



BULLETIN

SUBJECT: RESTRICTION FOR VEHICLES USED TO TRANSPORT STUDENTS 2024-25 NO. BS-5


TO: All School Sites and Departments

DATE: July 1, 2024

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Please see the following information regarding the District's restrictions on the use of personal and commercial vehicles for transporting students. The regulations outlined below are intended for your protection as well as that of students, staff, parents/volunteers, and the District.

- The District's self-insured risk pool does not cover 15 passenger vans, which includes rented or borrowed vans.
- It is unlawful for employees, administrators or volunteers to drive students in a vehicle that carries more than 10 passengers (including the driver) unless the driver holds a Commercial Driver's License and School Pupil Activity Bus (SPAB) Certification and the vehicle is SPAB certified
 - This vehicle must pass the same inspections as a regular school bus.
 - The driver must meet the requirements of a school bus driver.
- The seats cannot be removed from a 15 passenger vehicle to meet occupant requirements.
- The vehicle must have been manufactured and maintained as a 10-passenger van. Please note the driver is counted as one of the 10 passengers. Therefore, the driver plus a maximum of nine passengers total the 10 passenger limit.

Van Usage/Rentals: Vans may be rented or leased from vendors as long as they meet the 10 passenger or less (including the driver) rating. K-12 schools in California **SHALL NOT** use a 15 passenger van to transport students even if seating capacity is reduced to 10 occupants or less. The rental and/or use of a van that has the capability of carrying more than 10 passengers (including driver) shall be unlawful to use.

Buses: If you require transportation for students, please contact the District Transportation Department at (916) 395-5720 x470014. They may be able to provide a school bus for your trip or can give you a list of District approved charter bus lines that may be hired.