ 9,182.42
		Payroll Revolving (76)	\$ 40,083.20
Payroll and Payroll Vendor Warrants	97899484 - 97901031	<b>1548 items</b>	<b>\$ 7,193,988.11</b>
		General (01)	\$ 2,315,200.66
		Charter (09)	\$ 73,823.54
		Adult Education (11)	\$ 38,378.78
		Child Development (12)	\$ 97,895.66
		Cafeteria (13)	\$ 328,604.70
		Building (21)	\$ 21,673.09
		Self Ins Dental/Vision (68)	\$ 1,937.81
		Payroll Revolving (76)	\$ 4,316,473.87
Payroll ACHs and Payroll Vendor EFTs	ACH 01567264 - 01574624 EFT 00000009 - 00000012	<b>7364 items</b>	<b>\$ 25,596,624.49</b>
		General (01)	\$ 22,601,050.78
		Charter (09)	\$ 664,535.63
		Adult Education (11)	\$ 256,276.32
		Child Development (12)	\$ 616,755.71
		Cafeteria (13)	\$ 1,322,429.18
		Building (21)	\$ 39,412.59
		Self Insurance (67)	\$ 19,888.39
		Self Ins Dental/Vision (68)	\$ 12,357.70
		Payroll Revolving (76)	\$ 63,918.19
County Wire Transfers for Benefit, Debt & Tax	9700350079 - 9700350085	<b>7 items</b>	<b>\$ 8,892,371.25</b>
		General (01)	\$ 89,839.16
		Developer Fees (25)	\$ 4,290,647.00
		Payroll Revolving (76)	\$ 4,511,885.09
<b>Total</b>	<b>9841 items</b>	<b>\$</b>	<b>66,387,700.44</b>



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1f

**Meeting Date:** March 21, 2024

**Subject:** Approve Minutes for the February 15, 2024 Regular Board of Education Meeting

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Superintendent's Office

**Recommendation:** Approve Minutes for the February 15, 2024, Regular Board of Education Meeting.

**Background/Rationale:** None

**Financial Considerations:** None

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Minutes of the February 15, 2024, Regular Board of Education Meeting

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Lisa Allen, Interim Superintendent <b>Approved by:</b> Lisa Allen, Interim Superintendent</p>
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# BOARD OF EDUCATION MEETING AND WORKSHOP

**Board of Education Members**

- Lavinia Grace Phillips, President (Trustee Area 7)*
- Jasjit Singh, Vice President (Trustee Area 2)*
- Chinua Rhodes, Second Vice President (Trustee Area 5)*
- Tara Jeane (Trustee Area 1)*
- Christina Pritchett (Trustee Area 3)*
- Jamee Villa (Trustee Area 4)*
- Taylor Kayatta (Trustee Area 6)*
- Liliana Miller Segura, Student Member*

**Thursday, February 15, 2024**

**5:00 p.m. Closed Session**

**6:30 p.m. Open Session**

**Serna Center**

*Community Conference Rooms  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824*

## MINUTES

**2023/24-18**

**1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL**

*The meeting was called to order at 5:01 p.m.*

*Members Present:*

- Member Kayatta*
- Member Rhodes*
- Member Singh*
- Member Pritchett*
- Member Jeane*
- Member Villa*

*Members Absent:*

- President Phillips*
- Student Board Member Segura*

**2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**

*No public comment*

**3.0 CLOSED SESSION**

***While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.***

**3.1 Government Code 54956.9 - Conference with Legal Counsel:**

- a) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (One Potential Case)**

b) Existing litigation pursuant to subdivision (d)(1) of Government Code section 54956.9 (OAH Case No. 2023110551)

3.2 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management (Cancy McArn)

3.3 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Complaint

3.4 Government Code section 54957—Public Employee Performance Evaluation Interim Superintendent

#### **4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**

4.1 The Pledge of Allegiance was led by Superintendent Allen

4.2 Broadcast Statement by Student Board Member Segura

4.3 Stellar Student introduced by Board Member Tara Jeane

#### **5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

*There were 4 announcements that came out of closed session.*

- *The Board approved special education settlement agreement identified as OAH Case No. 2023110551 by a vote of 5-0 with Members Phillips and Pritchett absent.*
- *The Board approved resolutions 2023/2024 D1(A)-D1(C) pursuant to Education Code section 44929.21 to non-reelect probationary certificated employees and authorized the District's Interim Superintendent or her designee to notify those employees of their no-reelection by a vote of 6-0 with Member Phillips absent.*
- *The Board adopted resolution 2023/2024 E1 pursuant to Education Code section 44951 to release certificated administrators and authorized the District's Interim Superintendent or her designee to notify those employees of their release by a vote of 6-0 with Member Phillips absent.*
- *The Board adopted resolution 3385 pursuant to Education Code section 44954 to release temporary certificated employees and long term substitutes and authorized the District's Interim Superintendent or her designee to notify those employees of their release by a vote of 6-0 with Member Phillips absent.*

#### **6.0 AGENDA ADOPTION**

*The Board adopted the agenda unanimously.*

#### **7.0 PUBLIC COMMENT**

*Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Public comment may be (1) emailed to [publiccomment@scusd.edu](mailto:publiccomment@scusd.edu); (2) submitted in writing through the district's website at <https://www.scusd.edu/submit-public-comment>; or (3) provided in-person at the meeting. The submission deadline for written public comments shall be no later than noon on the day of the meeting. If you intend to address the Board in-person, please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.*

*Elia Bassin  
Wrenna Bassin  
Elvia Vasquez  
Kelly Bradfield  
Sarah Hartstrom*

## **8.0 COMMUNICATIONS**

### *8.1 Employee Organization Reports:*

- *SCTA- Yesterday, SCTA members completed the ratification of their contract with 97.7% supporting the agreement. Steps are being taken towards improving student learning conditions like, lowering class size in grades 4-6 in 2024/25, and in grades 7-12 beginning in 2025/26. The agreement increases the number of school nurses, librarians, and reinstitutes behavior intervention specialists, and establish community schools training specialists at each of the 18 community schools in our district. They have agreed to provide additional support to special education teachers, including additional instructional aids and other improvements. The overall agreement resolves several long-standing issues, and includes having more than a year and a half before their next contract expires. They have created a team to design and implement MTSS, they have created a committee to implement further improvements to staffing, and they have begun having constructive meetings with Assistant Superintendent, Krystal Thomas, to address ongoing concerns in special education.*
- *SEIU- No update*
- *TCS- No update*
- *Teamsters- No update*
- *UPE- No update*

### *8.2 District Advisory Committees:*

- *Student Advisory Council- No update*
- *Community Advisory Committee- No update*
- *District English Learner Advisory Committee- No update*
- *Local Control Accountability Plan/Parent Advisory Committee- LCAP Representative, Junior Goris, shared that the last PAC meeting was held this week on February 13<sup>th</sup>, and they were pleased to welcome Board Member Tara Jeane. At the meeting, there was a lot of engagement around the first three out of five goals in the third version of their draft LCAP framework. In addition to the framework, they referenced the December 2023 school dashboard results as they provide recommendations for*

*actions for those students with the highest unmet needs. In reviewing version three of the draft LCAP framework, they discussed how their new goal one is a summative measure, which focuses on how students leave Sac City. This goal is concerned with improving graduation rates for students by 5% from the California school dashboard released in 2023/24 by June 2027. Additionally, of those students who graduate, they are also aiming to increase the College and Career prepared by at least one level over the same time frame. They discussed how goal two is a broad measure that is steeped in student growth, particularly, at monitoring the health of our academic system from school to school and grade to grade. Knowing that goal 1 and 2 are both concerned with specific actions and aligned annual metrics to measure their effectiveness, goal 3 is concerned with ensuring that all students and families feel safe and connected at our schools. There are a couple of positions on PAC that do need to be filled, so he looks forward to having some of the Board members filling those positions.*

- *Black/African American Advisory Board- Terrence Gladney shared that B/AAAB has been very intentional about being ever present in the LCAP space. A couple of weeks ago, they were in Hayward with Krystal Thomas and two staff members from Early Learning and Care at the African American Regional Educational Alliances Conference. B/AAAB is actively recruiting. Mr. Gladney thanked Vanessa Reyes from Youth Development Services for being intentional about seeking student engagement around our application process. They have had a number of student responses. Mr. Gladney hopes that the Board will reach out in their trustee areas to increase the number of responses that they have, so they can have more voices at the table to do the work. With the 13 recommendations that were approved and adopted by the Board, B/AAAB is seeking reaffirmation from the Board around those recommendations, because to not have them uplifted in a resolution around black students and the Black experience with SCUSD does not align with what they expect supporting recommendations would mean. To not have them in the resolution or in LCAP that we are pushing for is a misalignment of what the Board states their intentions are. B/AAAB will have their annual report coming soon. Mr. Gladney shared that it is report card session, and there is still time to complete some missing assignments, so he is hoping that the Board steps up.*
- *Community Schools Advisory Committee- The Community Schools Advisory Committee is up and running. They had a meet and greet on January 24<sup>th</sup>, and their first official meeting was on February 7<sup>th</sup>. The community and students shared that one of the high school sites would be better for the students and community to access for the meetings, so meetings will now be held at the Luther Burbank library from 5:30-7:30pm. For now, meetings*

*are held on the first and third Wednesday of the month. During the first meeting, they dove in to look at places that have been successful, like San Diego, to see what they did. At the next meeting, representatives from San Diego are going to Zoom in to discuss what they are doing and answer questions that the Community Schools Advisory Committee has. They looked at their bylaws, and they have decided that they would like to develop a set of bylaws that governs their work. There is a little frustration around not having the Community Schools Training Specialist position posted yet, so they are hoping that the position is posted soon.*

- *Native American Parent Committee- No update*

## **9.0 SPECIAL PRESENTATION**

- 9.1 *Approve Resolution No.3388 Recognition of National Eating Disorders Awareness Week February 26 – March 3, 2024 (Jacqueline Garner)*

*Jacqueline Garner lifted up some of the importance of this resolution and how it really helps the overall well-being of our students. Ms. Garner read articles from the resolution aloud.*

*Public Comment:  
No public comment*

*Board Comment:  
Member Villa asked Ms. Garner about specific resources and how this is being rolled out at our school sites.  
Member Pritchett asked Ms. Garner to provide examples of what an eating disorder may look like at a very young age to an older age, and what to look out for.  
Member Segura asked what will this look like at school sites if the resolution is approved and moved forward.  
Member Segura just wants to make sure that substantial change is made, if this is passed, and to ensure that this is not just a 1-week recognition, but work that continues on over time.  
President Phillips shared that there will be a type of caring program that occurs from this, and she is excited to see what happens in the future.  
Member Rhodes asked what tangible things are being put in place at school sites, so they can let the community know about available resources. Member Rhodes stated that it will be nice to share what we already do, and how the work can be enhanced and advanced.  
Member Segura shared that every time the topic of mental health within the district is brought up, the conversation among youth is that they wish they had more resources that*

went beyond just a number on the back of their IDs. Member Segura encourages staff to consider more ideas for tangible change to impact students further, and increase awareness and accessibility to actual resources that students feel safe and comfortable accessing.

Member Phillips made a motion with a second from Member Villa. The Board voted 7-0 with a student preferential yes vote.

9.2 SCUSD Homeless Educational Services  
(Jacqueline Garner and Ashley Powers Clark)

Ashley Powers Clark shared student experiencing homelessness (qualifications and rights), identification, attendance, and graduation rates, immunizations, actions, and next steps.

Public Comment:  
No Public Comment

Board Comment:  
Member Pritchett wanted to know if all the items that are taken in, like hygiene products, are all donations. Member Pritchett asked if the recent census that was conducted in Sacramento was helpful at all with the count of our students. Member Pritchett shared that she represents an area that not within the city of Sacramento, and that she is in an unincorporated part of Sacramento County, and in the City of Rancho Cordova. Member Pritchett wanted to know in which ways are staff counting families in that area.

Member Villa thanked staff for their presentation, and looks forward to seeing reports come back to the Board in the future to see where we are. Member Villa is really excited about the food access center.

President Phillips asked staff if we are pushing advocacy for housing.

Member Rhodes shared that as a district, we should look at building housing, and how we can come up with solutions for issues in our overall city and county. Member Rhodes wanted to know how, or if we are partnering with Sacramento County. Member Rhodes shared that having better county partnerships and access with more resources is important, and it is on us as a region to tackle this issue. Member Rhodes asked Ms. Clark what are the main reasons that she's seeing out there from the students that have been identified for becoming unhoused.

Member Kayatta shared that the importance of us as a school district stepping up and catching homelessness at the upstream level is more important than ever. Member



*Kayatta would like to hear more as we continue to navigate changing in funding and homelessness services over the next year or two in the state, what we are doing, and if there are any opportunities and what we can do, and as a Board how they can support the work.*

*Member Singh thanked staff for the presentation. Member Singh shared that a lot of our school sites go above and beyond to help those in need, like David Luben, who passes out food to unhoused people. Member Singh asked if there are unaccompanied homeless students with no family in the district. Member Singh asked if we have any housing at this moment for unaccompanied homeless students, or a place for students to go, if they say they are homeless. Member Singh asked if there was any space in the district where they can stay. Member Singh wants to know how much staff would be needed for this crisis to provide more resources and support. Member Singh asks the Board to think outside the box with identifying spaces for those that need it.*

*Member Rhodes wants to get unhoused students into some type of placement, and wants to create partnerships to find serious solutions for students to get housing.*

*Member Phillips shared that housing all unaccompanied homeless students sounds amazing, but would be problematic for the district to manage. If we are accomplices and sitting at the right tables and talking to the proper people, it really could help. Member Phillips asked to get an invitation when these talks happen, because she wants to participate in the conversation.*

*Member Singh would love staff to come back with additional data and information, and come up with a number on what it would really look like to be fully staffed.*

### 9.3 *Special Education Presentation (Geovanni Linares)*

*Geovanni Linares provided an overview of the compliance driven processes, articulated links between compliance indicators and local priorities, communicating a shift in mindset to this work through the Academic Office, and provided an overview of how this shift is translating to student, staff, and family experience.*

*Public Comment:*

*No public Comment*

*Board Comment:*

*Member Kayatta thanked Geovanni Linares for the presentation. Member Kayatta shared that we have a system that is built around federal and state compliance, but as a parent and student, that leaves you behind because you are not necessarily getting to the real need to meet standards, and the standards are not enough to help these*

*kids. At the end of Mr. Linares' presentation, he talks about inclusive education, and we are redesigning our system. Member Kayatta shared that so many families get left behind, at least early in the process. Member Kayatta shared that there are two things that are happening at once in our district in particular. There is an over identification of students, which leads to them not being put in the least restrictive environment, and simultaneously, a lot of students are not being adequately assessed for the needs that they have. If a parent is not complaining, and a teacher has not flagged a student, a lot of the time it will appear that we are meeting our compliance standards, but we are not meeting the needs of the student. Member Kayatta shared that the presentation is really hitting on the need to identify student's needs early on, and designing a classroom that meets those needs.*

*President Phillips wanted to know if the higher number of TK and preschool students participating in special day classes is a more recent, and if there is a trend of why these younger students are coming in with more needs for special education services. President Phillips wanted to know if there are major barriers to making some of the changes mentioned in the presentation.*

*Member Villa wanted to know if surrounding districts are having the same conversations around what is working and not working, and tapping into additional resources to support us. Member Villa shared that if there is anything that the Board can do to help support and get things moving, let them know.*

*Member Jeane shared that we have to think about the systems we want and that are best for kids, and it feels like so often, our staff, practices, time, and resources are spent in the defense world, and not in the creative offense world. Member Jeane shared that are best resources are those who are in the classrooms with these students every day, and have relationships with them and their families.*

*Member Jeane shared that we need to somehow create time, resources, avenues, and spaces to pull that expertise together to address these issues. Member Jeane shared that the presentation focused on preschool and co-teaching, but leaves a lot of gaps. Member Jeane wanted to know which content areas we co-teach in. Member Jeane wanted to know what about the teachers that are not co-teaching, and how are they getting the additional supports that they need. Member Jeane wanted to know what are our identification practices, and how have we considered the reality that the deep increase since Covid, and are we actually considering how much absenteeism is going into the identification for students. Member Jeane thinks that we need to re-think our offense game, and she is excited that DIT is having that conversation.*

*Member Rhodes wanted to know what we are doing to bring in our teachers and staff members to make sure that we are actually getting headway in this area.*

## **10.0 PUBLIC HEARING**

### **10.1 Addition of “Early College” to the name of Sacramento New Tech High School (Amanda Goldman and Jessica Martin)**

*Amanda Goldman shared that New Technology High School is seeking to codify and strengthen its existing practice of providing early college access to a wider and more inclusive student population. Ms. Goldman shared that New Tech has an amazing program where they are already making sure that our students have maximum choices post-graduation as they attend early college and college courses on campus. Ms. Goldman shared that today they are seeking to do some strengthening of the existing relationship.*

#### *Public Comment:*

*Rosario Rosas*

*William Naulivou*

*Vanessa Cudabac*

*Erik Downey*

*Wendy Toffoleth*

*Gina Kay*

*Dr. Anthony W. Palmer*

#### *Board Comment:*

*Member Kayatta shared that New Tech is the best example of a dependent charter school that is leading the way in educational outcomes and opportunities for our students in the entire district. Member Kayatta is so happy for New Tech to be embracing this model to really help our kids in our district.*

*Member Segura shared that from a youth perspective, they are hoping to open up dual enrollment and to create more opportunities for students within the school district.*

*Member Segura thinks that this is really paving the pathway to creating more and more opportunities, and giving students the different aspects that they have been searching and pushing for throughout the district.*

*Member Villa thanked the staff and families for coming out to sharing their perspective, and hearing from the students is a really nice addition to the presentation. Member Villa thanked staff for putting in the time to do this work, and get us to this point.*

*President Phillips shared that she has spent many years trying to find a place for her kid, and she's frustrated,*

*because it wasn't until she became a Board member that she realized that this existed. President Phillips shared that this is such a great program, her push is to make sure that whatever we have to do in regard to negotiation or inner talking, we need to make this work for all of our kids. This is fantastic, but this isn't fair. Member Phillips shared that if we are going to push this and make it a big deal, she doesn't want to hurt them either, but a change needs to be made to make their calendars fit, so our kids can do what they need to do.*

*Member Rhodes wanted to know how he could get a New Tech hoodie.*

*Member Singh appreciates the change in the mascot and ease into the transition of NBA teams and colors.*

*Member Jeane made a motion with a second from Member Villa. The Board voted 7-0 with a student preferential yes vote.*

**10.2** *Public Hearing for Resolution No. 3375 Resolution to Convey Utility Easement Entitlements to the Sacramento Municipal Utilities District for the Nicholas School Project (Nathaniel Browning)*

*The Facilities Planning Manager, Ben Wangberg, shared that in accordance with Ed Code Article 15, they are required to allow the public to comment anytime the District intends to grant an easement or dedicate real property to another public entity. In this case, they are talking about a utility easement for SMUD located at 6601 Steiner Drive. This easement is in order to provide SMUD the ability to install and maintain electrical power to newly constructed, reconstructed Nicholas Elementary once it is complete.*

*Public Comment:  
No public comment*

*Board Comment:  
No Board comment*

**11.0 BOARD WORKSHOP/STRATEGIC INITIATIVE**

**11.1** *2023-24 Local Control and Accountability Plan Mid-Year Review (Dr. Ed Eldridge)*

*Dr. Ed Eldridge shared that the LCAP cycle runs every 3 years, and the new LCAP cycle will begin the 2024-25 school year. Within each cycle, the District must annually review the progress towards achieving the goals that are included in the plan. All school districts and charter schools are now required to present a report on the annual update*

*to the LCAP and the LCFF Budget Overview for Parents on or before February 28 of each year at a regularly scheduled meeting of the governing board or body of the LEA. Dr. Eldridge went over the 11 goals that address the state's 8 priorities, an update of changes coming to the LCAP, LCAP metrics, LCAP expenditures and implementation, and LCAP action in-progress.*

*Public Comment:  
Terrence Gladney*

*Board Comment:*

*Member Jeane is looking forward to having fewer goals that they can hone in on, and Member Jeane appreciates the approach of looking at every single one of the goals. These goals should be for every single student, so we can monitor how the goals are impacting the students in the metrics themselves. Member Jeane sees hardworking, dedicated, and passionate people working on LCAP goal setting, and wants to know how we can get away from a siloed approach.*

*Member Jeane does not believe that the Board needs to do this work separately, because the exact same conversations and goal-type systems that the Board was having, the LCAP committee is doing.*

*Member Kayatta shared that in years past, the LCAP/PAC has been working tirelessly, and what they are tracking and have their recommended actions, but the Board is heavily relying on staff to help improve the District. Ultimately, Member Kayatta shared that it is really hard to get all seven Board members in a room together to do the detailed work, and that is why we need a robust LCAP/PAC. Member Kayatta cares about the details, and wants to make sure that we are addressing these needs. When Member Kayatta really appreciates integrating special education, homeless youth, and foster youth. Member Kayatta is really happy about the changes that are coming to LCAP/PAC report.*

*President Phillips appreciates any report that is written in a language that is simple to understand. President Phillips is excited to see this being squished into fewer goals. President Phillips shared that sometimes less is more, and she sees a whole lot more in the less that we are working to.*

*11.2 2023-24 Local Control and Accountability Plan Mid-Year Review for Dependent Charter Schools (Amanda Goldman & Dr. Ed Eldridge)*

*Amanda Goldman shared that we know that LCAP is the way that we try to hold LEAs accountable to reflect their beliefs in their budget and planning. Ms. Goldman shared that she thinks that she can speak on behalf of all six dependent charter Principals, and how they all learned a lot in this*

cycle, and they are excited to bring better plans in the next cycle. Ms. Goldman explained “locally-funded” dependent charter schools. All 5 dependent charters have completed their mid-year LCAP review and shared those updates with their local steering committees. The Board is responsible for approving the LCAPs of each dependent charter school by June 30<sup>th</sup> of each year. Those items will come to the Board after being recommended for approval by their local steering committees.

*Public Comment:*  
*Terrence Gladney*

*Board Comment:*  
*Member Singh appreciates the commentary that Mr. Gladney provided, and he thinks that there is an opportunity for the Board to work at a deeper level with our charter schools. Member Singh shared that if the responsibility is going to fall on the Board for the overall outcomes of the school, they should have a little bit more say in the outcomes for those particular schools.*  
*President Phillips shared that as a Board, they need to find a way to make this well-known that your power does not lie in coming to the school board, but it lies in going to your school and being a member of your school site council.*  
*Member Jeane asked Ms. Goldman to explain the local steering committees more in depth.*

*11.3 Resolution No. 3383: Resolution to Eliminate Certificated Employees Due to a Reduction of Particular Kinds of Service (Cancy McArn)*

*Cancy McArn shared that she loves her team and she appreciates them. Ms. McArn shared that this resolution is to eliminate certificated employees due to a reduction of particular kinds of service. Ms. McArn spoke about the budget development process, programmatic updates, and wanted to state that the resolution to eliminate certificated positions will not result in any layoff notices being issued to certificated employees.*

*Public Comment:*  
*No public comment*

*Board Comment:*  
*Member Jeane thanked Ms. McArn for working so hard to make this all clear, and that we are not losing anyone or having to make any tough decisions like that.*

*President Phillips made a motion with a second from Member Jeane. The Board voted 7-0 with a student preferential yes vote.*

- 11.4 *Resolution No. 3384: Notice of Layoff: Classified Employees – Reduction in Force Due to Lack of Funds and/or of Work (Cancy McArn)*

*Cancy McArn shared that by process-wise this is the same as the previous item. Ms. McArn went over the budget development process, programmatic updates, and the resolution to eliminate classified positions will result in some layoff notices being issued to classified employees.*

*Public Comment:  
No public comment*

*Board Comment:  
No Board comment*

*Member Pritchett made a motion with a second from President Phillips. The Board voted 7-0 with a student preferential yes vote.*

## **12.0 COMMUNICATIONS**

- 12.1 *President’s Report (Lavinia Grace Phillips)- No report*
- 12.2 *Student Member Report (Liliana Miller Segura)- Member Segura urged the Board to look at their calendars to attend an upcoming SAC meeting.*
- 12.3 *Information Sharing by Board Members- Member Jeane shared that it was wonderful to hear from our community schools committee during the organization reports. Member Jeane appreciated the information that was emailed to the Board about being a liaison. Member Jeane would like to know more information on our core beliefs and guiding principle, where it came from, and if it still meets the needs of where we are today. Member Kayatta asked if Board member reports could be moved up in the agenda, so people are still here and can hear it. Member Kayatta has been thinking a lot about how do we make our specialty programs, how do we make our GATE programs, and how do we make our schools of choice, like Phoebe Hearst and LDV available to students throughout the District. Member Kayatta believes that a truly equitable system allows opportunity of advancement for all of our students, and shutting down the programs are not the answer. Member Kayatta shared that if Phoebe Hearst is not representative of our community, what can the Board do to address that? If our GATE programs are not reflecting kids being pulled from the area like intended, what are we doing to make families aware of that? Member Kayatta wants to have all of our programs truly available to everyone in the District. President Phillips shared that the Board still has work for them to*

*do. President Phillips would like the Board Specialist to send SAC meeting dates to the Board via calendar invites. President Phillips shared that the Board is going to be doing some extra studying. President Phillips would like to regularly schedule workshops where the Board will be working through the contents in their Board binders and their “Call to Order” book from CSBA.*

### **13.0 CONSENT AGENDA**

*Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.*

#### **13.1 Items Subject or Not Subject to Closed Session:**

*13.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Janea Marking)*

*13.1b Approve Personnel Transactions (Cancy McArn)*

*13.1c Approve Minutes of the December 14, 2023, Special Board of Education Meeting (Lisa Allen)*

*13.1d Approve Resolution No. 3375 Resolution to Convey Utility Easement Entitlements to the Sacramento Municipal Utilities District for the Nicholas School Project (Nathaniel Browning)*

*13.1e Approve Resolution No. 3386: Resolution Regarding Board Stipends (Lisa Allen)*

*13.1f Approve Resolution No. 3387: Resolution Regarding Board Stipends (Lisa Allen)*

*13.1g Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the period of December 1-31, 2023 (Janea Marking)*

*13.1h Approve Donations to the District for the Period of December 1-31, 2023 (Janea Marking)*

*13.1i Approve Purchase Order Board Report for the Period of December 15, 2023 through January 14, 2024 (Janea Marking)*

*13.1j Approve Unauthorized Vendor Payments (Janea Marking)*

*13.1k Approve Resolution No. 3380 Declaring Futility of Competitive Bidding for Procurement of Replacement Air Filters for Air Purifiers from Oransi, LLC and Authorize Purchase of Air Filters from Oransi, LLC in the amount of \$186,718.88 (Janea Marking)*

*13.1l Approve Resolution No. 3382 Authorization to Join Education Technology Joint Powers Authority (EdTech JPA) Pursuant to California Government Code 6500, et seq. (Janea Marking)*



*13.1m Approve CCTR Continued Funding Application for Fiscal Year (FY) 2024-2025  
(Yvonne Wright)*

*Public Comment:  
Terrence Gladney*

*Board Comment:  
President Phillips requested to pull item 13.1j for discussion.*

*Member Villa made a motion with a second from President Phillips to approve the consent agenda with the exception of 13.1j. The Board voted 7-0 with a student preferential yes vote.*

*President Phillips asked Janea Marking for clarification questions around unauthorized vendor payments. Member Kayatta shared that it is important that our vendors have insurance, because if things go wrong we have to be able to compensate people. Member Kayatta shared that this is a really big hit for some vendors, so if there is a way for them to help these vendors not just find insurance, but a way to lower costs, we can continue to bring in these vendors and the community to help raise our kids.*

*Member Singh made a motion with a second from Member Rhodes. The Board voted 7-0 with a student preferential yes vote.*

**14.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS Receive Information**

*14.1 Business and Financial Information: Enrollment and Attendance Report, Month 4, Ending Friday, December 15, 2023 (Janea Marking)*

**15.0 FUTURE BOARD MEETING DATES / LOCATIONS**

- ✓ *March 7, 2024, 5:00 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting*
- ✓ *March 21, 2024, 5:00 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting*

**16.0 ADJOURNMENT**

*The meeting adjourned at 10:46 p.m.*

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*Lisa Allen, Interim Superintendent and Board Secretary*

*NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item will be available on the district's website at [www.scusd.edu](http://www.scusd.edu)*



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1g

**Meeting Date:** March 21, 2024

**Subject:** Approve Resolution No. 3392: Resolution Regarding Board Stipends

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Board of Education

**Recommendation:** Approve Resolution No. 3392: Resolution Regarding Board Stipends.

**Background/Rationale:** Education Code section 35120 fails to define hardship which has led to uncertainty regarding payment of stipends for Board members who may be deserving of payment due to absence resulting from hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting. All stipend payments will be based on an attendance sign-in sheet as well as any Board resolution(s) excusing absences in compliance with law. A Board member who is absent from a meeting may be eligible for payment by reporting the excused absence to the Board Office. A Board resolution will be periodically placed, as needed, on the Board agenda to state that the reason for the absence complies with Education Code section 35120 and shall be reflected in the minutes.

**Financial Considerations:** None

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Resolution No. 3392: Resolution Regarding Board Stipends

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Lavinia Grace Phillips, Board President <b>Approved by:</b> Lisa Allen, Interim Superintendent</p>
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**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 3392**

**RESOLUTION REGARDING BOARD STIPENDS**

**WHEREAS**, Education Code section 35120 and Board Bylaw 9250 of the Sacramento City Unified School District (“District”) authorize Board members to be paid stipends for meetings they were unable to attend due to illness, hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting; and

**WHEREAS**, the Board finds that the Board members may be paid, or retain, stipends for meetings they were unable to attend as stated in Attachment A.

**NOW, THEREFORE, BE IT RESOLVED** by the Sacramento City Unified School District Board of Education which finds and determines as follows:

1. Adopts the foregoing recitals as true and correct;
2. Authorizes stipends for meetings the Board members were unable to attend pursuant to Attachment A; and
3. Incorporates herein by reference Attachment A.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 21st day of March, 2024, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

ATTESTED TO:

\_\_\_\_\_  
Lisa Allen  
Secretary of the Board of Education

\_\_\_\_\_  
Lavinia Grace Phillips  
President of the Board of Education

**ATTACHMENT A**

**RESOLUTION NO. 3392**

1. Absence Due to Other Duties: Stipends are authorized to the following Board member(s) due to illness:
  - a. Board member Tara Jeane for the Regular Board meeting on March 7, 2024.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1h

**Meeting Date:** March 21, 2024

**Subject:** Approve Staff Recommendation for Expulsion #4 2023-2024

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Deputy Superintendent's Office; Student Hearing and Placement Department

**Recommendation:** Approve staff recommendation for Expulsion #4 (2023-2024).

**Background/Rationale:** N/A

**Financial Considerations:** N/A

**LCAP Goal(s):** College and Career Ready Students

**Documents Attached:** N/A

**Estimated Time of Presentation:** N/A

**Submitted by:** David Van Natten, Director, Student Hearing and Placement

**Approved by:** Lisa Allen, Interim Superintendent



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1i

**Meeting Date:** March 21, 2024

**Subject:** **Approve Resolution No. 3393: Resolution of Intention to Convey Public Utility Easement Entitlements to the Sacramento Municipal Utilities District at the PS7 Elementary School Project**

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Facilities Support Services

**Recommendation:** Approve Resolution No. 3393, which provides notice of a Public Hearing and the adoption of the Sacramento Municipal Utilities District (SMUD) Easement Entitlements Resolution at its regularly scheduled Board Meeting on Thursday, April 18, at 6:30 PM.

**Background/Rationale:** St. Hope Public Schools is rebuilding PS7 Elementary as outlined in 2018 Board approved resolution allowing St. Hope to proceed with the construction project using Charter School Facilities Program funds through the State of California. PS7 Elementary School will need various Easements for outside entities due to construction efforts, and SMUD has jurisdiction over the electrical distribution facilities that serve the site. SMUD requires a utility easement to provide necessary electrical services to the site.

Pursuant to Education Code 17557, the District must adopt a Resolution of Intention to dedicate or convey any District property prior to the adoption of a Resolution which dedicates or conveys property and provide notice to a Public Hearing.

Pursuant to Education Code 17558, copies of the adopted Resolution of Intention must be posted in three public places within the District not less than 10 days before the date of the meeting and publish the notice in a newspaper of general circulation not less than 5 days before the date it plans to provide a Public Hearing and adopt the Resolution.

**Financial Considerations:** N/A

**LCAP Goal(s):** Operational Excellence

**Documents Attached:**

1. Resolution No. 3393

**Estimated Time of Presentation:** N/A

**Submitted by:** Chris Ralston, Assistant Superintendent of Facilities

Nathaniel Browning, Director of Facilities

**Approved by:** Lisa Allen, Interim Superintendent

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 3393**

**RESOLUTION OF INTENTION TO CONVEY PUBLIC UTILITIES EASEMENT TO  
THE SACRAMENTO MUNICIPAL UTILITIES DISTRICT AT PS7 ELEMENTARY  
SCHOOL**

**WHEREAS**, the Sacramento City Unified School District (“District”) owns the property at Public School #7 (PS7) Elementary School located at 5201 Strawberry Lane, in the County of Sacramento;

**WHEREAS**, District’s request for Sacramento Municipal Utility District (SMUD) Service at PS7 School requires installation in accordance with SMUD’s rules and regulations;

**WHEREAS**, SMUD is seeking to acquire a permanent easement (“Permanent Easement”) for the Utility Access, which will consist of the installation of utility access facilities as outlined in the attached SMUD Commitment Sketch;

**WHEREAS**, SMUD’s design team has drafted Request for Land Action # 32055811 Job # 30172550 with the whole scope of the project;

**WHEREAS**, pursuant to the Education Code § 17537, the District must adopt this Resolution of Intention, by a two-thirds vote, and establish a time at a subsequent Board meeting to hold a public hearing in order to consider adoption of a resolution, by the same vote, for the actual approval of the easement entitlements (the “*Easement Entitlements Resolution*”);

**WHEREAS**, utilities are necessary for the provision of adequate school housing;

**WHEREAS**, the Utility Easement totals 80 square feet and is located at the north property edge, immediately adjacent to the property’s private drive and the easement is roughly rectangular in shape and consists of a 24 square foot Primary Pullbox and 49 square foot transformer pad and includes approximately 100 feet of underground conduit pipe running from the overhead power lines, down the Existing Utility Pole, to the pullbox and then to the transformer pad to be located adjacent to the constructed parking lot;

**NOW, THEREFORE, BE IT RESOLVED** by the Sacramento City Unified School District Board of Education which finds and determines as follows:

1. Adopts the foregoing recitals as true and correct.
2. Pursuant to Education Code 17557, hereby determines that the Board will hold a public hearing and consider the adoption of the Sacramento Municipal Utilities District Grant Easement Resolution at its regularly scheduled Board meeting on Thursday, February 15<sup>th</sup>, at 6:30 p.m., or as soon thereafter as the matter may be heard on the agenda.
3. Authorizes the Superintendent, or their designee, to provide notice of the Board meeting set forth above as required by law.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 21<sup>st</sup> day of March 2024, by the following vote:



AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

ATTESTED TO:

\_\_\_\_\_  
Lavina Phillips  
President of the Board of Education

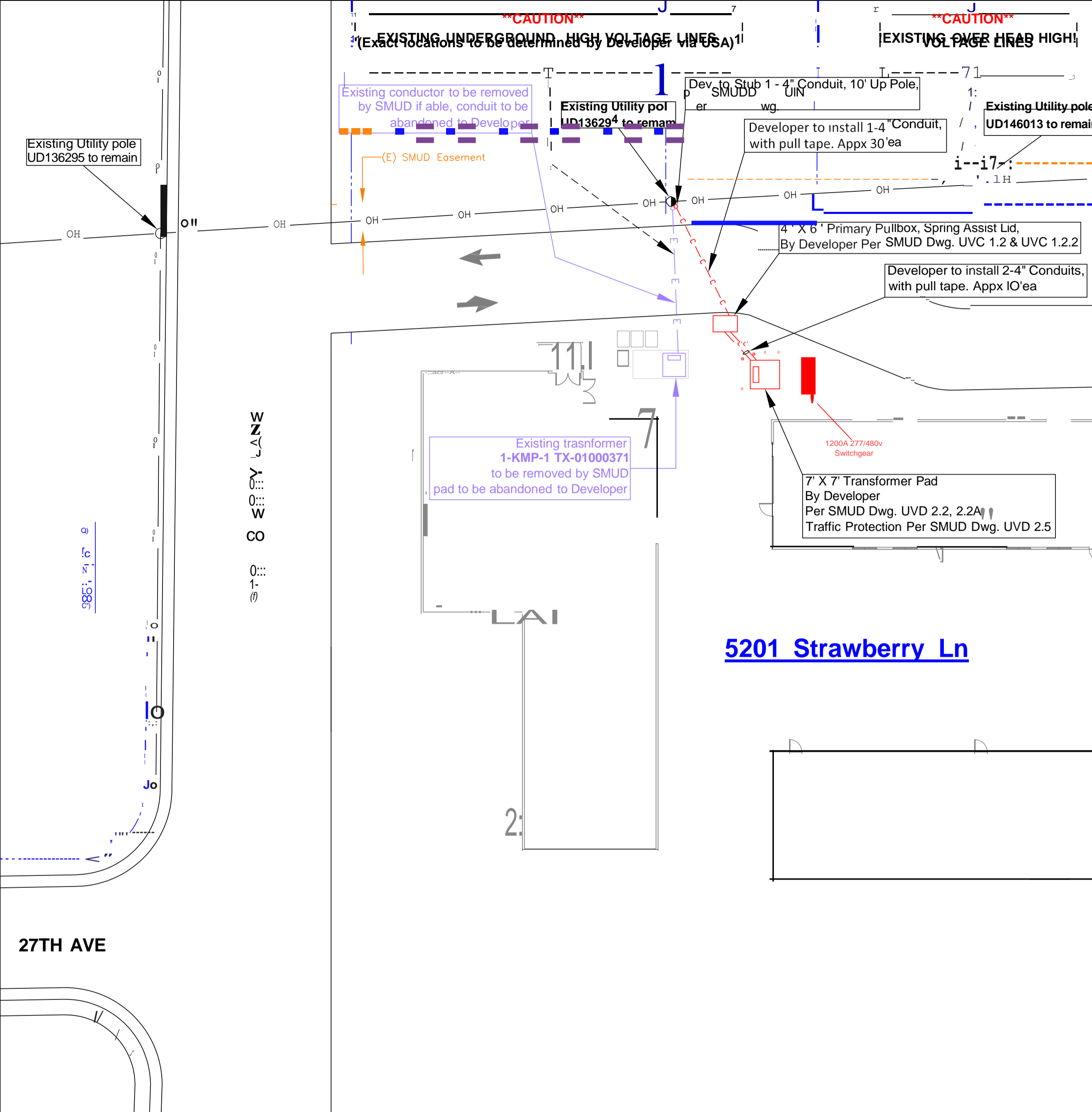
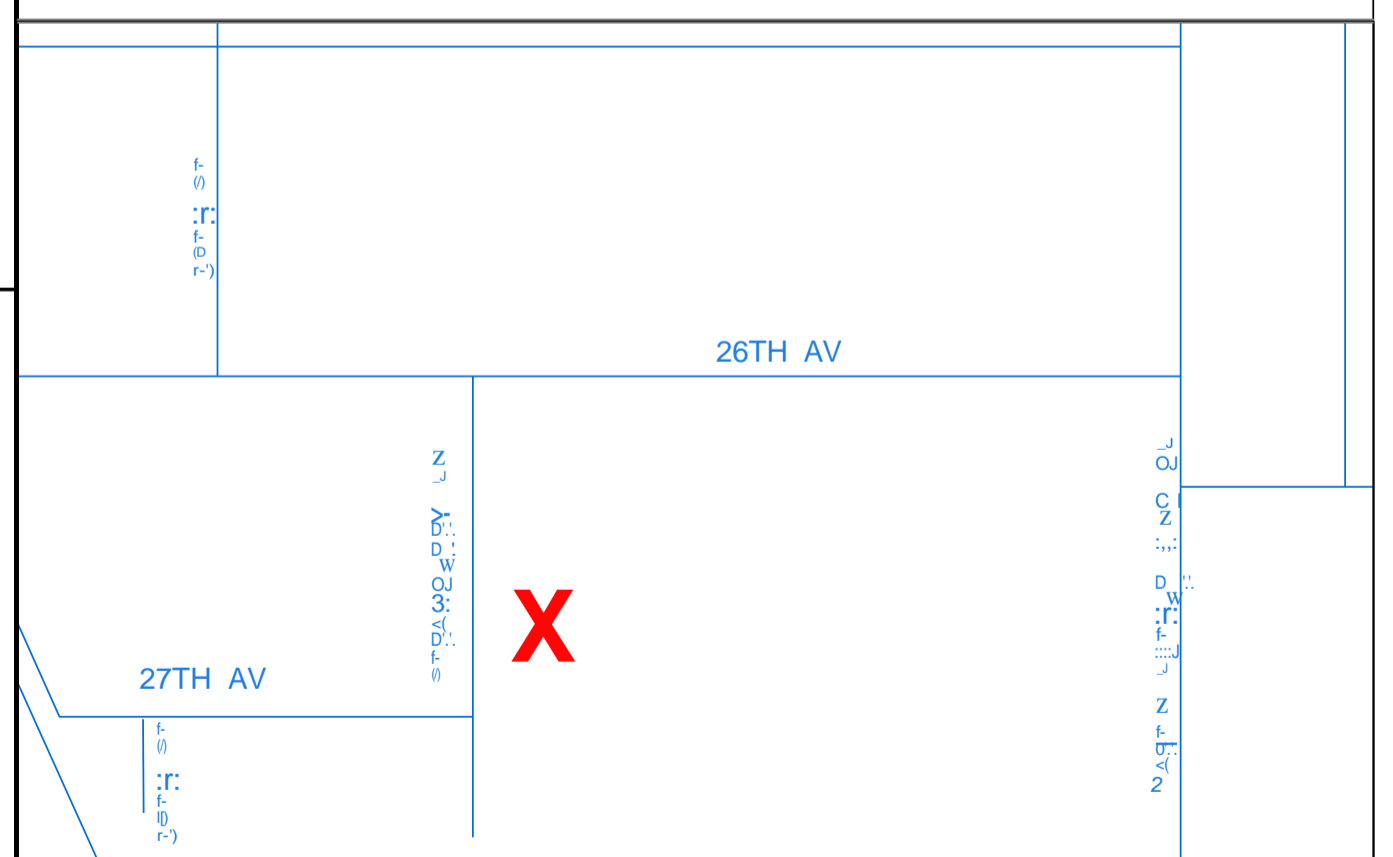
\_\_\_\_\_  
Lisa Allen  
Interim Superintendent

DEVELOPER IS RESPONSIBLE FOR THE FOLLOWING:

1. Call U. S. A. at 811 prior to digging.
2. All metering and switchgear design and placement must be submitted and approved by SMUD's Field Metering prior to installation. Please submit metering and switchgear designs to SMUD at [metershops@smud.org](mailto:metershops@smud.org) or mail to: Sacramento Municipal Utility District, Attention: Field Metering, Mail Stop EB 102, 4401 Bradshaw Road, Sacramento, CA 95827-3834 or contact them at (916) 732-5167.
3. All metering equipment shall be located on the outside of the building. The metering equipment is NOT ALLOWED to be located inside the building. Metering equipment shall include: metering sections, current and potential transformer sections, pull sections, and the main disconnect. Any questions regarding deviation of this requirement, please contact Field Metering @ (916) 732-5167. For meter room requirements and specifications, see SMUD Electric Service Requirements Booklet, **Commercial Industrial Engineering Specification T004**.
4. For multi-meter installations that are fed by a transformer larger than 150KVA and secondary voltage of 277/480v, a shutdown will be required for each meter installation. Developers have an option to reduce the number of shutdowns for each subsequent meter install by installing switchgear with a lockable main breaker panel which cannot be removed with the breaker in the open position. Any questions regarding this requirement please contact Field Metering at (916) 732-5167.
5. SMUD equipment shall be accessible to a 26,000-pound SMUD service vehicle in all weather. SMUD equipment shall be no further than 15 feet from a drivable surface. The drivable surface shall have a minimum width of 20 feet.
6. No obstructions are permitted and level terrain is required around all operable SMUD equipment doors (Transformers, Cubicles, T-Taps, etc.). No planting of trees within eight (8) feet of all sides of any operable SMUD equipment. For equipment clearances and specifications see SMUD Electric Service Requirements Booklet, **Distribution Underground Structure Engineering Specification T007**. See Appendix B for material manufacturers.
7. Buildings shall **not** overhang SMUD equipment/easements unless approved in writing by a SMUD Designer.
8. Joint trench to be a maximum 59" deep and remain minimum of 5 feet from footings of any building or structure. All conduit(s) to be inspected by SMUD inspector prior to backfilling and pouring concrete. Conduit(s) to be PVC-DB 120 grade or better. SMUD approved pull tape required. All elbows to be schedule 40 or better. Concrete encasement may be required. See Electric Service Requirements booklet, **Distribution Underground Structure Engineering Specification T007 and SMUD commitment sketch**.
9. Maximum number of utility conduits allowed to rise on a pole is three. Please review utility conduit risers with SMUD Inspector prior to placement of conduits on poles.
10. An on-site pre-construction meeting with a SMUD inspector is mandatory 48 hours in advance of construction. Copies of the local agency building permit will be required prior to scheduling pre-construction meetings with SMUD inspectors for non-residential developments. **To schedule your appointment, please call (916) 732-5990.**
11. Only those electrical conduits intended for electric service shall be placed under a SMUD transformer pad. The placement of other conduits or structures foreign to the electric service must be approved in writing by a SMUD Designer.
12. Customer service runs are per local agency codes and inspected and approved by the local inspection agency. Customer is responsible for and will be required to provide SMUD approved connectors and compression tooling for any non-standard SMUD secondary conductors. Please contact SMUD's Designer when necessary.
13. A grant of right-of-way to SMUD may be required for conduit runs, vaults, transformer pads, etc. prior to any SMUD construction.
14. Any street light required by the City or County must be coordinated with SMUD.
15. Service voltage will be **277/480 volts, THREE phase, 4 wire, WYE**.
16. Any deviation from this commitment must be approved by a SMUD Designer or SMUD Inspector prior to installation of underground facilities.
17. PLEASE NOTE: It is the responsibility of the developer to install all infrastructure as shown per SMUD commitment drawing as SMUD does not review or approve developer composite drawings.
18. PLEASE NOTE: SMUD commitments are valid for twelve (12) months. SMUD reserves the right to revise SMUD commitments after this period. A new SMUD commitment will normally be required unless a customer has requested and received written approval for a longer period of time from a SMUD Designer.

ORDER # SO# 30172550 SN#32055811 SMUD DESIGNER: Tony Dias  
 TELEPHONE: (916) 732-7347 DATE: 08/15/2023

### VICINITY MAP



## 5201 Strawberry Ln

**811**  
 Know what's below.  
 Call before you dig.  
 or (800) 227-2600

NOTE: UNDERGROUND FACILITIES WILL BE INSTALLED PER SMUD'S STANDARD ENTITLED "ELECTRIC SERVICE REQUIREMENTS DISTRIBUTION UNDERGROUND STRUCTURE" ENGINEERING SPECIFICATION T007. SMUD INSPECTOR'S APPROVAL OF THE EXACT LOCATION AND CONFIGURATION OF ELECTRIC DISTRIBUTION FACILITIES IS REQUIRED BEFORE THE START OF TRENCHING. SEE SMUD NOTE #10 FOR MORE INFORMATION.

N  
 TB317F4

DESIGNER: TONY DIAS	JOB NAME: R16 - ST. HOPE ACADEMY PS7
PHONE: (916) 732-7347	LOCATION: 5201 STRAWBERRY LN SACRAMENTO
DATE: 08/ 15 /2023	TYPE OF DRAWING: COMMITMENT SKETCH
MAP NUMBER: 314 / 152	JOB NUMBER: 30172550
SMUD SACRAMENTO MUNICIPAL UTILITY DISTRICT	NOTIFICATION: 32055811
	REV. SHEET 0 1 OF 1



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1j

**Meeting Date:** March 21, 2024

**Subject:** Approve Developer Fee Consulting Services Proposal for Updated Justification Studies Services

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Facility Support Services

**Recommendation:** Review and approve the Developer Fee Consulting Services Proposal for updating the District's developer fee justification study.

**Background/Rationale:** School districts are required to prepare a Justification Study to establish: (1) that a nexus exists between new development in a school district and the need for school facilities; and (2) the amount of developer fees imposed on each type of possible development. A justification study must:

- Identify the purpose of the developer fee;
- Identify the use to which the fee is to be put;
- Determine a reasonable relationship between the fee's use and the type of development project on which the fee is imposed; and
- Determine a reasonable relationship between the need for the public facility and the type of development on which the fee is imposed.

California law outlines the ability to establish allowable fees based on State Allocation Board rates, legal parameters, and local factors. Legal requirements effective January 1, 2022 now require fee justification studies to be updated at least every eight (8) years. The District's last Justification Study was completed in 2015 and must be updated at this time.

**Financial Considerations:** The cost of the justification study will cost \$14,600 and will outline updated fees and requirements for the collection and use of developer fees.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Proposal to Provide Developer Fee Consulting Services

**Estimated Time of Presentation:** NA

**Submitted by:** Chris Ralston, Assistant Superintendent of Facilities  
Nathaniel Browning, Director of Facilities

**Approved by:** Lisa Allen, Interim Superintendent



Sacramento City Unified School District  
Proposal to Provide  
Developer Fee Consulting Services

February 9, 2024

**KOPPEL & GRUBER**  
PUBLIC FINANCE

334 Via Vera Cruz, Suite 256  
San Marcos, California 92078

760-510-0290  
info@kgpf.net



February 9, 2024

*Via Email*

Mr. Nathaniel Browning  
Director of Capital Projects, Facilities, and Resource Management  
Sacramento City Unified School District  
5735 47<sup>th</sup> Ave  
Sacramento, CA 95824

**RE: PROPOSAL TO PROVIDE DEVELOPER FEE CONSULTING SERVICES**

Dear Mr. Browning:

Thank you for the opportunity to assist the Sacramento City Unified School District ("School District") by providing Developer Fee Consulting Services. Koppel & Gruber Public Finance ("K&G Public Finance") is pleased to present our proposal to prepare the Fee Justification Study ("FJS") required for the adoption of Level I School Fees.

For the School District, Lyn Gruber will be the Principal in Charge on the project and assist in the preparation of the report and will also be available to assist at School District Board meetings and/or public meetings. Douglas Floyd will act as project manager and will be the School District's day-to-day contact and will be responsible for the accurate and timely delivery of work products and attendance and participation at meetings. Scott Koppel will provide analytical assistance on the project and assist in the preparation of the report and will also be available to assist at School District Board meetings and/or public meetings.

K&G Public Finance is a California Corporation serving only local government agencies throughout the State of California and we provide similar services to many school districts. It is our objective to provide you with high quality service leading to the successful completion of the FJS. We look forward to the possibility of assisting the School District with this project. Please feel free to contact me if you have questions about our proposal. My telephone number is (760) 510-0290 and you can also e-mail me at [lyn@kgpf.net](mailto:lyn@kgpf.net)

Sincerely,

A handwritten signature in blue ink that reads "Lyn Gruber".

Lyn Gruber

CC: Ben Wangberg ([Ben-Wangberg@scusd.edu](mailto:Ben-Wangberg@scusd.edu))

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Appendix  
Sample Fee Justification Study

## I. COMPANY PROFILE

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Koppel & Gruber Public Finance (“K&G Public Finance”) is by design an entrepreneurial corporation dedicated to sustainable growth with ten (10) employees. We have been providing consulting services for school districts and other public agencies since incorporation in November of 2004. We work exclusively for public agencies and are currently providing similar services to over thirty (30) public agencies throughout California.

The founding partners of the firm, Scott Koppel and Lyn Gruber, each have nearly thirty years of experience in public finance consulting. Their expertise includes special district formation (Community Facilities District, Landscaping and Lighting Districts, and 1913 Act Assessment Districts), special district administration, feasibility studies, arbitrage rebate and municipal disclosure. Douglas Floyd, with twenty years of experience has specialized in assisting school districts with Mello-Roos Financing, annual administration, School Facilities Needs Analysis (“SFNAs”) reports and Developer Fee Justification Studies (“FJS”).

Our firm’s success is founded on providing high quality services, a personal touch, and long-term client relationships. In addition to preparing FJSs, our expertise also includes the following:

- Annual & Five-Year Developer Fee Reporting
- Community Facilities District formation
- Community Facilities District administration
- Arbitrage calculations
- School Facilities Needs Analysis
- Municipal Disclosure
- Mitigation fee calculation
- GIS Services

We understand the current challenges faced by school districts such as the costs of land acquisition and improvements, school facility construction and modernization, the grant inadequacy of the School Facilities Program and the increasing reliance by school districts on locally funded financing mechanisms to provide for their facilities needs. This increased need for funding along with the challenging real estate market also has created an environment where FJSs and SFNAs are more closely scrutinized prior to adoption. K&G Public Finance uses sound methodology and documentation to withstand this heightened scrutiny.



## II. Project Understanding

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We understand the Sacramento City Unified School District (“School District”) a TK-12 school district, is seeking a consultant to prepare a Fee Justification Study (“FJS”) for the justification of Level I statutory fees imposed on new residential and commercial/industrial construction and reconstruction projects and evaluate if the District is eligible for School Facilities Needs Analysis (“SFNA”) for Level II and III Fees. The School District is currently educating over 43,000 students and operating approximately seventy-five (75) schools.

In order to levy and collect Level I statutory school fees on new residential and commercial/industrial construction and reconstruction, school districts must adopt a Fee Justification Study. The FJS should be completed in even numbered years after the State Allocation Board (“SAB”) escalates Level I fees. The fees were adjusted on January 24, 2024.

The FJS is required to be adopted by resolution at a public hearing after it has been made available to the public for a period of not less than ten days. Once adopted at a public hearing the Level I fee takes effect sixty days after adoption and must only be updated if a school district wants to capture new and increased statutory fees adopted by the SAB in the future years.

During the justification of the Level I fee K&G Public Finance will determine if the School District (i) meets at minimum two of the four eligibility requirements set forth in Government Code Section 65995.5(b)(3), and (ii) is likely to be able to justify Alternative School Fees also known as Level II and Level III Fees. If it is determined that Alternative School Fees are justifiable, with the School District’s permission, K&G Public Finance will prepare the School Facilities Needs Analysis.

As required by statute, in order for the School District to impose Alternative School Fees, on new residential construction beyond the maximum statutory Level I school fees, an SFNA must be prepared and adopted by the School District each year. The SFNA provides the factual basis for justifying the imposition of the Alternative School Fees and the level at which they may be levied and must be prepared in accordance with the California Education Code Section 17620 and Government Code beginning with Section 65995.

In October 2023, the Governor signed AB 516 which in part, amends certain sections of the Government code relating to developer fees and will add requirements to *future* Annual and Five-Year reporting. The bill requires updates on construction progress of projects previously provided in the annual report and if projects haven’t commenced, the reason for the delay and a revised approximate date that construction will commence. Additionally, if refunds were provided, the number of persons or entities that received refunds. While the request for proposals does not specifically request assistance with the Annual and Five-Year Reports, we can offer that service as well.

### III. Scope of Services

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#### Fee Justification Study

K&G Public Finance will perform the following scope of work in relation to the Fee Justification Study:

1. Prepare an FJS for the levy of a Residential Development School Fee and a Commercial/Industrial Development School Fee for the School District to consider pursuant to the provisions of Section 17620 and subdivision (e) of Section 17621 of the Education Code, Section 65995 and Section 66001 of the Government Code, and Assembly Bill (“AB”) 181. The Residential Development School Fee and Commercial/Industrial Development School Fee Analyses will be included in one report. The FJS will discuss and make determination as to the following:
  - a. Residential Development School Fee
    - i. **Project the Number of Unhoused Students:** this task involves calculating student generation rates by housing type and school level utilizing student enrollment data and property and housing data sources. The property and housing data utilized typically includes one or more of the following: County property characteristic information, U.S. Census Bureau data, city and/or county general plans and/or building permit information. The student generation rates are then multiplied by the number of residential units by housing type anticipated to be developed in the next ten (10) years (“Projected Development”). K&G Public Finance uses information from local planning agencies or other sources including but not limited to tract map and specific plan information, and housing unit projections to estimate Projected Development;
    - ii. **Determine Current Student Enrollment and Calculation of Existing Facilities Student Capacity:** the Study uses student enrollment reported on the most recent October CALPADs. To determine the number of students that can be housed at existing school facilities, K&G Public Finance (a) uses capacity information reported on the School District’s most recently completed SAB Form 50-02 and updates based on information provided by the School District or the Office of Public School Construction (OPSC), or (b) calculates facilities capacity by determining the number of classrooms utilized by the School District and their corresponding loading standards;
    - iii. **Identify School Facility Needs to Accommodate New Growth:** a comparison of current student enrollment to existing student capacity will be conducted to determine whether any excess seats exist. The number and type of school facilities needed to accommodate projected unhoused students as determined in subtask (a)(i) will then be estimated.
    - iv. **Estimate Costs of Providing School Facilities:** the FJS will estimate costs of constructing, modernizing or replacement of school facilities required

- to accommodate projected unhoused students generated by new residential development. Cost estimates are generally based on information provided by the School District such as their facilities master plan and/or cost information provided by OPSC;
- v. **Determine the School Facilities Impact for Residential Development:** the FJS will calculate the estimated school facilities impact per square foot of new residential development by housing type.
- b. Commercial/Industrial Development School Fee
    - i. **Determine Employment Generated from Commercial/Industrial Development:** as recommended by statute, employee generation estimates are based on information set forth in the San Diego Traffic Generator Study published by the San Diego Association of Governments (SANDAG).
    - ii. **Determine New Residential Impact:** this task estimates for each commercial/industrial category the number of new households within the School District impacted by commercial/industrial development that will create necessity for school facilities. The estimates are derived using employment generation information determined in subtask (b)(i) as well as information generally provided by but not limited to the California Employment Development Department, the California Department of Finance, and the U.S. Census Bureau.
    - iii. **Student Generation Rates:** student generation rates determined in task (a)(i) will be used in conjunction with the new residential impacts calculated in task (b)(ii) above to estimate the student generation impact for each commercial/industrial category by school level.
    - iv. **Determine the school facilities impact on Commercial/Industrial Development:** the FJS will calculate the estimated net school facilities impact per square foot of commercial/industrial development by development type. The school facilities impacts will be calculated using school facilities cost information derived from task (a)(iv) and student generation rates determined in task (b)(iii) above, and may be adjusted by any residential fee impacts determined based on residential school fees adopted by the School District.
  - c. Government Code Section 66600 Compliance: Discuss and satisfy the requirements specified by Government Code Section 66000 et seq. for the Residential Development School Fee and the Commercial/Industrial Development School Fee. The specific findings required are as follows:
    - i. Identify the purpose of the fee;
    - ii. Identify the use to which the fee is to be put;
    - iii. Determine there is a reasonable relationship between the fee's use and the type of development project on which the fee is imposed;

- iv. Determine that there is a relationship between the amount of the fee and the cost, or portion of the costs, of the school facility attributable to the development on which the fee is imposed; and
  - v. Provide procedures for depositing, investing, and accounting for the Residential School Fees and the Commercial/Industrial School Fees.
2. Work with the School District's legal counsel to comply with new legislation and address the court's concerns in recent case law.
3. Assist the School District in determining the eligibility for Alternative School Fees and if eligible we will provide a separate timeline, scope of services and fee for the preparation of the School Facilities Needs Analysis.
4. Participate in conference calls as necessary throughout the FJS preparation process. Develop effective channels of communication to facilitate the project moving forward in a successful and timely manner. This includes all telephone calls and emails throughout the FJS process.
5. Work with the School District legal counsel to review the Notices of the Public Hearing made available to the public and Resolution Approving the School Fees.
6. Attend School District meetings where the consideration of the resolution adopting the FJS is on the agenda. Speak at the Public Hearing meetings and/or other public meetings if required.
7. Respond to any comments received by the School District from outside agencies or other parties regarding the FJS.
8. Assist the School District in any challenges to the FJS from outside agencies or other parties, if necessary. ***This item will be charged on an hourly basis and is not included in the flat fee provided in the Compensation Section.***

## IV. TIMELINE

While K&G Public Finance acknowledges the School District's current targeted adoption date of April 4, 2024, in our experience preparation of a Fee Justification Study requires at minimum 60 days with a new school district client. Based on our experience and understanding of the scope of work, a proposed timeline is included below which targets the May 2, 2024 Board Meeting date.

### **Fee Justification Study for Sacramento City Unified School District** **Sample Project Timeline**

As of February 9, 2024

Board= Sacramento City Unified School District Board of Education

KGPF= Koppel & Gruber Public Finance

<b>Date</b>	<b>Project Task</b>
1/24/2024	SAB Increased Level 1 Fee
2/16/2024	Contract Approval
2/16/2024	KGPF sends Information Request to District
2/23/2024	District provides requested data to KGPF
3/28/2024	KGPF sends Draft Report to District (Agenda item and Resolution included)
4/4/2024	District Comments on Draft due to KGPF
4/11/2024	Final Report delivered
4/18/2024	District Distributes Notice of Public Hearing at least 14 days prior to Public Hearing to those who submitted written requests
4/22/2024	School District makes FJS available to public; District publishes Notice of Public Hearing in at least one newspaper of general circulation
4/26/2024	District publishes second Notice of Public Hearing in at least one newspaper of general circulation
5/2/2024	Board Meeting/Public Hearing to Adopt Fee Study
7/1/2024	New School Fees become effective 60 days after adoption

## V. REFERENCES

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Below are three references of school districts.

Fremont Unified School District	
<b>Contact</b>	Kathy Moyer, Secretary, Accounting Services
<b>Telephone</b>	510-657-2350
<b>Address</b>	4210 Technology Drive Fremont, CA 95438
<b>Services</b>	Fee Justification Studies and Annual & Five -Year Reporting since 2020.

La Mesa-Spring Valley Unified School District	
<b>Contact</b>	Seth Boomgarden, Director of Fiscal Services
<b>Telephone</b>	619-668-5700 Ext. 6404
<b>Address</b>	4750 Date Avenue La Mesa, CA 91942
<b>Services</b>	Fee Justification Studies since 2021.

Perris Union High School District	
<b>Contact</b>	Candace Reines, Deputy Superintendent Business Services
<b>Telephone</b>	951-943-6369 Ext. 101
<b>Address</b>	155 East Fourth Street Perris, CA 92570
<b>Services</b>	Fee Justification Studies, School Facilities Needs Analyses, Annual and Five-Year Reporting, Community Facilities District administration, continuing disclosure, and arbitrage calculations since 2009.

## VI. COMPENSATION

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We will provide the Scope of Services described above for the fees outlined below.

Services	Fee
Fee Justification Study	\$14,600

The fee above includes all work required for the preparation of and adoption of the FJS including time required for conference calls, telephone calls and emails, with the exception of Item 8 under the Fee Justification Study scope which would be subject to the Additional Services section. We will provide pricing and scope of services if the School District is eligible to charge Alternative School Fees.

The quoted fees will be subject to an annual Consumer Price Index increase for Sacramento-Roseville-Arden-Arcade area, CA All Urban Consumer Price Index (All Items) beginning July 2025 if a multi-year contract is issued.

### Expenses

In addition to fees for services, K&G Public Finance shall be reimbursed for direct expenses, including travel, mileage, photocopying, data sources, courier services, overnight delivery, and long-distance telephone expenses. These expenses are billed at our cost; we **do not** charge an administrative fee or additional expense mark up.

### Billing Structure

During the project, K&G Public Finance shall submit monthly invoices to the School District providing details of services rendered and expenses incurred.

### Additional Services

If authorized by the School District, K&G Public Finance will provide additional services not included in the above scope of services **(with the exception of Item 8 under the Fee Justification Study scope which would be subject to this section)** at the hourly rates provided below unless otherwise agreed upon between the School District and K&G Public Finance.

Title	Rate
Principal	\$285
Vice President	250
Senior Analyst	220
Analyst	160
Production/Administration	100

APPENDIX  
SAMPLE FEE JUSTIFICATION STUDY





## **2022 SCHOOL FEE JUSTIFICATION STUDY**

**MARCH 10, 2022**

**KOPPEL & GRUBER**  
PUBLIC FINANCE

334 VIA VERA CRUZ, SUITE 256  
SAN MARCOS  
CALIFORNIA 92078

T. 760.510.0290  
F. 760.510.0288

**FREMONT UNIFIED SCHOOL DISTRICT**  
4210 TECHNOLOGY DRIVE, FREMONT, CA 94538  
T. (510) 657-2350

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- APPENDIX B – FACILITIES CAPACITY UPDATE
- APPENDIX C – ENROLLMENT SUMMARY
- APPENDIX D – STUDENT GENERATION RATES

## EXECUTIVE SUMMARY

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Education Code Section 17620 authorizes the governing board of a school district to levy school fees to offset the impacts to school facilities from new residential and commercial/industrial construction and reconstruction. In order to levy Level I fees (statutory fees), a school district must prepare and adopt a school fee justification study pursuant to the provisions of Education Code Section 17620 and Sections 65995 and 66001 of the Government Code. The school fee justification study serves as the basis for justifying the levy of Level I fees and presents and documents the nexus findings required by State law.

This School Fee Justification Study (“Study”) has been prepared for the Fremont Unified School District (“School District”) to demonstrate the relationship between new residential and commercial/industrial development and the School District’s need for the construction and/or reconstruction of school facilities, the cost of the school facilities, and the per square foot amount of Level I fees (“School Fees”) that may be levied by the School District on residential and commercial/industrial development in accordance with applicable law.

The School District serves areas within the City of Fremont and currently educates a total student population of approximately 33,873 transitional kindergarten (TK) through twelfth grade students.

The State Allocation Board (“SAB”) reviews and may adjust the maximum authorized School Fees every January in even-numbered years. The SAB increased the Level I fee on February 23, 2022, and the maximum School Fees authorized by Education Code Section 17620 are currently \$4.79 per square foot for residential construction/reconstruction and \$0.78 per square foot for commercial/industrial construction. The School District is currently authorized to collect Level I school fees in the amount of \$4.08 per square foot for residential construction/reconstruction and up to \$0.66 per square foot for commercial/industrial construction. Based on the findings presented in this Study, the School District is justified in collecting Level I school fees at an amount equal to the maximum authorized School Fees for residential construction/reconstruction and commercial/industrial development<sup>1</sup>. The findings are summarized below:

### **RESIDENTIAL DEVELOPMENT**

New residential development in the School District is projected over the next ten (10) years and beyond. Based on historical student generation rates, new residential development that is not under a mitigation agreement could generate an estimated 620 new students over the next ten (10) years. In addition, based on (i) the condition and adequacy of existing capacity, (ii) the service and educational goals of the School District, and (iii) the need to maintain the existing level of service, the projected student enrollment and additional factors support the need for the construction, reconstruction and refurbishment of school facilities at existing sites.

The cost impact per square foot shown in Table E-1 exceeds the current maximum authorized residential School Fee of \$4.79; therefore, the School District is reasonably justified in

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<sup>1</sup> With the exception of new commercial/industrial development categorized as Rental Self-Storage facilities, as further described in this Study.

levying the Level I school fees in an amount up to but not exceeding \$4.79 per square for residential development (“Applicable Residential School Fee”).

**TABLE E-1  
RESIDENTIAL SCHOOL FACILITIES COST IMPACTS/  
APPLICABLE SCHOOL FEE PER SQUARE FOOT**

IMPACT PER SQUARE FOOT	APPLICABLE RESIDENTIAL SCHOOL FEE PER SQUARE FOOT
\$6.82	<b>\$4.79</b>

**COMMERCIAL/INDUSTRIAL DEVELOPMENT**

As commercial/industrial properties develop new jobs are created. Many of the employees working at the new jobs will move into the School District boundaries, thereby increasing the need for new residential development and further impacting the School District’s facilities. School Fees may be imposed on commercial/industrial development if the school fees collected on residential development are insufficient to provide adequate school facilities for students generated as a result of new development and nexus findings are presented that justify the imposition of the commercial/industrial school fee.

Section 17621(e)(1)(B) of the Education Code requires that the Study determine the impact of the increased number of employees anticipated to result from commercial/industrial development upon the cost of providing school facilities within the School District. This code section further recommends that employee generation estimates be based on the applicable employee generation estimates set forth in the January 1990 edition of “San Diego Traffic Generator Study” (“Traffic Study”), a report by San Diego Association of Governments (“SANDAG”). The school facilities cost impacts per commercial/industrial square foot as determined in this Study are shown in Table E-2 by commercial/industrial land use type (each commercial/industrial category is further described in Appendix “A”). The cost impacts per square foot for each category of commercial/industrial development are equal to or exceed the maximum authorized School Fee of \$0.78 per square foot, except for Rental Self-Storage development. Therefore, the School District is justified in levying commercial/industrial School Fees on new commercial/industrial development in an amount up to but not exceeding the maximum authorized School Fee of \$0.78 per square foot (“Applicable Commercial/Industrial School Fees”). The Applicable Commercial/Industrial School Fees may be imposed on new commercial/industrial construction or reconstruction classified as Rental Self-Storage, up to the respective net cost impact per square foot determined herein.

**TABLE E-2**  
**COMMERCIAL/INDUSTRIAL SCHOOL FACILITIES COST IMPACTS/**  
**APPLICABLE SCHOOL FEE PER SQUARE FOOT**

COMMERCIAL/INDUSTRIAL CATEGORY	IMPACT PER SQUARE FOOT	APPLICABLE SCHOOL FEE PER SQUARE FOOT
Banks	\$2.16	<b>\$0.78</b>
Community Shopping Center	\$1.17	<b>\$0.78</b>
Neighborhood Shopping Center	\$2.14	<b>\$0.78</b>
Industrial Business Parks	\$2.68	<b>\$0.78</b>
Industrial Parks/Warehousing/Manufacturing	\$1.03	<b>\$0.78</b>
Rental Self-Storage	\$0.05	<b>\$0.05</b>
Research & Development	\$2.33	<b>\$0.78</b>
Hospitality (Lodging)	\$0.86	<b>\$0.78</b>
Commercial Offices (Standard)	\$3.66	<b>\$0.78</b>
Commercial Offices (Large High Rise)	\$3.47	<b>\$0.78</b>
Corporate Offices	\$2.05	<b>\$0.78</b>
Medical Offices	\$3.25	<b>\$0.78</b>

## SECTION I. LEGISLATION AND LEGAL REQUIREMENTS

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This section discusses the legislative history of the Level I Fee.

Assembly Bill (“AB”) 2926 enacted by the State in 1986, also known as the “1986 School Facilities Legislation” granted school districts the right to levy fees in order to offset the impacts to school facilities from new residential and commercial development. Originally set forth in Sections 53080 and 65995 of the Government Code, AB 2926 authorized statutory school fees to be levied, commencing January 1, 1987, in the amount of \$1.50 per square foot of new residential assessable space and \$0.25 per square foot of enclosed commercial or industrial assessable space. AB 2926 also provided for an annual increase of the statutory fees based on the Statewide cost index for Class B construction, as determined by the SAB. The provisions of AB 2926 have since been amended and expanded.

AB 1600 was enacted by the State legislature in 1987 and created Government Code Sections 66000 *et seq.* These sections require a public agency to satisfy the requirements as further discussed in Section VII herein when establishing, increasing or imposing a fee as a condition of approval for a development project.

AB 181, enacted in 1989, established new requirements for school districts levying school fees and also re-codified Government Code Section 53080 *et seq.* as Education Code Section 17620 *et seq.* The additional provisions established by AB 181 imposed more stringent nexus requirements which must be satisfied by school districts prior to levying school fees, especially with respect to commercial/industrial school fees. Additionally, AB 181 provided that the maximum school fees for residential and commercial/industrial development be subject to an increase every two (2) years rather than annually.

In 1998, Governor Wilson signed into law Senate Bill 50 (“SB 50”), the Leroy F. Greene School Facilities Act of 1998, which reformed State’s School Building Program and developer school fee legislation. A significant provision of SB 50 provides school districts the option of adopting alternative school fees (also known as Level II and Level III fees) in excess of the Level I fee upon meeting certain requirements. SB 50 also placed a \$9.2 billion State Bond measure on the November 3, 1998 ballot (Proposition 1A). With the passage of Proposition 1A in November 1998, SB 50 became operative.

SB 50 also limited the power of cities and counties to require mitigation of school facilities impacts specifically as they relate to the capacity of schools as a condition of approving new development. Prior case law permitted school districts to collect mitigation fees greater than the statutory amount in order to address school capacity.

On November 5, 2002, California voters passed Proposition 47, which authorized the issuance of \$13.05 billion in State bonds and also enacted AB 16, which provided for additional reformation of the School Building Program. AB 16, among other items, clarified that if the SAB is no longer approving apportionments for new construction due to the lack of funds available for new school facilities construction, a school district may increase its Level II Fee to the Level III Fee. With the issuance of the State bonds authorized by the passage of Proposition 47, this section of AB 16 became inoperable.

Furthermore, Proposition 55 was approved on March 2, 2004, which authorized the sale of \$12.3 billion in State bonds. In addition, California voters approved Proposition 1D in the general election held on November 7, 2006. Proposition 1D authorized the issuance of \$10.4 billion in State bonds.

Most recently, California voters approved Proposition 51 (the California Public School Facility Bonds Initiative) in the general election held on November 8, 2016, authorizing the issuance of \$9 billion in bonds to fund the improvement and construction of school facilities for TK-12 schools and community colleges.

## **SECTION II. PROJECTED UNHOUSED STUDENTS AND FACILITY REQUIREMENTS**

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The objective of this Study is to determine if a nexus exists between future residential and commercial/industrial development and the need for school facilities. In addition, the Study aims to identify the costs of such required school facilities and determine the amount of School Fees that can be justifiably levied on residential and commercial/industrial development according to the estimated impacts caused by such development. This section evaluates whether existing school facilities can accommodate students generated from future residential development, projects student enrollment based on anticipated residential growth, and estimates the costs of school facilities required to accommodate new residential growth. The findings determined in this section are used in following sections to evaluate the cost impact per square foot for new residential and commercial/industrial property. Although many of the figures in this section are primarily derived from residential development projections and impacts, they are adjusted in Section IV. to evaluate the impact of commercial/industrial development.

### **A. SCHOOL DISTRICT CAPACITY AND CURRENT STUDENT ENROLLMENT**

The School District's existing school facilities capacity and student enrollment were evaluated in order to determine if there is available capacity to house students generated by new residential and commercial/industrial development.

The School District currently operates twenty-nine (29) elementary schools, two (2) middle schools, three (3) junior high schools, and six (6) high schools. Pursuant to Education Code Section 17071.10, these facilities have a capacity to accommodate 37,101 students. Pursuant to Education Code Section 17071.30 and SAB Regulation 1859.51, portable classrooms were not included in the calculation to the extent they are (i) leased through the State Relocatable Classroom Program, (ii) leased for a period of less than five (5) years, (iii) leased when needed as interim housing (project basis), or (iv) represent the number of portables that exceed 25% of the School District's permanent classrooms. Appendix "B" provides a calculation of the existing facilities capacity.

Based on enrollment information as of October 2021, the total student enrollment of the School District is 33,873 students. A summary of the student enrollment data is included in Appendix "C". Available facilities capacity is calculated by subtracting the October 2021 student enrollment from existing school facilities capacity for each school level. This operation results in available capacity at the elementary school, junior high and high school levels. The capacity calculation is shown in Table 1.



**TABLE 1**  
**FACILITIES CAPACITY AND STUDENT ENROLLMENT**

SCHOOL LEVEL	EXISTING FACILITIES CAPACITY <sup>1</sup>	STUDENT ENROLLMENT (OCTOBER 2021)	AVAILABLE/ (DEFICIT) CAPACITY
Elementary School (TK-6)	20,123	18,256	1,867
Junior High School (7-8)	5,482	5,037	445
High School (9-12)	11,496	10,580	916
<b>TOTAL</b>	<b>37,101</b>	<b>33,873</b>	<b>3,228</b>

<sup>1</sup> Existing Facilities Capacity includes capacity at the Lila Bringham Elementary School, for which construction has been completed, and is expected to open to students in the 2022/23 school year.

**B. PROJECTED UNHOUSED STUDENTS**

**1. Projected Residential Units**

To estimate the projected units, Koppel & Gruber Public Finance (“K&G Public Finance”) obtained and compiled information from the City of Fremont (“City”) Planning Division and the City Building & Safety Division, including, but not limited to: (i) a list of residential projects planned, approved and under construction and (ii) building permit records. Such information was used to project residential development by housing type. Based on the information, it is estimated the School District could experience the development of an estimated 5,116 residential units over the next ten (10) years (“Projected Units”).

The School District has entered into mitigation agreements with certain property owners and/or developers, whereby the terms of the mitigation agreements require mitigation payments in lieu of paying School Fees. Many of the Projected Units are located within areas subject to mitigation agreements. Those Projected Units subject to such agreements have been identified and/or estimated and excluded from the calculation. This Study conservatively assumes for purpose of analysis that the agreements fully offset the impact of the developments governed by those agreements, regardless of whether the agreements in fact provide full mitigation and therefore those projected units are deemed Mitigated Projected Units.

The determination of the Mitigated Projected Units and Unmitigated Projected Units is summarized by residential category in Table 2. The types of residential units considered include (i) single family detached (“SFD”), (ii) single family attached (“SFA”), and (iii) multi-family units (“MF”). Units classified as SFD are those units with no common walls; SFA are those units sharing a common wall each having a separate and unique assessor’s parcel (e.g. townhouses, condominiums, etc.); and MF are those units which share a single assessor’s parcel and share a common wall (e.g. apartments, duplexes, etc.).

**TABLE 2  
PROJECTED UNITS BY RESIDENTIAL CATEGORY**

RESIDENTIAL CATEGORY	TOTAL PROJECTED UNITS	MITIGATED PROJECTED UNITS	UNMITIGATED PROJECTED UNITS
Single-Family Detached (SFD)	63	28	35
Single-Family Attached (SFA)	1,023	649	374
Multi-Family (MF)	4,030	1,237	2,793
<b>TOTAL</b>	<b>5,116</b>	<b>1,914</b>	<b>3,202</b>

**2. Student Generation Rates**

In order to calculate student generation rates (“SGRs”), K&G Public Finance obtained building permit data from the City as of December 31, 2021. Parcels in the database were classified by unit type (SFD, SFA, MF) and residential parcels constructed during the past five (5) years were extracted. A summary of the SGRs determined is shown in Table 3. A detailed calculation of the SGRs is shown in Appendix “D” of this Study.

**TABLE 3  
STUDENT GENERATION RATES**

SCHOOL LEVEL	SFD UNITS	SFA UNITS	MF UNITS
Elementary School (TK-6)	0.3676	0.1558	0.1369
Junior High School (7-8)	0.0933	0.0252	0.0214
High School (9-12)	0.2140	0.0384	0.0264
<b>TOTAL</b>	<b>0.6749</b>	<b>0.2194</b>	<b>0.1847</b>

**3. Projected Student Enrollment**

Projected student enrollment was determined by multiplying the SGRs in Table 3 by the number of Unmitigated Projected Units shown in Table 2. A total of 620 students are estimated to be generated from Unmitigated Projected Units. The projected student enrollment is summarized by school level in Table 4.

**TABLE 4  
PROJECTED STUDENT ENROLLMENT FROM NEW HOUSING  
BY SCHOOL LEVEL**

SCHOOL LEVEL	TOTAL PROJECTED STUDENT ENROLLMENT	PROJECTED STUDENT ENROLLMENT FROM MITIGATED UNITS	PROJECTED STUDENT ENROLLMENT FROM UNMITIGATED UNITS
Elementary School (TK-6)	733	280	453
Junior High School (7-8)	117	45	72
High School (9-12)	159	64	95
<b>TOTAL</b>	<b>1,009</b>	<b>389</b>	<b>620</b>

#### 4. Projected Unhoused Students

As shown in Table 1, facilities capacity exceeds enrollment at the elementary school, junior high and high school levels based on current student enrollment and existing facilities capacity on a School District-wide basis. The available seats exist at facilities that will house projected student enrollment from Mitigated Units and projected student enrollment from Unmitigated Units within the projection timeframe of this Study (10 years) and beyond.

In November 2021, a 2021/22 Demographics and Enrollment Projections was completed by SchoolWorks, Inc., and presents historical student enrollment information and a forecast of student enrollment over the six-year period ending in 2027/28 (the “2021 Forecast”). Per findings made in the 2021 Forecast, the School District’s student enrollment could decline across school levels to a total student population of approximately 30,987 by 2027/28<sup>1</sup>. Should the changes in enrollment persist in a downward trajectory as projected in the 2021 Forecast, the number of available seats could increase given current facilities capacity.

While these findings indicate the School District’s collective capacity per school level is available to accommodate projected students from new development over the course of the planning period, the analysis doesn’t consider (i) the availability of capacity within areas of the School District where a greater and disproportionate amount of new development is expected (ii) the condition and adequacy of existing capacity, (iii) the service and educational goals of the School District, and (iv) that the capacity reported in Table 1 includes seats funded by Mitigated Units, which are generally first reserved for students generated by those units.

As further described in this Study, capital improvements are necessary for the long-term use to adequately house the existing student population and future enrollment from new housing at all school levels. The facilities needs exist regardless of the availability of capacity to house student enrollment, inclusive of student enrollment generated from new development. Therefore, for the purpose of this analysis, projected student enrollment from Unmitigated Units (“Projected Student Enrollment”) has not been adjusted by available capacity and student enrollment attributable to new housing that requires a seat (facilities), including new facilities and/or facilities to be modernized or reconstructed for their continued useful life (“Projected Unhoused Students”) is equal to Projected Student Enrollment.

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<sup>1</sup> It should be noted that findings documented by the School District, including information shown in Table 3 herein, indicate student generation rates from new housing remain consistently strong and have generally increased over the past several years, despite recent downward trends in overall student enrollment. For example, student generated rates for SFD units were reported as 0.6033 and 0.6178 in the School District’s School Facilities Needs Analyses dated March 8, 2019 and March 2, 2020, respectively, and 0.6749 in this Study, dated March 8, 2022.

Table 5 shows the number of Projected Unhoused Students at each school level.

**TABLE 5  
PROJECTED UNHOUSED STUDENTS**

SCHOOL LEVEL	PROJECTED STUDENT ENROLLMENT FROM UNMITIGATED UNITS	AVAILABLE SEAT ADJUSTMENT <sup>1</sup>	PROJECTED UNHOUSED STUDENTS
Elementary School (TK-6)	453	0	453
Junior High School (7-8)	72	0	72
High School (9-12)	95	0	95
<b>TOTAL</b>	<b>620</b>	<b>0</b>	<b>620</b>

<sup>1</sup> No adjustment for available seats has been made due to needed capital improvements to adequately house the existing student population and future enrollment from new housing at all school levels.

## C. FACILITY COSTS AND ESTIMATED PER STUDENT COST

### 1. Facilities Costs

Government Code Section 66001 (g) allows School Fees to include the costs attributable to the increased demand for public facilities reasonably related to the development project(s) in which the fee is imposed in order to (1) refurbish existing facilities to maintain the existing level of service or (2) achieve an adopted level of service that is consistent with the general plan. In 2014, the School District conducted a Long-Range Facilities Plan (“2014 Facilities Plan”), which identified the facilities needs of the School District, and focuses on improvements that are necessary to provide adequate housing and the continued use of the School District’s existing facilities. The 2014 Facilities Plan also provided an estimate of the costs to fund the proposed improvement projects, which amounted to \$1,627,157,000 in 2014 dollars.

The primary source of funding for the projects is expected from general obligation bond sales issued under the School District’s Measure E bond authorization. Measure E was a local bond measure approved by the voters on June 3, 2014 and authorized the School District to issue up to \$650,000,000 in bonds to finance capital improvement projects throughout the School District (“Measure E Authorization”). As of the date of this Study, the School District has issued four series of bonds under the Measure E Authorization to finance new capital improvement projects, and one series of refunding bonds, for a combined total of \$534,750,000. As of November 2021, the School District has budgeted and allocated the remaining funds to completed and in-progress projects utilizing Measure E Authorization funds.

The 2014 Facilities Plan demonstrates capital improvement projects are necessary for the long-term use and adequate housing of student enrollment at the School District’s existing facilities. The facilities needs exist regardless of the availability of capacity to house student enrollment, inclusive of student enrollment generated from new development; therefore facilities capacity available for Projected Student Enrollment is deemed inadequate. Revenues from the imposition the Applicable School Fees are intended (i) to help bridge the funding gap between (a) monies available from general obligation bond proceeds, including funding from the Measure E Authorization, or other

sources, and (b) the remaining estimated costs of the capital improvement projects outlined in the 2014 Facilities Plan and (ii) other project costs not specified in the 2014 Facilities Plan.

## 2. Estimated Cost per Student

The estimated cost per student to provide adequate school facilities to house Projected Student Enrollment was derived from the estimated costs of projects at specific school sites as outlined in the 2014 Facilities Plan in addition to other planned expenditures. The total eligible costs were then divided by the existing facilities capacity to determine the total Cost per Student/Seat. This determination is shown in Table 6.

**TABLE 6  
FACILITIES COST IMPACT PER SEAT/STUDENT**

SCHOOL LEVEL	ELIGIBLE COSTS <sup>1</sup>	EXISTING FACILITIES CAPACITY <sup>2</sup>	FACILITIES COST IMPACT PER SEAT/STUDENT
Elementary School (TK-6)	\$648,820,567	20,123	\$32,243
Junior High School (7-8)	\$293,343,235	5,482	\$53,510
High School (9-12)	\$525,186,153	11,496	\$45,684

<sup>1</sup> Eligible costs include: (i) costs outlined in the 2014 Facilities Plan for 21<sup>st</sup> century learning environments, new and replacement classrooms, and multi-use rooms and technology and (ii) scheduled debt service payments on outstanding certificates of participation issued to acquire sites for school facilities. The 2014 Facilities Plan costs are adjusted to 2022 dollars by applying the percentage change in the State of California SAB Approved Construction Cost Index.

<sup>2</sup> Includes capacity at Lila Bringhurst Elementary School.

## SECTION III. PROJECTED IMPACT OF RESIDENTIAL DEVELOPMENT

The following section presents the school facility impact analysis for new residential development and provides a step-by-step calculation of the estimated per residential square foot cost impact.

The proposed capital improvement projects outlined in the 2014 Facilities Plan are recommended because the existing facilities require upgrade or replacement for their continued long-term use, and such upgrades will benefit both existing student enrollment and student enrollment generated as a result of new residential construction; thus it is deemed reasonable and appropriate to include estimated costs as described in Section II.B when evaluating the impact per square foot as a result of Projected Unhoused Students.

To determine the school facilities cost impact per square foot of residential development, first the Facilities Cost Impact per Seat/Student determined in Table 6 is multiplied by the Projected Unhoused Students as shown in Table 5 for each school level. The result of this computation is shown in Table 7 and reflects the estimated school facilities cost impact to house Projected Unhoused Students.

**TABLE 7  
TOTAL FACILITIES COST IMPACT**

SCHOOL LEVEL	PROJECTED UNHOUSED STUDENTS	FACILITIES COST IMPACT PER SEAT/STUDENT	TOTAL FACILITIES COST IMPACT
Elementary School (TK-6)	453	\$32,243	\$14,606,079
Junior High School (7-8)	72	\$53,510	\$3,852,720
High School (9-12)	95	\$45,684	\$4,339,980
<b>TOTAL</b>			<b>\$22,798,779</b>

The total facilities cost impact shown in Table 7 above was then divided by the number of Unmitigated Projected Units shown in Table 2 to determine the school facilities cost per residential unit. The costs per residential categories are shown in Table 8.

**TABLE 8  
SCHOOL FACILITIES COST PER RESIDENTIAL UNIT**

TOTAL FACILITIES COST IMPACT	UNMITIGATED PROJECTED UNITS	FACILITIES COST IMPACT PER RESIDENTIAL UNIT
\$22,798,779	3,202	<b>\$7,120</b>

The school facilities cost impact per residential square foot was calculated by dividing the school facilities cost per residential unit determined in Table 8 by the average square footage of each residential unit type. This calculation is shown in Table 9. A review of historical development records from the City, including parcel attribute data, building permit records and additional detail as requested, along with a review of planned unit sizes for new residential projects was used to estimate the average square footage.

**TABLE 9**  
**SCHOOL FACILITIES COST PER RESIDENTIAL SQUARE FOOT**

FACILITIES COST IMPACT PER RESIDENTIAL UNIT	WEIGHTED AVERAGE SQUARE FOOTAGE	FACILITIES COST PER RESIDENTIAL SQUARE FOOT
\$7,120	1,044	<b>\$6.82</b>

The school facilities impact per residential square foot determined in Table 9 is greater than the current authorized residential School Fees of \$4.79 per square foot; therefore, the School District is justified in levying up to but not exceeding the authorized amount for residential construction and reconstruction.

## SECTION IV. COMMERCIAL/INDUSTRIAL SCHOOL IMPACT ANALYSIS

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The following section presents the school facilities impact analysis for new commercial/industrial development and provides a step-by-step calculation of the estimated per commercial/industrial square foot cost impact.

### A. EMPLOYEE GENERATION

In the course of making the nexus findings to justify School Fees levied on commercial/industrial development, Education Code Section 17621(e)(1)(B) requires that the Study determine the impact of the increased number of employees anticipated to result from commercial/industrial development upon the cost of providing school facilities within the School District. As mentioned in the Executive Summary, for purposes of making such determination this code section further recommends that the employee generation estimates be based on the applicable estimates set forth in the Traffic Study published by SANDAG.

The employee generation estimates per 1,000 square feet of development derived from the Traffic Study are listed by commercial/industrial land use category in Table 10. The land use categories listed are based on those categories described in the Traffic Study and include all land uses recommended by the provisions of Education Code Section 17621(e)(1)(B).

**TABLE 10**  
**EMPLOYEE GENERATION PER 1,000 SQUARE FEET**  
**OF COMMERCIAL/INDUSTRIAL DEVELOPMENT**

COMMERCIAL/INDUSTRIAL CATEGORY	AVERAGE SQUARE FOOTAGE PER EMPLOYEE	EMPLOYEES PER 1,000 SQUARE FEET
Banks	354	2.8253
Community Shopping Center	652	1.5348
Neighborhood Shopping Center	357	2.7985
Industrial Business Parks	284	3.5156
Industrial Parks/Warehousing/Manufacturing	742	1.3473
Rental Self-Storage	15,541	0.0643
Research & Development	329	3.0408
Hospitality (Lodging)	883	1.1325
Commercial Offices (Standard)	209	4.7897
Commercial Offices (Large High Rise)	220	4.5442
Corporate Offices	372	2.6848
Medical Offices	234	4.2654

Source: San Diego Traffic Generator Study, January 1990 Edition; SANDAG.



## B. RESIDENTIAL IMPACT

### 1. Households

To evaluate the impact of commercial/industrial development on School District facilities, the employee generation estimates listed in Table 10 above were first used to determine the impact of commercial/industrial development on a per household basis. Based on information provided by the U.S. Census Bureau<sup>1</sup>, there are approximately 1.51 employed persons per household on average for households located within the School District. Dividing the employee generation estimates listed in Table 11 by 1.51 results in the estimated number of households per 1,000 square feet of commercial/industrial development (“Total Household Impact”).

The Total Household Impact determined in the preceding paragraph takes into consideration all employees generated from commercial/industrial development. Since some of those employees will live outside the School District and will therefore have no impact on the School District, the figures are adjusted to reflect only those households within the School District occupied by employees generated from commercial/industrial development built within the School District. Based on information derived from U.S. Census Bureau data<sup>2</sup>, it is estimated that approximately 29.9% of employees both live and work within the School District. Multiplying the Total Household Impact by 29.9% results in the households within the School District impacted per 1,000 square feet commercial/industrial development. The results of these computations are shown in Table 11.

**TABLE 11  
IMPACT OF COMMERCIAL/INDUSTRIAL DEVELOPMENT ON  
HOUSEHOLDS WITHIN THE SCHOOL DISTRICT**

<b>COMMERCIAL/INDUSTRIAL CATEGORY</b>	<b>SCHOOL DISTRICT HOUSEHOLDS PER 1,000 SQUARE FEET COM./IND.</b>
Banks	0.5595
Community Shopping Center	0.3039
Neighborhood Shopping Center	0.5541
Industrial Business Parks	0.6961
Industrial Parks/Warehousing/Manufacturing	0.2668
Rental Self-Storage	0.0127
Research & Development	0.6021
Hospitality (Lodging)	0.2243
Commercial Offices (Standard)	0.9484
Commercial Offices (Large High Rise)	0.8998
Corporate Offices	0.5316
Medical Offices	0.8446

<sup>1</sup> 2015-2019 American Community Survey 5-Year Estimates; DP04 – Selected Housing; DP03 – Employment.

<sup>2</sup> 2015-2019 American Community Survey 5-Year Estimates; S0801 – Commuting Characteristics.

## 2. Household Student Generation

The student generation impacts per 1,000 square feet of commercial/industrial development were calculated by multiplying the household impacts shown in Table 11 by blended student generation rates determined for each school level. The result of this calculation is shown in Table 12. The blended student generation rates are based on the SGRs summarized in Table 3 and were combined into a single rate per school level based on the proportionate number of each type of residential unit anticipated to be constructed in the School District as shown in Table 2. The determination of the blended student generation rates is shown and described in Appendix “D” of this Study.

**TABLE 12**  
**STUDENT GENERATION PER 1,000 SQUARE FEET OF**  
**COMMERCIAL/INDUSTRIAL DEVELOPMENT**

COMMERCIAL/INDUSTRIAL CATEGORY	TOTAL STUDENT GENERATION
Banks	0.1086
Community Shopping Center	0.0590
Neighborhood Shopping Center	0.1076
Industrial Business Parks	0.1351
Industrial Parks/Warehousing/Manufacturing	0.0518
Rental Self-Storage	0.0025
Research & Development	0.1169
Hospitality (Lodging)	0.0435
Commercial Offices (Standard)	0.1841
Commercial Offices (Large High Rise)	0.1747
Corporate Offices	0.1032
Medical Offices	0.1639

## 3. Inter-District Student Impact

Based on information provided by the School District, 193 students were enrolled at the School District on an inter-district basis as of October 2021, of which 106 students are enrolled at the elementary school level, 25 students are enrolled at the junior high school level, and 62 students are enrolled at the high school level. Many of those inter-district students attend the School District as a result of their parents or guardians being employed at businesses located within the School District boundaries. To determine the inter-district impact of new commercial/industrial development, the number of inter-district students was first divided by the estimated number of employees within the School District’s area. Employment was estimated at 119,927 based on information obtained from the U.S. Census Bureau. The ratio of inter-district students to estimated employment was then multiplied by the employee generation factors for each of the commercial/industrial categories as shown in Table 10. The calculation results in the Inter-District Student Impacts shown in Table 13.

**TABLE 13**  
**INTER-DISTRICT COST IMPACT PER 1,000 SQUARE FEET OF**  
**COMMERCIAL/INDUSTRIAL DEVELOPMENT**

COMMERCIAL/INDUSTRIAL CATEGORY	TOTAL INTER-DISTRICT COST IMPACT
Banks	0.0045
Community Shopping Center	0.0025
Neighborhood Shopping Center	0.0045
Industrial Business Parks	0.0056
Industrial Parks/Warehousing/Manufacturing	0.0022
Rental Self-Storage	0.0001
Research & Development	0.0049
Hospitality (Lodging)	0.0018
Commercial Offices (Standard)	0.0077
Commercial Offices (Large High Rise)	0.0073
Corporate Offices	0.0043
Medical Offices	0.0068

#### 4. Total Student Generation Impact

The Total Student Generation Impact is determined by adding the Student Generation Impacts shown in Table 12 to the Inter-District Impacts determined in Table 13. The Total Student Generation Impacts are listed in Table 14.

**TABLE 14**  
**TOTAL STUDENT GENERATION IMPACT PER 1,000 SQUARE FEET OF**  
**COMMERCIAL/INDUSTRIAL DEVELOPMENT**

COMMERCIAL/INDUSTRIAL CATEGORY	TOTAL COST IMPACT
Banks	0.1131
Community Shopping Center	0.0615
Neighborhood Shopping Center	0.1121
Industrial Business Parks	0.1407
Industrial Parks/Warehousing/Manufacturing	0.0540
Rental Self-Storage	0.0026
Research & Development	0.1218
Hospitality (Lodging)	0.0453
Commercial Offices (Standard)	0.1918
Commercial Offices (Large High Rise)	0.1820
Corporate Offices	0.1075
Medical Offices	0.1707

## C. NET IMPACT PER COMMERCIAL/INDUSTRIAL SQUARE FOOT

### 1. Cost Impact

To estimate the school facilities costs required to house new students as a result of additional commercial/industrial development, the total school facilities cost impact per 1,000 square feet of commercial/industrial development was determined by multiplying the average school facilities costs per student determined in Table 6 by the student generation impacts determined in Table 14. The total school facilities cost impacts are shown in Table 15 by commercial/industrial development category.

**TABLE 15**  
**SCHOOL FACILITIES COSTS PER 1,000 SQUARE FEET OF**  
**COMMERCIAL/INDUSTRIAL DEVELOPMENT**

COMMERCIAL/INDUSTRIAL CATEGORY	TOTAL COST IMPACT
Banks	\$4,955
Community Shopping Center	\$2,694
Neighborhood Shopping Center	\$4,911
Industrial Business Parks	\$6,164
Industrial Parks/Warehousing/Manufacturing	\$2,366
Rental Self-Storage	\$114
Research & Development	\$5,336
Hospitality (Lodging)	\$1,985
Commercial Offices (Standard)	\$8,403
Commercial Offices (Large High Rise)	\$7,974
Corporate Offices	\$4,710
Medical Offices	\$7,479

### 2. Residential Fee Offsets

New commercial/industrial development within the School District will generate new employees, thereby increasing the need for new residential development to house those employees living in the School District. Residential school fees adopted by the School District under applicable law will also be imposed by the School District on such new residential development. To prevent new commercial/industrial development from paying the portion of impact that is mitigated by the applicable residential school fees, this amount has been calculated and deducted from the school facilities impact costs calculated in Table 15.

The residential fee offsets are first calculated by using the School District's Level I Fee applicable to residential development (\$4.79 per square foot) and multiplying that amount by the weighted average square footage of a residential unit in the School District, which is 1,044 square feet. This calculation provides the average residential revenues from a residential unit of \$5,001 (\$4.79 x 1,044). The average residential revenues from a residential unit multiplied by Household Impacts per 1,000 square feet of commercial/industrial development, as shown in Table 11, results in the residential

school fee revenues per 1,000 square feet of commercial/industrial development (“Residential Fee Offset”). This computation is shown in Table 16.

**TABLE 16  
RESIDENTIAL FEE OFFSET**

COMMERCIAL/INDUSTRIAL CATEGORY	TOTAL COST IMPACT
Banks	\$2,798
Community Shopping Center	\$1,520
Neighborhood Shopping Center	\$2,771
Industrial Business Parks	\$3,481
Industrial Parks/Warehousing/Manufacturing	\$1,334
Rental Self-Storage	\$64
Research & Development	\$3,011
Hospitality (Lodging)	\$1,122
Commercial Offices (Standard)	\$4,743
Commercial Offices (Large High Rise)	\$4,500
Corporate Offices	\$2,658
Medical Offices	\$4,224

### 3. Net School Facilities Costs

Subtracting the Residential Fee Offset determined in Table 16 from the total school facilities costs listed in Table 15 results in the net school facilities costs per 1,000 square feet of commercial/industrial development (“Net School Facilities Costs”). The Net School Facilities Costs are listed in Table 17.

**TABLE 17  
NET SCHOOL FACILITIES COSTS  
PER 1,000 SQUARE FEET COMMERCIAL/INDUSTRIAL DEVELOPMENT**

COMMERCIAL/INDUSTRIAL CATEGORY	TOTAL SCHOOL FACILITIES COSTS	RESIDENTIAL FEE OFFSET	NET SCHOOL FACILITIES COSTS (PER 1,000 SQUARE FEET COM./IND.)
Banks	\$4,955	\$2,798	\$2,157
Community Shopping Center	\$2,694	\$1,520	\$1,174
Neighborhood Shopping Center	\$4,911	\$2,771	\$2,140
Industrial Business Parks	\$6,164	\$3,481	\$2,683
Industrial Parks/Warehousing/Manufacturing	\$2,366	\$1,334	\$1,032
Rental Self-Storage	\$114	\$64	\$50
Research & Development	\$5,336	\$3,011	\$2,325
Hospitality (Lodging)	\$1,985	\$1,122	\$863
Commercial Offices (Standard)	\$8,403	\$4,743	\$3,660
Commercial Offices (Large High Rise)	\$7,974	\$4,500	\$3,474
Corporate Offices	\$4,710	\$2,658	\$2,052
Medical Offices	\$7,479	\$4,224	\$3,255

The Net School Facilities Costs determined in Table 17 were then divided by 1,000<sup>1</sup> to provide the cost impact on a square foot basis. These cost impacts are listed in Table 18.

**TABLE 18**  
**NET COST IMPACTS**  
**PER SQUARE FOOT OF COMMERCIAL/INDUSTRIAL DEVELOPMENT**

COMMERCIAL/INDUSTRIAL CATEGORY	NET IMPACTS
Banks	<b>\$2.16</b>
Community Shopping Center	<b>\$1.17</b>
Neighborhood Shopping Center	<b>\$2.14</b>
Industrial Business Parks	<b>\$2.68</b>
Industrial Parks/Warehousing/Manufacturing	<b>\$1.03</b>
Rental Self-Storage	<b>\$0.05</b>
Research & Development	<b>\$2.33</b>
Hospitality (Lodging)	<b>\$0.86</b>
Commercial Offices (Standard)	<b>\$3.66</b>
Commercial Offices (Large High Rise)	<b>\$3.47</b>
Corporate Offices	<b>\$2.05</b>
Medical Offices	<b>\$3.25</b>

The net cost impacts shown in Table 18 are greater or equal to the School District's current maximum authorized commercial/industrial School Fees of \$0.78 per square foot, except for the category of Rental Self-Storage development. Therefore, the School District is justified in levying school fees on commercial/industrial in amount up to but not exceeding the School District's share of the maximum authorized statutory fee. For Rental Self-Storage businesses, which typically have extremely low numbers of employees, the School District is justified in collecting \$0.05 per square foot.

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<sup>1</sup> The Employee Generation rates derived from the SANDAG study are estimated per 1,000 square feet of development.

## **SECTION V. OTHER CONSIDERATIONS**

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### **A. COMMERCIAL/INDUSTRIAL DEVELOPMENT NOT IN PRESCRIBED CATEGORIES**

In cases where new commercial/industrial development does not fit within the prescribed categories shown in Table 15, the School District shall evaluate such development on a case-by-case basis to determine if the imposition of the School Fees on the development meets the nexus requirements set forth under Government Code Section 66000 et seq. The School District may levy School Fees on such development in an amount up to but not exceeding the cost per square foot impact determined through such evaluation.

### **B. AGE-RESTRICTED (SENIOR) HOUSING**

The School District must exercise discretion in determining whether a particular project qualifies as “senior citizen housing” for the purpose of imposing developer fees. (See *California Ranch Homes Development Co. v. San Jacinto Unified School Dist.* (1993) 17 Cal.App.4th 573, 580–581.) The School District acknowledges Section 65995.1 and will levy its share of School Fees on qualifying senior citizen housing projects at the current commercial/industrial rate of \$0.78 per square foot as justified herein. The School District will require proof that such senior units are indeed restricted to seniors (i.e. a copy of the recorded CC&Rs or deed(s)) and reserves the right to revoke a Certificate of Compliance and/or require payment of difference of the amount per square foot paid to the then current amount of School Fees being levied on residential development per square foot should such CC&Rs or deed(s) be modified to allow students to reside in such the housing units. If there is any uncertainty as to whether a project qualifies as senior citizen housing or will, in fact, remain senior citizen housing beyond initial approval, the School District may wish to seek cooperation from the developer as a condition of levying the commercial/industrial School Fee rate. Such cooperation could take the form of an agreement by the developer to include a restriction in the recorded CC&Rs conditioning subsequent changes in residency requirements on the owner’s payment of applicable developer fees, and to notify the School District of changes in residency requirements and/or to provide current residency data upon School District’s request.

## **SECTION VI. REDEVELOPMENT**

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Government Code Section 66001, subdivision (a)(3) and (4) requires that a school district, in imposing school-impact fees, establish a reasonable relationship between the fee's use, the need for the public facility and the type of development project on which the fee is imposed. This section addresses and sets forth general policy when considering the levy of school fees on new construction units resulting from redevelopment projects within the School District.

Redevelopment means voluntarily demolishing existing residential, commercial, and/or industrial structures and subsequently replacing them with new construction (“Redevelopment”). The School District is aware of Redevelopment projects completed within the School District boundaries and anticipates similar Redevelopment projects may be completed in the next five (5) years and beyond. School fees authorized pursuant to Education Code Section 17620 and Government Code Sections 65995 et seq. shall be levied by the School District on new construction resulting from Redevelopment projects, if there is a nexus between the School Fees being imposed and the impact of new construction on school facilities, after the impact of pre-existing development has been taken into consideration. In determining such nexus, the School District shall review, evaluate and determine on a case-by-case basis, the additional impact of the proposed new development by comparing the projected square footage, student generation and cost impacts of the proposed new construction and the pre-existing residential, commercial and/or industrial development. In conducting this review and analysis, the School District will take into consideration the type of unit being constructed in comparison with unit type being replaced (e.g., the impact of an existing single family detached home being demolished and replaced with a tri-plex). Such analysis shall utilize the student generation rates identified in Table 3 of this Study, as applicable.

The School District may levy school fees, authorized under applicable law, on new construction resulting from Redevelopment projects in an amount up to the additional impact cost per square foot as determined in accordance with the preceding paragraph, but not exceeding the applicable school fees.



## **SECTION VII. GOVERNMENT CODE SECTION 66000**

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Government Code Sections 66000 *et seq.* were enacted by State Legislature in 1987. In any action establishing, increasing, or imposing a fee as a condition of approval of a development project, such as the Applicable Residential School Fee and Applicable Commercial/Industrial School Fees described herein (collectively referred to as the “Applicable School Fees”), these Government Code sections require the public agency to satisfy the following requirements:

1. Determine the purpose of the fee;
2. Identify the use to which the fee is to be put;
3. Determine how there is a reasonable relationship between the fee’s use and the type of development project on which the fee is imposed;
4. Determine that there is a reasonable relationship between the need for the public facilities and the type of development project on which the fee is imposed;
5. Determine that there is a reasonable relationship between the amount of the fee and the cost, or portion of the cost of the public facility attributable to the development on which the fee is imposed; and
6. Provide an annual accounting of any portion of the fee remaining unspent or held for projects for more than five (5) years after collection.

The information set forth herein, including the information contained in the Appendices attached hereto, provide factual evidence establishing a nexus between the type of development projected to be built within the School District and the amount of Applicable School Fees levied upon such development based on the need for such Applicable School Fees. The determinations made in this Study meet the requirements of Government Code Section 66000. The findings are summarized as follows:

### **Purpose of the School Fee**

The Board of the School District will levy and collect school fees on new residential and commercial/industrial development to obtain funds for the construction and/or reconstruction of school facilities to accommodate students generated as a result of such development. In accordance with Education Code Section 17620, “construction or reconstruction of school facilities” *does not* include any item of expenditure for any of the following:

1. Regular maintenance or routine repair of school buildings and facilities;
2. Inspection, sampling, analysis, encapsulation or removal of asbestos-containing material, except where incidental to school facilities construction or reconstruction for which the expenditure of fees or other consideration collected pursuant to Education Code Section 17620 is not prohibited; and,
3. Deferred maintenance as described in Education Code Section 17582.

### **Identify the Use of the School Fee**

The School District has determined that revenues collected from Applicable School Fees imposed on residential and commercial/industrial developments will be used for the following purposes:

1. Construction or reconstruction of school facilities required to accommodate students generated by new residential and commercial/industrial development in areas of the School District where existing school facilities are needed;
2. Construction or reconstruction of administrative and operations facilities required in response to new student growth from new development;
3. Acquisition or lease of property for unhoused students generated from new development, including the repayment of debt issued for the acquisition of such property;
4. Purchase or lease of interim and/or temporary school facilities in order to accommodate student capacity demands;
5. Costs associated with the administration, collection, and justification for the Applicable School Fees;
6. Provide local funding that may be required if the School District applies for State funding through SB 50.

### **Relationship Between the Use of the Fee, the Need for School Facilities and the Type of Development on Which the Fee is Imposed**

As determined in the preceding sections, existing school facilities are in need of upgrade or replacement so that they can remain available for the students from new residential and commercial/industrial development, and to provide adequate and safe housing for students generated from such new development. The fees imposed on such new development will be used, in part, to finance a portion of the construction and/or reconstruction of school facilities required to accommodate student enrollment growth generated by new residential and commercial/industrial development, and to allow the District to maintain existing levels of service for students generated by that development.

### **Determination of the Relationship Between the Fee Amount and the School Facilities Costs Attributable to Type of Development on Which the Fee is Imposed**

The imposition of the Applicable Residential School Fee of \$4.79 per square foot of residential development is justified, as this fee is below the per square foot cost impact to provide adequate school facilities required as a result of such new residential development.

Similarly, the imposition of the Applicable Commercial/Industrial School Fees of \$0.78 per square foot of commercial/industrial development are justified as the fees are equal to or below the estimated per square foot net cost impact to provide adequate school facilities required as a result of such new commercial/industrial development, except for Rental Self-Storage development.

### **Accounting Procedures for the Fees**

The School District will deposit, invest, and expend the school fees imposed and collected on residential and commercial/industrial development in accordance with the provision of Government Code Section 66006.

In accordance with Government Code Sections 66001 and 66006, the School District provides, on an annual basis, an Annual & Five-Year Report, which reports the collection and expenditures of School Fees, and identification of sources and amounts of funding anticipated, inclusive of revenues from School Fees, to complete financing of incomplete facilities projects. In addition to the incomplete facilities projects shown in the most recent report, the School District anticipates additional facilities projects for which revenues from School Fees will be used in full, or in part, to finance such projects.

**APPENDIX A**  
**COMMERCIAL/INDUSTRIAL DEVELOPMENT DESCRIPTIONS**

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Banks	Include small branch offices to regional offices used for banking. Properties under this category allow customers to conduct banking on-site.
Shopping Center	Broadly include regional, community and neighborhood shopping centers which sell merchandise and services to consumers. Include grocery stores, restaurants, retail centers, automotive sales.
Industrial Business Parks	Include any combination of facilities engaged in manufacturing/assembly, warehousing, and/or storage with 15% or more of the total area designated for commercial use.
Industrial Parks/Warehousing/ Manufacturing	Include any combination of facilities engaged in manufacturing/assembly, warehousing, and/or storage with limited or no commercial use (less than 15% of the total area designated for commercial use).
Rental Self-Storage	Include warehouse developments which rent small storage vaults and often termed “mini-storage”.
Research & Development	Include scientific research and development laboratories, office and/or their supporting facilities.
Hospitality (Lodging)	Include establishments which provide lodging to the general public. Lodging types include hotels, motels, resort hotels and inns. The maximum term of occupancy for establishment within this category shall not exceed 30 days.
Commercial Offices (Standard) <sup>1</sup>	Include general office space occupying less than 100,000 square feet with multiple tenants.
Commercial Offices (Large High Rise) <sup>1</sup>	Include general office space occupying 100,000 square feet and greater with multiple tenants.
Corporate Offices	An office or office building with a single tenant.
Medical Offices	Include medical offices that serve a wide range of medical needs and may include a pharmacy. Medical offices are generally operated by one or more physicians.

<sup>1</sup> Office space used for activities described under banks, research and development, or medical offices should be classified under those categories.

**APPENDIX B**  
**FACILITIES CAPACITY UPDATE**

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**FREMONT UNIFIED SCHOOL DISTRICT  
FACILITIES CAPACITY UPDATE  
APPENDIX B**

**CLASSROOM INVENTORY**

School Level	School Site	Permanent Classrooms	Portable Classrooms	Total Classrooms	Special Education Permanent Classrooms	Special Education Portable Classrooms	General Education Classrooms
Elementary School	Ardenwood Elementary School	1	37	38	-	-	38
	Brier Elementary School	18	12	30	-	-	30
	Brookvale Elementary School	29	4	33	-	-	33
	Cabrillo Elementary School	17	6	23	3	1	19
	E.M. Grimmer Elementary School	26	4	30	3	1	26
	Forest Park Elementary School	25	12	37	-	-	37
	Fred E. Weibel Elementary School	1	34	35	-	1	34
	Glenmoor Elementary School	22	9	31	2	-	29
	Harvey Green Elementary School	17	4	21	-	2	19
	J. Haley Durham Elementary School	20	14	34	-	-	34
	James Leitch Elementary School	15	20	35	3	1	31
	John Blacow Elementary School	32	2	34	4	-	30
	John G. Mattos Elementary School	21	9	30	4	2	24
	John Gomes Elementary School	21	13	34	3	-	31
	Joseph Azevada Elementary School	23	9	32	3	-	29
	Joshua Chadbourne Elementary School	22	10	32	3	-	29
	Lila Bringhurst Elementary <sup>1</sup>	52	-	52	3	-	49
	Mission San Jose Elementary School	16	12	28	1	1	26
	Mission Valley Elementary School	21	12	33	1	3	29
	Niles Elementary School	13	9	22	-	-	22
	O.N. Hirsch Elementary School	14	9	23	1	1	21
	Oliveira Elementary School	15	22	37	-	3	34
	Parkmont Elementary School	22	10	32	-	-	32
	Patterson Elementary School	13	22	35	2	-	33
	Steven Millard Elementary School	24	6	30	4	-	26
	Tom Maloney Elementary School	19	6	25	2	-	23
Vallejo Mill Elementary School	20	4	24	-	1	23	
Warm Springs Elementary School	30	18	48	-	-	48	
Warwick Elementary School	22	17	39	2	2	35	
<b>ELEMENTARY SCHOOL (TK-6) TOTALS</b>		<b>591</b>	<b>346</b>	<b>937</b>	<b>44</b>	<b>19</b>	<b>874</b>
Junior High	Centerville Junior High School	25	19	44	2	3	39
	G.M. Walters Middle School	54	-	54	7	-	47
	John M. Horner Middle School	35	8	43	1	-	42
	Thornton Junior High School	22	25	47	3	1	43
	William Hopkins Junior High School	33	7	40	3	-	37
<b>JUNIOR HIGH SCHOOL (7-8) TOTALS</b>		<b>169</b>	<b>59</b>	<b>228</b>	<b>16</b>	<b>4</b>	<b>208</b>
High School	American High School	67	31	98	2	-	96
	Irvington High School	84	16	100	6	-	94
	John F. Kennedy High School	56	10	66	3	1	62
	Mission San Jose High School	59	23	82	2	4	76
	Robertson Continuation High School	21	1	22	-	-	22
	Washington High School	81	4	85	6	-	79
<b>HIGH SCHOOL (9-12) TOTALS</b>		<b>368</b>	<b>85</b>	<b>453</b>	<b>19</b>	<b>5</b>	<b>429</b>
<b>Total</b>		<b>1,128</b>	<b>490</b>	<b>1,618</b>	<b>79</b>	<b>28</b>	<b>1,511</b>

<sup>1</sup> Lila Bringhurst Elementary was not open for enrollment for the 2021-2022 school year.

**FREMONT UNIFIED SCHOOL DISTRICT  
FACILITIES CAPACITY UPDATE  
APPENDIX B**

**CLASSROOM INVENTORY**

Description	General Education			Non Severe	Severe	Total
	TK-6	7-8	9-12			
1. Leased State Relocatable Classrooms	-	-	-	-	-	-
2. Portable Classrooms Leased less than 5 years	-	-	-	-	-	-
3. Interim Housing Portables Leased less than 5 years	29	17	24	2	-	72
4. Interim Housing Portables Leased at least 5 years	-	-	-	-	-	-
5. Portable Classrooms Leased at least 5 years	-	-	-	-	-	-
6. Portable Classrooms Owned by District	298	38	56	26	-	418
7. Permanent Classrooms	547	153	349	79	-	1,128
<b>Total (Lines 1 through 7)</b>	<b>874</b>	<b>208</b>	<b>429</b>	<b>107</b>	<b>-</b>	<b>1,618</b>

**DETERMINATION OF EXISTING BUILDING CAPACITY**

Description	General Education			Non Severe	Severe	Total
	TK-6	7-8	9-12			
I. Total Classroom Inventory	874	208	429	107	-	1,618
II. Permanent Classrooms						1,128
III. Portable Classrooms						418
IV. 25% of Permanent Classrooms						282
V. Adjustment (III. Minus IV.)	97	12	18	8	-	136
IV. Total (I. minus V.)	777	196	411	99	-	1,483
<b>Building Capacity<sup>1</sup></b>	<b>19,425</b>	<b>5,292</b>	<b>11,097</b>	<b>1,287</b>	<b>-</b>	<b>37,101</b>

<sup>1</sup> School capacities are determined based on loading factors of 25 pupils per classroom for grades K through 6, 27 pupils per classroom for grades 7 through 12, 9 pupils per classroom for those classified as severe, and 13 pupils per classroom for those classified as non-severe, as set forth in the California Code of Regulation, Title II, Section 1859.35.

**BUILDING CAPACITY BY SCHOOL LEVELS**

Description	TK-6	7-8	9-12	Total
General Education	19,425	5,292	11,097	35,814
Proration of Non-Severe Capacity	698	190	399	1,287
Proration of Severe Capacity	-	-	-	-
<b>Building Capacity</b>	<b>20,123</b>	<b>5,482</b>	<b>11,496</b>	<b>37,101</b>

**APPENDIX C**  
**ENROLLMENT SUMMARY**

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**FREMONT UNIFIED SCHOOL DISTRICT  
2021/22 ENROLLMENT SUMMARY  
APPENDIX C**

School Name/Program	Elementary					Junior High			High				Grand Total	
	TK/K	1	2	3	4	5	6	7	8	9	10	11		12
American High School	-	-	-	-	-	-	-	-	-	658	602	642	620	2,522
Ardenwood Elementary School	90	109	89	115	109	127	102	-	-	-	-	-	-	741
Brier Elementary School	123	96	79	96	101	92	-	-	-	-	-	-	-	587
Brookvale Elementary School	95	68	72	65	69	68	73	-	-	-	-	-	-	510
Cabrillo Elementary School	45	47	47	42	49	54	47	-	-	-	-	-	-	331
Centerville Junior High School	-	-	-	-	-	-	-	451	474	-	-	-	-	925
Circle of Independent Learning	12	11	21	11	18	25	24	32	33	41	60	58	56	402
College Connection Program	-	-	-	-	-	-	-	-	-	-	-	-	31	31
E.M. Grimmer Elementary School	47	59	61	66	57	79	15	-	-	-	-	-	-	384
Forest Park Elementary School	120	125	133	136	135	136	120	-	-	-	-	-	-	905
Fred E. Weibel Elementary School	245	262	274	86	112	103	-	-	-	-	-	-	-	1,082
G.M. Walters Middle School	-	-	-	-	-	-	365	343	370	-	-	-	-	1,078
Glenmoor Elementary School	91	76	90	91	109	88	88	-	-	-	-	-	-	633
Harvey Green Elementary School	72	56	58	70	89	64	-	-	-	-	-	-	-	409
Irvington High School	-	-	-	-	-	-	-	-	-	571	592	586	566	2,315
J. Haley Durham Elementary School	135	112	109	88	97	70	-	-	-	-	-	-	-	611
James Leitch Elementary School	235	215	210	-	-	-	-	-	-	-	-	-	-	660
John Blacow Elementary School	135	94	66	61	59	57	17	-	-	-	-	-	-	489
John F. Kennedy High School	-	-	-	-	-	-	-	-	-	312	327	348	327	1,314
John G. Mattos Elementary School	52	73	72	51	64	58	-	-	-	-	-	-	-	370
John Gomes Elementary School	116	69	79	79	90	92	99	-	-	-	-	-	-	624
John M. Horner Middle School	-	-	-	-	-	-	503	515	509	-	-	-	-	1,527
Joseph Azevada Elementary School	103	108	97	107	100	94	42	-	-	-	-	-	-	651
Joshua Chadbourne Elementary School	55	74	67	84	107	93	94	-	-	-	-	-	-	574
Mission San Jose Elementary School	53	60	69	74	68	72	78	-	-	-	-	-	-	474
Mission San Jose High School	-	-	-	-	-	-	-	-	-	443	491	487	550	1,971
Mission Valley Elementary School	44	69	44	85	89	73	83	-	-	-	-	-	-	487
Niles Elementary School	90	78	80	84	98	72	73	-	-	-	-	-	-	575
Non-Public School Placement (NPS)	5	-	1	1	2	5	4	4	6	5	4	2	14	53
O.N. Hirsch Elementary School	48	57	81	84	82	87	2	-	-	-	-	-	-	441
Oliveira Elementary School	61	82	98	99	83	111	87	-	-	-	-	-	-	621
Parkmont Elementary School	140	128	134	125	119	119	111	-	-	-	-	-	-	876
Patterson Elementary School	114	89	93	104	80	81	108	-	-	-	-	-	-	669
Robertson Continuation High School	-	-	-	-	-	-	-	-	-	3	48	104	-	155
Steven Millard Elementary School	77	77	84	86	82	75	-	-	-	-	-	-	-	481
Thornton Junior High School	-	-	-	-	-	-	-	689	613	-	-	-	-	1,302
Tom Maloney Elementary School	84	79	68	87	72	64	73	-	-	-	-	-	-	527
Vallejo Mill Elementary School	81	75	61	68	59	61	69	-	-	-	-	-	-	474
Vista Alternative School	-	-	-	-	-	-	-	33	25	18	16	27	32	151
Warm Springs Elementary School	-	-	-	409	369	361	134	-	-	-	-	-	-	1,273
Warwick Elementary School	109	93	120	124	111	119	113	-	-	-	-	-	-	789
Washington High School	-	-	-	-	-	-	-	-	-	509	453	497	480	1,939
William Hopkins Junior High School	-	-	-	-	-	-	-	464	476	-	-	-	-	940
<b>GRAND TOTAL</b>	<b>2,677</b>	<b>2,541</b>	<b>2,557</b>	<b>2,678</b>	<b>2,679</b>	<b>2,600</b>	<b>2,524</b>	<b>2,531</b>	<b>2,506</b>	<b>2,560</b>	<b>2,593</b>	<b>2,751</b>	<b>2,676</b>	<b>33,873</b>
<b>GRAND TOTAL</b>	<b>2,677</b>	<b>2,541</b>	<b>2,557</b>	<b>2,678</b>	<b>2,679</b>	<b>2,600</b>	<b>2,524</b>	<b>2,531</b>	<b>2,506</b>	<b>2,560</b>	<b>2,593</b>	<b>2,751</b>	<b>2,676</b>	<b>33,873</b>
<b>TOTAL BY SCHOOL LEVEL</b>							<b>18,256</b>		<b>5,037</b>				<b>10,580</b>	<b>33,873</b>

Source: School District

## APPENDIX D

### STUDENT GENERATION RATES

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Student Generation Rates (SGRs) used in this Study are based on information obtained from the County of Alameda Assessor’s Office (the “County”), and student enrollment data from the School District.

In order to calculate student generation rates (“SGRs”), K&G Public Finance first obtained (i) property characteristic/GIS data and residential building permits data from Alameda County as of December 2021 and (ii) building permit data from the City as of December 31, 2021. The property database contains property information for parcels within the School District, including land use class information (i.e. condominiums, single family dwellings, etc.). Parcels in the database were classified by unit type (SFD, SFA, MF) based on the County’s land use class designations, and further research as necessary.

A student enrollment database was obtained from the School District and was reflective of student enrollment information as of October 2021. The student enrollment address information was matched to the address (situs address) information of parcels in the County’s property characteristic database. The number of students matched was then queried by school level and residential category. Students could not be matched if they were inter-district or they did not have a valid physical address (e.g. only P.O. Box was listed). Mobile homes are not considered in the SGR determination, including the students matched to the mobile home land use, and therefore have been omitted<sup>6</sup>. The determination of the SGRs is summarized in Tables D-1 through D-3.

**Table D-1**  
**Single Family Detached (SFD)**  
**Student Generation Rates**

SCHOOL LEVEL	STUDENTS MATCHED	SFD UNITS	SGR BY SCHOOL LEVEL
Elementary School (TK-6)	268	729	0.3676
Junior High (7-8)	68	729	0.0933
High School (9-12)	156	729	0.2140
<b>TOTAL</b>	<b>492</b>	<b>NA</b>	<b>0.6749</b>

**Table D-2**  
**Single Family Attached (SFA)**  
**Student Generation Rates**

SCHOOL LEVEL	STUDENTS MATCHED	SFA UNITS	SGR BY SCHOOL LEVEL
Elementary School (TK-6)	223	1,431	0.1558
Junior High (7-8)	36	1,431	0.0252
High School (9-12)	55	1,431	0.0384
<b>TOTAL</b>	<b>314</b>	<b>NA</b>	<b>0.2194</b>

<sup>6</sup> Education Code Section 17625 sets forth the prerequisites that must be met before school districts may levy school fees on mobile homes. Since it is often difficult to determine and make projections relating to mobile homes that meet those requirements, the mobile home category is omitted from this analysis.

**Table D-3  
Multi-Family (MF)  
Student Generation Rates**

SCHOOL LEVEL	STUDENTS MATCHED	MF UNITS	SGR BY SCHOOL LEVEL
Elementary School (TK-6)	166	1,213	0.1369
Junior High (7-8)	26	1,213	0.0214
High School (9-12)	32	1,213	0.0264
<b>TOTAL</b>	<b>224</b>	<b>NA</b>	<b>0.1847</b>

In order to evaluate students generated from future households by school level, the student generation rates determined in Tables D-1 through D-3 above (also summarized in Table 3 of this Study) were used. These student generation rates are listed by residential category and by school level.

**Table D-4  
Student Generation Rates**

SCHOOL LEVEL	SFD UNITS	SFA UNITS	MF UNITS
Elementary School (TK-6)	0.3676	0.1558	0.1369
Junior High (7-8)	0.0933	0.0252	0.0214
High School (9-12)	0.2140	0.0384	0.0264
<b>TOTAL</b>	<b>0.6749</b>	<b>0.2194</b>	<b>0.1847</b>

The student generation rates for each residential category listed in Table D-4 were blended into a single student generation rate for each school level based on the percentage allocation of unmitigated Projected Units. The percentage allocations are shown in Table D-5.

**Table D-5  
Allocation of Projected Units by Residential Category**

RESIDENTIAL CATEGORY	PROJECTED UNITS	PERCENTAGE ALLOCATION
SFD	35	1.1%
SFA	374	11.7%
MF	2,793	87.2%
<b>TOTAL</b>	<b>3,202</b>	<b>100.0%</b>

The Blended Student Generation Rates were determined by applying the percentage allocations, the results of which are shown in Table D-6.

**Table D-6  
Blended Student Generation Rates**

SCHOOL LEVEL	BLENDED STUDENT GENERATION RATE <sup>1</sup>
Elementary School (TK-6)	0.1416
Junior High (7-8)	0.0226
High School (9-12)	0.0299
<b>TOTAL</b>	<b>0.1941</b>

<sup>1</sup> May not compute due to slight rounding differences.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1k

**Meeting Date:** March 21, 2024

**Subject:** Approve 2023-24 Transportation Plan

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Facility Support Services

**Recommendation:** Approve 2023-24 Transportation Plan

**Background/Rationale:** Transportation staff is requesting a one-year adoption of the Home-to-School Transportation Plan on or before April 1, 2024, which outlines services that Sacramento City Unified School District Transportation Department provides for students. The information contained in the plan is the same as last year’s adoption. It is required to qualify for a home-to-school reimbursement through the State of California Department of Education. The Home-to-School Transportation Plan may be updated anytime during the one-year adoption.

**Financial Considerations:** The State of California, Department of Education, may reimburse the District for up to sixty percent of the prior year’s eligible home-to-school transportation expenditures less the amount of the LEA’s Local Control Funding Formula (LCFF) transportation add-on. Transportation reimbursement funding is \$4,186,672.12

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students, Operational Excellence

**Documents Attached:**

1. SCUSD Transportation Plan 2023-2024

**Submitted by:** Ronald E. Hill Director Transportation  
Chris Ralston, Assistant Superintendent, Facilities Support Services

**Approved by:** Janea Marking, Chief Business and Operations Officer  
Lisa Allen, Interim Superintendent

# Sacramento City Unified School District Transportation Plan 2023-24

## **Transportation Services:**

- 1. Sacramento City Unified School District operates its own fleet and Transportation program for regular education and special education. For K-6 regular education the district operates 9 routes utilizing criteria such as, lack of safe walking paths (railroad crossing and interstate on/off ramps), temporary relocation due to school construction closure. The district provides no-cost bus to these students. Sacramento Regional Transit (SacRT) provides free bus passes for all K-12 students upon request. They work diligently with our secondary schools to see to it there is bussing for all neighboring students. In addition, SacRT offers “SmaRT Ride”, an on demand transit service where customers can use a smartphone app to request a ride that will pick up and drop off passengers within the SacRT service boundaries, free of charge to qualifying SCUSD K-12 students.*
- 2. Unhoused Children and Foster youth are transported as part of the regular education transportation services and are identified under The McKinney-Vento Homeless Assistance Act using Federal guidelines. SCUSD Transportation staff work with SCUSD Homeless Services Department when identifying specific transportation needs.*
- 3. Special education transportation is provided to students from Pre-K through the age of 22 that have been identified as having a disability recognized under IDEA, ADA or section 504 of the Rehabilitation Act of 1973 and determined by their IEP team to require transportation as a related service. The school district operates over 65 bus routes to provide this service. The school district also contracts out transportation services to a third party when the district is unable to accommodate with enough bus drivers or when a student’s needs are specific or unique.*
- 4. Unduplicated pupils, transported under the regular education program, are able to access available home-to-school transportation at no-cost the same as all students eligible to ride the district school bus.*

## **Consultations:**

*The district shall regularly assess the Transportation Plan through periodic engagement meetings and surveys with stake holders. The district also regularly communicates Sacramento Regional Transit (SacRT) to identify possible routes to support secondary schools. Parents are also able to address proposed bus stop concerns to SacRT as well. The Sacramento Metropolitan Air Quality Management District (SMAQMD) and California Energy Commission (CEC) have supported fewer buses on the road and have supported the district over the last decade awarding 13 EV zero emission school buses, at little to no cost to the district. The district continues to submit grant proposals for future consideration.*

<b>Transportation Services Allowance Data</b>						
<b>A.</b>	Total 2022-23 Transportation Expenses (Function 3600)					14,045,728.63
<b>B.</b>	Less Capital Outlay (object ?, Function 3600)					208,846.76
<b>C.</b>	Less Non-Agency Expenditures (Goal 7110, 7150, Function 3600)					-
<b>D.</b>	Estimated 60% Reimbursement					8,302,129.12
<b>E.</b>	Less 2022-23 Transportation Add-on from LCFF					4,115,457.00
<b>Total HTS Transportation Reimbursement</b>						<b>4,186,672.12</b>
<b>EXPENDITURES AND OTHER FINANCING USES</b>						
2000-2999: Classified Salaries						5,542,065.88
3000-3999: Employee Benefits						4,879,326.11
4000-4999: Books and Supplies						1,053,613.70
5000-5999 Services and other Operating Expenditures						2,361,876.18
6000-6999: Capital Outlay						208,846.76
7000-7999: Other Outgo						-
<b>Total Expenditures</b>						<b>14,045,728.63</b>

Board Approval Date:

The Transportation plan and revenue calculations were developed in accordance with Education Code Section 39800.1 and 41850.1.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.11

**Meeting Date:** March 21, 2024

**Subject:** Approve Traditional School Calendar 2024-2025 & 2025-2026 School Years

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resource Services

**Recommendation:** Approve Tradition School Calendar 2024-2025 & 2025-2026 School Years

**Background/Rationale:** The Traditional School Calendar 2024-2025 & 2025-2026 school year calendars provide additional instructional days for students. It is also important for staff, students, parents, and community members to have the opportunity to plan for the upcoming school years.

It is important to note that these 2024-2025 and 2025-2026 school calendars include eight (8) additional instructional days in each of the two school years, which have been added to the beginning of each school year. The District will be applying to the State Board of Education (SBE) and requesting approval of these additional eight (8) instructional days to the 2024-2025 and the 2025-2026 school calendars, in order to avoid an instructional day and time penalty.

**Financial Considerations:** The inclusion of these eight (8) added instructional days will be to meet the application requirements for the State Board of Education, in order to avoid an instruction day and time penalty.

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students

**Documents Attached:**

1. Sacramento City Unified School District Tradition School Calendar 2024-2025 & 2025-2026

**Presentation Time:** N/A

**Submitted by:** Cancy McArn, Chief Human Resources Officer

**Approved by:** Lisa Allen, Superintendent





# Human Resource Services Traditional Student Attendance Calendar 2024-25 School Year

Month	Days	Month	Days	Month	Days	Month	Days
<b>JULY</b>	0	<b>AUGUST</b>	10	<b>SEPTEMBER</b>	20	<b>OCTOBER</b>	23
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	0 0 0 0 0 0 0	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	0 0 0 0 0 0 0	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	0 0 0 0 0 0 0	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	4 4 5 5 5 5 4
<b>NOVEMBER</b>	0	<b>DECEMBER</b>	10	<b>JANUARY</b>	20	<b>FEBRUARY</b>	23
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	0 1 1 4 5 5 0	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	5 5 5 5 5 5 0	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	0 0 0 0 0 0 0	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	0 0 5 4 4 4 5
<b>MARCH</b>	15	<b>APRIL</b>	15	<b>MAY</b>	19	<b>JUNE</b>	18
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	15 15 15 15 15 15 15	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27	4 4 5 5 5 5 0	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	4 4 5 5 5 5 0	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	5 5 4 4 4 4 0

Legend/Key		# of School Days (Students)	
*	First/Last Day of School		188
	Holidays		



# Human Resource Services Traditional Student Attendance Calendar 2025-26 School Year

JULY		AUGUST		SEPTEMBER		OCTOBER																																																									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S																																				
		1	2	3	4	5						1	2	3	4	5	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31																
6	7	8	9	10	11	12	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
13	14	15	16	17	18	19	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31								
20	21	22	23	24	25	26	17	18*	19	20	21	22	23	24	25	26	27	28	29	30	31	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31																						
27	28	29	30	31	24	25	26	27	28	29	30	31	19	20	21	22	23	24	25	26	27	28	29	30	31	26	27	28	29	30	31																																
Days: 0							Days: 10							Days: 21							Days: 23																																										
NOVEMBER							DECEMBER							JANUARY							FEBRUARY																																										
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S																																				
						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
2	3	4	5	6	7	8	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						
9	10	11	12	13	14	15	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
16	17	18	19	20	21	22	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31																		
23	24	25	26	27	28	29	21	22	23	24	25	26	27	28	29	30	31	18	19	20	21	22	23	24	25	26	27	28	29	30	31	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31															
30	Days: 0							Days: 10							Days: 21							Days: 23																																									
MARCH							APRIL							MAY							JUNE																																										
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S																																				
						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
1	2	3	4	5	6	7	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
8	9	10	11	12	13	14	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31																
15	16	17	18	19	20	21	19	20	21	22	23	24	25	26	27	28	29	30	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					
22	23	24	25	26	27	28	26	27	28	29	30	24	25	26	27	28	29	30	31	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31																										
29	30	31	Days: 14							Days: 15							Days: 19							Days: 18																																							

<b>Legend/Key</b> * First/Last Day of School Holidays	<b># of School Days (Students)</b> 188
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# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1m

**Meeting Date:** March 21, 2024

**Subject:** Approve Adult Education Calendar 2024-2025 & 2025-2026 School Years

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resource Services

**Recommendation:** Approve Adult Education Calendar 2024-2025 & 2025-2026 School Years

**Background/Rationale:** The Adult Education 2024-2025 & 2025-2026 school year calendars provide additional instructional days for students. It is also important for staff, students, parents, and community members to have the opportunity to plan for the upcoming school years.

It is important to note that these 2024-2025 and 2025-2026 school calendars include eight (8) additional instructional days in each of the two school years, which have been added to the beginning of each school year. The District will be applying to the State Board of Education (SBE) and requesting approval of these additional eight (8) instructional days to the 2024-2025 and the 2025-2026 school calendars, in order to avoid an instructional day and time penalty.

**Financial Considerations:** The inclusion of these eight (8) added instructional days will be to meet the application requirements for the State Board of Education, in order to avoid an instructional day and time penalty.

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students

**Documents Attached:**

1. Sacramento City Unified School District Adult Education Calendar 2024-2025 & 2025-2026 School Years

**Presentation Time:** N/A

**Submitted by:** Cancy McArn, Chief Human Resources Officer

**Approved by:** Lisa Allen, Superintendent



# Human Resource Services Adult Education Attendance Calendar 2024-25 School Year

**JULY**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Days: 0

**AUGUST**

S	M	T	W	T	F	S
	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19*	20	21	22	23
24	25	26	27	28	29	30
31						

Days: 10

**SEPTEMBER**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Days: 20

**OCTOBER**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Days: 23

**NOVEMBER**

S	M	T	W	T	F	S
	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Days: 0

**DECEMBER**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Days: 10

**JANUARY**

S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Days: 20

**FEBRUARY**

S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Days: 23

**MARCH**

S	M	T	W	T	F	S
	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Days: 21

**APRIL**

S	M	T	W	T	F	S
	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Days: 17

**MAY**

S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Days: 19

**JUNE**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9*	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Days: 18

**Legend/Key**

*	First/Last Day of School
	Holidays

**# of School Days (Students)**

185
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# Human Resource Services Adult Education Attendance Calendar 2025-26 School Year

Month	Days	Month	Days	Month	Days	Month	Days
<b>JULY</b>	0	<b>AUGUST</b>	10	<b>SEPTEMBER</b>	21	<b>OCTOBER</b>	23
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	0	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	0	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	0	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	0
<b>NOVEMBER</b>	0	<b>DECEMBER</b>	10	<b>JANUARY</b>	21	<b>FEBRUARY</b>	23
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	0	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	0	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	0	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	0
<b>MARCH</b>	14	<b>APRIL</b>	15	<b>MAY</b>	19	<b>JUNE</b>	18
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	14	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	15	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	19	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	18

Legend/Key		# of School Days (Students)	
*	First/Last Day of School	185	
	Holidays		



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1n

**Meeting Date:** March 21, 2024

**Subject:** Approve New Technology High School Calendar 2024-2025 & 2025-2026 School Years

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resource Services

**Recommendation:** Approve New Technology High School 2024-2025 & 2025-2026 School Years

**Background/Rationale:** The New Technology High School 2024-2025 & 2025-2026 school year calendars provide additional instructional days for students. It is also important for staff, students, parents, and community members to have the opportunity to plan for the upcoming school years.

It is important to note that these 2024-2025 and 2025-2026 school calendars include eight (8) additional instructional days in each of the two school years, which have been added to the beginning of each school year. The District will be applying to the State Board of Education (SBE) and requesting approval of these additional eight (8) instructional days to the 2024-2025 and the 2025-2026 school calendars, in order to avoid an instructional day and time penalty.

**Financial Considerations:** The inclusion of these eight (8) added instructional days will be to meet the application requirements for the State Board of Education, in order to avoid an instructional day and time penalty.

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students

**Documents Attached:**

1. Sacramento City Unified School District: New Technology High School 2024-2025 & 2025-2026 School Years

**Presentation Time:** N/A

**Submitted by:** Cancy McArn, Chief Human Resources Officer

**Approved by:** Lisa Allen, Superintendent



② NW

Human Resource Services

New Technology High School Student Attendance Calendar  
2024-25 School Year



Month	S	M	T	W	T	F	S	Days
<b>JULY</b>	1	2	3	4	5	6	7	0
	8	9	10	11	12	13	14	0
	15	16	17	18	19	20	21	0
	22	23	24	25	26	27	28	0
	29	30	31					0
<b>AUGUST</b>	1	2	3	4	5	6	7	0
	8	9	10	11	12	13	14	1
	15	16	17	18	19	20	21	5
	22	23	24	25	26	27	28	5
	29	30	31					0
<b>SEPTEMBER</b>	1	2	3	4	5	6	7	4
	8	9	10	11	12	13	14	5
	15	16	17	18	19	20	21	5
	22	23	24	25	26	27	28	5
	29	30						0
<b>OCTOBER</b>	1	2	3	4	5	6	7	4
	8	9	10	11	12	13	14	5
	15	16	17	18	19	20	21	5
	22	23	24	25	26	27	28	4
	29	30	31					4
<b>NOVEMBER</b>	1	2	3	4	5	6	7	0
	8	9	10	11	12	13	14	1
	15	16	17	18	19	20	21	5
	22	23	24	25	26	27	28	4
	29	30						0
<b>DECEMBER</b>	1	2	3	4	5	6	7	5
	8	9	10	11	12	13	14	5
	15	16	17	18	19	20	21	5
	22	23	24	25	26	27	28	0
	29	30	31					0
<b>JANUARY</b>	1	2	3	4	5	6	7	0
	8	9	10	11	12	13	14	0
	15	16	17	18	19	20	21	5
	22	23	24	25	26	27	28	4
	29	30	31					0
<b>FEBRUARY</b>	1	2	3	4	5	6	7	0
	8	9	10	11	12	13	14	5
	15	16	17	18	19	20	21	4
	22	23	24	25	26	27	28	4
	29							5
<b>MARCH</b>	1	2	3	4	5	6	7	0
	8	9	10	11	12	13	14	5
	15	16	17	18	19	20	21	5
	22	23	24	25	26	27	28	5
	29	30	31					1
<b>APRIL</b>	1	2	3	4	5	6	7	4
	8	9	10	11	12	13	14	5
	15	16	17	18	19	20	21	0
	22	23	24	25	26	27	28	5
	29	30						3
<b>MAY</b>	1	2	3	4	5	6	7	2
	8	9	10	11	12	13	14	5
	15	16	17	18	19	20	21	5
	22	23	24	25	26	27	28	5
	29	30	31					4
<b>JUNE</b>	1	2	3	4	5	6	7	0
	8	9	10	11	12	13	14	4
	15	16	17	18	19	20	21	0
	22	23	24	25	26	27	28	0
	29	30						0

Legend/Key	# of School Days (Students)
*	183



# Human Resource Services New Technology High School Student Attendance Calendar 2025-26 School Year



JULY							AUGUST							SEPTEMBER							OCTOBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	1	2	3	4	5	6	1	2	3	4	5	6			
8	9	10	11	12	13	14	7	8	9	10	11	12	7	8	9	10	11	12	5	6	7	8	9	10			
15	16	17	18	19	20	21	10	11	12	13	14	15	14	15	16	17	18	19	12	13	14	15	16	17			
22	23	24	25	26	27	28	17	18	19	20	21	22	21	22	23	24	25	26	19	20	21	22	23	24			
29	30	31					24	25	26	27	28	29	28	29	30				26	27	28	29	30	31			
Days: 0							Days: 16							Days: 21							Days: 22						

NOVEMBER							DECEMBER							JANUARY							FEBRUARY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	1	2	3	4	5	6	1	2	3	4	5	6			
8	9	10	11	12	13	14	7	8	9	10	11	12	4	5	6	7	8	9	8	9	10	11	12	13			
15	16	17	18	19	20	21	14	15	16	17	18	19	11	12	13	14	15	16	15	16	17	18	19	20			
22	23	24	25	26	27	28	21	22	23	24	25	26	18	19	20	21	22	23	22	23	24	25	26	27			
29	30	31					28	29	30	31			25	26	27	28	29	30	28	29	30	31					
Days: 0							Days: 15							Days: 14							Days: 18						

MARCH							APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	1	2	3	4	5	6	1	2	3	4	5	6			
8	9	10	11	12	13	14	5	6	7	8	9	10	3	4	5	6	7	8	7	8	9	10	11	12			
15	16	17	18	19	20	21	12	13	14	15	16	17	10	11	12	13	14	15	14	15	16	17	18	19			
22	23	24	25	26	27	28	19	20	21	22	23	24	17	18	19	20	21	22	21	22	23	24	25	26			
29	30	31					26	27	28	29	30	24	25	26	27	28	29	28	29	30							
Days: 22							Days: 17							Days: 31							Days: 4						

<b>Legend/Key</b>	
*	First/Last Day of School
[Pink Box]	Holidays
<b># of School Days (Students)</b>	
183	



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1o

**Meeting Date:** March 21, 2024

**Subject:** Approve George Washington Carver School of Arts and Science Calendar 2024-2025 & 2025-2026 School Years

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resource Services

**Recommendation:** Approve George Washington Carver School of Arts and Science Calendar 2024-2025 & 2025-2026 School Years

**Background/Rationale:** The George Washington Carver School of Arts and Science 2024-2025 & 2025-2026 school year calendars provide additional instructional days for students. It is also important for staff, students, parents, and community members to have the opportunity to plan for the upcoming school years.

It is important to note that these 2024-2025 and 2025-2026 school calendars include eight (8) additional instructional days in each of the two school years, which have been added to the beginning of each school year. The District will be applying to the State Board of Education (SBE) and requesting approval of these additional eight (8) instructional days to the 2024-2025 and the 2025-2026 school calendars, in order to avoid an instructional day and time penalty.

**Financial Considerations:** The inclusion of these eight (8) added instructional days will be to meet the application requirements for the State Board of Education, in order to avoid an instructional day and time penalty.

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students

**Documents Attached:**

1. Sacramento City Unified School District: George Washington Carver School of Arts and Science 2024-2025 & 2025-2026 School Years

**Presentation Time:** N/A

**Submitted by:** Cancy McArn, Chief Human Resources Officer

**Approved by:** Lisa Allen, Superintendent



# Human Resource Services

## George Washington Carver School of Arts and Science

### Student Attendance Calendar

### 2024-25 School Year

Month	S	M	T	W	T	F	S	Days
<b>JULY</b>	1	2	3	4	5	6	7	0
<b>AUGUST</b>	4	5	6	7	8	9	10	10
<b>SEPTEMBER</b>	1	2	3	4	5	6	7	20
<b>OCTOBER</b>	1	2	3	4	5	6	7	23
<b>NOVEMBER</b>	1	2	3	4	5	6	7	0
<b>DECEMBER</b>	1	2	3	4	5	6	7	10
<b>JANUARY</b>	1	2	3	4	5	6	7	20
<b>FEBRUARY</b>	2	3	4	5	6	7	8	23
<b>MARCH</b>	1	2	3	4	5	6	7	15
<b>APRIL</b>	1	2	3	4	5	6	7	15
<b>MAY</b>	1	2	3	4	5	6	7	19
<b>JUNE</b>	1	2	3	4	5	6	7	18

Legend/Key	
*	First/Last Day of School
	Holidays
<b># of School Days (Students)</b>	
188	



# Human Resource Services

## George Washington Carver School of Arts and Science

### Student Attendance Calendar

### 2025-26 School Year

Month	Days	Month	Days	Month	Days	Month	Days
<b>JULY</b>	0	<b>AUGUST</b>	10	<b>SEPTEMBER</b>	21	<b>OCTOBER</b>	23
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18* 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
<b>NOVEMBER</b>	0	<b>DECEMBER</b>	10	<b>JANUARY</b>	21	<b>FEBRUARY</b>	23
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
<b>MARCH</b>	14	<b>APRIL</b>	15	<b>MAY</b>	19	<b>JUNE</b>	18
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

Legend/Key		# of Work Days	
*	First/Last Day of School	*	188
	Holidays		

Updated 3-12-2024



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1p

**Meeting Date:** March 21, 2024

**Subject:** Approve Bowling Green Charter School Calendar 2024-2025 & 2025-2026 School Years

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resource Services

**Recommendation:** Approve Bowling Green Charter School Calendar 2024-2025 & 2025-2026 School Years

**Background/Rationale:** The Bowling Green Charter School 2024-2025 & 2025-2026 school year calendars provide additional instructional days for students. It is also important for staff, students, parents, and community members to have the opportunity to plan for the upcoming school years.

It is important to note that these 2024-2025 and 2025-2026 school calendars include eight (8) additional instructional days in each of the two school years, which have been added to the beginning of each school year. The District will be applying to the State Board of Education (SBE) and requesting approval of these additional eight (8) instructional days to the 2024-2025 and the 2025-2026 school calendars, in order to avoid an instructional day and time penalty.

**Financial Considerations:** The inclusion of these eight (8) added instructional days will be to meet the application requirements for the State Board of Education, in order to avoid an instructional day and time penalty.

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students

**Documents Attached:**

1. Sacramento City Unified School District: Bowling Green Charter School 2024-2025 & 2025-2026 School Years

**Presentation Time:** N/A

**Submitted by:** Cancy McArn, Chief Human Resources Officer

**Approved by:** Lisa Allen, Superintendent



Handwritten initials: @M

# Human Resource Services

## Bowling Green Charter School Student Attendance Calendar

### 2024-25 School Year



Month	S	M	T	W	T	F	S	Days
<b>JULY</b>	1	2	3	4	5	6	7	0
	8	9	10	11	12	13	14	0
	15	16	17	18	19	20	21	0
	22	23	24	25	26	27	28	0
	29	30	31					0
<b>AUGUST</b>	1	2	3	4	5	6	7	0
	8	9	10	11	12	13	14	0
	15	16	17	18	19	20	21	0
	22	23	24	25	26	27	28	0
	29	30	31					0
<b>SEPTEMBER</b>	1	2	3	4	5	6	7	0
	8	9	10	11	12	13	14	0
	15	16	17	18	19	20	21	0
	22	23	24	25	26	27	28	0
	29	30						0
<b>OCTOBER</b>	1	2	3	4	5	6	7	0
	8	9	10	11	12	13	14	0
	15	16	17	18	19	20	21	0
	22	23	24	25	26	27	28	0
	29	30	31					0
<b>NOVEMBER</b>	1	2	3	4	5	6	7	0
	8	9	10	11	12	13	14	0
	15	16	17	18	19	20	21	0
	22	23	24	25	26	27	28	0
	29	30	31					0
<b>DECEMBER</b>	1	2	3	4	5	6	7	0
	8	9	10	11	12	13	14	0
	15	16	17	18	19	20	21	0
	22	23	24	25	26	27	28	0
	29	30	31					0
<b>JANUARY</b>	1	2	3	4	5	6	7	0
	8	9	10	11	12	13	14	0
	15	16	17	18	19	20	21	0
	22	23	24	25	26	27	28	0
	29	30	31					0
<b>FEBRUARY</b>	1	2	3	4	5	6	7	0
	8	9	10	11	12	13	14	0
	15	16	17	18	19	20	21	0
	22	23	24	25	26	27	28	0
	29							0
<b>MARCH</b>	1	2	3	4	5	6	7	0
	8	9	10	11	12	13	14	0
	15	16	17	18	19	20	21	0
	22	23	24	25	26	27	28	0
	29	30	31					0
<b>APRIL</b>	1	2	3	4	5	6	7	0
	8	9	10	11	12	13	14	0
	15	16	17	18	19	20	21	0
	22	23	24	25	26	27	28	0
	29	30						0
<b>MAY</b>	1	2	3	4	5	6	7	0
	8	9	10	11	12	13	14	0
	15	16	17	18	19	20	21	0
	22	23	24	25	26	27	28	0
	29	30	31					0
<b>JUNE</b>	1	2	3	4	5	6	7	0
	8	9	10	11	12*	13	14	0
	15	16	17	18	19	20	21	0
	22	23	24	25	26	27	28	0
	29	30						0

Legend/Key	
*	First/Last Day of School
	Holidays
# of School Days (Students)	
188	



# Human Resource Services

## Bowling Green Charter School Student Attendance Calendar

### 2025-26 School Year



JULY							AUGUST							SEPTEMBER							OCTOBER										
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S				
0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	5	5	5	5	5	5	4	5	5	5	5	5	0				
1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7				
8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14				
15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21				
22	23	24	25	26	27	28	18*	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28				
29	30	31					24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31					
Days: 14	Days: 10	Days: 21	Days: 23																												

NOVEMBER							DECEMBER							JANUARY							FEBRUARY										
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S				
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7				
8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14				
15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21				
22	23	24	25	26	27	28	22	23	24	25	26	27	28	18	19	20	21	22	23	24	15	16	17	18	19	20	21				
29	30	31					29	30	31					25	26	27	28	29	30	31	22	23	24	25	26	27	28				
Days: 14	Days: 15	Days: 19	Days: 18																												

MARCH							APRIL							MAY							JUNE										
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S				
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
1	2	3	4	5	6	7	1	2	3	4	5	6	7	3	4	5	6	7	8	9	1	2	3	4	5	6	7				
8	9	10	11	12	13	14	8	9	10	11	12	13	14	10	11	12	13	14	15	16	8	9	10	11*	12	13	14				
15	16	17	18	19	20	21	15	16	17	18	19	20	21	17	18	19	20	21	22	23	15	16	17	18	19	20	21				
22	23	24	25	26	27	28	19	20	21	22	23	24	25	24	25	26	27	28	29	30	22	23	24	25	26	27	28				
29	30	31					26	27	28	29	30			31							28	29	30								
Days: 20	Days: 19	Days: 19	Days: 18																												

Legend/Key	
*	First/Last Day of School
[Pink Box]	Holidays

	<b># of Work Days</b>
	188



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1g

**Meeting Date:** March 21, 2024

**Subject:** Approve New Joseph Bonnheim Community Charter School Calendar  
2024-2025 & 2025-2026 School Years

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resource Services

**Recommendation:** Approve New Joseph Bonnheim Community Charter School  
Calendar 2024-2025 & 2025-2026 School Years

**Background/Rationale:** The New Joseph Bonnheim Community Charter School 2024-2025 & 2025-2026 school year calendars provide additional instructional days for students. It is also important for staff, students, parents, and community members to have the opportunity to plan for the upcoming school years.

It is important to note that these 2024-2025 and 2025-2026 school calendars include eight (8) additional instructional days in each of the two school years, which have been added to the beginning of each school year. The District will be applying to the State Board of Education (SBE) and requesting approval of these additional eight (8) instructional days to the 2024-2025 and the 2025-2026 school calendars, in order to avoid an instructional day and time penalty.

**Financial Considerations:** The inclusion of these eight (8) added instructional days will be to meet the application requirements for the State Board of Education, in order to avoid an instructional day and time penalty.

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students

**Documents Attached:**

1. Sacramento City Unified School District: New Joseph Bonnheim Community Charter School 2024-2025 & 2025-2026 School Years

**Presentation Time:** N/A

**Submitted by:** Cancy McArn, Chief Human Resources Officer

**Approved by:** Lisa Allen, Superintendent



WMM



# Human Resource Services

## New Joseph Bonnheim Community Charter School Student Attendance Calendar

### 2025-26 School Year

**JULY**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Days: 0

**AUGUST**

S	M	T	W	T	F	S
					1	2
3	4*	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Days: 20

**SEPTEMBER**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Days: 21

**OCTOBER**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Days: 18

**NOVEMBER**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Days: 14

**DECEMBER**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Days: 15

**JANUARY**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Days: 19

**FEBRUARY**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Days: 14

**MARCH**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Days: 20

**APRIL**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Days: 19

**MAY**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Days: 20

**JUNE**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10*	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Days: 8

**Legend/Key**

*	First/Last Day of School
	Holidays

**# of School Days (Students)**

188
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# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1r

**Meeting Date:** March 21, 2024

**Subject:** Approve State Board of Education Waiver Request for 2021-22 Instructional Time Penalty – Sacramento City Unified School District

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resource Services

**Recommendation:** Approve State Board of Education Waiver Request for 2021-22 Instructional Time Penalty - Sacramento City Unified School District

**Background/Rationale:** Per Education Code section 46208, school districts are required to offer at least 180 days of instruction per school year. Per Education Code section 46207, school districts also are required to offer a minimum number of instructional minutes per fiscal year, and the amount of annual instructional minutes varies by grade level. For the 2021-22 school year, the Sacramento City Unified School District (SCUSD) received an instructional time penalty for a shortage of instructional days and instructional minutes due to the workforce strike.

Education Code section 46206 allows the State Board of Education (SBE) to waive the fiscal penalties associated with instructional day and/or minute shortages provided that a school district complies with specific conditions. The schools with instructional time shortages must offer the number of days and/or minutes they were short, in addition to the number of days and minutes required by statute, for two consecutive school years.

Grade Level	2021-22 Day Shortage	2021-22 Minute Shortage	Annual Day Requirement	Annual Minute Requirement	Annual Day Requirement if SBE Approves IT Waiver	Annual Minute Requirement if SBE Approves IT Waiver
TK/K	8	1,600	180	36,000	188	37,600
Grades 1-3	8	2,256	180	50,400	188	52,656
Grades 4-6	8	2,416	180	54,000	188	56,416
Grades 7-8	8	2,592	180	54,000	188	56,592
Grades 9-12	8	2,928	180	64,800	188	67,728

The SCUSD and Sacramento City Teachers Association (SCTA) have reached agreement on a proposal to add the additional days and instructional minutes to the 2024-25 and 2025-26 school years, as required by statute.

A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to improve student achievement by providing additional meaningful instruction to supplement students' learning, engagement, and socialization.

The SCUSD governing board must approve the waiver request in order to be submitted to the SBE.

**Financial Considerations:** The inclusion of these eight (8) added instructional days will be to meet the application requirements for the State Board of Education, in order to avoid an instructional day and time penalty.

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students

**Documents Attached:**

1. State Board of Education Waiver Request for 2021-22 Instructional Time Penalty – Sacramento City Unified School District

**Presentation Time:** N/A  
**Submitted by:** Cancy McArn, Chief Human Resources Officer  
**Approved by:** Lisa Allen, Superintendent



Agenda Item: Approve Submission of State Board of Education Waiver Request for 2021-22 Instructional Time Penalty for Sacramento City Unified School District

Speaker: Cancy McArn, Chief Human Resources Officer

Quick Summary:

The Sacramento City Unified School District (SCUSD) requests that the State Board of Education (SBE) waive the annual instructional day and minute requirement audit penalties for the 2021-22 fiscal year. During the 2021-22 school year, the SCUSD experienced a shortage of eight (8) instructional days caused by a teacher strike. In addition, the shortage of days led to a reduction in the annual instructional minutes, leading to the following shortages district-wide:

Grade Level	Statutory Annual Minute Requirement	Actual Minutes Provided	Minute Shortage
TK/K	36,000	34,400	1,600
1-3	50,400	48,144	2,256
4-6	54,000	51,584	2,416
7-8	54,000	51,408	2,592
9-12	64,800	61,872	2,928

Education Code section 46206 allows the SBE to waive the fiscal penalties associated with instructional day and/or minute shortages provided that a school district complies with specific conditions. The schools with instructional time shortages must offer the number of days and/or minutes they were short, in addition to the number of days and minutes required by statute, for two consecutive school years.

The instructional day and minute shortage resulted in a total district penalty amount of more than \$39 million.

Waiver will be submitted to the California Department of Education for approval by the SBE.

Recommended Motion:

Authorize district staff to file the request for the SBE to waive the annual instructional day and minute requirement audit penalties for the 2021-22 fiscal year.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1s

**Meeting Date:** March 21, 2024

**Subject:** Approve State Board of Education Waiver Request for 2021-22 Instructional Time Penalty - New Technology High School

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resource Services

**Recommendation:** Approve State Board of Education Waiver Request for 2021-22 Instructional Time Penalty - New Technology High School

**Background/Rationale:** Per Education Code section 47612.5, charter schools are required to offer a minimum number of instructional minutes per fiscal year, and the amount of annual instructional minutes varies by grade level. For the 2021-22 school year, New Technology High School received an instructional time penalty for a shortage of instructional minutes due to the workforce strike.

Education Code section 47612.6 allows the State Board of Education (SBE) to waive the fiscal penalties associated with instructional minute shortages provided that a charter school complies with specific conditions. A school with an instructional minute shortage must offer the number of minutes it was short, in addition to the number of minutes required by statute, for two consecutive school years.

Grade Level	Statutory Annual Minute Requirement	Actual Minutes Provided	Minute Shortage
9-12	64,800	61,872	2,928

The Sacramento City Unified School District (SCUSD) and Sacramento City Teachers Association (SCTA) have reached agreement on a proposal to add the additional time to the 2024-25 and 2025-26 school years, as required by statute.

A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to improve student achievement by providing additional meaningful instruction to supplement students' learning, engagement, and socialization.

As the governing board for New Technology High School, the SCUSD governing board must approve the waiver request in order to be submitted to the SBE.

**Financial Considerations:** The inclusion of these eight (8) added instructional days will be to meet the application requirements for the State Board of Education, in order to avoid an instructional day and time penalty.

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students

**Documents Attached:**

1. State Board of Education Waiver Request for 2021-22 Instructional Time Penalty  
- New Technology High School

**Presentation Time:** N/A

**Submitted by:** Cancy McArn, Chief Human Resources Officer

**Approved by:** Lisa Allen, Superintendent

Agenda Item: Approve Submission of State Board of Education Waiver Request for 2021-22 Instructional Time Penalty for New Technology High School

Speaker: Cancy McArn, Chief Human Resources Officer

Quick Summary:

New Technology High School requests that the State Board of Education (SBE) waive the instructional time requirement audit penalty for the 2021-22 fiscal year. During the 2021-22 school year, Sacramento New Technology High School experienced a shortage of eight instructional days caused by a teacher strike. In addition, the shortage of days led to a reduction in the annual instructional minutes, leading to the following shortages:

Grade Level	Statutory Annual Minute Requirement	Actual Minutes Provided	Minute Shortage
9-12	64,800	61,872	2,928

Education Code section 47612.6 allows the State Board of Education (SBE) to waive the fiscal penalties associated with instructional minute shortages provided that a charter school complies with specific conditions. A school with an instructional minute shortage must offer the number of minutes it was short, in addition to the number of minutes required by statute, for two consecutive school years.

Waiver will be submitted to the California Department of Education for approval by the SBE.

Recommended Motion:

Authorize district staff to file the request for the SBE to waive the annual instructional day and minute requirement audit penalties for the 2021-22 fiscal year.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1t

**Meeting Date:** March 21, 2024

**Subject:** Approve State Board of Education Waiver Request for 2021-22 Instructional Time Penalty - George Washington Carver School of Arts and Science

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resource Services

**Recommendation:** Approve State Board of Education Waiver Request for 2021-22 Instructional Time Penalty - George Washington Carver School of Arts and Science

**Background/Rationale:** Per Education Code section 47612.5, charter schools are required to offer a minimum number of instructional minutes per fiscal year, and the amount of annual instructional minutes varies by grade level. For the 2021-22 school year, George Washington Carver School of Arts and Science received an instructional time penalty for a shortage of instructional minutes due to the workforce strike.

Education Code section 47612.6 allows the State Board of Education (SBE) to waive the fiscal penalties associated with instructional minute shortages provided that a charter school complies with specific conditions. A school with an instructional minute shortage must offer the number of minutes it was short, in addition to the number of minutes required by statute, for two consecutive school years.

Grade Level	Statutory Annual Minute Requirement	Actual Minutes Provided	Minute Shortage
9-12	64,800	61,872	2,928

The Sacramento City Unified School District (SCUSD) and Sacramento City Teachers Association (SCTA) have reached agreement on a proposal to add the additional time to the 2024-25 and 2025-26 school years, as required by statute.

A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to improve student achievement by providing additional meaningful instruction to supplement students' learning, engagement, and socialization.

As the governing board for George Washington Carver School of Arts and Science, the SCUSD governing board must approve the waiver request in order to be submitted to the SBE.

**Financial Considerations:** The inclusion of these eight (8) added instructional days will be to meet the application requirements for the State Board of Education, in order to avoid an instructional day and time penalty.

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students

**Documents Attached:**

1. State Board of Education Waiver Request for 2021-22 Instructional Time Penalty  
- George Washington Carver School of Arts and Science

**Presentation Time:** N/A

**Submitted by:** Cancy McArn, Chief Human Resources Officer

**Approved by:** Lisa Allen, Superintendent

Agenda Item: Approve Submission of State Board of Education Waiver Request for 2021-22 Instructional Time Penalty for George Washington Carver School of Arts and Science

Speaker: Cancy McArn, Chief Human Resources Officer

Quick Summary:

George Washington Carver School of Arts and Science requests that the State Board of Education (SBE) waive the instructional time requirement audit penalty for the 2021-22 fiscal year. During the 2021-22 school year, George Washington Carver School of Arts and Science experienced a shortage of three instructional days caused by a teacher strike. In addition, the shortage of days led to a reduction in the annual instructional minutes, leading to the following shortages:

Grade Level	Statutory Annual Minute Requirement	Actual Minutes Provided	Minute Shortage
9-12	64,800	61,872	2,928

Education Code section 47612.6 allows the State Board of Education (SBE) to waive the fiscal penalties associated with instructional minute shortages provided that a charter school complies with specific conditions. A school with an instructional minute shortage must offer the number of minutes it was short, in addition to the number of minutes required by statute, for two consecutive school years.

Waiver will be submitted to the California Department of Education for approval by the SBE.

Recommended Motion:

Authorize district staff to file the request for the SBE to waive the annual instructional day and minute requirement audit penalties for the 2021-22 fiscal year.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1u

**Meeting Date:** March 21, 2024

**Subject:** Approve State Board of Education Waiver Request for 2021-22 Instructional Time Penalty - Bowling Green Charter School

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resource Services

**Recommendation:** Approve State Board of Education Waiver Request for 2021-22 Instructional Time Penalty - Bowling Green Charter School

**Background/Rationale:** Per Education Code section 47612.5, charter schools are required to offer a minimum number of instructional minutes per fiscal year, and the amount of annual instructional minutes varies by grade level. For the 2021-22 school year, Bowling Green Charter School received an instructional time penalty for a shortage of instructional minutes due to the workforce strike.

Education Code section 47612.6 allows the State Board of Education (SBE) to waive the fiscal penalties associated with instructional minute shortages provided that a charter school complies with specific conditions. A school with an instructional minute shortage must offer the number of minutes it was short, in addition to the number of minutes required by statute, for two consecutive school years.

Grade Level	Statutory Annual Minute Requirement	Actual Minutes Provided	Minute Shortage
TK/K	36,000	34,400	1,600
1-3	50,400	48,144	2,256
4-6	54,000	51,584	2,416



The Sacramento City Unified School District (SCUSD) and Sacramento City Teachers Association (SCTA) have reached agreement on a proposal to add the additional time to the 2024-25 and 2025-26 school years, as required by statute.

A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to improve student achievement by providing additional meaningful instruction to supplement students' learning, engagement, and socialization.

As the governing board for Bowling Green Charter School, the SCUSD governing board must approve the waiver request in order to be submitted to the SBE.

**Financial Considerations:** The inclusion of these eight (8) added instructional days will be to meet the application requirements for the State Board of Education, in order to avoid an instructional day and time penalty.

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students

**Documents Attached:**

1. State Board of Education Waiver Request for 2021-22 Instructional Time Penalty  
- Bowling Green Charter School

<b>Submitted by:</b> Cancy McArn, Chief Human Resources Officer
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<b>Approved by:</b> Lisa Allen, Superintendent
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Agenda Item: Approve Submission of State Board of Education Waiver Request for 2021-22 Instructional Time Penalty for Bowling Green Charter School

Speaker: Cancy McArn, Chief Human Resources Officer

Quick Summary:

Bowling Green Charter School requests that the State Board of Education (SBE) waive the instructional time requirement audit penalty for the 2021-22 fiscal year. During the 2021-22 school year, Bowling Green experienced a shortage of three instructional days caused by a teacher strike. In addition, the shortage of days led to a reduction in the annual instructional minutes, leading to the following shortages:

Grade Level	Statutory Annual Minute Requirement	Actual Minutes Provided	Minute Shortage
TK/K	36,000	34,400	1,600
1-3	50,400	48,144	2,256
4-6	54,000	51,584	2,416

Education Code section 47612.6 allows the State Board of Education (SBE) to waive the fiscal penalties associated with instructional minute shortages provided that a charter school complies with specific conditions. A school with an instructional minute shortage must offer the number of minutes it was short, in addition to the number of minutes required by statute, for two consecutive school years.

Waiver will be submitted to the California Department of Education for approval by the SBE.

Recommended Motion:

Authorize district staff to file the request for the SBE to waive the annual instructional day and minute requirement audit penalties for the 2021-22 fiscal year.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1v

**Meeting Date:** March 21, 2024

**Subject:** Approve State Board of Education Waiver Request for 2021-22 Instructional Time Penalty - New Joseph Bonnheim Community Charter School

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resource Services

**Recommendation:** Approve State Board of Education Waiver Request for 2021-22 Instructional Time Penalty - New Joseph Bonnheim Community Charter School

**Background/Rationale:** Per Education Code section 47612.5, charter schools are required to offer a minimum number of instructional minutes per fiscal year, and the amount of annual instructional minutes varies by grade level. For the 2021-22 school year, New Joseph Bonnheim Community Charter School received an instructional time penalty for a shortage of instructional minutes due to the workforce strike.

Education Code section 47612.6 allows the State Board of Education (SBE) to waive the fiscal penalties associated with instructional minute shortages provided that a charter school complies with specific conditions. A school with an instructional minute shortage must offer the number of minutes it was short, in addition to the number of minutes required by statute, for two consecutive school years.

Grade Level	Statutory Annual Minute Requirement	Actual Minutes Provided	Minute Shortage
TK/K	36,000	34,400	1,600
1-3	50,400	48,144	2,256
4-6	54,000	51,584	2,416

The Sacramento City Unified School District (SCUSD) and Sacramento City Teachers Association (SCTA) have reached agreement on a proposal to add the additional time to the 2024-25 and 2025-26 school years, as required by statute.

A successful SBE waiver of the instructional time penalty will ensure that the funds that would otherwise be used to pay for the penalty will instead be used to improve student achievement by providing additional meaningful instruction to supplement students' learning, engagement, and socialization.

As the governing board for New Joseph Bonnheim Community Charter School, the SCUSD governing board must approve the waiver request in order to be submitted to the SBE.

**Financial Considerations:** The inclusion of these eight (8) added instructional days will be to meet the application requirements for the State Board of Education, in order to avoid an instructional day and time penalty.

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students

**Documents Attached:**

1. State Board of Education Waiver Request for 2021-22 Instructional Time Penalty  
- New Joseph Bonnheim Community Charter School

**Presentation Time:** N/A

**Submitted by:** Cancy McArn, Chief Human Resources Officer

**Approved by:** Lisa Allen, Superintendent

Agenda Item: Approve Submission of State Board of Education Waiver Request for 2021-22 Instructional Time Penalty for New Joseph Bonnheim Community Charter School

Speaker: Cancy McArn, Chief Human Resources Officer

Quick Summary:

New Joseph Bonnheim Community Charter School requests that the State Board of Education (SBE) waive the instructional time requirement audit penalty for the 2021-22 fiscal year. During the 2021-22 school year, New Joseph Bonnheim Community Charter School experienced a shortage of three instructional days caused by a teacher strike. In addition, the shortage of days led to a reduction in the annual instructional minutes, leading to the following shortages:

Grade Level	Statutory Annual Minute Requirement	Actual Minutes Provided	Minute Shortage
TK/K	36,000	34,400	1,600
1-3	50,400	48,144	2,256
4-6	54,000	51,584	2,416

Education Code section 47612.6 allows the State Board of Education (SBE) to waive the fiscal penalties associated with instructional minute shortages provided that a charter school complies with specific conditions. A school with an instructional minute shortage must offer the number of minutes it was short, in addition to the number of minutes required by statute, for two consecutive school years.

Waiver will be submitted to the California Department of Education for approval by the SBE.

Recommended Motion:

Authorize district staff to file the request for the SBE to waive the annual instructional day and minute requirement audit penalties for the 2021-22 fiscal year.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 14.1

**Meeting Date:** March 21, 2024

**Subject:** Business and Financial Information: Enrollment and Attendance Report, Month 5, Ending Friday, January 26, 2024

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Receive business and financial information.

**Background/Rationale:** Enrollment and Attendance Report for Month 5, Ending Friday, January 26, 2024

**Financial Considerations:** Reflects standard business information.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

Enrollment and Attendance Report for Month 5, Ending Friday, January 26, 2024

**Estimated Time:** N/A

**Submitted by:** Janea Marking, Chief Business and Operations Officer

**Approved by:** Lisa Allen, Interim Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 5, ENDING FRIDAY, JANUARY 26, 2024  
 TRADITIONAL SCHOOLS

ELEMENTARY TRADITIONAL	GENERAL EDUCATION			Special Education Grades K-6	TOTAL MONTH END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE		
	Kdgn	Grades 1-3	Grades 4-6				2023-2024 Actual Attendance	Cum Attd Days /89 2023-2024	PERCENTAGE 2023-2024
A M Winn Elementary K-8 Waldorf	37	105	131	22	295	92.77%	276.34	93.51%	
Abraham Lincoln El	62	208	236	1	507	89.58%	463.97	91.50%	
Alice Birney Waldorf-Inspired K8	47	139	169	2	357	93.06%	334.75	94.36%	
Bret Harte Elementary	25	74	54	41	194	89.60%	168.91	91.11%	
Caleb Greenwood	66	204	220	2	492	94.50%	466.49	95.77%	
Camellia Basic Elementary	45	131	147	18	341	95.39%	329.47	96.32%	
Capital City School	6	33	60	0	99	93.72%	95.34	95.46%	
Caroline Wenzel Elementary	39	70	83	14	206	90.73%	186.39	90.42%	
Cesar Chavez ES	0	0	359	19	378	92.27%	352.93	93.73%	
Crocker/Riverside Elementary	82	283	271	2	638	95.03%	604.65	95.44%	
David Lubin Elementary	45	183	176	31	435	92.88%	412.48	94.44%	
Earl Warren Elementary	47	156	179	9	391	90.96%	366.90	93.63%	
Edward Kemble Elementary	101	336	0	14	451	89.31%	410.46	92.20%	
Elder Creek Elementary	79	317	336	6	738	90.61%	680.65	93.15%	
Ethel I Baker Elementary	71	274	258	2	605	87.86%	540.49	90.56%	
Ethel Phillips Elementary	48	185	174	9	416	90.63%	383.43	92.24%	
Father Keith B Kenny K-6 School	24	85	110	20	239	86.80%	211.07	89.49%	
Genevieve Didion Elementary	66	205	198	4	473	95.39%	456.61	95.98%	
Golden Empire Elementary	48	189	188	4	429	92.52%	403.67	93.84%	
H W Harkness Elementary	37	90	127	6	260	91.00%	238.61	92.66%	
Hollywood Park Elementary	27	79	101	37	244	89.36%	222.21	92.44%	
Home/Hospital	8	20	33	0	61	100.00%	245.00	100.00%	
Hubert H. Bancroft Elementary	48	170	151	20	389	89.98%	345.25	91.57%	
Isador Cohen Elementary	38	140	97	30	305	91.38%	283.70	92.76%	
James W Marshall Elementary	44	126	130	35	335	92.12%	312.23	93.08%	
John Bidwell Elementary	31	115	93	13	252	90.53%	236.58	92.04%	
John Cabrillo Elementary	51	123	126	37	337	89.93%	307.93	90.97%	
John D Sloat Elementary	26	80	96	19	221	90.08%	195.71	90.70%	
John H. Still K-8	64	159	214	2	439	88.23%	395.63	91.30%	
John Morse Therapeutic Center	0	0	0	6	6	86.24%	3.57	86.18%	
Leataata Floyd Elementary	24	99	90	1	214	86.48%	183.98	87.63%	
Leonardo da Vinci K - 8 School	95	285	295	19	694	94.90%	661.97	95.51%	
Mark Twain Elementary	24	89	98	23	234	91.29%	214.62	92.08%	
Martin Luther King Jr Elementary	48	119	113	27	307	90.55%	278.52	91.62%	
Matsuyama Elementary	54	169	208	8	439	93.43%	413.97	94.63%	
Nicholas Elementary	55	205	213	10	483	89.44%	441.27	91.23%	
O W Erlewine Elementary	37	90	124	22	273	90.88%	254.25	91.73%	
Oak Ridge Elementary	49	179	200	2	430	88.68%	384.83	90.61%	
Pacific Elementary	89	254	290	5	638	89.68%	578.30	91.78%	
Parkway Elementary School	62	162	176	19	419	85.42%	378.15	87.47%	
Phoebe A Hearst Elementary	89	283	281	1	654	95.66%	633.76	96.40%	
Pony Express Elementary	32	141	167	14	354	92.47%	328.85	93.70%	
Rosa Parks K-8 School	42	141	142	14	339	88.90%	289.24	90.46%	
Sequoia Elementary	60	175	167	25	427	89.37%	375.65	90.99%	
Success Academy K-8	0	0	7	0	7	71.30%	3.51	75.36%	
Susan B Anthony Elementary	36	135	121	3	295	94.19%	282.21	95.10%	
Sutterville Elementary	39	143	192	7	381	94.41%	362.93	95.25%	
Suy:u Elementary	49	157	174	23	403	91.32%	368.42	92.75%	
Tahoe Elementary	37	111	92	38	278	90.74%	256.25	92.00%	
Theodore Judah Elementary	49	167	179	13	408	91.48%	380.05	93.15%	
Washington Elementary	44	134	113	19	310	90.65%	275.01	92.07%	
William Land Elementary	48	139	139	0	326	92.38%	310.14	94.21%	
Woodbine Elementary	37	119	100	21	277	87.09%	243.16	90.11%	
<b>TOTAL ELEMENTARY SCHOOLS</b>	<b>2,411</b>	<b>7,775</b>	<b>8,198</b>	<b>739</b>	<b>19,123</b>	<b>91.29%</b>	<b>17,830.44</b>	<b>92.84%</b>	
<b>Change from prior month</b>				<b>-11</b>	<b>50</b>				

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 5, ENDING FRIDAY, JANUARY 26, 2024  
 TRADITIONAL SCHOOLS

MIDDLE SCHOOLS	GENERAL EDUCATION			Special Education Grades 7-8	TOTAL MONTH- END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Grade 7	Grade 8	Total Grades 7-8			2023-2024 Actual Attendance	Cum Attd Days/89	PERCENTAGE 2023-2024
							2023-2024	
A M Winn Elementary K-8 Waldorf	34	32	66	2	68	85.64%	63.27	89.95%
Albert Einstein MS	279	304	583	14	597	90.08%	559.21	92.28%
Alice Birney Waldorf-Inspired K8	47	54	101	1	102	92.56%	95.52	93.58%
California MS	337	394	731	16	747	88.61%	690.57	91.51%
Capital City School	25	35	60	0	60	91.71%	53.01	90.02%
Fern Bacon MS	296	315	611	26	637	89.70%	592.14	91.84%
Genevieve Didion Elementary	56	58	114	0	114	94.32%	110.14	96.36%
Home/Hospital	25	17	42	0	42	100.00%	119.00	100.00%
John H. Still K-8	135	146	281	13	294	90.99%	266.72	91.99%
John Morse Therapeutic Center	0	0	0	14	14	88.12%	11.02	87.05%
Leonardo da Vinci K - 8 School	62	42	104	11	115	93.38%	106.06	94.88%
Miwok MS	634	524	1,158	17	1,175	93.76%	1114.66	94.53%
Rosa Parks K-8 School	196	216	412	16	428	87.38%	380.98	89.93%
Sam Brannan MS	166	157	323	38	361	88.69%	337.28	90.16%
School of Engineering and Science	124	117	241	2	243	92.42%	229.25	94.60%
Success Academy K-8	7	13	20	0	20	78.98%	8.26	82.49%
Umoja International Academy	126	160	286	12	298	86.74%	269.36	89.09%
Will C Wood MS	321	312	633	42	675	89.24%	615.18	91.86%
<b>TOTAL MIDDLE SCHOOLS</b>	<b>2,870</b>	<b>2,896</b>	<b>5,766</b>	<b>224</b>	<b>5,990</b>	<b>90.29%</b>	<b>5,621.62</b>	<b>92.22%</b>
Change from prior month				<b>-1</b>	<b>-14</b>			





SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 5, ENDING FRIDAY, JANUARY 26, 2024  
 TRADITIONAL SCHOOLS

DISTRICT TOTALS	TOTAL MONTH-END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
		2023-2024 Actual Attendance	Cum Attd Days/89	PERCENTAGE 2023-2024
			2023-2024	
ELEMENTARY	19,123	91.29%	17,830	92.84%
MIDDLE	5,990	90.29%	5,622	92.22%
HIGH SCHOOL	10,937	88.70%	9,931	90.67%
<b>TOTAL ALL DISTRICT SEGMENTS</b>	<b>36,050</b>	<b>90.74%</b>	<b>33,383</b>	<b>92.08%</b>

Total Non-Public Schools as of 2/14/2024	229
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Non-Public change from prior month	-2
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SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 5, ENDING FRIDAY, JANUARY 26, 2024  
 ADULT EDUCATION SCHOOLS

ADULT EDUCATION	ENROLLMENT	HOURS EARNED			2023-2024 CUMULATIVE ADA		
		CONCURRENT	OTHER	TOTAL	CONCURRENT	OTHER	TOTAL
A. Warren McClaskey Adult Center	206	0	10,380.50	10,380.50	0	117.78	117.78
Charles A. Jones Career & Education Center	249	0	9,456.65	9,456.65	0	119.44	119.44
<b>TOTAL ADULT EDUCATION</b>	<b>455</b>	<b>0</b>	<b>19,837.15</b>	<b>19,837.15</b>	<b>0</b>	<b>237.22</b>	<b>237.22</b>

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 5, ENDING FRIDAY, JANUARY 26, 2024  
 GRADE BY GRADE ENROLLMENT

ELEMENTARY SCHOOLS	GENERAL EDUCATION ENROLLMENT							TOTAL GENERAL
	Kdgn	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	
A M Winn Elementary K-8 Waldorf	37	34	35	36	50	31	50	273
Abraham Lincoln El	62	73	72	63	75	77	84	506
Alice Birney Waldorf-Inspired K8	47	43	48	48	58	61	50	355
Bret Harte Elementary	25	25	25	24	14	18	22	153
Caleb Greenwood	66	58	82	64	70	82	68	490
Camellia Basic Elementary	45	48	42	41	40	52	55	323
Capital City School	6	15	7	11	15	13	32	99
Caroline Wenzel Elementary	39	25	24	21	24	31	28	192
Cesar Chavez ES	0	0	0	0	127	114	118	359
Crocker/Riverside Elementary	82	96	90	97	98	83	90	636
David Lubin Elementary	45	47	68	68	52	62	62	404
Earl Warren Elementary	47	48	48	60	61	62	56	382
Edward Kemble Elementary	101	102	119	115	0	0	0	437
Elder Creek Elementary	79	110	97	110	110	115	111	732
Ethel I Baker Elementary	71	94	93	87	100	72	86	603
Ethel Phillips Elementary	48	68	53	64	65	58	51	407
Father Keith B Kenny K-8 School	24	26	34	25	31	46	33	219
Genevieve Didion Elementary	66	70	65	70	66	65	67	469
Golden Empire Elementary	48	63	57	69	62	65	61	425
H W Harkness Elementary	37	41	23	26	37	45	45	254
Hollywood Park Elementary	27	22	38	19	28	32	41	207
Home/Hospital	8	6	7	7	10	15	8	61
Hubert H. Bancroft Elementary	48	50	65	55	66	44	41	369
Isador Cohen Elementary	38	44	47	49	33	33	31	275
James W Marshall Elementary	44	41	47	38	40	55	35	300
John Bidwell Elementary	31	33	37	45	36	27	30	239
John Cabrillo Elementary	51	48	33	42	42	40	44	300
John D Sloat Elementary	26	32	24	24	40	28	28	202
John H. Still K-8	64	47	54	58	64	84	66	437
John Morse Therapeutic Center	0	0	0	0	0	0	0	0
Leataata Floyd Elementary	24	25	37	37	31	23	36	213
Leonardo da Vinci K - 8 School	95	96	94	95	96	99	100	675
Mark Twain Elementary	24	24	34	31	34	32	32	211
Martin Luther King Jr Elementary	48	43	38	38	51	29	33	280
Matsuyama Elementary	54	49	62	58	67	65	76	431
Nicholas Elementary	55	71	66	68	65	78	70	473
O W Erlewine Elementary	37	24	32	34	34	47	43	251
Oak Ridge Elementary	49	46	71	62	73	66	61	428
Pacific Elementary	89	80	96	78	94	84	112	633
Parkway Elementary School	62	66	48	48	64	62	50	400
Phoebe A Hearst Elementary	89	95	92	96	96	95	90	653
Pony Express Elementary	32	45	48	48	55	54	58	340
Rosa Parks K-8 School	42	45	48	48	48	39	55	325
Sequoia Elementary	60	58	56	61	50	64	53	402
Success Academy K-8	0	0	0	0	0	1	6	7
Susan B Anthony Elementary	36	41	53	41	38	44	39	292
Sutterville Elementary	39	43	47	53	66	64	62	374
Suy:u Elementary	49	46	53	58	59	58	57	380
Tahoe Elementary	37	51	33	27	34	28	30	240
Theodore Judah Elementary	49	68	50	49	54	60	65	395
Washington Elementary	44	37	48	49	48	33	32	291
William Land Elementary	48	47	46	46	38	54	47	326
Woodbine Elementary	37	39	39	41	38	35	27	256
<b>TOTAL</b>	<b>2,411</b>	<b>2,548</b>	<b>2,625</b>	<b>2,602</b>	<b>2,747</b>	<b>2,724</b>	<b>2,727</b>	<b>18,384</b>

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 5, ENDING FRIDAY, JANUARY 26, 2024  
 CUMULATIVE TOTAL ABSENCES

ELEMENTARY	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
A M Winn Elementary K-8 Waldorf	295	1,706	24,594	26,300	93.51%
Abraham Lincoln El	507	3,836	41,293	45,129	91.50%
Alice Birney Waldorf-Inspired K8	357	1,781	29,793	31,574	94.36%
Bret Harte Elementary	194	1,466	15,033	16,499	91.11%
Caleb Greenwood	492	1,835	41,518	43,353	95.77%
Camellia Basic Elementary	341	1,121	29,323	30,444	96.32%
Capital City School	99	404	8,485	8,889	95.46%
Caroline Wenzel Elementary	206	1,758	16,589	18,347	90.42%
Cesar Chavez ES	378	2,102	31,411	33,513	93.73%
Crocker/Riverside Elementary	638	2,570	53,814	56,384	95.44%
David Lubin Elementary	435	2,160	36,711	38,871	94.44%
Earl Warren Elementary	391	2,223	32,654	34,877	93.63%
Edward Kemble Elementary	451	3,092	36,531	39,623	92.20%
Elder Creek Elementary	738	4,452	60,578	65,030	93.15%
Ethel I Baker Elementary	605	5,013	48,104	53,117	90.56%
Ethel Phillips Elementary	416	2,869	34,125	36,994	92.24%
Father Keith B Kenny K-6 School	239	2,207	18,785	20,992	89.49%
Genevieve Didion Elementary	473	1,703	40,638	42,341	95.98%
Golden Empire Elementary	429	2,360	35,927	38,287	93.84%
H W Harkness Elementary	260	1,683	21,236	22,919	92.66%
Hollywood Park Elementary	244	1,617	19,777	21,394	92.44%
Home/Hospital	61	0	1,088	1,088	100.00%
Hubert H. Bancroft Elementary	389	2,830	30,727	33,557	91.57%
Isador Cohen Elementary	305	1,971	25,249	27,220	92.76%
James W Marshall Elementary	335	2,067	27,788	29,855	93.08%
John Bidwell Elementary	252	1,822	21,056	22,878	92.04%
John Cabrillo Elementary	337	2,720	27,406	30,126	90.97%
John D Sloat Elementary	221	1,787	17,418	19,205	90.70%
John H. Still K-8	439	3,357	35,211	38,568	91.30%
John Morse Therapeutic Center	6	51	318	369	86.18%
Leataata Floyd Elementary	214	2,311	16,374	18,685	87.63%
Leonardo da Vinci K - 8 School	694	2,772	58,915	61,687	95.51%
Mark Twain Elementary	234	1,644	19,101	20,745	92.08%
Martin Luther King Jr Elementary	307	2,266	24,788	27,054	91.62%
Matsuyama Elementary	439	2,091	36,843	38,934	94.63%
Nicholas Elementary	483	3,776	39,273	43,049	91.23%
O W Erlewine Elementary	273	2,039	22,628	24,667	91.73%
Oak Ridge Elementary	430	3,550	34,250	37,800	90.61%
Pacific Elementary	638	4,608	51,469	56,077	91.78%
Parkway Elementary School	419	4,823	33,655	38,478	87.47%
Phoebe A Hearst Elementary	654	2,107	56,405	58,512	96.40%
Pony Express Elementary	354	1,969	29,268	31,237	93.70%
Rosa Parks K-8 School	339	2,716	25,742	28,458	90.46%
Sequoia Elementary	427	3,311	33,433	36,744	90.99%
Success Academy K-8	7	102	312	414	75.36%
Susan B Anthony Elementary	295	1,295	25,117	26,412	95.10%
Sutterville Elementary	381	1,610	32,301	33,911	95.25%
Suy:u Elementary	403	2,562	32,789	35,351	92.75%
Tahoe Elementary	278	1,984	22,806	24,790	92.00%
Theodore Judah Elementary	408	2,489	33,824	36,313	93.15%
Washington Elementary	310	2,108	24,476	26,584	92.07%
William Land Elementary	326	1,696	27,602	29,298	94.21%
Woodbine Elementary	277	2,375	21,641	24,016	90.11%
<b>TOTAL</b>	<b>19,123</b>	<b>120,767</b>	<b>1,566,192</b>	<b>1,686,959</b>	<b>92.84%</b>

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 5, ENDING FRIDAY, JANUARY 26, 2024  
 CUMULATIVE TOTAL ABSENCES

MIDDLE	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
A M Winn Elementary K-8 Waldorf	68	629	5,631	6,260	89.95%
Albert Einstein MS	597	4,165	49,770	53,935	92.28%
Alice Birney Waldorf-Inspired K8	102	583	8,501	9,084	93.58%
California MS	747	5,701	61,461	67,162	91.51%
Capital City School	60	523	4,718	5,241	90.02%
Fern Bacon MS	637	4,684	52,700	57,384	91.84%
Genevieve Didion Elementary	114	370	9,802	10,172	96.36%
Home/Hospital	42	0	582	582	100.00%
John H. Still K-8	294	2,066	23,738	25,804	91.99%
John Morse Therapeutic Center	14	146	981	1,127	87.05%
Leonardo da Vinci K - 8 School	115	509	9,439	9,948	94.88%
Miwok MS	1,175	5,736	99,205	104,941	94.53%
Rosa Parks K-8 School	428	3,798	33,907	37,705	89.93%
Sam Brannan MS	361	3,276	30,018	33,294	90.16%
School of Engineering and Science	243	1,165	20,403	21,568	94.60%
Success Academy K-8	20	156	735	891	82.49%
Umoja International Academy	298	2,935	23,973	26,908	89.09%
Will C Wood MS	675	4,849	54,751	59,600	91.86%
<b>TOTAL</b>	<b>5,990</b>	<b>41,291</b>	<b>490,315</b>	<b>531,606</b>	<b>92.23%</b>

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
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 MONTH 5, ENDING FRIDAY, JANUARY 26, 2024  
 CUMULATIVE TOTAL ABSENCES

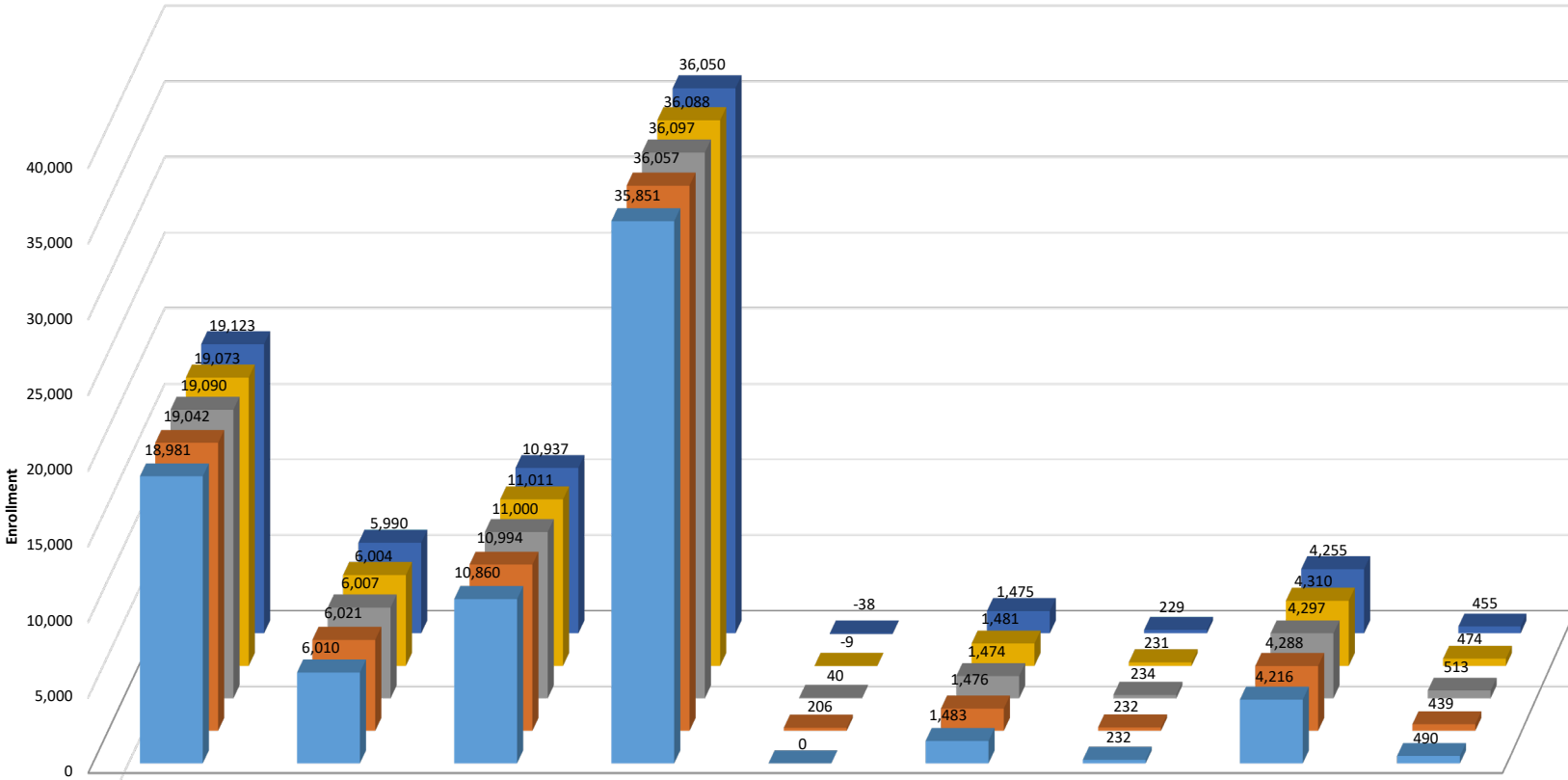
HIGH SCHOOL	ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
American Legion HS	171	3,642	11,172	14,814	75.42%
Arthur A. Benjamin Health Prof	176	2,060	14,140	16,200	87.28%
C K McClatchy HS	2,416	16,514	200,033	216,547	92.37%
Capital City School	184	5,733	11,188	16,921	66.12%
Hiram W Johnson HS	1,603	16,207	126,246	142,453	88.62%
Home/Hospital	54	0	910.00	910.00	100.00%
John F Kennedy HS	1,760	13,649	147,995	161,644	91.56%
Luther Burbank HS	1,519	13,728	123,947	137,675	90.03%
Rosemont HS	1,474	12,962	120,617	133,579	90.30%
School of Engineering and Science	278	1,472	24,020	25,492	94.23%
Umoja International Academy	179	947	15,127	16,074	94.11%
West Campus HS	876	2,611	75,473	78,084	96.66%
Sacramento Accelerated Academy	247	**NA	**NA	**NA	**NA
<b>TOTAL</b>	<b>10,937</b>	<b>89,525</b>	<b>870,868</b>	<b>960,393</b>	<b>90.68%</b>

	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
<b>TOTAL ALL SCHOOLS</b>	<b>36,050</b>	<b>251,583</b>	<b>2,927,375</b>	<b>3,178,958</b>	<b>92.09%</b>

	Students in Non Public Schools	Total Enrollment	ADA	ADA %	% Change
<b>2022-23 Actual</b>		36,241	33,072	90.73%	
<b>2023-2024 Projected</b>		36,061	0	0.00%	
<b>Month 01</b>	232	35,851	33,366	93.84%	0%
<b>Month 02</b>	232	36,057	33,316	93.49%	-0.35%
<b>Month 03</b>	234	36,097	33,166	93.05%	-0.44%
<b>Month 04</b>	231	36,088	33,038	92.55%	-0.50%
<b>Month 05</b>	229	36,050	33,383	92.08%	-0.47%



### Monthly Attendance



	Elementary	Middle	High	Total	Variance	Dependent Charter	Non-Public Schools	Independent Charter	Adult Ed.
Month 1 9/22/2023	18,981	6,010	10,860	35,851	0	1,483	232	4,216	490
Month 2 10/20/2023	19,042	6,021	10,994	36,057	206	1,476	232	4,288	439
Month 3 11/17/2023	19,090	6,007	11,000	36,097	40	1,474	234	4,297	513
Month 4 12/15/2023	19,073	6,004	11,011	36,088	-9	1,481	231	4,310	474
Month 5 1/26/2024	19,123	5,990	10,937	36,050	-38	1,475	229	4,255	455